

REIMBURSEMENT REQUESTS

Agency and Program Name **Apprenticeship and Nontraditional Employment for Women**  
 Address 550 SW 7th St. #B305  
 City & ZIP Renton, WA 98057  
 Program Contact Name Kerstin Torrescano Phone 425-390-7705  
 Email kerstin@anewaop.org Invoice Date 7/15/21  
 Costs below incurred from **4/1/21** to **6/30/21**  
 Signature of Authorized Signer Printed Name Kerstin Torrescano

	Contract ID#	Annual	Reimbursement Requests			Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	CON-21-034	\$6,000.00	\$1,500.00	\$1,500.00		\$3,000.00
Covington						\$0.00
Des Moines	n/a	\$3,000.00	\$750.00	\$750.00		\$1,500.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	n/a	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac		\$10,000.00	\$2,500.00	<u>\$2,500.00</u>		\$5,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 2,500.00 Authorization Code / Acct # # 17684  
 Authorized Signature / City BY: *Kim Cooper* Date 7/20/21  
 BY: *Michael Fulginiti* Date 7/20/21  
 DATE: 7/20/21  
 BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: One 11 week training under the Trades Rotation Program (TRP) or the Apprenticeship Opportunity Program (AOP)  
 Training is an 11 week hands-on construction and soft skills instruction - for a total of 300 hours of training time.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0	1			1	50%
Covington						0	#DIV/0!
Des Moines	2	1	0			1	50%
Federal Way	?	0	2			2	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	3	5			8	200%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	0	2			2	50%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>12</b>	<b>4</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>14</b>	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Individual assistance with applications, resumes, and interviewing.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0	1			1	50%
Covington						0	#DIV/0!
Des Moines	2	0	1			1	50%
Federal Way	?	0	1			1	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	0	0			0	0%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	1	0			1	25%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>12</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>4</b>	



## NARRATIVE

Burien – ANEW served two residents from Burien in the second quarter of 2021. One student was enrolled in pre-apprenticeship training and completed training in June 2021. The other student was enrolled in AOP and placed with the Carpenters in May working for Largo Concrete Inc. and is making \$30.50.

Des Moines – ANEW served one client living in Des Moines this quarter. The client was enrolled in AOP and was placed with Cement Masons making \$32.06.

Federal Way – We are still waiting on our contract.

Kent – ANEW served six Kent residents this quarter. All six clients enrolled in pre-apprenticeship. Three clients graduated pre-apprenticeship and went straight to work. Two were placed with the Cement Masons and one was placed with the Laborers. The other two clients remain in programming and are on track to graduate in August.

SeaTac – ANEW served two clients from SeaTac this quarter. Both clients were enrolled in pre-apprenticeship training and completed training. Both have applied to apprenticeship and are waiting for their next steps.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	4	0	2			2
Covington						0
Des Moines	4	0	1			1
Federal Way	?	0	3			3
Issaquah						0
Kenmore						0
Kent	8	3	5			8
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	8	1	2			3
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>24</b>	<b>4</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>17</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service Whole Health Oriented Mental Health Proj

Address 3639 Martin Luther King Jr. Way S

City & ZIP Seattle, WA 98144

Program Contact Name Yoon Joo Han Phone 206-695-7591

Email [yoonyooh@acrs.org](mailto:yoonyooh@acrs.org) Invoice Date 7/15/21

Costs below incurred from 4/10/21 6/30/2021

Signature of Authorized Signer  Printed Name Yoon Joo Han

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Bellevue	\$61,142.00	\$17,237.70	\$18,257.50			\$25,646.80
Bothell						\$0.00
Burien	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Covington						\$0.00
Des Moines	\$2,500.00	\$625.00	\$625.00			\$1,250.00
Federal Way	\$9,000.00	\$2,250.00	\$2,250.00			\$4,500.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Mercer Island						\$0.00
Redmond	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Renton	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only \$ 1,250.00

Authorized Payment Amt: APPROVED FOR PAYMENT Authorization Code / Acct # 18499

Authorized Signature / City BY: Kim Cooper Date 7/20/21

DATE: 7/20/21 Michael Fubzatek Acty PERS Dir

BARS# 001-000-10-5265-10-41-012



SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: Choose from drop down list

Mental Health services include individual, family, group counseling, case management, psychiatric evaluation, medication management, skill training,

Description: wellness/health activities, day activity service and other services provided by ACRS staff. Services are provided at the agency sites or in the community, either face to face or non face to face. Service unit is by hours of services.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	41	444	462			906	2210%
Bellevue	508	764	905			1,669	329%
Bothell						0	
Burien	41	598	586			1,184	2887%
Covington						0	
Des Moines	20	238	274			512	2560%
Federal Way	76	373	483			857	1127%
Issaquah						0	
Kenmore						0	
Kent	84	2,607	2,685.77			5,293	6301%
Kirkland	62	505	517			1,022	1649%
Mercer Island						0	
Redmond	41	263	245			508	1240%
Renton	63	1,038	1,154			2,191	3478%
Sammamish						0	
SeaTac	50	287	297			584	1168%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>986</b>	<b>7,117</b>	<b>7,608</b>	<b>0</b>	<b>0</b>	<b>14,726</b>	





## NARRATIVE

Some of the highlights and challenges we have faced this last quarter:

-We continue to help our clients get vaccinated and making it one of our top priorities. We have been assisting our clients to get COVID vaccine as they got eligible utilizing available resources. Most of our clients have barriers in navigating and scheduling their vaccine due to language and digital barriers. We are extremely happy that about 95% of our 1,800 clients have been fully vaccinated.

-Over the last few months, in addition to onsite vaccine clinic at ACRS for the most vulnerable mental health clients, ACRS has partnered with local organizations to provide vaccination clinics for staff, clients and community members and have administered vaccinations. In many of these cases, staff have supported their clients with education and information, assistance and logistical arrangement to help community members and clients to get vaccinated.

-As of June 21st, we are opened to stage 3. We have opening our building at about 50% max capacity which is 150 staff and clients are allowed in the building per day. We continue to do temperature checks and screening questions before anyone enters the building and masks are still required in the office and during any outdoor agency activities. We are providing much needed in person counseling, medication management and group activities to more clients while ensuring the safety of vaccinated and unvaccinated clients and staff. We celebrate the resilience of our clients, staff and community members as we have been going through the Pandemic together.

*See attached*

Some of the highlights and challenges we have faced this last quarter:

- We continue to help our clients get vaccinated and making it one of our top priorities. We have been assisting our clients to get COVID vaccine as they got eligible utilizing available resources. Most of our clients have barriers in navigating and scheduling their vaccine due to language and digital barriers. We are extremely happy that about 95% of our 1,800 clients have been fully vaccinated.

- Over the last few months, in addition to onsite vaccine clinic at ACRS for the most vulnerable mental health clients, ACRS has partnered with local organizations to provide vaccination clinics for staff, clients and community members and have administered vaccinations. In many of these cases, staff have supported their clients with education and information, assistance and logistical arrangement to help community members and clients to get vaccinated.

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- As of June 21st, we are opened to stage 3. We have opening our building at about 50% max capacity which is 150 staff and clients are allowed in the building per day. We continue to do temperature checks and screening questions before anyone enters the building and masks are still required in the office and during any outdoor agency activities. We are providing much needed in person counseling, medication management and group activities to more clients while ensuring the safety of vaccinated and unvaccinated clients and staff. We celebrate the resilience of our clients, staff and community members as we have been going through the Pandemic together.

- We continue to struggle with staffing capacity. Many staff are on leave due to parenting and health reasons related to COVID and it is extremely difficult to recruit permanent and temporary staffing with specific language capacity to continue to provide services. Our staff have been working extremely hard to ensure all of our clients are receiving services. Many staff members are still working remotely at home and coming into the office for essential services.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	10	54	14			68
Bellevue	127	115	108			223
Bothell						0
Burien	10	49	31			80
Covington						0
Des Moines	5	31	8			39
Federal Way	18	58	30			88
Issaquah						0
Kenmore						0
Kent	20	216	54			270
Kirkland	15	47	21			68
Mercer Island						0
Redmond	10	28	15			43
Renton	16	119	49			168
Sammamish						0
SeaTac	12	31	26			57
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>243</b>	<b>748</b>	<b>356</b>	<b>0</b>	<b>0</b>	<b>1104</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Catholic Community Services Emergency Assistance Programs

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Kelsi Williamson Phone 425-331-0668

Email [KelsiT@ccsww.org](mailto:KelsiT@ccsww.org) Invoice Date 7/15/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Printed Name Kelsi Williamson

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$10,000.00	\$3,044.01	\$2,150.01			\$4,805.98
Bellevue	\$26,745.00	\$8,254.32	\$5,941.36			\$12,549.32
Bothell						\$0.00
Burien	\$13,500.00	\$3,823.48	\$2,285.47			\$7,391.05
Covington	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Des Moines						\$0.00
Federal Way	\$8,000.00	\$2,325.01	\$2,074.99			\$3,600.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond	\$12,000.00	\$3,525.35	\$3,675.00			\$4,799.65
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$4,000.00	\$3,025.00			\$7,975.00
Shoreline	* MOU *					\$0.00
Tukwila	\$25,000.00	\$6,648.02	\$4,693.10			\$13,658.88

Admin use only

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # \_\_\_\_\_

Authorized Signature / City **APPROVED FOR PAYMENT** Date 7/20/21  
 BY: Kim Cooper Michael Falgoutek  
 DATE: 7/20/21 Acty PEPS DIR.  
 BARS# 001.000.10.565.10.41.012



SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	29	4			33	330%
Bellevue	35	15	12			27	77%
Bothell						0	
Burien	14	8	7			15	107%
Covington	17	2	4			6	35%
Des Moines						0	
Federal Way	13	4	30			34	262%
Issaquah						0	
Kenmore						0	
Kent	16	9	5			14	88%
Kirkland						0	
Mercer Island						0	
Redmond	16	6	7			13	81%
Renton						0	
Sammamish						0	
SeaTac	25	8	4			12	48%
Shoreline						0	
Tukwila	10	8	4			12	120%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>156</b>	<b>89</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>166</b>	





## NARRATIVE

Second Quarter 2021

MOU South Cities Narratives:

Auburn

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 Households and 16 Individuals. A total of \$900 was Auburn city funding.

The EA program was able to help two sisters living together both with a daughter. They were behind on rent due to one of them not working. She recently started work and they are now working towards being caught up on past due balance.

AMI 49% Rent Burden 21%

Client was referred to other resources for financial assistance.

Burien

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 households and 17 individuals. A total of \$500 was Burien city funding.

The EA program was able to assist a family of three pay the total due for their utility bill. The family currently has no income but is in the process of finding work.

AMI is undetermined with no income same with Rent Burden

Referrals given for other financial assistance.

Covington

During the second quarter, there was a shortage of households requesting services. After reaching out to some community properties and agencies, we were able to serve, 4 Households, 22 Individuals spending \$1998 Covington Funds.

*See  
attached*

## Second Quarter 2021

### MOU South Cities Narratives:

#### Auburn

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 Households and 16 Individuals. A total of \$900 was Auburn city funding.

The EA program was able to help two sisters living together both with a daughter. They were behind on rent due to one of them not working. She recently started work and they are now working towards being caught up on past due balance.

AMI 49% Rent Burden 21%

Client was referred to other resources for financial assistance.

#### Burien

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 households and 17 individuals. A total of \$500 was Burien city funding.

The EA program was able to assist a family of three pay the total due for their utility bill. The family currently has no income but is in the process of finding work.

AMI is undetermined with no income same with Rent Burden

Referrals given for other financial assistance.

#### Covington

During the second quarter, there was a shortage of households requesting services. After reaching out to some community properties and agencies, we were able to serve, 4 Households, 22 Individuals spending \$1998 Covington Funds.

This prevented 10 evictions and the shut off 1 utility.

The EA program assisted a family of nine, the father was in treatment for substance abuse and the mother was on bed rest for high-risk pregnancy.

The family had no income. The Emergency Assistance program was able to pledge \$500 Covington City funds to prevent eviction.

AMI is undetermined with no income same with Rent Burden

EA Case Manager gave the woman several resources for employment and financial assistance.

#### Federal Way

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 30 households and 85 individuals using \$1200 Federal Way funding.

The EA program was able to assist an Honorable discharged Military Veteran with a portion of his move-in cost. He is currently not working but looking for work.

AMI is undetermined with no income same with Rent Burden

Client was also referred to other resources for financial assistance.

Kent

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 household and 11 individuals using \$300 Kent funding.

The EA program was able to pay \$300 towards an eviction prevention for a single father with two kids. The father is currently working but was behind due to his hours reduced during the state shut down.

AMI 45% Rent Burden 41%

Client was referred to other resources for financial assistance.

SeaTac

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 household and 13 individuals using \$1150 SeaTac funding.

The EA program was able to assist a mother who is currently pregnant in her third trimester with two other children. She is currently not working due to the pandemic.

AMI is undetermined with no income same with Rent Burden

Tukwila

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 households and 6 individuals using \$1750 Tukwila funding.

The EA program was able to pay a whole month of rent past due for a single male living alone on SSI.

AMI 13% Rent Burden 56%

Client was given other resources for financial assistance.

Bellevue-

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 12 household and 26 individuals using \$2598.24 Bellevue City Funding.

The EA program was able to assist a single mother with two kids pay some past due rent. The mother recently stopped working due to Covid and is currently receiving unemployment.

AMI 25% Rent Burden 111%

Client was given other resources for financial assistance.

Redmond-

During the second quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 household and 15 individuals using \$2175 Redmond City funding.

The EA program was able to assist a single male with some past due rent. He is currently out of work but does receive unemployment.

AMI 30% Rent Burden 102%

Client was referred to other resources for financial assistance.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	37	16			53
Bellevue	75	35	26			61
Bothell						0
Burien	40	14	17			31
Covington	34	3	22			25
Des Moines						0
Federal Way	21	4	85			89
Issaquah						0
Kenmore						0
Kent	83	14	11			25
Kirkland						0
Mercer Island						0
Redmond	30	9	15			24
Renton						0
Sammamish						0
SeaTac	50	25	13			38
Shoreline						0
Tukwila	12	18	6			24
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>380</b>	<b>159</b>	<b>211</b>	<b>0</b>	<b>0</b>	<b>370</b>



**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$13,372.50	\$3,250.26	\$3,343.12			\$6,593.38	\$6,779.12
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$13,372.50	\$5,004.06	\$2,598.24			\$7,602.30	\$5,770.20
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$26,745.00</b>	<b>\$8,254.32</b>	<b>\$5,941.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,195.68</b>	<b>\$12,549.32</b>

**FEDERAL WAY Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$4,500.00	\$1,125.01	\$874.99			\$2,000.00	\$2,500.00
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$4,500.00	\$1,200.00	\$1,200.00			\$2,400.00	\$2,100.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$9,000.00</b>	<b>\$2,325.01</b>	<b>\$2,074.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,400.00</b>	<b>\$4,600.00</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services - Volunteer Services**

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Belina Van Phone 206-328-6853

Email [BelinaV@ccsww.org](mailto:BelinaV@ccsww.org) Invoice Date 7/12/21

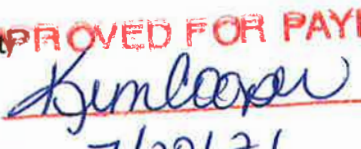
Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Printed Name Belina Van

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2209	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Bellevue	GF-229	\$16,581.00	\$4,145.25	\$4,145.25			\$8,290.50
Bothell	#1738	\$6,000.00	\$1,500.00	\$1,500.00			\$3,000.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland	GF-229	\$6,250.00	\$1,562.50	\$1,562.50			\$3,125.00
Mercer Island							\$0.00
Redmond	GF-229	\$8,744.00	\$2,186.00	\$2,186.00			\$4,372.00
Renton		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Sammamish							\$0.00
SeaTac		\$6,500.00	\$1,625.00	\$1,625.00			\$3,250.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 1,625.00 Authorization Code / Acct # 00683

Authorized Signature  Date 7/20/21  
 BY: Michael Fitzpatrick  
 Actg. PCPS DIR

APPROVED FOR PAYMENT

DATE: 7/20/21  
 BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor

Description: home repair to help those individuals remain in their homes for as long as safely possible.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	516	71	92			163	32%
Bellevue	1,141	273	300			573	50%
Bothell	413	38	59			97	23%
Burien	0	124	167			291	
Covington	0	96	137			233	
Des Moines	0	0	0			0	
Federal Way	688	113	30			143	21%
Issaquah	0	1,514	1,353			2,867	
Kenmore	0	28	37			65	
Kent	688	241	282			523	76%
Kirkland	430	116	70			186	43%
Mercer Island	0	43	31			73	
Redmond	599	209	169			378	63%
Renton	688	528	512			1,040	151%
Sammamish	0	6	0			6	
SeaTac	447	234	248			482	108%
Shoreline	0	90	93			183	
Tukwila	0	0	9			9	
Seattle		1,012	1,133			2,145	
Other KC		183	323			507	
Outside KC		0	0			0	
Unknown		250	242			492	
<b>TOTAL</b>	<b>5,610</b>	<b>5,168</b>	<b>5,288</b>	<b>0</b>	<b>0</b>	<b>10,456</b>	





## NARRATIVE

As of 5/1/2021, all in-home chore services have resumed along with non-essential transportation. All tasks are provided in a safe manner that follows social distancing and PPE guidelines.

### AUBURN:

A client's long time volunteers, a married couple who recently retired, has moved out of state. They have continued to provide phone check-ins. Now that they are all vaccinated, when the volunteers are in town, they visit the client in person to provide social connection.

### BELLEVUE:

Client BW is in her 90s. She had been matched with a volunteer for six years. For more than a year her volunteer could not help with in-home requests such as housework due to COVID-19 guidelines. The volunteer provided support with grocery delivery and phone check-ins. Since May 2021, the volunteer has resumed helping with in-home chore services.

### BOTHELL:

A client was receiving twice monthly deliveries from her volunteer. The volunteer, a senior in high school, had to retire as she prepared for graduation and college. It was not long before another volunteer was matched with the client, providing the important delivery service.

### FEDERAL WAY:

An elderly woman and her disabled daughter live in a small home. The elderly mother uses a wheelchair and due to a steps in front of the home, she did not have a way to safely leave the home. A licensed contractor who is a VS volunteer built a ramp for this mother and daughter which now provides a safe way for mother and daughter to leave the home. See picture in additional narrative.

### KENT:

A handyman volunteer reinforced a deck for a blind couple so they can safely maneuver their property. Additionally, a volunteer helped the couple with housework after a year without in-home assistance. The clients were thrilled to have the help again.

### KIRKLAND

Ms. TH was recently connected to a phone buddy volunteer who is a high school student. Ms. TH was grateful to have someone to socialize with.

### REDMOND:

A volunteer was connected to a client who needed medical equipment to be picked up. The volunteer went to Bridge Ministries and picked up then delivered a bed rail and two tray tables. The equipment will provide a safer situation for Ms. CS when sleeping and the tray tables make it easier for her to eat.

### RENTON:

A client received a notice from management about the overgrown ivy covering his mobile home. A volunteer cleared ivy away and returned two more times to clear other debris and removed damaged items collected over the years to make the yard presentable again.

