

Biennial Budget 2021-2022



City of SeaTac, Washington

COVER PAGE:

The Hub (pictured) is a warm and welcoming facility for Alaska Air Group employees and guests. It houses the operations centers for Alaska Airlines and Horizon Air. The Hub opened in March 2020. It's the first of four proposed office buildings that will make up the development.



City of SeaTac, Washington

2021-2022

Adopted Biennial Budget

For the Fiscal Years

January 1, 2021 through December 31, 2022

City Manager

Carl Cole

City Council

Erin Sitterley, Mayor

Peter Kwon, Deputy Mayor

Senayet Negusse

Stanley Tombs

Clyde Hill

Takele Gobena

Pam Fernald

Prepared by the Finance & Systems Department



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of SeaTac
Washington**

For the Biennium Beginning

January 1, 2019

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of SeaTac, Washington for its biennial budget for the fiscal biennium beginning January 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Reader's Guide

The following Reader's Guide lists each major section of the budget document in the order it appears and provides a brief description of what is found in that section. Please refer to the Table of Contents for specific section locations and content details.

Section 1: Introduction

This section begins with a message from the City Manager presenting the biennial budget. The letter details City initiatives and issues facing the 2021-2022 Budget. Following the City Manager's letter are sections providing important background information about the City of SeaTac, including City officials, advisory committee members, and general information about the City and its history.

Section 2: Budget Process & Policies

This section details the process the City follows when preparing and adopting the biennial budget. Also included are the policies that guide the preparation of the budget as well as monitoring and reporting. This section also includes a financial forecast which is a tool the City uses when preparing and monitoring the budget.

Section 3: Budget Summary

This section will provide an overview of all funds budgeted for 2021-2022. A detailed analysis of the City's revenues and expenditures is included along with historical summaries by fund. Approved decision cards will be listed here for readers to understand new programs, services, or positions that may have been added to the budget. These funding requests are built into the budget for approval.

Section 4: General Fund

This section provides the funding detail for the General Fund, the City's main operating fund which supports most City services. Revenues and expenditures are shown in detail by department and type. Department pages are included for those departments supported by the General Fund. These pages describe the services provided and highlight objectives for the upcoming biennium along with ongoing performance indicators.

Section 5: Special Revenue Funds

This section provides the funding detail for the City's Special Revenue Funds. These funds include the Street Fund (102), Port ILA Fund (105), Transit Planning Fund (106), Hotel/Motel Tax Fund (107), Building Management Fund (108), Des Moines Creek Basin ILA Fund (111), and Affordable Housing Sales Tax Fund (112). A description of the fund is included along with revenue and expenditure detail for the biennium.

Section 6: Debt Service Funds

This section provides the funding detail for the City's Debt Service Funds. Currently, the City's only active Debt Service Fund is SCORE Bond Fund (207).

Section 7: Capital Improvement Program

This section provides an overview of the City's Capital Improvement Program (CIP) and associated funds. This program provides a six-year view of the City's proposed capital projects and equipment expenditures. Following the CIP overview and summary, are the City funds which support this program including Municipal Capital Improvement Fund (301), Facility Construction CIP Fund (306), Transportation CIP Fund (307), and Light Rail Station Areas CIP Fund (308). To view the complete CIP document visit the City website: <https://www.seatacwa.gov/government/city-departments/finance-systems/financial-reports>

Section 8: Enterprise Funds

This section provides the funding detail for the City's Enterprise Funds which includes Surface Water Utility Fund (403), and Solid Waste and Environmental Services Fund (404).

Section 9: Internal Service Fund

This section provides the funding detail for the City's Internal Service Equipment Rental Fund (501).

Section 10: Supplemental Information

This section provides additional details important for readers including terminology and acronyms and abbreviations. Also included is additional statistical information about the City, municipal debt information, staffing levels and salary information.

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CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Budget Message

Honorable Mayor Sitterley, Councilmembers, and Residents,

It is my pleasure to present to you the City of SeaTac's 2021-2022 Biennial Budget. This budget reflects continued commitment to the sound fiscal constraint policies exercised over the last several years that put SeaTac in a position to not only be resilient to the effects of the pandemic, but in many ways to grow and thrive. The details contained in the pages that follow show due to continued construction growth affecting Assessed Valuation, meaningful efforts to reduce discretionary spending across departments, and judicious use of excess fund reserves, Council has adopted a budget that not only reduces the city's portion of tax levied on property owners, but overall increases service to the residents, businesses, and visitors to SeaTac.

The constraints that were forced on every government in the world due to the pandemic created a challenging environment in which to create a budget, not only acceptable to the public, but informed by the public. Using modern technology, we continued to provide the public access and opportunity to provide input into the process and the options that were presented for decision making by Council. This was accomplished through virtual Administration & Finance Committee meetings held throughout the year, as well as a Macro Budget Workshop in July, and four (4) Budget Workshops, all held virtually, in October. We learned a lot along the way and improved access for the public to all aspects of the process and expect as the pandemic drags on, we will continue to strive to improve the public's ability to participate in a meaningful way.

This is the City's fifth biennial budget and it continues to build on the lessons learned during the construction of the previous four. Of note, this budget will for the first time contain performance indicators for all departments. Performance indicators are counts and measurements taken regularly and are critical to assessing how effectively we are achieving desired outcomes. Regular attention to key performance indicators will allow us to monitor progress, compare to expectations and adjust as necessary.

The budget serves as the City's financial plan for the next two years and in some cases beyond. It contains detailed estimates of revenues for the next two years and expenditures in the areas that reflect the Council's highest priorities.

Local Economic Factors

It is imperative that SeaTac do what is necessary to maintain whatever economic development momentum was gained during the last two years. SeaTac revenues rely heavily on the travel and hospitality industries, both of which were devastated by the pandemic. Most of the over 6,000 hotel rooms, that provide directly or indirectly significant City revenues through Lodging Tax, Sales Tax, and Parking Tax, have sat empty for most of 2020. Couple those impacts with the year-to-date more than 65% reduction in passenger operations at Sea-Tac Airport, and we are seeing a recession that may take several years from which to recover.

We are beginning to see improvements in revenue streams related to these industries, but as of this writing, the pandemic is reaching a crescendo and it is impossible to accurately predict what the future will hold. We have conservatively estimated revenues and identified expenditures in line with those projections, but we must remain nimble and be prepared to adjust expenditures quickly based on changing local economic factors should the economy underperform projections. Additionally, SeaTac has a large number of gig workers who live here and whose income relies on the travel and tourism industries. While we are seeing unemployment numbers improve statewide, locally many are still suffering impacts.

Economic Outlook

Many factors affect both the short and long-term economic local and regional outlook but currently, the long-term effects of COVID-19 are the greatest. The Washington State Economic and Revenue Forecast Council reported that the effects of COVID-19 are largely unpredictable due to the number of variables at play. The widespread availability and distribution of an effective vaccine, significant improvements in treatment options, and non-pharmaceutical interventions that serve to contain the impacts of COVID-19 all play a role in accurately forecasting economic recovery and a timeline. Recent broadcasts about the successful development of vaccines give cause for optimism, but we will need to carefully monitor our forecasts until recovery is more certain.

Major Initiatives

Despite the impacts to revenues and the uncertainty about when things will turn around economically, past fiscal decisions have left Council with sufficient fund reserves to incorporate added services into the 2021-2022 budget. The decision to fund these initiatives was made after careful examination of the revenue forecasts and ultimately determining that given the current outlook, these increases are sustainable without using any of the policy reserves required in the General and other funds. The criteria used to determine which new initiatives to fund was risk and lost opportunity. For example, propping up legacy software platforms no longer supported by the manufacturer exposes the City to risk of system failure, leaving us with at best, no efficient way to conduct business and at worst, lost data critical to properly moving projects forward. Opportunity criteria exist when a decision not to fund an initiative results in that opportunity either no longer being available or increasing the cost if acted on later.

In 2021 the City will upgrade to the Microsoft 365 platform. This will give us opportunities to realize efficiencies that our current systems do not allow. Additionally, this program will allow for improved collaboration internally, with external partners, and with the public. We anticipate at least a hybrid “virtual” and “in-person” work environment for at least the next 12-18 months, even if a COVID-19 vaccine is made available, and this upgrade will help us effectively continue the work of the public.

SeaTac has a robust and growing Geographic Information System (GIS) and the Council approved upgrade of the ArcGIS software will allow for further expansion moving forward. In addition to improvements in asset management (maintenance and replacement schedules), and expansion of mapping capabilities, we will be able to use GIS data to inform decisions equitably using science.

The City will upgrade the Permit database to provide enhanced remote, online service to our customers. The pandemic has helped illustrate how moving to on-line platforms for all services will be an essential step to enable us to provide the best service in the future.

Recognizing that economic development is the engine that will propel SeaTac out of the recession caused by the pandemic and provide the environment for SeaTac to thrive in moving forward, Council approved a significant expansion of Economic Development Programs focused on non-tourism related businesses, workforce development, and diverse real estate development attraction.

Beginning in 2021, SeaTac will have a full time Emergency Management Program Manager. This will allow for increased planning for all types of emergencies and ensure staff training and emergency response skill sets are maintained to ensure we remain eligible for State and Federal reimbursement.

Prior to the onset of COVID-19, SeaTac applied for a competitive grant from the Bureau of Justice Assistance to partially fund a Community Engagement Police Officer. The balance of the cost was to be paid for out of the General Fund. The grant was awarded well after the pandemic was underway but had the City not taken advantage of this opportunity, the grant would have been rescinded and the chances of a successful future application would diminish. Council also recognized that the nationwide political climate has illustrated there is a deepening divide between police and communities of color. This position was scoped to specifically engage SeaTac’s diverse population to foster two-way cultural understanding and create lasting relationships built on equity and trust.

Over the course of the 2021-2022 budget, the City will purchase eight undeveloped surplus acres of Washington State Department of Transportation (WSDOT) property adjacent to Des Moines Creek Park. This purchase will allow for expansion of the park as identified in the 2019-2029 Parks, Recreation and Open Space (PROS) Plan and help move the City towards achievement of the national standard of having green or open space available to all residents within ten minutes of walking distance.

Finally, the City continues to monitor and update the six-year capital facilities plan as an element of the Comprehensive Master Plan, which outlines how the City should look and function in twenty years and creates a vision that can be realistically implemented.

Budgeted Revenue, Expenditure, and Reserve Policy Direction

The City is forecasting a modest increase in Property Tax revenue due to continued construction growth and increased property values in 2021 and project values will flatten going into 2022 as the Real Estate Sector responds to the recession. Sales Tax projections for 2021 has reductions approaching 30% over 2020; it is anticipated they will rebound a bit in 2022, though it will likely be several years before they bounce back to pre-pandemic numbers. These taxes are the primary sources of revenue for the General Fund which is the City's largest fund, supporting most general government operations. The City is projecting approximately three months of excess fund reserves at the end of 2022, which means the 4 months of operating expenditures reserve policy will be met in the General Fund. It is projected that any fund with a policy reserve or balance requirement will be in compliance at the end of 2022, the details for those funds can be found elsewhere in this document.

All departments went through a process to reduce expenditures in their 2021-2022 budgets by a minimum of 5%, excluding personnel costs, over their 2019-2020 budgets in all funds. By deferring costs, thoughtfully examining current expenses, especially those impacted by the pandemic, and finding efficiencies, we were able to reduce expenditures in the General Fund by about 11% in 2021 and 10% in 2022. By utilizing two months of excess fund balance, one in each budget year, we were able to produce a budget that while leaner, will not result in a reduction in services.

Conclusion

We have no choice but to be optimistic. SeaTac is in the fortunate position to be able to continuously look ahead and see how the economy responds up or down to the ever-changing impacts of COVID-19. The City is committed to remaining flexible and making changes to the budget as necessary to respond to fluctuations in the economy based on Council priorities. Few can argue that building a budget during a pandemic creates challenges never before anticipated. I am grateful to the leadership of the Finance and Systems Department for driving this process forward, keeping us focused, on track, and on time. The dedication and teamwork demonstrated by the Expanded Leadership Team and the Council made what could have been an unpleasant process something we can all be proud of.

Sincerely,



Carl Cole
City Manager

Vision

The City of SeaTac is a clean, safe, thriving and healthy global community that welcomes people to live, learn, work, and play

Mission

Provide fiscally responsible public services in an ethical and transparent manner that continuously strive to: create a clean and healthy city; engage and include; improve community safety and services; and support the growth and development of our community.

Goals



Promote Our Neighborhoods

Develop urban villages around light rail stations that promote programs and activities to create a sense of place, while maintaining single-family neighborhoods.



Build Effective & Accountable Government

Increase community trust through better community engagement, collaboration, and transparency.



Create & Preserve Housing

Ensure access for all to adequate, safe, and affordable housing, and basic human services.



Expand Green & Public Spaces

Enhance the community by maintaining and improving parks and community spaces.



Increase Connectivity & Safety

Create a more cohesive city by investing in infrastructure and leveraging partnerships to promote pedestrian mobility, public safety, and access to public transit.

General

Incorporated in 1990, the City of SeaTac is located in the Pacific Northwest, approximately midway between the cities of Seattle and Tacoma in the State of Washington (see vicinity map on next page). Named after the Seattle-Tacoma International Airport (Sea-Tac Airport), the City's 10.3 square miles completely surrounds this airport which is operated by the Port of Seattle.



SeaTac is a vibrant community, economically strong, environmentally sensitive, and people-oriented. The City has a resident population of 29,180 but can see more than 80,000 workers and travelers on an average weekday.

The City is home to approximately 950 businesses, about which 70 are "Fortune 1000" companies. Companies such as Alaska Air and Horizon have their headquarters located in SeaTac.



The City of SeaTac's first City Council

Form of Government

The City of SeaTac has a Council-Manager form of government. The seven elected members of the City Council serve as representatives of the City's population while concentrating on policy issues that are responsive to the community's needs. A professional City Manager is hired by the City Council.

The SeaTac City Council meets the second and fourth Tuesday every month at SeaTac City Hall (4800 S 188th St). Council meetings are televised live within city limits on Comcast cable channel 30 and are available online at the City's website: <https://seatac.vod.castus.tv/vod>.

History

Early settlement in the SeaTac area began in the mid 1850's and centered around development of transportation systems. Military Road was developed in 1854 and settlers blazed trails to their farms. A school was established in 1893 in the Angle Lake area. Growth was slow in the SeaTac area until World War II when the population tripled due to the sudden growth of defense activities and industries, especially the Boeing Company. In 1942, the Port of Seattle began development of a new airport in South King County in an area that was predominantly rural. Within two decades, the airport had expanded to 1,400 acres and a thriving suburban community established around it.

Services

Over the years, the City has improved roadways including International Boulevard, provided sidewalks and medians to improve safety, built the SeaTac Community Center and added a senior wing, developed the 165-acre North SeaTac Park and made significant improvements to city parks and school playgrounds. Enhancements have also been made in the areas of fire, police, and animal control services. The City continues to provide funding to human services agencies serving its residents, provides recreational programs for all ages, and continues to work closely with its neighbors on regional issues, as well as the Port of Seattle and Sound Transit.

The City continues to experience significant growth and development. The citizens take great pride in their city and are working toward making SeaTac a more attractive, vital community in which to live and own a business. In the future, the community will continue to strengthen its identity and further define its role in regional and international business and transportation.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

City Overview



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

City Officials



Erin Sitterley
Mayor

Position #7

January 2020 - December 2023



Peter Kwon
Deputy Mayor

Position #3

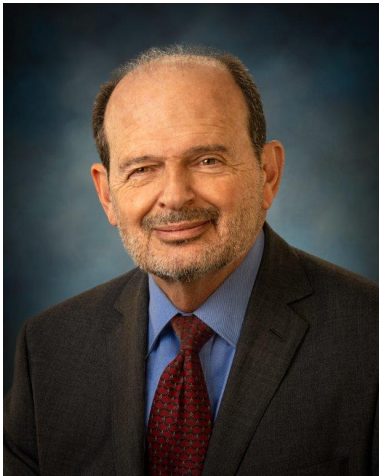
January 2020 – December 2023



Senayet Negusse
Councilmember

Position #1

January 2020 – December 2023



Stanley Tombs
Councilmember

Position #2

June 2020 -
Certification of the
November 2021 Election



Clyde Hill
Councilmember

Position #4

January 2018 –
December 2021



Takele Gobena
Councilmember

Position #5

January 2020 –
December 2023

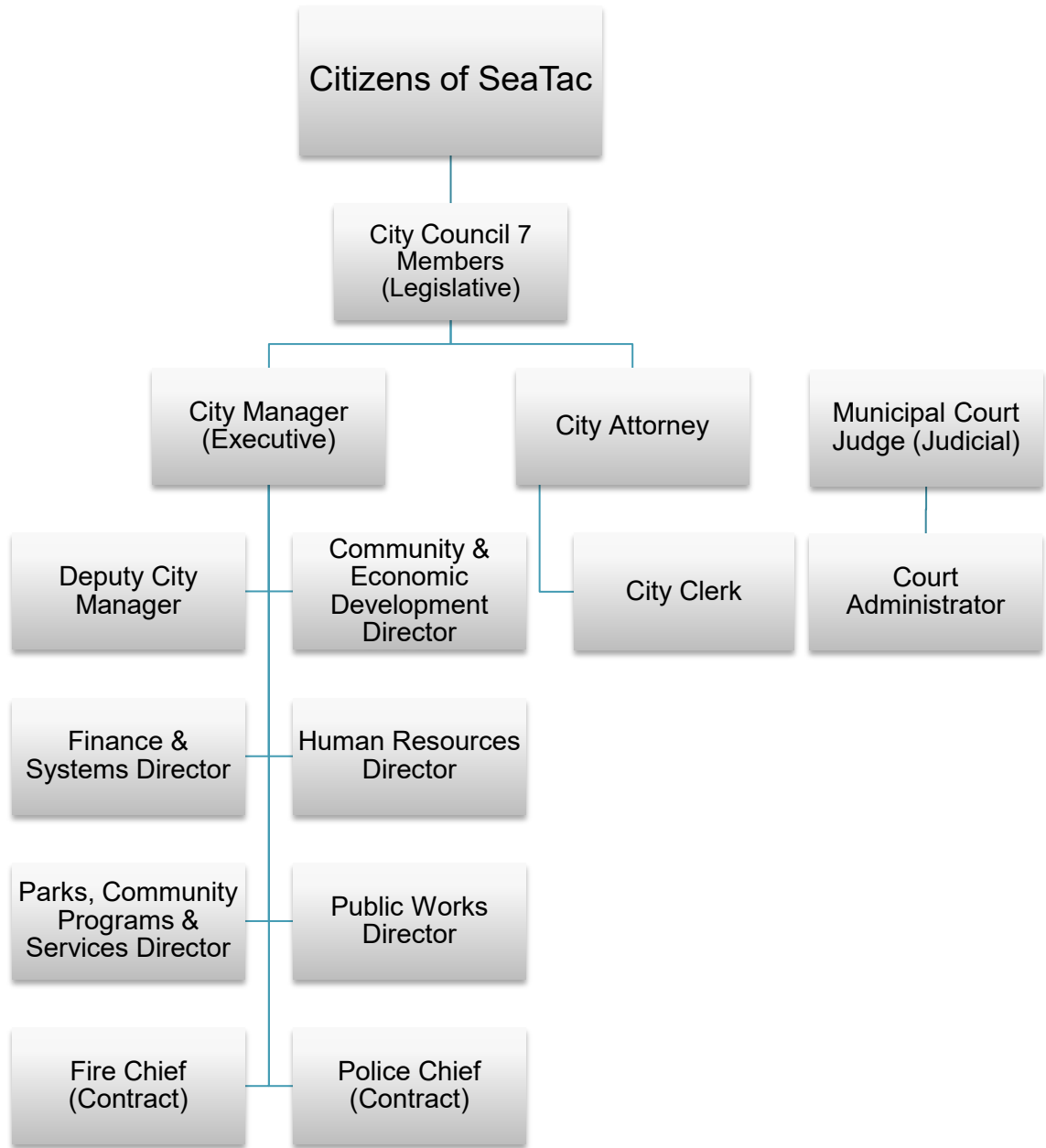


Pam Fernald
Councilmember

Position #6

January 2018 –
December 2021





Executive Staff

City Manager	Carl Cole
Deputy City Manager	Gwen Voelpel
City Attorney	Mary Mirante Bartolo
City Clerk	Kristina Gregg
Community & Economic Development Director	Evan Maxim
Court Administrator	Gail Cannon
Human Resources Director	Mei Barker
Finance & Systems Director	Gwen Pilo
Parks, Community Programs & Services Director	Lawrence Ellis
Public Works Director	Will Appleton
Fire Chief (Contract)	Matt Morris
Chief of Police (Contract)	Jon Mattsen

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Citizen Advisory Committees (As of October 1, 2020)

The City of SeaTac's Citizen Advisory Committees assist the City Council in decision-making and setting of City policies. Upcoming volunteer opportunities may be available on the following committees, and are open to citizens of SeaTac or persons who own, operate, or are employed at a business in the City of SeaTac. To inquire about membership, visit the City's website for more information.

