

City of SeaTac
Council Study Session Minutes Synopsis
Virtual Meeting

February 8, 2022
4:00 PM

Virtual Meeting

CALL TO ORDER: Mayor Simpson called the SeaTac City Council Study Session (CSS) to order at 4:00 p.m.

COUNCIL PRESENT (remotely): Mayor Jake Simpson, Deputy Mayor (DM) Senayet Negusse, Councilmembers (CM) Peter Kwon, Mohamed Egal, Takele Gobena, Iris Guzmán and Erin Sitterley.

STAFF PRESENT (remotely): City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Information Systems (IS) Manager Bart Perman, Deputy City Manager Gwen Voelpel, Parks, Community Programs & Services (PCPS) Director Lawrence Ellis, Human Services (HS) Coordinator Kim Cooper, Community & Economic Development (CED) Director Evan Maxim, Economic Development Manager Aleksandr Yeremeyev, Senior Management Analyst Anita Woodmass

AGENDA REVIEW:

- A. Virtual Meeting: live streamed on SeaTV Government Access Comcast Channel 21 and the City's website; conference line to listen to the meeting at 206.973.4555.
- B. Public comment opportunities to commenters who signed-up or provided written comments prior to 2 p.m.

PUBLIC COMMENTS: None

PRESENTATIONS:

Administrative Policy on utilizing unallocated Human Service (HS) Funds.

PCPS Director Ellis introduced HS Coordinator Cooper. Revisions presented at P&R Committee. Mr. Ellis provided an overview of a revised administrative policy guiding the granting of additional HS funds outside of the standard biennial funding cycle.

Council discussion ensued regarding the funding.

AGENDA BILLS:

Agenda Bill #5839; A Resolution adopting a Strategic Real Estate Plan (SREP).

Summary: In April 2021, the City Council directed the City Manager to retain a consultant to prepare a SREP. The purpose of the SREP was to: (1) support the City Council when the City Council made real estate decisions to accomplish or further specific goals (e.g., economic development, park development, etc.), (2) inform the City Council's decision-making related to the City's current real estate portfolio, and (3) establish a methodology to facilitate decision-making around real estate transactions.

The SREP consists of three sections: (A) an assessment of the City's current real estate portfolio and existing goals and policies that should be implemented through the use of real estate decision-making; (B) an evaluation of the real estate portfolio and goals and policies to develop a needs analysis; and (C) an implementation strategy and decision-making framework for use by the City.

The City's consultant, Heartland, LLC. has prepared a presentation for the Council Study Session (CSS) to provide an overview of the draft SREP. Following the CSS, the Planning & Economic Development (PED) Committee will also conduct a review of the draft SREP on February 24. Presuming the PED Committee recommends adoption of the SREP on February 24, staff anticipates that the City Council will adopt the SREP by Resolution at the March 22 Regular Council Meeting (RCM).

The City Council authorized the one-time expenditure of \$50,000 (General Fund) for the preparation of the SREP by the City's consultant.

A draft of the SREP was reviewed by the PED Committee in August 2021. Following review, the PED committee recommended that the City Council authorize an additional \$15,000 to complete the SREP (bringing the total expenditure to \$50,000). The City Council authorized this budget amendment in September 2021.

AGENDA BILLS (continued):

Agenda Bill #5839; A Resolution adopting a SREP (continued):

CED Director Maxim introduced Heartland LLC Senior Project Manager Lee Striar and Associate Project Manager Tyson Heriot. They reviewed the agenda bill summary, purpose of report, scope of work, and phases of plan.

Council discussion ensued regarding the SREP, potential property acquisition, and 63-20 financing.

Council consensus / direction: Refer to the March 22, 2022 RCM

EXECUTIVE SESSION: None

ADJOURNED: MAYOR SIMPSON ADJOURNED THE MEETING AT 4:58 PM.