### SEATAC:

A client has an overgrown yard filled with debris. A volunteer has been able to take four televisions to a disposal site. To coordinate for a big overhaul group project scheduled in Quarter 3, continued efforts of weed whacking the yard is underway for easy maintenance in the future.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	9	9	1			10
Bellevue	20	20	35			55
Bothell	7	4	26			30
Burien	0	11	3			14
Covington	0	5	2			7
Des Moines	0	0	0			0
Federal Way	12	10	1			11
Issaquah	0	10	0			10
Kenmore	0	2	1			3
Kent	12	13	5			18
Kirkland	8	22	0			22
Mercer Island	0	2	0			2
Redmond	10	39	0			39
Renton	12	12	4			16
Sammamish	0	1	0			1
SeaTac	8	6	5			11
Shoreline	0	11	3			14
Tukwila	0	0	1			1
Seattle		210	18			228
Other KC		13	6			19
Outside KC		0	0			0
Unknown		1	0			1
<b>TOTAL</b>	<b>98</b>	<b>401</b>	<b>111</b>	<b>0</b>	<b>0</b>	<b>512</b>

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,581.00	\$4,145.25	\$4,145.25			\$8,290.50	\$8,290.50
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$16,581.00</b>	<b>\$4,145.25</b>	<b>\$4,145.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,290.50</b>	<b>\$8,290.50</b>

**FEDERAL WAY Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00	\$5,000.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$10,000.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Child Care Resources Information & Referral, Technical Assistance, & Training**

Address 1225 S Weller Street, Suite 300

City & ZIP Seattle 98144

Program Contact Name Courtney Nolen-Viducich Phone 206-329-1011 x229

Email [viducich@childcare.org](mailto:viducich@childcare.org) Invoice Date 7/15/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Printed Name Courtney Nolen-Viducich

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue	GF181	\$35,478.00	\$8,869.50	\$8,869.50			\$17,739.00
Bothell							\$0.00
Burien	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
Covington	024-2021	\$3,543.00	\$885.75	\$885.75			\$1,771.50
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	21-C2682	\$1,500.00	\$375.00	\$375.00			\$750.00
Kent							\$0.00
Kirkland		\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	CON-21-036	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline	9906	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Tukwila	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00

*\* MOUT \**

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

**APPROVED FOR PAYMENT**  
 BY *Ben Cooper* *Michael Fitzpatrick*  
 DATE 7/20/21 *Acct P&PS DIR*  
 RARS# 001.000-10.905.10.41.012

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		56	53			109	
Bellevue	220	61	66			127	58%
Bothell		30	34			64	
Burien	18	26	28			54	300%
Covington	20	10	7			17	85%
Des Moines		4	15			19	
Federal Way		47	55			102	
Issaquah		11	19			30	
Kenmore	10	5	10			15	150%
Kent		64	61			125	
Kirkland	45	15	39			54	120%
Mercer Island		4	3			7	
Redmond		24	32			56	
Renton		50	69			119	
Sammamish		8	7			15	
SeaTac	25	6	16			22	88%
Shoreline	31	30	30			60	194%
Tukwila	18	15	10			25	139%
Seattle		364	417			781	
Other KC		50	43			93	
Outside KC		2,032	2,215			4,247	
Unknown		0	0			0	
<b>TOTAL</b>	<b>387</b>	<b>2,912</b>	<b>3,229</b>	<b>0</b>	<b>0</b>	<b>6,141</b>	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		4	1			5	
Bellevue	60	16	27			42	70%
Bothell		0	0			0	
Burien	13	4	4			8	60%
Covington	8	6	3			10	120%
Des Moines		2	0			2	
Federal Way		1	1			2	
Issaquah		1	0			1	
Kenmore	4	1	2			3	63%
Kent		6	4			10	
Kirkland	7	2	6			9	121%
Mercer Island		0	0			0	
Redmond		1	0			1	
Renton		9	5			14	
Sammamish		0	0			0	
SeaTac	13	8	6			14	108%
Shoreline	8	6	4			9	115%
Tukwila	13	6	3			9	71%
Seattle		22	23			44	
Other KC		1	2			4	
Outside KC		64	39			103	
Unknown		0	1			1	
<b>TOTAL</b>	<b>126</b>	<b>158</b>	<b>131</b>	<b>0</b>	<b>0</b>	<b>289</b>	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		8	30			38	
Bellevue	125	114	41			154	123%
Bothell		25	13			38	
Burien	16	51	24			74	463%
Covington	11	13	8			21	191%
Des Moines		2	8			10	
Federal Way		29	65			94	
Issaquah		11	15			26	
Kenmore	10	4	23			27	265%
Kent		84	43			127	
Kirkland	52	15	56			71	136%
Mercer Island		0	0			0	
Redmond		23	34			57	
Renton		23	42			65	
Sammamish		22	13			35	
SeaTac	20	29	4			33	165%
Shoreline	0	25	72			97	
Tukwila	16	6	24			29	181%
Seattle		230	229			459	
Other KC		40	39			79	
Outside KC		147	248			395	
Unknown		0	0			0	
<b>TOTAL</b>	<b>250</b>	<b>897</b>	<b>1,028</b>	<b>0</b>	<b>0</b>	<b>1,925</b>	

## NARRATIVE

IR: In the second quarter of 2021, the Child Care Aware of Washington Family Center assisted families with a variety of needs. Some families were looking for a new childcare option with changes to their school ager's school enrollment. Several families called looking for financial assistance to help pay for childcare. The Call Center has had a consistent stream of callers in King County, who do not qualify for state subsidy, inquiring about childcare financial assistance. As the economy continued to reopen, the second quarter of the year brought more families and the return of wait lists at some childcare programs.

Some themes we heard from families in the second quarter of 2021:

- Families continuing to call to check on potential funding for King County in 2021
- An uptick in families calling with children who have complex needs
- Families of school agers with changing childcare needs, looking for part-day or part-time care
- Families who pay a private rate out of pocket calling about an increase in their childcare costs
- Families who do not qualify for state subsidy, but cannot afford care out of pocket

TA: This quarter has been a very busy quarter. Providers are beginning to get back to their routines as much as possible. We have had a lot of successes and challenges with providers. We have been and will continue to support them with all needs. We have been doing a lot of 1:1 meeting with providers on marketing strategies. Due to Covid a lot of providers have lost children and need to enroll children in their program to sustain their business. They are also losing staff and are having difficulties replacing them to stay in compliance with licensing.

One of the providers was so grateful for the help we gave her about upcoming grants she sent us an email expressing her gratitude. From a provider: "I will tell you about the many phone calls she has made to let me know about funding that otherwise would have fallen through the cracks because we simply don't have anyone that logs in regularly to DCYF, Merit or Compass that is in a position to share information with our department chairs. It is because of this program that she connected with us to let us know about federal Covid grants that provided salary funding so we could keep two of our excellent and qualified assistants from being let go of our program or having severely reduced hours that would have caused them to seek other workplaces. We are so grateful for this kind of support that allows us to help ourselves and learn about avenues of support available to our school."

We will continue to reach out to providers and support them with anything they need. We are still meeting them over the phone, via zoom and through emails. We will also continue to meet them during work hours and after work hours if that is what they need.

TR: The Professional Development Team has successfully met all of our training goals for our suburban cities. We were able to achieve this by, increasing enrollment in trainings funded by the suburban cities grant (allowing more opportunities for providers from suburban cities to attend), offering free trainings and marketing them to providers from suburban cities, and granting scholarships to some providers from suburban cities for paid trainings. We also have added new trainings which may be appealing to providers. We offered trainings at various times throughout the day, including evening start times, and weekends. We reached participants in rural areas who don't typically attend our in-person trainings, had providers join our

## NARRATIVE

reached participants in rural areas who don't typically attend our in-person trainings, had providers join our trainings for the first time, and had some providers take a training with us for the first time in years! The response to online trainings has been overwhelming positive, this is something we will continue to practice to facilitate provider access. Challenges for this quarter, have been offering trainings in other languages, but we are currently working on onboarding bilingual trainers to our trainer team. We will continue to offer online trainings in addition to offer some free trainings to suburban cities as well as offer some scholarships for paid trainings. We'll also continue to direct market to providers.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		56	53			109
Bellevue	220	61	66			127
Bothell		30	34			64
Burien	18	26	28			54
Covington	20	10	7			17
Des Moines		4	15			19
Federal Way		47	55			102
Issaquah		11	19			30
Kenmore	10	5	10			15
Kent		64	61			125
Kirkland		15	39			54
Mercer Island		4	3			7
Redmond		24	32			56
Renton		50	69			119
Sammamish		8	7			15
SeaTac	25	6	16			22
Shoreline	31	30	30			60
Tukwila	18	15	10			25
Seattle		364	417			781
Other KC		50	43			93
Outside KC		2,032	2215			4247
Unknown		0	0			0
<b>TOTAL</b>	<b>342</b>	<b>2912</b>	<b>3229</b>	<b>0</b>	<b>0</b>	<b>6141</b>





REIMBURSEMENT REQUESTS

Agency and Program Name Congolese Integration Network(CIN)

Address 19550 International Blvd Ste #103

City & ZIP Seatac / WA 98188

Program Contact Name Congolese Integration Network Health E Phone

Email [aaron@cinseattle.org](mailto:aaron@cinseattle.org) Invoice Date 7/15/2021

Costs below incurred from 4/15/2021 to 7/15/2021

Signature of Authorized Signer Aaron Johnson  
 Printed Name Aaron Johnson

6/30/21

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						\$0.00	
Bellevue						\$0.00	
Bothell						\$0.00	
Burien						\$0.00	
Covington	029-2021	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # 19125

Authorized Signature / City **APPROVED FOR PAYMENT** Date 7/20/21  
 BY: *Lynn Cooper*

DATE: 7/20/21 *Michael Filizopoulos*  
 AZ-5 PCPS DIR.

BARIS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: Mental health counselling provided to 1 Client in Covington. 5 Clients in Sea-tac Got employment through employment support from CIN case manager.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	4	0	1			1	25%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	105	0	5			5	5%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>109</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Bundle of items

Description: 2 Boxes of babe wipes, 3 boxes of bady diapers, 8 Gifts cards of 25\$ given to the family members for the total of 8 persons in Covington. No financial aid was provided to Sea-tac.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	15	0	8			8	53%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	299	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>314</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description: Financial Literacy session was dispensed to one Sea-tac resident. This was a 60 min session.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	0	0			0	0%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	4	1			5	125%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>14</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	

## NARRATIVE

The Congolese Integration Network(CIN) team visited Covington clients( who are currently 15 persons) for follow up on their needs. Integration to its community became something real and of pleasure since these clients never ever felt the sense of belonging to their community(Congolese Community). The fact of being visited, encouraged, and being provided with a platform to speak their languages(Kishahili and Kinyarwanda) clients were amazed and felt secured. Few services were provided to them as mentioned in each service unit. We are planning to recruit other community members located in Covington and connect them with their community and the resources that the city is currently providing them. We are looking forward to enrol this family into our financial literacy program for parents and young adults and enrol the youth into our youth program which is currently providing a lot of support in preventing the youth to prison pipeline.

Unemployment affected our community members residing in Sea-tac so much so as 75% of our clients in Sea-tac are still unemployed. The Congolese integration Network(CIN) has been working hard by building a bridge between our clients to few manufacturing companies and bakeries for employment purpose. During this Quarter, we succeeded to provide an employment pathway to 5 residents of Sea-tac. In the same time, we also provided 2 financial literacy training to our client located in Sea-tac. The financial literacy training is a training which focuses on how to manage its finance.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington		15	15			30
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac		10	29			39
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>0</b>	<b>25</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>69</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**  
 Address 3808 S. Angeline Street  
 City & ZIP Seattle, WA 98118  
 Program Contact Name Norma Guzman Phone 206-461-4880  
 Email nguzman@consejocounseling.org Invoice Date 7/14/21  
 Costs below incurred from 4/1/21 to 6/30/21  
 Signature of Authorized Signer Printed Name Mario E. Paredes

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF-21/2212	\$6,500.00	\$1,625.00	\$1,625.00			\$3,250.00
Bellevue	GF250	\$15,545.00	\$6,469.84	\$7,787.71			\$1,287.45
Bothell	1673	\$3,000.00	\$750.00	\$750.00			\$1,500.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00			\$4,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland		\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Mercer Island							\$0.00
Redmond	9641	\$4,286.00	\$1,071.50	\$1,071.50			\$2,143.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

19064

Authorized Signature / City

**APPROVED FOR PAYMENT**  
 BY Gym Cooper

Date

7/22/21

DATE: 7/22/21

BARS# 001.000.10.565.10.41.012



SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	26	13	24			37
Bellevue	90	221	209.5			430.5
Bothell	72	15	25			40
Burien		16	27			43
Covington						0
Des Moines		9	9.5			18.5
Federal Way	24	12	12			24
Issaquah		2	7			9
Kenmore						0
Kent	6	97	67			164
Kirkland		38.5	43.5			82
Mercer Island						0
Redmond	48	49	44.5			93.5
Renton		25	20			45
Sammamish						0
SeaTac	6	3	13			16
Shoreline						0
Tukwila		4	9			13
Seattle		165	182.5			347.5
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>272</b>	<b>669.5</b>	<b>693.5</b>	<b>0</b>	<b>0</b>	<b>1363</b>

SERVICE UNIT 2

Service Unit 2: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	20	12	22			34
Bellevue	60	164	145			309
Bothell	39	12	22			34
Burien		16	23			39
Covington						0
Des Moines		7	9.5			16.5
Federal Way	33	11	10			21
Issaquah		2	5			7
Kenmore						0
Kent	15	59	41.5			100.5
Kirkland		34.5	25			59.5
Mercer Island						0
Redmond	30	46	31.5			77.5
Renton		23	17			40
Sammamish						0
SeaTac	5	3	12.5			15.5
Shoreline						0
Tukwila		3	5.5			8.5
Seattle		137.5	135.5			273
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>202</b>	<b>530</b>	<b>505</b>	<b>0</b>	<b>0</b>	<b>1035</b>

SERVICE UNIT 3

Service Unit 3: Support Group

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	6	5.5			11.5
Bellevue	60	61	263			324
Bothell	34	3				3
Burien			20			20
Covington						0
Des Moines						0
Federal Way	30	3	40			43
Issaquah		6				6
Kenmore						0
Kent	20	5.5	54.5			60
Kirkland		6	26			32
Mercer Island						0
Redmond	12	13	33.5			46.5
Renton						0
Sammamish						0
SeaTac	4					0
Shoreline						0
Tukwila						0
Seattle		30	170			200
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>163</b>	<b>133.5</b>	<b>612.5</b>	<b>0</b>	<b>0</b>	<b>746</b>

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	7	5	3			8
Bellevue		22	8			30
Bothell		3	1			4
Burien		6	1			7
Covington						0
Des Moines		2	1			3
Federal Way	9	4	4			8
Issaquah		1	1			2
Kenmore						0
Kent	10	16	1			17
Kirkland		4	3			7
Mercer Island						0
Redmond	6	4	1			5
Renton		7	2			9
Sammamish						0
SeaTac	6	1	2			3
Shoreline						0
Tukwila		1	2			3
Seattle		38	7			45
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>38</b>	<b>114</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>151</b>

## NARRATIVE

During this pay period, challenges encountered were: in some cases where the DV survivors spoke a Hispanic dialect, time was invested for them to be able not only to understand the new Zoom system. Some were refusing to enroll in MH TX because they felt intimidated to access these services via Zoom.

In other cases, DV survivors have had a difficult decision to make due to the aggressor being the sole provider. Therefore, the victim and due to the pandemic have decided to remain with the abuser.

Advocates have completed multiple THP applications (Mi CASA THP) only to have the client change her mind at the end for fear (due to the pandemic) of the common living situation at Mi Casa. This shows the fear that most of our clients are still dealing with. During this report period Consejo met with the Centro Cultural Mexicano based in the City of Redmond to mutually inform about our services and exchange community resources. In addition, Consejo's Mental Health and Domestic Violence teams were present on the Father's Day Health Fair Event in the City of Redmond where our services were also promoted.



REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**  
 Address 22225 9th Ave S (Mailing: PO Box 98788)  
 City & ZIP Des Moines, WA 98198  
 Program Contact Name Barb Houston-Shimiau Phone (206) 878-2660  
 Email dmafb@hotmail.com Invoice Date 4/15/21

Costs below incurred from **4/1/21** to **6/30/21**

Signature of Authorized Signer *Barb Houston Shimizu* Printed Name Barb Houston-Shimizu

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$50,000.00	\$12,500.00	\$12,500.00			\$25,000.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$40,000.00	\$10,000.00	\$10,000.00			\$20,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only  
 Authorized Payment Amt: **10,000.00** Authorization Code / Acct # **00988**  
 Authorized Signature / City \_\_\_\_\_ Date **8/3/21**

**APPROVED FOR PAYMENT**  
 BY *Kim Cooper*  
 DATE **8/3/21**  
 BARS# **001.000.10.565.10.41.012**

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		19,078	14,621			33,699	
Bellevue						0	
Bothell						0	
Burien		13,032	21,481			34,513	
Covington						0	
Des Moines	85,800	182,792	148,658			331,450	386%
Federal Way		5,491	1,945			7,436	
Issaquah						0	
Kenmore						0	
Kent		62,832	49,879			112,711	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		10,148	8,750			18,898	
Sammamish						0	
SeaTac	69,894	83,021	109,406			192,427	275%
Shoreline						0	
Tukwila		684	624			1,308	
Seattle		1,816	25,389			27,205	
Other KC		5,298	1,779			7,077	
Outside KC		1,666	1,174			2,840	
Unknown						0	
<b>TOTAL</b>	<b>155,694</b>	<b>385,858</b>	<b>383,706</b>	<b>0</b>	<b>0</b>	<b>769,564</b>	



SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	1,049					0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>1,049</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		893	797			1,690	
Bellevue						0	
Bothell						0	
Burien		610	1,171			1,781	
Covington						0	
Des Moines	2,230	8,007	7,495			15,502	695%
Federal Way		257	106			363	
Issaquah						0	
Kenmore						0	
Kent		2,941	2,719			5,660	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		475	477			952	
Sammamish						0	
SeaTac	1,619	3,886	5,763			9,649	596%
Shoreline						0	
Tukwila		32	34			66	
Seattle		85	1,384			1,469	
Other KC		248	97			345	
Outside KC		78	64			142	
Unknown						0	
<b>TOTAL</b>	<b>3,849</b>	<b>17,512</b>	<b>20,107</b>	<b>0</b>	<b>0</b>	<b>37,619</b>	

## NARRATIVE

In-person service numbers are recovering while COVID safety requirements continue. We have also continued extended regular service hours (Mon-Wed-Fri from 8:30 – 11:45 am) with priority for seniors over age 60 for the first half hour. More families are utilizing the bread and produce room (open weekdays from 9:00 am – 2:00 pm). The addition of a new 2-door display refrigerator has enabled us to add more milk, yogurt, salads, sandwiches and prepared foods like salsa to the bread and produce room.

Door Dash delivery continued to grow with United Way provided extra funding so that we can cover families outside our normal service area. Approximately 40% of families served are reached through Door Dash. We expect this program to continue through December. United Way has indicated it would like to see it continue beyond that time. One challenge we have is the need to retract from the church's Fellowship Hall back into our original footprint. Extensions to National Guard service have also ended and July 30 will be their last day. We are currently seeking volunteers to help with Door Dash.

Special waivers for children's meals have been extended again, allowing meal providers to serve grab-and-go meals for kids throughout the summer. We have been serving these meals at the food bank throughout the school year and added eight additional summer meal sites in June for a total of 11,492 meals this quarter. We have fewer sites than normal because many partner programs (e.g. libraries, New Futures, YMCA, Des Moines Parks & Rec) did not have programs going at the beginning of the summer. We can expand our sites if partner programs start up this summer. One great thing about the meal waivers is that we are able to send home weekend meals for kids every Friday.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		139	27			166
Bellevue						0
Bothell						0
Burien		113	46			159
Covington						0
Des Moines	1232	1819	316			2135
Federal Way		139	37			176
Issaquah						0
Kenmore						0
Kent		671	110			781
Kirkland						0
Mercer Island						0
Redmond						0
Renton		80	2			82
Sammamish						0
SeaTac	296	835	261			1096
Shoreline						0
Tukwila		15	15			30
Seattle		54	173			227
Other KC		31	8			39
Outside KC		23	10			33
Unknown						0
<b>TOTAL</b>	<b>1528</b>	<b>3919</b>	<b>1005</b>	<b>0</b>	<b>0</b>	<b>4924</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**  
 Address 22225 9th Ave S (Mailing: PO Box 98788)  
 City & ZIP Des Moines, WA 98198  
 Program Contact Name Barb Houston-Shimiau Phone (206) 878-2660  
 Email dmafb@hotmail.com Invoice Date 4/15/21  
 Costs below incurred from **4/1/21** to **6/30/21**

Signature of Authorized Signer *Barb Houston Shimizu* Printed Name Barb Houston-Shimizu

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$50,000.00	\$12,500.00	\$12,500.00			\$25,000.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$40,000.00	\$10,000.00	\$10,000.00			\$20,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only  
 Authorized Payment Amt: 10,000- Authorization Code / Acct # #00 988  
 Authorized Signature / City \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED FOR PAYMENT**  
 BY Lynn Cooper  
 DATE 8/3/21  
 BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		19,078	14,621			33,699	
Bellevue						0	
Bothell						0	
Burien		13,032	21,481			34,513	
Covington						0	
Des Moines	85,800	182,792	148,658			331,450	386%
Federal Way		5,491	1,945			7,436	
Issaquah						0	
Kenmore						0	
Kent		62,832	49,879			112,711	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		10,148	8,750			18,898	
Sammamish						0	
SeaTac	69,894	83,021	109,406			192,427	275%
Shoreline						0	
Tukwila		684	624			1,308	
Seattle		1,816	25,389			27,205	
Other KC		5,298	1,779			7,077	
Outside KC		1,666	1,174			2,840	
Unknown						0	
<b>TOTAL</b>	<b>155,694</b>	<b>385,858</b>	<b>383,706</b>	<b>0</b>	<b>0</b>	<b>769,564</b>	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description:

The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		893	797			1,690	
Bellevue						0	
Bothell						0	
Burien		610	1,171			1,781	
Covington						0	
Des Moines	2,230	8,007	7,495			15,502	695%
Federal Way		257	106			363	
Issaquah						0	
Kenmore						0	
Kent		2,941	2,719			5,660	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		475	477			952	
Sammamish						0	
SeaTac	1,619	3,886	5,763			9,649	596%
Shoreline						0	
Tukwila		32	34			66	
Seattle		85	1,384			1,469	
Other KC		248	97			345	
Outside KC		78	64			142	
Unknown						0	
<b>TOTAL</b>	<b>3,849</b>	<b>17,512</b>	<b>20,107</b>	<b>0</b>	<b>0</b>	<b>37,619</b>	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	1,049					0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>1,049</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents 2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn		139	27			166
Bellevue						0
Bothell						0
Burien		113	46			159
Covington						0
Des Moines	1232	1819	316			2135
Federal Way		139	37			176
Issaquah						0
Kenmore						0
Kent		671	110			781
Kirkland						0
Mercer Island						0
Redmond						0
Renton		80	2			82
Sammamish						0
SeaTac	296	835	261			1096
Shoreline						0
Tukwila		15	15			30
Seattle		54	173			227
Other KC		31	8			39
Outside KC		23	10			33
Unknown						0
<b>TOTAL</b>	<b>1528</b>	<b>3919</b>	<b>1005</b>	<b>0</b>	<b>0</b>	<b>4924</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Domestic Abuse Women's Network**  
 Address 221 W Gowe St  
 City & ZIP Kent, WA 98032  
 Program Contact Name Angela Dannenbring Phone 253-893-1605  
 Email angelad@dawnrising.org Invoice Date 7/13/21  
 Costs below incurred from **4/1/21** to **6/30/21**  
 Signature of Authorized Signer *Zinka* Printed Name Zinka Galusic

