

**City of SeaTac**  
**Regular Council Meeting Minutes**  
**\*Virtual Meeting\***

**November 23, 2021**  
**6:00 PM**

**Virtual Meeting**

**CALL TO ORDER:** Mayor Erin Sitterley called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

**COUNCIL PRESENT (remotely):** Mayor Erin Sitterley, Deputy Mayor (DM) Peter Kwon, Councilmembers (CM) Senayet Negusse, Jake Simpson, Clyde Hill, Takele Gobena, and Pam Fernald.

**STAFF PRESENT (remotely):** City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Information Systems (IS) Manager Bart Perman, Deputy City Manager (DCM) Gwen Voelpel, Finance & Systems Director Gwen Pilo, Facilities Manager Brian Ruda, Community & Economic Development (CED) Director Evan Maxim, Planning Manager Jenn Kester, Senior Planner Kate Kaehny, Public Works (PW) Director Will Appleton, City Engineer Florendo Cabudol, Senior Planner David Tomporowski

**FLAG SALUTE:** Mayor Sitterley led the Council, audience, and staff in the Pledge of Allegiance.

**AGENDA REVIEW:**

- A. Virtual Meeting: live streamed on SeaTV Government Access Comcast Channel 21 and the City's website; conference line to listen to the meeting at 206.973.4555.
- B. Public comment opportunities to commenters who signed-up or provided written comments prior to 2 p.m.

**PRESENTATIONS:**

**Public Swearing-in of Jake Simpson to Council Position #2 as a newly elected Councilmember to fill an unexpired term to end December 31, 2021.**

Judge Robert Hamilton publicly swore in CM Jake Simpson to Council Position #2.

**PUBLIC COMMENTS:**

Remote Public Comments –

- Victor Chao – 32<sup>nd</sup> Avenue South property zoned Office Commercial Mixed Use (OCMU) only if owner applies for it, 3204 S 173<sup>rd</sup> Street is a vacant house giving the City a bad image

**PRESENTATIONS (continued):**

**Key to the City to outgoing Councilmember (CM) Stan Tombs.**

Mayor Sitterley presented the Key to the City virtually. Outgoing CM Tombs was not in attendance.

**Council confirmation of Mayoral Appointment of Mollie Mad to the Hotel/Motel Tax Advisory Committee.**

**MOVED BY FERNALD, SECONDED BY NEGUSSE TO CONFIRM THE MAYORAL APPOINTMENT OF MOLLIE MAD TO THE HOTEL/MOTEL TAX ADVISORY COMMITTEE.\***

Council discussion ensued regarding the appointment.

**\*MOTION CARRIED UNANIMOUSLY.**

**Key City Issues and Requests for Direction**

City Manager Cole commented on the following items:

(1) Grant applications:

- \$29,600 with \$15,000 match from King County (KC) Conservation District to continue efforts with Forterra
- \$66,670 from Washington Parks and Rec Association to fund summer camp for teenagers in 2022

(2) City Hall closed Thursday and Friday for Thanksgiving holiday

(3) December 3 – 5:00 p.m., Tree Lighting event

(4) December 4 – 9:00 a.m., Get Your Green On event

**PRESENTATIONS (continued):**

**Committee Updates (for items not included on the agenda) and review of proposed Council Requests**

CM Hill: Parks & Recreation (P&R) Committee – North SeaTac Park (NSTP) Sunset Tennis Court resurfacing, KC Contamination mitigation efforts, feasibility study for possible transfer of property from Port of Seattle (POS) to the City, Hydroplane Race survey, YMCA contract

CM Fernald: Sidewalk Advisory Committee (SAC) – projects scoring, chose Military Road South project and South 142<sup>nd</sup> Street project

DM Kwon: National League of Cities (NLC) conference

Mayor Sitterley: Administration & Finance (A&F) Committee – items on tonight’s agenda, including Consent Agenda; Highline Forum – CM Tombs attended the last meeting of the year and forwarded an email with a detailed report

**CONSENT AGENDA:**

**Approval of claims vouchers (check no. 132109 - 132232) in the amount of \$1,593,011.87 for the period ended November 18, 2021.**

**Approval of payroll vouchers (check no. 55953 - 55964) in the amount of \$15,141.40 for the period ended November 15, 2021.**

