

City of SeaTac
Regular Council Meeting Minutes
Virtual Meeting

April 12, 2022
6:00 PM

Virtual Meeting

CALL TO ORDER: Mayor Jake Simpson called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

COUNCIL PRESENT (remotely): Mayor Jake Simpson, Councilmembers (CM) Peter Kwon, Mohamed Egal, Takele Gobena, and Erin Sitterley. Excused absent: Deputy Mayor (DM) Senayet Negusse and CM Iris Guzmán.

STAFF PRESENT (remotely): City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Information Systems (IS) Manager Bart Perman, Deputy City Manager (DCM) Gwen Voelpel, Public Works (PW) Director William Appleton, Maintenance and Operations Manager Bryan Chappell, Public Works Program Coordinator Mason Giem, Parks, Community Programs and Services (PCPS) Director Lawrence Ellis, Parks Projects & Operations Manager Michael Fitzpatrick

FLAG SALUTE: Mayor Simpson led the Council, audience, and staff in the Pledge of Allegiance.

AGENDA REVIEW:

- A. Virtual Meeting: live streamed on SeaTV Government Access Comcast Channel 21 and the City's website; conference line to listen to the meeting at 206.973.4555.
- B. Public comment opportunities to commenters who signed-up or provided written comments prior to 2 p.m.
- C. The City is aware of technical issues outside of our control that have occurred during recent meetings. If the call-in line drops, please be patient and know that staff is working to get it back up and running, and that the meeting will be paused until that occurs. Thank you for your understanding.

PUBLIC COMMENTS:

Remote Public Comments –

- Barbara McMichael – SoCoCulture and Engaging Trees program, King County (KC) Historic preservation program Interlocal Agreement (ILA), North SeaTac Park trees
- Zachery Bishop - Intersection of South 182 Street and International Boulevard hit and run fatal incident on February 28 and needed intersection improvements

PRESENTATIONS:

Council confirmation of Mayoral re-appointment of Charrise Oden and Christine Bertie and appointment of Harmony Grace as a youth alternate member to the Community Services Advisory Committee, appointment of Teresa Cicrich-Powell to the Senior Citizen Advisory Committee, and re-appointment of David Korthals to the Sidewalk Advisory Committee.

MOVED BY KWON, SECONDED BY EGAL TO CONFIRM THE MAYORAL RE-APPOINTMENT OF CHARRISE ODEN AND CHRISTINE BERTIE AND APPOINTMENT OF HARMONY GRACE AS A YOUTH ALTERNATE MEMBER TO THE COMMUNITY SERVICES ADVISORY COMMITTEE, APPOINTMENT OF TERESA CICRICH-POWELL TO THE SENIOR CITIZEN ADVISORY COMMITTEE, AND RE-APPOINTMENT OF DAVID KORTHALS TO THE SIDEWALK ADVISORY COMMITTEE.*

Ms. Cicrich-Powell and Ms. Bertie introduced themselves.

Council thanked the members for their time.

***MOTION CARRIED UNANIMOUSLY.**

Introduction of new City employee: Prosecuting Attorney Daniela Raaymakers.

City Manager Cole introduced Ms. Raaymakers.

PRESENTATIONS (continued):

Key City Issues and Requests for Direction

City Manager Cole commented on the following items:

He requested the following referrals. Council concurred:

- Referral to Administration & Finance (A&F) Committee:
 - Ordinance appointing additional agents to receive claims.
 - Amend SMC 3.40. – adding a special revenue fund for Police restricted revenue and a Section 125 Funding Deposit Account.
- Referral to Transportation & Public Works (T&PW) Committee:
 - Commute Trip Reduction Program
 - Clean Sweep SeaTac program
 - CRF 2022-06 (memorial)
 - Debris Management Services
- Referral to Council Study Session (CSS):
 - A presentation and discussion on the current state of the State and Local Fiscal Recovery Funds (SLFRF) awarded to SeaTac under the American Rescue Plan Act (ARPA)
 - CRF 2022-05 (efficiency in passing legislation)

Grants:

- Grant Application and Acceptance (non-competitive)
 - Edward Byrne Memorial JAG FY 2021 \$13,801
 - WTSC, 2022 SR99 South Walker and Roller Program, \$5,000
- Tonight's Consent Agenda:
 - Transportation Improvement Board (TIB) grant for \$600,000 Complete Streets Grant

Other announcements:

- Considering signing on to a Memorandum of Understanding (MOU) regarding an opioid settlement
- litter totals from March
- March Real Estate Excise Tax (REET)

Calendar:

- April 30 – 10 a.m., National Drug Takeback, City Hall Parking Lot
- April 13 Hotel/Motel Tax Advisory Committee (HMAC) and April 14 Public Safety & Justice (PS&J) Committee meetings cancelled.
- April 16 – 9 a.m., Easter Egg Scramble for kids 10 and under, community center
- April 30 – 1 p.m., Community Meeting on New Pump Track, BMX track: 1855 S. 136th St.

