



City of SeaTac Civil Service Commission
Minutes of Meeting held on Monday, December 13, 2010

4800 South 188th Street
SeaTac, WA 98188-8605

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Mayor
Terry Anderson

Deputy Mayor
Gene Fisher

Councilmembers
Rick Forschler
Tony Anderson
Ralph Shape
Pam Fernald
Mia Gregerson

Interim City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg

1. Call to Order

The regularly scheduled meeting of the SeaTac Civil Service Commission for Fire Department Employees was called to order at 3:30 p.m. on Monday, December 13, 2010. The meeting was held at SeaTac City Hall in conference room 128, located at 4800 South 188th Street, SeaTac, WA 98188.

COMMISSIONERS PRESENT: Commissioners Donna Thomas and Erin Sitterley

STAFF PRESENT: Acting Fire Chief Brian Wiwel, Mary Ann Cromwell, Stephanie Johnson, Alyne Hansen

2. Public Comment

None.

3. Regular Business

a) APPROVAL OF MINUTES

Motion: Commissioner Sitterley made a motion to approve the Minutes of the November 8, 2010 meeting. Commissioner Thomas seconded the motion. Motion passed. Minutes were approved as presented.

b) BATTALION CHIEF EXAMINATION DATES 2011

Ms. Johnson presented and discussed the draft announcement for the Battalion Chief examination. The tentative publication date of the announcement is January 17, 2011.

c) ANNUAL COUNCIL UPDATE

Commissioners Thomas and Chief Examiner Johnson attended the November 9, 2010 Council Meeting. Commissioner Thomas presented the Civil Service Commission update to the Council.

d) OTHER ITEMS FROM COMMISSION MEMBERS

Ms. Johnson announced an election for chairperson of the Commission would be held at the January 10, 2011 meeting.

4. Next Meeting

The next regularly scheduled meeting will be held on Monday, January 10, 2011 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

5. **Adjournment**

The Meeting adjourned at 4:05 p.m. These minutes are excerpts of the Civil Service Commission Meeting. No audio recording of the meeting was made.

Prepared by:

Alyne R. Hansen
Assistant Chief Examiner for the Civil Service Commission

APPROVED on _____, 2011