**Approval of payroll electronic fund transfer (check no. 106477 - 106624) in the amount of \$429,571.74 for the period ended November 15, 2021.**

**Approval of payroll wire transfer in the amount of \$148,774.68 for the period ended November 15, 2021.**

**Approval of Council Meeting Minutes:**

**Transportation & Public Works Committee meeting held October 7, 2021**

**Council Study Session held November 9, 2021**

**Regular Council Meeting held November 9, 2021**

**The following item was reviewed at the November 3, 2021 Administration & Finance Committee meeting and recommended for placement on this Consent Agenda:**

**Agenda Bill #5816; A Resolution #21-012 amending the City of SeaTac Schedule of License Fees, Permit Fees, Other Fees and Charges for City Services.**

MOVED BY FERNALD, SECONDED BY NEGUSSE TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING (PH) & ACTION ITEM:**

**2022 Property Tax Levy**

Mayor Sitterley opened the PH at 6:29 p.m.

Finance & Systems Director Pilo reviewed the agenda bill summary below.

Council discussion regarding the levy. Mayor Sitterley stated six CMs were present at the A& meeting unanimously recommended this for approval.

Public Comments: None

Mayor Sitterley closed the PH at 6:40 p.m.

**Agenda Bill #5661; An Ordinance #21-1034 authorizing the City's 2022 Property Tax Levy**

**Summary:** Cities must submit their authorized levy amounts to the KC Assessor’s Office by November 30, 2021, for inclusion in KC’s 2022 property tax roll. The KC Assessor’s Office is not expected to certify the City’s assessed valuation (AV) prior to their November 30, 2021, deadline.

**PUBLIC HEARING (PH) & ACTION ITEM (continued):**

**Agenda Bill #5661; Ordinance #21-1034 (continued):**

The total estimated allowable statutory levy amount including new construction, estimates of refunds, and increases in utility valuations is \$24,955,137. Under the 101% limit factor, the allowable levy amount is currently anticipated to be \$18,462,693. This year's implicit price deflator (IPD) is 3.860%, which means the City could levy the full 1% increase, as allowed by statute, or bank this capacity for future use without adopting a separate resolution for substantial need. In 2020, the Council reaffirmed the adopted Financial Policies, including a policy establishing that if the General Fund Reserves are within the set reserve target (4 months), the City will not increase its property tax levy. Therefore, a zero (0%) increase over the 2021 amount plus revenue from new construction has been applied in development of the mid-biennium review.

The KC Assessor has given the City a preliminary estimate of the City's 2022 assessed value equal to \$7.5 billion, a 4% increase over 2021. This preliminary estimate excludes any increases in utility valuation. Because the actual 2022 levy rate is calculated from the KC certified assessed valuation, the final rate is unknown at this time. However, based on the City proceeding with a 0% increase, it is anticipated the levy rate will decrease from \$2.463/\$1,000 AV levied in 2021 to \$2.324/\$1,000 AV for 2022. This decrease in levy rate translates to a \$14 decrease in property tax per \$100,000 AV. The actual increase or decrease in property taxes is dependent upon the actual change in a particular property's assessed valuation.

This Ordinance authorizes a 2022 property tax levy amount of \$17,534,558 based on a rate of \$2.324/\$1,000 AV and a 0% increase over the 2021 levy. The actual levy amount will be determined when the KC Assessor certifies the City's total assessed valuation in December.

This was reviewed by the A&F Committee at their November 3, 2021, meeting as part of the Mid-Biennium Review. The required PH is scheduled for November 23, 2021.

MOVED BY HILL, SECONDED BY FERNALD TO PASS AGENDA BILL #5661 (ORDINANCE #21-1034).

MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING & ACTION ITEM:**

**Amending the 2021-2022 Biennial Budget**

Mayor Sitterley opened the PH at 6:41 p.m.

Finance & Systems Director Pilo reviewed the agenda bill summary below.

Council discussion ensued regarding the A&F Committee review. DM Kwon clarified that the Transportation Capital Improvement Program (CIP) revenue is restricted funds.

Public Comments: None

Mayor Sitterley closed the PH at 6:51 p.m.