Hotel/Motel Tax Advisory Committee

Members: Stanley Tombs, Councilmember (Chair); Richard Scherzinger; Wendy Ann Morgan; Brandi Mitchell; Jeffrey Bauknecht; Barbara Brunetti; (1 vacant position)

Meeting Date: 2nd Wednesday, 3:00 PM, City Hall Council Chambers Room 105

Community Services Advisory Committee

Members (3-Year Term): Judith Williams, Chair; Andy Saveo; Ruth Solero; Charrise Oden; Dennis Cooper; Anela Dalalic; (1 vacant position)

Meeting Date: 2nd Monday, 5:30 PM, City Hall Riverton Conference Room 128

LEOFF I Disability Board

Members: Jeff Lowe, Chair; Pam Fernald, Councilmember; Erin Sitterley, Mayor; Jeff Richardson; Brian Lull

Meeting Date: As Needed

Arts, Culture & Library Advisory Committee

Members: Jim Todd, Chair; Bruce Bryant; Rita Marlow; Pete Daigle; Taryn Hill; Kathleen Brave; Tani Rae Standridge

Meeting Date: 2nd Wednesday, 5:30 PM, City Hall Riverton Conference Room 128

Planning Commission

Members: Tejvir Basra, Chair; Leslie Baker, Vice Chair; Andrew Ried-Munro; Tony Sanchez; Tom Dantzler; Jagtar Saroya; Kyle Becker

Meeting Date: 1st & 3rd Tuesdays, 5:30 PM, City Hall Council Chambers Room 105

Sidewalk Advisory Committee

Members: Pam Fernald, Councilmember, Chair; Stanley Tombs, Councilmember; Takele Gobena, Councilmember; Paul Jackson; Jill Aldrich; Kathleen Brave; David Korthals; Miranda Hemmings; (1 vacant position)

Meeting Date: 3rd Thursday, 6 PM, City Hall Riverton Conference Room 128

Senior Citizen Advisory Committee

Members: Wayne Morgan; Judy Beste; Alice Belenski; Victoria Lockwood; Charline Faulkner; Veena Mehta; (1 vacant position)

Meeting Date: 3rd Tuesday 9 AM, SeaTac Community Center

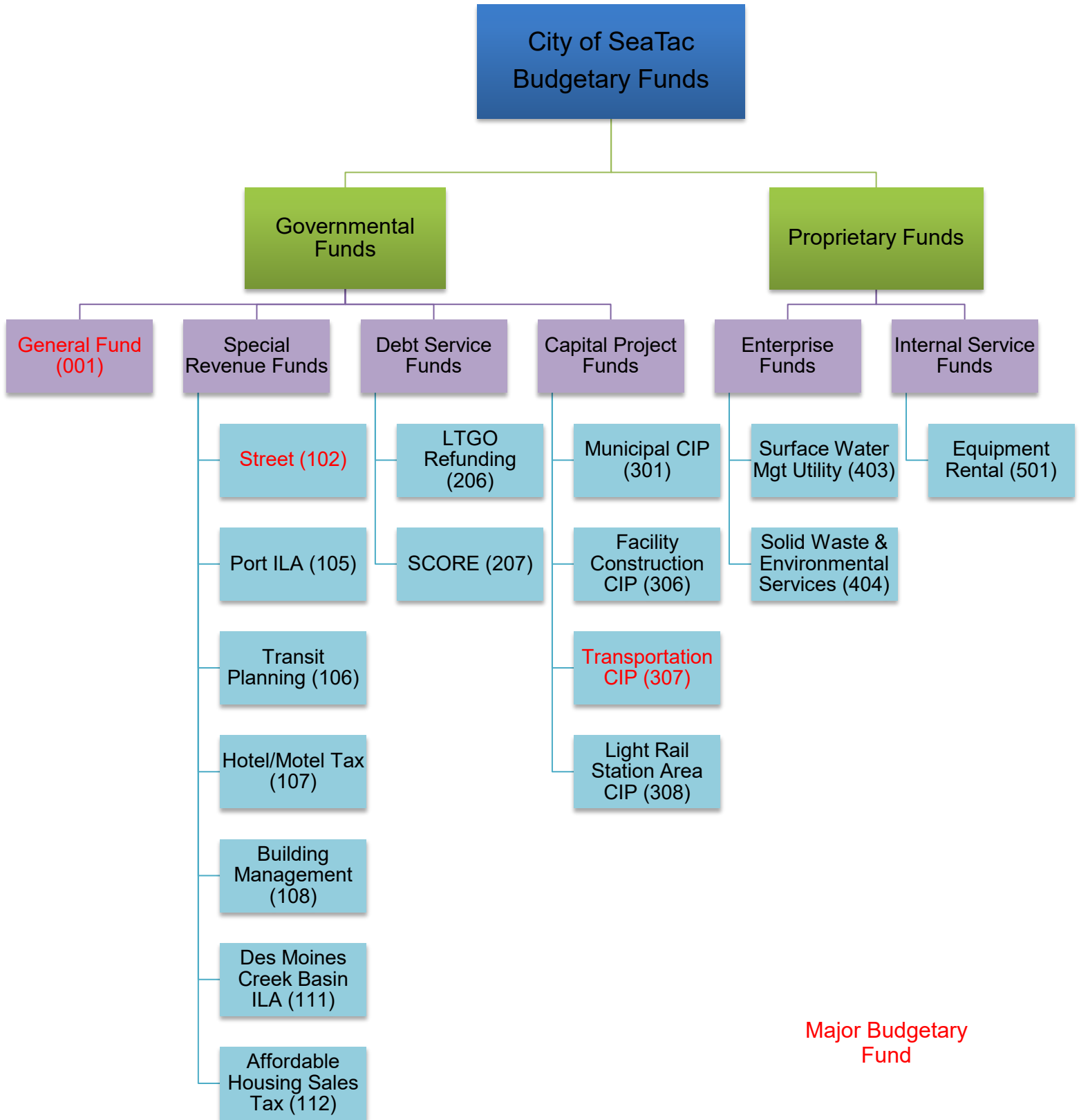
Tree Board

Members: Pam Fernald, Councilmember, Chair; Mike Fitzpatrick, City Employee; Sean Clark, City Employee; Alena Tuttle, City Employee; Kathleen Brave

Meeting Date: As needed

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Budgetary Fund Structure



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Budgetary Fund Structure

Major Budgetary Funds

The City's major budgetary funds include funds whose revenues or expenditures are 10% or more of the City's total estimated revenues or total appropriated expenditures, excluding "other financing sources" and "other financing uses." The three governmental funds included as major funds are the *General Fund*, the *Street Fund*, and the *Transportation CIP Fund*. The major funds for budgetary purposes differ from the major funds reported by the City in the audited financial statements. The reason for the difference in major fund reporting is asset and liability numbers are considered in reporting major funds for financial statement reporting and they are not considered for budgeting purposes.

The major budgetary funds and their descriptions are as follows:

- ➔ **General Fund:** The *General Fund* is the City's general operating fund. The *General Fund* is used to account for and report all financial resources not accounted for and reported in another fund by law or by Generally Accepted Accounting Principles (GAAP). Most of the City's property taxes and sales tax revenues are receipted into the *General Fund* and most of the City's salaries and benefit expenditures are paid for from the *General Fund*.
- ➔ **Street Fund:** The *Street Fund* is a special revenue fund which is used to account for street related expenditures. The main revenue source for this Fund is commercial parking tax. This Fund pays for annual street overlay projects and annual sidewalk improvements. It is common for this Fund to make large interfund transfers to the *Transportation CIP Fund* for major transportation capital improvements.
- ➔ **Transportation CIP Fund:** The *Transportation CIP Fund* is a capital project fund used to pay for major expenditures related to the construction and improvements of streets and related infrastructure. This fund's primary sources of revenue include federal, state, and local grants, and parking taxes transferred from the Street Fund.

Non-Major Funds - Governmental

Special Revenue Funds: A governmental fund type used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. These funds include: *Port of Seattle Interlocal Agreement*, *Transit Planning*, *Hotel/Motel Tax*, *Building Management*, *Des Moines Creek Basin ILA*, and *Affordable Housing Sales Tax*.

Debt Service Funds: A governmental fund type established to account and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. These funds include: *LTGO Refunding Bond* and *SCORE Bond*.

Capital Project Funds: A governmental fund type used to account and report for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. These funds include: *Municipal Capital Improvements*, *Facility Construction CIP*, and *Light Rail Station Area CIP*.

Non-Major Funds – Proprietary

Enterprise Funds: A proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. The City has two of these funds: *Surface Water Management Utility* and *Solid Waste & Environmental Services*.

Internal Service Funds: A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis. The City has one of these funds: *Equipment Rental*.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

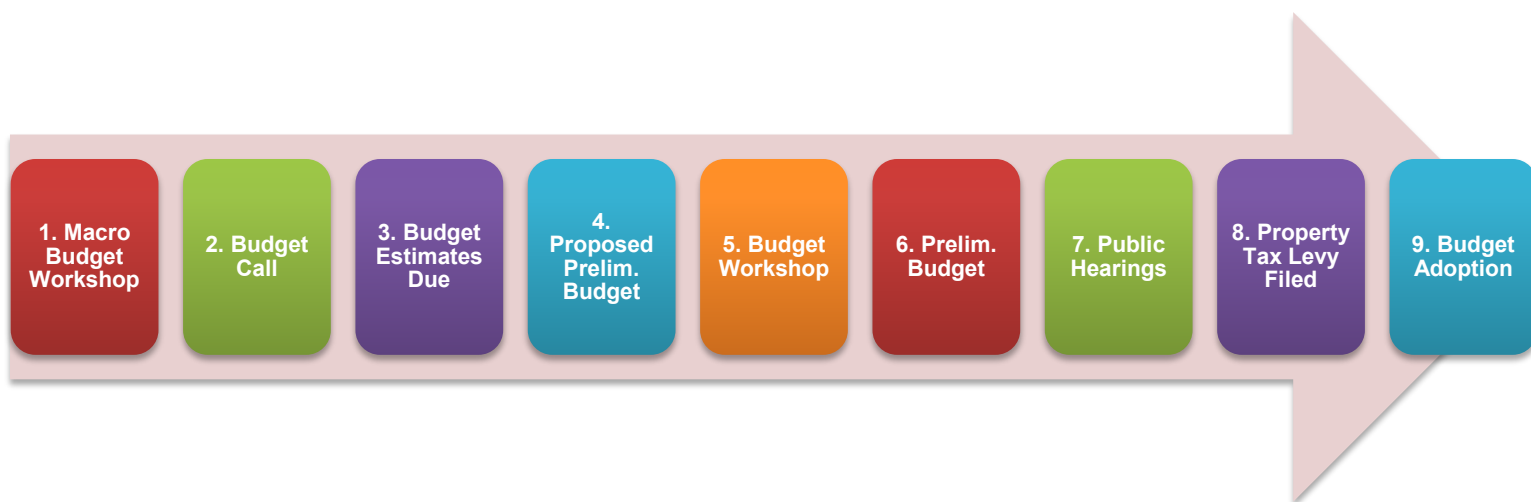
Budget Process & Calendar

The Finance & Systems Department is responsible for coordinating the budget process, including analyzing department budget proposals, preparing/reviewing estimates, assembling the budget document and financial monitoring and reporting once the budget is adopted.

Budget Development Process

The City's biennial budget is prepared on a modified accrual basis of accounting in conformity with Generally Accepted Accounting Principles (GAAP) for all types of funds. This differs from the audited financial statements where governmental funds are prepared on the modified accrual basis of accounting in conformity with GAAP, and proprietary funds are accounted for on an accrual basis, again in conformity with GAAP.

The City's budget process provides the City Council and City Manager a vehicle to review the goals, objectives, and strategies of the City and the ability to direct its activities by means of the allocation of resources. The City Council, the City Manager, Department Directors, City staff and interested SeaTac citizens all participate in the budget process. The process followed is directed by steps and deadlines established by State law.



Step 1: Macro Budget Workshop

The City's budget process kicks off with a macro budget workshop held with City staff and Council to determine the direction of the City's upcoming budget. This workshop presents an opportunity for the public to get involved in the budget process and provide input on the process or services budgeted. The following items are discussed at the workshop:

- **Goal Setting:** City Council reviews the City's Vision, Mission & Goals and determines if updates or changes are desired. The goals set by the Council provide departments direction during budget development and setting of objectives for the upcoming years.
- **Financial Policies:** Finance staff review the adopted financial policies and present any changes or required updates to the Council. The Council may propose additional policy changes, if needed.
- **Financial Forecast:** Finance staff prepare an update on the City's financial position and an initial financial forecast to gauge the financial health of the City.

Step 2: Budget Call (RCW 35A.33.030)

The Finance Department provides complete instructions to all departments detailing how to prepare and submit budget requests. The City's budget process includes several worksheets and specialized forms departments must complete to submit these requests. The following list describes those worksheets and the process followed:

- **Revenue Estimate Worksheet:** Each department must submit revenue projections for revenues tied to their department's programs. Assumptions must be noted for how these revenues are estimated.
- **Expenditure Request Worksheet:** Recurring operating expenditure estimates are submitted by each department. The Finance Department calculates all salary and benefit figures. Operating line-items that have increased by any significant amount over the prior budget must be identified and a justification provided. Further direction on overall increases/decreases may be provided by the City Manager.
 - **Training** – Departments are required to provide supporting documentation for their training and travel-related requests including a breakdown on registration, lodging, meals and transportation costs.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Budget Process & Calendar

- *Memberships and Dues* – Supporting documentation is required for memberships and dues that have been requested, including identifying the organization and participating members.
- **Decision Cards:** Decision cards must be completed for any new program or position. Specific descriptions and justification for these items must be provided, along with any alternative proposals. Proposed funding sources are outlined on each decision card.
 - *New Position Requests* – This form is completed in conjunction with a decision card. This worksheet determines the proper pay and classification for the new position, as assigned by Human Resources, and also itemizes additional expenses associated with a new employee such as supplies and training.

Step 3: Budget Estimates Due (RCW 35A.33.030)

Department Directors have primary responsibility for formulating budget proposals in line with City Council and City Manager priorities and submitting these requests, using the required worksheets. Requests are reviewed and compiled by the Finance Department and delivered to the City Manager. The City Manager reviews each submission and meets with the Department Director to provide any additional input or direction.

- **Capital Improvement Program (CIP):** The development of the six-year Capital Improvement Program occurs alongside the biennial budget process. Departments must prepare and submit CIP requests to the Finance Department for review with budget proposals. Further information about the CIP can be found in Section 7 of the budget document, and the CIP development process can be found in the complete CIP document.

Step 4: Proposed Preliminary Budget (RCW 35A.33.050)

The Finance Department compiles the final submission from departments and prepares the Proposed Preliminary Budget. This document is submitted to the City Council and posted on the City's website for the public to review before the first business day in the third month prior to the beginning of the next fiscal year.

Step 5: Budget Workshops

Budget workshops provide the opportunity for staff to present to the City Council their proposed budget. Decision cards are also presented to the Council for consideration and recommendation. Budget workshops are an opportunity for the public to address the Council and provide any input on the proposed preliminary budget.

- **Financial Forecast:** An updated financial forecast is presented to the City Council incorporating the proposed preliminary budget. This forecast helps guide the budget discussion, especially in regards to decision cards.

Step 6: Preliminary Budget (RCW 35A.33.052; RCW 35A.33.055)

Following deliberation during the budget workshops, the preliminary budget is finalized and made available to the public no later than six weeks prior to the beginning of the next fiscal year.

Step 7: Public Hearings (RCW 35A.33.070; RCW 84.55.120)

Per state law, public hearings are required for both the budget and property tax levy. These public hearings provide an opportunity for the public to comment on either the budget adoption or the setting of the property tax levy.

Step 8: Property Tax Levy Filing (RCW 84.52.070)

Per state law, the City's property tax levy for the following year must be filed on or before November 30. After the public hearing has occurred, the City must file its levy with the county assessor.

Step 9: Budget Adoption (RCW 35A.33.075)

Following conclusion of the public hearing and prior to the beginning of the fiscal year (January 1), the City must adopt its budget. The City uses a line-item budget approach and includes this level of detail in the budget document. However, the budget is formally adopted by ordinance at fund level. The adopted budget takes effect on January 1 of odd numbered years.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Budget Process & Calendar

Budget Calendar

The following calendar details the months in which each step of the budget process occurs. The actual dates may vary year to year, the City provides a budget development calendar each year for the public to follow along with the process. Statutory deadlines, if applicable, for 2020 are shown in **bold**.

August	September	October	November	December
<ul style="list-style-type: none">• Macro Budget Workshop (Step 1)	<ul style="list-style-type: none">• Budget Call (Step 2); September 14, 2020• Budget Estimates Due (Step 3); September 28, 2020• CIP Estimates Due (Step 3); September 28, 2020	<ul style="list-style-type: none">• Proposed Preliminary Budget (Step 4); October 1, 2020• Budget Workshops (Step 5)	<ul style="list-style-type: none">• Preliminary Budget (Step 6); November 2, 2020• Public Hearing - Property Tax (Step 7); November 30, 2020• Property Tax Levy Filing (Step 8); November 30, 2020	<ul style="list-style-type: none">• Public Hearing - Budget (Step 7); December 6, 2020• Budget Adoption (Step 9); December 31, 2020

Budget Amendment Process

After the budget process is complete and the final budget is adopted by the City Council, the budget is monitored by the Finance Department in accordance with the City's Financial Policies. The budget can be changed (amended) at any time after it is adopted by the City Council by passing an amendatory ordinance in an open public meeting.

If it is determined an amendment is needed, Finance staff prepare the proposed amendment and present it to the City Council for consideration at an Administration and Finance Committee Meeting. The committee provides their recommendation to the Council and the amendment is presented at a Regular City Council Meeting for approval.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Financial Forecast

The following forecast is an **estimate only**. This tool is used by staff to help evaluate the City's long term financial health and make more informed budget decisions. The City of SeaTac, like many other municipalities, has been feeling the severe fiscal impacts of the COVID-19 pandemic. Now, more than ever, it is important to use a forecasting tool to ensure the City is positioned well in future years. A crucial step in the budget development process, this forecasting tool was especially important in 2020 to help City staff make informed decisions regarding the 2021-2022 budget.