Contract ID#	Annual Reimbursement Requests				Balance Remaining
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Bellevue					\$0.00
Bothell					\$0.00
Burien	\$3,500.00	\$875.00	\$875.00		\$1,750.00
Covington	\$3,000.00	\$750.00	\$750.00		\$1,500.00
Des Moines	\$5,000.00	\$1,250.00	\$1,250.00		\$2,500.00
Federal Way	\$9,000.00	\$2,250.00	\$2,250.00		\$4,500.00
Issaquah					\$0.00
Kenmore					\$0.00
Kent	\$33,000.00	\$8,250.00	\$8,250.00		\$16,500.00
Kirkland					\$0.00
Mercer Island					\$0.00
Redmond					\$0.00
Renton	21-070	\$7,500.00	\$1,875.00	\$1,875.00	\$3,750.00
Sammamish					\$0.00
<b>SeaTac</b>		<b>\$5,000.00</b>	<b>\$1,250.00</b>	<b>\$1,250.00</b>	<b>\$2,500.00</b>
Shoreline					\$0.00
Tukwila		\$4,000.00	\$1,000.00	\$1,000.00	\$2,000.00

Admin use only

Authorized Payment Amt: **APPROVED FOR PAYMENT** Authorization Code/ Acct # **# 01057**  
 Authorized Signature / City *[Signature]* Date **7/15/21**  
 BY: *[Signature]* **7/15/21** **7.16.21**  
 DATE: **7/15/21**  
 BARS# **001.000.10.605.10.41.012**

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	136	317	319			636	468%
Bellevue		2				2	#DIV/0!
Bothell						0	#DIV/0!
Burien	25	9	28			37	148%
Covington	22	6	21			27	123%
Des Moines	20	3	37			40	200%
Federal Way		352	306			658	#DIV/0!
Issaquah		3	13			16	#DIV/0!
Kenmore						0	#DIV/0!
Kent	1,220	484	396			880	72%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond		3	7			10	#DIV/0!
Renton	55	385	405			790	1436%
Sammamish						0	#DIV/0!
SeaTac		45	56			101	#DIV/0!
Shoreline						0	#DIV/0!
Tukwila	29	4	12			16	55%
Seattle		404	485			889	
Other KC		119	262			381	
Outside KC		370	241			611	
Unknown		145	37			182	
<b>TOTAL</b>	<b>1,507</b>	<b>2,651</b>	<b>2,625</b>	<b>0</b>	<b>0</b>	<b>5,276</b>	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	55	37	58			95	173%
Bellevue		18	18			36	#DIV/0!
Bothell		2	3			5	#DIV/0!
Burien	12	23	18			41	342%
Covington	8	11	10			21	263%
Des Moines	16	19	16			35	219%
Federal Way		47	70			117	#DIV/0!
Issaquah		8	2			10	#DIV/0!
Kenmore		1	1			2	#DIV/0!
Kent	188	128	229			357	190%
Kirkland		4	7			11	#DIV/0!
Mercer Island			2			2	#DIV/0!
Redmond		3	2			5	#DIV/0!
Renton	20	90	89			179	895%
Sammamish			2			2	#DIV/0!
SeaTac		11	19			30	#DIV/0!
Shoreline		5	10			15	#DIV/0!
Tukwila	11	17	14			31	282%
Seattle		182	175			357	
Other KC		7	53			60	
Outside KC		1	2			3	
Unknown		269				269	
<b>TOTAL</b>	<b>310</b>	<b>883</b>	<b>800</b>	<b>0</b>	<b>0</b>	<b>1,683</b>	



## NARRATIVE

### Community Advocacy Overview:

Q2 Our advocates continue to find innovative ways to provide support groups, hybrid client appointments, and virtual DVI to clients and community members. We continue to see an uptick in requests for training, curriculum development for businesses, and enhanced partnerships through training curriculums specifically tailored to police departments. Currently, we are on-boarding a new Advocacy Services Manger. Our former Manager trainsitioned into a new role; and her last day was 6-30-21. We have a streamlined process in place so all services and projects continue on track during this transition. We have provided a new client welcome packet; and continue to create marekting materials for survivors to have access through our crisis line and meetings with their advocates. In our previous report, DAWN mentioned they will enter into a conslidated crisis line project. At this time, we have put this project on pause as we continue to work onboarding new team members in our agency. Our Marketplace continues to provide food resources to our survivors. The Domestic Abuse Women's strives to increase legal advocacy services as we have noticed an increase this quarter as the back-log of court cases cotinue to move forward through the prior shut down of the pandemic.

Q1  
We continue to provide all services in different capacities. We have a very strong, united team of Advocates. Folks continue feeling well-connected to each other and DAWN through developing new methods or adjusting our communication. Through the pandemic as our needs have changed, we have adapted. First we had daily check-in calls, then we reduced to weekly, then returned to our monthly all-staff meeting. We continue to have our DSM Advocacy team meetings virtually, as do our monthly CAP team and bi-weekly Legal Consult meetings.

*See  
Attached*

## Community Advocacy Overview:

Q2 Our advocates continue to find innovative ways to provide support groups, hybrid client appointments, and virtual DVI to clients and community members. We continue to see an uptick in requests for training, curriculum development for businesses, and enhanced partnerships through training curriculums specifically tailored to police departments. Currently, we are on-boarding a new Advocacy Services Manager. Our former Manager transitioned into a new role; and her last day was 6-30-21. We have a streamlined process in place so all services and projects continue on track during this transition. We have provided a new client welcome packet; and continue to create marketing materials for survivors to have access through our crisis line and meetings with their advocates. In our previous report, DAWN mentioned they will enter into a consolidated crisis line project. At this time, we have put this project on pause as we continue to work onboarding new team members in our agency. Our Marketplace continues to provide food resources to our survivors. The Domestic Abuse Women's strives to increase legal advocacy services as we have noticed an increase this quarter as the back-log of court cases continue to move forward through the prior shut down of the pandemic.

### Q1

We continue to provide all services in different capacities. We have a very strong, united team of Advocates. Folks continue feeling well-connected to each other and DAWN through developing new methods or adjusting our communication. Through the pandemic as our needs have changed, we have adapted. First we had daily check-in calls, then we reduced to weekly, then returned to our monthly all-staff meeting. We continue to have our DSM Advocacy team meetings virtually, as do our monthly CAP team and bi-weekly Legal Consult meetings.

### Trends we are seeing:

- After many months of getting fewer calls on CL and fewer new clients, we are starting to see an uptick this quarter. And the cases continue to be more complex. Advocates are helping folks navigate increasingly complicated situations. Plus the community support landscape was upended overnight and has continued to evolve and change throughout the pandemic. Both survivors themselves and advocates are having to relearn resources and systems to help survivors navigate. Legal systems are increasingly difficult for both advocates and survivors to navigate.
- There is a lot of financial need that survivors are facing and the covid funds have really helped a lot of survivors fill in the gaps!
- Prosecutors and LE in general are seeing an increase in # and severity of crimes, especially felony-level. Clearly people are not safe to reach out to services for support if they are still in their relationship, and things are escalating. Due to additional stress, lack of normal community and social supports for both partners, kids are home, etc.

### Programs:

Mobile Advocacy – Mobile advocates continue to be busy. Ada has maintained a really positive working relationship with the agency handling the KC Diversion funds, so many of our survivors have been able to access those funds for emergency expenses, like moving costs and car repairs. We were able to provide advocates with a hipaa-compliant scanning app so they can get documents submitted to our partners on behalf of clients. An example of one of the ways we've adapted to this new context.

Legal Advocacy – Carol-Ann and Aushenae have an efficient system for dividing up the calls to our legal referral line. We have two great volunteers in the program who are helping the team. Additionally, our partnership with ELAP continues to go well.

Immigrant Advocacy – Elba is doing well and is now able to focus more on legal and immigration advocacy as we've hired a second bi-lingual Spanish speaking advocate, Casi.

CSO (DSHS) Advocacy – T White Center and Renton CSO to have more oversight and relationships with staff at both locations. Casi is the primary advocate at White Center and Aushenae is supporting Milena at Renton. All work continues to be remote but we're prepared to move to in-person when we're able.

Green River College Advocacy – Jennifer provided some training to a multi-disciplinary team at GRC. Natasha and Jennifer completed a data project to get ready to collect and report the data required for this project, which is somewhat different than what other programs require. Then this quarter and advocates are starting to get a few clients, even in this remote context.

Highline Schools – Wambui is also our primary contact for Highline. She's meeting with staff across the district to understand their needs and how DAWN can support during remote learning. Casi is also involved and will be providing advocacy to families as needed, which is a great fit because over 50% of students in the district come from families who primarily speak Spanish. Both staff have begun to attend the district's virtual provider roundtable meetings.

Covington – Elba is working with Chief McCurdy to offer a training to all offices in January. We will also be rolling out a new intake process to the officers to help them get survivors connected directly to services at DAWN by sending us a referral, which an advocate will follow up on within 2-3 business days of receipt. We're excited to finally roll out this project, which has been in the works for at least 2 years.

Crisis Line – Agencies across the county are still working on the new consolidated community hotline, which is set to begin in April. New Beginnings holds the contract and has hired a Director. They are starting the hiring process for their hotline advocates. In the meantime, we have another great round of interns and are helping us maintain our 24/7 coverage.



Support Groups –We are moving forward with work we started in February last year to move away from open-ended groups to a closed, time-limited group model. In November we began holding our first virtual support group, led by two interns under Lindsey’s guidance. Another advocate, Mymy, began a group in December, and we have a total of ten groups currently in progress or will begin in the second quarter. We will also held the first facilitation training for group facilitators in early February as we ramp up our new model.

Marketplace – Marketplace has transition and is now being run by an intern on the CAP team and a long-time volunteer. Over the summer we rolled out a new contact-less system for advocates to drop pre-made bags of food into the trunk of survivors’ cars. This has worked really well with the fluctuations of donations we are receiving. Though folks may be getting a bit less than previously, we are happy to have been able to find a way to creatively maintain this tangible support to survivors.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	23	66	25			91
Bellevue		2				2
Bothell						0
Burien	20	6				6
Covington	17	4	6			10
Des Moines	16	1	7			8
Federal Way		75	22			97
Issaquah		1	2			3
Kenmore						0
Kent	280	72	25			97
Kirkland		1				1
Mercer Island						0
Redmond		1	5			6
Renton	49	88	29			117
Sammamish						0
SeaTac		5	2			7
Shoreline						0
Tukwila	23	3	1			4
Seattle		114	41			155
Other KC		29	16			45
Outside KC		26	6			32
Unknown		8				8
<b>TOTAL</b>	<b>428</b>	<b>502</b>	<b>187</b>	<b>0</b>	<b>0</b>	<b>689</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **El Centro de la Raza**  
 Address 2524 16th Ave S  
 City & ZIP Seattle, WA 98144  
 Program Contact Name Systems Navigation South King County Phone 2069574609  
 Email [dperezlally@elcentrodelaraza.org](mailto:dperezlally@elcentrodelaraza.org) Invoice Date 7/14/21  
 Costs below incurred from ~~pending~~ to ~~pending~~  
 Signature of Authorized Signer *4/1/21* *6/30/21* Printed Name Estela Ortega

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	21/22XX	\$12,000	\$3,000.00	\$3,000.00			\$6,000.00
Bellevue		\$0	\$0.00				\$0.00
Bothell		\$0	\$0.00				\$0.00
Burien		\$7,000	\$1,750.00	\$1,750.00			\$3,500.00
Covington		\$0.00	\$0.00				\$0.00
Des Moines		\$5,000	\$625.00	\$625.00			\$3,750.00
Federal Way		\$0.00	\$0.00				\$0.00
Issaquah		\$0.00	\$0.00				\$0.00
Kenmore		\$0.00	\$0.00				\$0.00
Kent		\$10,000	\$2,500.00	\$2,500.00			#VALUE!
Kirkland		\$0.00	\$0.00				\$0.00
Mercer Island		\$0.00	\$0.00				\$0.00
Redmond		\$0.00	\$0.00				\$0.00
Renton		\$7,500	\$0.00				\$7,500.00
Sammamish		\$0.00	\$0.00				\$0.00
SeaTac		\$10,000	\$2,500.00	\$2,500.00			\$5,000.00
Shoreline		\$0.00	\$0.00				\$0.00
Tukwila		\$2,500	\$625.00	\$625.00			\$1,250.00

Admin use only

Authorized Payment Amt: *2,500.-*

Authorization Code / Acct #

*# 19130*

Authorized Signature / City

**APPROVED FOR PAYMENT**

BY: *[Signature]*

Date

*7/20/21*

DATE: *7/20/21*

*[Signature] Michael Fitzpatrick  
Actg PCPS DR.*

BARS#

*001.000.10505.10.41.012*

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Assessment

The program provides direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs.

Description: Navigation staff work 1:1 with low-income participants who are oftentimes limited English speakers, with no previous knowledge of the complex processes involved in connecting to social service programs. Staff assess immediate needs, identify

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	385	44	2			46	12%
Bellevue	0	0				0	
Bothell	0	0				0	
Burien	221	41	20			61	28%
Covington	0	0				0	
Des Moines	155	23	3			26	17%
Federal Way	0	0				0	
Issaquah	0	0				0	
Kenmore	0	0				0	
Kent	266	31	12			43	16%
Kirkland	0	0				0	
Mercer Island	0	0				0	
Redmond	0	0				0	
Renton	176	19	4			23	13%
Sammamish	0	0				0	
SeaTac	263	10	4			14	5%
Shoreline	0	0				0	
Tukwila	68	18	4			22	32%
Seattle		0				0	
Other KC		0				0	
Outside KC		0				0	
Unknown		0				0	
<b>TOTAL</b>	<b>1,534</b>	<b>186</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>235</b>	





## NARRATIVE

In the first quarter, January to March 2021 South King County Systems Navigation Program at El Centro de la Raza provided direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs. Navigation staff work 1:1 with low-income participants who are oftentimes limited English speakers, with no previous knowledge of the complex processes involved in connecting to social service programs. Staff assess immediate needs, identify available and applicable programs, determine eligibility, assist with enrollment, and provide referrals. The main services we provided were: Rental Assistance, Food Assistance, Unemployment and Financial Assistance. Government Benefits program provided help for individuals/families with unemployment. We also make sure that previous clients also took advantage of other resources in the community that also assist with rent, food and energy bills. The focus quarter has been to help families with rent assistance and energy assistance. We still have about 50 families on a waitlist. Many families on unemployment were asked to reapply to continue with benefits. About 6 individuals were helped with this task. A few participants from last year have called once again asking for services. We are currently working with King County Rent assistance and eviction prevention, but still waiting on access. Some families have called to state their concern that once the memorandum stops, they will be left homeless if they are unable to get assistance. It has been hard to find outside resources; many nonprofits do not have enough funding to help pay rent or participants are not able to apply twice for the same type of assistance due to the grant overlapping.



## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	385	44	2			46
Bellevue	0	0				0
Bothell	0	0				0
Burien	221	41	20			61
Covington	0	0				0
Des Moines	155	31	3			34
Federal Way	0	0				0
Issaquah	0	0				0
Kenmore	0	0				0
Kent	266	27	12			39
Kirkland	0	0				0
Mercer Island	0	0				0
Redmond	0	0				0
Renton	176	19	4			23
Sammamish	0	0				0
SeaTac	263	10	4			14
Shoreline	0	0				0
Tukwila	68	18	4			22
Seattle		0				0
Other KC		0				0
Outside KC		0				0
Unknown		0				0
<b>TOTAL</b>	<b>1534</b>	<b>190</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>239</b>



# REIMBURSEMENT REQUESTS

Agency and Program Name: **HealthPoint - Medical Care**  
 Address: 955 Powell Ave SW  
 City & ZIP: Renton, WA 98054  
 Program Contact Name: Joseph Adriano Phone: 323-523-5632  
 Email: jadriano@healthpointchc.org Invoice Date: 7/14/21  
 Costs below incurred from: **4/1/21** to **6/30/21**  
 Signature of Authorized Signer: *[Signature]* Printed Name: Joseph Adriano

	Contract ID#	Annual Award	Reimbursement Requests			Balance Remaining
		Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn						\$0.00
Bellevue	GF186	\$40,000.00	\$10,000.00	\$10,000.00		\$20,000.00
Bothell						\$0.00
Burien	036-2021	\$5,000.00	\$1,250.00	\$1,250.00		\$2,500.00
Covington	036-2021	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Des Moines	036-2021	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Federal Way	036-2021	\$13,000.00	\$3,250.00	\$3,250.00		\$6,500.00
Issaquah	GF186	\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Kenmore	GF186	\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00		\$7,500.00
Kirkland	GF186	\$16,000.00	\$4,000.00	\$4,000.00		\$8,000.00
Mercer Island						\$0.00
Redmond	GF186	\$29,000.00	\$7,250.00	\$7,250.00		\$14,500.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	036-2021	\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Shoreline						\$0.00
Tukwila	036-2021	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

APPROVED FOR PAYMENT

BY: *[Signature]* *[Signature]*

DATE: 7/15/21 7/16/21

BARS# 001.000.10.505.10.41.012

~~X MOURX~~

SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: To provide medical care for preventive, urgent, acute and chronic health conditions.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	128	602	771			1,373
Bothell						0
Burien	16	472	551			1,023
Covington	32	214	207			421
Des Moines	32	981	1,085			2,066
Federal Way	42	5,594	6,359			11,953
Issaquah	22	133	136			269
Kenmore	22	392	401			793
Kent	64	9,794	10,585			20,379
Kirkland	51	1,210	1,329			2,539
Mercer Island						0
Redmond	93	1,215	1,435			2,650
Renton						0
Sammamish						0
SeaTac	22	808	970			1,778
Shoreline						0
Tukwila	32	634	606			1,240
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>556</b>	<b>22,049</b>	<b>24,435</b>	<b>0</b>	<b>0</b>	<b>46,484</b>





## NARRATIVE

During Q2 2021, HealthPoint's medical clinics have buzzed with increasing positive momentum, spurred in large part by the hope provided by the COVID-19 vaccines which HealthPoint has been actively distributing. Having been approved by the State Department of Health to store and administer the Moderna and Pfizer/BioNTech vaccines, many of our clinics have been able to vaccinate some of our most vulnerable patients. During Q2, we administered 7,673 COVID-19 vaccine doses to 5,157 patients.

- Our Kent clinics have provided vaccinations in drive-through events, and in community partnerships with Public Health, Childcare Resources, Hillside Church, and Afghan Health Initiative among other groups.
- Our Auburn clinic set a goal to fully vaccinate at least 1,000 people by the end of May. By 5/31/21, they had actually met that goal threefold.
- Our Federal Way clinic administered 2,420 vaccine doses through Q2. They continue to offer the vaccine to patients by appointment, walk-ins, and patients coming in for other reasons.

COVID-19 vaccine hesitancy has been an increasing barrier throughout Q2. Around the time that the vaccine became available to everyone over 12 in our state, news outlets sounded alarms regarding the J&J vaccine. Though the CDC acknowledged potential side effects from the J&J vaccine in very rare cases, they still generally recommend the vaccine. Despite this, vaccine hesitancy for all COVID-19 vaccines—including the Moderna and Pfizer/BioNTech vaccines that HealthPoint offers—seemed to increase. Thus, we went from a time in latter Q1 and the beginning of Q2 when vaccinations were scarce and limited, to a protracted period of having ample supplies of vaccine but not enough people interested in getting vaccinated. We continue our outreach efforts to ensure that all of our patients understand the COVID-19 vaccines and have access to them.

As we continue to proceed through hopefully the final stages of the pandemic, we want to be vigilant and continue to monitor for upper respiratory infections. As such, the rapid COVID testing that we have available at our clinics continues to be crucial. In Q2, we ran 1,622 tests, with 14% testing positive. These figures do not include the tests done at our mass testing site in Renton.

In-person visits to our medical clinics continue to increase over time as society appears to pass the initial, hopefully most severe phases of the pandemic. Many of our clinics, including those in Renton, Redmond, Bothell, and SeaTac, report that nearly three-quarters of their visits are now in-person. In fact, across the organization, 70% of our Q2 visits were in person, versus 61% in Q1.

Overall, our visit levels in Q2 2021 have not yet returned to levels we saw in Q2 2019. For most of the share1app cities, we range from around 50-119% of Q2 2019 visit levels. In Q2 2021, we were at 49% of Q2 2019 visit levels for Burien residents; in the 60-70% range for Des Moines and Tukwila residents, and 70-119% for Bellevue, Covington, Federal Way, Issaquah, Kenmore, Kent, Kirkland, and Redmond residents. The good news is that when we compare Q2 2021 to the lowest visit levels of the pandemic--Q2 2020--we are at 103-151% of those levels. Q2 2021 visit levels for Burien residents, for example, were 103% of the nadir of Q2 2020; for Issaquah, we were at 151% of Q2 2020. This indicates ongoing recovery of visit levels.