**Agenda Bill #5660; An Ordinance #21-1035 amending the City's 2021-2022 Biennial Budget.**

**Summary:** The City Council adopted the 2021-2022 Biennial Budget in November 2020. State law requires cities with biennial budgets to conduct a mid-biennium review. A presentation of all proposed budget adjustments and decision cards was presented to the A&F Committee on November 3, 2021. The presentation included updates to 2022 revenues and expenditures, updated ending fund balances, and decision cards for consideration. The committee reviewed the proposals and recommended moving forward with all adjustments and proposed decision cards.

Revenue adjustments include adjustments to General Fund Overhead charges, Equipment Maintenance and Repair charges, and contract revenue for the 34th Ave/160th project. Expenditure adjustments include updates to salaries and benefits and equipment replacement costs. Fund balances are updated as part of a reconciliation process.

All proposed changes result in a \$2,272,720 decrease to budgeted 2022 ending fund balance. This Ordinance incorporates the direction provided by the Committee. Prior to Council action, the required PH will be held.

**PUBLIC HEARING (PH) & ACTION ITEM (continued):**

**Agenda Bill #5660; Ordinance #21-1035 (continued):**

MOVED BY NEGUSSE, SECONDED BY FERNALD TO PASS AGENDA BILL #5660 (ORDINANCE #21-1035).

MOTION CARRIED UNANIMOUSLY.

**ACTION ITEMS:**

**Agenda Bill #5817; A Motion authorizing the City Manager to execute a contract with BK Industries and Solutions, Inc. for janitorial services at City facilities during 2022.**

**Summary:** On October 18, 2021 the City went out to bid for janitorial services and received eight bids. A walk-through was conducted on October 26 and the bid opening was November 3. The bid by BK Industries / Solutions, Inc. is the apparent low bid. The bids results are as follows:

COMPANY NAME	BASE BID
<b>BK Industries and Solutions, Inc</b>	<b>\$ 99,300.00</b>
Top to Bottom	\$137,265.50
Clear 1	\$156,960.00
NORPAC	\$157,962.89
Trust Us to Clean	\$161,937.36
EcoBrite Services	\$162,121.00
Environmental Controls of South Sound	\$280,003.64
SMS Cleaning, Inc.	\$292,800.00

The number of work hours performed annually is 3,850 hours, which doesn't include emergencies that may occur throughout the year. The duties listed in the contract include cleaning all restrooms, cleaning and sanitizing all kitchen counters and drinking fountains, vacuuming floors, and emptying wastepaper receptacles at City Hall, the Maintenance Facility and the SeaTac and Valley Ridge community centers. A variety of other janitorial tasks are performed daily, three times per week, once per week, quarterly and annually. At \$109,329.30 per year (includes sales tax in addition to the base bid), the amount of the proposed 2022 contract with BK Industries and Solutions, Inc. is \$31,596.06 less than the 2021 contract.

The janitorial services contract is for one year with the option to extend for four additional years in one-year increments.

The budget for janitorial services in the City's 2021-2022 biennial budget is \$324,300 (\$162,150 annually), more than the \$109,329.30 required for the annual cost of this contract.

This item was referred directly to the November 23 Regular Council Meeting (RCM) during the November 9 RCM.

Facilities Manager Ruda reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY FERNALD TO PASS AGENDA BILL #5817.\*

Council discussion ensued regarding the contract.

\*MOTION CARRIED UNANIMOUSLY.

**THE FOLLOWING TWO AGENDA BILLS WILL BE PRESENTED TOGETHER:**

**Agenda Bill #5641; An Ordinance amending portions of the City of SeaTac Comprehensive Plan (CP).**

**Agenda Bill #5840; An Ordinance amending the Official Zoning Map, related to the 2021 CP Amendment Process.**

Planning Manager Kester and Senior Planner Kaehny reviewed the agenda bill summary.

**ACTION ITEMS (continued):**

**Agenda Bill #5641; An Ordinance #21-1036 amending portions of the City of SeaTac Comprehensive Plan (CP).**

**Summary:** The City of SeaTac procedures for amending the CP provide for consideration of proposed amendments every other year (in odd-numbered years) in two stages: (1) the “Preliminary Docket,” and (2) the “Final Docket.”

1. **Preliminary Docket:** Includes all proposals submitted in accordance with the pre-established deadline or added by the City Council and/or staff.
2. **Final Docket:** Includes all proposals deemed appropriate by the City Council to go forward for detailed review. Final Docket proposals undergo environmental analysis under the State Environmental Policy Act (SEPA) and a PH before the Planning Commission (PC).

