



Planning & Economic Development Committee Minutes

Thursday, February 25, 2021

4:00 PM – 5:30 PM

* Virtual Meeting *

Members:	Present:	Commence:	4:01 PM
		Adjourn:	6:04 PM

Stanley Tombs, Chair	X
Deputy Mayor Peter Kwon	X
Mayor Erin Sitterley	X

Other Councilmembers: Pam Fernald, Clyde Hill

Staff & Presenters: Evan Maxim, *CED Director*, Gwen Voelpel, *Deputy City Manager*, Jenn Kester, *Planning Manager*, Kate Kaehny, *Senior Planner*, Tanja Carter, *Economic Development Strategist*, Neil Tabor, *Associate Planner*, Alena Tuttle, *Associate Planner*, Barb Mailo, *Administrative Assistant 3*; SeaTv

1. Call to Order	Chair Tombs called the meeting to order at 4:01 PM.
2. Public Comments	None received.
3. Approval of minutes of 01/28/2021	Deputy Mayor Kwon moved to approve meeting minutes. Mayor Sitterley seconded. 01/28/2021 regular meeting minutes were unanimously approved.
4. Housing Action Plan: Update	<p><u> X </u> Presentation (Jenn Kester / Kate Kaehny)</p> <p>Senior Planner Kate Kaehny presented the SeaTac Housing Action Plan (HAP) Project: Potential Housing Strategies: Work Session #1.</p> <p>The purpose of the presentation was to kick-off discussions on potential housing strategies to consider for inclusion in the Housing Action Plan and to request confirmation of the guiding framework established to date.</p>

	<p>No action was requested other than confirmation of guidelines as explained.</p> <p>The presentation included the following: Recap Project Scope/Major Milestones, Housing Strategies Guiding Framework: Purpose, Project Goals, City Policies & Council Priorities, Gaps Identified in Draft Housing Inventory & Assessment Report; and 4 Key Objectives.</p> <p>Discussion commenced with Mayor Sitterley, Deputy Mayor Kwon, Councilmember Fernald, Chair Tombs, Director Maxim, and Planning Manager Kester regarding the language and terms used in the guiding framework objective #4). All were in favor of tabling this discussion and revisiting it at a later time.</p> <p>Kate resumed presentation with the following: What tools can City use to influence development of Housing: Puget Sound Regional Council (PSRC) Housing Innovations Program- "HIP Housing Toolkit", SeaTac-Specific Housing Tools, Recent City Actions to Promote Housing: Incentives, Capital Projects, Code Amendments, and Next Steps: Upcoming Community & Stakeholder Engagement, PED Work Sessions & Project Completion.</p> <p>Chair Tombs indicated that Council members should attend the upcoming residents and housing producer virtual forum activities.</p> <p>Discussion commenced with Deputy Mayor Kwon, Director Maxim, Mayor Sitterley, Chair Tombs, Planning Manager Jenn Kester, and Senior Planner Kate Kaehny.</p>
<p>5. Accessory Dwelling Unit code amendment: Introduction</p>	<p><u>X</u> Review and Direction (Jenn Kester / Neil Tabor)</p> <p>Associate Planner Neil Tabor presented the Accessory Dwelling Unit (ADU) Code Update. The purpose of the presentation is to provide an overview of upcoming state law changes impacting how certain ADU requirements can be enforced, provide background on existing SeaTac ADU code and proposed areas for amendments, and receive feedback for changes to code to adhere to this update in state law.</p> <p>Presentation included the SB 6617 Overview: Key Points, Where does this change potentially impact, SB 6617 State Exception, Parking Limitations, Existing ADU Code Background: Current City of SeaTac Municipal Code Regulating ADUs, Miscellaneous Code Amendments to Consider: Areas not addressed under current ADU Code; and Next Steps if sent to Planning Commission.</p> <p>Recommendation options</p> <ul style="list-style-type: none"> • Forward to Planning Commission for further review • Do not consider topic further • Review further at PED before electing whether for forward to Planning Commission <p>Discussion commenced with Mayor Sitterley, Deputy Mayor Kwon, Chair Tombs, Associate Planner Tabor, Planning Manager Jenn Kester, and Director Evan Maxim.</p>

	<p>Mayor Sitterley motioned to move this to the Planning Commission for further review. Deputy Mayor Kwon seconded. Chair Tombs opposed. Passed 2-1.</p>
<p>6. King County Growth Targets: Update</p>	<p><u>X</u> Presentation (Evan Maxim)</p> <p>CED Director Evan Maxim presented the King County Growth Target Allocation Process (Project Update). The purpose of this presentation is informational and to provide update on the King County Growth Target process.</p> <p>Presentation included the Planning for Growth & GMA, Timeline, Target Methodology to Date: Preliminary Target Ranges, Preliminary Growth Target, and Implications: Preliminary Growth Target: Policy Implications</p> <p>No Committee Action Requested</p>
<p>7. Adjourn</p>	<p>Chair Tombs adjourned the meeting at 6:04 pm.</p>