Throughout the pandemic and looking ahead, we have continued to work with our community partners to provide access to services and improve quality of life among the populations we share. These partners included those mentioned above, Public Health - Seattle & King County, city governments, Global to Local, the Federal Way Public Schools, Eastside Legal Assistance Program, Multiservice Center, RAYS, Catholic Community Services, Auburn School District, Lutheran Community Services, and Marshallese Women's Association.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	317	386			703
Bothell						0
Burien	6	235	258			493
Covington	12	94	106			200
Des Moines	12	516	581			1097
Federal Way	16	3253	3604			6857
Issaquah	8	74	70			144
Kenmore	8	232	238			470
Kent	18	5694	6306			12000
Kirkland	20	710	722			1432
Mercer Island						0
Redmond	60	654	777			1431
Renton						0
Sammamish						0
SeaTac	8	441	527			968
Shoreline						0
Tukwila	12	333	317			650
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>228</b>	<b>12553</b>	<b>13892</b>	<b>0</b>	<b>0</b>	<b>26445</b>



**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$40,000.00	\$10,000.00	\$10,000.00			\$20,000.00	\$20,000.00
<b>TOTAL</b>	<b>\$40,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>

**FEDERAL WAY Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$13,000.00	\$3,250.00	\$3,250.00			\$6,500.00	\$6,500.00
<b>TOTAL</b>	<b>\$13,000.00</b>	<b>\$3,250.00</b>	<b>\$3,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint - Dental Care**  
 Address 955 Powell Ave SW  
 City & ZIP Renton, WA 98057  
 Program Contact Name Joseph Adriano Phone 323-523-5632  
 Email jadriano@healthpointchc.org Invoice Date 7/12/21  
 Costs below incurred from **4/1/21** to **6/30/21**  
 Signature of Authorized Signer *David* Printed Name Joseph Adriano

	Contract ID#	Annual Award	Reimbursement Requests				Balance Remaining
		Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	037-2021	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Bellevue	GF184	\$37,000.00	\$9,250.00	\$9,250.00			\$18,500.00
Bothell							\$0.00
Burien	037-2021	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Covington	037-2021	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Des Moines	037-2021	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way	037-2021	\$22,000.00	\$5,500.00	\$5,500.00			\$11,000.00
Issaquah	GF184	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Kenmore	GF184	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Kirkland	GF184	\$16,000.00	\$4,000.00	\$4,000.00			\$8,000.00
Mercer Island							\$0.00
Redmond	GF184	\$25,000.00	\$6,250.00	\$6,250.00			\$12,500.00
Renton							\$0.00
Sammamish	GF184	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
SeaTac	037-2021	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline							\$0.00
Tukwila	037-2021	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00

**\* MOW \***

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

**APPROVED FOR PAYMENT**  
 BY: *Kim Cooper* Date: *7/15/21*  
 DATE: *7/15/21* *7.16.21*  
 BARS# *001.000.10.50e5.10.41.012*

SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: To provide comprehensive oral health services for individuals of all ages.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	96	1,993	2,069			4,062	4231%
Bellevue	163	207	225			432	265%
Bothell						0	
Burien	22	94	76			170	773%
Covington	44	61	80			141	320%
Des Moines	44	292	402			694	1577%
Federal Way	97	1,378	1,645			3,023	3116%
Issaquah	22	75	57			132	600%
Kenmore	22	209	221			430	1955%
Kent	66	2,910	2,989			5,899	8938%
Kirkland	71	544	646			1,190	1676%
Mercer Island						0	
Redmond	111	590	719			1,309	1179%
Renton						0	
Sammamish	18	48	55			103	572%
SeaTac	22	172	219			391	1777%
Shoreline						0	
Tukwila	44	165	164			329	748%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>842</b>	<b>8,738</b>	<b>9,567</b>	<b>0</b>	<b>0</b>	<b>18,305</b>	





## NARRATIVE

Q2 2021 has seen more hope as the availability of COVID-19 vaccines makes it possible to see a new future beyond the current pandemic and its impact on our patients.

At our dental clinics (located in Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila) operations throughout Q2 seem to increasingly approach a feeling of normality. Our staff continue to operate with enhanced personal protective equipment to ensure the safety of patients and staff. We opened our dental clinics to 10-hour days Monday through Thursday, while keeping our 8-hour schedule on Fridays, to allow expanded access for our patients.

Our dental team functions as part of a whole health continuum in our clinics. For example, Federal Way dental staff ensure that patients with high blood pressure detected during their dental clinic visit are referred to the medical clinic on site. Further, the dental team partners with our school-based health center (TAF@Saghalie). They refer patients for dental care, and we are reaching out to the patients to make an appointment.

Similarly, dental staff at our Kent clinic were trained to assist with our COVID-19 vaccination efforts. Even with this added load, the team increased dental visits from 12 visits per dentist to 14 visits per dentist for a full eight (8) hour day (which was not the norm during the pandemic). Additionally, we used our cancellation and standby list to keep the schedule full.

Our Midway/Des Moines clinic staff trained dental staff who will be assigned to our new SeaTac dental clinic (opening in July 2021). In short, our dental staff work across clinic boundaries to ensure a continuum of care for our patients while also building up the capacity of clinics across our system.

Overall, our visit levels in Q2 2021 have not yet returned to levels we saw in Q2 2019. For the share1app cities, we range from 30-100% of Q2 2019 visit levels. In Q2 2021, we were at 32% of Q2 2019 visit levels for Burien residents, 49% for Tukwila residents and 58% for Des Moines residents; in the 60-100% range for residents of Bellevue, Federal Way, Kenmore, Kirkland, Redmond, SeaTac, Covington, Issaquah, and Kent. The good news, however, is that when we compare Q2 2021 to the lowest visit levels of the pandemic--Q2 2020--we are seeing improvement. Q2 2021 visit levels for Covington, Des Moines, Kenmore and SeaTac, for example, were over 115% of the nadir of Q2 2020.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	1020	1187			2207
Bellevue	63	105	106			211
Bothell						0
Burien	8	47	44			91
Covington	17	32	41			73
Des Moines	17	146	401			547
Federal Way	38	737	869			1606
Issaquah	9	49	32			81
Kenmore	9	105	120			225
Kent	25	1668	1740			3408
Kirkland	27	278	320			598
Mercer Island						0
Redmond	43	356	359			715
Renton						0
Sammamish	7	28	20			48
SeaTac	8	92	114			206
Shoreline						0
Tukwila	17	98	93			191
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>323</b>	<b>4761</b>	<b>5446</b>	<b>0</b>	<b>0</b>	<b>10207</b>

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$37,000.00	\$9,250.00	\$9,250.00			\$18,500.00	\$18,500.00
<b>TOTAL</b>	<b>\$37,000.00</b>	<b>\$9,250.00</b>	<b>\$9,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,500.00</b>	<b>\$18,500.00</b>

**FEDERAL WAY Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$22,000.00	\$5,500.00	\$5,500.00			\$11,000.00	\$11,000.00
<b>TOTAL</b>	<b>\$22,000.00</b>	<b>\$5,500.00</b>	<b>\$5,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,000.00</b>	<b>\$11,000.00</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **HIGHLINE AREA FOOD BANK**

Address 18300 4th Ave. So. Mail: P O Box 66427 Burien Wa. 98166

City & ZIP Burien 98148

Program Contact Name Mike Werle Phone 206-433-9900

Email [thefbman@aol.com](mailto:thefbman@aol.com) Invoice Date 7/15/2021

Costs below incurred from 4/1/2021 to 6/31/2021

Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						#VALUE!
Bellevue						\$0.00
Bothell						\$0.00
Burien	3190106	\$18,000.00	\$4,500.00			\$13,500.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	167	\$12,000.00	\$3,000.00	<u>3,000.00</u>		\$9,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: \$3,000.00 Authorization Code / Acct # 011667

Authorized Signature / City *[Signature]* Date 7/20/21

**APPROVED FOR PAYMENT**  
 BY: *[Signature]*  
 DATE: 7/20/21  
*Michael Fernandez*  
 Acty PERS DIR

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	77,000	141,038	140,275			281,313	365%
Covington						0	
Des Moines		12,496	5,137			17,633	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	180,000	42,216	49,813			92,029	51%
Shoreline						0	
Tukwila		9,494	7,394			16,888	
Seattle						0	
Other KC		27,806	20,756			48,562	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>257,000</b>	<b>233,050</b>	<b>223,375</b>	<b>0</b>	<b>0</b>	<b>456,425</b>	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	300	989	364			1,353	451%
Covington						0	
Des Moines		88	38			126	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	900	298	153			451	50%
Shoreline						0	
Tukwila		67	32			99	
Seattle						0	
Other KC		196	12			208	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>1,200</b>	<b>1,638</b>	<b>599</b>	<b>0</b>	<b>0</b>	<b>2,237</b>	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2,500	2,281	2,496			4,777	191%
Covington						0	
Des Moines		149	126			275	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4,000	865	974			1,839	46%
Shoreline						0	
Tukwila		101	122			223	
Seattle						0	
Other KC		490	368			858	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>6,500</b>	<b>3,886</b>	<b>4,086</b>	<b>0</b>	<b>0</b>	<b>7,972</b>	

## NARRATIVE

We continue to move along at a snails pace in terms of were we sude to be but we are adjusting OK. Client numbers continue to be what they have been over the last 6 months. We finally ran out of our \$50.00 dollar gift cards to Safeway that we have giving out since Dec. 2020. These cards came to us thru NWH from the Safeway holiday food drive instead of food this year as most of us have had lots of food since the pandemic started. Clients really liked the cards because they were able to use them on other things @ Safeway other than food only so it gave them ability to buy soaps, T.P. ETC... The food supply has continued to remain fairly steady this QTR. as well as our monetary gifts from the public. We keep waiting for the numbers of clients to go back up but it hasn't happened yet. DoorDash continues to go out each week and word is that it will continue till the end of the year. With all the changes with the Government Commodity Program we have seen a few more folks fom outside the area coming in to our food bank but not as many as I thought would happen. Thank you both for your continued support and may we all continue to be healthy and safe!

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	300	989	364			1353
Covington						0
Des Moines		88	38			126
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	900	298	153			451
Shoreline						0
Tukwila		67	32			99
Seattle						0
Other KC		196	12			208
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>1200</b>	<b>1638</b>	<b>599</b>	<b>0</b>	<b>0</b>	<b>2237</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Hospitality House**

Address 1419 SW 150th ST

City & ZIP Burien, WA 98166

Program Contact Name Sheenah Randolph Phone 206-242-1860

Email [sheenahr.hospitalityhouse@gmail.com](mailto:sheenahr.hospitalityhouse@gmail.com) Invoice Date 4/15/21

Costs below incurred from ~~1/1/21~~ to **3/31/21**

Signature of Authorized Signer **4/1/21** **6/30/21** Printed Name Sheenah Randolph

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	21-040	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Covington							\$0.00
Des Moines	19-004	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
<b>SeaTac</b>		<b>\$10,000.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>			<b>\$5,000.00</b>
Shoreline							\$0.00
Tukwila	21-037	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00

Admin use only

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # **12794**

Authorized Signature / City **APPROVED FOR PAYMENT** Date **7/15/21**  
 BY: **[Signature]**

DATE: **7/15/21** **7.16.21**

BARS# **001.000.10.5265.10.41.012**



SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61				61	
Bellevue		1				1	
Bothell		0				0	
Burien		81				81	
Covington		0				0	
Des Moines		0				0	
Federal Way		21				21	
Issaquah		24				24	
Kenmore		0				0	
Kent		135				135	
Kirkland		31				31	
Mercer Island		0				0	
Redmond		0				0	
Renton		4				4	
Sammamish		0				0	
SeaTac	125	21				21	17%
Shoreline		22				22	
Tukwila		22				22	
Seattle		42				42	
Other KC		143				143	
Outside KC		5				5	
Unknown		0				0	
<b>TOTAL</b>	<b>125</b>	<b>613</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>613</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		9				9	
Bellevue		1				1	
Bothell		0				0	
Burien		14				14	
Covington		0				0	
Des Moines		0				0	
Federal Way		4				4	
Issaquah		5				5	
Kenmore		0				0	
Kent		23				23	
Kirkland		6				6	
Mercer Island		0				0	
Redmond		0				0	
Renton		1				1	
Sammamish		0				0	
SeaTac	5	4				4	80%
Shoreline		4				4	
Tukwila		4				4	
Seattle		6				6	
Other KC		23				23	
Outside KC		1				1	
Unknown		0				0	
<b>TOTAL</b>	<b>5</b>	<b>105</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105</b>	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Meal

Description: Meal = Clients are provided the means to eat 3 meals a day. This count reflects the average of 2 meals per day. Where Meal = 1 meal per/day.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61				61	
Bellevue		1				1	
Bothell		0				0	
Burien		14				14	
Covington		0				0	
Des Moines		0				0	
Federal Way		21				21	
Issaquah		24				24	
Kenmore		0				0	
Kent		135				135	
Kirkland		31				31	
Mercer Island		0				0	
Redmond		0				0	
Renton		4				4	
Sammamish		0				0	
SeaTac	17	21				21	124%
Shoreline		22				22	
Tukwila		22				22	
Seattle		42				42	
Other KC		143				143	
Outside KC		5				5	
Unknown		0				0	
<b>TOTAL</b>	<b>17</b>	<b>546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>546</b>	

The second quarter at Hospitality House has been emotional and mentally challenging. As a staff we are focusing on proper client debriefs and self-care to prevent burnout.

In May, we were contacted by a former client's family. They informed us she had passed away from a stroke. We had assisted this client with finding housing in the first quarter of 2021. This client had experienced homelessness for five years prior to coming to Hospitality House. We take comfort in knowing her last memories were at long last in her apartment but it was heartbreaking to know it was short-lived.

A few weeks later, a current client passed away offsite due to overdose. She discharged directly from inpatient treatment to Hospitality House. This client needed a high level of support. Therefore in her short few weeks with us, staff members and volunteers had established a strong rapport with her. This was a devastating blow to our staff and volunteers.

In mid-June, we had another client overdose onsite. A staff member provided CPR until EMTs were able to arrive and administer NARCAN. This is the first onsite overdose we have experienced at Hospitality House and it shook us.

Beyond the specific examples, we have had a high number of clients experiencing substance abuse relapses and/or acute mental health crises. We have had the King County Sheriff's office and EMTs onsite frequently. After one particularly challenging incident, I sent a thank you to the King County Sheriff's office. (I will pass on a copy of this to you all via email.) I think it's important for you all to know that our organization and clients are being served by our local first responders at an exceptional level.

One of our key, long-term staff members, Kim finished up her time at Hospitality House to move out of state. We have been fortunate enough to find a wonderful replacement, Susan. We have been in the midst of training her for the last two months. Susan took on the role of writing the monthly client success story for June which is shared below:

Being 22 years old did not mean much for my immigrant family. I was not considered an adult if I lived in my parents' home. In a typical immigrant family, young adults are expected to abide by their parents' rules regardless of age but can most of the time reside in the family home for as long as they want. This was true for my family and many others I know. Khoudia's situation did not reflect this familiar background and learning of her journey was bittersweet for me.

Khoudia left her family home after her parents alleged that her behavior contrasted with their expectations. Faced with an unfortunate homeless situation, Khoudia was fortunate to find a home at Hospitality House. Her presence here was nothing but a delight for those who had the privilege to interact with her. Always wearing a bright smile and seemingly enjoying an inside joke privy only to her, Khoudia was that neutral guest that brightened the room.

It was evident that Hospitality House afforded Khoudia an opportunity to learn how to navigate life as a young adult. Without much life experience, her excitement on the milestones she would accomplish on

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1				1
Bellevue		1				1
Bothell		0				0
Burien		3				3
Covington		0				0
Des Moines		0				0
Federal Way		2				2
Issaquah		1				1
Kenmore		0				0
Kent		7				7
Kirkland		1				1
Mercer Island		0				0
Redmond		0				0
Renton		1				1
Sammamish		0				0
SeaTac		2				2
Shoreline		1				1
Tukwila		1				1
Seattle		4				4
Other KC		3				3
Outside KC		1				1
Unknown		0				0
<b>TOTAL</b>	<b>0</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **KCBA Pro Bono Services - HJP and NLC**

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Molly Gough Phone 2062677039

Email mollyg@kcba.org Invoice Date 7/14/21

Costs below incurred from 4/1/21 to 6/30/21


Signature of Authorized Signer  Printed Name Anne Daly

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	N/A	\$0.00	\$0.00	\$0.00			\$0.00
Bellevue	GF295	\$9,454.00	\$2,363.50	\$2,363.50			\$4,727.00
Bothell	N/A	\$0.00	\$0.00	\$0.00			\$0.00
Burien	038-2021	\$2,500.00	\$625.00	\$625.00			\$1,250.00
Covington	038-2021	\$2,000.00	\$500.00	\$500.00			\$1,000.00
Des Moines	038-2021	\$2,500.00	\$625.00	\$625.00			\$1,250.00
Federal Way	038-2021	\$9,000.00	\$2,250.00	\$2,250.00			\$4,500.00
Issaquah	32100196	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
Kenmore	21-C2685	\$1,000.00	\$250.00	\$250.00			\$500.00
Kent	200821	\$12,000.00	\$3,000.00	\$3,000.00			\$6,000.00
Kirkland		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Mercer Island	N/A	\$0.00	\$0.00	\$0.00			\$0.00
Redmond	N/A	\$0.00	\$0.00	\$0.00			\$0.00
Renton	038-2021	\$10,500.00	\$2,625.00	\$2,625.00			\$5,250.00
Sammamish		\$1,200.00	\$300.00	\$300.00			\$600.00
SeaTac	038-2021	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline	N/A	\$0.00	\$0.00	\$0.00			\$0.00
Tukwila	038-2021	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00

Admin use only

**\* MOU \***

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # \_\_\_\_\_

Authorized Signature/ City  Date 7/15/21

DATE: 7/15/21

BARS# 001.000.10.50510.41.012

SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Housing Justice Project and Neighborhood Legal Clinics

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	71	56			127	#####
Bellevue	44	72	62			134	305%
Bothell	N/A	15	13			28	#####
Burien	12	62	42			104	867%
Covington	5	2	0			2	40%
Des Moines	11	1	6			7	64%
Federal Way	41	115	63			178	434%
Issaquah	18	18	22			40	222%
Kenmore	35	11	7			18	51%
Kent	54	154	129			283	524%
Kirkland	23	26	41			67	291%
Mercer Island	N/A	3	8			11	#####
Redmond	N/A	38	22			60	#####
Renton	48	113	86			199	415%
Sammamish	6	7	15			22	367%
SeaTac	23	41	26			67	291%
Shoreline	N/A	5	11			16	#####
Tukwila	45	48	33			81	180%
Seattle		725	562			1,287	
Other KC		44	44			88	
Outside KC		62	42			104	
Unknown		0	0			0	
<b>TOTAL</b>	<b>365</b>	<b>1,633</b>	<b>1,290</b>	<b>0</b>	<b>0</b>	<b>2,923</b>	



SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 minutes to 5 hours of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	89	43			132	#####
Bellevue	44	91	52			143	325%
Bothell	N/A	14	8			22	#####
Burien	12	67	41			107	893%
Covington	5	4	0			4	70%
Des Moines	11	1	5			6	53%
Federal Way	41	174	89			263	642%
Issaquah	18	19	18			37	203%
Kenmore	20	13	4			17	83%
Kent	54	211	102			314	581%
Kirkland	23	34	60			93	405%
Mercer Island	N/A	3	6			9	#####
Redmond	N/A	37	19			56	#####
Renton	48	126	81			206	430%
Sammamish	6	5	19			24	392%
SeaTac	23	54	22			76	328%
Shoreline	N/A	3	13			16	#####
Tukwila	45	86	37			123	274%
Seattle		782	416			1,198	
Other KC		52	40			92	
Outside KC		39	29			68	
Unknown		0	0			0	
<b>TOTAL</b>	<b>350</b>	<b>1,901</b>	<b>1,101</b>	<b>0</b>	<b>0</b>	<b>3,002</b>	



## NARRATIVE

During the eviction moratorium HJP has continued to assist tenants throughout King County. Because our clinics have moved online the clinic model has adjusted to continue serving clients. We have implemented an outreach plan to make sure every tenant who has a filed eviction case is aware of our services. Staff track every eviction filing on a daily basis and send an outreach letter to each household informing them of our service. This has helped us engage with more tenants facing eviction in order to intervene. We also post aggregate information about evictions on our website from this tracking system: <https://www.kcba.org/For-the-Public/Free-Legal-Assistance/Housing-Justice-Project/HJP-Heat-Map>

We have also developed a mediation program with the Superior Court Judges Association and landlord groups to help tenants access rental assistance and develop payment plans. We are working with King County to directly administer rental assistance funds as part of this program. In 2020 we distributed \$2 million in rental assistance funds to tenants across the county. In Q2 we doubled our anticipated funding amount, and provide another \$3 million in rent assistance funds to tenants throughout King County.

