

**CITY OF SEATAC
REQUEST FOR PROPOSAL
SeaTac Freeway/Highway Access Ramp Litter Cleanup**

Advertise for Qualifications: Monday, December 20th, 2021
Statements of Qualifications Due: Tuesday, January 18th, 2022, at 4:00 PM; Third Floor Reception Desk, 4800 S. 188th St., SeaTac, WA 98188 or by electronic submittal to mgiem@seatacwa.gov

Notice is hereby given that the City of SeaTac will receive proposals at the Third Floor Reception Desk, SeaTac City Hall, 4800 South 188th Street, SeaTac, WA, 98188 for the SeaTac Freeway/Highway Access Ramp Litter Cleanup. Proposals shall be limited to 15 single sided pages excluding cover letter and resumes. Five copies of each statement of qualifications are required.

Questions or requests for clarification regarding this RFP should be directed to Mason Giem, mgiem@seatacwa.gov, (206) 973-4763

Selection Criteria	Points
Organization of the project team along with qualifications of key personnel	10
Firm's recent experience with similar projects	20
Project understanding	20
Project management approach and ability to meet project schedule	20
Firm's Quality Assurance/Quality Control Processes	20
Pricing	10

All submittals will be scored and ranked on the above criteria. Previous experience with a project or projects that involved cleaning litter along roadways is preferred. Interviews will be conducted with the highest ranking firms.

Purpose

The purpose of this work is to clean up litter along freeway/highway access ramps in the City of SeaTac.

Scope of Work

The VENDOR will clean 16 freeway/highway ramps located in the City of SeaTac's limits but within Washington State Department of Transportation jurisdiction. Ramps will be clean during the funding period. These ramps include but may not be limited to:

- On/off ramps North Bound and South Bound Interstate-5 from exits 151-152
- On/off ramps East Bound and West Bound State Route 518 exit to HWY 99, exit to Airport as well as Des Moines Memorial Drive exits
- On/off ramps North Bound and South Bound State Route 509 intersection with south 188th street

VENDOR will take collected litter to a permitted solid waste facility and recycle materials whenever possible.

VENDOR or delegate is responsible for crew safety training and oversight of crewmembers. VENDOR will follow all applicable County or State traffic control procedures as determined by the appropriate County or State officials while working within or along identified roadways. VENDOR will provide appropriate Personal Protective Equipment (PPE) for all their workers. PPE can include Safety Vests, gloves, eye protection, and any other supplies or equipment necessary to complete the work safely.

VENDOR must submit quarterly Payment Request Progress Reports to City of SeaTac. VENDOR is required to report each time:

- Hours worked.
- Miles cleaned.*
- Yards of material collected.
- Number of ramps cleaned.

Task costs:

Eligible costs for reimbursement with supporting documentation include:

- Safety training (with City prior approval).
- Equipment, tools, and supplies needed for safety and cleanup work.
- Staff time, transportation, and disposal of materials cleaned.
- Costs not listed here, but pre-approved in writing by City of SeaTac.

Task Goal Statement:

1) Clean freeway/highway access ramps within City of SeaTac.

Task Expected Outcome:

VENDOR will track and report the:

- 16 access ramps cleaned
- Cleaned ramps converted to 32 miles cleaned.
- 24,000 pounds of litter collected (estimate).

Preparation Costs

The City of SeaTac shall not be responsible for proposal preparation costs, nor for costs including attorney fees associated with any (administrative, judicial or otherwise) challenge to the determination of the highest ranked proposer and/or award of contract and/or rejection of proposal. By submitting a proposal, each proposer agrees to be bound in this respect and waives all claims to such costs and fees.

Deliverables

Task 1: Community Litter Cleanup

Description:	Due Date:
Progress Report	4/30/2022
Progress Report	7/30/2022
Progress Report	10/30/2022
Progress Report	1/30/2023
Final Quarterly Progress Report	7/30/2023
Final Closeout Report	7/30/2023

Anticipated Project Timeline and Constraints

1. 12/20/2021 Project advertised to roster
2. 1/18/2022 Final day for VENDOR submissions
3. 1/24/2022-1/28/2022 Interviews
4. 1/31/2022 Final decision made
5. 2/1/2022 -2/7/2022 Refine scope
6. 3/13/2022 Enter into contract

It is anticipated that work will begin immediately upon execution of the Agreement and continue through final deliverables.

The City of SeaTac encourages disadvantaged, minority, women-owned, and veteran owned VENDOR firms to respond or partner with prospective firms. The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Rejection of Proposals

The City of SeaTac reserves the right to reject any or all proposals if determined to be in the best interest of the City.