The 2021 CP Amendment process started in July 2020. While no amendment proposals from the public were received, City staff put forth four proposed amendments. After the PC and Planning and Economic Development (PED) Committee reviews, and the PED Committee’s recommendation, the City Council established the Final Docket of proposals on January 26, 2021, including all four City-initiated proposals as follows:

- **Map Amendment M-1:** Establishing a "Park" land use designation and zone on unused SR509 right-of-way (ROW) adjacent to Des Moines Creek Park
- **Map Amendment M-2:** Updating CP informational maps
- **Text Amendment T-1:** Adding economic development (ED) policies related to tourism
- **Text Amendment T-2:** Biennial update of Capital Facilities Plan

Per the CP amendment procedures, all Final Docket proposals were required to be evaluated according to the following criteria:

**FINAL DOCKET CRITERIA:**

1. **Changed Circumstance.** Circumstances related to the proposal have changed, or new information has become available which was not considered since the last State-mandated review of the CP.
2. **CP Consistency.** The proposal is consistent with all elements of the CP and other applicable City policies and agreements.
3. **Population/Employment Targets.** The proposal will not prevent the City’s adopted population and employment targets from being achieved.
4. **Concurrency.** The proposal will be able to satisfy concurrency requirements for public facilities, including transportation and utilities, and does not adversely affect other adopted Level of Service standards.
5. **No Adverse Impacts.** The proposal will not result in development that adversely affects public health, safety and welfare, and, as demonstrated from the SEPA environmental review, the proposal will not result in impacts to housing, transportation, capital facilities, utilities, parks or environmental features that cannot be mitigated.
6. **Additional Criteria for CP Map Changes.** In addition to the above criteria, map change proposals will be evaluated according to the following:
  - a. **Change in Condition.**
    - i. Conditions have changed since the property was given its present CP designation so that the current designation is no longer appropriate, or
    - ii. The map change will correct a CP designation that was inappropriate when established.
  - b. **Site Suitability & Infrastructure.** The site affected is physically suited for anticipated development and adequate public facility capacity to support the proposed land use exists, or can be provided, including sewer, water and roads.
  - c. **Anticipated Impacts.** The proposal identifies anticipated impacts of the change, including the geographic area affected and issues presented by the proposed change, and will be compatible with nearby uses.

**LAND USE DESIGNATION CRITERIA FOR MAP AMENDMENT PROPOSALS ONLY:** In addition to the Final Docket Criteria, site-specific map amendment proposals are also assessed in terms of how the proposed land use designation meets the Land Use Designation Criteria for the “Park” land use designation within Table 2.1 in the CP.

**ACTION ITEMS (continued):**

**Agenda Bill #5641; Ordinance #21-1036 (continued):**

The Staff Report describes all amendment proposals and includes an assessment of how each proposal does or does not satisfy the Final Docket Criteria, and Land Use Designation Criteria as appropriate. A staff recommendation regarding the approval of the proposals is also provided.

The PC reviewed the proposed amendments during four work sessions and conducted a PH on September 21, 2021. On October 5, 2021, after considering the public comment received, the PC recommended adoption of all proposals.

The PED Committee reviewed the proposed amendments at two meetings, and on October 28, 2021, after considering the public comment and PC recommendation, the PED Committee recommended adoption of all proposals.

MOVED BY FERNALD, SECONDED BY HILL TO PASS AGENDA BILL #5641 (ORDINANCE #21-1036).\*

Council discussion ensued regarding PED Committee review.

\*MOTION CARRIED UNANIMOUSLY.

**Agenda Bill #5840; An Ordinance #21-1037 amending the Official Zoning Map, related to the 2021 Comprehensive Plan (CP) Amendment Process.**

**Summary:** In response to an amendment to the CP Land Use Designation Map related to Map Amendment M-1, an amendment is proposed to the Official Zoning Map that would ensure consistency between the Zoning Map and the CP as required by RCW 36.70A.040.

Proposed Map Amendment M-1, which would establish a "Park" land use designation and zone on unused SR509 ROW adjacent to Des Moines Creek Park, was evaluated according to the CP Amendment Preliminary and Final Docket Criteria, the CP Land Use Designation Criteria, and underwent SEPA environmental review and a PH before the PC.

Additionally, per the CP Amendment Procedures, owners of properties within five hundred feet of the site were notified of the proposal.

