



Parks & Recreation Committee Agenda

February 3, 2022, 4:00 PM

Virtual Meeting

Councilmembers:
Iris Guzmán, Chair
Mohamed Egal
Senayet Negusse

A quorum of the Council may be present.

Staff Coordinator: Lawrence Ellis, Parks, Community Programs and Services Director

Due to the current COVID-19 public health emergency, this meeting will be conducted virtually. The meeting will be live streamed on SeaTV Government Access Comcast Channel 21 and the City's website <https://www.seatacwa.gov/seatvlive> and click play. The public may also listen to the meeting by calling 206.973.4555 and muting your phone.

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	4:00
2	Minutes of October 7, 2021	Approval of minutes.	Committee	5 min.
3	Public Comment Process: In an effort to adhere to the social distancing protocols, and in order to keep our residents, Council, and staff healthy, the Committee will not hear any in-person public comments. The committee is providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Signing-up for remote comments or providing written comments must be done by 2:00 PM the day of the meeting. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record. <ul style="list-style-type: none">• Instructions for providing remote oral public comments are located at the following link: Council Committee and Citizen Advisory Committee Virtual Meetings.• Submit email/text public comments to PRpubliccomment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website.		Chair	10 min. 4:05-4:15
4	Acceptance of King County Conservation Futures Tax Levy Funding for Des Moines Creek Park Expansion III Project	Recommendation	Lawrence Ellis, Director PCPS	15 min. 4:15-4:30
5	Human Services Unallocated Funds Policy	Information Only	Lawrence Ellis, Director PCPS	30 min 4:30-5:00

6	Pump Track Project Update	Information Only	Mike Fitzpatrick, Parks Projects & Operations Manager	5 min 5:00-5:05
7	Spray Park at Riverton Heights Park	Information Only	Mike Fitzpatrick, Parks Projects & Operations Manager	5 min. 5:05-5:10
8	Directors Update	<ul style="list-style-type: none"> • 2022 Special Events • Hiring of Special Events Coordinator • Hiring Landscape Architect for Des Moines Creek Expansion III • Project 	Lawrence Ellis, Director PCPS	15 min 5:10-5:25
9	Adjourn			5:25



Parks and Recreation Committee Minutes

Thursday, October 7, 2021

4:00 PM

Virtual Meeting

Members:	Present:	Absent:	Commence: 4:00 PM
			Adjourn: 5:16 PM
Clyde Hill, Chair	x		
Senayet Negusse	x		
Stanley Tombs	x		

Other City Council Members Present: Mayor Erin Sitterley, Deputy Mayor Peter Kwon, Pam Fernald, Takele Gobena

Staff Present: Lawrence Ellis, Parks, Community Programs & Services Director; Gwen Rathe, Administrative Assistant III; Brian Tomisser, Recreation & Cultural Services Manager; Gwen Voepel, Deputy City Manager; Cindy Corsilles, Assistant City Attorney; Kyle Moore, Government Relations/Communications Manager

1. Call to Order	Meeting was called to order at 4:01 PM by Councilmember Clyde Hill.
2. Approval of Minutes	Minutes from the August 5, 2021, meeting were approved as written.
3. Public Comment	Written Public Comment: <ul style="list-style-type: none">• Andrea Reay – Topic: Information Item- Tennis in SeaTac Oral Public Comment: <ul style="list-style-type: none">• Andrea Reay spoke in favor of an indoor racquet sports facility.• Jonathan McKernan spoke in favor of an indoor racquet sports facility.• Sara Lopez spoke in favor of an indoor racquet sports facility.

