

**City of SeaTac**  
**Regular Council Meeting Minutes**  
**\*Virtual Meeting\***

April 27, 2021  
6:00 PM

Virtual Meeting

**CALL TO ORDER:** Mayor Erin Sitterley called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

**COUNCIL PRESENT (remotely):** Mayor Erin Sitterley, Deputy Mayor (DM) Peter Kwon, Councilmembers (CM) Senayet Negusse, Stanley Tombs, Clyde Hill, Takele Gobena, and Pam Fernald.

**STAFF PRESENT (remotely):** City Manager Carl Cole, Senior Assistant City Attorney Cindy Corsilles, City Clerk Kristina Gregg, Information Systems (IS) Manager Bart Perman, Deputy City Manager (DCM) Gwen Voelpel, Finance & Systems Director Gwen Pilo, Community & Economic Development (CED) Director Evan Maxim, Public Works (PW) Director William Appleton, Senior Management Analyst Anita Woodmass

**FLAG SALUTE:** Mayor Sitterley led the Council, audience, and staff in the Pledge of Allegiance.

**AGENDA REVIEW:**

- A. Virtual Meeting: live streamed on SeaTV Government Access Comcast Channel 21 and the City's website; conference line to listen to the meeting at 206.973.4555.
- B. Public comment opportunities to commenters who signed-up or provided written comments prior to 2 p.m.
- C. The incorrect Resolution for Agenda Bill #5684 was included in the packet. The correct version was emailed to the City Council. The version provided is the version the Council will vote on.

**PUBLIC COMMENTS:**

Remote Public Comments

- Adin Herzog – Local Street Safety Issues and lighting request on South 216<sup>th</sup> Street (previously spoke to staff)

**PRESENTATIONS:**

**Council confirmation of Mayoral Appointment of Alyne Hansen to the Planning Commission (PC).**

MOVED BY HILL, SECONDED BY FERNALD TO CONFIRM THE MAYORAL APPOINTMENT OF ALYNE HANSEN TO THE PLANNING COMMISSION.\*

Ms. Hansen introduced herself.

Council discussion ensued regarding the appointment.

\*MOTION CARRIED UNANIMOUSLY.

**Proclamation honoring the United States Space Program**

Mayor Sitterley read the proclamation.

**Key City Issues and Requests for Direction**

City Manager Cole commented on the following items:

- (1) Requested the following referrals. Council concurred.
  - a. Permit Center Supervisor Job Audit to the Administration & Finance (A&F) Committee
  - b. Metro A-Line Business Access Transit Lanes Pilot Project to the Transportation & Public Works (T&PW) Committee
  - c. Update of Resolution regarding the Local Investment Pool to the A&F Committee
  - d. Topic of providing Court Services to the Port of Seattle (POS) Police Department (PD) SeaTac cases to the A&F Committee
  - e. Inland Group Multifamily Tax Exemption (MFTE) for portion of Adara that will be affordable housing to the A&F Committee
  - f. Interlocal Agreement for Reciprocal Electrical Inspection Services with Tukwila to the A&F Committee
- (2) Calendar items
- (3) National Drug Take Back Day at SeaTac City Hall received 109 pounds of unused meds

**PRESENTATIONS (continued):**

**Committee Updates (for items not included on the agenda) and review of proposed Council Requests**

CM Hill: Arts, Culture & Library Advisory Committee (ACLAC) – King County (KC) Library report, Seattle Southside update on marketing campaign

CM Tombs: Planning & Economic Development (PED) – Housing Action Plan, FEMA Flood Plain Code Amendments, Shuttle Program from Lodging Tax Dollars; Hotel/Motel Tax Advisory Committee (HMAT) – prognosis for hotel industry, increase in auto trespasses at hotels

CM Fernald: Sidewalk Advisory Committee (SAC) – new committee member, 34<sup>th</sup> Avenue South project milestones

**CONSENT AGENDA:**

**Approval of claims vouchers (check no. 130323 - 130512) in the amount of \$627,912.75 for the period ended April 22, 2021.**

**Approval of payroll vouchers (check no. 55808 - 55817) in the amount of \$10,871.81 for the period ended April 15, 2021.**

**Approval of payroll electronic fund transfer (check no. 104449 - 104590) in the amount of \$422,343.07 for the period ended April 15, 2021.**

**Approval of payroll wire transfer in the amount of \$166,150.05 for the period ended April 15, 2021.**

**Approval of Council Meeting Minutes:**

**Public Safety & Justice Committee meeting held February 11, 2021**

**Administration & Finance Committee meeting held March 11, 2021**

**Council Study Session held April 13, 2021**

**Regular Council Meeting held April 13, 2021**

**The following item was reviewed at the April 8, 2021 Administration & Finance Committee meeting and recommended for placement on this Consent Agenda:**

**Agenda Bill #5656; An Ordinance #21-1013 Amending the 2021-2022 Biennial Budget**

**The following item was reviewed at the April 13, 2021 Council Study Session and recommended for placement on this Consent Agenda:**

**Agenda Bill #5681; An Ordinance #21-1014 amending the Gambling Tax rate for social card games.**

MOVED BY FERNALD, SECONDED BY NEGUSSE TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

**SUSPEND THE RULES:**

**Motion to suspend the rules to allow for Agenda Bill #5705 to be presented, discussed, and acted on at this meeting without prior standing committee review or City Manager request for referral directly to a regular council meeting.**

MOVED BY SITTERLEY, SECONDED BY KWON TO SUSPEND THE RULES TO ALLOW FOR AGENDA BILL #5705 TO BE PRESENTED. DISCUSSED, AND ACTED ON AT THIS MEETING WITHOUT PRIOR STANDING COMMITTEE REVIEW OR CITY MANAGER REQUEST FOR REFERRAL DIRECTLY TO A REGULAR COUNCIL MEETING.

