



# Parks & Recreation Committee Agenda

April 7, 2022, 4:00 PM  
\*Virtual Meeting\*

Councilmembers:  
Iris Guzmán, Chair  
Mohamed Egal  
Jake Simpson

A quorum of the Council may be present.

Staff Coordinator: Lawrence Ellis, Parks, Community Programs and Services Director

Due to the current COVID-19 public health emergency, this meeting will be conducted virtually. The meeting will be live streamed on SeaTV Government Access Comcast Channel 21 and the City’s website <https://www.seatacwa.gov/seatlive> and click play. The public may also listen to the meeting by calling 206.973.4555 and muting your phone.

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	4:00
2	Minutes of March 3, 2022	Approval of minutes.	Committee	5 min.
3	Public Comment Process: In an effort to adhere to the social distancing protocols, and in order to keep our residents, Council, and staff healthy, the Committee will not hear any in-person public comments. The committee is providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Signing-up for remote comments or providing written comments must be done by 2:00 PM the day of the meeting. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record. <ul style="list-style-type: none"> <li>• Instructions for providing remote oral public comments are located at the following link: <a href="#">Council Committee and Citizen Advisory Committee Virtual Meetings</a>.</li> <li>• Submit email/text public comments to <a href="mailto:PRpubliccomment@seatacwa.gov">PRpubliccomment@seatacwa.gov</a>. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website.</li> </ul>		Chair	10 min. 4:05-4:15
4	ILA between the City and King County for Conservation Futures Tax Levy Funds	Recommendation	Lawrence Ellis, Director PCPS	10 min. 4:15-4:25
5	ILA between the Cities of SeaTac, Des Moines Covington and Tukwila for Joint Minor Home Repair Program	Recommendation	Lawrence Ellis, Kim Cooper Human Services Coordinator	15 min 4:25-4:40

6	North SeaTac Park Proposed Resolution	Recommendation	Lawrence Ellis	20 min 4:40-5:00
7	Pump Track Update	Information Only	Michael Fitzpatrick, Parks Operation Manager	10 min. 5:00-5:10
8	Fishing Pier design contract with Mott MacDonald	Recommendation	Michael Fitzpatrick	10 min 5:10-5:20
9	Directors Update	Information Only <ul style="list-style-type: none"> <li>• Fireworks on July 4<sup>th</sup></li> <li>• Senior Program lunches</li> <li>• Hydro races at Angle Lake</li> <li>• Unallocated Human Services funds</li> <li>• Egg Scramble</li> </ul>	Lawrence Ellis	10 min 5:20-5:30
10	Adjourn			5:30



# Parks and Recreation Committee Minutes

Thursday, March 3, 2022

4:00 PM

\*Virtual Meeting\*

Members: Present: Absent: Commence: 4:03 PM  
Adjourn: 5:32 PM

Iris Guzmán, Chair x  
Mohamed Egal x (arrived at 4:45 PM)  
Jake Simpson x

Other City Council Members Present: Councilmember Peter Kwon

Staff Present: Lawrence Ellis, Parks, Community Programs & Services Director; Gwen Rathe, Administrative Assistant III; Mike Fitzpatrick, Parks Projects & Operations Manager; Brian Tomisser, Recreation & Cultural Services Manager; Ha Dao, Assistant City Attorney

1. Call to Order	Meeting was called to order at 4:03 PM by Councilmember Iris Guzmán.
2. Approval of Minutes	Minutes from the February 3, 2022, meeting were approved as written.
3. Public Comment	No oral or written public comment.
4. Des Moines Creek Park – Approve Contract with Bruce Dees & Associates LLC	<p>Lawrence Ellis presented that he’s seeking a recommendation from this Committee to bring forward to the City Council a contract with Bruce Dees &amp; Associates LLC to design the Des Moines Creek Park expansion project.</p> <p>He gave a description of the project including a timeline and the selection process to choose the project architect.</p> <p>A Motion was made by Councilmember Kwon to recommend moving this item forward to the City Council. Motion carried unanimously.</p>