Assumptions

This forecast focuses on the General Fund, the City's largest fund which supports most City personnel and services. The forecast uses actuals through 2019, 2020 estimates, 2021-2022 preliminary budget numbers as detailed in the budget document, and the following assumptions for forecasted years 2023 through 2028.

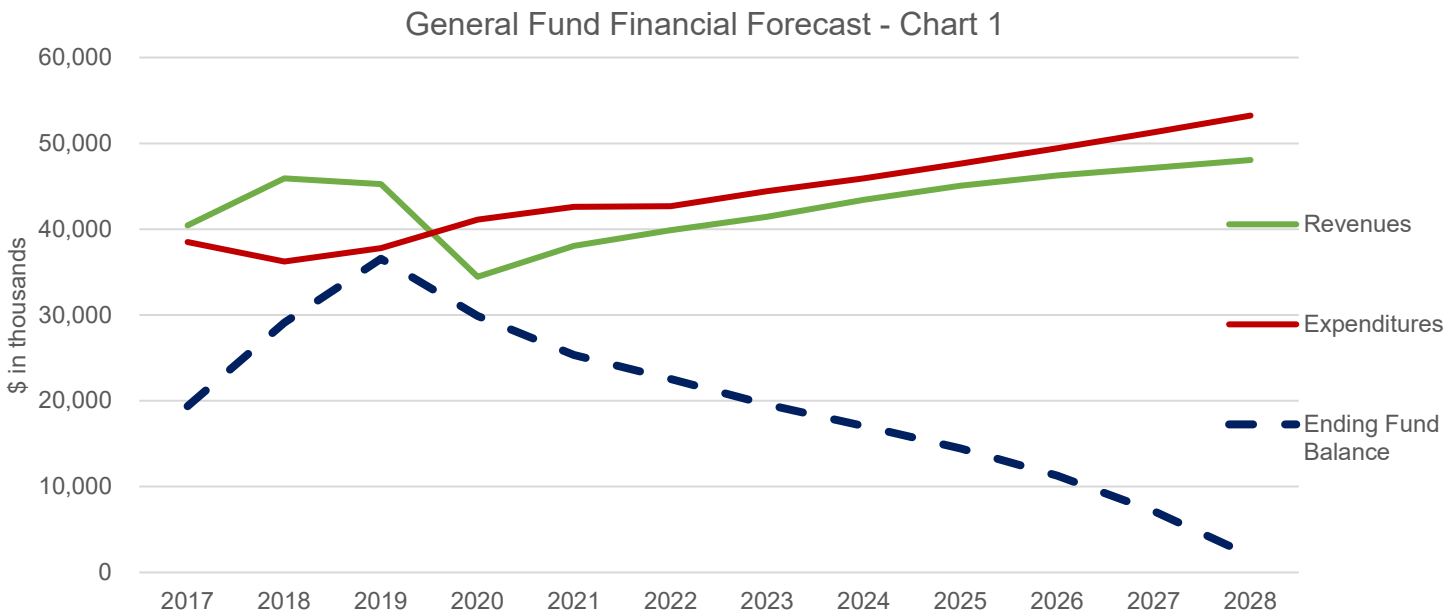
Revenues

- **Property Tax:** Property Tax is the General Fund's largest revenue source. Despite the pandemic, the City anticipates a small increase in the property tax levy from 2023-2028. King County's Economic August Forecast anticipates an increase in Assessed Valuation (AV) in 2023 and beyond. If AV increases, the City will likely be able to Levy the current 2020 amount plus any increase due to new construction.
- **Sales Tax:** Sales Tax is the General Fund's second largest revenue source. COVID-19 is having a large impact on the City's sales tax receipts making it difficult to determine the amount the City will receive in future years. This forecast anticipates moderate increases over 2020 estimated collections, slowly recovering to pre-pandemic levels.
- **Other Revenue:** Other revenues including licenses & permits, intergovernmental, and charges for goods & services assume small but steady increases in the future.

Expenditures

- **Service Contracts:** Service contracts, which include Police Services, Fire Services, SCORE Jail, and Animal Control Services account for 56% of the General Fund's expenditures. The City has little control over these costs and therefore steady increases are estimated.
- **Salaries & Benefits:** Personnel costs account for 31% of the Fund's expenditures. The City's costs for salaries and benefits are largely dictated by the union contract. This forecast assumes no changes to staffing levels in the future.
- **Other Expenses:** The remaining General Fund expenditures includes supplies and services. These make up a small portion of the total expenditures. Small increases were assumed.

Forecasts



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Financial Forecast

Chart 1: This chart summarizes the General Fund's total revenues and expenditures. Given the stated assumptions, expenditures (red line) will continue to exceed revenues (green line) in the future years, eating into ending fund balance. The General Fund's balance (blue dotted line) is projected to decrease each year through 2028, however, it does not cross into that negative line which would mean the fund has been depleted.

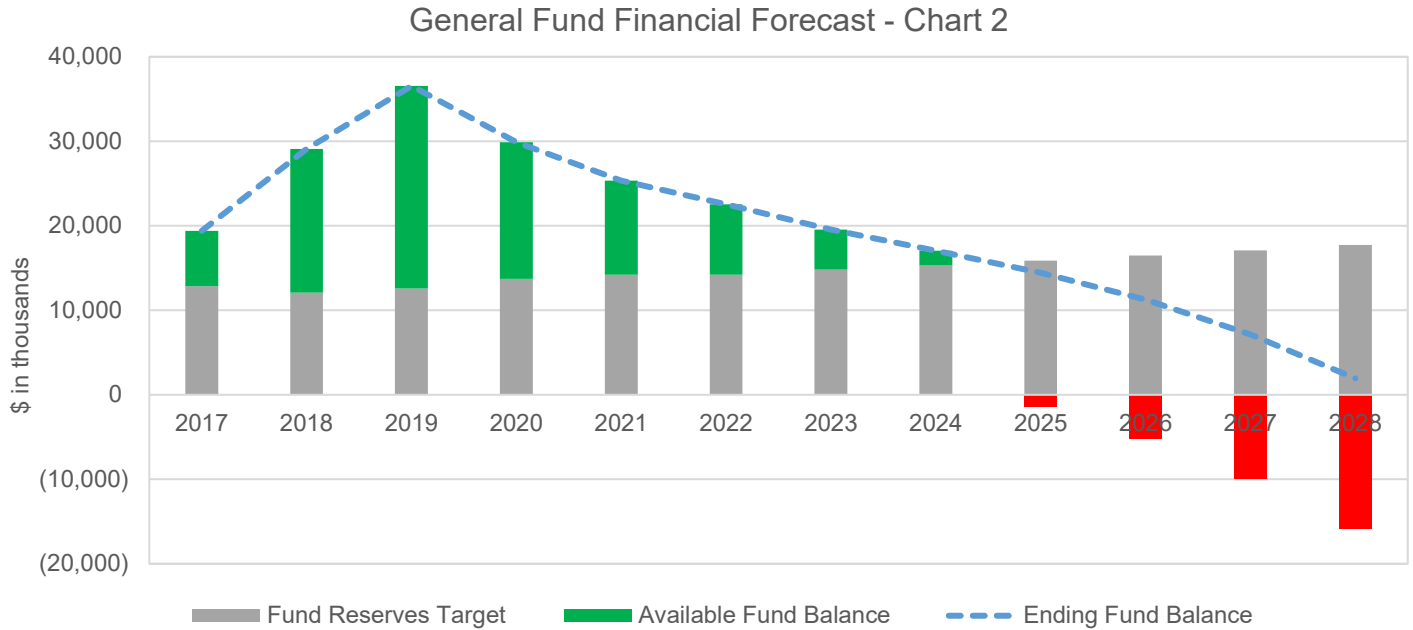


Chart 2: This chart details the projected ending fund balance and the General Fund's reserves target of 4 months of operating expenditures. The gray bar is the City's 4-month reserve target and the green above is excess reserves or excess funds. The red bar in 2025 and beyond means target reserves are not being met by the amount above the blue-dotted line. The blue-dotted line is the ending fund balance that continues to decline through 2028.

Conclusion

The above forecasting charts were presented to the City Council at the October 16, 2020 Budget Workshop and helped guide the discussion of what programs and services the Council wished to recommend adding through the decision card process. The results from this forecast indicated to staff and Council that although the General Fund has a healthy amount of reserves to support the fund, there is a need to be conscious of unnecessary spending while the length of the pandemic is unknown. Ultimately, the Council felt comfortable recommending approval on a number of essential decision cards, as detailed in the Section 3 of the budget document.

These financial forecasts are used not only throughout the budget development process but are updated constantly throughout the year. As new information is gathered, the City's position changes, or budget amendments are proposed, these forecasts are updated and presented to Council. Using this tool helps visualize the future and aid in budget decisions.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Financial Policies

The following Financial Policies were originally adopted by the City Council on November 13, 2018. The policies were revised by Resolution 20-015 on November 10, 2020.

Basic Policy Statement

The City of SeaTac is committed to the highest standards of responsible financial management. The City, including the City Council, City Manager, and staff will work together to ensure all financial matters of the City are addressed with care, integrity, and in the best interest of the City.

The safekeeping, proper use and management of City resources are essential to responsible and responsive public service and governance. Standards and best practices for the management of City resources are set forth by entities that include the Internal Revenue Service (IRS), State Legislature, State Auditor's Office (SAO), Department of Revenue (DOR), Government Financial Officers' Association (GFOA), Government Accounting Standards Board (GASB), and the SeaTac Municipal Code (SMC). SeaTac's Financial Policies (Policies) support and augment those provisions.

Application and Administration

The rules and procedures contained in this policy are designed to:

1. Protect the assets of the City of SeaTac;
2. Ensure the maintenance of open and accurate records of the City's financial activities;
3. Provide a framework of operating standards and behavioral expectations;
4. Ensure compliance with federal, state, and local reporting requirements; and
5. Provide a means for the City Council to update and monitor these policies with the assistance and cooperation of the City Manager and the Finance and Systems Director.

The use of "shall" or "must" indicates the City's intent to closely adhere to the stated policy. The use of "should" or "may" indicates a preferred approach. These policies serve to guide the City Council while enabling flexibility for the Council to respond to specific circumstances.

Lines of Authority

City Council

1. The SeaTac City Council shall adopt the budget by ordinance at the fund level.
2. The Council has the authority to execute such policies as it deems to be in the best interest of the City within the parameters of federal, state, and local law.
3. Transfers of appropriations between departments or funds shall be approved by a budget amendment of the City Council (SMC 3.40.110).

Council Committees

- a. The Administration & Finance Committee (A&F) has the authority to perform reviews of the organization's financial activity.

City Manager

1. The City Manager has primary oversight responsibility for ALL budget expenditures.
2. The City Manager may authorize transfers between individual appropriations within any one department or fund (SMC 3.40.110).
3. The City Manager shall serve on the Investment Committee (SMC 3.41.010).

Departments

1. Department directors have primary responsibility for formulating budget proposals in line with City Council and City Manager priority direction, and for implementing, monitoring, and reporting once approved.

Finance Department

- a. The Finance Department (Finance) is responsible for coordinating the overall preparation and administration of the City's budget and Capital Improvement Program. Finance assists department staff in identifying budget problems, formulating solutions and alternatives, and implementing any necessary corrective actions.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Financial Policies

- b. The Finance Director will exercise a secondary oversight responsibility for ALL budget expenditures. This includes responsibility for both technical errors and errors of judgment, which shall be brought immediately to the attention of the responsible department head and the City Manager.
- c. The Finance Director shall serve on the Investment Committee (SMC 3.41.010).

General Budget Policies

Budget Preparation

1. The City of SeaTac shall prepare and adopt a biennial budget in accordance with Chapter 35A.34 RCW, Ordinance 12-1010, and these Policies. Fiscal years shall begin on January 1 and conclude on December 31. The budget will be prepared on a modified accrual basis of accounting in conformity with generally accepted accounting principles (GAAP).
2. The budget shall be prepared in a manner that reflects the full cost of providing services to the extent possible, which includes operating and maintenance costs for capital projects.
3. In order to achieve a balanced budget, ongoing resources shall be equal to or exceed ongoing expenditures. Each City fund budget shall identify ongoing resources that at least match expected ongoing annual requirements.
4. The budget shall account for onetime expenditures associated with an employee's end of employment. The Finance Director shall establish administrative procedures specifying the conditions under which such funds may be expended.
5. The City recognizes the need for participation in, and shall provide funding to area Human Service programs allocating 1.5% of General Fund operating expenditures for this purpose.
6. One-time cash transfers and non-recurring ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.
7. On an annual basis, departments will review existing services for relevancy and sustainability before proposing new ongoing services.
8. The City will continuously evaluate and improve process for greater efficiency with a goal of spending 5% less than budgeted each biennium.

Downturns

- a. Short-term (anticipated less than one year) economic downturns and temporary gaps in cash flow: Expenditure reductions or restrictions may be imposed. Expenditures from the General Fund Unassigned Fund Balance, or interfund loans may be used in accordance with the Interfund Loan policy.
- b. Long-term (greater than one year) revenue downturns: Revenue forecasts shall be revised. When long-term revenue downturns are likely, deficit financing (borrowing) is not a preferred fiscal response. Onetime and/or ongoing expenses shall be reduced, new revenues shall be secured, reserve funds may be used or a combination thereof-as necessary, to achieve a balanced budget.

Budget Amendments

1. Provisions for amending the budget during the year in order to address unanticipated needs, emergencies, or compliance with State of Washington budgetary statutes will be provided by Finance. Any budget adjustments requiring City Council approval will occur through a process coordinated by Finance and will occur prior to fiscal year end.
2. Finance will review agenda items with potential fiscal impact submitted for City Council action. The objective of these reviews is to ensure compliance with the budget and disclosure of all fiscal issues to the Council. This information will be presented in the Budget Significance section of each agenda bill.
3. During the Mid-Biennium Review process, departments who have underspent their budgets may request those funds (or a portion thereof) be carried over into the next budget cycle. The department must provide the reason for underspending and estimate the likely continuation of such variances.
4. Requests for funds to be carried over at the end of a biennium budget cycle shall only be for projects or contracts not completed in the previous budget cycle. The department must provide the reason the project was not completed and an estimated completion date.

Decision Cards

- a. Decision Cards shall be required for new program requests in the Preliminary Budget and the mid-biennial modification and shall include a written assessment of:
 - i. How the proposal is consistent with identified City Values.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Financial Policies

- ii. Whether the service or program is mandatory (required by law) or discretionary (optional), and whether the service or program can be achieved through other means.
- iii. The degree to which the service or program is fiscally sustainable.

Reserve Policies

General Fund

1. Adequate reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Collectively, the adopted budget should include General Fund reserve balances equaling not less than *4 months* of the operating expenditures for the fiscal year. The reserves specified by this policy consist of the General Fund Ending Fund Balance.
2. The reserve will be available for unforeseen, urgent, or emergency needs. The reserve is intended to provide for revenue shortfalls; for expenditures deemed necessary by the City Manager and City Council; and temporary short-term interfund loans of a non-recurring nature.
3. City Council authorization shall be required for expenditure of General Fund Reserves.

Enterprise Funds

1. Adequate reserve levels are a necessary component of the overall financial management strategy for enterprise funds such as utilities, and a key factor in external agencies' measurement of the City's financial strength.
2. The City shall maintain reserves in the Enterprise Funds as follows:
 - a. The reserve balance target for the Surface Water Management Utility operations is the amount equivalent to 45 days of total budgeted operating expenses.
 - b. The reserve balance target for the Surface Water Management Utility capital is the amount equivalent to 10% of all Original Asset Values.
 - c. The reserve balance target for the Solid Waste & Environmental Utility operations is the amount equivalent to 30 days of total budgeted operating expenses.
3. City Council authorization shall be required for expenditure of Enterprise Fund Reserves.

Capital Funds

1. The City shall maintain capital reserve funds to provide funding for three years of the six years Capital Improvement Plan, less proprietary fund projects.
2. The use of any reserves within the Capital Improvement Funds shall be approved by the City Council.
3. Monies collected from the sale of assets shall be receipted into the fund where the purchase originated.
4. Contributions to the capital reserve funds will be made as per the budget recommendations set by the City Council.

Replacement Funds

1. The City shall maintain an Equipment Replacement Fund. Annual contributions in the amount necessary to replace the equipment at the end of its useful life shall be included in the operating expenses of departments owning the capital equipment. Life-cycle assumptions and required contributions shall be reviewed as part of the budget process.
2. Replacement reserves shall be established for equipment and computer hardware/software with a value greater than \$5,000, regardless of whether the equipment is acquired via lease, gift or purchase.
3. Equipment and computer hardware/software with a value less than \$5,000, enrollment in the Equipment Replacement Fund is optional and will be at the request of the purchasing Director.
4. Monies collected from the sale of assets carried on equipment replacement schedules shall be receipted to the Equipment Replacement Fund.

Special Revenue Funds

1. Special Revenue Funds are legally restricted for specific purposes. Balances may occur in these Funds but shall not be used for any purpose inconsistent with the Funds purpose until the original purpose for the Fund is achieved.

Revenue Policies

General Policy

1. The City shall maintain revenue categories according to state statute and administrative regulation as described in the State Auditor's Budgetary, Accounting, and Reporting System (BARS).
2. The City shall be sensitive to the balance between the need for services and the City's willingness to raise fees, charges, and taxes to support those services.
3. The City should strive to maintain a diversified mix of revenues in order to maintain needed services during periods of declining economic activity.
4. All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted. For more information on grants, refer to Policy CW-016 Grant Application and Acceptance.

Budgeting

1. Revenue estimates should be prepared on an objective basis to minimize the economic fluctuations that could imperil ongoing service programs during the upcoming budget cycle. Revenue increases greater than inflation will require additional documentation.
2. Revenue estimates shall be based on forecasting methods recommended by the Government Finance Officers Association (GFOA) and will likely be conservative rather than aggressive.
3. Revenue forecasts for major revenues (those which represent at least 10% of the General Fund) will develop a "conservative", "optimistic" and "best estimate" forecast and the rationale. The forecasts presented shall be based on the best information available at the time and references to the sources of information used in the estimates will be made available.

Taxes

1. The City Council shall not increase the regular property tax levy if General Fund reserves are in excess of the target General Fund reserve policy.
2. All regular property tax revenues will be allocated to support General Fund services unless there is a ballot measure approved by the voters that directs a certain amount of the property tax capacity be used for other City services.
3. Sales tax revenues are designed to support general government operations and will be allocated to the General Fund. Certain sales tax revenue sources may be identified and allocated to other Funds as directed by the City Council.

Fees

1. The City shall develop and maintain a comprehensive schedule of fees and charges. City fees and charges should be reviewed in connection with each biennial budget by general type as described below:
 - a. Development-related fees (land use, building and property, and engineering fees) shall be established by ordinance; adjusted for inflation and periodically subjected to a comprehensive rate analysis. Development related fees should be based on recovering costs of permitting and inspection services.
 - b. Recreation and park use fees shall be set by the Director of Parks, Community Programs & Services within ranges established by ordinance.
 - c. General fees (such as rental rates, copy charges, and other miscellaneous fees) shall be established by ordinance. These services should charge fees to assist in making these services self-supporting.
 - d. Utility fees shall be set by ordinance, and set at a level necessary to support the costs of services in the fund and to maintain long-term financial stability. To insure that the enterprise funds remain self-supporting, fee and rate structures shall fully fund the direct and indirect costs of operations, maintenance, debt service, depreciation, and reasonable system extensions.

Monitoring/Reporting

1. The City will review contracts and leases which result in revenues to the City annually in order to provide for careful evaluation by the City Council.
2. Periodic financial reports shall include trend analysis of the City's primary sources of revenue.

