



## City of SeaTac Civil Service Commission Minutes of Meeting held on Monday, October 11, 2010

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4800 South 188<sup>th</sup> Street  
SeaTac, WA 98188-8605

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### 1. Call to Order

The regularly scheduled meeting of the SeaTac Civil Service Commission for Fire Department Employees was called to order at 3:30 p.m on Monday, October 11, 2010. The meeting was held at SeaTac City Hall in conference room 128, located at 4800 South 188<sup>th</sup> Street, SeaTac, WA 98188.

**COMMISSIONERS PRESENT:** Commissioners Donna Thomas and Erin Sitterley

**STAFF PRESENT:** Julia Yoon, Alyne Hansen, Stephanie Johnson, MaryAnn Cromwell, Brian Wiwel

### 2. Public Comment

None.

### 3. Regular Business

#### a) **APPROVAL OF MINUTES**

**Motion:** Commissioner Sitterley made a motion to approve the Minutes of the September 13, 2010 meeting. Commissioner Thomas seconded the motion. Motion passed. Minutes were approved as presented.

#### b) **BATTALION CHIEF EXAMINATION DATES 2011**

The Commission was asked to consider examination dates for the 2011 Battalion Chief promotional exam so that Fire Department employees would know the dates in advance of November vacation picks.

Ms. Johnson will contact consultant Ron Hiraki for May 2011 dates.

#### c) **ANNUAL COUNCIL UPDATE**

The City Clerks office has asked the Commission to provide the City Council an annual commission update. Commissioner Thomas will speak with Chairperson Jordan about the update and between the two of them will give an update at either the November 9 or November 23, 2010 Council Meeting.

#### d) **CIVIL SERVICE CONFERENCE UPDATE**

Commissioner Sitterley attended the annual Civil Service conference sponsored by Foster Pepper PLLC September 30 and October 1, 2010 in Yakima, WA. She gave an overview of the conference and break out sessions she attended.

**Mayor**  
Terry Anderson

**Deputy Mayor**  
Gene Fisher

**Councilmembers**  
Rick Forschler  
Tony Anderson  
Ralph Shape  
Pam Fernald  
Mia Gregerson

**Interim City Manager**  
Todd Cutts

**City Attorney**  
Mary Mirante Bartolo

**City Clerk**  
Kristina Gregg

e) **BATES ANNUAL CONSORTIUM MEETING**

Ms. Johnson and Ms. Hansen attended the Bates Technical College annual consortium meeting September 29, 2010. They gave an overview of the consortium agenda topics including the decision that a video based test would be given again for 2011.

f) **OTHER ITEMS FROM COMMISSION MEMBERS**

None.

4. **Next Meeting**

The next regularly scheduled meeting will be held on Monday, November 8, 2010 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

5. **Adjournment**

The Meeting adjourned at 3:47 p.m. These minutes are excerpts of the Civil Service Commission Meeting. No audio recording of the meeting was made.

Prepared by:

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Stephanie Johnson  
Chief Examiner for the Civil Service Commission

***APPROVED on \_\_\_\_\_, 2010***