

CITY OF SEATAC
PLANNING COMMISSION MEETING
Minutes of July 06, 2021 Meeting

Members present: Tej Basra, Tom Dantzler, Leslie Baker, Alyne Hansen; Andrew Ried-Munro, Tony Zuniga Sanchez

Members absent: Jagtar Saroya

Staff & Others

Present: Evan Maxim, *CED Director*; Jenn Kester, *Planning Manager*; Neil Tabor, *Associate Planner*; Peter Kwon, *Deputy Mayor*; Stanley Tombs, *Councilmember*; Bart Perman, *Information Systems Manager*; Barb Mailo, *Admin 3*; SeaTV

1. Call to Order/Roll Call

Chair Basra called the meeting to order at 5:30 p.m. and roll call.

2. Approval of minutes of the June 15, 2021 meeting

Commissioner Dantzler moved to accept the minutes as written. Commissioner Baker seconded. All were in favor. Minutes were approved.

3. Public Comments on items not on the agenda

None

4. Transitional Housing, Permanent Supportive Housing, and Indoor Emergency Shelters and Housing (HB 1220) Code Amendments: Discussion on Approach and Options for Regulation

Presented by Planning Manager Jenn Kester and Associate Planner Neil Tabor. The purpose of the presentation was to provide regulatory approaches and options for emergency housing, emergency shelter, transitional housing, and permanent supportive housing consistent with HB 1200 and to gain direction from the Planning Commission on preferred options for regulations.

The presentation included key takeaways from HB 1220, approaches for emergency housing services and potential locations in the city, projected need for emergency housing services, approaches for transitional & permanent supportive housing service, projected need for transitional & supportive housing, considerations for all use types, wraparound services wraparound services, other performance standards, and miscellaneous code amendments.

Potential commission action requested:

- Review materials and provide any direction to staff for code writing.
- Specific code amendment review expected on 7/20/2021.
- Planning Commission Public Hearing tentatively scheduled for 8/3/2021.

Discussion commenced with Commissioner Hansen, Commissioner Dantzler, and Commissioner Baker. Key direction given was to permit emergency housing and emergency shelters in zones that allow hotels.

5. CED Staff Report

Jenn Kester reported that City Hall has re-opened to the public today and staff is now back in City facilities. All CED staff are in the office Tuesdays, Wednesdays, and Thursdays. Some staff are teleworking Mondays and Fridays.

Changes have been made to the Permit Center hours, which is now open from 9am to 4pm on Mondays, Tuesday, Thursdays, and Fridays to allow staff more time for administrative tasks and

for processing the permits. On Wednesdays, the Permit Center opens from 10am to 5pm. The permit center will be retaining the appointment intake process that went into effect during the pandemic for more complicated permits.

The City Manager has made the call that open virtual meetings will stay in effect at least through August.

Planning Commission HB 1220 topic is scheduled at every regular Planning Commission meeting through August. However, September 7th meeting has been cancelled.

6. Planning Commission Comments (including suggestions for next meeting agenda)

Commissioner Baker updated the Commission regarding the Urban Design Ad hoc committee. The committee was formed for the pedestrian improvement project around the airport light rail station.

7. Adjournment

Commissioner Dantzler moved to adjourn the meeting. Commissioner Baker seconded. All were in favor. Meeting adjourned at 7:02PM.