



# Planning & Economic Development Committee Minutes

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Thursday August 26, 2021

4:00 PM – 5:30 PM

\* Virtual Meeting \*

**Members:** Present: Commence: 4:05 PM  
Adjourn: 5:56 PM

Stanley Tombs, Chair           **X**  
Deputy Mayor Peter Kwon   **X** (Arrived 4:14pm)  
Mayor Erin Sitterley         **X**

**Other Councilmembers:** CM Pam Fernald, CM Clyde Hill

**Staff & Presenters:** Evan Maxim *CED Director*; Jenn Kester, *Planning Manager*; David Tomporowski, *Senior Planner*; Neil Tabor, *Associate Planner*; Aleksandr Yeremeyev, *Economic Development Manager*; Cindy Corsilles, *Assistant Attorney*; Barb Mailo, *Admin 3*; Bart Perman; *Information Systems Manager*; Lee Striar, *Senior Project Manager Heartland Consulting*; Tyson Heriot, *Associate Project Manager Heartland Consulting*; SeaTV

1. Call to Order	Chair Tombs called the meeting to order at 4:05 PM and roll call.
2. Public Comments	None
3. Minutes of 07/22/2021 regular meeting	Unanimous approval of meeting minutes by Mayor Sitterley and Chair Tombs.
4. Strategic Real Estate Plan: Update & Budget Recommendation	<p>Review and Recommendation</p> <p>Presented by Lee Striar, Heartland Consulting Project Manager and Tyson Heriot, Heartland Consulting Associate Project Manager.</p> <p>The presentation included a summary of scope and work to date, review of real estate policies, real estate trends, real estate portfolio review and needs analysis, and future phase of work.</p>

	<p>Discussion commenced with Deputy Mayor Kwon, CM Hill, CM Fernald, Lee Striar, CED Director Evan Maxim, and Chair Tombs.</p> <p>Staff and consultant provided an update and status/progress of Strategic Real Estate Plan: work performed in Phase 1 and Phase 2 and a look ahead to the proposed Phase 3 work.</p> <p>PED Committee Action Requested: Recommend approval of budget amendment of \$15,000 for proposed Phase 3 work.</p> <p>Deputy Mayor Kwon motioned to recommend to Council for approval the budget amendment of \$15,000 for the proposed Phase 3 work. Unanimous approval for the motion made by all PED members.</p>
<p>5. Permanent Supportive Housing: Code Amendment</p>	<p>Review and recommendation</p> <p>Presented by Associate Planner Neil Tabor &amp; Planning Manager Jenn Kester.</p> <p>The purpose of the presentation was to provide information related to proposed code amendments related to supportive housing and seek recommendation of code amendments to City Council.</p> <p>The presentation included summary of HB 1220 and draft amendments, projected need for supportive housing facilities, potential population vulnerable to losing housing, summary of amendments definitions – new definitions and use type, permanent supportive and transitional housing, location and permitting for emergency housing services, permitting process, buffering emergency facilities from school sites, supportive housing performance standards, miscellaneous code amendments, key considerations for PED, and potential committee action.</p> <p>Discussions commenced with Deputy Mayor Kwon, Associate Planner Tabor, Planning Manager Kester, Assistant Attorney Corsilles, CED Director Maxim, Mayor Sitterley, Chair Tombs, CM Fernald, and CM Hill.</p> <p>CM Fernald recommended change in language under Key Considerations for PED (Slide 20 of presentation), 2<sup>nd</sup> to last bullet- (<i>The legislation does not require the city to produce...</i> “<u>The city is required to accommodate and plan...</u>”) to read: “<b>However</b>, the city is <b>only</b> required to accommodate and plan...”</p>

	<p>Committee Action Requested: PED recommendation for the 9/28/21 RCM meeting, with adoption before the 9/30/21 effective date of HB 1220.</p> <p>Unanimous recommendation to move forward with the Planning Commission's recommendation with a 1,750-foot buffer for public safety and will consider adjusting the boundary or buffer lines if we have changing information in the future.</p>
6. Adjourn	Chair Tombs adjourned meeting at 5:56 pm.