<p>4. Renaming Des Moines Creek Park</p>	<p>Cindy Corsilles, Assistant City Attorney, provided a memo that outlined the criteria and procedure for the naming/renaming of City parks and City facilities.</p> <p>The Committee members are in support of renaming Des Moines Creek Park to include “SeaTac” in the name.</p>
<p>5. Indoor Racquet Sports Center</p>	<p>Lisa Corbin, President, Board of Directors, Seattle Sports Complex, led a presentation on a proposed indoor racquet facility. She explained the benefits to the community that this facility would bring. Johann Tan, General Manager, Tennis Center Sand Point, explained how many people a facility could serve and the types of programs. The proposed location is Sunset Park.</p> <p>Johann said it would be a public facility with a nominal fee. There would be a program that could subsidize those who need financial support to participate.</p> <p>Councilmember Fernald asked how much revenue are we currently raising at Sunset Park and how much revenue would the proposed facility bring in?</p> <p>Overall, positive comments were made by the Committee members and other Council present.</p> <p>Lawrence Ellis said there are plans to develop the ballfield complex at North SeaTac Park that would displace the cricket league that has been playing there for several years. Lawrence would like to provide a location for them at Sunset Park. If the City Council wants to move forward with an indoor racquet sport facility, the location would need to be researched further.</p> <p>Councilmember Hill suggested that the next step be a tour of the Sand Point facility for the City Council.</p>
<p>6. Director’s Update</p>	<p>Lawrence Ellis gave an informational update:</p> <ul style="list-style-type: none">• Veterans Day Ceremony at the Veteran Memorial – A ceremony will be held on November 11 at 1:00 PM. The names that have been added to the memorial since November 2019 will be recognized.• October 25 a new vaccination mandate goes into effect in King County. This will affect some special events and rentals. The mandates require that staff confirm vaccination of those in attendance and we don’t have the staff to do that. Some events and rentals may be cancelled.• Survey regarding hydro races – The survey is out to get feedback from SeaTac residents as to whether or not they think

	<p>the hydro races should be allowed on Angle Lake. The survey closes October 31. A meeting will be held to discuss the results.</p>
<p>7. Good of the Order</p>	<p>Councilmember Hill said we can do some high level stats on our Parks web pages and asked if the other Committee members would be interested in the stats.</p> <p>Rose Clark was at the ribbon cutting ceremony today for the Des Moines Memorial Drive & S. 200th St intersection and shared use path projects. She mentioned that there is a ceremony at Sunnysdale Elementary in the morning on Veteran's Day. Lawrence said the City is not involved in this event.</p>
<p>8. Adjourn</p>	<p>The meeting was adjourned at 5:16 PM.</p>

Parks and Recreation Committee

Des Moines Creek Park

February 3, 2022



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

Enter into an Interlocal Agreement with King County Conservation Future Tax Levy funds acquiring property adjacent to Des Moines Creek Park from Washington State Department of Transportation for expansion of the park.

WHY IS THIS ISSUE IMPORTANT?

1. Funding completes third installment of reimbursement to the City for purchasing surplus property from WSDOT.
2. Acquisition increases recreation opportunities for public access into the park.
3. Acquisition of 8-acres of forested upland to Des Moines Creek Park and relocates trailhead.



BACKGROUND

- Since 2018, the City of SeaTac has expressed an interest in acquiring approximately 8-acres of forested WSDOT surplus land adjacent to Des Moines Creek Park.
- Expands open space to allow for an improved trail system.
- New trailhead to include education and outreach elements, recreation amenities, safer ingress and egress and expand capacity.
- Preserves high value conservation property adjacent to one of the City's salmon bearing streams.
- Listed in PROS Plan to increase recreation opportunities and trails.



BACKGROUND

- In 2019, City Council authorized staff to pursue grant funding opportunities.
- City successful in securing three granting opportunities to purchase WSDOT surplus property.
- City approved \$1.1M in 2022 budget to match grant in order to complete the purchase the 8 acres.
- City awarded \$1.1M in 2021 through Conservation Future Tax Levy grant to secure payment of surplus property