Expenditure Policies

General Policy

1. The City shall maintain expenditure categories according to state statute and administrative regulation as described in the State Auditor's Budgetary, Accounting, and Reporting System (BARS).
2. Emphasis shall be placed on improving productivity, workplace innovation, program evaluation, and alternative means of service delivery rather than adding to the work force. The City shall invest in technology and other efficiency tools to ensure high productivity. The City may hire additional staff only after the need of such positions has been demonstrated and documented, including assessment of alternative measures, such as contracting for professional services and partnering with other agencies/organizations.

Budgeting

Operating/On-Going

1. The City shall authorize only those ongoing, operating expenditures that may be supported by ongoing operating revenues. Before the City undertakes any agreements that would create fixed, ongoing expenses, the cost implications of such agreements shall be fully determined for current and future years with the aid of strategic financial planning models.
2. All compensation planning and collective bargaining will focus on the total cost of compensation which includes direct salary, health care benefits, pension contributions, and other benefits of non-salary nature which are a cost to the City.
3. Budget surpluses resulting from vacant positions should not be used as justification to increase expenses for operational or capital *expenditures* purposes.
4. Enterprise Fund expenditures shall be fully supported by their own rates, fees, and charges, not subsidized by the General Fund. The Enterprise Funds shall pay their share of overhead costs and services provided by the General Fund.
5. The City shall assess funds for services provided internally by other funds. The estimated cost of service shall be budgeted as an expense to the fund benefiting from the service and the cost of the service shall be recognized as revenue to the providing fund. A review of the method for determining the amount of the interfund assessment shall be reviewed periodically. For more information, refer to the City's Cost Allocation Policy.

One-Time/Capital

1. Capital expenditures may be funded from one-time revenues, but the operating budget expenditure impacts of capital expenditures shall be reviewed for compliance with this policy provision.

Purchasing and Expenditure Control

(RCW 42.24.180, SMC 3.31, Resolution 07-014, and Section 3.8.5 of the State Budgeting Accounting & Reporting System (BARS) Manual)

1. It is the general policy of the City that all expenditures be rationally related to a public purpose and be reasonable in the amount and nature. All significant purchases should be made only after an effort to compare prices and alternatives from more than one vendor.
2. Non-employees such as volunteers are required to get prior authorization from staff before making purchases.
3. All purchase orders and/or invoices will be signed by the responsible department head or his/her designee (or City Manager), and reviewed by the appropriate personnel in Finance for budget authority and proper coding.
4. Invoices for the costs of public utilities, telephone, postage, copy machine expenses, and others shared by more than one department will be reviewed and approved by the Finance Director or his/her designee.
5. The Finance Director is authorized to sign budgeted and approved contract interval payments even though they may exceed his/her signing authority, e.g. Police Services.
6. Purchases for the current fiscal year must be received prior to the end of the calendar year in order to be included in the current biennium budget. Otherwise they will be charged to the next fiscal year.
7. All expenditures/expenses shall be pre-audited and certified by the Finance Director or designee prior to submitting them to the City Council.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Financial Policies

8. The accounts payable process occurs on the 5th and 20th of each month. City Council approval will occur at the following Council meeting.
9. If the City Council at the subsequent Council meeting (after review), disapproves any such checks, the disapproved claims will be recognized as a receivable of the City and collections of said receivable will be diligently pursued until the amounts disapproved are collected or until the Council is satisfied and approves the claims.

Accounting, Auditing, and Financial Reporting Policies

1. The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide effective means of ensuring that overall City goals and objectives will be met and to assure the City's partners and investors that the City is well managed and fiscally sound.
2. The City will maintain its accounting records in accordance with state and federal law and regulations. Budgetary reporting will be in accordance with the state's budget laws and regulations. The City will report its financial condition and results of operations in accordance with state regulations and generally accepted accounting principles (GAAP) applicable to governments.
3. The City will minimize the number of funds. The funds will be categorized in accordance with GAAP for reporting purposes.
4. Quarterly financial reports shall be prepared by the Finance Department and reported to the Administration & Finance Committee for the purpose of monitoring forecasted, budgeted, and actual revenues and expenditures.
5. In instances when combined, actual revenues are less than combined, budgeted revenues for a period of two consecutive quarters, the City Manager shall put forth to the Administration & Finance Committee a proposed budget amendment that responds to the underperformance of revenues. The City Manager's proposed budget amendment shall include an updated financial forecast and a written description of the anticipated changes to performance measures, program outcomes, and levels of service. This policy shall not preclude the City Manager from initiating corrective action pursuant to his/her administrative authorities prior to action by the City Council. The recommendation of the Administration & Finance Committee shall be forwarded to the City Council.
6. The State Auditor will annually perform a financial and compliance audit of the City's financial statements.

Debt

1. The city will conservatively manage debt obligations within the statutory limits for debt capacity.

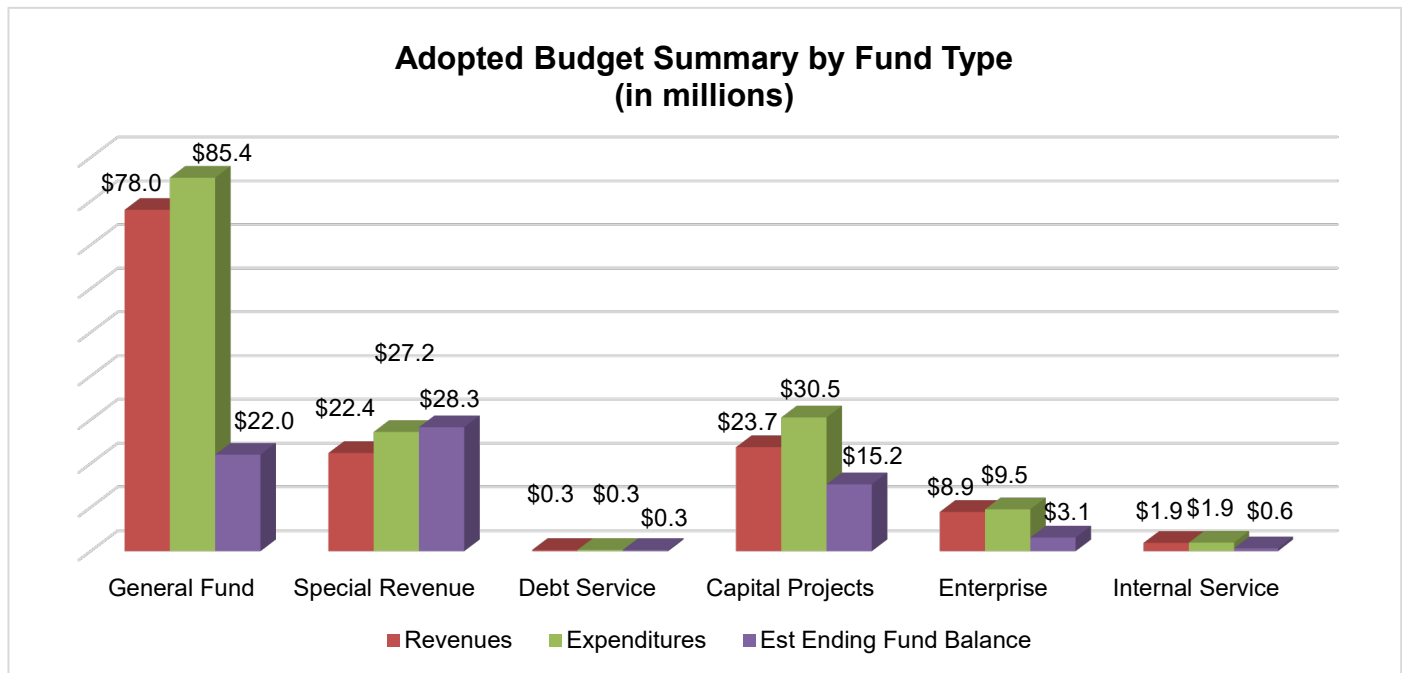
Investments

1. The City's Investment practices shall be in accordance with SMC 3.41 and the Investment Policy.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Adopted Budget Summary

FUND	FUND TYPE	BUDGETED BEG. FUND BALANCE	2021-2022 BUDGETED REVENUES	2021-2022 APPROPRIATED EXPENDITURES	BUDGETED ENDING FUND BALANCE
General (001)	General Fund	\$29,372,543	\$78,015,188	(\$85,374,037)	\$22,013,694
Street (102)	Special Revenue	9,235,658	15,567,442	(19,398,969)	5,404,130
Port ILA (105)	Special Revenue	8,642,246	2,904,235	(3,799,285)	7,747,196
Transit Planning (106)	Special Revenue	443,402	787,260	(929,301)	301,361
Hotel/Motel Tax (107)	Special Revenue	8,417,339	1,662,829	(1,401,665)	8,678,503
Building Management (108)	Special Revenue	3,345,506	652,710	(490,432)	3,507,784
Facility Repair/Replacement (110)	Special Revenue	0	0	0	0
Des Moines Creek Basin ILA (111)	Special Revenue	2,993,957	662,400	(1,190,870)	2,465,487
Affordable Housing Sales Tax (112)	Special Revenue	42,600	144,000	0	186,600
2009 LTGO Refunding (206)	Debt Service	0	0	0	0
SCORE Bond Fund (207)	Debt Service	273,088	283,513	(283,113)	273,488
Capital Improvement (301)	Capital Projects	9,465,606	6,275,000	(5,329,743)	10,410,863
Facility Construction CIP (306)	Capital Projects	1,778,535	4,800	0	1,783,335
Transportation CIP (307)	Capital Projects	7,822,039	17,389,400	(25,191,686)	19,753
Light Rail Station Areas CIP (308)	Capital Projects	2,970,194	54,270	0	3,024,464
SWM Utility (403)	Enterprise	2,897,393	8,253,120	(9,037,174)	2,113,339
SW&E Utility (404)	Enterprise	794,787	694,854	(497,684)	991,957
Equipment Rental (501)	Internal Service	703,038	1,888,208	(1,948,659)	642,587
Total for City		\$89,197,931	\$135,239,229	(\$154,872,618)	\$69,564,541



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Council Approved Decision Cards

DEPT/ FUND	DECISION CARD	2021-2022 NET AMOUNT		
		TOTAL	ONE-TIME	ONGOING
General Fund (001)				
Finance/IS	Microsoft Office 365	72,000		72,000
	ArcGIS Enterprise Licensing Agreement	44,800		44,800
	Windows Server Datacenter/SQL Server (Split with 301)	11,272		11,272
Police	Community Engagement Officer	230,799		230,799
Fire	Emergency Management Position - Full Time	83,271		83,271
CED	Economic Development Programs	161,574		161,574
	Permit Database Upgrade	363,000	363,000	
General Fund Decision Cards		\$ 966,716	\$ 363,000	\$ 603,716
Municipal CIP (301)	Safety Security - City Wide	40,000		40,000
	Windows Server Datacenter/SQL Server (Split with 001)	7,312	7,312	
	Matching Grant Funds - WSDOT Property (2021)	500,000	500,000	
	Matching Grant Funds - WSDOT Property (2022)	1,255,000	1,255,000	
	Municipal Capital Improvements Fund Decision Cards		\$ 1,802,312	\$ 1,762,312

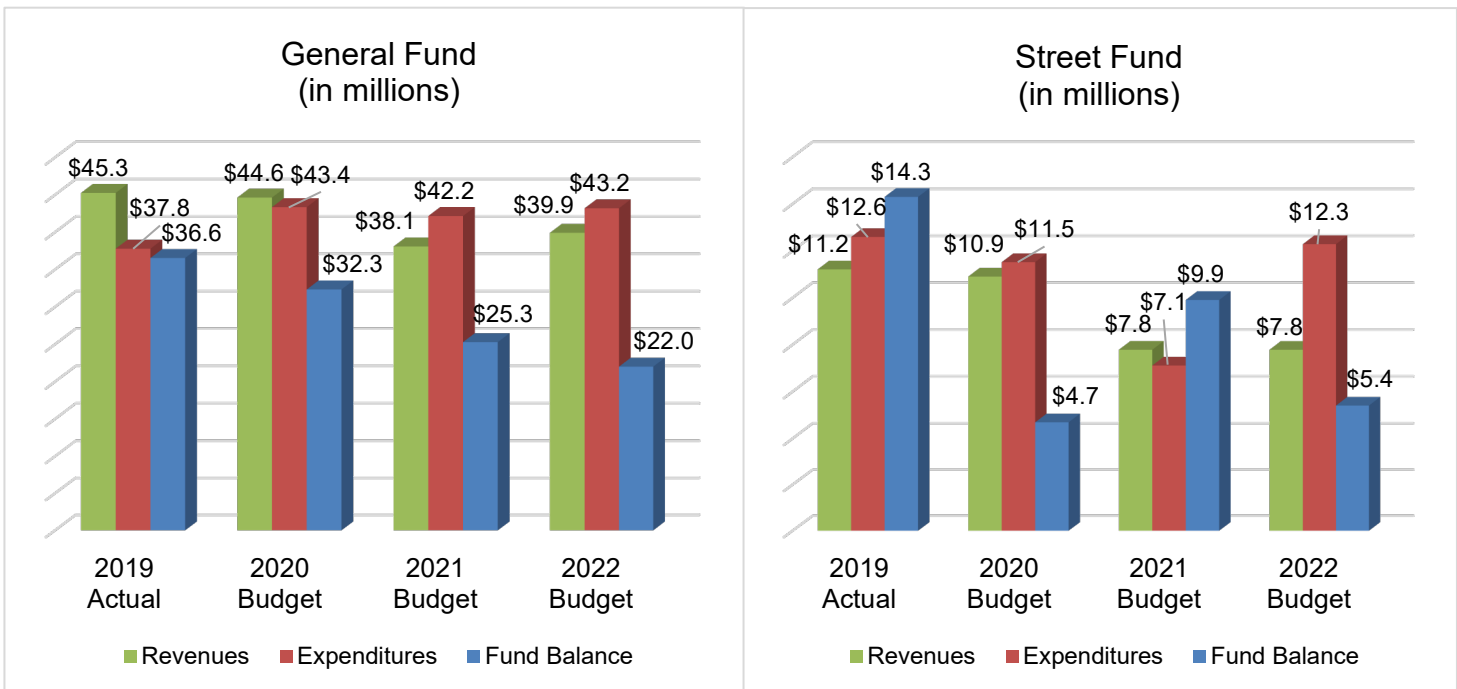
DEPT/ FUND	SERVICES PROVIDED
Finance/IS	The approval of Microsoft Office 365 allows the City to upgrade from its current outdated software, increasing efficiency for employees as well as IT services. This decision card, along with ArcGIS Enterprise Licensing Agreement and the Windows Server Datacenter are essential software the City utilizes daily.
Police	The addition of a Community Engagement Officer provides a unique opportunity to partially fund, through grants, an officer dedicated to the establishment of enduring relationships within the community.
Fire	Approving the funding to make the City's Emergency Management Position Full Time will allow the City to have a dedicated Emergency Management Coordinator, an essential position to the City.
CED	The addition of Economic Development Programs allows the City to invest general funds in non-tourism businesses and workforce development to ensure compliance with statutory limitations on the use of lodging tax revenues.
Municipal CIP (301)	Approving funds to update the City's Safety Security - City Wide allows the City to invest in quality security measures such as alarm systems and fencing that will ensure the safety of City facilities. Approval of Matching Grant Funds - WSDOT Property for two years allows the City to take advantage of a local grant to purchase property providing additional recreational opportunities for the community.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Four Year Summary by Major Fund

DESCRIPTION	GENERAL FUND #001				STREET FUND #102			
	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
REVENUES:								
Taxes	\$38,147,743	\$35,761,000	\$31,591,500	\$33,483,600	\$10,089,106	\$9,922,887	\$6,944,600	\$6,944,600
Licenses & Permits	1,882,697	1,436,941	1,706,574	1,734,747	35,450	8,750	26,263	25,000
Intergovernmental Revs	1,230,325	2,374,655	1,210,482	1,234,631	690,361	768,268	650,919	650,910
Charges for Goods & Svs	1,804,117	2,025,979	1,836,419	1,726,047	131,538	81,500	101,450	101,450
Fines & Forfeitures	289,119	150,950	140,800	136,925	-	-	-	-
Miscellaneous Revs	1,905,192	1,486,883	1,607,943	1,605,520	263,517	121,900	61,125	61,125
Capital Contributions	-	-	-	-	-	-	-	-
Other Financing Sources	-	1,400,000	-	-	-	-	-	-
TOTAL REVENUES	\$45,259,192	\$44,636,408	\$38,093,718	\$39,921,470	\$11,209,972	\$10,903,305	\$7,784,357	\$7,783,085
EXPENDITURES:								
Salaries & Benefits	\$11,449,201	\$12,977,493	\$13,066,069	\$13,488,111	\$1,428,002	\$2,312,853	\$2,136,584	\$2,222,711
Supplies	341,248	509,490	362,837	363,895	151,225	176,625	146,620	146,320
Other Services & Charges	25,951,696	29,867,951	28,559,109	29,171,016	1,853,833	2,610,050	2,143,279	2,133,455
Capital Outlay	-	-	-	-	2,424,934	3,616,480	1,286,700	1,783,300
Debt Service: Principal	-	-	-	-	-	-	-	-
Debt Service: Interest	-	-	-	-	-	-	-	-
Transfers Out	56,000	-	181,500	181,500	6,733,709	2,802,500	1,400,000	6,000,000
TOTAL EXPENDITURES	\$37,798,145	\$43,354,934	\$42,169,515	\$43,204,522	\$12,591,703	\$11,518,508	\$7,113,183	\$12,285,786
BEG FUND BALANCE	29,090,983	31,059,086	29,372,543	25,296,746	15,681,557	5,306,719	9,235,658	9,906,832
Change in Fund Balance	7,461,047	1,281,474	(4,075,797)	(3,283,052)	(1,381,732)	(615,203)	671,174	(4,502,701)
ENDING FUND BALANCE	\$36,552,030	\$32,340,560	\$25,296,746	\$22,013,694	\$14,299,826	\$4,691,517	\$9,906,832	\$5,404,130
PERCENTAGE CHANGE	26%	4%	-14%	-13%	-9%	-12%	7%	-45%

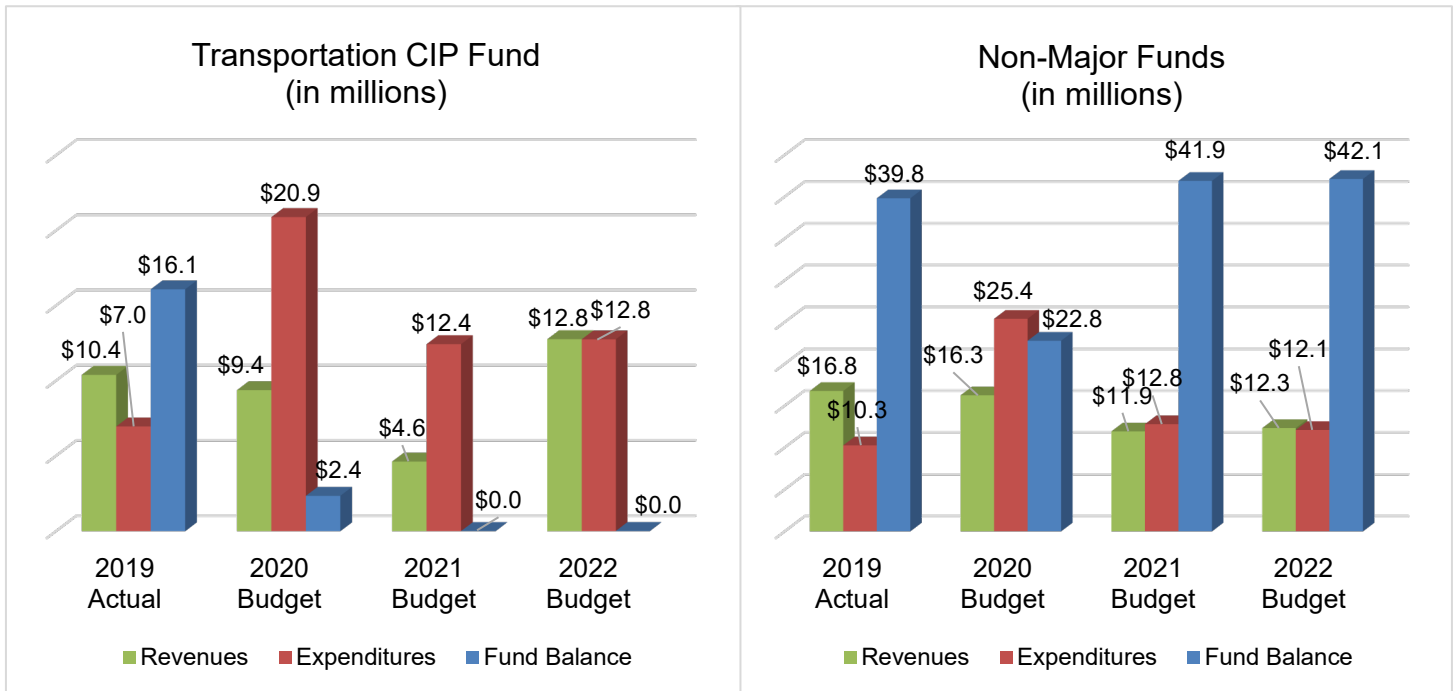
Note: The General Fund's ending balance contains a 4-month operating reserve restriction