<p>5. Riverton Heights Park Spray Park Design – Approve Contract with MxM Landscape Architects</p>	<p>Mike Fitzpatrick provided the Committee with an update on the consultant selection process and the scope of services for the design contract. He gave a description of the project including a timeline for design and construction.</p> <p>A Motion was made by Councilmember Kwon to recommend moving this item forward to the City Council. Motion carried unanimously.</p>
<p>6. Proposed renaming Des Moines Creek Park to include “SeaTac in the name</p>	<p>Lawrence Ellis gave some background and a timeline for the history of this topic. He explained that an online survey was open to SeaTac residents that asked the question “Do you support changing the name of <i>Des Moines Creek Park</i> to <i>SeaTac Des Moines Creek Park</i>?” 64 responses were received. (40 Yes; 24 No)</p> <p>A Motion was made by Councilmember Egal to recommend moving forward to the City Council the support of the name change. Motion carried unanimously.</p>
<p>7. Status report on North SeaTac Park</p>	<p>Lawrence Ellis provided an update on the exploration of ownership of North SeaTac Park. He presented the current leases between the City the Port of Seattle. A joint working group from the City and Port of Seattle have been meeting to explore topics around the feasibility and data collecting related to park ownership issues.</p> <p>Staff will bring a Resolution for consideration to this Committee at the April 7 meeting with a recommendation to forward to the City Council for full support.</p>
<p>8. Director’s Update</p>	<p>Lawrence Ellis gave an informational update:</p> <ul style="list-style-type: none"><li>• Staff is preparing for spring and summer events.</li><li>• The Senior Program will start having indoor dining two days per week beginning on March 24.</li><li>• Panel interviewed 3 in-house candidates for the new Special Event &amp; Volunteer Coordinator position and Jessica Ramirez was selected.</li><li>• Mike Fitzpatrick and staff will be interviewing consultants for the design of the fishing pier and boat ramp at Angle Lake Park.</li><li>• No decision has been made about a 4<sup>th</sup> of July event. A meeting will be held on Monday to discuss.</li></ul>
<p>9. Adjourn</p>	<p>The meeting was adjourned at 5:32 PM.</p>

# INTERLOCAL AGREEMENT W/ KING COUNTY PARKS AND RECREATION COMMITTEE MEETING APRIL 7, 2022



# PRESENTATION OVERVIEW

## PURPOSE OF PRESENTATION

**Seeking a recommendation from the Parks and Recreation Committee to bring forward to the City Council an amended Interlocal Agreement between the City of SeaTac and King County to reflect an additional \$1,105,000 Conservation Futures Tax Levy grant .**

## Importance of this Topic:

- 1.The additional funding of \$1,105,000 allowed the City to purchase the 8-acre parcel from the Washington State Department of Transportation.
- 2.The City Council approved acceptance of the grant at the February 22, 2022, RCM.
- 3.This is the third and final amendment to this Interlocal Agreement.