EXISTING TRAILHEAD



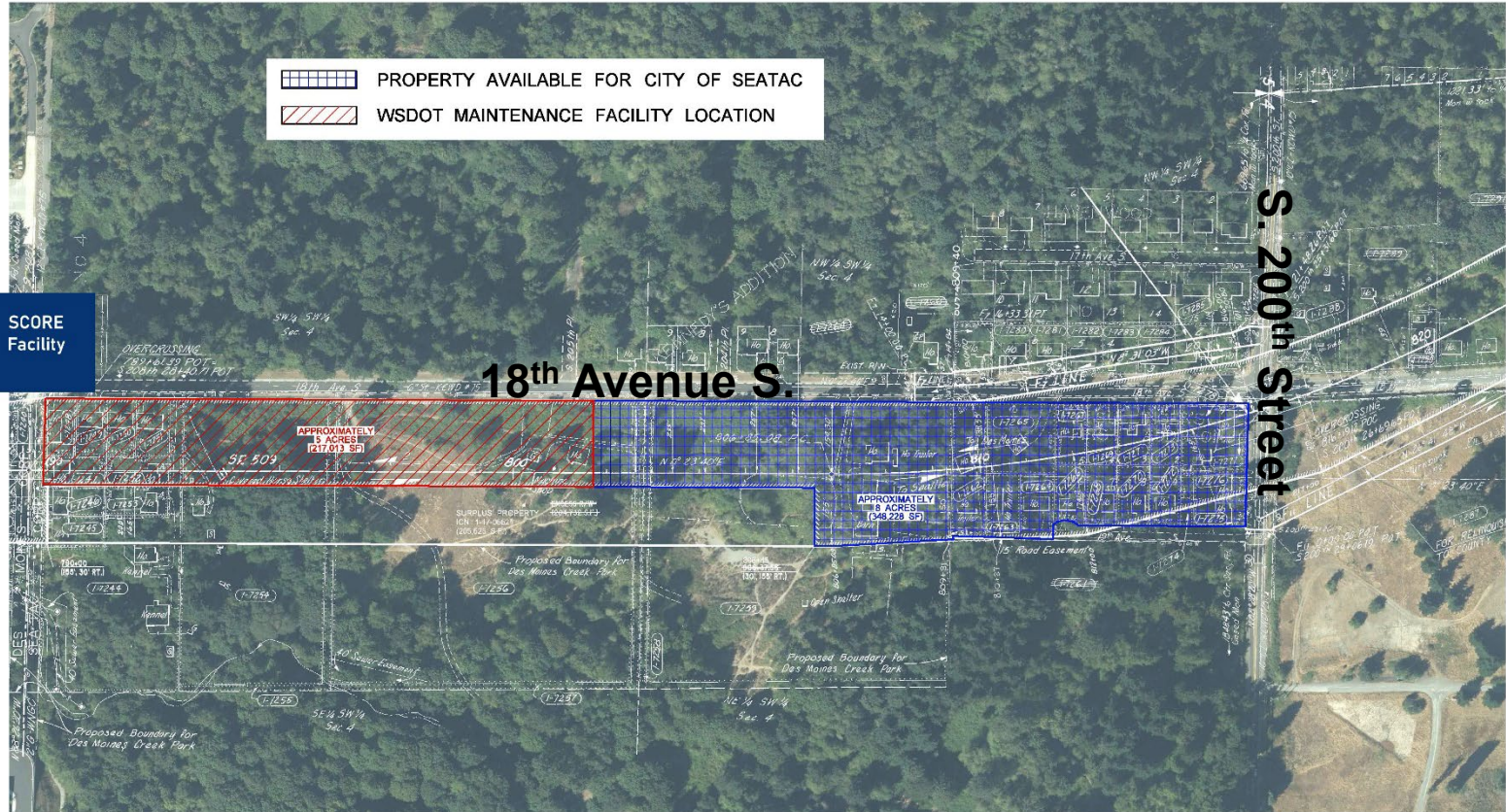
MAP OF PROPERTY

SEATAC /WSDOT LAND USE EXHIBIT

North →

-  PROPERTY AVAILABLE FOR CITY OF SEATAC
-  WSDOT MAINTENANCE FACILITY LOCATION

SCORE Facility



FOR DISCUSSION PURPOSES ONLY

0 100 200
SCALE IN FEET
1" = 200'

SR 509 COMPLETION PROJECT



DATE 3/20/2019 FILE NAME c:\users\j\onepoint\pdm\wds\14020256\NCH-17-09810160.dgn

Funding Summary

Funding Source	2020	2021	2022	Totals
KCCF Grant	\$1,100,000	\$500,000	\$1,105,000	\$2,705,000
City (403)	\$1,100,000			\$1,100,000
City (301)		\$500,000	\$1,105,000	\$1,605,000
City (Property Sales)	\$90,000			\$90,000
Annual Payment	\$2,290,000	\$1,000,000	\$2,210,000	\$5,500,000*



BENEFITS

- Adds 8-acres of forested upland to Des Moines Creek Park;
- Benefit residents and visitors to the park with more trails, and recreation outlets;
- Preserve valuable habitat adjacent to one of our salmon bearing streams; and
- Promotes conservation educational opportunities and tree restoration plan.



POTENTIAL COMMITTEE ACTION

Recommending the Parks and Recreation Committee to forward item to City Council.



Questions?



Parks & Recreation Committee

February 3, 2022

Utilizing Unallocated Human Services Funds



Presentation Overview

PURPOSE OF PRESENTATION

To provide an overview of a revised administrative policy guiding the granting of additional human services funds outside of the standard biennial funding cycle.

