

# VIRTUAL CITY COUNCIL MEETINGS

Due to the COVID-19 public health emergency and directives from the Governor's Office and the Public Health Authorities, until further notice, City Council meetings and hearings are being held remotely. While in-person attendance at meetings has temporarily halted, the public can attend meetings virtually and participate electronically.



## OPTIONS FOR VIEWING/LISTENING TO VIRTUAL COUNCIL MEETINGS

### ❖ Watch Live Streaming Video:

- SeaTV Government Access Comcast Channel 21
- City's website <https://www.seatacwa.gov/seatvlive> (click play)
  - For meetings that are video recorded the recording will be available on Channel 21 and the City's website within a few days of the meeting.

### ❖ Listen via the Phone:

- Call 206.973.4555.
  - The public may call in to the conference line to listen to the meeting.
  - While you will be able to hear the meeting; you will not be able to participate in the meeting.
  - Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking.

---

## PROVIDING REMOTE AND WRITTEN PUBLIC COMMENT

*Note: Council Study Session comments must be relevant to the items on the agenda.*

### ❖ Join the GoToMeeting to provide Remote Oral Public Comment and Public Hearing Comment as applicable

- Pre-registration is required by 2:00 p.m. the day of the meeting.
- Sign-Up to provide remote oral public comment at the following link:  
<https://www.seatacwa.gov/government/city-council/council-meeting-information/public-comment-sign-up-form>
- Prior to the meeting, you will receive an email with instructions from the City Clerk.
- Comments will be recorded.
- Public Comment speakers are allotted 3 minutes each.
- Public Hearing Comment speakers are allotted 5 minutes each.
- The City Council will not respond to your comments during the meeting. However, if your comments require a response, staff will contact you at a later date using the contact information you provided.
- When you have completed your comments, you will be asked to leave the live meeting. However, you may continue to view and/or listen to the live meeting by accessing the options listed above.

### ❖ Submit Written Public Comment or Public Hearing Comment as applicable

- Submit Email/Text comments by 2:00 p.m. the day of the meeting to the following email:  
Public Comments: [PublicComment@seatacwa.gov](mailto:PublicComment@seatacwa.gov)  
Public Hearing Comments, as applicable: [PublicHearingComment@seatacwa.gov](mailto:PublicHearingComment@seatacwa.gov)
- Written public comments will be provided to the City Council and mentioned by name and subject during the meeting.
- Written Public Hearing Comments will be read into the record, up to 5 minutes in length.
- Written comments will be placed on the City's website for viewing after the meeting.
- Comments submitted to an email address other than the ones provided above, or after the deadline, will not be included as part of the record.