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Four Year Summary by Major Fund

DESCRIPTION	TRANSPORTATION CIP FUND #307				NON-MAJOR FUNDS			
	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
REVENUES:								
Taxes	\$ -	\$ -	\$ -	\$ -	\$7,017,451	\$2,910,000	\$2,320,990	\$2,446,239
Licenses & Permits	-	-	-	-	467,807	333,750	330,160	373,754
Intergovernmental Revs	2,613,005	3,236,284	2,966,000	6,505,000	2,378,774	4,172,849	3,052,131	3,369,682
Charges for Goods & Svs	90,259	195,000	197,200	197,200	4,880,534	5,110,868	5,327,022	5,324,786
Fines & Forfeitures	-	-	-	-	-	-	-	-
Miscellaneous Revs	259,346	203,600	62,000	62,000	1,596,444	1,683,054	489,885	471,450
Capital Contributions	-	-	-	-	-	-	-	-
Other Financing Sources	7,428,689	5,740,586	1,400,000	6,000,000	429,900	2,045,582	414,300	346,800
TOTAL REVENUES	\$10,391,299	\$9,375,470	\$4,625,200	\$12,764,200	\$16,770,909	\$16,256,103	\$11,934,488	\$12,332,711
EXPENDITURES:								
Salaries & Benefits	983,692	1,052,860	1,061,605	1,099,943	\$1,863,629	\$2,181,798	\$2,339,195	\$2,433,565
Supplies	-	-	-	-	264,374	477,562	252,633	210,008
Other Services & Charges	18,151	36,142	32,736	32,736	4,807,761	6,223,001	4,556,169	4,312,934
Capital Outlay	5,956,761	19,806,871	11,339,741	11,624,925	3,093,660	14,782,567	5,375,184	4,874,525
Debt Service: Principal	-	-	-	-	-	71,550	66,608	69,323
Debt Service: Interest	-	-	-	-	-	130,413	74,923	72,259
Transfers Out	-	-	-	-	237,978	1,535,300	135,300	135,300
TOTAL EXPENDITURES	\$6,958,604	\$20,895,873	\$12,434,082	\$12,757,604	\$10,267,402	\$25,402,191	\$12,800,012	\$12,107,914
BEG FUND BALANCE	12,653,079	13,872,058	7,822,039	13,157	33,314,810	31,923,923	42,767,691	41,902,167
Change in Fund Balance	3,432,695	(11,520,403)	(7,808,882)	6,596	6,503,507	(9,146,088)	(865,524)	224,797
ENDING FUND BALANCE	\$16,085,774	\$2,351,655	\$13,157	\$19,753	\$39,818,317	\$22,777,836	\$41,902,167	\$42,126,964
PERCENTAGE CHANGE	27%	-83%	-100%	50%	20%	-29%	-2%	1%

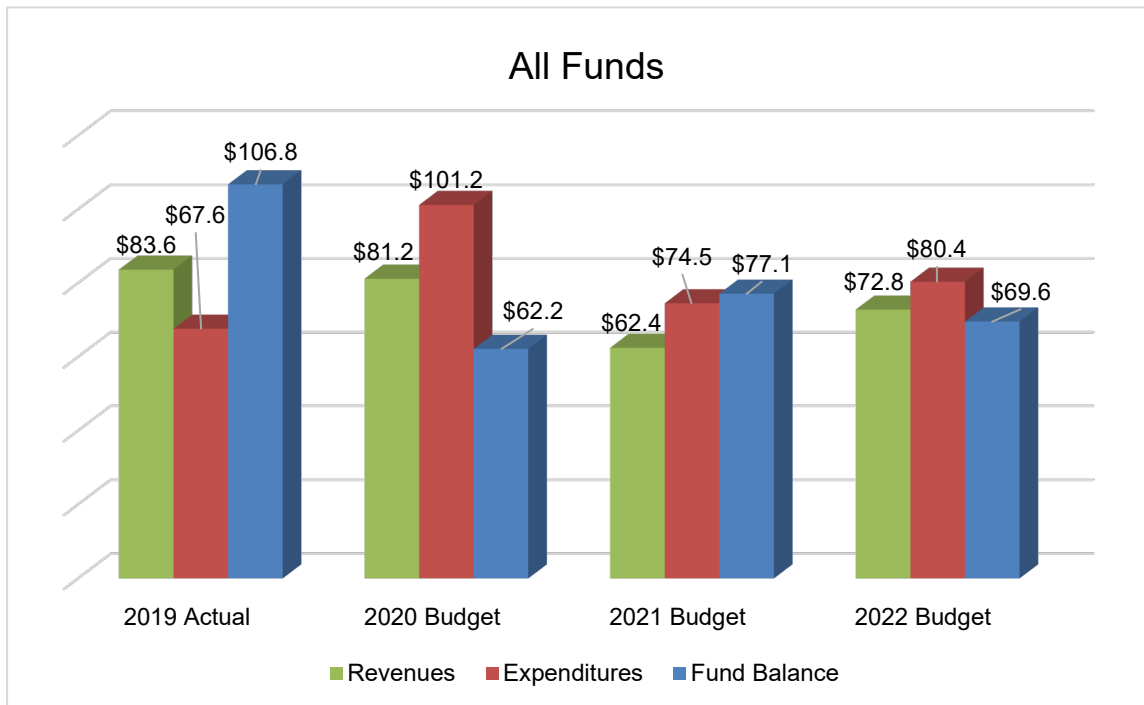


CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Four Year Summary by Major Fund

DESCRIPTION	ALL FUNDS			
	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
REVENUES:				
Taxes	\$55,254,300	\$48,593,887	\$40,857,090	\$42,874,439
Licenses & Permits	2,385,954	1,779,441	2,062,997	2,133,501
Intergovernmental Revs	6,912,464	10,552,056	7,879,532	11,760,223
Charges for Goods & Svs	6,906,448	7,413,347	7,462,091	7,349,483
Fines & Forfeitures	289,119	150,950	140,800	136,925
Miscellaneous Revs	4,024,498	3,495,437	2,220,953	2,200,095
Sale of Fixed Assets	-	-	-	-
Other Financing Sources	7,858,589	9,186,168	1,814,300	6,346,800
TOTAL REVENUES	\$83,631,371	\$81,171,286	\$62,437,763	\$72,801,466
EXPENDITURES:				
Salaries & Benefits	\$15,724,524	\$18,525,004	\$18,603,453	\$19,244,330
Supplies	756,846	1,163,677	762,090	720,223
Other Services & Charges	32,631,442	38,737,144	35,291,293	35,650,141
Capital Outlay	11,475,354	38,205,918	18,001,625	18,282,750
Debt Service: Principal	-	71,550	66,608	69,323
Debt Service: Interest	-	130,413	74,923	72,259
Transfers Out	7,027,687	4,337,800	1,716,800	6,316,800
TOTAL EXPENDITURES	\$67,615,854	\$101,171,506	\$74,516,792	\$80,355,826
BEG FUND BALANCE	90,740,429	82,161,786	89,197,931	77,118,902
Change in Fund Balance	16,015,518	(20,000,220)	(12,079,029)	(7,554,360)
ENDING FUND BALANCE	\$106,755,947	\$62,161,567	\$77,118,902	\$69,564,541
PERCENTAGE CHANGE	18%	-24%	-14%	-10%

Note: Major funds are defined as any budgeted fund that represents more than 10% of the total estimated revenues or appropriated expenditures, excluding other financing sources and other financing uses.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Summary by Fund

DESCRIPTION	GEN FUND		SPECIAL REVENUE FUNDS					
	GENERAL	STREET	PORT OF SEATTLE ILA	TRANS. PLNG	HOTEL/ MOTEL TAX	BLDG MGT	DM CREEK ILA	AFFORD. HOUSE TAX
	001	102	105	106	107	108	111	112
REVENUES:								
Taxes	\$65,075,100	\$13,889,200	\$ -	\$ -	\$1,623,229	\$ -	\$ -	\$144,000
Licenses & Permits	3,441,321	51,263	-	-	-	-	-	-
Grants	240,708	53,703	-	-	-	-	-	-
State Shared Revenue	1,004,200	1,188,126	-	-	-	-	-	-
Intergovernmental Svc Rev	1,200,205	60,000	2,800,000	786,060	-	-	389,400	-
<i>Intergovernmental Revenues</i>	<i>2,445,113</i>	<i>1,301,829</i>	<i>2,800,000</i>	<i>786,060</i>	<i>-</i>	<i>-</i>	<i>389,400</i>	<i>-</i>
General Government Charge	338,375	202,900	-	-	-	-	-	-
Sec of Persons/Prop. Fees	189,000	-	-	-	-	-	-	-
Utilities and Environments	-	-	-	-	-	-	-	-
Transportation Charges	-	-	-	-	-	-	-	-
Economic Environment Fees	2,102,311	-	-	-	-	-	-	-
Culture and Recreation Fees	932,780	-	-	-	-	-	-	-
Internal Service Fund Chgs	-	-	-	-	-	-	-	-
<i>Charges for Goods & Services</i>	<i>3,562,466</i>	<i>202,900</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Fines & Forfeitures</i>	<i>277,725</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Interest & Other Earnings	441,200	92,250	104,235	1,200	39,600	54,270	2,400	-
Rents, Leases & Concession	614,020	-	-	-	-	597,000	-	-
Other Miscellaneous	2,158,243	30,000	-	-	-	1,440	-	-
<i>Miscellaneous Revenues</i>	<i>3,213,463</i>	<i>122,250</i>	<i>104,235</i>	<i>1,200</i>	<i>39,600</i>	<i>652,710</i>	<i>2,400</i>	<i>-</i>
Capital Contributions	-	-	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	270,600	-
<i>Other Financing Sources</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>270,600</i>	<i>-</i>
TOTAL REVENUES	\$78,015,188	\$15,567,442	\$2,904,235	\$787,260	\$1,662,829	\$652,710	\$662,400	\$144,000
EXPENDITURES:								
Salaries and Benefits	\$26,554,180	\$4,359,295	\$ -	\$538,233	\$511,915	\$ -	\$ -	\$ -
Supplies	726,732	292,940	-	9,900	6,000	-	200	-
Other Services and Charges	57,730,125	4,276,734	3,799,285	381,168	883,750	490,432	483,840	-
Capital Outlay	-	3,070,000	-	-	-	-	706,830	-
Debt Service: Principal	-	-	-	-	-	-	-	-
Debt Service: Interest	-	-	-	-	-	-	-	-
Transfers Out	363,000	7,400,000	-	-	-	-	-	-
TOTAL EXPENDITURES	\$85,374,037	\$19,398,969	\$3,799,285	\$929,301	\$1,401,665	\$490,432	\$1,190,870	\$ -
ESTIMATED FUND BALANCE:								
EST BEGINNING FUND BAL	29,372,543	9,235,658	8,642,246	443,402	8,417,339	3,345,506	2,993,957	42,600
<i>Estimated Surplus/(Deficit)</i>	<i>(7,358,849)</i>	<i>(3,831,527)</i>	<i>(895,050)</i>	<i>(142,041)</i>	<i>261,164</i>	<i>162,278</i>	<i>(528,470)</i>	<i>144,000</i>
EST ENDING FUND BALANCE	\$22,013,694	\$5,404,130	\$7,747,196	\$301,361	\$8,678,503	\$3,507,784	\$2,465,487	\$186,600
PERCENTAGE CHANGE	-25%	-41%	-10%	-32%	3%	5%	-18%	338%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Summary by Fund

DESCRIPTION	DEBT SERVICE	CAPITAL PROJECT FUNDS				ENTERPRISE FUNDS		INTERNAL SERVICE
	SCORE BOND	MUNI. CIP	FACILITY CONST. CIP	TRANSP. CIP	LIGHT RAIL ST. CIP	SURFACE WATER MGT	SOLID WASTE & ENV	EQUIP RENTAL
	207	301	306	307	308	403	404	501
REVENUES:								
Taxes	\$ -	\$3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	-	-	-	-	-	50,000	653,914	-
Grants	-	1,889,000	-	8,961,000	-	95,000	39,240	-
State Shared Revenue	-	-	-	-	-	-	-	-
Intergovernmental Svc Rev	283,113	-	-	510,000	-	140,000	-	-
<i>Intergovernmental Revenues</i>	<i>283,113</i>	<i>1,889,000</i>	<i>-</i>	<i>9,471,000</i>	<i>-</i>	<i>235,000</i>	<i>39,240</i>	<i>-</i>
General Government Charges	-	-	-	-	-	-	-	-
Sec of Persons/Property Fees	-	-	-	-	-	-	-	-
Utilities and Environments	-	-	-	-	-	7,743,100	-	-
Transportation Charges	-	-	-	4,400	-	-	-	-
Economic Environment Fees	-	-	-	390,000	-	170,400	-	-
Culture and Recreation Fees	-	1,000,000	-	-	-	-	-	-
Internal Service Fund Chgs	-	-	-	-	-	-	-	1,738,308
<i>Charges for Goods & Services</i>	<i>-</i>	<i>1,000,000</i>	<i>-</i>	<i>394,400</i>	<i>-</i>	<i>7,913,500</i>	<i>-</i>	<i>1,738,308</i>
Fines & Forfeitures	-	-	-	-	-	-	-	-
Interest & Other Earnings	400	20,000	4,800	24,000	54,270	44,620	1,200	2,400
Rents, Leases & Concessions	-	-	-	-	-	-	-	-
Other Miscellaneous	-	3,000	-	100,000	-	10,000	500	20,000
<i>Miscellaneous Revenues</i>	<i>400</i>	<i>23,000</i>	<i>4,800</i>	<i>124,000</i>	<i>54,270</i>	<i>54,620</i>	<i>1,700</i>	<i>22,400</i>
Capital Contributions	-	-	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-	127,500
Transfers In	-	363,000	-	7,400,000	-	-	-	-
<i>Other Financing Sources</i>	<i>-</i>	<i>363,000</i>	<i>-</i>	<i>7,400,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>127,500</i>
TOTAL REVENUES	\$283,513	\$6,275,000	\$4,800	\$17,389,400	\$54,270	\$8,253,120	\$694,854	\$1,888,208
EXPENDITURES:								
Salaries and Benefits	\$ -	\$ -	\$ -	\$2,161,548	\$ -	\$3,240,394	\$233,428	\$248,790
Supplies	-	126,791	-	-	-	75,650	11,100	233,000
Other Services and Charges	-	109,600	-	65,472	-	1,954,852	253,156	513,020
Capital Outlay	-	5,093,352	-	22,964,666	-	3,495,678	-	953,849
Debt Service: Principal	135,931	-	-	-	-	-	-	-
Debt Service: Interest	147,182	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	270,600	-	-
TOTAL EXPENDITURES	\$283,113	\$5,329,743	\$ -	\$25,191,686	\$ -	\$9,037,174	\$497,684	\$1,948,659
ESTIMATED FUND BALANCE:								
EST BEGINNING FUND BAL	273,088	9,465,606	1,778,535	7,822,039	2,970,194	2,897,393	794,787	703,038
Estimated Surplus/(Deficit)	400	945,257	4,800	(7,802,286)	54,270	(784,054)	197,170	(60,451)
EST ENDING FUND BALANCE	\$273,488	\$10,410,863	\$1,783,335	\$19,753	\$3,024,464	\$2,113,339	\$991,957	\$642,587
PERCENTAGE CHANGE	0.1%	10%	0.3%	-100%	1.8%	-27%	25%	-9%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

