



# MEMORANDUM

Date: January 27, 2021  
To: Mayor and Councilmembers  
Through: Carl Cole, City Manager  
From: Gwen Pilo, Finance and Systems Director *GP*  
Subject: October – December 2020 Council Expenditures

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The attached schedule has been prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2020, by Councilmember. Expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is posted on the City website on a quarterly basis.

Fourth Quarter 2020

2020 City Council Summary of Expenditures

Description	Account/Bars #	Position 1 Senayet Negusse	Position 2 Joel Wachtel	Position 3 Peter Kwon	Position 4 Clyde Hill	Position 5 Takele Gobena	Position 6 Pam Fernald	Position 7 Erin Sitterley	Position 2 Stanley Tombs	Shared Expenditures	Quarterly Expenditures	Budget	Year to Date Expenditures	Balance	Percent Used
<b>Salaries &amp; Wages</b>	001.000.01.511.60.11.000	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,600.00	\$ 3,000.00	\$ -	\$ 21,600.00	\$ 86,400.00	\$ 85,672.70	\$ 727.30	99.16%
<b>Medicare</b>	001.000.01.511.60.21.001	43.50		43.50	43.50	43.50	43.50	52.20	43.50	-	\$ 313.20	\$ 1,253.00	\$ 1,242.25	\$ 10.75	99.14%
<b>ICMA - 401a Plan</b>	001.000.01.511.60.21.003	151.74		151.74	151.74	151.74	151.74	182.10	151.74	-	\$ 1,092.54	\$ 4,370.00	\$ 4,333.37	\$ 36.63	99.16%
<b>ICMA - 457 Deferred Comp Plan</b>	001.000.01.511.60.21.004	4,614.00		4,614.00	4,614.00	4,614.00	4,614.00	4,614.00	4,614.00	-	\$ 32,298.00	\$ 129,192.00	\$ 128,073.46	\$ 1,118.54	99.13%
<b>Worker's Compensation</b>	001.000.01.511.60.24.000	4.26		4.26	4.26	4.26	4.26	4.26	4.26	-	\$ 29.82	\$ 127.00	\$ 118.25	\$ 8.75	93.11%
<b>Paid F&amp;M Leave</b>	001.000.01.511.60.27.000	4.38		4.38	4.38	4.38	4.38	5.28	4.38	-	\$ 31.56	\$ 127.00	\$ 125.18	\$ 1.82	98.57%
<b>SALARIES AND BENEFITS SUBTOTAL</b>		<b>\$ 7,817.88</b>	<b>\$ -</b>	<b>\$ 7,817.88</b>	<b>\$ 7,817.88</b>	<b>\$ 7,817.88</b>	<b>\$ 7,817.88</b>	<b>\$ 8,457.84</b>	<b>\$ 7,817.88</b>	<b>\$ -</b>	<b>\$ 55,365.12</b>	<b>\$ 221,469.00</b>	<b>\$ 219,565.21</b>	<b>\$ 1,903.79</b>	<b>99.14%</b>
<b>Office/Operating Supplies</b>	001.000.01.511.60.31.008										\$ -	\$ 1,800.00	\$ 132.63	\$ 1,667.37	7.37%
<b>Publications</b>	001.000.01.511.60.31.011										\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
<b>Food Supplies</b>	001.000.01.511.60.31.013										\$ -	\$ 2,300.00	\$ 551.48	\$ 1,748.52	23.98%
<b>Clothing With City Logo</b>	001.000.01.511.60.31.023										\$ -	\$ 200.00	\$ 158.40	\$ 41.60	79.20%
<b>Volunteer Appreciation Dinner</b>	001.000.01.511.60.31.040									236.43	\$ 236.43	\$ 3,600.00	\$ 236.43	\$ 3,363.57	6.57%
<b>30 Year Anniversary Event</b>	001.000.01.511.60.31.041										\$ -	\$ 20,000.00	\$ 21,138.19	\$ (1,138.19)	105.69%
<b>Small Tools &amp; Minor Equipment</b>	001.000.01.511.60.35.000					165.14					\$ 165.14	\$ 500.00	\$ 125.12	\$ 374.88	25.02%
<b>Professional Services</b>	001.000.01.511.60.41.000										\$ -	\$ 70,500.00	\$ 10,080.19	\$ 60,419.81	14.30%
<b>Postage</b>	001.000.01.511.60.42.029									34.00	\$ 34.00	\$ 80.00	\$ 35.00	\$ 45.00	43.75%
<b>Mileage Reimbursements</b>	001.000.01.511.60.43.034										\$ -	\$ 1,170.00	\$ -	\$ 1,170.00	0.00%
<b>Operating Rentals &amp; Leases</b>	001.000.01.511.60.45.000										\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	0.00%
<b>Subscriptions</b>	001.000.01.511.60.49.053										\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Filing &amp; Recording</b>	001.000.01.511.60.49.056										\$ -	\$ 150.00	\$ -	\$ 150.00	0.00%
<b>Printing &amp; Binding</b>	001.000.01.511.60.49.058										\$ -	\$ 400.00	\$ 356.60	\$ 43.40	89.15%
<b>Memberships (AWC/NLC/SCA)</b>	001.000.01.511.60.49.059									-	\$ -	\$ 57,375.00	\$ 54,866.11	\$ 2,508.89	95.63%
<b>SUPPLIES AND SERVICES SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 165.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 270.43</b>	<b>\$ 435.57</b>	<b>\$ 159,775.00</b>	<b>\$ 87,680.15</b>	<b>\$ 72,094.85</b>	<b>54.88%</b>
<b>Lodging</b>	001.000.01.511.60.43.031										\$ -	\$ 13,160.00	\$ 3,109.73	\$ 10,050.27	23.63%
<b>Meals</b>	001.000.01.511.60.43.032									-	\$ -	\$ 4,540.00	\$ 95.00	\$ 4,445.00	2.09%
<b>Transportation</b>	001.000.01.511.60.43.033										\$ -	\$ 5,730.00	\$ 1,444.15	\$ 4,285.85	25.20%
<b>Registration</b>	001.000.01.511.60.49.061			275.00	60.00			27.00		-	\$ 362.00	\$ 6,405.00	\$ 2,580.45	\$ 3,824.55	40.29%
<b>TRAVEL AND MEAL SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275.00</b>	<b>\$ 60.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 362.00</b>	<b>\$ 29,835.00</b>	<b>\$ 7,229.33</b>	<b>\$ 22,605.67</b>	<b>24.23%</b>
<b>Cell Phone</b>	001.000.01.511.60.42.028	\$ 253.99		\$ 256.01	\$ 155.13	\$ 253.99	\$ 155.13	\$ 307.35	\$ 213.99		\$ 1,595.59	6,000.00	\$ 4,806.19	\$ 1,193.81	0.80
<b>COMMUNICATION SUBTOTAL</b>		<b>\$ 253.99</b>	<b>\$ -</b>	<b>\$ 256.01</b>	<b>\$ 155.13</b>	<b>\$ 253.99</b>	<b>\$ 155.13</b>	<b>\$ 307.35</b>	<b>\$ 213.99</b>	<b>\$ -</b>	<b>\$ 1,595.59</b>	<b>\$ 6,000.00</b>	<b>\$ 4,806.19</b>	<b>\$ 1,193.81</b>	<b>80.10%</b>
<b>TOTAL</b>		<b>\$ 8,071.87</b>	<b>\$ -</b>	<b>\$ 8,348.89</b>	<b>\$ 8,033.01</b>	<b>\$ 8,237.01</b>	<b>\$ 7,973.01</b>	<b>\$ 8,792.19</b>	<b>\$ 8,031.87</b>	<b>\$ 270.43</b>	<b>\$ 57,758.28</b>	<b>\$ 417,079.00</b>	<b>\$ 319,280.88</b>	<b>\$ 97,798.12</b>	<b>76.55%</b>

