



# MEMORANDUM

Date: October 8, 2021  
To: Mayor and Councilmembers  
Through: Carl Cole, City Manager  
From: Gwen Pilo, Finance and Systems Director *GP*  
Subject: July – September 2021 Council Expenditures

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The attached schedule has been prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2021, by Councilmember. Expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is posted on the City website on a quarterly basis.

Third Quarter 2021

2021 City Council Summary of Expenditures

Description	Account/Bar #	Position 1 Senayet Negusse	Position 2 Stanley Tombs	Position 3 Peter Kwon	Position 4 Clyde Hill	Position 5 Takele Gobena	Position 6 Pam Fernald	Position 7 Erin Sitterley	Shared Expenditures	Quarterly Expenditures	Budget	Year to Date Expenditures	Balance	Percent Used
<b>Salaries &amp; Wages</b>	001.000.01.511.60.11.000	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,600.00	\$ -	\$ 21,600.00	\$ 86,400.00	\$ 64,800.00	\$ 21,600.00	75.00%
<b>Medicare</b>	001.000.01.511.60.21.001	43.50	43.50	43.50	43.50	43.50	43.50	52.20	-	\$ 313.20	\$ 1,253.00	\$ 939.60	\$ 313.40	74.99%
<b>ICMA - 401a Plan</b>	001.000.01.511.60.21.003	151.74	151.74	151.74	151.74	151.74	151.74	182.10	-	\$ 1,092.54	\$ 4,370.00	\$ 3,277.62	\$ 1,092.38	75.00%
<b>ICMA - 457 Deferred Comp Plan</b>	001.000.01.511.60.21.004	4,614.00	4,614.00	4,614.00	4,614.00	4,614.00	4,614.00	4,614.00	-	\$ 32,298.00	\$ 129,192.00	\$ 96,894.00	\$ 32,298.00	75.00%
<b>Worker's Compensation</b>	001.000.01.511.60.24.000	4.68	4.68	4.68	4.68	4.68	4.68	4.68	-	\$ 32.76	\$ 124.00	\$ 98.28	\$ 25.72	79.26%
<b>Paid F&amp;M Leave</b>	001.000.01.511.60.27.000	4.38	4.38	4.38	4.38	4.38	4.38	5.28	-	\$ 31.56	\$ 127.00	\$ 94.68	\$ 32.32	74.55%
<b>SALARIES AND BENEFITS SUBTOTAL</b>		<b>\$ 7,818.30</b>	<b>\$ 7,818.30</b>	<b>\$ 7,818.30</b>	<b>\$ 7,818.30</b>	<b>\$ 7,818.30</b>	<b>\$ 7,818.30</b>	<b>\$ 8,458.26</b>	<b>\$ -</b>	<b>\$ 55,368.06</b>	<b>\$ 221,466.00</b>	<b>\$ 166,104.18</b>	<b>\$ 55,361.82</b>	<b>75.00%</b>
<b>Office/Operating Supplies</b>	001.000.01.511.60.31.008								\$ -	\$ -	\$ 600.00	\$ -	\$ 600.00	0.00%
<b>Publications</b>	001.000.01.511.60.31.011								-	\$ -	\$ 200.00	\$ 33.06	\$ 166.94	16.53%
<b>Food Supplies</b>	001.000.01.511.60.31.013									\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
<b>Clothing With City Logo</b>	001.000.01.511.60.31.023								-	\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
<b>Volunteer Appreciation Dinner</b>	001.000.01.511.60.31.040									\$ -	\$ 3,600.00	\$ -	\$ 3,600.00	0.00%
<b>30 Year Anniversary Event</b>	001.000.01.511.60.31.041								-	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Small Tools &amp; Minor Equipment</b>	001.000.01.511.60.35.000									\$ -	\$ 300.00	\$ -	\$ 300.00	0.00%
<b>Professional Services</b>	001.000.01.511.60.41.000			214.70						\$ 214.70	\$ 10,000.00	\$ 2,114.70	\$ 7,885.30	21.15%
<b>Postage</b>	001.000.01.511.60.42.029									\$ -	\$ 50.00	\$ 0.71	\$ 49.29	1.42%
<b>Mileage Reimbursements</b>	001.000.01.511.60.43.034									\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Operating Rentals &amp; Leases</b>	001.000.01.511.60.45.000									\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Subscriptions</b>	001.000.01.511.60.49.053									\$ -	\$ 100.00	\$ 110.00	\$ (10.00)	110.00%
<b>Filing &amp; Recording</b>	001.000.01.511.60.49.056									\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Printing &amp; Binding</b>	001.000.01.511.60.49.058								-	\$ -	\$ 300.00	\$ -	\$ 300.00	0.00%
<b>Memberships (AWC/NLC/SCA)</b>	001.000.01.511.60.49.059								-	\$ -	\$ 58,816.00	\$ 54,825.11	\$ 3,990.89	93.21%
<b>SUPPLIES AND SERVICES SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 214.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 214.70</b>	<b>\$ 75,166.00</b>	<b>\$ 57,083.58</b>	<b>\$ 18,082.42</b>	<b>75.94%</b>
<b>Lodging</b>	001.000.01.511.60.43.031									\$ -	\$ 3,600.00	\$ -	\$ 3,600.00	0.00%
<b>Meals</b>	001.000.01.511.60.43.032								-	\$ -	\$ 640.00	\$ -	\$ 640.00	0.00%
<b>Transportation</b>	001.000.01.511.60.43.033									\$ -	\$ 1,650.00	\$ -	\$ 1,650.00	0.00%
<b>Registration</b>	001.000.01.511.60.49.061			595.00	100.00	510.00	105.00			\$ 1,310.00	\$ 4,050.00	\$ 1,674.00	\$ 2,376.00	41.33%
<b>TRAVEL AND MEAL SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 595.00</b>	<b>\$ 100.00</b>	<b>\$ 510.00</b>	<b>\$ 105.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,310.00</b>	<b>\$ 9,940.00</b>	<b>\$ 1,674.00</b>	<b>\$ 8,266.00</b>	<b>16.84%</b>
<b>Cell Phone</b>	001.000.01.511.60.42.028	\$ 191.31	\$ 161.31	\$ 191.31	\$ 116.92	\$ 191.31	\$ 116.92	\$ 222.24		\$ 1,191.32	5,000.00	\$ 3,169.49	\$ 1,830.51	0.63
<b>COMMUNICATION SUBTOTAL</b>		<b>\$ 191.31</b>	<b>\$ 161.31</b>	<b>\$ 191.31</b>	<b>\$ 116.92</b>	<b>\$ 191.31</b>	<b>\$ 116.92</b>	<b>\$ 222.24</b>	<b>\$ -</b>	<b>\$ 1,191.32</b>	<b>\$ 5,000.00</b>	<b>\$ 3,169.49</b>	<b>\$ 1,830.51</b>	<b>63.39%</b>
<b>TOTAL</b>		<b>\$ 8,009.61</b>	<b>\$ 7,979.61</b>	<b>\$ 8,819.31</b>	<b>\$ 8,035.22</b>	<b>\$ 8,519.61</b>	<b>\$ 8,040.22</b>	<b>\$ 8,680.50</b>	<b>\$ -</b>	<b>\$ 58,084.08</b>	<b>\$ 311,572.00</b>	<b>\$ 228,031.25</b>	<b>\$ 83,540.75</b>	<b>73.19%</b>