The PC reviewed the zoning proposal during multiple work sessions and conducted a PH on September 21, 2021. On October 5, 2021, after considering the public comment received, the PC recommended adoption of the proposal.

The PED Committee reviewed the zoning proposal at two meetings, and on October 28, 2021, after considering the public comment and PC recommendation, the PED Committee recommended adoption of the proposal.

MOVED BY KWON, SECONDED BY HILL TO PASS AGENDA BILL #5840 (ORDINANCE #21-1037).\*

Council discussion ensued regarding the map amendments.

\*MOTION CARRIED UNANIMOUSLY.

**Agenda Bill #5644; A Resolution #21-013 adopting the Military Road Five-way Intersection Study and the recommendation for a roundabout.**

**Summary:** The Military Road South, South 164th Street and 42nd Avenue South intersection is in the northeast part of the city. The purpose of the study was to determine the most efficient and effective long-term configuration to accommodate all modes of travel through the five-legged intersection.

The current intersection has a record of safety issues and can confuse users. Future development is anticipated along Military Road South and in neighboring areas. Those developments will increase mobility demands through the intersection.

**ACTION ITEMS (continued):**

**Agenda Bill #5644; Resolution #21-1036 (continued):**

This study explored intersection improvements that will best address increased vehicular and pedestrian demand, functionality and safety. The project team studied the existing intersection and analyzed performance based on safety, operations and capacity to accommodate future demand. Based on this work and in conjunction with public and stakeholder outreach, the team identified three alternatives for a redesigned and rebuilt intersection. City staff and the consultant team evaluated and scored alternatives based on several performance-related criteria.

Next, the project team presented alternatives and resulting scores in an online open house to gather public feedback. The team mailed postcards advertising the online open house to residents and businesses within a quarter mile of the intersection before June 2. The website was accessible from June 2 - June 23, 2021. The City publicized the open house via its various outreach and social media channels. Prior to the online open house, PW and Community and Economic Development (CED) Department staff members also went door-to-door, visiting businesses near the intersection. Staff notified businesses about the upcoming study, the pavement overlay project occurring at the intersection last summer, and shared information about the City's general business assistance resources.

The recommendation derived from the study process, analysis, and outreach, is to construct a roundabout as best described by Alternative C: "Converts Signal to Roundabout." Findings supporting this recommendation are summarized on page 28 of the study and include:

**Operations:** The roundabout alternative results in shorter lines of vehicles waiting than the signal alternatives, including the No Build alternative.

- During the PM peak period, the roundabout's 95th percentile queue length (number of vehicles waiting) for the peak direction (Southbound Military Rd S) is like the No Build and Alternative A: Maintains Signal conditions and shorter than the Alternative B: Maintains Signal and Adds Plaza condition.
- For other approaches and for the AM peak conditions, the roundabout queues are shorter than the signal options.

**Safety:** Roundabouts are designed to improve safety for all users, include pedestrians and bicycles.

- The safety benefits of roundabouts include reduced approach and through speeds (limited to 15-25 mph), reduced number of conflict points and reduced pedestrian crossing distances.
- The speed at which vehicles approach the intersection are reduced because the entire area becomes traffic-calmed by the roundabout.
- Roundabouts do not depend on electricity to function, so they are not susceptible to power outages.

**Emergency Services:** Roundabouts provide a natural traffic flow that is better for first responders since they eliminate unnecessary stops and delays.

- Angle crashes at signalized intersections are the most common fatal crash type involving fire trucks nationally and a roundabout greatly reduces the prevalence of these types of crashes.
- Roundabouts do not require the signal preemption that is needed by first responders at signalized intersections.
- Both the SeaTac Police Department and Puget Sound Regional Fire Authority are supportive of roundabouts.

**Freight Mobility and Large Vehicles:** Roundabouts can be designed to accommodate large vehicles, including semi-trucks, fire engines and school buses. A large semi-truck would more easily navigate a roundabout than traverse the narrow residential streets with tight turns in the vicinity of the intersection.

- Most roundabouts contain many of the design features described below, which allow operators of larger vehicles time to gain familiarity and keep freight moving smoothly.
- Wider entry and exit lanes for efficient movement of traffic mountable aprons and curbs intended to be used by vehicles with a wide and/or long wheelbase, and curvature and radii that allow for easy turning movements, including U-turns.

