

City of SeaTac
Regular Council Meeting Minutes
Virtual Meeting

February 8, 2022
6:00 PM

Virtual Meeting

CALL TO ORDER: Mayor Jake Simpson called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

COUNCIL PRESENT (remotely): Mayor Jake Simpson, Deputy Mayor (DM) Senayet Negusse, Councilmembers (CM) Peter Kwon, Mohamed Egal, Takele Gobena, Iris Guzmán, and Erin Sitterley.

STAFF PRESENT (remotely): City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Information Systems (IS) Manager Bart Perman, Deputy City Manager (DCM) Gwen Voelpel, Public Works Director William Appleton, City Engineer Florendo Cabudol, Senior Assistant City Attorney Cindy Corsilles

FLAG SALUTE: Mayor Sitterley led the Council, audience, and staff in the Pledge of Allegiance.

AGENDA REVIEW:

- A. Virtual Meeting: live streamed on SeaTV Government Access Comcast Channel 21 and the City's website; conference line to listen to the meeting at 206.973.4555.
- B. Public comment opportunities to commenters who signed-up or provided written comments prior to 2 p.m.

PUBLIC COMMENTS:

Remote Public Comments: Earl Gipson – Human Services allocations

PRESENTATIONS:

Introduction of new and promoted City Employees: Judicial Support Specialist Sarah McCormick / Assistant City Attorney Ha Dao / Senior Assistant City Attorney Cindy Corsilles.

City Manager Cole introduced new employees Ms. McCormick and Ms. Dao and promoted employee Mrs. Corsilles.

Key City Issues and Requests for Direction

City Manager Cole commented on the following items:

1. Grant Acceptance, King Conservation District - \$29,600
2. Grant Application, PSRC Regional Grant Program Competition - \$5 million
3. Grant Award, Transportation Alternatives Program (TAP) - \$1.95 million
4. January 2022 Real Estate Excise Tax (REET) Report - \$45,895
5. Requested referral of Council Request Form (CRF) 2022-01 establishing a rent commission to the Planning & Economic Development (PED) Committee. Council concurred.
6. Calendar

Council congratulated the new and promoted employees and the Public Works (PW) department for the grants.

Committee Updates (for items not included on the agenda) and review of proposed Council Requests

CM Kwon: Transportation & Public Works (T&PW) Committee - Contract for Fleet Electrification Strategic Plan

CM Egal: PED Committee – Short Term Rentals: Code Amendment and Economic Development (ED) Overview

Due to technical difficulties update was provided later in the meeting:

CM Guzmán: Parks & Recreation (P&R) Committee – Human Services (HS) Unallocated Funds, Pump Track Project, King Conservation District funds, Spray Park at Riverton Heights Park

CONSENT AGENDA:

Approval of claims vouchers (check no. 132716 - 132804) in the amount of \$771,068.44 for the period ended January 27, 2022.

Approval of claims vouchers (check no. 132805 - 132832) in the amount of \$94,282.14 for the period ended February 3, 2022.

CONSENT AGENDA (continued):

Approval of payroll vouchers (check no. 56028 - 56038) in the amount of \$215,112.73 for the period ended January 31, 2022.

Approval of payroll electronic fund transfer (check no. 107209 - 107355) in the amount of \$447,615.47 for the period ended January 31, 2022.

Approval of payroll wire transfer in the amount of \$155,507.26 for the period ended January 31, 2022.

Approval of Council Meeting Minutes:

Parks & Recreation Committee meeting held October 7, 2021

Transportation & Public Works Committee meeting held January 20, 2022

Regular Council Meeting held January 25, 2022

MOVED BY KWON, SECONDED BY NEGUSSE TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS:

Agenda Bill #5862; A Motion authorizing the execution of a professional services contract with DKS to develop an Intelligent Transportation Systems (ITS) Strategic Plan.

Summary: The SeaTac ITS Strategic Plan is phase 1 of implementing the ITSs Program listed in the City's 2022-2027 Transportation Improvement Plan (TIP) as Priority #5 – PW Project ST-887.

The purpose of the ITS Program is to deploy infrastructure that manages travel on the City's transportation network. The ITS program includes (but is not limited to) improving signal coordination and management, transit signal priority, roadway monitoring and response, and travel data collection. ITS programs typically include communications equipment, traffic signal equipment, video surveillance and monitoring, video detection, or a satellite traffic management center. The ITS Strategic Plan will provide the City a roadmap for the implementation of an ITS program.

Three consultant teams were solicited based on their qualifications in accordance with RCW Chapter 39.80. All three consultants submitted Statements of Qualifications. A selection committee comprised of three staff members scored the Statements of Qualifications and participated in a competitive interview process where each consultant was asked the same set of interview questions. Their responses were evaluated, and DKS Associates Inc. was selected as the most highly qualified firm to conduct the study.

The fiscal impact of this contract is \$143,172. The 2022 budget allocates \$200,000 for this work. No budget adjustments or amendments are required to fund this work.

On February 3, 2022, the T&PW Committee discussed this item. The Committee voted unanimously to forward the Motion for Council action at the February 8, 2022 Regular Council Meeting (RCM) with a recommendation to approve.

City Engineer Cabudol reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY NEGUSSE TO PASS AGENDA BILL #5862.*

Council discussion ensued regarding committee review, the plan, and staff capacity moving forward.

*MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS: None

COUNCIL COMMENTS:

CM Kwon commented on the locking mailbox program and weekly coffee chat on Sunday mornings,

CM Egal stated he is excited about the ITS Strategic Plan.

CM Guzmán stated United Way of King County offers free tax services.

CM Sitterley wished everyone a nice evening.

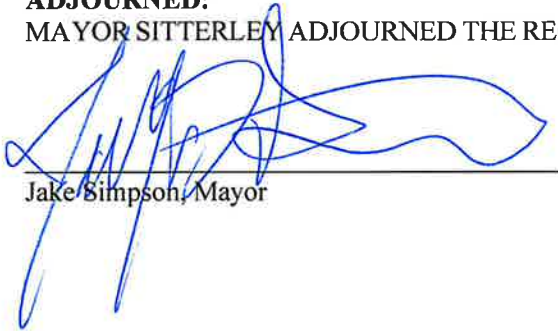
DM Negusse stated the Public Safety & Justice (PS&J) Committee meeting is scheduled for Thursday February 10.

Mayor Simpson reminded everyone that it is tax season and there are a lot of scammers out there.

EXECUTIVE SESSION: None

ADJOURNED:

MAYOR SITTERLEY ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 6:58 P.M.



Jake Simpson, Mayor



Kristina Gregg, City Clerk