<b>YEAR TO DATE EXPENDITURES</b>	<b>Salaries &amp; Benefits</b>	<b>\$ 23,454.90</b>	<b>\$ 39,091.50</b>	<b>\$ 23,454.90</b>	<b>\$ 23,454.90</b>	<b>\$ 23,454.90</b>	<b>\$ 23,454.90</b>	<b>\$ 25,374.78</b>	<b>\$ -</b>	<b>\$ 166,104.18</b>
	<b>Supplies &amp; Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 214.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,868.88</b>	<b>\$ 57,083.58</b>
	<b>Travel &amp; Meals</b>	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ 694.00</b>	<b>\$ 180.00</b>	<b>\$ 510.00</b>	<b>\$ 140.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,674.00</b>
	<b>Communication</b>	<b>\$ 509.11</b>	<b>\$ 429.11</b>	<b>\$ 509.11</b>	<b>\$ 310.73</b>	<b>\$ 509.11</b>	<b>\$ 310.73</b>	<b>\$ 591.59</b>	<b>\$ -</b>	<b>\$ 3,169.49</b>
	<b>Total</b>	<b>\$ 24,114.01</b>	<b>\$ 39,520.61</b>	<b>\$ 24,872.71</b>	<b>\$ 23,945.63</b>	<b>\$ 24,474.01</b>	<b>\$ 23,905.63</b>	<b>\$ 25,966.37</b>	<b>\$ 56,868.88</b>	<b>\$ 228,031.25</b>