**Pedestrians:** Pedestrians are inherently safer at a roundabout compared to a signalized intersection.

- Since the entering and exiting lanes are separated, pedestrians can cross a shorter distance of only one direction of traffic at a time. This allows pedestrians to focus their attention on one direction of crossing traffic.
- This would be a big change from the current intersection, where—with five legs—pedestrians must watch for vehicles possibly coming from many directions.
- Traffic speeds will be lower within the vicinity of the roundabout, which is associated with better yielding rates, reduced vehicle stopping distance and lower risk of collision injury or fatality.

**ACTION ITEMS (continued):**

**Agenda Bill #5644; Resolution #21-1036 (continued):**

Public Outreach and Preference: In both rounds of public outreach, most respondents indicated a roundabout was their top preference.

- Of the three alternatives presented in the online open house, 61% of survey participants preferred Alternative C: “Converts Signal to Roundabout.”
- Of the businesses surveyed during our door-to-door outreach this past winter, 83% of the businesses that provided an opinion on intersection alternatives preferred the roundabout concept.

The Military Road South Five-way Intersection Study is listed in Chapter 4 of the Transportation Master Plan (TMP) and shown as priority #10 in the 2021-2026 Transportation Improvement Program (TIP). In addition, PW Capital Improvement Project (CIP) ST-116 is identified in the 2021-2026 Transportation Improvement Program and scoped to rebuild and re-channelize South 160th Street and Military Road South from International Boulevard to South 166th Street. Recommendations from this study may result in expanding ST-116 to include the intersection or creating a separate CIP project specific to intersection improvements.

Adoption of the subject study will have no budget impact at this time.

On September 3, 2020, the Transportation & Public Works (T&PW) Committee discussed this study and the professional services contract to conduct the study. The committee members voted unanimously to present the professional services contract to the Council. On September 8, 2020, the Council approved the contract.

On March 2, 2021, staff provided a general briefing on the study to the PC.

On May 6, 2021, staff provided an update on outreach efforts to the T&PW Committee.

On October 7, 2021, the T&PW Committee was presented with the draft final report, and the committee members voted unanimously to forward the draft final report to Council for review, with a recommendation that it be adopted.

Senior David Tomporowski reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY GOBENA TO PASS AGENDA BILL #5644 (RESOLUTION #21-013).\*

Council discussion ensued regarding committee review, study, and amount of ROW needed. PW Director Appleton responded to questions.

\*MOTION CARRIED UNANIMOUSLY.

**Agenda Bill #5842; An Ordinance #21-1038 authorizing the City Manager to execute an amendment to a Memorandum of Understanding (MOU) and execute an Interlocal Agreement (ILA) with the Washington State Department of Transportation (WSDOT) for pedestrian level lighting improvements to the South 208th Street Connector Improvements Project, and amending the City’s 2021- 2022 Biennial Budget to fund the additional improvements.**

**Summary:** The construction of the SR 509 Completion Project will sever South 208th Street just east of International Boulevard (IB)/SR 99. To maintain street connectivity, WSDOT will be connecting South 208th Street via IB/SR 99 at South 206th Street. In addition, WSDOT will be constructing 34th Avenue South to provide a north/south connection between South 204th Street and South 208th Street. WSDOT will also provide improvements to South 208th Street and funding for improvements to South 204th Street east of 32nd Place South. The improvements to South 204th Street will be constructed as part of a larger City project in the future.

The MOU dated January 13, 2020 between the City and WSDOT, captured the work to be performed but identified the lighting along this corridor as streetlighting rather than pedestrian level lighting.

Consequently, the design/build firm (Atkinson) that is constructing the project bid this work with far fewer lights that are much taller and brighter (like lights used to illuminate our arterial streets). This does not meet our new standard for residential streets and is in fact not appropriate lighting for this area.



**ACTION ITEMS (continued):**

**Agenda Bill #5842; Ordinance #21-1038 (continued):**

To ensure the appropriate pedestrian level lighting is installed, the City will need to pay for the difference in cost between the streetlights that were bid and the desired pedestrian level lighting. It should be noted that there are approximately double the number of pedestrian lights as there are streetlights.

Costs associated with this work are expected to be within the range of \$450,000-\$550,000 and would be paid for out of the Transportation CIP Fund (#307) through a transfer from the Street Fund (#102).