KEY POINTS

1. On June 8, 2021, Council discussed biennial human services funding and requested a policy for allocation of remaining funds.
2. On October 12, 2021, Council reviewed a draft administrative policy to allocate unexpended funds still available for the biennium.
3. The administrative policy creates a transparent and replicable process and allows for agility in meeting urgent human services needs.
4. Only non-profit organizations already under contract with the City and City of SeaTac programs are eligible for funding.
5. Agencies must meet contractual performance requirements to be considered.



Recurring Human Services Funding Timeline

May

City receives applications.

June-September

Community Services Advisory Committee (CSAC) reviews and rank applications.

September/October

Staff/CSAC present recommendations to Parks and Recreation Committee.

October/November

Staff/CSAC present recommendations to City Council.

December

Recommended funding adopted in Budget.



Recurring Human Services Funding Categories

1A. Basic Needs (Urgent)

Food, Medical Care, Shelter, Safety, Violence Support; 24/7 Access Services, Help Line

1B. Basic Needs (Long Term)

Case Management, Social Work/Support, Therapy/Counseling, Enrichment, Legal Services, Immigration Assistance, Transportation

2. Education, Training, Workforce Development

Pre-apprentice, Employment Placement, Educational Support

3. Supporting Businesses

Micro-loans, Entrepreneur, Apprenticeship



Status of Human Services Funding

1. The City allocates 1.5% of the General Fund budget for human services agency contracts only.
2. The allocation of 1.5% doesn't include staff costs and other funding sources (CDBG, minor home repair, scholarships).
3. The Community Services Advisory Committee uses the funding percentages as directed by the City Council to recommend awards to the City Council.
4. There is \$1,261,685 in the 2021-2022 budget for human services.
5. There is \$877,872 allocated for human services through the end of 2022.
6. Unallocated human services funds available for the biennium ending December 31, 2022 is \$383,813 .



Key Aspects of Proposed Policy

- Human services funds not allocated during the routine biennial budgeting process will remain in the human services line item in the General Fund budget until the end of the budget cycle.
- Available funds for this policy are limited to allocated and uncontracted portion of human services funds in the General Fund for the current biennial budget.
- Urgent funding needs may be identified by Council, Community Services Advisory Committee members, non-profit organizations and staff.
- Only human services agencies currently under contract with the City to provide human services to SeaTac residents and City-administered programs are eligible for off-cycle funding.



Key Aspects of Proposed Policy (cont.)

- Non-profit agencies and City-administered programs must provide data that shows the need in the community surpasses current funding as evidence by performance deliverables.
- Parks, Community Programs, and Services Director will evaluate all off-cycle funding requests and forward to City Manager for approval/denial.
- Any off-cycle funding requests approved by the City Manager will be shared during the Key City Issues and Requests for Direction portion of the Regular Council Meeting.



Key Aspects of Proposed Policy (cont.)

- Human services agencies and City-administered programs are not limited in the number of requests except by budget and City Manager signatory authority.
- Agencies receiving off-cycle funding grants will amend human services contract with the City to reflect the additional funding and services to residents to be provided.
- In no case shall the term of off-cycle funding grant contracts extend beyond the end of the current biennial budget.



Questions?



Parks & Recreation Committee

February 3, 2022

Pump Track Update



BACKGROUND

- Community presented pump track idea to P&R Committee & Council in 2020
- City applied for 2021 King County Youth & Amateur Sports Grant and awarded (\$250,000)
- Budget Decision Card approved for \$59,250
 - Cover costs ineligible for grant reimbursement
 - Design
 - Construction sales tax,
 - Construction contingency
 - Soft costs
- Total project budget \$309,250



LOCATION



CONCEPTUAL DESIGN- LOOKING EAST

AMERICANRAMPCOMPANY.COM



CONCEPTUAL DESIGN- AERIAL

AMERICANRAMPCOMPANY.COM



QUESTIONS?