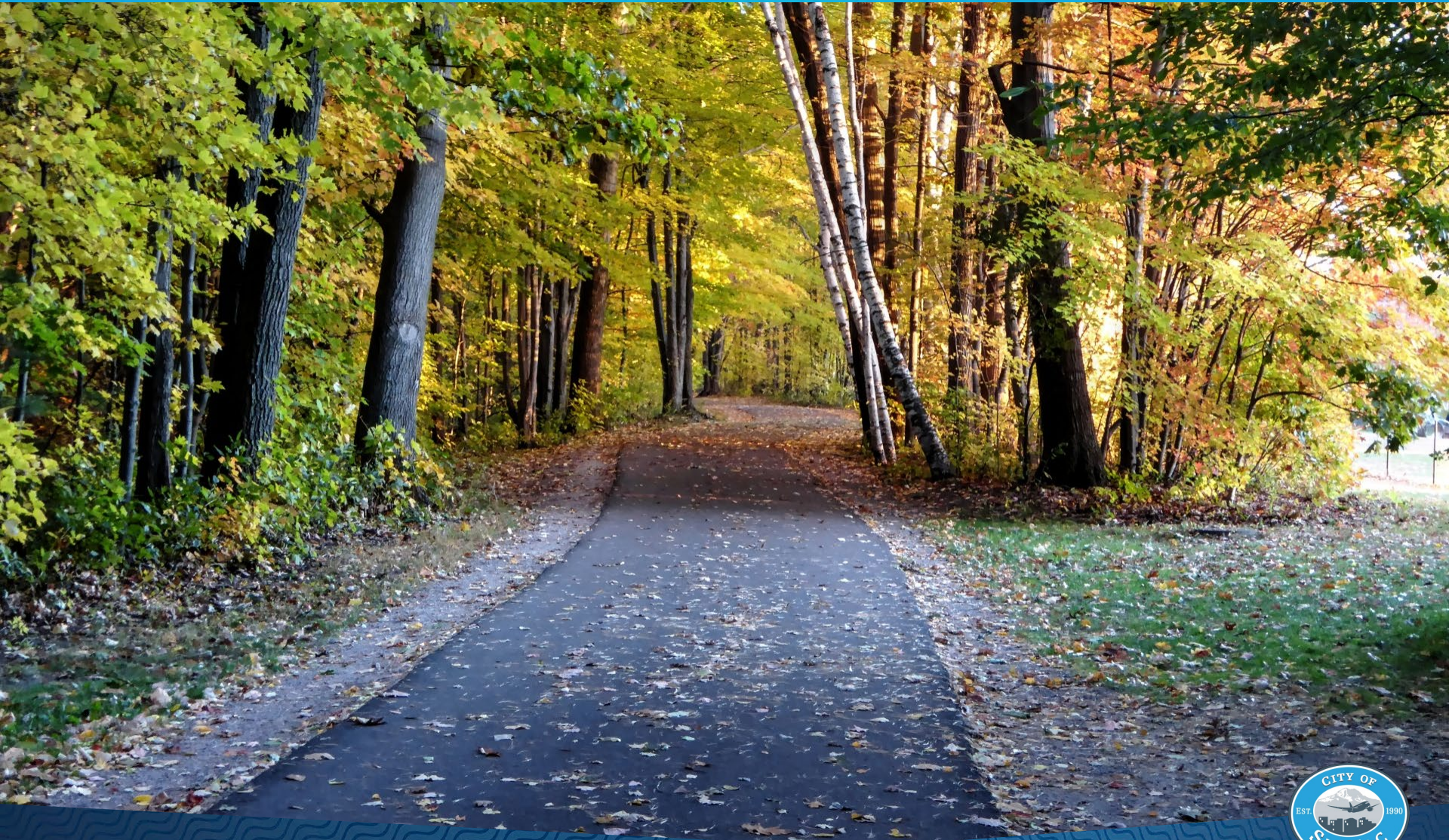


# PROPOSED TIMELINE



- RFP Issued 12/8/21
- RFP Closed 1/12/22
- Interviews 2/1/22
- Review Parks & Recreation 3/3/22
- Execution of Design Contract 3/9/22
- Design Complete - Fall 2022
- Solicit Construction Bids - Fall 2022 or Winter 2023
- Construction begins - Spring 2023
- Project Completion - late 2023 or early 2024

QUESTIONS?





# Parks and Recreation Committee

April 7, 2022

## Minor Home Repair Interlocal Agreement



# Presentation Overview

## PURPOSE OF PRESENTATION

Seeking a recommendation from the Parks and Recreation Committee to bring forward to the City Council an Interlocal Agreement between the cities of Des Moines, Covington, SeaTac and Tukwila for a joint Minor Home Repair Program.

## IMPORTANCE OF THIS TOPIC

1. The City of SeaTac will become the lead city in administering the Community Development Block Grant for the Minor Home Repair Program after the City of Tukwila has held that role for the past 17 years.
2. This ILA will increase the efficiency of administering the program while decreasing administrative cost.
3. The ILA will provide planning, funding and implementation for the cities respective Minor Home Repair Programs.



# PROGRAM OBJECTIVES

Provide minor maintenance and repairs to low to very low-moderate income homeowners.

Repairs occur in the cities of Covington, Des Moines, SeaTac and Tukwila.

Assist with resident's ability to remain stable and independent in their homes.

Focus on maintaining safety and health of occupants, preserve dwelling and increase energy efficiency.



# SeaTac Duties and Responsibilities

- Contract and act as the fiscal and administrative agent with King County for the implementation of the Community Development Block Grant for a Minor Home Repair Program for the cities of Covington, Des Moines, SeaTac and Tukwila.
- Maintain required documentation and prepare reports for King County consistent with King County's requirements regarding the use of Community Development Block Grant funds.
- Maintain accounts and records that properly reflect transactions for this Interlocal Agreement.
- Responsible for reimbursing participating cities and submitting required paperwork into King County.