If approved, staff will work closely with WSDOT and Atkinson, the design/builder, on identifying/negotiating the appropriate cost for this change. The subject work will significantly change the look and feel of the ROW within the Madrona community for decades to come; therefore, the subject investment is strongly encouraged.

The Ordinance would amend the 2021-2022 Biennial Budget to include \$550,000 to upgrade the lighting to meet City standards. Funding would be made available through a transfer of \$550,000 from the Street Fund (#102) to the Transportation CIP Fund (#307).

The T&PW Committee reviewed this item on October 7, 2021 and recommended that it be forwarded to Council for approval. At the time this item was presented to the Committee, the projected cost range was \$400,000 to \$500,000, following further discussions with WSDOT and staff, it is recommended that a "not to exceed" amount of \$550,000 be authorized to allow for minor changes and unanticipated costs.

PW Director Appleton reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY GOBENA TO PASS AGENDA BILL #5842 (ORDINANCE #21-1038)\*

Council discussion ensued regarding the project.

\*MOTION CARRIED UNANIMOUSLY.

**Agenda Bill #5843; An Ordinance #21-1039 authorizing the City Manager to execute an amendment to a Memorandum of Understanding (MOU) and execute an Interlocal Agreement (ILA) with the Washington State Department of Transportation (WSDOT) in connection with additional improvements to be made to South 216th Street, and amending the 2021-2022 Biennial Budget to provide funding for the improvements.**

**Summary:** As part of the construction of the SR 509 Completion Project, the South 216th Street bridge over I-5 will be reconstructed to accommodate additional travel lanes. As part of this work, the segment of South 216th Street beginning on the east side of the bridge and extending to the intersection with Military Road South will be improved. These street improvements are necessary to properly transition from the new bridge, which in addition to being lengthened will also be widened to three lanes.

While the proposed street improvements were found to be functional, some minor modifications would set the street up to be forward compatible with a future intersection improvement project at Military Road South; specifically, carrying the widening of South 216th Street further east to Military Road South. The additional improvements will require grading, paving, and striping and are estimated to cost approximately \$25,000. The most cost-effective time to perform this work is as part of the SR 509 Completion Project.

For this work to be incorporated, the City will need to amend the existing MOU with WSDOT for the South 216th Street Bridge Improvements to include the subject additional work and ultimately execute an ILA for construction.

A not-to-exceed amount of \$35,000 is being requested to pay for the costs of the proposed improvements. Costs are estimated at \$25,000 and the additional \$10,000 would cover any unforeseen costs or minor changes to the planned improvements. The Transportation CIP Fund (#307) will be used to fund this project. Funding would be programmed into the 2022 budget and carried forward into the 2023-2024 budget, when construction is anticipated.

This item was reviewed by the T&PW Committee on October 7, 2021 and forwarded to Council with a recommendation for approval.

**ACTION ITEMS (continued):**

**Agenda Bill #5843; An Ordinance #21-1039 (continued):**

PW Director Appleton reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY FERNALD TO PASS AGENDA BILL #5843 (ORDINANCE #21-1039).\*

Council discussion ensued regarding review committee review and the project.

\*MOTION CARRIED UNANIMOUSLY.

**UNFINISHED BUSINESS:** None

**EXECUTIVE SESSION:** None

**COUNCIL COMMENTS:**

CM Negusse commented on the following items: (1) Happy Thanksgiving, (2) thanked CM Tombs for his service, and (3) welcomed CM Simpson.

CM Simpson stated his gratitude for the work staff did to get the Council through tonight's meeting.

CM Hill commented on the following items: (1) Happy Thanksgiving, (2) spend time focused on loved ones, and (3) remind men in your life to seek regular checkups to ensure quality of health.

CM Gobena commented on tonight's accomplishments and wished everyone a Happy Thanksgiving.

CM Fernald stated 2021 has been a rough year for so many, including her personally. She encouraged everyone to count their blessings and have a Happy Thanksgiving.

DM Kwon thanked CM Tombs and welcomed CM Simpson. He also commented on naming the City snowplows and wished everyone a Happy Thanksgiving.

Mayor Sitterley commented on small business Saturday and wished everyone a Happy Thanksgiving.

**ADJOURNED:**

MAYOR SITTERLEY ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 8:56 P.M.

  
Erin Sitterley, Mayor

  
Kristina Gregg, City Clerk