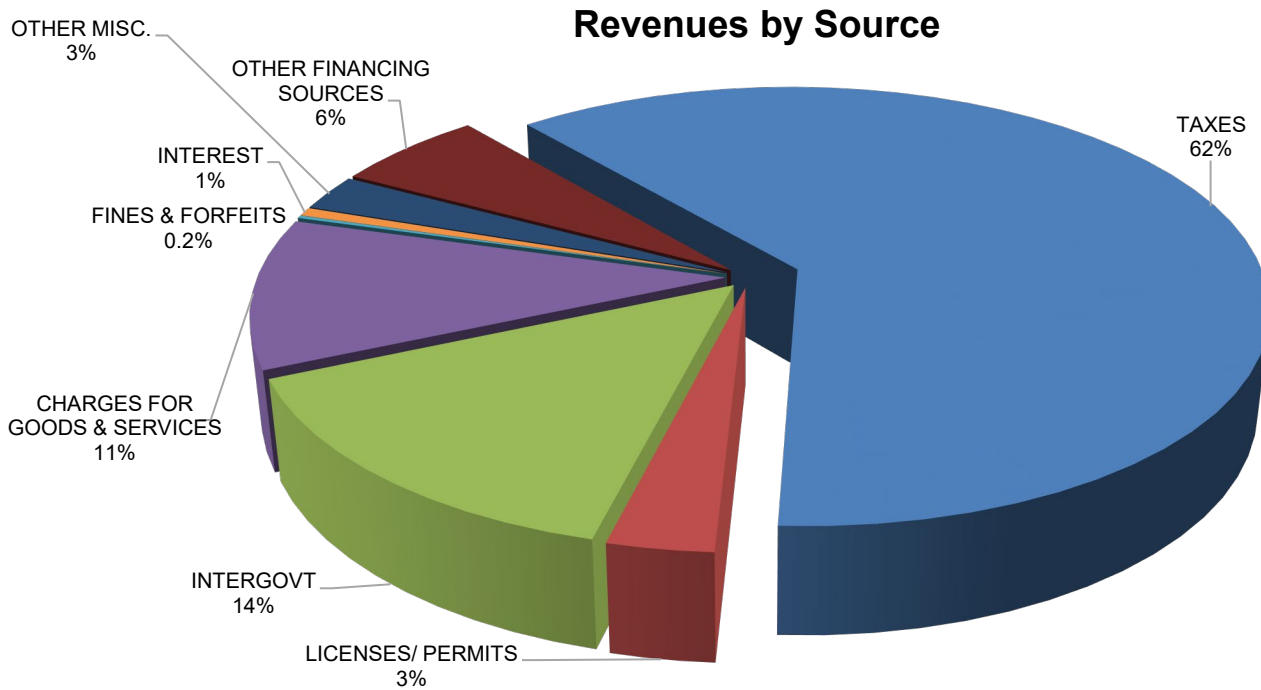
Summary by Fund

DESCRIPTION	ALL FUNDS			
	2021 BUDGET	2022 BUDGET	2021- 2022 BUDGET	% OF TOTAL
REVENUES:				
Taxes	\$40,857,090	\$42,874,439	\$83,731,529	61.9%
Licenses & Permits	2,062,997	2,133,501	4,196,498	3.1%
Grants	3,784,314	7,494,337	11,278,651	8.3%
State Shared Revenue	1,096,163	1,096,163	2,192,326	1.6%
Intergovernmental Svc Rev	2,999,055	3,169,723	6,168,778	4.6%
<i>Intergovernmental Revenues</i>	7,879,532	11,760,223	19,639,755	14.5%
General Government Charges	272,387	268,888	541,275	0.4%
Sec of Persons/Property Fees	94,500	94,500	189,000	0.1%
Utilities and Environments	3,871,550	3,871,550	7,743,100	5.7%
Transportation Charges	2,200	2,200	4,400	0.0%
Economic Environment Fees	1,387,392	1,275,319	2,662,711	2.0%
Culture and Recreation Fees	943,790	988,990	1,932,780	1.4%
Internal Service Fund Chgs	890,272	848,036	1,738,308	1.3%
<i>Charges for Goods & Services</i>	7,462,091	7,349,483	14,811,574	11.0%
<i>Fines & Forfeitures</i>	140,800	136,925	277,725	0.2%
Interest & Other Earnings	445,140	441,705	886,845	0.7%
Rents, Leases & Concessions	612,960	598,060	1,211,020	0.9%
Other Miscellaneous	1,162,853	1,160,330	2,323,183	1.7%
<i>Miscellaneous Revenues</i>	2,220,953	2,200,095	4,421,048	3.3%
<i>Capital Contributions</i>	-	-	-	0.0%
Sale of Fixed Assets	97,500	30,000	127,500	0.1%
Transfers In	1,716,800	6,316,800	8,033,600	5.9%
<i>Other Financing Sources</i>	1,814,300	6,346,800	8,161,100	6.0%
TOTAL REVENUES	\$62,437,763	\$72,801,466	\$135,239,229	100.0%
EXPENDITURES:				
Salaries and Benefits	\$18,603,453	\$19,244,330	\$37,847,783	24.4%
Supplies	762,090	720,223	1,482,313	1.0%
Other Services and Charges	35,291,293	35,650,141	70,941,434	45.8%
Capital Outlay	18,001,625	18,282,750	36,284,375	23.4%
Debt Service: Principal	66,608	69,323	135,931	0.1%
Debt Service: Interest	74,923	72,259	147,182	0.1%
Transfers Out	1,716,800	6,316,800	8,033,600	5.2%
TOTAL EXPENDITURES	\$74,516,792	\$80,355,826	\$154,872,618	100.0%
ESTIMATED FUND BALANCE:				
EST BEGINNING FUND BAL	89,197,931	77,118,902	89,197,931	
Estimated Surplus/(Deficit)	(12,079,029)	(7,554,360)	(19,633,389)	
EST ENDING FUND BALANCE	\$77,118,902	\$69,564,541	\$69,564,541	
PERCENTAGE CHANGE	-14%	-10%	-22%	

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Analysis of Revenues by Source

The City expects to receive \$135 million in total revenues (taxes, charges, fees, grants, etc.) throughout the biennium. The following detail breaks down the major revenue sources for the City, for all funds, and what makes up these types of revenues.

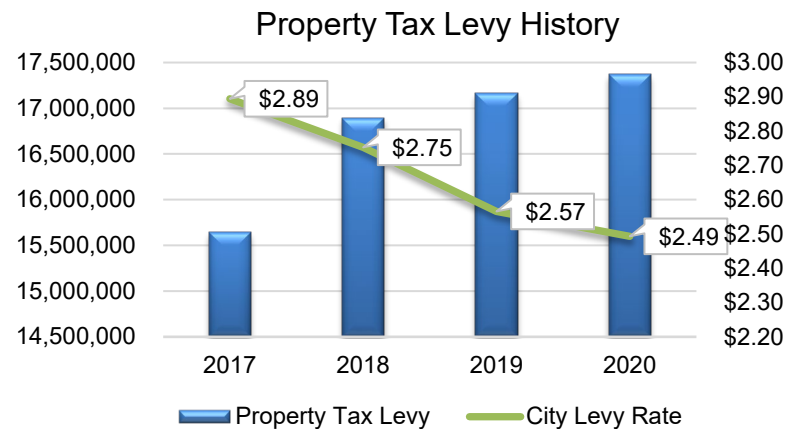
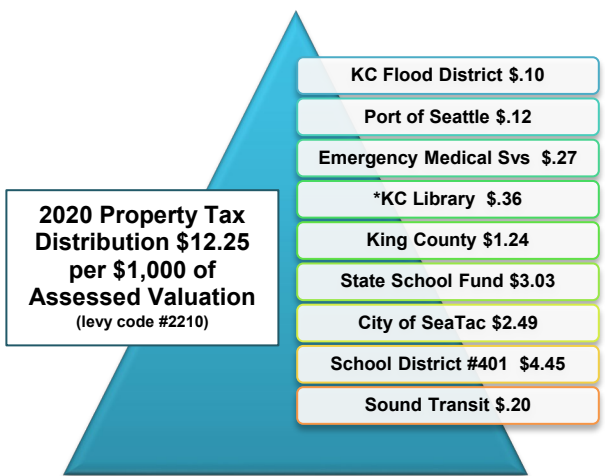


Taxes

Taxes comprise 62% of the total revenue for the City. The tax category is made up of the following components:

Property Taxes are the largest source of tax revenue for the City, accounting for 42% of total taxes in all funds. Property taxes are receipted into the General Fund and account for 53% of taxes in the fund or 45% of total revenues (includes other financing sources).

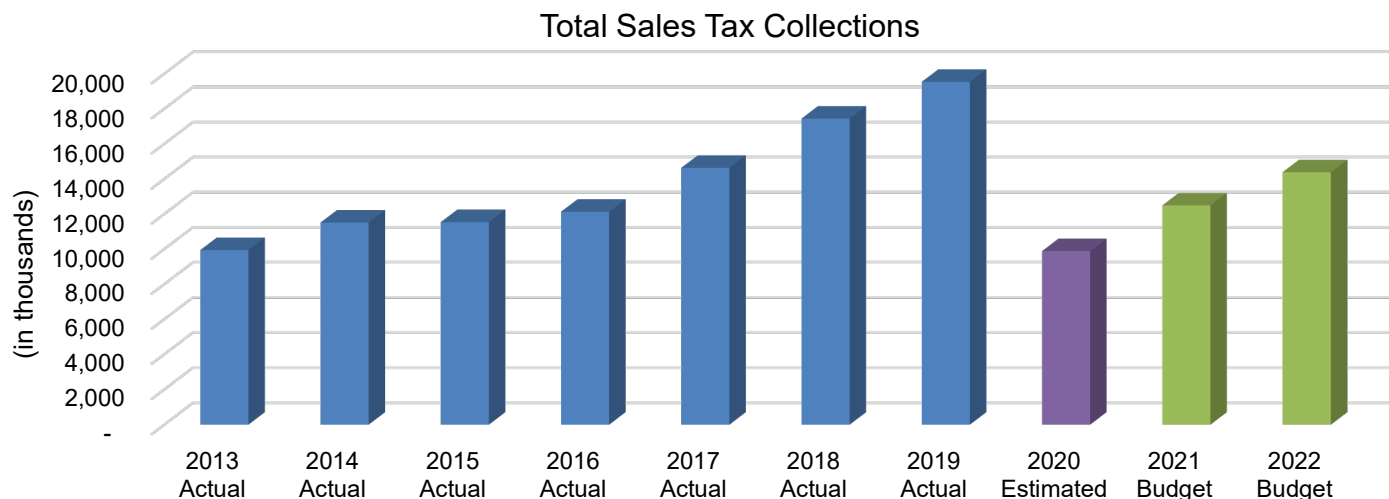
In 2018, the City Council adopted a financial policy not to increase the regular property tax levy if General Fund reserves are in excess of the target General Fund reserve amount. The City is projected to meet its reserve target through the biennium; therefore, the 2021 and 2022 levy amounts were set using the 2020 levy plus increases from new construction and prior year refunds. The chart below illustrates the history of the Property Tax levy set by the Council and the City's portion of the levy rate per \$1,000 of assessed valuation. A breakdown of the total 2020 property tax levy rate is also provided below. In 2020, the City received only 20% of the total property tax bill for SeaTac residents.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

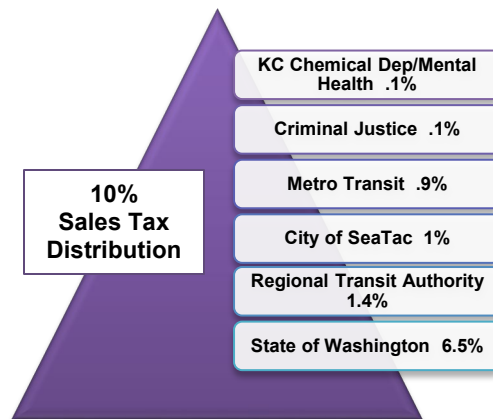
Analysis of Revenues by Source

Sales Taxes account for 32% of 2021-2022 total estimated tax revenue. Within the General Fund, sales taxes account for 39% of all taxes or 32% of total revenues. Sales taxes are the second largest revenue source for the City and collections in 2020 have taken a large hit due to the COVID-19 pandemic, affecting the way the City budgeted its sales tax revenues for the 2021-2022 budget. The City reviewed 2020 actual collections compared to expected collections when estimating the future years. The following chart summarizes the history of total sales collections through the 2021-2022 budget.



The majority of sales taxes are received into the General Fund, which supports most City departments. Sales tax estimates for the General Fund for 2021-2022 reflect a decrease over the previous budget by about 13%, due to the impacts of the pandemic. Sales tax is highly dependent on the travel and hospitality industries, and while the end of the pandemic could spur an increase in revenues, at this time the length of the pandemic is unknown and the City projected conservative sales tax receipts for the biennium. Finance staff will continue to monitor sales tax collections and, if needed, adjust the budgeted amounts if sales tax collections perform worse or better than anticipated.

In 2002, the City established a policy to set aside one-time sales tax revenues generated by Port of Seattle construction projects at the Airport and other major transportation construction improvements. These capital project sales taxes are included in the Municipal Capital Improvement Fund #301, a fund dedicated to a variety of capital expenditures including computer hardware, facility improvements and other capital expenditures. This mechanism of using one-time capital revenues for one-time capital costs is reviewed biennially as part of the budget process and future adjustments will be made depending on the timing of capital construction related revenues. Construction sales taxes for 2021-2022 were estimated to increase over the previous budget in anticipation that construction activity will continue despite the pandemic.



Parking Taxes represent 17% of the 2021-2022 estimated tax revenues. Parking taxes have also been greatly impacted by the pandemic. These taxes are very dependent on tourism and the City has seen a significant reduction in collections in 2020. Based on these collections and the anticipated collections in the next two years, the City estimates a decrease over the 2019-2020 budget by 30%. The City will continue to monitor collections of this tax as the pandemic continues and adjust the budget if needed.

Parking taxes finance street maintenance in the Street Fund #102 and capital transportation projects in the Transportation CIP Fund #307 (through interfund transfers). Ordinance #16-1028 adopted in December 2016 changed the commercial parking tax rate effective January 1, 2017. Council eliminated the rate for transactions less than 2 hours and authorized a single rate for all parking transactions regardless of duration. An annual adjustment of the parking tax by the CPI-W started January 1, 2018. The parking tax rate for 2021 is set at \$3.28 per transaction.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Analysis of Revenues by Source

Hotel/Motel Taxes represent 2% of total tax revenue for 2021-2022. The City levies a 1% lodging tax restricted by State statute to tourism-related activities. These highly restrictive revenues are receipted exclusively into the Hotel/Motel Tax Fund #107 and can only be expended on tourism promotion and facilities. These taxes have been drastically impacted by the pandemic throughout 2020 and the reduction in travel and tourism-related activities has the City anticipating a 55% reduction in revenue for 2021-2022 over the previous budget.

Other Taxes account for 6% of 2021-2022 total estimated tax revenue. Taxes included in this category are gambling and excise taxes (leasehold and real estate). Leasehold excise tax takes the place of property tax for businesses leasing property from governmental entities. These businesses are responsible for paying leasehold excise tax on the fair market rental value of the property or the actual rent paid. Retail space located at the SeaTac International Airport are subject to leasehold excise tax.

Intergovernmental Revenues

Intergovernmental revenues account for 14% of 2021-2022 total revenue. A major source of intergovernmental revenue is grants, which can vary greatly from year to year based on the opportunities available at federal, state and local levels. This category of revenue also includes State-shared revenues, entitlements and intergovernmental service revenues. The largest portion of this category (48%) of the 2021-2022 budget relates to transportation grants anticipated to fund capital improvement projects.

Miscellaneous Revenue

Miscellaneous revenue accounts for 3% of total City revenues. General Fund overhead charges make up a large portion of this category. Due to a recent change in the City's cost allocation plan administration, beginning in 2019 cost allocation charges are identified as miscellaneous revenues in the General Fund. Previous years showed this revenue as transfers in from other funds.

Another large component of miscellaneous revenue comes from leases. The City leases space to tenants on the second floor of City Hall, and leases space to communication providers for cell service equipment on the roof of City Hall and the Community Center.

Other Revenue Sources

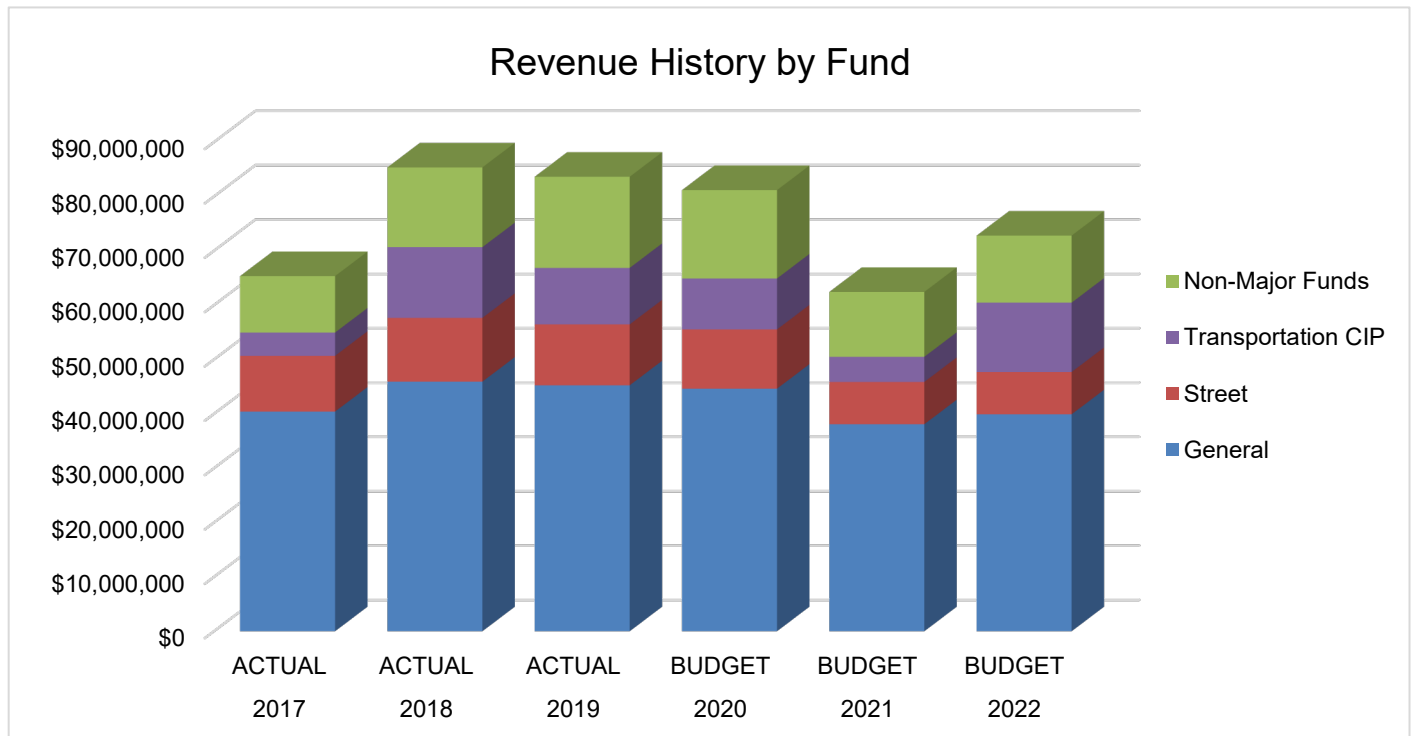
In addition to the sources described previously, additional City revenues include charges for licenses and permits (3%), other various charges for goods and services (11%), Municipal Court fines and forfeitures (0.2%), and other financing sources and transfers (6%).

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue History by Fund

FUND		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
General	001	\$40,421,626	\$45,931,191	\$45,259,192	\$44,636,408	\$38,093,718	\$39,921,470
Street	102	10,261,336	11,731,620	11,209,972	10,903,305	7,784,357	7,783,085
Port of Seattle ILA	105	12,749	1,487,581	1,495,873	1,458,952	1,453,835	1,450,400
Transit Planning	106	2,830	4,813	438,424	727,280	502,380	284,880
Hotel/Motel Tax	107	1,542,934	1,641,970	2,072,314	1,860,000	774,790	888,039
Building Management	108	1,446,913	1,386,804	898,500	680,855	333,855	318,855
Facility Repair/Replacement	110	1,206	-	-	-	-	-
Des Moines Creek Basin ILA	111	352,286	371,541	388,907	350,000	331,200	331,200
Affordable Housing Sales Tax	112			-	-	66,000	78,000
2009 LTGO Refunding Bond	206	346,852	345,090	23	-	-	-
2009 Score Bond Fund	207	2,878	4,942	6,433	207,096	141,731	141,782
Municipal CIP	301	2,522,804	3,484,093	5,804,184	1,890,400	2,740,000	3,535,000
Facility Construction CIP	306	8,101	727,237	25,687	10,000	2,400	2,400
Transportation CIP	307	4,285,609	13,014,006	10,391,299	9,375,470	4,625,200	12,764,200
Light Rail Station Areas CIP	308	14,581	24,993	27,326	2,494,282	27,135	27,135
Surface Water Management	403	3,006,124	4,148,639	4,248,583	5,250,466	4,236,560	4,016,560
Solid Waste & Environmental	404	395,972	436,970	496,646	436,620	325,630	369,224
Equipment Rental	501	727,660	607,813	868,011	890,152	998,972	889,236
GRAND TOTAL		\$65,352,462	\$85,349,303	\$83,631,371	\$81,171,286	\$62,437,763	\$72,801,466

Note: The numbers in the table above include "Other Financing Sources" which consists of transfers in from other funds.