Auburn - A tenant in Auburn fell behind on rent because of the pandemic. The landlord found a loophole in the eviction moratorium and sued. HJP slowed down the lawsuit, then used rent assistance to pay the tenant's debts, about \$24,000. The rent paid, HJP persuaded the landlord to stop the lawsuit and continue renting to the tenant.

Bellevue - A tenant in Bellevue fell behind on the rent because of the pandemic. Her landlord told her to move out at the end of the month. HJP advised her that she was protected by the pandemic. then used rent

*See  
Attached*

During the eviction moratorium HJP has continued to assist tenants throughout King County. Because our clinics have moved online the clinic model has adjusted to continue serving clients. We have implemented an outreach plan to make sure every tenant who has a filed eviction case is aware of our services. Staff track every eviction filing on a daily basis and send an outreach letter to each household informing them of our service. This has helped us engage with more tenants facing eviction in order to intervene. We also post aggregate information about evictions on our website from this tracking system: <https://www.kcba.org/For-the-Public/Free-Legal-Assistance/Housing-Justice-Project/HJP-Heat-Map>

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Bellevue - A tenant in Bellevue fell behind on the rent because of the pandemic. Her landlord told her to move out at the end of the month. HJP advised her that she was protected by the pandemic, then used rent assistance to pay her debts and persuade the landlord to let her stay until she could safely move.

Bothell - A tenant was behind on the rent and in the process of breaking lease to escape domestic violence. HJP helped the tenant apply for rent assistance and repaid the landlord. The rent paid, the tenant gained the legal right to break her lease without paying a fee, since tenants lose this right if they owe rent. The tenant successfully moved out without debt, improving her chances of finding stable housing.

Burien - A mother was living with her partner in the partner's house. They lived with their young daughter and the mother's two children from a previous relationship. The mother didn't have a lease, like most people who share housing with a partner or family. The mother and partner planned to marry, which could have made the mother co-owner of the house. Before they married, the partner died suddenly. His will gave the house to a relative. The relative's estate sued to evict the mother so the house could be sold. The mother couldn't afford to quickly find other housing for her and her three children. An HJP lawyer represented the mother in court to pause the eviction, the negotiated extra time to move, and two court orders protecting the mother's rental record in this and a previous eviction case.

Covington - no clients this quarter

Des Moines - A couple had been living in a house for six years in Des Moines working as live-in caregivers for the owner. They hadn't been told that the owner hadn't paid the mortgage and the house was in foreclosure. The owner died and soon after, the house was sold and new owners sued to evict the couple. The couple couldn't move quickly because of the pandemic. HJP persuaded the landlord to give the couple an extra month to move, enough time to safely find other housing.

Federal Way - A couple rented a mobile home and land in Federal Way. They fell behind on rent because of the pandemic. They couldn't be evicted for owing rent because of the moratorium. So the landlord found a way around the moratorium. The landlord owned an empty house next door to the land rented by the couple. The landlord sued to evict the couple, falsely claiming that the couple had left their mobile home, broken into the empty home, and started living there. The couple couldn't afford to move and an eviction would have made them homeless. An HJP lawyer represented them in court, persuading a judge that the landlord lacked any evidence that they'd broken into the neighboring house, then persuading the landlord to dismiss the case and waive all the unpaid rent. The couple was able to safely move out of the mobile home to other housing.

Issaquah - A tenant living in Issaquah was told by her landlord to move out in two months so that he could sell the property. The tenant was preparing to move out as required, but the landlord threatened to change her locks several days early. Being forced to move early would have caused the tenant to lose most of her possessions. An HJP lawyer advised the tenant about her rights and how to advocate for herself. The tenant persuaded the landlord to follow the law and finished moving without further problems.

Kenmore - no HJP clients this quarter

Kent - A tenant in Kent was five months' pregnant and behind on her rent when her landlord told her was selling the house and she had to move. She couldn't move quickly because of the pandemic, so the landlord sued to evict the tenant in April. HJP negotiated a settlement, giving the tenant through July to move out, and got the tenant about \$6000 in rent assistance to repay the owed rent.

Kirkland - A Kirkland tenant was renting a house when it was foreclosed. The buyer and new landlord wanted her out immediately, but she was protected by the eviction moratorium. The landlord tried to use loopholes in the moratorium to remove her. He sued her to evict twice. Twice she hired a lawyer to defend the case. The legal fees drained her savings. Her savings gone, the landlord sued her a third time.

HJP represented the tenant, stopped the third eviction, paid the landlord about \$55,000 for the unpaid rent that had accumulated during the previous two eviction lawsuits. The case over and the rent paid, the tenant was able to stay in the home and regain stability.

Renton - A Renton tenant fell behind on the rent because of the pandemic. The landlord eventually found a way around the moratorium and sued to evict. She couldn't afford to move. HJP used rent assistance to pay all the tenant's debts, about \$20,000, and persuaded the landlord to forgive all the legal fees and to give the tenant enough time to safely move out.

Sammamish - A tenant in had rented a home in Sammamish for 9 years. He was already struggling with mental health and family problems when the pandemic started, making him fall behind on rent. The landlord eventually found a way around the eviction moratorium and sued to evict the tenant, who couldn't afford to move. HJP slowed down the eviction case, paid the landlord most of the rent, \$30,000, and persuaded the landlord to forgive the remaining rent, about \$8000, and to let the tenant stay in the home.

SeaTac - A tenant with a section-eight voucher was told by her landlord that he no longer wanted to rent to section-eight tenants and asked her to move out in a month. Within that time tenant couldn't move because her son, who has quadriplegia, was in the middle of serious medical treatment. An HJP lawyer advised the tenant about her son's civil right to ask the landlord for more time to move, and coached the tenant to advocate for herself to get the extra time.

Tukwila - The water heater broke for two tenants in Tukwila. They asked the landlord to repair it. He refused. When they insisted, he sued to evict them. They lost the case by default misunderstanding the complicated legal paperwork. They were told by the sheriff they had a few days before they would be evicted. HJP quickly paused the case using the tenant's rights under the CDC's moratorium, giving the tenants enough time to safely move out.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	N/A	210	139			349
Bellevue	44	155	147			302
Bothell	N/A	39	27			66
Burien	12	194	94			288
Covington	5	6	0			6
Des Moines	11	5	11			16
Federal Way	41	375	179			554
Issaquah	18	47	56			103
Kenmore	55	28	22			50
Kent	54	466	352			818
Kirkland	23	57	105			162
Mercer Island	N/A	4	15			19
Redmond	N/A	93	55			148
Renton	48	315	235			550
Sammamish	6	22	35			57
SeaTac	23	114	79			193
Shoreline	N/A	11	28			39
Tukwila	45	122	77			199
Seattle		1450	1096			2546
Other KC		131	110			241
Outside KC		139	98			237
Unknown		0	0			0
<b>TOTAL</b>	<b>385</b>	<b>3983</b>	<b>2960</b>	<b>0</b>	<b>0</b>	<b>6943</b>

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,454.00	\$2,363.50	\$2,363.50			\$4,727.00	\$4,727.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL</b>	<b>\$9,454.00</b>	<b>\$2,363.50</b>	<b>\$2,363.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,727.00</b>	<b>\$4,727.00</b>

**FEDERAL WAY Line Item Table** \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,000.00	\$2,250.00	\$2,250.00			\$4,500.00	\$4,500.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL</b>	<b>\$9,000.00</b>	<b>\$2,250.00</b>	<b>\$2,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>



**REIMBURSEMENT REQUESTS**

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Srvc**  
 Address **707 S. Grady Way, Ste 300**  
 City & ZIP **Renton, WA 98057**  
 Program Contact Name **Comprehensive Sexual Assault Services** Phone **425-282-0358**  
 Email **finance@kcsarc.org** Invoice Date **7/22/21**  
 Costs below incurred from **4/1/21** to **6/30/21**  
 Signature of Authorized Signer *See "Reimbursmt SIGNED" 2nd purple tab on this Excel file* Printed Name **Anne Mace-Deines**

City	Contract ID#	Annual Award Amt				Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn										\$0.00
Bellevue		\$78,171.00	\$20,687.83		\$22,143.40					\$35,339.77
Bothell		\$0.00								\$0.00
Burien		\$8,000.00	\$2,169.76		\$2,080.81					\$3,749.43
Covington		\$3,000.00	\$813.66		\$780.30					\$1,406.04
Des Moines		\$4,480.00	\$1,215.06		\$1,165.26					\$2,099.68
Federal Way		\$19,000.00	\$5,153.16		\$4,941.93					\$8,904.91
Issaquah		\$9,100.00	\$2,275.00		\$2,275.00					\$4,550.00
Kenmore		\$3,500.00	\$875.00		\$875.00					\$1,750.00
Kent		\$25,000.00	\$6,250.00		\$6,250.00					\$12,500.00
Kirkland		\$20,560.00	\$5,140.00		\$5,140.00					\$10,280.00
Mercer Island		\$2,500.00	\$625.00		\$625.00					\$1,250.00
Redmond		\$16,919.00	\$4,229.75		\$4,229.75					\$8,459.50
Renton		\$32,000.00	\$8,679.01		\$8,323.25					\$14,997.74
Sammamish		\$2,500.00	\$625.00		\$625.00					\$1,250.00
SeaTac		\$5,000.00	\$1,356.09		\$1,300.51					\$2,343.40
Shoreline		\$8,320.00	\$2,080.00		\$2,080.00					\$4,160.00
Tukwila		\$8,632.00	\$2,341.19		\$2,245.20					\$4,045.61

**APPROVED FOR PAYMENT**

BY: *Den Cooper*

DATE: *8/3/21*

Authorization Code / Acct #: *001.000.10.505.10.41.012*

Admin use only

Authorized Payment Amt:

*\* MOW \**

Authorized Signature / City

Date

Calculated Total	\$246,682.00	\$64,515.51	\$65,080.41	\$0.00	\$0.00	\$117,086.08
Renton - Lead	80,112	\$21,727.93	\$20,837.26			\$37,546.81
Kent	25,000	\$6,250.00	\$6,250.00			\$12,500.00
Bellevue - Lead	141,570	\$36,537.58	\$37,993.15			\$67,039.27
<b>Total</b>	<b>246,682</b>	<b>\$64,515.51</b>	<b>\$65,080.41</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117,086.08</b>



SERVICE UNIT 1

Service Unit 1: Advocacy  
 Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

	Annual Goal	Actual Units, regardless of funding source				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		300	432			732	
Bellevue	675	202	146			348	52%
Bothell		47	37			84	
Burien	70	73	94			167	239%
Covington	25	17	41			58	232%
Des Moines	39	82	56			138	354%
Federal Way	164	348	379			727	443%
Issaquah	78	99	110			209	268%
Kenmore	30	43	37			80	267%
Kent	216	398	412			810	375%
Kirkland	178	172	169			341	192%
Mercer Island	22	10	21			31	141%
Redmond	146	160	118			278	190%
Renton	276	437	432			869	315%
Sammamish	22	41	35			76	345%
SeaTac	43	27	21			48	112%
Shoreline	72	89	41			130	181%
Tukwila	74	34	37			71	96%
Seattle		908	942			1,850	
Other KC		309	316			625	
Outside KC		582	559			1,141	
Unknown		625	474			1,099	
<b>TOTAL</b>	<b>2,130</b>	<b>5,003</b>	<b>4,909</b>	<b>0</b>	<b>0</b>	<b>9,912</b>	



## NARRATIVE

**CLIENTS SERVED:** KCSARC has achieved at least 50% of the annual client goals for all of the cities with goals.

**ADVOCACY SERVICE HOURS:** KCSARC has achieved at least 50% of the annual advocacy goals for all of cities with goals.

**Bellevue/North & East Cities Contract:** Service detail & expense reports are included in the Bellevue docs section.

**Renton/South Cities Contract:** Service detail reports & South Cities Narrative are included in the Federal Way docs section.

**Kent:** Service detail report is included in the Other Docs section.

**Narrative:** KCSARC staff have reached 100% vaccination participation! As a fully vaccinated staff we are able to gradually respond to in person services. Most services will remain remote through August after which time staff will return to the office and clients will return to in-person service options. The one exception to our remote service delivery is Legal Advocacy. Our Legal Advocates are attending court hearings and interviews as victims choose a face to face response. Trials are being done on a limited basis by the Courts, and when victims are required to attend in person a KCSARC advocate accompanies them.

**Sexual Assault Awareness Month:** Our presence in the digital world escalated during COVID, but the core foundations of healthy and safe interpersonal relations has not changed. True safety in the online space rests on the same foundational lessons KCSARC has taught for years. So KCSARC produced and shared video, audio and other messages throughout the month with straight talk and tangible information we all need to stop violence from happening. With the partnership of the Sound Cities Association and its board of mayors, KCSARC also engaged King County cities and the King County Council in proclaiming this month of awareness and action as well.

**Podcast Launch:** KCSARC launched a new podcast aimed at shifting the culture one person at a time. Since then, we have produced and streamed 15 episodes with survivor stories, ideas for self-care and resilience, and specific tools parents, educators, and others can use to identify and respond to any abuse that happens, and to change norms and behaviors that support sexual violence in everyday ways. All episodes are available @ <http://building-resilience.castos.com/>.

**Keeping Victims Front and Center Amid Superior Court Backlog:** Among the backlog of cases awaiting disposition in King County Superior Court are 408 sexual assault victims who have been waiting an average of 563 days — almost 19 months — from the time the defendant in their case was arraigned, according to a new report released by KCSARC. The report, based on KCSARC client data pulled in January 2021, showed the median age of these victims was 16, while median age of the 319 defendants involved was 39. KCSARC's analysis also showed 73% of all charges involved in these cases were crimes committed against children, 38% of which were Class A felonies such as Rape of a Child 1, Child Molestation 1, and Assault of a Child 1. Data in this report, along with KCSARC's calls for a plan to address the backlog with a priority on sexual assault and abuse cases, was featured in multiple media reports including KUOW, Crosscut, and The Seattle Times news.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		130	57			187	
Bellevue	121	87	20			107	88%
Bothell		35	6			41	
Burien	36	37	8			45	125%
Covington	8	11	3			14	175%
Des Moines	22	30	8			38	173%
Federal Way	50	142	46			188	376%
Issaquah	22	42	18			60	273%
Kenmore	8	12	0			12	150%
Kent	68	145	44			189	278%
Kirkland	41	61	13			74	180%
Mercer Island	5	8	4			12	240%
Redmond	34	37	16			53	156%
Renton	83	152	47			199	240%
Sammamish	5	15	5			20	400%
SeaTac	13	18	3			21	162%
Shoreline	17	25	9			34	200%
Tukwila	23	24	7			31	135%
Seattle		454	303			757	
Other KC		160	31			191	
Outside KC		314	142			456	
Unknown		375	121			496	
<b>TOTAL</b>	<b>556</b>	<b>2314</b>	<b>911</b>	<b>0</b>	<b>0</b>	<b>3225</b>	

**CITY LINE ITEM TABLES**

<b>BELLEVUE Line Item Table</b>	<b>*Back-up documentation required for line item expenses</b>						
	<b>Budget</b>	<b>Q1 Request</b>	<b>Q2 Request</b>	<b>Q3 Request</b>	<b>Q4 Request</b>	<b>Cumulative Requested</b>	<b>Bal* see budget change request below</b>
Personnel	\$107,601.00	\$27,382.29	\$28,430.08			\$55,812.37	\$51,788.63
Office/Ops	\$2,200.00	\$460.14	\$486.22			\$946.36	\$1,253.64
Purchased Svc						\$0.00	\$0.00
Communication	\$1,750.00	\$91.50	\$92.64			\$184.14	\$1,565.86
Travel/Training	\$1,000.00		\$37.81			\$37.81	\$962.19
Other-Indirect Cost	\$29,019.00	\$8,603.65	\$8,946.40			\$17,550.05	\$11,468.95
<b>TOTAL</b>	<b>\$141,570.00</b>	<b>\$36,537.58</b>	<b>\$37,993.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$74,530.73</b>	<b>\$67,039.27</b>





REIMBURSEMENT REQUESTS

Agency and Program Name Lighthouse NW Transitional Housing

Address PO Box 13593

City & ZIP Des Moines, 98198

Program Contact Name Sarah Tuttle Phone 2068248581

Email [sarah@lighthousenw.org](mailto:sarah@lighthousenw.org) Invoice Date 7/1/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer *Bobbie Jo Shockley* Printed Name Bobbie Jo Shockley

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$18,620	\$4,655.00	<u>\$4,655.00</u>			\$9,310.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 4,655.00 Authorization Code / Acct # 18970

Authorized Signature / City *[Signature]* Date 7/16/21

**APPROVED FOR PAYMENT**  
 BY *[Signature]*  
 DATE 7/15/21 7.16.21  
 BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of bed nights

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
<b>SeaTac</b>	<b>490</b>	<b>279</b>	<b>288</b>			<b>567</b>	<b>116%</b>
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>490</b>	<b>279</b>	<b>288</b>	<b>0</b>	<b>0</b>	<b>567</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 30 minutes

Description: one on one -30 minute sessions

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	57	32	48			80	140%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>57</b>	<b>32</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>80</b>	



## NARRATIVE

During the second quarter of 2021, we provided safe housing and hope to a total of 5 SeaTac residents, 3 of those were also helped in Q1. These individuals were provided a total of 288 bed nights and 48 case management sessions. They were provided with safe housing, training, and access to resources so they could build a life they love and thrive in it.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	4	3	2			5
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>5</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**  
 Address 4040 S. 188th St. Suite 100  
 City & ZIP SeaTac, 98188  
 Program Contact Name Jay Kang Phone 206.69.  
 Email [jkang@lcsnw.org](mailto:jkang@lcsnw.org) Invoice Date 7/15  
 Costs below incurred from **4/1/21** to **6/30/21**

Signature of Authorized Signer  Printed Name Jay Kang

	Contract ID#	Annual Reimbursement Requests				
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-21-041	\$5,000.00	\$1,250.00	\$1,250.00		
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00		
Shoreline						
Tukwila	21-050	\$8,000.00	\$2,000.00	\$2,000.00		

Admin use only

Authorized Payment Amt: 1,250.00 Authorization Code / Acct # 02385

Authorized Signature / City Kim Cooper Date 7/20/21

**APPROVED FOR PAYMENT**  
 BY: Michael Fitzpatrick  
 DATE: 7/20/21  
 ACTG PERS DIR.

BARS# 001.000.10.505.10.41.012



SERVICE UNIT 1

Service Unit 1: Outreach

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	250	280	360			
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
<b>TOTAL</b>						

SERVICE UNIT 2

Service Unit 1: Information and Referral

Measurement: One-on-one session

Increased  
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		18	14			32	#####
Bellevue		4	9			13	#####
Bothell		0	0			0	#####
Burien	88	22	34			56	64%
Covington		0	3			3	#####
Des Moines		76	58			134	#####
Federal Way		89	73			162	#####
Issaquah		1	0			1	#####
Kenmore		0	1			1	#####
Kent		94	92			186	#####
Kirkland		1	1			2	#####
Mercer Island		0	0			0	#####
Redmond		1	3			4	#####
Renton		36	36			72	#####
Sammamish		0	0			0	#####
SeaTac	250	280	360			640	256%
Shoreline		1	6			7	#####
Tukwila	140	42	40			82	59%
Seattle		38	51			89	
Other KC		7	2			9	
Outside KC		37	43			80	
Unknown		6	2			8	
<b>TOTAL</b>	<b>478</b>	<b>753</b>	<b>828</b>			<b>1,581</b>	

SERVICE UNIT 3

Service Unit 3: Training/Workshops/Classes

Measurement: Individual

Description: Community connection

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
<b>TOTAL</b>						

## NARRATIVE

During Q2, our Angle Lake CRC staff continued serving clients by providing referrals and connecting them to our housing assistance program and to partners who could help them sign up for health insurance and other forms of assistance. Additionally, we continued growing the Food Distribution program and secured a 3 year agreement with Food Lifeline to continue receiving food goods on a weekly basis. Between April and June, the Angle Lake CRC distributed over 40,000 lbs of food and was able to give out food more than once to households representing more than 1,100 people. Food assistance continues being crucial for many families that are experiencing economic hardship at the moment and that do not qualify for government programs. Our Refugee Elders program coordinator has also continued delivering food and PPE to elders' homes that request it. Our food distribution days represent an invaluable chance to do outreach and share updated information materials among our clients. The Safe Release program, which provides services to sponsors of Central American unaccompanied children newly arrived to the U.S. and that are under ORR custody, had a surge in Q2 and 124 sponsors received support and referrals from basic needs items and health insurance enrollment to legal assistance. As reported in Q1, LCSNW applied and secured a \$15,000 grant from HealthierHere to host a COVID-19 vaccination clinic in partnership with HealthPoint. As a result and despite the current vaccination hesitancy among the community, from the end of May to the end of June, almost 50 Moderna COVID-19 doses were administered. The majority of the clients benefiting from this effort are SeaTac residents. We will continue this partnership through the end of August. LCSNW also participated in the King County Metro Orca Lift Card demo program where 56 clients were beneficiated and received a card loaded with \$54 and qualified for reduced fare transit. Clients also received, diaper bundles, hygiene kits, bust tickets and children supplies during this period. As we move towards to what might be the end of the pandemic, we hope our in-person services increase.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		10	6			16
Bellevue		3	8			11
Bothell		0	0			0
Burien	67	10	17			27
Covington		0	3			3
Des Moines		27	29			56
Federal Way		42	39			81
Issaquah		1	0			1
Kenmore		0	1			1
Kent		56	33			89
Kirkland		1	1			2
Mercer Island		0	0			0
Redmond		1	3			4
Renton		13	10			23
Sammamish		0	0			0
SeaTac	200	130	120			250
Shoreline		1	5			6
Tukwila	107	21	13			34
Seattle		26	42			68
Other KC		1	1			2
Outside KC		31	36			67
Unknown		5	1			6
<b>TOTAL</b>	<b>374</b>	<b>379</b>	<b>369</b>			<b>747</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place: A Place to Call Home**