MOTION CARRIED UNANIMOUSLY.

**ACTION ITEMS:**

**Agenda Bill #5705; A Motion establishing a Streetscape & Gateway Ad Hoc Committee (SGAC) and appointing its members.**

**Summary:** As PW implements programs to improve the functionality, capacity and condition of our transportation network, it has become clear that the “look and feel” of our City is highly influenced by both the condition of our infrastructure and the streetscape elements that integrate into it. Some of these elements are functionally necessary such as streetlights, benches and garbage receptacles; others enhance the visual experience of users, such as choice of

**ACTION ITEMS (continued):**

**Agenda Bill #5705 (continued):** colors and artwork, while others serve both purposes, such as landscaping. Decisions made on this topic will be with the City for decades; therefore, it is important to ensure that proper consideration is given. To ensure that our stakeholders and residents have an opportunity to weigh in on this important topic, the formation of a SGAC is proposed.

The SGAC members are selected for their ability to represent the community's diverse ideas on SeaTac's image and identity. The Committee will be asked to make recommendations that best reflect the policy direction and vision documents as adopted by the City. The following is a list of proposed Committee members, as approved by Mayor Sitterley: T&PW Committee Member Peter Kwon (Chair), Parks and Recreation (P&R) Committee Member Senayet Negusse, ACLAC Member Toka Valu, PC Member Leslie Baker, SAC Member Trevor White, HMAAC Member Richard Scherzinger.

Senior Management Analyst Woodmass reviewed the agenda bill summary.

MOVED BY TOMBS, SECONDED BY KWON TO PASS AGENDA BILL #5705.\*

Council discussion ensued regarding the Sound Transit grant, time commitment, and how committee members were selected.

\*MOTION CARRIED UNANIMOUSLY.

**Agenda Bill #5684; A Resolution #21-004 amending the City Council Administrative Procedures related to Council Standards of Conduct and Council Study Sessions (CSS).**

**Summary:** In 2011, the Council agreed to a Code of Cooperation, which outlined the manner in which CMs would conduct themselves during meetings.

CM Fernald submitted Council Request Form (CRF) 2020-19 on August 10, 2020 requesting a Council Code of Conduct.

On August 11, 2020, the CRF was referred to the A&F Committee. Council Administrative Procedures Exhibit C states that if any portion of the Council Administrative Procedures is referred to the A&F Committee, the committee can also review the entire document.

On March 9, 2021, the City Council Administrative Procedures were amended to include one CSS per month on the 2<sup>nd</sup> Tuesday of each month at 4:00 p.m. The approved procedures for CSSs only allow for items requiring Council Action at a future date. While preparing for the April 13 CSS, it was determined that there is a need for presentation only items to be included in the CSS.

Below are the proposed revisions:

Section 10. Council Standards of Conduct.

Elected Officials need to lead by example by conducting themselves with the highest levels of civility and decorum. The City Council agrees to the following Standards of Conduct:

- Practice civility, professionalism and decorum during discussions and debate.
- Respect the role of the Mayor in maintaining order, including the Point of Order process.
- Provide honest, accurate and complete information at all times, including blog posts and social media accounts.
- Listen to and show respect for the views of all members.
- Criticize ideas and not people.
- Work for the common good, not personal interest.
- Actively participate in discussions and decision making to ensure the success of the Council.
- Respect the roles of elected officials and city staff in ensuring open and effective government.

**ACTION ITEMS (continued):**

**Agenda Bill #5684; Resolution #21-004 (continued):**

CSS - summary of proposed revisions:

- Move a portion of Section 4. Meetings related to CSS to Section 5. Format for Agendas for Council Meetings
- Add language for public comments for CSS stating “related to items on the agenda”
- Add a section for Presentations
- Clarify format of the CSS agenda
- Detail steps for Agenda Bills at a CSS

This was reviewed at the April 8, 2021 A&F Committee meeting. The Committee recommended approval by the City Council.

City Clerk Gregg reviewed the agenda bill summary.

MOVED BY HILL, SECONDED BY TOMBS TO PASS AGENDA BILL #5684 (RESOLUTION #21-004).\*

Council discussion ensued regarding the amendments.

\*MOTION CARRIED UNANIMOUSLY.

**UNFINISHED BUSINESS:** None.

**COUNCIL COMMENTS:**

CMs Negusse and Tombs, and DM Kwon commented on COVID and the vaccine.

DM Kwon commented on the following items: (1) locking mail box program; (2) acknowledged the IT Department for the recent upgrade; and (3) Space Program.

CM Hill stated it is a time to recognize contributions of older Americans and raise awareness for elder abuse and neglect.

CM Fernald stated she enjoys her service as an older American and hopes it will go on for a long time.

City Manager Cole stated the May 11 CSS has been cancelled. A Special Council Meeting has been scheduled for May 11 at 5 p.m.

Mayor Sitterley commented on the International Distinguished Gentleman’s Ride on May 23.

**EXECUTIVE SESSION:** None

**ADJOURNED:**

MAYOR SITTERLEY ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:06 P.M.



Erin Sitterley, Mayor



Kristina Gregg, City Clerk