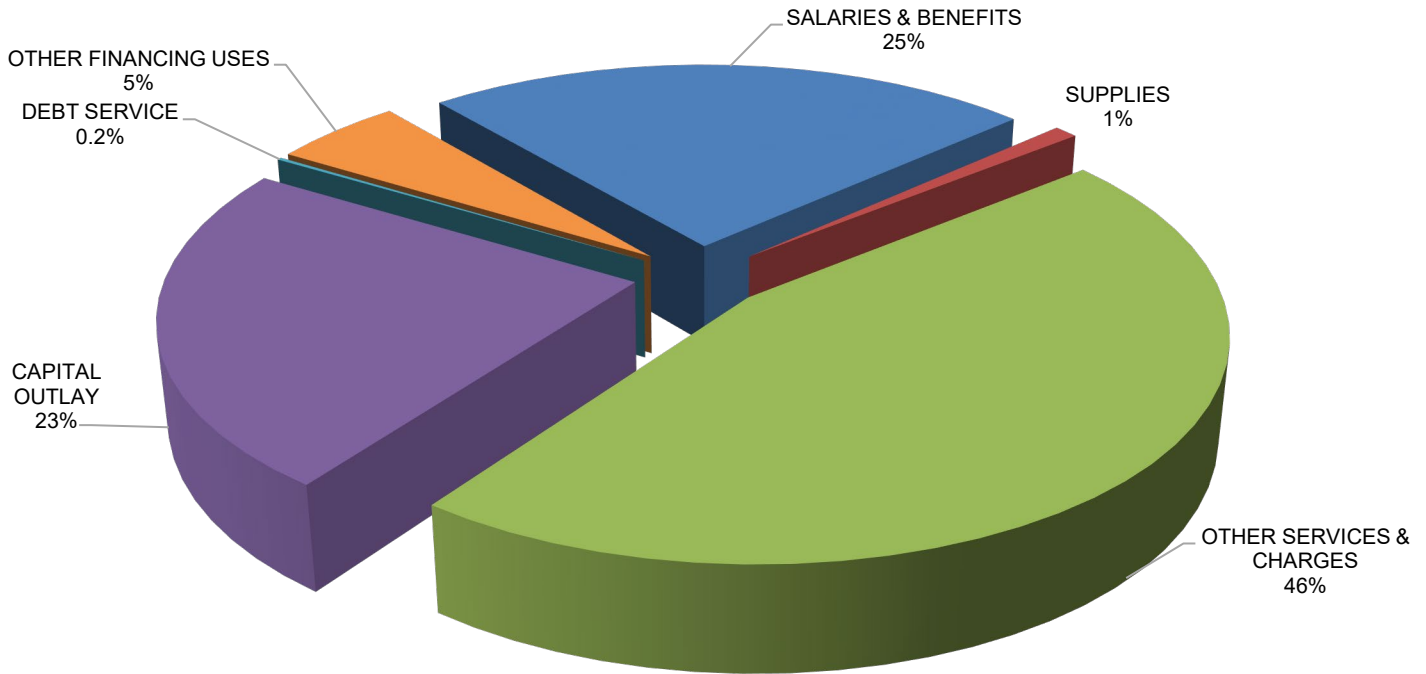


CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Analysis of Expenditures by Object

The City estimates total expenditures for all funds at \$154.9 million. The following detail breaks down the major categories of expenditures by object, for all funds, and what makes up these expenditure categories.

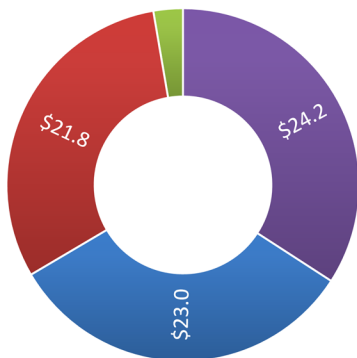
Expenditures by Object



Other Services and Charges

The largest portion of the City’s expenditure budget is services and other charges, budgeted at \$70.9 million for 2021-2022. This category includes all Public Safety Service Contracts including police, fire, jail, and animal control, making up the majority (68%) of this expenditure category. The City contracts with King County Sheriff’s Office for police services and the Puget Sound Regional Fire Authority for fire and emergency medical services. The breakdown below shows how much the major public safety contracts make up this expenditure category.

Other Services & Charges (in millions)



- Police Services
- Fire/EMS
- SCORE Jail
- Other

The City also contracts with other governmental agencies for voter registration, election services, and road maintenance. Also included in the services and charges category are various professional service contracts including human services, economic development, recycling programs, neighborhood enhancement, and expenditures for repairs and maintenance. Maintenance costs are incurred for vehicles, facilities, parks, and other equipment items. This category also includes items like advertising for employment and legal notices, training classes and related travel expenditures, operating leases and rentals of copiers and rentals of other equipment for special events, insurance, communication services for telephones and internet services and other miscellaneous charges.

By directive of the City Manager, departments reduced their 2021-2022 budgeted expenditures across all funds by 5% over the previous budget, not including personnel costs. Some of these savings included in this expenditure category came from eliminating all travel and travel-related costs for 2021-2022 due to the current nature of virtual only trainings. Should in person trainings resume in the future, the City may amend its budget to add back in travel and travel-related costs and increase the amount of expenditures budgeted in this category.

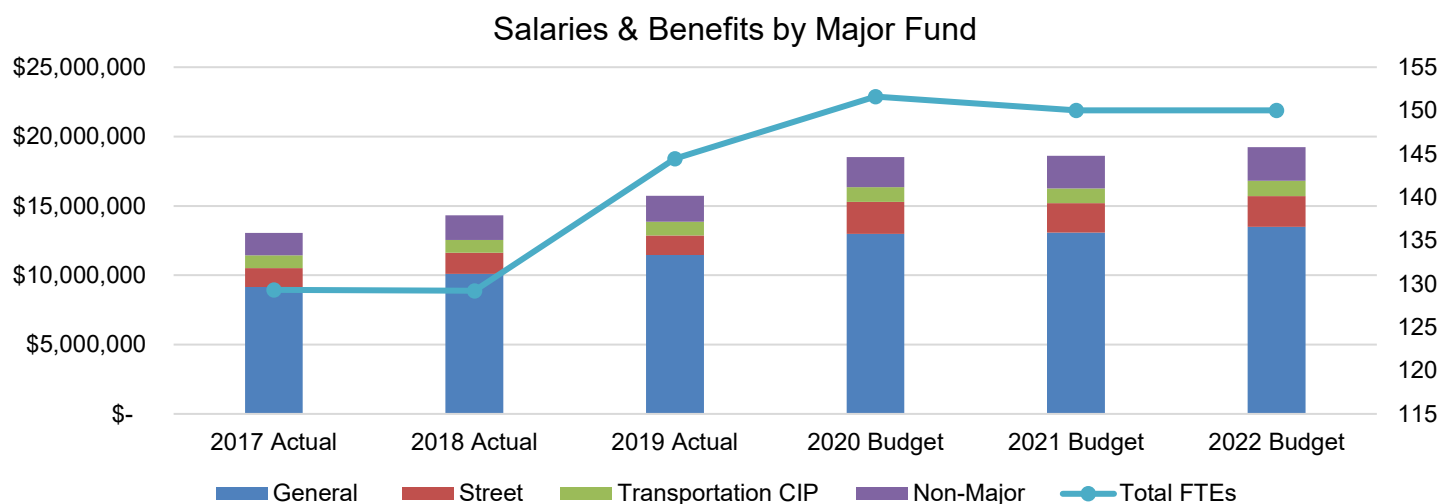
CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Analysis of Expenditures by Object

Salaries and Benefits

Salaries and benefits for all city employees account for 25% of budgeted expenditures for 2021-2022. There are 150.03 full-time equivalent employees (FTE's) budgeted in 2021 and 2022, a net decrease of 1.6 FTE's over the 2020 Budget. Further detail on staffing level changes is found in Section 10 of the budget document. It is important to note, salaries and benefits for most of the Police Department personnel (49 FTE's) and all of the fire department (54 Firefighters) are not reported in this category, but are instead included in the Services and Other Charges expenditure category due to the City's contracts for these services. The General Fund pays the majority (70%) of the City's salaries and benefits.

The total costs for salaries and benefits are largely dictated through the City's union contract with AFSCME (*American Federation of State, County and Municipal Employees*) and the benefit providers of the City. The current union contract extends through 2023. The following chart illustrates the history of salary and benefit costs over the last several years by Major Fund.



Capital Outlay

The City budgeted a total of \$36.3 million for capital projects and equipment for 2021-2022. The majority of the capital outlay budget (\$23 million) is in the Transportation Capital Improvement Fund #307 to pay for several large transportation projects. The City produces a separate six-year CIP document that provides further detail on all of the various capital projects planned for the 2021-2022 Biennial Budget as well as the following 4 years. Further detail on the City's Capital Improvement Program can be found in Section 7 of the budget document. To view the complete CIP document, visit the City's website: <https://www.seatacwa.gov/government/city-departments/finance-systems/financial-reports>

Supplies

Supplies are one of the City's smallest expenditure categories, accounting for 1% of total expenditures across all funds. The City budgeted \$1.5 million for a wide variety of supply items ranging from office supplies to agricultural supplies. This category also includes fuel consumed for City vehicles and small tools and equipment.

Debt Service

Due to the positive operating performance of the SCORE correctional facility, the City's portions of the bond obligations for that facility are being paid out of the operating budget of SCORE. Positive performance is expected to continue through 2022.

Other Financing Uses/Transfers Out

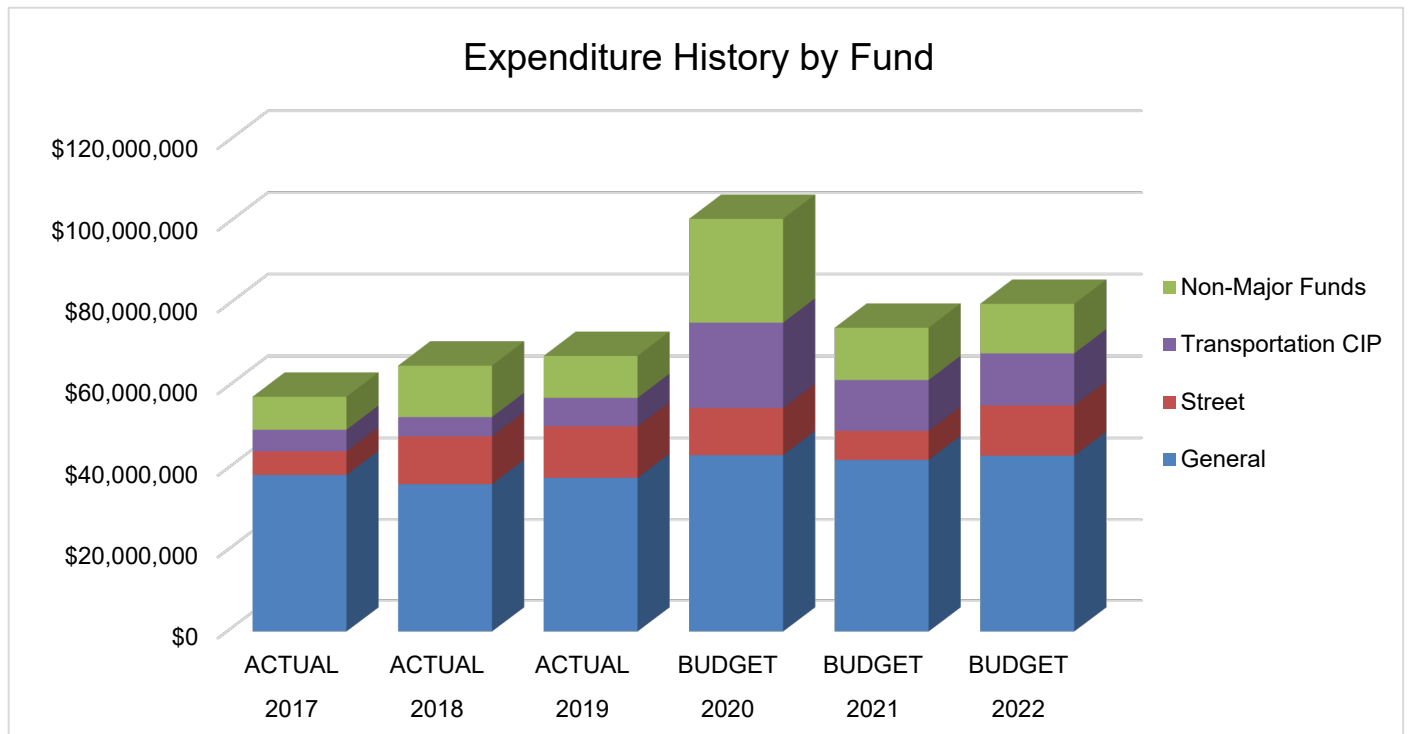
Other financing uses account for 5% of the City's budgeted 2021-2022 expenditures and consist entirely of interfund transfers from one fund to another fund. These transfers are not typical expenditures in that they do not result in an outflow of total City financial resources. Although well below statutory limitations on borrowing, the City has utilized loan transfers in the past to finance capital outlay instead of issuing debt, however there is no borrowing between funds occurring in the planned 2021-2022 budget.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure History by Fund

FUND		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
General	001	\$38,505,353	\$36,228,148	\$37,798,145	\$43,354,934	\$42,169,515	\$43,204,522
Street	102	5,759,622	11,728,336	12,591,703	11,518,508	7,113,183	12,285,786
Port of Seattle ILA	105	76,674	1,084,855	1,394,187	1,537,920	1,854,285	1,945,000
Transit Planning	106	172	-	376,193	716,865	565,517	363,784
Hotel/Motel Tax	107	1,048,110	1,092,420	1,273,598	1,815,154	679,064	722,601
Building Management	108	855,031	1,072,062	949,463	975,500	243,907	246,525
Facility Repair/Replacement	110	276,879	153,497	-	-	-	-
Des Moines Creek Basin ILA	111	53,442	56,586	21,714	218,808	478,360	712,510
Affordable Housing Sales Tax	112				-	-	-
2009 LTGO Refunding Bond	206	346,300	343,205	16,226	-	-	-
2009 SCORE Bonds	207	-	-	-	201,963	141,531	141,582
Municipal CIP	301	1,071,385	4,638,582	1,232,262	7,521,011	1,677,257	3,652,486
Facility Construction CIP	306	241,688	90,320	-	25,000	-	-
Transportation CIP	307	5,285,789	4,706,728	6,958,604	20,895,873	12,434,082	12,757,604
Light Rail Stations CIP	308	5,658	195	-	2,495,625	-	-
Surface Water Management	403	3,057,953	3,151,335	3,523,306	8,054,201	5,646,132	3,391,042
Solid Waste & Environmental	404	216,215	188,745	223,504	302,896	285,830	211,854
Equipment Rental	501	832,014	700,070	1,256,948	1,537,247	1,228,129	720,530
GRAND TOTAL		\$57,632,284	\$65,235,084	\$67,615,853	\$101,171,506	\$74,516,792	\$80,355,826

Note: The numbers in the table above include "Other Financing Uses" which consists of transfers out to other funds.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

General Fund Summary By Year

Revenues by Source

Source	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
Taxes:						
Property Tax	\$ 15,511,050	\$ 16,873,810	\$ 17,074,093	\$ 17,300,000	\$ 17,400,000	\$ 17,400,000
Property Tax - BLS	401,928	348,500	434,279	529,810	551,864	566,981
Sales & Use Tax (Includes Crim Justice)	15,001,095	16,993,680	16,818,853	15,286,000	11,686,500	13,578,600
Leasehold Excise Tax	2,550,333	2,790,690	3,203,940	2,600,000	2,000,000	2,000,000
Gambling Tax	582,399	529,601	1,050,857	575,000	505,000	505,000
Licenses & Permits	1,674,173	2,866,982	1,882,697	1,436,941	1,706,574	1,734,747
Grants & Entitlements	233,395	198,576	217,296	1,223,345	114,838	125,870
State Shared Revenue	491,680	515,427	514,496	516,500	502,100	502,100
Intergovernmental Service Revenue	56,586	46,822	64,254	105,000	41,680	39,680
General Government Charges	127,544	224,736	176,903	166,568	170,937	167,438
Security of Persons & Property Fees	148,490	153,489	142,402	170,979	94,500	94,500
Physical Environment Fees	5,605	0	636	40,000	-	-
Economic Development Fees (Planning)	833,133	1,642,256	1,036,892	1,179,807	1,107,192	995,119
Culture & Recreation Fees	441,934	461,519	447,284	468,625	463,790	468,990
Fines & Forfeits	588,821	286,285	289,119	150,950	140,800	136,925
Interest Earnings	172,224	331,024	558,590	182,000	220,600	220,600
Rents, Leases & Concessions	239,913	274,193	295,368	300,000	306,960	307,060
Other Miscellaneous Revenues	40,309	107,936	1,051,233	1,004,883	1,080,383	1,077,860
Transfers from Other Funds	1,321,012	1,285,667	0	1,400,000	-	-
Total General Fund Revenues	\$40,421,626	\$ 45,931,191	\$45,259,192	\$ 44,636,408	\$ 38,093,718	\$ 39,921,470

Expenditures by Department

Department	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
Council	\$ 279,299	\$ 292,057	\$ 336,905	\$ 417,079	\$ 301,632	\$ 302,467
Municipal Court	690,552	695,360	767,171	925,580	932,556	952,733
City Manager's Office	803,513	1,109,760	1,398,481	1,773,523	1,685,838	1,723,622
Finance & Systems	1,614,028	1,878,132	2,209,411	2,404,887	2,272,191	2,346,907
City Clerk	526,203	519,350	478,503	720,916	604,194	602,875
Legal	1,113,956	1,102,963	1,246,590	1,285,257	2,048,967	2,092,949
Human Resources	5,089,987	943,085	895,575	1,534,184	682,671	632,183
Police Services	11,280,722	11,930,470	11,637,813	12,946,315	12,721,490	13,292,946
Fire & Emergency Services	10,046,285	10,135,167	10,752,876	10,753,284	10,895,064	11,115,283
Parks, Community Programs & Services	4,977,708	5,297,387	5,612,284	6,847,843	6,499,592	6,518,835
Community & Economic Development	2,083,101	2,324,417	2,462,535	3,746,066	3,525,320	3,623,722
Total General Fund Expenditures	\$ 38,505,353	\$ 36,228,148	\$ 37,798,145	\$ 43,354,934	\$ 42,169,515	\$ 43,204,522
YE Estimated Surplus/(Deficit)	\$ 1,916,273	\$ 9,703,043	\$ 7,461,047	\$ 1,281,474	\$ (4,075,797)	\$ (3,283,052)
Beginning Fund Balance	\$ 17,471,668	\$ 19,387,941	\$ 29,090,983	\$ 31,059,086	\$ 29,372,543	\$ 25,296,746
Ending Fund Balance	\$ 19,387,941	\$ 29,090,983	\$ 36,552,030	\$ 32,340,560	\$ 25,296,746	\$ 22,013,694
Fund Balance Target**	\$ 12,835,118	\$ 12,076,049	\$ 12,599,382	\$ 14,451,645	\$ 14,056,505	\$ 14,401,507
Over (Under) Fund Target	\$ 6,552,823	\$ 17,014,934	\$ 23,952,648	\$ 17,888,915	\$ 11,240,241	\$ 7,612,187

** Note: Projected Fund Balance Target amount equals four (4) months of operating expenditures

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Balance Detail - General Fund #001

<i>FUND: General Fund (001)</i>						
<i>DESCRIPTION</i>	<i>2017 ACTUAL</i>	<i>2018 ACTUAL</i>	<i>2019 ACTUAL</i>	<i>2020 BUDGET</i>	<i>2021 BUDGET</i>	<i>2022 BUDGET</i>
BEGINNING FUND BALANCE, JANUARY 1	17,471,668	19,387,941	29,090,983	31,059,086	29,372,543	25,296,746
Add: Operating Revenues	38,408,704	44,051,626	44,543,363	41,378,253	37,385,336	39,188,939
Add: Nonoperating Revenues/Grants	691,910	593,898	715,829	1,858,155	708,382	732,531
Add: Other Financing Sources/Trans In/Asset Sales	1,321,012	1,285,667	-	1,400,000	-	-
Total Revenues	40,421,626	45,931,191	45,259,192	44,636,408	38,093,718	39,921,470
Total Expenditures	(38,505,353)	(36,228,148)	(37,798,145)	(43,354,934)	(42,169,515)	(43,204,522)
ENDING FUND BALANCE, DECEMBER 31	19,387,941	29,090,983	36,552,030	32,340,560	25,296,746	22,013,694
Percentage Change in Ending Fund Balance	11%	50%	26%	4%	-14%	-13%