Address PO Box 1711  
 City & ZIP Seattle WA 98111  
 Program Contact Name Marty Hartman Phone 206-621-8474  
 Email [grants@marysplaceseattle.org](mailto:grants@marysplaceseattle.org) Invoice Date 7/13/21

Costs below incurred from **4/1/21 6/30/2021**

Signature of Authorized Signer  Printed Name Marty Hartman

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2221	\$50,000.00	\$12,500.00	\$12,500.00			\$25,000.00
Bellevue		\$0.00					\$0.00
Bothell							\$0.00
Burien		\$11,000.00	\$2,750.00	\$2,750.00			\$5,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$16,000.00	\$4,000.00	\$4,000.00			\$8,000.00
Issaquah							\$0.00
Kenmore	21-C2687	\$25,000.00	\$6,250.00	\$6,250.00			\$12,500.00
Kent		\$0.00					\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Sammamish							#VALUE!
<b>SeaTac</b>		<b>\$10,000.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>			<b>\$5,000.00</b>
Shoreline	9885	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Tukwila		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

**\* MOU \***  
 Authorization Code / Acct #  
**APPROVED FOR PAYMENT**  
 BY: *Lynn Cooper* Date: *7/15/21*  
 DATE: *7/15/21*  
 BARS# *001.000.10.51e5.10.41.012*

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Household

Description: Households served and diverted from homelessness to housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	9	12			21	84%
Bellevue						0	
Bothell						0	
Burien	5	1	3			4	80%
Covington						0	
Des Moines						0	
Federal Way	8	23	17			40	500%
Issaquah						0	
Kenmore	15	25	33			58	387%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	18	14			32	800%
Sammamish						0	
SeaTac	5	4	4			8	160%
Shoreline	5	4	1			5	100%
Tukwila	5	1	2			3	60%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>72</b>	<b>85</b>	<b>86</b>	<b>0</b>	<b>0</b>	<b>171</b>	



SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Contact

Description: Case management services provided

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	75	53	54			107	143%
Bellevue						0	
Bothell						0	
Burien	15	5	26			31	207%
Covington						0	
Des Moines						0	
Federal Way	24	113	84			197	821%
Issaquah						0	
Kenmore		513	560			1,073	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	12	103	59			162	1350%
Sammamish						0	
SeaTac	15	26	7			33	220%
Shoreline		23	0			23	
Tukwila	15	1	10			11	73%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>156</b>	<b>837</b>	<b>800</b>	<b>0</b>	<b>0</b>	<b>1,637</b>	



## NARRATIVE

Mary's Place provided direct client assistance to families in all cities providing funding including: Auburn, Burien, Federal Way, Kenmore, Renton, SeaTac, Shoreline, and Tukwila. Demand for services remains high. At the end of Q2, Mary's Place is on track with service goals, and we have already exceeded year-end totals for several cities.

During the first two quarters, Mary's Place Outreach and Diversion team has built relationships with each city's housing services, community outreach, police departments, and other government points of contact for families in need. This collaborative partnership with cities greatly supports our work to quickly reach families and connect them to housing and services. We look forward to strengthening these relationships during the rest of this funding cycle.

Despite the easing of the pandemic in this region, families continue to deal with the impacts of COVID-19. While some who lost jobs during the pandemic are finding new, steady employment, they struggle to save the funds need to secure stable housing. Direct Client Assistance continues to be a lifeline for these families. The following examples of families served (names changed) illustrates the power of these small individual investments to change lives and move our community to a point where no child sleeps outside:

### AUBURN

Saniya and her two young children fled a domestic violence situation in January 2020 that left them couch surfing with friends and finally resorting to living in their vehicle. Because they had to leave their belongings behind. Saniva couldn't both make ends meet and save the money needed to start over in new housing.

*See attached*

Mary's Place provided direct client assistance to families in all cities providing funding including: Auburn, Burien, Federal Way, Kenmore, Renton, SeaTac, Shoreline, and Tukwila. Demand for services remains high. At the end of Q2, Mary's Place is on track with service goals, and we have already exceeded year-end totals for several cities.

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Despite the easing of the pandemic in this region, families continue to deal with the impacts of COVID-19. While some who lost jobs during the pandemic are finding new, steady employment, they struggle to save the funds need to secure stable housing. Direct Client Assistance continues to be a lifeline for these families. The following examples of families served (names changed) illustrates the power of these small individual investments to change lives and move our community to a point where no child sleeps outside:

#### AUBURN

Saniya and her two young children fled a domestic violence situation in January 2020 that left them couch surfing with friends and finally resorting to living in their vehicle. Because they had to leave their belongings behind, Saniya couldn't both make ends meet and save the money needed to start over in new housing. These expenses were out of reach despite Saniya's full-time job at a local medical facility, so she reached out for assistance with move-in costs. Mary's Place provided Saniya with resources for domestic violence support and the \$830 she needed to secure an apartment. This small investment helped Saniya get back on her feet and into permanent housing.

#### FEDERAL WAY

Tiesha lost her job due to the pandemic and could no longer afford rent. At first she and her two daughters were able to move in with friends, who have since moved and left Tiesha and her small family with nowhere to go. Since December 2020, she and her children have been sleeping in their vehicle. Recently, Tiesha began working again and was able to save almost \$4,000. She contacted her previous landlord who was willing to let the family move back into an apartment, provided Tiesha pays the back rent she still owes. Tiesha's savings were enough to cover part of that debt and Direct Client Assistance funds from Mary's Place took care of the rest. Now back in permanent housing, Tiesha is confident she can manage rent moving forward thanks to her new job.

#### KENMORE

Robin and family entered Mary's Place in May of 2021 and stayed in shelter for less than 90 days. Robin is a survivor of domestic violence and has been experiencing homelessness on and off since 2015. While Robin was at Mary's Place Northshore, she was a wonderful guest who actively worked on her housing and employment goals every day. While in shelter Robin applied for an internship with Mary's Place at the Day Center. She has been a wonderful asset and advocate for the ladies who visit the Day Center, trying to address daily needs. Robin and family were approved for a 3-bedroom tax credit property in Issaquah. Mary's Place was able to assist the family with move-in costs, such as deposits and first and last months' rent, and supported Robin to furnish her new unit through our Make-A-Home program.

## RENTON

Desana has been without stable housing since January 2020. As a mother of a young son under 5-years old, she has struggled to with keeping a steady job. This has meant couch surfing, short stays with friends in south Seattle and Renton, and periods of sleeping in her vehicle. Desana found steady employment in December, andnd has been saving money towards stable housing but move-in costs were still out of reach, so she contacted Mary's Place for help. A Mary's Place Diversion Specialist worked with Desana to conduct a housing assessment, helped Desana create a housing plan, and provided \$1,013 in Direct Client Assistant funds to help Desana finally secure permanent housing in April.

## SEATAC

Nathan and his young daughter have been experiencing homelessness for quite some time. They managed by staying with friends and, more recently, living in their vehicle. When the pandemic hit, Nathan was struggling with unemployment, but now has been working steadily as a contractor for the last 6-months. Nathan was able to save enough money to place a deposit on an apartment but reached out to Mary's Place for help with the first month's rent to give him a more stable foundation to get back on his feet. Upon learning his request had been approved, Nathan replied "That's amazing. Things have been so tough, so I appreciate the help very much." He and his daughter moved into permanent housing in June.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	75	30	40			70
Bellevue						0
Bothell						0
Burien	16	9	26			35
Covington						0
Des Moines						0
Federal Way	24	78	61			139
Issaquah						0
Kenmore	40	86	105			191
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	57	42			99
Sammamish						0
SeaTac	15	12	14			26
Shoreline		9	4			13
Tukwila	15	3	5			8
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>196</b>	<b>284</b>	<b>297</b>	<b>0</b>	<b>0</b>	<b>581</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center EARNs Emergency Assistance & Resource Navigation Service

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi Phone 253-838-6810

Email [majuq@mschelps.org](mailto:majuq@mschelps.org) Invoice Date 4/13/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer *E Lancaster* Printed Name Elizabeth Lancaster

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$30,000.00	\$7,500.00	\$7,500.00			\$15,000.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Covington							\$0.00
Des Moines		\$10,000.00	\$0.00	\$4,468.75			\$5,531.25
Federal Way		\$31,000.00	\$0.00	\$15,763.11			\$15,236.89
Issaquah							\$0.00
Kenmore							\$0.00
Kent			Invoiced Separately				\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$11,907.00	\$4,868.87	\$4,562.30			\$2,475.83
Sammamish							\$0.00
SeaTac		\$28,000.00	\$5,715.74	\$6,552.54			\$15,731.72
Shoreline		<i>* MOU *</i>					\$0.00
Tukwila			Invoiced Separately				\$0.00

Admin use only

Authorized Payment Amt: 6,552.54 Authorization Code / Acct #

Authorized Signature / City Date

APPROVED FOR PAYMENT

BY: *Kim Cooper*

DATE: 7/16/21

BARS# 001.000.10.565.10.41.012



SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	9	1			10	100%
Bellevue						0	
Bothell						0	
Burien	5	4	3			7	140%
Covington						0	
Des Moines	5	1	1			2	40%
Federal Way	25	0	10			10	40%
Issaquah						0	
Kenmore						0	
Kent	40	3	13			16	40%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	3	4			7	175%
Sammamish						0	
SeaTac	10	5	5			10	100%
Shoreline						0	
Tukwila	24	7	8			15	63%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>123</b>	<b>32</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>77</b>	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilities, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	0	0			0	0%
Bellevue						0	
Bothell						0	
Burien	5	0	0			0	0%
Covington						0	
Des Moines	5	3	0			3	60%
Federal Way		0	0			0	
Issaquah						0	
Kenmore						0	
Kent	100	1	1			2	2%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	0	2			2	50%
Sammamish						0	
SeaTac	8	0	0			0	0%
Shoreline						0	
Tukwila	24	1	3			4	17%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>156</b>	<b>5</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>11</b>	

SERVICE UNIT 3

Service Unit 1: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	45	36	2			38	84%
Bellevue						0	
Bothell						0	
Burien	23	16	9			25	109%
Covington						0	
Des Moines	23	12	6			18	78%
Federal Way	48	0	15			15	31%
Issaquah						0	
Kenmore						0	
Kent	315	16	26			42	13%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	16	12	12			24	150%
Sammamish						0	
SeaTac	40	20	10			30	75%
Shoreline						0	
Tukwila	108	28	16			44	41%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>618</b>	<b>140</b>	<b>96</b>	<b>0</b>	<b>0</b>	<b>236</b>	

## NARRATIVE

Carla, a white single mother of two, applied for MSC's for rent assistance program in May 2021. She has nearly 6 months of rent debt. Prior to COVID19 she was working full-time, and unfortunately was laid off from her employer when the pandemic hit. Although she was receiving unemployment, she wasn't able to cover all of her bills. Once the local daycare closed, Carla had to stay home to care for her children. MSC provided Carla with some resources for employment fairs and a career coach. Carla is hopeful that she will gain employment in June, and procure childcare at the same time so that she will be able to maintain her employment. MSC assisted Carla with one month of rent assistance and provided additional information for other rent assistance programs so she can catch up with her rent debt.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	30	29	2			31
Bellevue						0
Bothell						0
Burien	15	8	9			17
Covington						0
Des Moines	15	3	2			5
Federal Way	40	0	25			25
Issaquah						0
Kenmore						0
Kent	180	6	46			52
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	9	13			22
Sammamish						0
SeaTac	24	15	8			23
Shoreline						0
Tukwila	72	10	14			24
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>387</b>	<b>80</b>	<b>119</b>	<b>0</b>	<b>0</b>	<b>199</b>

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center Shelter and Supportive Housing

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi Phone 253-838-6810

Email [majuq@mschelps.org](mailto:majuq@mschelps.org) Invoice Date 7/12/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer *Elizabeth Lancaster* Printed Name Elizabeth Lancaster

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$8,500.00	\$2,125.00	\$2,125.00			\$4,250.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$4,500.00	\$1,125.00	\$1,125.00			\$2,250.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$28,000.00	\$7,000.00	\$7,000.00			\$14,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent				Invoiced Separately		\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$7,000.00	\$1,750.00	\$1,750.00			\$3,500.00
Shoreline		<i>* MOU *</i>				\$0.00
Tukwila	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00

Admin use only

Authorized Payment Amt: **APPROVED FOR PAYMENT** Authorization Code / Acct #

Authorized Signature / City *Kim Cooper* Date *7/16/21*

DATE *7/15/21*

BARS# *001.000.10.565.10.4.012*

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	8	24			32	107%
Bellevue						0	
Bothell						0	
Burien	15	16	24			40	267%
Covington						0	
Des Moines		12	12			24	
Federal Way	92	24	50			74	80%
Issaquah						0	
Kenmore						0	
Kent	55	64	48			112	204%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	30	24	24			48	160%
Sammamish						0	
SeaTac	19	8	12			20	105%
Shoreline						0	
Tukwila	10	8	24			32	320%
Seattle		8	24			32	
Other KC						0	
Outside KC		16	36			52	
Unknown						0	
<b>TOTAL</b>	<b>251</b>	<b>188</b>	<b>278</b>	<b>0</b>	<b>0</b>	<b>466</b>	

SERVICE UNIT 2

Service Unit 1: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	490	712	810			1,522	311%
Bellevue						0	
Bothell						0	
Burien	250	534	315			849	340%
Covington						0	
Des Moines		267	270			537	
Federal Way	863	742	810			1,552	180%
Issaquah						0	
Kenmore						0	
Kent	1,540	859	1,100			1,959	127%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	490	534	540			1,074	219%
Sammamish						0	
SeaTac	370	267	270			537	145%
Shoreline						0	
Tukwila	245	445	450			895	365%
Seattle		445	450			895	
Other KC						0	
Outside KC		712	720			1,432	
Unknown						0	
<b>TOTAL</b>	<b>4,248</b>	<b>5,517</b>	<b>5,735</b>	<b>0</b>	<b>0</b>	<b>11,252</b>	



SERVICE UNIT 3

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way	300	355	191			546	182%
Issaquah						0	
Kenmore						0	
Kent	1,050	1,036	1,030			2,066	197%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>1,350</b>	<b>1,391</b>	<b>1,221</b>	<b>0</b>	<b>0</b>	<b>2,612</b>	

## NARRATIVE

Aicha, an East African immigrant was referred to MSC's shelter via the FESA network. Aicha and her two children became homeless after a domestic dispute with her husband. The Burien resident did not want to enroll in DV services at partner agencies at the time of her intake with MSC staff. Aicha, a full time student at a local college, did not have any income at the time she entered the shelter. Aicha's goal was to eventually find a safe way to reconcile with her husband. MSC Housing Advocate, along with staff at Refugee Women's Alliance (ReWA) consulted with Aicha and provided her with information about her options to reunite with her husband in a safe manner and also other options such as DV counseling and Rapid Re Housing programs. Eventually, after 6 months, Aicha decided to reunite with her husband. She continues to maintain contact with our site staff, and is engaged in school. MSC staff let Aicha know to keep them informed of her situation and any other resources she may need to maintain the safety of her and her children.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	4	8	1			9
Bellevue						0
Bothell						0
Burien	7	6	0			6
Covington						0
Des Moines		3				3
Federal Way	40	13	0			13
Issaquah						0
Kenmore						0
Kent	15	22	7			29
Kirkland						0
Mercer Island						0
Redmond						0
Renton		6	0			6
Sammamish						0
SeaTac	7	3	0			3
Shoreline						0
Tukwila	2	5	0			5
Seattle		5	0			5
Other KC		8	0			8
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>75</b>	<b>79</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>87</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **PARTNER IN EMPLOYMENT**  
 Address 21400 INTERNATIONAL BLVD, SUITE 302  
 City & ZIP SEATAC, WA 98198  
 Program Contact Name Hien Kieu Phone 206-429-3824  
 Email hien@partnerinemployment.org Invoice Date 4/15/2021  
 Costs below incurred from **4/1/2021** to **4/31/2021**  
 Signature of Authorized Signer *6/31/21* Printed Name Hien Kieu

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190122	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG-21-098	\$9,000.00	\$2,250.00	\$2,250.00			\$4,500.00
Sammamish							\$0.00
SeaTac		<del>110,000</del> #####	\$27,500.00	<u>\$27,500.00</u>			\$55,000.00
Shoreline							\$0.00
Tukwila		\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00

Admin use only

Authorized Payment Amt: *27,500.-*

Authorized Signature / City

Authorization Code / Acct # *18489*

**APPROVED FOR PAYMENT**

BY: *Lynn Cooper* Date *7/20/21*  
*Michael Fitzpatrick*

DATE: *7/20/21* Acts *PCPS DIR*

BARS# *001.000.10.565.10.41.012*

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	5	2	3			5	100%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	4	2	4			6	150%
Sammamish						0	#DIV/0!
SeaTac	50	9	12			21	42%
Shoreline						0	#DIV/0!
Tukwila	9	14	15			29	322%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>68</b>	<b>27</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>61</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Individual

Description: The number of unduplicated residents served with rental financial assistance

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	13	4	6			10	77%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>13</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>10</b>	





## NARRATIVE

GENERAL UPDATES for ALL CITIES: We are on track to meeting all our performance goals for all cities and have exceeded our goal for City of Tukwila. We are serving more residents in each city than we are reporting with different types of services such as one-time rental/utility assistance and other financial support by leveraging other resources that we are bringing into the cities for residents. We are also providing many more services such as unemployment benefit application/system navigation/resource connection as well as other services such as job search and application assistance. As these services are often one-time assistance, they are not receiving full case management. Nevertheless, they do consume a lot of our time and efforts. Because they are within the funded cities, we are considering going above and beyond for all the residents, even though we did not count them all towards our outcomes for this project. Some other programming which are also providing in SeaTac, Tukwila and Burien are paid youth internships in local urban parks to conduct restoration work among Opportunity Youths/Young Adults as well as skills training to prep them for careers in green jobs. This summer we are also launching a paid youth training in aviation maintenance and manufacturing with the Machinist Institute, an exciting career opportunity for the youth to explore and build their skills to work in the aviation sector.

We are excited to mention a few program successes in the following cities:

**City of SeaTac:** Ahmed moved to SeaTac from Kentucky in the last few months. He came into the United States as a refugee and was unsuccessful finding a job in Kentucky. He decided to move with his large family to Seattle in hopes of finding more job opportunities. He met with our case manager, Bigi, who was referred to him by a friend and also a former client of PIE. During the intake and assessment Ahmed shared that he was interested in a career in health care. Bigi was able to help Ahmed navigate the USA education system by registering him with the department of health as a Nursing Assistant. After the registration. Ahmed was

*See attached*

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	5	2	3			5
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	2	4			6
Sammamish						0
SeaTac	50	13	18			31
Shoreline						0
Tukwila	9	14	15			29
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>68</b>	<b>31</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>71</b>

**GENERAL UPDATES for ALL CITIES:** We are on track to meeting all our performance goals for all cities and have exceeded our goal for City of Tukwila. We are serving more residents in each city than we are reporting with different types of services such as one-time rental/utility assistance and other financial support by leveraging other resources that we are bringing into the cities for residents. We are also providing many more services such as unemployment benefit application/system navigation/resource connection as well as other services such as job search and application assistance. As these services are often one-time assistance, they are not receiving full case management. Nevertheless, they do consume a lot of our time and efforts. Because they are within the funded cities, we are considering going above and beyond for all the residents, even though we did not count them all towards our outcomes for this project. Some other programming which are also providing in SeaTac, Tukwila and Burien are paid youth internships in local urban parks to conduct restoration work among Opportunity Youths/Young Adults as well as skills training to prep them for careers in green jobs. This summer we are also launching a paid youth training in aviation maintenance and manufacturing with the Machinist Institute, an exciting career opportunity for the youth to explore and build their skills to work in the aviation sector.

We are excited to mention a few program successes in the following cities:

**City of SeaTac:** Ahmed moved to SeaTac from Kentucky in the last few months. He came into the United States as a refugee and was unsuccessful finding a job in Kentucky. He decided to move with his large family to Seattle in hopes of finding more job opportunities. He met with our case manager, Bigi, who was referred to him by a friend and also a former client of PIE. During the intake and assessment Ahmed shared that he was interested in a career in health care. Bigi was able to help Ahmed navigate the USA education system by registering him with the department of health as a Nursing Assistant. After the registration, Ahmed was connected with a home care school where he did his CPR training, home care and mental health training and completed the program successfully. Now Ahmed works fulltime for an agency that pays between \$15 per hour to \$30 per hour depending on the assignment and job location.