## SeaTac Duties and Responsibilities (cont.)

- Responsible for the implementation of the Minor Home Repair Program within SeaTac in accordance with the terms specified in the Block Grant contract between SeaTac and King County.
- Review and pay invoices for any services performed in SeaTac pursuant to the Interlocal Agreement.
- Reimburse cities of Covington, Des Moines and Tukwila on any invoices received.



# Staff Recommendation

- Seeking recommendation from the Parks and Recreation Committee to bring forward to the City Council a Interlocal Agreement between the cities of Des Moines, Covington, SeaTac and Tukwila for a joint Minor Home Repair Program .



Questions?



**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION of the City Council of the City of SeaTac, Washington in support of exploring the feasibility of acquiring all or portion of North SeaTac Park.

**WHEREAS**, North SeaTac Park (“Park”) is located entirely within the municipal boundaries of the City of SeaTac (“City”); and

**WHEREAS**, the Park encompasses approximately 220 acres currently under lease to the City by the Port of Seattle (“Port”); and

**WHEREAS**, the Park includes Ryan Field, which is owned and operated by the Port and Sunset Park , which is owned by King County; and

**WHEREAS**, the Park is home to the SeaTac Community Center, the City’s Maintenance Facility, and the Highline Botanical Garden; and

**WHEREAS**, a portion of the Park (SeaTac Community Center and Highline Botanical Garden) is currently under lease until the year 2041, and the remainder of the Park is leased until the year 2070 at the rate of twenty (20) dollars per year; and

**WHEREAS**, the Park hosts numerous recreational activities including but not limited to soccer, biking, walking/jogging, BMX racing basketball, disc golf, and remote-control car racing; and

**WHEREAS**, residents of both the City and South King County utilize and continue to benefit from the use of the Park; and

**WHEREAS**, the City recognizes the Park as one of the largest open spaces in an otherwise urban area that preserves a portion of the community’s natural environment and promotes the quality of life for the City’s residents; and



**WHEREAS**, the City wishes to maintain control over its facilities and preserve the Park's value as open space, tree canopy and recreational land for the community in perpetuity; and

**WHEREAS**, the City intends to explore the feasibility of the acquisition of all or a portion of the property by the City from the Port;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEATAC, WASHINGTON HEREBY RESOLVES as follows:**

The SeaTac City Council expresses its support for exploring the feasibility of acquiring all or a portion of North SeaTac Park from the Port of Seattle.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022 and signed in authentication thereof on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF SEATAC

\_\_\_\_\_  
Jake Simpson, Mayor

ATTEST:

\_\_\_\_\_  
Kristina Gregg, City Clerk

Approved as to Form:

\_\_\_\_\_  
Mary E. Mirante Bartolo, City Attorney

# Parks & Recreation Committee

April 7, 2022

## Pump Track Update



# LOCATION



# CONCEPTUAL DESIGN "A" - LOOKING EAST

AMERICANRAMPCOMPANY.COM



# CONCEPTUAL DESIGN "A" - AERIAL

AMERICANRAMPCOMPANY.COM



# CONCEPTUAL DESIGN "B" - LOOKING EAST

AMERICANRAMPCOMPANY.COM



# CONCEPTUAL DESIGN "B" - AERIAL

AMERICANRAMPCOMPANY.COM

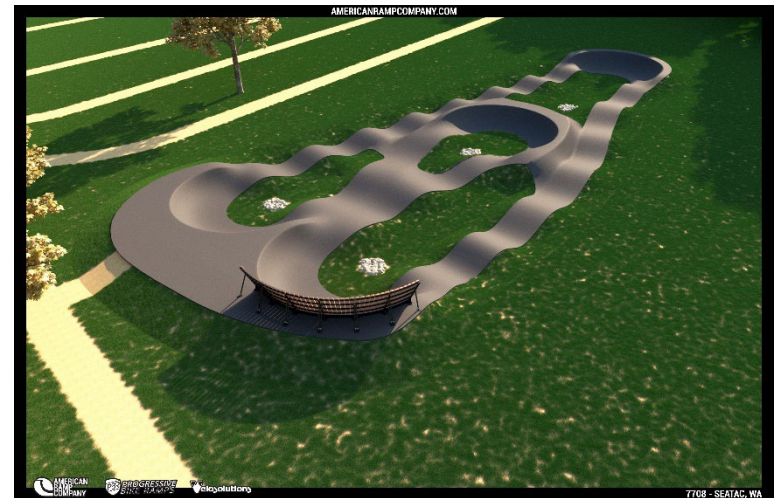
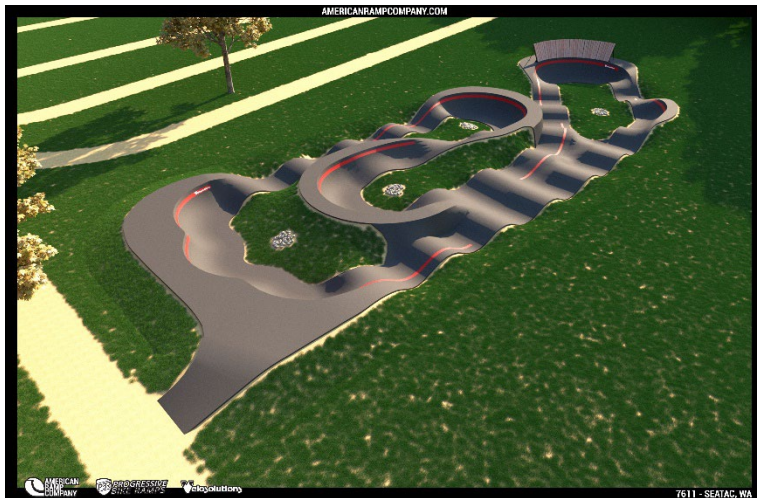


# COMMUNITY MEETING

## New Pump Track Saturday, April 30, 2022 1:00-2:00 PM

Join us for a community meeting for public input on the conceptual designs for the new pump track. The meeting will be held on the west side of the existing BMX track located at 1855 S. 136th St., SeaTac.

The two conceptual designs pictured below will be presented by a representative from American Ramp Company.





# QUESTIONS?



# Parks & Recreation Committee

April 7, 2022

## Angle Lake Fishing Pier/Boat Ramp Refurbishment



# BACKGROUND

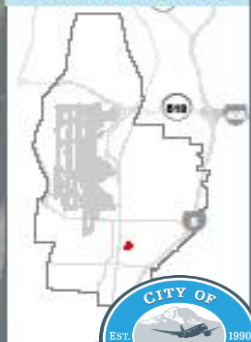
- Despite replacing the gangways and a few timber pilings with steel in 2014; pier and boat ramp was constructed over 60 years ago.
- 2001- Moffatt & Nichols Engineers evaluated the fishing pier and estimated life expectancy of 5-10 years.
- Boat ramp approach and the portion under water have deteriorated causing safety concerns launching/retrieving boats.
- Project is identified in the 2021-2026 Capital Improvement Program.



# EXISTING DESIGN



LOCATION IN SEATAC



# EXISTING PIER CONDITIONS



# EXISTING PIER CONDITIONS



# EXISTING BOAT RAMP CONDITIONS



# EXISTING BOAT RAMP CONDITIONS





# PROJECT KEY ELEMENTS

## *Improve Conditions*

- Safety
- Function
- Access

## *Accommodate Activities*

- Fishing
- Swimming
- Launching/Retrieval of Watercraft



# REQUEST FOR QUALIFICATIONS (RFQ)

- RFQ issued January 25, 2022 and closed February 15, 2022
  - 5 Architectural & Engineering Firms submitted proposals and interviewed
  - Selection criteria based on:
    - Firms' history/experience
    - Samples of similar work
    - Creativity/functionality of conceptual design
    - Presentation of project understanding
- Mott Macdonald Engineers selected for design
  - Scope of services
    - Design development
    - Construction cost analysis
    - Technical assistance with permitting
    - Construction contract administration



# DESIGN TIMELINE

- Execute Design Contract
  - *April 2022*
- Conceptual Designs/Alternates & Community Meeting
  - *July 2022*
- Final Design/Permitting approval
  - *February 2023*



# QUESTIONS?

