

Zoning Compliance Letter Request

Staff Use Only:

Permit Number:

PURPOSE

Zoning Compliance Letters will address the following items:

1. Zoning Classification of the property;
2. Abutting Zoning Designations;
3. Whether the property is part of a Planned Unit Development;
4. Any Variances, Special Exceptions, or Conditional Uses issued for the property, including copies of the decision;
5. Any Legal Nonconforming Issues;
6. Site and Building Design Standards that may apply;
7. Issues concerning the Repair or Reconstruction of Non-Conforming Structures;
8. Any history of Zoning Code Violations;
9. Whether the property has been granted Site Plan Approval, including copies of the decision;
10. A copy of the Certificate of Occupancy (not applicable to single family residences).

Please note that the City of SeaTac incorporated in 1990. Information prior to that year is unavailable through the City; contact King County Records Division to access these records, if available.

If requesting any other documents pertaining to the site, not included in the items listed above, please go through the public records request process. For further information, visit:

<http://www.seatacwa.gov/government/city-departments/legal/city-clerk/records-request>

or contact:

Records Management Office

Attn: Public Records Officer

4800 South 188th Street

SeaTac, WA 98188

Email: recordsmanagement@seatacwa.gov

Phone: 206.973.4663

SITE/PROPERTY INFORMATION

Site Address: _____ Parcel #: _____

APPLICANT INFORMATION

Applicant's Information:

Name: _____

Owner Authorized Agent Purchaser

Mailing Address: _____

Phone: _____

Email: _____

REQUEST REQUIREMENTS

- Fee is based upon the current Fee Schedule. Please contact the Permit Center at 206-973-4750 if you have questions regarding the required payment amount.
- Payment of applicable fees via Check or Card (Visa + MasterCard limit of \$2,500).
- If mailing in the request, attach a check made payable to the City of SeaTac with this request form to:
Community & Economic Development Department
City of SeaTac
4800 S 188th Street
SeaTac, WA 98188

SIGNATURE

Applicant Signature: _____

Date: _____

Printed Name: _____