**City of Burien:** Abdullah lost his job due to COVID-19 and was looking for something new that would help recover his lost pay. After meeting with our case manager Warsame, together they established a plan to improve Abdullah's attractiveness to employers. Abdullah received wrap-around assistance to reduce his barriers of attaining and retaining a job. Abdullah learned how to create a resume, took soft skills training with PIE that reinforce the importance of time management, dress code and work ethic and incorporated these skills into a job retention strategy. Abdullah absorbed all the knowledge that was shared and went above and beyond to do his own research on finding a job. Abdullah is now employed by American Seafood Full-time with over time at a rate of \$23 per hour. He shared with us that even though the work is tough he enjoys the work schedule because it allowed him to gain more money in a short period of time compared to his old job that paid only \$13 per hour.

**City of Renton:** Behi came to us with a mission of obtaining employment with Trident Seafood. However, he knew that he needed to improve his computer skills and literacy skills. Our Case Manager, Warsame was able to provide one-one-one trainings for computer literacy and referred him to our ESL program. Behi and Warsame also incorporated softs skills trainings in his workplan. Because of his hard work and determination Behi is officially hired by Trident Seafood and will be working Full-time with much over

time at a pay rate of \$23 per hour. Behi is thankful for the reduction of barriers to be successful at his new employment.

City of Tukwila: Monica is a youth in our Refugee Mentoring Program, she came to the US just three years ago from Kenya and joined our youth program since then. She had a goal of joining the Aviation field when she first joined us but later changed to becoming a nurse. With our on-going mentorship, coaching, guidance, and case management, she recently completed a Nursing assistant program at Highline College and is set to join the work force soon (she passed her state test and is waiting for license activation). She is also planning to take her perquisite classes this fall at the same college to join the Highline RN program. Aside from connecting with Highline college to achieve her goal of becoming a nurse, we also connected Monica with other training programs in our organization to sharpen her skills in customer service. She was given a Barista training which helped enhance her current job skills in working with people. Monica is now set to begin her journey of becoming a nurse and thus achieving her dream!



REIMBURSEMENT REQUESTS

Agency and Program Name REACH - Center of Hope

Address 3604 NE 10th Court

City & ZIP Renton, 98056

Program Contact Name Selby Phone 425.321.8327

Email selby@reachrenton.org Invoice Date 7/14/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Printed Name Michael Selby

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2225	\$3,000.00	\$750.00	\$750.00			\$1,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-046	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Sammamish							\$0.00
SeaTac	21-A054	\$3,861.00	\$965.25	\$965.25			\$1,930.50
Shoreline							\$0.00
Tukwila	21-056	\$6,311.00	\$1,577.75	\$1,577.75			\$3,155.50

Admin use only

Authorized Payment Amt: **APPROVED FOR PAYMENT** Authorization Code/ Acct # Vendor# 19067

Authorized Signature / City BY Kym Cooper Date 7/16/21

DATE: 7/15/21

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	26	4	14			18	69%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way			6			6	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	48	55	50			105	219%
Sammamish						0	
SeaTac	4	22	3			25	721%
Shoreline						0	
Tukwila		1	17			18	
Seattle		51	46			97	
Other KC		2	5			7	
Outside KC			16			16	
Unknown		14	27			41	
<b>TOTAL</b>	<b>77</b>	<b>150</b>	<b>183</b>	<b>0</b>	<b>0</b>	<b>333</b>	



SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	104	16	56			72	69%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way			24			24	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	191	221	198			419	219%
Sammamish						0	
SeaTac	14	89	12			101	721%
Shoreline						0	
Tukwila		4	68			72	
Seattle		205	184			389	
Other KC		8	18			26	
Outside KC			64			64	
Unknown		57	108			165	
<b>TOTAL</b>	<b>309</b>	<b>600</b>	<b>732</b>	<b>0</b>	<b>0</b>	<b>1,332</b>	



SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Bed night

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	422	100	93			193	46%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way			16			16	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	1,145	385	443			828	72%
Sammamish						0	
SeaTac	750	124	16			140	19%
Shoreline						0	
Tukwila	630	540	490			1,030	163%
Seattle		748	439			1,187	
Other KC		252	24			276	
Outside KC			118			118	
Unknown		228	273			501	
<b>TOTAL</b>	<b>2,947</b>	<b>2,377</b>	<b>1,912</b>	<b>0</b>	<b>0</b>	<b>4,289</b>	

## NARRATIVE

During the second quarter of 2021, the REACH Center of Hope moved 9 families into permanent/transitional housing.


REACH Center of Hope continued to practice COVID-19 safety protocols including social distancing, ensuring both our staff and clients were using PPE such as masks and face shields as well as rigorous handwashing and cleaning of high-use surfaces. While based in the Renton United Methodist Church (March 25-May 31) our client capacity was limited to 8 families with the maximum number of residents capped at 32 due to the physical limitations of the facility and COVID spacing requirements. We moved back to the Renton Highlands Neighborhood Center on May 31, 2021. Our capacity there is 9 families with a maximum of 36 residents. We are pleased to report that none of our clients or staff contracted COVID. In partnership with the City of Renton, we sponsored a pop-up COVID-19 vaccination clinic on June 8, 2021, for our clients and the local community.

Our clients were provided 3 nutritious meals daily and unrestricted access to healthy snacks. Regular case management continued, and we were able to provide a bilingual tutor 4 days a week for our school-age clients.

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	22	2	3			5
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way			8			8
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	25	6	2			8
Sammamish						0
SeaTac	14	4	4			8
Shoreline						0
Tukwila	15	6	4			10
Seattle		9	5			14
Other KC		3				3
Outside KC			4			4
Unknown		3				3
<b>TOTAL</b>	<b>76</b>	<b>33</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>63</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **SafeFutures Youth Center - Case Management**  
 Address 6337 35th Avenue SW  
 City & ZIP Seattle 98126  
 Program Contact Name **Sorya Svy** Phone 206-938-9606x106  
 Email **sorya@sfyc.net** Invoice Date 7/22/21  
 Costs below incurred from **4/1/21 to 6/30/21**  
 Signature of Authorized Signer  Printed Name **Sorya Svy**

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-045	\$16,000.00	\$4,000.00	\$4,000.00			\$8,000.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
<b>SeaTac</b>	<b>15641</b>	<b>\$16,000.00</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>			<b>\$8,000.00</b>
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only  
 Authorized Payment Amt: **4,000.-** Authorization Code / Acct # **# 1564**  
 Authorized Signature / City **APPROVED FOR PAYMENT** Date **8/3/21**  
 BY **Sun Cooper**  
 DATE **8/3/21**  
 BARS# **001-000.10.505.10.41 012**

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: Number of hours proven to be effective in providing a support system for a moderate to high-risk youth at risk of academic failure and involved with gangs and/or juvenile justice system. Each youth receives weekly sessions.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn					0	#DIV/0!	
Bellevue					0	#DIV/0!	
Bothell					0	#DIV/0!	
Burien	365	120	130		250	68%	
Covington					0	#DIV/0!	
Des Moines					0	#DIV/0!	
Federal Way					0	#DIV/0!	
Issaquah					0	#DIV/0!	
Kenmore					0	#DIV/0!	
Kent					0	#DIV/0!	
Kirkland					0	#DIV/0!	
Mercer Island					0	#DIV/0!	
Redmond					0	#DIV/0!	
Renton					0	#DIV/0!	
Sammamish					0	#DIV/0!	
SeaTac	500	125	130		255	51%	
Shoreline					0	#DIV/0!	
Tukwila					0	#DIV/0!	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
<b>TOTAL</b>	<b>865</b>	<b>245</b>	<b>260</b>	<b>0</b>	<b>0</b>	<b>505</b>	





# Narrative

2021 Q2 Narrative Report | SafeFutures Youth Center

Case Management for the City of SeaTac

During the months of April, May, and June. Current Case Manager, Marc

Bautista has been working with 8 youth. 6 male and 2 female. He is working with youth who are between the ages of 16-19.

An 18-year-old male who was enrolled last year in Marc's caseload due to negative behavior, attitude, and negative influences. In the last three months, he has still been severely struggling in his education and being a father at the same time. There have been cops involved in a recent altercation between him and his girlfriend, who is also in my caseload. He has missed a court date which led to the police to arrest him at his home. Marc has continued to coach him through his negative unhealthy mindset and behavior day by day. He has mentioned to Marc that he needs mental help and struggles to be a good father. Marc will continue to mentor him and also his girlfriend.

His girlfriend, 18-year-old female who is also in Marc's caseload, has been putting more time into supporting her and her daughter. Marc's has used his word of voice and was able to provide diapers, clothes, strollers from other moms on facebook page. He also dedicates his time by babysitting once a week and providing transportation for her. She has consistently been needing his help and Marc continues to support.

An 18-year-old male who has been working with Marc for the past four years has finally graduated from SWYFS Credit Retrieval Program receiving his GED. Last three month, Marc Youth has been on a positive path and has dedicated his time and energy towards his music. Marc has coached him through his music career and still has been making music.

The 17-year-old male was needing a male mentor in order to enroll in Washington Youth

Academy last year. He was introduced by Ms. Rizza and has specifically connected with Marc to help him find a mentor, not just WYA, but a mentor outside of the program. He is still at WYA virtual learning, still progressing through the program. On the right track. No updates.

With his older brother, 18-years-old, Marc enrolled him into SWFYS Credit Retrieval Program and During COVID-19, it created an environment with no motivation to complete his assignments through online classes. Last few months he was able to take 4 of his subject tests. Marc was able to support him in applying for Copper Leaf and got the position. He has been staying off of trouble and focusing on the bigger picture.



a 16-year-old male who needed a male role model was enrolled last year. This quarter he has been virtual learning at Tye high school. Virtual learning was difficult this year for him but Marc consistently checks up on him to make sure he is fully supported and staying out of trouble during summer. He has been staying lowkey and hasn't been in trouble which is a huge plus for Marc. Marc will continue to check up on him

A 17-year-old female was also enrolled by Ms. Rizza. She also has a history of illegal activities and court history. Marc youth is also one of the many student's who is struggling with virtual learning. She is also doing well in school, this summer she has stayed at home and hasn't gotten into trouble as well. She is focusing her time helping her mom and will need extra support for the upcoming school year.

a 19-year old male recently enrolled in SFYC by Marc. Marc enrolled him into the GED program last quarter. This quarter, Marc was able to help him complete his resume but it is also coaching him to apply for a GED program for a second time. First time, he didn't follow through but this year after Marc has motivated him, he will be trying for the second time.

A 18 year old female who recently graduated noticed there was a huge situation when she was lost and confused about how to apply for college. She thought right after graduation there would be simple steps to getting into college but realised there's a lack of info she did not receive. Marc was able to sit down and have a 8 hour workshop in applying for Seattle Central, FAFSA, how to study for placement test, recovering non-official transcript from UW, and was able to check her Financial status with Marc. She couldn't thank Marc enough since she wasn't aware of the next steps after high school. Marc also has helped her with studying for the placement test and being prepared for college. Marc answered all of her questions and concerns and was able to stay positive for the next upcoming year. Marc has helped her officially enroll into Seattle Central and is on track for this upcoming Fall semester.

#### Case Management for the City of Burien

During the months of April, May, and June for 2021 Case Manager Tevin Gladney has been working with 10 youth; 7 male and 3 female. He is working with youth who are in between the ages of 15-24.

Tevin's youth have been progressing positively as they have been transitioning back to school, and two of his youth have graduated from high school.

A 17-year-old female Tevin has been working with Tevin has also connected this youth to the North West Education Access program for further assistance and connections to higher education and career exploration. Tevin has helped this youth get accepted to Central WA University but she is deciding to go to Highline College due to finances and family circumstances. Tevin is currently helping her with employment opportunities.

Another 17 year old female Tevin has been working with has been dis-engaged and has had trouble getting motivated. She is doing fine with school but needs guidance and motivation which Tevin

provides. She has goals of getting her real estate license and exploring the business world. She has been enrolled in Highline College and has needed help with some of her classes. Tevin has been helping her with her literature classes and providing tips to getting to her goals of graduating with her AA.

An 18-year-old male Tevin has been working with a low-income single parent household and wants to become more involved with activities to help him socially and professionally. Tevin has helped this youth obtain his first credit card and has been making steps in the right direction to beginning his first amazon business. This youth is interested in apprenticeship opportunities so Tevin connected him with the ANEW program and is helping him find outlets to explore his creativity.

A 16-year-old male was recently enrolled into Tevin's caseload. This youth was referred from the Choose 180 program. This youth attends New Start High School and has faced charges recently with King County Juvenile Court. He is living with a single mother in a small apartment with 4 kids. Recently, one of this youth's siblings has contracted COVID-19 and has made it difficult for the mother to go to work. Tevin has helped this family with Emergency Funding Assistance through SafeFutures Youth Center. Tevin is working with getting this youth involved with positive pro social activities involving music, weekly check-ins, connecting him navigating drug and alcohol counseling, and getting on track with high school completion. Tevin has been using arts and music to connect with this youth and has been assisting his family with COVID relief funds through SFYC.

A 17-year-old male has recently been enrolled into Tevin's caseload who was referred from a Waskowitz Environmental Leadership Teacher. This youth has recently got employment at a near by skateboarding shop with the help of Tevin. This youth has received support services and guidance from Tevin as a case manager. This youth has had a lack of support from his parents who have dealt with drug and alcohol problems and do not support his academic career. This is working on getting connected to pre-apprenticeship programs to become a electrician.

A 17-year-old male Tevin has been working with has had some troubles keeping up with his school work. Tevin has been setting up weekly 1-1 meetings with him to stay on track with his credits. He has been making improvements since the beginning of the year. This youth has been successfully been enrolled into running start at Highline College and begins on September 28th.

A 17-year-old male has been behind in credits so Tevin has been helping him get on track for summer school. Tevin has been a bridge to help this youth have better communication with his counselor for him to be on track for graduation 2023. This youth has been keeping up his job at Pagliacci and gaining work experience. Improving his social skills. Tevin has been working with this youth to figure out the next steps for him after graduation and doing career exploration

An 19-year-old youth who had been gang involved has been keeping a low profile and helping his father with his construction business. Since this youth has been working on this construction business and car detailing with the help of Tevin, this youth has had more hope for the future. Tevin is working on helping this youth brand himself professionally and work on his interpersonal skills to get his new business of car detailing started.

Tevin has a 17-year-old youth onto his caseload who has been living with family friends and couch surfing around Burien. This youth has been attending New Start High School and needed help getting connected to employment opportunities. Tevin has connected this youth to Reconnect To Opportunity

with Maria. Tevin has helped this youth build a resume, and this youth is now employed at Domino's Pizza. During his check in

Tevin's newer enrollment has been a 24 year old female who has struggled with homelessness and recovering from traumatic experiences. He has connected this youth to the Seattle Community Carrot Entrepreneurship program and Tevin has helped her get a job at Costco and her notary license. Tevin has been helping this youth with mental health resources through Interconnections healing where they have culturally competent therapists. Tevin has seen big accomplishments from working with this youth and she is also starting her own business.

This quarter, Tevin's youth have been reaching out to him for support and maturing as they learn how to navigate the program and resources. They are aware of mental health resources and the amount of job opportunities opening up as we roll into summer. Tevin has been keeping weekly check ins with the youth, and is focusing on making sure they are properly set up with education, and employment opportunities for Fall.

The 17-year-old male was needing a male mentor in order to enroll in Washington Youth

Academy last year. He was introduced by Ms. Rizza and has specifically connected with Marc to help him find a mentor, not just WYA, but a mentor outside of the program. He is still at WYA virtual learning, still progressing through the program. On the right track. No updates.

With his older brother, 18-years-old, Marc enrolled him into SWFYS Credit Retrieval Program and During COVID-19, it created an environment with no motivation to complete his assignments through online classes. Last few months he was able to take 4 of his subject tests. Marc was able to support him in applying for Copper Leaf and got the position. He has been staying off of trouble and focusing on the bigger picture.

a 16-year-old male who needed a male role model was enrolled last year. This quarter he has been virtual learning at Tye high school. Virtual learning was difficult this year for him but Marc consistently checks up on him to make sure he is fully supported and staying out of trouble during summer. He has been staying lowkey and hasn't been in trouble which is a huge plus for Marc. Marc will continue to check up on him

A 17-year-old female was also enrolled by Ms. Rizza. She also has a history of illegal activities and court history. Marc youth is also one of the many student's who is struggling with virtual learning. She is also doing well in school, this summer she has stayed at home and hasn't gotten into trouble as well. She is focusing her time helping her mom and will need extra support for the upcoming school year.

a 19-year old male recently enrolled in SFYC by Marc. Marc enrolled him into the GED program last quarter. This quarter, Marc was able to help him complete his resume but it is also coaching him to apply for a GED program for a second time. First time, he didn't follow through but this year after Marc has motivated him, he will be trying for the second time.

## RESIDENTS

	Annual Goal	Actual # of New Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	9	10	11			21
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	10	8	1			9
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>19</b>					<b>30</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Somali Family Safety Task Force/Human Services City of Seatac

Address 7054 32nd Ave S RM 5 Seattle, WA 98118

City & ZIP Seattle, WA 98118

Program Contact Name Farhiya Mohamed Phone 2066594755

Email. farhiya@sfstf.org Invoice Date 9/2/2021

Costs below incurred from <sup>4/1/21</sup> 1/15/2021 to <sup>4/30/21</sup> 4/15/2021

Signature of Authorized Signer Printed Name Farhiya Mohamed

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 0

Authorization Code / Acct # 19066

Authorized Signature / City

Date 9/16/21

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Group session

Description: 6 weeks Systems Navigation for Somali mothers. Know Your Rights workshops we partner with the Seattle Police Department, ACRS, CAIR, OneAmerica. We engaged speakers from different organizations and others doing similar work around immigration and discrimination for workshops and explore other opportunities for collaboration in 2021. In addition, we engaged and recruited participants at local

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	47	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle		10	10			20	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>47</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>20</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: One-on-one session

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	17	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle		5	5			10	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>17</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>10</b>	



SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	2	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## **NARRATIVE**


Due to Covid-19, we couldn't find enough participants from Seatac area. For Systems Navigation, we served residents from Seattle area. The SFSTF arranged weekly workshops for East African community. Many of the parents expressed that they wanted to be able to help their children with regards to bullying, racism and expressed that they learned a lot from the program in this area. Particularly the differences between cyber bullying and in life bullying, and how even their own communication styles with their children could at times be considered to be bullying. They expressed wanting to be closer to their children and to be their friends in order to better support them. In addition, we had more Somali presenters to discuss topics with participants, which helped our clients connect and understand the content better. The SFSTF also offered presentations via Zoom to educate families about know their rights, how to navigate their kids through school systems and judicial system. Presentations were also given regarding immigration benefits and challenges.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	17	0	0			0
Shoreline						0
Tukwila						0
Seattle		10	10			20
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>17</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>20</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Meals on Wheels**  
 Address 2208 2nd Ave Ste 100  
 City & ZIP Seattle 98121  
 Program Contact Name Adam Porter Phone (206) 727-6242  
 Email adamp@soundgenerations.org Invoice Date 7/8/21  
 Costs below incurred from 4/1/21 to 6/30/21  
 Signature of Authorized Signer  Printed Name Joanne Donahue

	Contract ID#	Annual Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn		\$12,500.00	\$3,125.00	\$3,125.00		\$6,250.00
Bellevue		\$16,047.00	\$4,011.75	\$4,011.75		\$8,023.50
Bothell						\$0.00
Burien		\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Covington		\$3,234.00	\$808.50	\$808.50		\$1,617.00
Des Moines		\$3,875.00	\$968.75	\$968.75		\$1,937.50
Federal Way		\$15,000.00	\$3,750.00	\$3,750.00		\$7,500.00
Issaquah		\$6,720.00	\$1,680.00	\$1,680.00		\$3,360.00
Kenmore		\$600.00	\$150.00	\$150.00		\$300.00
Kent		\$0.00				\$0.00
Kirkland		\$11,976.00	\$2,994.00	\$2,994.00		\$5,988.00
Mercer Island		\$0.00				\$0.00
Redmond		\$4,019.00	\$1,004.75	\$1,004.75		\$2,009.50
Renton	21-065	\$13,000.00	\$3,250.00	\$3,250.00		\$6,500.00
Sammamish		\$0.00				\$0.00
SeaTac		\$10,000.00	\$2,500.00	<u>\$2,500.00</u>		\$5,000.00
Shoreline		\$6,000.00	\$1,500.00	\$1,500.00		\$3,000.00
Tukwila		\$10,601.00	\$2,650.25	\$2,650.25		\$5,300.50

Admin use only

Authorized Payment Amt:

Authorized Signature / City

**\* MOU \***  
**APPROVED FOR PAYMENT** Authorization Code / Acct #

BY:  Date

DATE: 7/15/21 7.15.21

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: Meal = one home-delivered meal to a home bound senior.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,990	7,471	8,845			16,316	820%
Bellevue	2,833	2,170	2,805			4,975	176%
Bothell		1,017	909			1,926	
Burien	1,114	3,088	3,140			6,228	559%
Covington	515	634	681			1,315	255%
Des Moines	617	1,119	1,085			2,204	357%
Federal Way	2,388	5,026	4,259			9,285	389%
Issaquah	1,367	649	729			1,378	101%
Kenmore	96	692	502			1,194	1244%
Kent	0	7,255	7,739			14,994	
Kirkland	1,907	1,710	2,248			3,958	208%
Mercer Island	0	224	256			480	
Redmond	640	1,712	1,470			3,182	497%
Renton	2,070	8,417	8,514			16,931	818%
Sammamish	0	189	452			641	
SeaTac	1,592	2,605	2,491			5,096	320%
Shoreline	954	3,177	3,152			6,329	663%
Tukwila	1,688	2,170	2,890			5,060	300%
Seattle		58,699	55,726			114,425	
Other KC		4,787	4,295			9,082	
Outside KC		0	0	0		0	
Unknown		0	0	0		0	
<b>TOTAL</b>	<b>19,771</b>	<b>112,811</b>	<b>112,188</b>	<b>0</b>	<b>0</b>	<b>224,999</b>	







## NARRATIVE

During the second quarter of 2021 we continued to navigate the issues surrounding the COVID-19 pandemic, prioritizing volunteer, staff, and client safety. We're fortunate to have wonderful partners in our volunteers, senior/community center staff, funders, donors, and program staff, all working together to ensure the continuation of this essential service and help keep vulnerable members of our community safe and fed.