RIVERTON HEIGHTS PARK SPRAY PARK

FEBRUARY 3, 2022



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

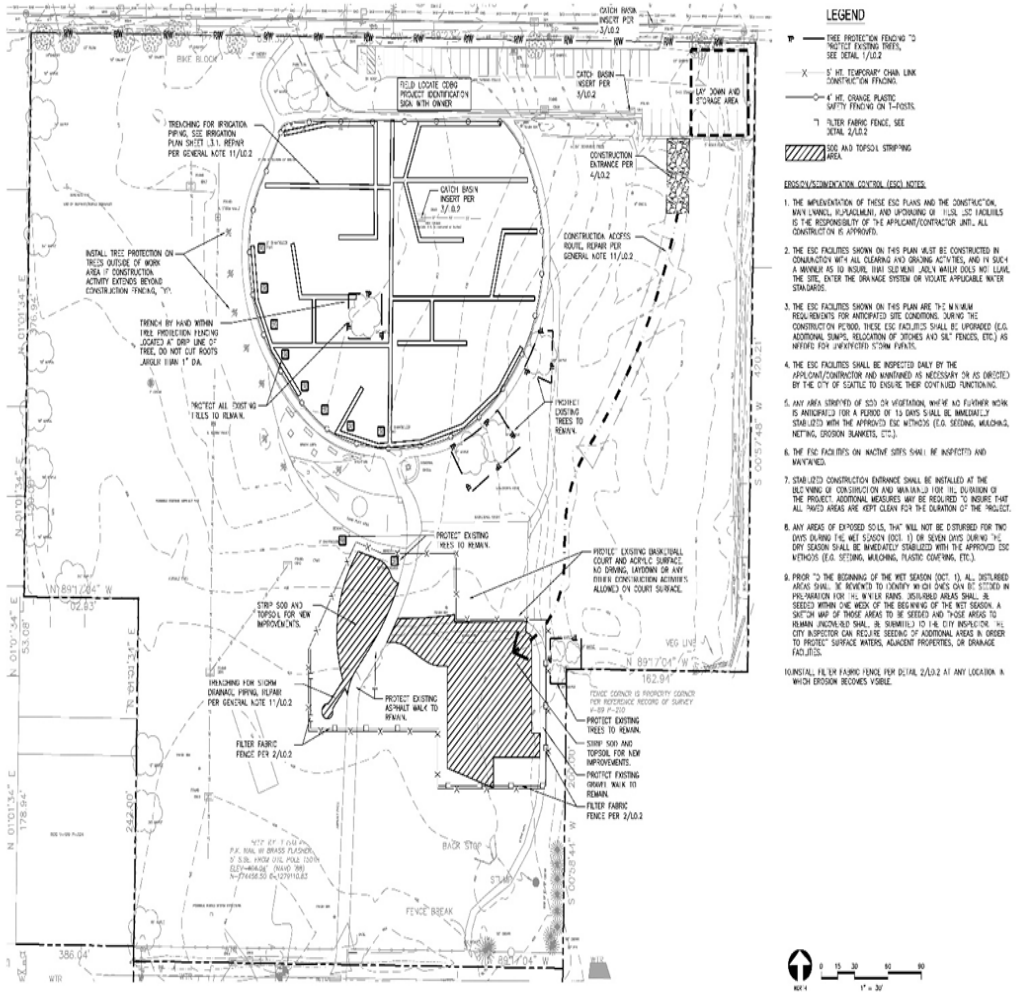
Provide SeaTac Parks & Recreation Committee a summary of Riverton Heights Park amenities onsite and future improvements planned

Review of:

1. History of Site
2. Proposed Spray Park Project
3. Timeline for RFP/Design Process



CURRENT AMENITIES ONSITE



BLUeline

1000 1st Avenue S. Suite 100
 Seattle, WA 98104
 Phone: (206) 468-1000
 Fax: (206) 468-1001
 Email: info@blueline.com

CITY OF SEATTLE

1000 1st Avenue S. Suite 100
 Seattle, WA 98104
 Phone: (206) 468-1000
 Fax: (206) 468-1001
 Email: info@seattle.gov

Riverton Heights Park Phase 2

PROJECT: RIVERTON HEIGHTS PARK PHASE 2
 DRAWN BY: CP
 DATE: 08/20/2018
 SCALE: 1" = 30'

SITE CLEARING AND ESC PLAN

L0.1

NO. 1000
 DATE: 08/20/2018

- Playground equipment
- (2) half-court basketball
- Paved walking paths
- Park signage
- Patio seating area
- Irrigation system for central lawn area



SPRAY PARK AT RIVERTON HEIGHTS PARK



- RFP Issued 1/8/22
- RFP Closed 1/27/22
- Interviews 2/16/22
- Execution of Design Contract 3/9/22
- Design Complete Fall 2022
- Solicit Construction Bids Winter 2022/2023
- Construction Begins Spring 2023
- Project Completion Late Summer 2023

QUESTIONS?