<b>YEAR TO DATE EXPENDITURES</b>	<b>Salaries &amp; Benefits</b>	<b>\$ 31,271.52</b>	<b>\$ 13,029.80</b>	<b>\$ 23,453.64</b>	<b>\$ 23,453.64</b>	<b>\$ 23,453.64</b>	<b>\$ 23,453.64</b>	<b>\$ 25,373.52</b>	<b>\$ 8,528.57</b>	<b>\$ -</b>	<b>\$ 219,565.21</b>
	<b>Supplies &amp; Services</b>	<b>\$ 341.20</b>	<b>\$ -</b>	<b>\$ 125.41</b>	<b>\$ 23.65</b>	<b>\$ 456.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,784.29</b>	<b>\$ 87,680.15</b>
	<b>Travel &amp; Meals</b>	<b>\$ 1,645.52</b>	<b>\$ -</b>	<b>\$ 4,379.05</b>	<b>\$ 1,104.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,229.33</b>
	<b>Communication</b>	<b>\$ 595.69</b>	<b>\$ 244.37</b>	<b>\$ 604.11</b>	<b>\$ 349.50</b>	<b>\$ 595.69</b>	<b>\$ 349.50</b>	<b>\$ 649.05</b>	<b>\$ 237.82</b>	<b>\$ -</b>	<b>\$ 4,806.19</b>
	<b>Total</b>	<b>\$ 33,853.93</b>	<b>\$ 13,274.17</b>	<b>\$ 28,562.21</b>	<b>\$ 24,931.09</b>	<b>\$ 24,505.57</b>	<b>\$ 23,803.14</b>	<b>\$ 26,083.03</b>	<b>\$ 8,766.39</b>	<b>\$ 81,784.29</b>	<b>\$ 319,280.88</b>