Our program was recently featured on King 5, following a ride-along with our warehouse lead and assessor Fai Mathews as she made deliveries and checked on clients during the record-breaking heat wave. Video clip; <https://www.king5.com/article/news/local/meals-on-wheels-drivers-help-seniors-prepare-for-heat-wave-washington/281-e92410c2-bcd4-4c4e-a1f2-44c47c855c20>.

We saw an up-tick in the need for new volunteers for several of our sites, as some volunteers retired and others were wanting to take more time off as they got vaccinated, weather improved, and travel restrictions eased. We are recruiting for a new Volunteer Coordinator for our program, as our current one will be leaving to pursue her MSW.

We're also recruiting for an RD, while our current part-time RD transitions to an expanded management role with Sound Generations Community Dining program. We will be able to expand nutrition services for our participants with the transition.

Meals on Wheels team members participated in a Diversity, Equity, and Inclusion workshop. Sound Generations hired Little Light Consulting Firm to lead the workshop and there are several DEI sessions scheduled for this year. This one was focused on looking at white supremacy culture that has historically and presently impacted equity and inclusion, creating the standard of what DEI work should look like at Sound Generations, identifying positive areas and growth opportunities within the organization.

*See  
attached*

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	89	24			113
Bellevue	8	48	15			63
Bothell		20	3			23
Burien	3	46	11			57
Covington	2	14	5			19
Des Moines	2	18	3			21
Federal Way	7	79	13			92
Issaquah	4	8	3			11
Kenmore	1	11	0			11
Kent	0	100	20			120
Kirkland	5	34	14			48
Mercer Island	0	3	0			3
Redmond	2	34	6			40
Renton	7	115	23			138
Sammamish	0	7	2			9
SeaTac	5	46	3			49
Shoreline	3	58	15			73
Tukwila	5	27	8			35
Seattle		800	103			903
Other KC		95	19			114
Outside KC		0	0			0
Unknown		0	0			0
<b>TOTAL</b>	<b>60</b>	<b>1652</b>	<b>290</b>	<b>0</b>	<b>0</b>	<b>1942</b>

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A message from a couple of our participants...

"It has just made such a difference in my life. When I didn't have these meals, I was eating horrible junk food like potato chips because it was cheap to buy it. I got up to 80lbs overweight. I ruined my health with that. You all are helping me with these chicken patties, meatloaf and different things to get more decent protein and help me start walking and taking care of my health. It's really done a lot for me, mentally and physically." – MOW Client

"My deepest thanks to all those involved in making Meals on Wheels possible. It means so much more to me than you know. God bless you!" –Comment from 2020 MOW client survey

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REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Volunteer Transportation Service (VTS)**

Address 2208 Second Ave., Suite 100

City & ZIP Seattle 98121-2055

Program Contact Name Mark Smutny Phone 206-268-6786

Email [marks@soundgenerations.org](mailto:marks@soundgenerations.org) Invoice Date 7/8/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Joanne Donohue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$0.00					\$0.00
Bellevue	GF248	\$19,472.00	\$4,868.00	\$4,868.00			\$9,736.00
Bothell							\$0.00
Burien		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Covington		\$1,000.00	\$250.00	\$250.00			\$500.00
Des Moines		\$3,000.00	\$750.00	\$750.00			\$1,500.00
Federal Way		\$0.00					\$0.00
Issaquah		\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
Kenmore		\$2,000.00	\$500.00	\$500.00			\$1,000.00
Kent		\$12,000.00	\$3,000.00	\$3,000.00			\$6,000.00
Kirkland		\$8,000.00	\$2,000.00	\$2,000.00			\$4,000.00
Mercer Island							\$0.00
Redmond		\$7,034.00	\$1,758.50	\$1,758.50			\$3,517.00
Renton		\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Sammamish							\$0.00
SeaTac		\$3,000.00	\$750.00	\$750.00			\$1,500.00
Shoreline		\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
Tukwila		\$3,000.00	\$750.00	\$750.00			\$1,500.00

Admin use only

Authorized Payment Amt: **\$ 750.00** Authorization Code / Acct # 19117

Authorized Signature / City  Date 7/20/21

DATE 7/20/21

BARS#

001.000.10.525.10.41.012

APPROVED FOR PAYMENT

 Date 7/20/21  
Michael Fitzpatrick  
Acty PCPS DIR

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	176				176	
Bellevue	574	361				361	63%
Bothell	0	0				0	
Burien	147	51				51	35%
Covington	125	24				24	19%
Des Moines	100	54				54	54%
Federal Way	0	97				97	
Issaquah	121	25				25	21%
Kenmore	60	14				14	23%
Kent	340	246				246	72%
Kirkland	236	58				58	25%
Mercer Island	0	0				0	
Redmond	207	86				86	42%
Renton	221	146				146	66%
Sammamish	0	0				0	
SeaTac	88	42				42	48%
Shoreline	118	77				77	65%
Tukwila	88	10				10	11%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>2,425</b>	<b>1,467</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,467</b>	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Choose from drop down list

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	2,205				2,205	
Bellevue	6,753	3,315				3,315	49%
Bothell	0	0				0	
Burien	2,335	468				468	20%
Covington	2,411	334				334	14%
Des Moines	2,500	941				941	38%
Federal Way	0	1,108				1,108	
Issaquah	3,596	381				381	11%
Kenmore	876	127				127	14%
Kent	6,400	4,486				4,486	70%
Kirkland	2,631	494				494	19%
Mercer Island	0	0				0	
Redmond	3,086	1,374				1,374	45%
Renton	3,180	1,808				1,808	57%
Sammamish	0	0				0	
SeaTac	1,468	645				645	44%
Shoreline	1,283	663				663	52%
Tukwila	NA	64				64	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>36,519</b>	<b>18,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,413</b>	





## NARRATIVE

The first quarter of 2021 saw dramatic changes in technology, personnel, and management of the Volunteer Transportation program even as we continued to respond to the impacts of the COVID-19 pandemic. In January, RideScheduler, a volunteer transportation software, with excellent reviews, has been used by the VTS call center staff. Formerly, the scheduling of both riders and volunteer drivers was done manually, taking hours of staff time. With RideScheduler, drivers now use an app installed on their smart phone to select rides. Call center staff are freed to focus attention on working with riders and their needs. Data input is simplified. Reporting performance and demographic data is much easier, as is calculating mileage reimbursement. Some staff members have resigned. Three call center staff from Sound Generation's other transportation program, Hyde Shuttle, now work in the Volunteer Transportation program. A new Volunteer Coordinator has begun working. Outreach to medical agencies and senior living complexes remains robust in a challenging environment. During 2020, VTS experienced a large decline in the number of riders and volunteer drivers due to COVID-19. However, ridership is returning to levels similar to before the pandemic hit. Senior centers are still largely closed. Seniors are still isolated in their homes but we are rebuilding. For VTS it has been a slow process with only a third of the drivers providing service. Volunteer Transportation has remained in operation to meet the needs of that group. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate by offering Uber and Lyft rides to our clients. As we look ahead to the 2nd quarter, we anticipate rebuilding our volunteer driver corps. We are enrolling our existing drivers in an effort to recruit friends, family members, and work associates to become volunteer drivers. We know that more than 50 percent of new drivers are recruited by existing drivers.

As a team, we continue to work remotely from our homes. We anticipate moving to a hybrid office in the next few months. This has created some new challenges, but we are adapting to them.

. As it has been shared with some cities that Uber costs us 5 times more than regular volunteer mileage reimbursement and some volunteers did it for free. So one Uber trip is equivalent to 5 trips. Our program serves 18 cities (including Seattle, Issaquah, Sammamish and Bothell) and use of Uber may not be uniform, to run the program though we have to consider the overall cost. Early 2020 the data showed each trip costs us \$34 – adding mileage, personnel, operational expenses, IT, administrative expenses, etc. Even though there is some savings in terms of volunteer mileage, addition of Uber didn't decrease that cost per ride, if not increased. For suburban cities we met 66% of trip goal and 76% of clients served goal. From Q3 to Q4 there is an overall 40% in number of trips.

Going by the \$34 cost per trip here is our actual cost for each city vs funded in 2020:

City	Trips	Actual Cost	Fund Support by City
Auburn	515	\$17,510.00	\$5,500.00
Bellevue	826	\$28,084.00	\$20,179.00
Burien	124	\$4,216.00	\$5,000.00
Covington	149	\$5,066.00	\$500.00
Des Moines	128	\$4,352.00	\$2,500.00
Federal Way	454	\$15,436.00	\$9,000.00
Kenmore	43	\$1,462.00	\$500.00
Kent	902	\$30,668.00	\$12,000.00
Kirkland	357	\$12,138.00	\$6,120.00
Redmond	368	\$12,512.00	\$6,896.00
Renton	816	\$27,744.00	\$3,000.00
SeaTac	340	\$11,560.00	\$2,000.00
Shoreline	363	\$12,342.00	\$4,000.00
Tukwila	42	\$1,428.00	\$2,860.00

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	0	26				26
Bellevue	48	31				31
Bothell	0	0				0
Burien	12	6				6
Covington	na	2				2
Des Moines	30	5				5
Federal Way	0	15				15
Issaquah	10	6				6
Kenmore	5	4				4
Kent	30	29				29
Kirkland	20	11				11
Mercer Island	0	0				0
Redmond	18	14				14
Renton	19	23				23
Sammamish	0	0				0
SeaTac	8	4				4
Shoreline	10	11				11
Tukwila	8	2				2
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>218</b>	<b>189</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>189</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Southwest Youth and Family Services/New Futures

Address 4555 Delridge Way SW

City & ZIP Seattle, WA 98106

Program Contact Name Heather Hallman Phone 206-937-7680

Email [hhallman@swyfs.org](mailto:hhallman@swyfs.org) Invoice Date 7/15/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Printed Name Steve Daschle

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	21-050	\$23,000.00	\$5,750.00	\$5,750.00			\$11,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

~~\$~~ 2,500.00

Authorized Payment Amt **APPROVED FOR PAYMENT** Authorization Code / Acct #

Vendor # 16556

Authorized Signature / City Kim Cooper Date

DATE 7/15/21

BARS# 001.000.10.5105.10.41.012

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Contact

Description: Number of individuals receiving intervention/contacts/advocacy when the individual cannot represent themselves effectively. Family advocates help families build skills, access community resources, develop support networks and solve challenges.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	7	342	515			857	12243%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	200	91	207			298	149%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>207</b>	<b>433</b>	<b>722</b>	<b>0</b>	<b>0</b>	<b>1,155</b>	

SERVICE UNIT 2

Service Unit 1: Tutoring

Measurement: 60 minutes

Description: Number of duplicated hours spent tutoring youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	740	671			1,411	3919%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	300	965	1,133			2,098	699%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>336</b>	<b>1,705</b>	<b>1,804</b>	<b>0</b>	<b>0</b>	<b>3,509</b>	



SERVICE UNIT 3

Service Unit 1: Youth Services

Measurement: Group session

Number of group sessions providing a variety of services and activities to persons 18 or younger with the objective of preventing likely or resolving existing

Description:

serious problems at home, school, or in the community including information and referral, outreach, and

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	740	671			1,411	3919%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>36</b>	<b>740</b>	<b>671</b>	<b>0</b>	<b>0</b>	<b>1,411</b>	

7 00 y r s

*Include narrative text to explain trends you perceive or issues to which you want to draw our attention. Note also where you have had difficulty in collecting demographic information. If your program served what you consider to be large numbers of people that cannot be represented in this demographic form, note that issue here (including the number of people) and offer explanations for that issue.*

### **SeaTac Trends:**

In Q2, we continued to focus on vaccine efforts, including eligible youth ages 12 and above. We booked vaccine appointments for families and accompanied them to appointments to provide language access. Families continue to experience the impact of Covid-19, particularly in regards to remaining housed. We continued to disburse funds to families in need. We will continue to both provide direct services and also advocate for systems change, to better meet the needs of our community.

**OST Programming:** Our out-of-school time programming remained virtual through June 2021. We continued to offer both academic tutoring and enrichment (primarily Social/Emotional Learning focused) to our K-12 students. In collaboration with the Environmental Science Center and the Seattle Aquarium, we offered a virtual 'behind the scenes' event for families. Over 80 families attended and were able to 'see' the aquarium and learn more about the incredible marine life in the Puget Sound. Salmon dissections and other educational workshops were hosted in small break-outs as well.

Another milestone was final implementation of the Holistic Student Assessment Surveys through the PEAR Institute. The Holistic Student Assessment is a data-driven tool to promote social-emotional development in young people in school and afterschool settings. The self-report tool provides teachers, program staff and administrators with a social-emotional "portrait" of the unique strengths and challenges of each young person. Data can be reported at individual, classroom, school and district levels. Staff members were trained in administering the pre and post assessments and also provided with an overall analysis workshop, along with individual coaching in reading the results and developing specific interventions with young people. This is a pilot project and we hope to continue to increase our capacity to utilize this tool and support young people in effective ways.

**Family Advocacy:** Our family advocates have continued to provide meaningful support during this difficult time. Women's groups have continued at Windsor, Alcove, and Arbor and have had high attendance. At three of our Sites over the past 6 months, we revitalized our community gardens-this has served as such a touchpoint for the families and young people that we serve. We were able to involve the community in the entire process of rebuilding beds, shoveling compost, and then the planting. We are now weeding and harvesting our delicious bounty! This entire process fostered a sense of connection with our Sites and with each other-something that has been lacking since the Covid-19 pandemic. We hope to elevate and sustain this community gardening as a standard part of our programming/Sites.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	75	630	644			1274
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	23	357	357			714
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>98</b>	<b>987</b>	<b>1001</b>	<b>0</b>	<b>0</b>	<b>1988</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Matt Griffin YMCA (YMCA of Greater Seattle)**  
 Address 3595 S 188th St  
 City & ZIP SeaTac, WA 98188  
 Program Contact Name Shaquan Brown Phone 253.876.7552  
 Email [Sbrown@seattleyymca.org](mailto:Sbrown@seattleyymca.org) Invoice Date 9/2/21  
 Costs below incurred from 4/1/21 to 6/30/21  
 Signature of Authorized Signer *Shaquan Brown* Printed Name Shaquan Brown

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$ 21,455.00	\$0.00	\$0.00			\$21,455.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: *Ø* Authorization Code / Acct # *17583*  
 Authorized Signature / City Date *9/3/21*









## **NARRATIVE**

The Y has not started the Global Guards program for 2021. This program has been impacted by capacity and school closures related to the COVID-19 Pandemic. In a typical year, the Y would recruit young people from nearby Tyee High School, which is walking distance away from the Matt Griffin YMCA. The Y plans to use the summer break to return aquatics programs to full capacity to restart the Global Guards program in Fall 2021.





REIMBURSEMENT REQUESTS

Agency and Program Name **Tukwila Pantry**  
 Address 3118 S 140th Street  
 City & ZIP Tukwila, WA 98168  
 Program Contact Name Benton Coblenz Phone 2064318293  
 Email boardchair@tukwilapantry.org Invoice Date 7/15/21  
 Costs below incurred from **4/1/21** to **6/30/21**  
 Signature of Authorized Signer Printed Name Benton Coblenz

	Contract ID#	Annual Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac		\$8,000.00	\$2,000.00	\$2,000.00		\$4,000.00
Shoreline						\$0.00
Tukwila		\$40,000.00	\$10,000.00	\$10,000.00		\$20,000.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

2,000 -

APPROVED FOR PAYMENT

BY Jim Cooper

DATE 7/20/21

BARS# 001.000

Authorization Code / Acct #

Date

04814

7/20/21

*[Signature]*

Michael Fitzpatrick  
Actg. P&PS Director

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Pounds of food distributed to clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien		104,279	85,093			189,371	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac		104,279	85,093			189,371	#DIV/0!
Shoreline						0	#DIV/0!
Tukwila		834,228	680,743			1,514,971	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>0</b>	<b>1,042,785</b>	<b>850,929</b>	<b>0</b>	<b>0</b>	<b>1,893,714</b>	





## NARRATIVE

Not much has changed since the fourth quarter of 2020. We are still confronting the vast impact that the COVID-19 pandemic has had on our community. Due to COVID-19, we have been serving many more people of the surrounding area. On our distribution days, which occur three times a week, we generally feed between 400-600 families, a huge increase compared to our previous services. To calculate how many families we feed, we keep a log on distribution days. For this report, we added all our numbers to find that between July and September, we gave out over 850 thousand pounds of food while feeding families. While a decrease from last quarter's highs, this is still an unbelievable increase compared to pre-COVID times, when we gave out about 190,000 pounds of food in the same time span.

Additionally, due to this big change, we have stopped asking people for their ID. To find out where our customers come from, we found averages from Quarters 1 and 2 of 2020. To explain, during Q1, 16% of our shoppers came from Burien. The next quarter, the percentage was down to 14%. The average of those, 15%, was used to estimate how many people came from Burien during Quarter 3. We did this for Burien, SeaTac, and Tukwila.

We have started to do client registration in Quarter 2 of 2021. We are still not able to capture every household given the combined challenges of volume and social distancing. We hope that by Quarter 3 of this year, we will be able to overcome those challenges and check in all the clients coming through our doors and report the numbers that come through that system.

The page that says Residents actually measures Households. We did this because we count how many families we feed, not how many individual people. It is very important to note that these numbers are duplicated. Since we have been serving so many more people than pre-COVID times, it is inefficient to ask for ID/addresses. For this, we do not know which people have come to the food pantry before and who are new. To reiterate, the numbers listed on the residents sheet indicate duplicated households.



RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents 2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn					*Households, not re	0
Bellevue						0
Bothell						0
Burien		3021	2081			5102
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac		2417	1665			4082
Shoreline						0
Tukwila		14706	10129			24835
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>0</b>	<b>20144</b>	<b>13875</b>	<b>0</b>	<b>0</b>	<b>34019</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **WestSide Baby - Children's Basic Essentials Program**

Address 10002 14th Ave SW

City & ZIP Seattle, WA 98146

Program Contact Name Carina Schubert Phone 206-686-6548

Email [carina@westsidebaby.org](mailto:carina@westsidebaby.org) Invoice Date 7/13/21

Costs below incurred from 4/1/21 to 6/30/21

Signature of Authorized Signer  Printed Name Carina Schubert

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only **\$ 1,250.00**

Authorized Payment Amt: \_\_\_\_\_ Authorization Code/ Acct # **# 18903**  
 Authorized Signature / City **BY Kim Cooper** Date **7/15/21**  
**DATE: 7/15/21**  
**BARS# 001.000.10.505.10.41.012**

**APPROVED FOR PAYMENT**

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Unique children provided with basic need items (i.e. diapers, hygiene items, clothing) at a cost per unit of \$95

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	53	24	187			211	398%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	53	29	75			104	196%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>106</b>	<b>53</b>	<b>262</b>	<b>0</b>	<b>0</b>	<b>315</b>	





## NARRATIVE

WestSide Baby is currently distributing all sizes of diapers and pull-ups, wipes, formula, hygiene items, clothing bags, car seats, strollers, high chairs, and other equipment as requested by families and the providers who have an opportunity to serve their clients at this time. On average, over 200,000 diapers are distributed to babies and children every month, compared to an average of 120,000 per month in 2019.

WestSide Baby exists to provide basic essentials for children in need. Our operations during the COVID-19 pandemic have, and will continue to, center our community – families furthest from access to essential items. We continue to work through our network of 100+ partner organizations to find out what families need and focus our efforts to source and supply those items.

Because of our model and access to resources, we are also able to quickly respond to emergencies in the community, like the recent apartment fire in Des Moines. This emergency distribution resulted in higher than estimated children served for Des Moines in Q2.

Quote from one of WestSide Baby's provider partners:

"WestSide Baby continues to be a beacon of light for our families who are often in desperate need for basic essentials for their babies and toddlers. Thank you for the hard work and commitment of your staff particularly during this Pandemic Period!"

-Housing Program Manager

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines	53	24	175			199
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	53	29	61			90
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>106</b>	<b>53</b>	<b>236</b>	<b>0</b>	<b>0</b>	<b>289</b>