Council discussion ensued regarding litter pick up,

Committee Updates (for items not included on the agenda) and review of proposed Council Requests

CM Egal: Planning & Economic Development (PED) Committee - Work Release Facilities Code Amendment, Renter's Commission (CRF2022-01)

CM Kwon:

- T&PW Committee - SeaTac Urban Design Report Update, SeaTac Signage Program
- Highline Forum – Co-chair selection, StART Committee Update
- 4Culture Board – 2023/2024 Budget update
- Puget Sound Regional Council (PSRC) Transportation Committee – Regional Transportation Plan amendment
- National League of Cities (NLC) Transportation – ARPA funds can be used as a local match for grants
- NLC Constituency presidents' group – upcoming summer events, policies

Mayor Simpson: Parks & Recreation (P&R) Committee – North SeaTac Park (NSTP) tree canopy, pump track update, 4th of July Fireworks display, Senior Program Lunches, Hydroplane races, egg scramble

CONSENT AGENDA:

Approval of claims vouchers: check no. 133106 - 133107 in the amount of \$61,283.67, EFT's 3/20-3/24/22 - \$26,425.61, and Voids - \$11,955.79 for a total amount of \$75,753.49 for the period ended March 24, 2022.

Approval of claims vouchers (check no. 133108 - 113208) in the amount of \$4,364,312.84 for the period ended April 7, 2022.

Approval of payroll vouchers (check no. 56067 - 56079) in the amount of \$287,471.58 for the period ended March 31, 2022.

Approval of payroll electronic fund transfer (check no. 107803 - 107950) in the amount of \$462,275.95 for the period ended March 31, 2022.

Approval of payroll wire transfer in the amount of \$158,897.00 for the period ended March 31, 2022.

Approval of Summary of Grant Acceptance for the Puget Sound Regional Council - \$1,950,000, and Washington Transportation Improvement Board - \$600,000.

Approval of Council Meeting Minutes:

Planning & Economic Development Committee meeting held February 24, 2022

Transportation & Public Works Committee meeting held March 3, 2022

Regular Council Meeting held March 22, 2022

MOVED BY KWON, SECONDED BY EGAL TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS:

Agenda Bill #5933; A Motion authorizing the City Manager to execute a contract with DKS for a fleet electrification study.

Summary: Momentum is gathering at both the State and Federal level for the transition of vehicles from fossil fuel to electric. In May of 2021, the Washington State Legislature passed several pieces of legislation promoting the transition away from fossil fuels. It is expected that both grant funding opportunities and incentives supporting the transition of municipal government fleets to electric will be made available as part of this nationwide clean energy movement.

Developing and implementing a comprehensive fleet electrification program/strategy now will help ensure that the City is able to complete the transition by 2030, minimize our costs in doing so, and position the City to take advantage of anticipated grant funding opportunities.

A request for qualifications was sent out to three firms having qualifications in fleet electrification studies and plans. DKS was the only firm to respond. DKS was found to be qualified to perform the work and selected. The scope of work includes the following areas of study: existing conditions and trends review; needs assessment and gap analysis; phased master plan; and charging within the right-of-way (ROW).

Electrification of the City's vehicle fleet will benefit the City not only from an environmental perspective, but it will also reduce overall fleet maintenance and operating costs.

This was an approved decision card in 2021, allocating \$75,000 from the Equipment Rental Fund (#501) for the study. These funds were carried forward into 2022 and are available.

On February 3, 2022, the T&PW Committee approved moving the professional services contract to full council for review and action, with recommendation for approval.

Maintenance and Operations Manager Chappell introduced DKS Associates Electromobility and Resiliency Lead Mike Usen. They reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY SITTERLEY TO PASS AGENDA BILL #5933.*

Council discussion ensued regarding committee review.

*MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS (continued):

Agenda Bill #5905; A Motion adopting the SeaTac Local Road Safety Plan (LRSP).

Summary: The LRSP provides a basis for systemic safety improvements along a roadway network for all modes of travel, including vehicles, bicycles, and pedestrians.

The LRSP uses a data-driven approach to arrive at safety-related recommendations. The LRSP creates a framework to systematically identify, analyze, and understand safety issues. Rather than solely focusing on safety improvements at locations where collisions have occurred, the LRSP approaches collision reduction through a safety approach that identifies project locations based on high-risk roadway features correlated with specific serious collision types.

The plan recommends improvements through a prioritized list of projects. LRSPs can be used for coordination across City departments and with other agencies. In addition, LRSPs are required to qualify for grant funding opportunities, including the Highway Safety Improvement Program. Outreach for plan development included stakeholder interviews, a Web-based meeting, focus group meetings, and a presentation to and input from the Sidewalk Committee.

Recommended improvements that are acted upon will be funded out of the Streets Fund (#102) and budgeted accordingly.

On March 3, 2022, the T&PW Committee unanimously voted to move the LRSP forward to Council for action at a Regular Council Meeting (RCM), with a recommendation to adopt the plan.

PW Program Coordinator Giem introduced Toole Design Seattle Office Director Amalia Leighton Cody and Toole Design Project Planner I Quinn Kelly. They reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY SIMPSON TO PASS AGENDA BILL #5905.*

Council discussion ensued regarding committee review.

*MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS (continued):

Agenda Bill #5883; A Motion authorizing the City Manager to execute a professional services contract in the amount of \$275,000 with Mott Macdonald Engineering for architectural and engineering services for the Angle Lake Fishing Pier and Boat Ramp Refurbishment.

Summary: The pier at Angle Lake Park is a popular venue for the residents of SeaTac and surrounding communities by providing access to the lake for fishing and swimming. Moffat & Nichols Engineers evaluated the pier in 2001 and that evaluation determined that the pier's remaining useable life was approximately 10 years. Within the last 10+ years, the City made major improvements that included replacing the access gangway and replacing the rotted timber anchor pilings with steel in 2014. Despite those improvements, the pier is at the end of its useful life with deteriorated concrete surfacing and several remaining rotted timber anchor pilings. Some of the improvements with this contract will improve the surfacing of the dock, installing a railing and incorporating other park elements within the pier.

The existing boat ramp consists of pre-cast concrete ties placed in the water and joined together with metal hooks and eyelets linking each tie together. Over time, the concrete ties have shifted in the water due to the deterioration of subsoil, failing hooks/eyelets that attach the concrete ties together, and vehicle traffic on the ramp. This causes gaps between the concrete ties where boat trailer tires can become stuck, thus making launching/retrieving watercraft difficult and potentially hazardous. In addition, the ramp is also deteriorating with tree roots lifting sections of the adjacent asphalt approach causing bumps along the shoulder of the boat ramp.

The design process will focus on ensuring Americans with Disabilities Act (ADA) access, surfacing the new deck, and reconfiguring the pier to increase safety and provide a designated area for fishing. The ramp design will include a new system of interlocking concrete panels to replace the aging ties. Grading work will be performed to remove the tree root damage to the ramp and correct drainage problems in the adjacent handicapped/ADA accessible parking stalls.

ACTION ITEMS (continued):

Agenda Bill #5883 (continued):

The Request for Qualifications (RFQ) was published on January 25, 2022 and closed on February 15, 2022. Five architectural and engineering firms submitted proposals and were invited to interview. At the conclusion of interviews, Mott Macdonald Engineers was selected based on the following criteria: firms' history and/or experience, samples of similar work, creativity/function of conceptual design and presentation of project understanding. This RFQ process is in accordance with the SeaTac Municipal Code 3.31.080.

The design portion of this project is anticipated to be completed by fall 2022 and go to bid in winter 2022 or early 2023.

The design portion of the project was approved as part of the 2021-2026 Capital Improvements Program (CIP) and adopted in the 2021-2022 Biennial Budget.

This item was presented at the April 7, 2022, P&R Committee meeting and the Committee agreed to move this item forward to the Council on April 12, 2022 for their consideration and approval.

Parks Projects & Operations Manager Fitzpatrick reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY EGAL TO PASS AGENDA BILL #5883.*

Council discussion ensued regarding committee review and the time for completion.

*MOTION CARRIED UNANIMOUSLY.

Agenda Bill #5937; A Motion authorizing the City Manager to execute an amendment to an existing Interlocal Agreement (ILA) with King County (KC) to reflect an additional \$1,105,000 Conservation Futures Tax Levy grant used to acquire property from the Washington State Department of Transportation (WSDOT) to expand Des Moines Creek Park.

Summary: In 2021, the City applied for the KC Conservation Futures Tax Levy grant and was awarded \$1,105,000 to purchase property from WSDOT to expand Des Moines Creek Park. This is the third consecutive year that the City was awarded this grant to purchase the surplus property from WSDOT. In 2019 and 2020, the City was awarded a total of \$1,600,000.

Although the City Council approved the Grant Acceptance of \$1,105,00 at the February 22, 2022, RCM, the City Council needs to approve amending the ILA between the City and KC to fulfill grant requirements.

The 2021 Conservation Futures Tax Levy grant completes the funding to add 8 acres to the northwest corner of Des Moines Creek Park. The expansion will increase opportunities for public access to the park by allowing the City to relocate parking from South 200th Street to a new larger parking lot on 18th Avenue South, which is limited to 15% of non-vegetated impervious surfaces by the grant. It will also develop a stormwater education component and conduct tree restoration plan throughout the park.

This item was reviewed at the April 7 P&R Committee meeting. The Committee recommended moving this item forward to the City Council for approval.

PCPS Director Ellis reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY EGAL TO PASS AGENDA BILL #5937.*

Council discussion ensued regarding committee review.

*MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS: None

COUNCIL COMMENTS:

CM Egal commented that it is the beginning of Ramadan.

CM Gobena wished everyone a wonderful evening.

CM Sitterley wished everyone a lovely evening and a happy easter.

CM Kwon wished everyone a happy easter and reminded everyone about the Egg Scramble.

Mayor Simpson commented on the Egg Scramble and wished everyone a happy Easter.

EXECUTIVE SESSION: None

ADJOURNED:

MAYOR SIMPSON ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:55 p.m.
P.M.



Jake Simpson, Mayor



Kristina Gregg, City Clerk