Revenue Detail - General Fund # 001

<i>FUND: General Fund (001)</i>							
<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>2017 ACTUAL</i>	<i>2018 ACTUAL</i>	<i>2019 ACTUAL</i>	<i>2020 BUDGET</i>	<i>2021 BUDGET</i>	<i>2022 BUDGET</i>
	TAXES						
	GENERAL PROPERTY TAXES						
311.10.00.000	Property Taxes	15,511,050	16,873,810	17,074,093	17,300,000	17,400,000	17,400,000
	GENERAL PROPERTY TAXES	15,511,050	16,873,810	17,074,093	17,300,000	17,400,000	17,400,000
	SALES TAX						
313.11.00.000	Sales Tax	14,214,411	16,115,301	15,902,297	14,500,000	11,130,000	13,022,100
313.71.00.000	Criminal Justice Funding	786,684	878,378	916,556	786,000	556,500	556,500
	SALES TAX	15,001,095	16,993,680	16,818,853	15,286,000	11,686,500	13,578,600
	OTHER TAXES						
316.81.00.000	Gambling - Boards & Tabs	28,938	25,165	19,499	25,000	5,000	5,000
316.84.00.000	Gambling - Card Games	553,461	504,436	1,031,357	550,000	500,000	500,000
317.20.00.000	Leasehold Excise Tax	2,550,333	2,790,690	3,203,940	2,600,000	2,000,000	2,000,000
	OTHER TAXES	3,132,732	3,320,291	4,254,797	3,175,000	2,505,000	2,505,000
	TAXES	33,644,877	37,187,781	38,147,743	35,761,000	31,591,500	33,483,600

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
LICENSES AND PERMITS							
BUSINESS LICENSES & PERMITS							
321.30.00.000	Fire Code Permits	48,115	42,248	55,762	18,000	18,000	33,000
321.60.00.000	Parks Concession Spec Use Pmt	10,300	6,000	6,918	12,000	6,500	6,500
321.91.00.000	Franchise Fees - Comcast	293,850	276,223	269,490	173,993	188,643	188,643
321.91.00.001	Franchise Fees - Olympic Pipelin	16,469	17,045	17,523	18,083	17,523	17,523
321.91.00.002	Franchise Fees - SCL	273,207	249,006	264,134	169,267	264,134	264,134
321.91.00.003	Franchise Fees - Application	13,011	-	-	-	-	-
321.99.00.000	City Business License	481,756	506,461	535,980	375,000	500,000	550,000
BUSINESS LIC & PERMITS		1,136,708	1,096,983	1,149,806	766,344	994,800	1,059,800
NON-BUSINESS LIC & PERMITS							
322.10.00.001	Building Permits	267,493	1,159,732	351,107	475,000	450,000	450,000
322.10.00.002	Plumbing Permits	16,100	112,739	26,727	40,000	45,000	40,000
322.10.00.003	Sign Permits	3,095	3,623	5,575	1,800	2,500	1,500
322.10.00.004	Electrical Permits	113,664	236,407	147,849	75,000	95,000	75,000
322.10.00.005	Electrical Permits - Other Juisd	-	612	-	-	-	-
322.10.00.006	Demolition Permits	10,060	7,409	19,335	3,000	4,000	3,000
322.10.00.007	Storage Tank Permits	136	-	-	-	-	-
322.10.00.008	Mechanical Permits	34,248	132,522	54,597	35,000	45,000	35,000
322.10.00.009	Fire Permits	28,299	39,702	54,219	14,000	15,000	15,000
322.10.00.010	Manufactured Home Permits	1,580	1,933	3,002	600	600	600
322.10.22.000	Recording Fee Reimbursements	-	-	-	95	40	40
322.40.00.000	ROW Applic Fee Class A-E	45,398	57,373	55,945	12,500	40,000	40,000
322.90.00.000	Site Permit - Application Fee	8,853	14,463	5,135	5,000	5,000	5,000
322.90.00.001	Minor Conditional Use	-	2,292	-	2,430	2,440	2,488
322.90.00.002	Major Conditional Use	8,364	-	4,416	4,520	4,536	4,627
322.90.00.003	STE SFR Permit Application Fee	-	-	3,250	-	1,000	1,000
322.90.00.004	Temporary Use	177	361	441	191	192	196
322.90.00.005	Shoreline Permit	-	-	-	220	221	226
322.90.00.006	Shoreline Substantial Dev.	-	832	1,293	1,241	1,245	1,270
NON-BUSINESS LIC & PERMITS		537,466	1,769,999	732,890	670,597	711,774	674,947
LICENSES AND PERMITS		1,674,173	2,866,982	1,882,697	1,436,941	1,706,574	1,734,747

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
INTERGOVERNMENTAL REVENUES							
DIRECT FEDERAL GRANTS							
331.16.00.001	COPS Grant - DOJ	-	-	-	-	32,788	43,820
331.16.57.004	Justice Assistance Grant	16,202	-	16,573	18,000	17,500	17,500
DIRECT FEDERAL GRANTS		16,202	-	16,573	18,000	50,288	61,320
INDIRECT FEDERAL GRANTS							
333.10.60.000	US Forest Service Arbor Day Cele	500	500	500	500	500	500
333.14.20.007	CDBG Minor Home Repair - HUD	41,653	16,183	17,852	26,000	30,000	30,000
333.20.60.001	Traffic Safety Commission	13,654	28,551	17,334	12,000	15,000	15,000
333.21.00.001	DOC CARES - WA ST	-	-	-	875,400	-	-
333.21.00.002	DOC CARES - King County	-	-	-	44,565	-	-
333.97.04.000	Em Mgt Perf Grant (EMPG)-WSM	10,513	15,792	16,189	16,000	16,000	16,000
INDIRECT FEDERAL GRANTS		66,320	61,026	51,874	974,465	61,500	61,500
STATE GRANTS							
334.00.90.000	Commuter Trip Reduction Credit	587	570	-	300	300	300
334.01.20.001	Adm Off of the Courts - Interprete	5,781	5,580	3,914	5,580	2,500	2,500
334.01.20.002	Legal Financial Oblig Interest Los	-	-	7,521	-	-	-
334.03.10.004	Shoreline Master Program Update	-	5,031	12,779	-	-	-
334.03.50.001	Various Grants - Traffic Safety Cd	-	-	500	-	250	250
334.04.20.000	Financial Fraud & ID Theft Task F	134,480	126,370	124,135	125,000	-	-
334.04.20.002	Inc Residential Building Capacity	-	-	-	100,000	-	-
334.06.90.000	Stay at Work Program - WA L&I	10,025	-	-	-	-	-
STATE GRANTS		150,873	137,550	148,849	230,880	3,050	3,050
STATE ENTITLEMENTS							
336.06.20.000	Criminal Justice - Violent	31,327	33,617	17,146	40,000	-	-
336.06.21.000	Criminal Justice - Population	7,863	8,366	8,732	9,500	9,600	9,600
336.06.25.000	Criminal Justice - Contracted Ser	48,542	51,610	53,822	50,000	59,000	59,000
336.06.26.000	Criminal Justice - Special Progran	28,538	30,237	31,416	31,000	34,000	34,000
336.06.51.000	DUI Other Crim Justice Assistanc	4,221	4,258	3,957	4,000	4,000	4,000
336.06.94.000	Liquor & Beer Excise Tax	136,394	148,291	161,963	145,000	165,000	165,000
336.06.95.000	Liquor Control Board Profits	234,796	239,049	237,460	237,000	230,500	230,500
STATE ENTITLEMENTS		491,680	515,427	514,496	516,500	502,100	502,100
INTERLOCAL GRANTS							
337.00.00.001	Sound Transit FWLE (ST3)	8,993	41,814	14,137	15,000	-	-
337.07.00.001	Waste Reduction/Recycling - KC	32,593	-	-	-	-	-
337.07.00.004	Emergency Medical Services	401,928	348,500	434,279	529,810	551,864	566,981
337.07.00.005	CP-Arts Support - 4 Culture	7,500	-	-	-	-	-
337.07.00.010	Economic Dev Partnership Grant	-	-	19,577	-	29,180	29,180
337.07.00.011	Youth and Amateur Sports Grant	-	5,007	2,493	-	-	-
337.07.00.012	Senior Center Investments - KC	-	-	20,547	90,000	-	-
337.07.00.013	Police Strategic Programs Fed Reimb	-	-	-	-	5,000	3,000
337.07.04.000	CP-Arts Sustained Support - KC	7,500	-	7,500	-	7,500	7,500
INTERLOCAL GRANTS		458,514	395,322	498,533	634,810	593,544	606,661
INTERGOVERNMENTAL REVS		1,183,590	1,109,325	1,230,325	2,374,655	1,210,482	1,234,631

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CHARGES FOR GOODS & SVCS							
GENERAL GOVERNMENT							
341.32.03.000	Court/Appeal Record Preparation	-	27	-	-	-	-
341.33.02.000	Warrant Fees	4,453	4,215	3,126	-	-	-
341.33.03.000	Deferred Prosecution Administrat	692	246	77	300	300	300
341.33.06.000	ITTime Pay Fee-Court	1,502	3,101	7,740	-	-	-
341.43.00.002	Misc Handling, Mailing & General	-	300	6	-	-	-
341.62.00.000	Duplicating Charges - Court	164	212	222	-	-	-
341.70.00.000	Sales of Merchandise (Taxable)	188	-	54	100	50	50
341.70.00.001	Sales Of Maps/Pubs/CDs (Taxabl	70	55	24	-	-	-
341.70.00.002	Sale of Mailing Labels	18	-	-	-	-	-
341.70.00.003	Picture ID/Badge	30	20	45	-	-	-
341.81.00.000	Photocopies	512	99	26	-	-	-
341.81.00.003	Custom GIS Services/Maps	440	18	370	150	-	-
341.81.00.004	Technology Fee	40,395	136,067	118,160	90,000	95,000	90,000
341.81.00.005	Public Records Request Rev	12	272	10,210	100	50	50
341.93.00.000	Fire Facility Maintenance	57,717	79,785	36,550	75,293	75,087	76,588
341.99.00.000	Passport Fees	21,350	-	-	-	-	-
343.30.00.001	Electric Car Charging	-	319	293	625	450	450
GENERAL GOVERNMENT		127,544	224,736	176,903	166,568	170,937	167,438
SEC OF PERSONS & PROPERTY							
342.10.00.000	Law Enforcement Services	3,700	11,041	500	72,000	-	-
342.10.00.001	Law Enforcement Services-HSD	72,500	80,855	83,281	85,779	90,000	90,000
342.10.11.000	DNA Collection Fee	-	-	20	-	-	-
342.20.00.005	Fire Protection - HSD	4,442	4,764	4,635	-	-	-
342.30.00.000	Recognitive Thinking Class	-	3,140	476	10,000	-	-
342.33.00.000	Adult Probation	56,554	44,054	44,828	1,200	3,000	3,000
342.33.12.000	Court-Work Crew Fee	165	-	-	-	-	-
342.36.00.000	Housing & Monitoring Prisoners	1,721	2,732	2,242	-	-	-
342.37.00.000	Booking Fees	495	2,169	835	-	-	-
342.37.00.002	Fingerprint/Picture Identifications	535	450	357	1,000	500	500
342.38.00.000	Pre-Conviction Supervision Costs	7,934	3,950	5,100	1,000	1,000	1,000
342.40.00.000	Code Enf Recording Fee	-	101	-	-	-	-
342.50.00.000	DUI Emergency Response	445	235	128	-	-	-
SEC OF PERSONS & PROPERTY		148,490	153,489	142,402	170,979	94,500	94,500

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ECONOMIC DEVELOPMENT							
344.10.00.003	ROW Construction-POS	5,605	-	636	40,000	-	-
345.29.00.000	Abatement Charges-Code Enf	-	770	-	1,000	1,000	1,000
345.70.00.000	Pre-Application Fee	10,404	6,862	9,705	1,000	3,318	3,384
345.81.00.001	Lot Line Adjustment Fees	2,385	3,843	1,326	1,356	2,723	2,777
345.81.00.002	Short Plat/Subdivision Fees	58,891	65,500	38,971	31,400	25,000	25,000
345.81.00.003	Rezone Fees	7,191	-	-	7,775	-	7,956
345.81.00.004	Variance Fees	7,196	1,409	-	5,538	-	-
345.81.00.005	Site Plan Review I	-	-	8,691	-	3,897	3,975
345.81.00.006	Zoning Compliance Requests	4,180	4,687	4,415	2,160	3,628	3,700
345.81.00.008	Development Agreement Fees	-	-	7,995	8,482	-	-
345.81.00.010	Appeals and Waivers	2,040	208	431	-	-	-
345.81.00.012	Hearing Examiner Costs	3,281	-	1,813	-	3,000	3,000
345.81.00.013	Easement Dedication	1,500	-	-	-	-	-
345.81.00.014	Zoning Code Departure	-	-	800	-	822	839
345.83.00.000	Fire Plan Review	51,887	79,937	57,604	30,000	30,000	25,000
345.83.00.001	Plan Review/Building Related	453,962	577,884	443,972	400,000	375,000	270,000
345.83.00.002	Plan Review Electrical Fees	29,993	33,203	13,735	20,000	20,000	10,000
345.83.00.004	ROW Permit Review Fee Class A	22,044	29,411	26,234	7,500	20,000	20,000
345.83.00.005	Plan Review Sign Fees	1,293	1,952	3,401	1,300	1,300	1,300
345.83.00.006	Investigative Fee	3,838	1,506	1,559	750	750	750
345.83.00.007	STE Permit Review Fee	20,917	133,593	56,412	35,000	35,000	35,000
345.83.00.008	ROW Construction Inspections	50,792	81,941	69,258	25,000	50,000	50,000
345.83.00.009	ROW Maintenance Inspections	5,424	9,087	6,887	3,500	5,000	5,000
345.83.00.010	STE Const Inspections	42,289	113,292	34,748	45,000	35,000	35,000
345.83.00.011	STE Maintenance Inspections	9,027	63,170	11,877	25,000	7,500	7,500
345.83.00.012	Variance-Noise	406	624	754	300	876	876
345.83.00.013	ROW Construction Inspec Wkend	1,969	14,259	3,184	-	10,000	10,000
345.83.00.014	Variance - Engineering Review	1,200	1,223	1,267	-	500	500
345.83.00.015	Plan Review-Professional Service	21,131	237,600	24,114	275,000	225,000	222,000
345.83.00.016	AFH Inspection Fee	-	422	582	140	148	148
345.83.00.017	Code Modification	-	204	106	200	200	200
345.83.00.018	POS Permitting Fees	-	165,000	170,280	226,600	226,600	226,600
345.83.00.019	ROW Permit - Other	-	-	-	10,000	-	-
345.83.00.020	STE SFR Permit Review	-	-	6,500	-	3,250	3,250
345.83.00.021	Inspections - Other Jurisdictions	-	1,070	-	-	-	-
345.89.00.011	SEPA Checklist Fees	13,817	11,330	21,128	14,423	14,468	14,758
345.89.00.012	Accessory Dwelling Unit	1,792	2,218	1,620	1,383	2,000	2,000
345.89.00.013	Comprehensive Plan Amendment	4,284	-	4,524	-	-	2,370
345.89.00.015	Other Planning/Dev Services	-	51	-	-	-	-
345.89.00.020	Multi-Family Prop Tax Exemption	-	-	3,000	-	1,212	1,236
ECONOMIC DEVELOPMENT		838,738	1,642,256	1,037,528	1,219,807	1,107,192	995,119

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CULTURE AND RECREATION							
347.30.00.000	Sports Fields and Lighting Fees	44,483	44,032	40,126	48,000	60,000	65,000
347.31.00.000	YMCA Activity Fees	1,005	825	1,477	1,000	1,500	1,650
347.61.00.000	Sports	23,034	31,011	18,249	27,000	19,000	19,000
347.62.00.000	Classes	21,636	19,061	16,494	24,500	19,500	19,500
347.62.00.001	Drop-In Activities	16,812	15,024	13,317	16,000	14,500	14,500
347.63.00.000	Senior Trips	25,175	20,993	21,377	28,550	30,330	30,330
347.65.00.000	Afterschool Program and Camps	295,890	301,414	305,943	300,000	288,060	288,060
347.66.00.000	Teen Programs	11,426	26,424	24,491	20,800	25,050	25,050
347.90.00.000	Art/Photo Reg. Fees	345	225	390	375	600	600
347.90.00.001	Seniors-Holiday Bazaar Vendor Reg Fees		-	3,140	-	2,800	2,800
347.90.00.002	Other Fees-Special Events	1,709	2,070	1,859	2,000	2,000	2,000
347.90.00.005	Other Fees-Convenience Fees	421	439	421	400	450	500
CULTURE AND RECREATION		441,934	461,519	447,284	468,625	463,790	468,990
CHARGES FOR GOODS & SVCS		1,556,706	2,482,000	1,804,117	2,025,979	1,836,419	1,726,047

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	FINES AND FORFEITS						
	CIVIL PENALTIES						
352.30.00.000	Vehicle Insurance Administration	2,612	933	12,394	300	5,000	2,000
	CIVIL PENALTIES	2,612	933	12,394	300	5,000	2,000
	NON-PARKING INFRACTIONS						
353.10.03.000	Traffic Infraction Penalties	108,988	94,430	154,730	100,000	100,000	100,000
353.10.20.000	Distracted Driving Infraction	36	-	-	-	-	-
	NON-PARKING INFRACTIONS	109,023	94,430	154,730	100,000	100,000	100,000
	PARKING INFRACT PENALTIES						
354.00.00.000	Parking Infraction Penalties	58,188	37,338	24,126	30,000	20,000	20,000
354.00.07.000	Accessible/Multimodal Trans Acco	3,411	5,273	4,000	1,600	1,500	1,500
354.00.41.000	Red Light Photo Enforcement	344,902	71,315	34,169	4,000	5,000	4,000
	PARKING INFRACT PENALTIES	406,502	113,925	62,296	35,600	26,500	25,500
	CRIMINAL TRAF MISDEMEANOR						
355.20.00.000	Driving Under the Influence Fines	14,427	16,133	11,194	1,000	500	600
355.20.03.000	Criminal Conviction Fee-DUI	752	1,029	967	800	500	500
355.80.01.000	Other Criminal Traffic MISD	15,507	19,530	16,516	5,000	2,500	2,525
355.80.02.000	Criminal Conviction Fee-Traffic	2,108	1,980	1,843	2,200	800	800
	CRIMINAL TRAF MISDEMEANOR	32,794	38,672	30,521	9,000	4,300	4,425
	CRIMINAL NON-TRAF PENALTIES						
356.90.04.000	Other Non-Traffic Penalties	3,705	3,023	5,987	2,000	1,000	1,000
356.90.08.000	Domestic Violence Assistance	736	455	478	250	200	200
356.90.13.000	D/M Prostitution	898	1,966	2,483	-	-	-
356.90.14.000	Criminal Fee - Non-Traffic	749	489	401	200	200	200
	CRIMINAL NON-TRAF PENALTIES	6,088	5,933	9,350	2,450	1,400	1,400
	CRIMINAL COSTS						
357.31.00.000	Criminal Jury Demand Costs	349	-	-	-	-	-
357.33.00.000	Public Defense Costs	17,317	13,594	8,628	-	-	-
357.34.00.000	Law Enforcement Services	5	47	-	-	-	-
357.35.00.000	Court Interpreter Costs	82	59	98	-	-	-
357.37.00.000	Court Cost Recoup	476	1,937	1,312	-	-	-
	CRIMINAL COSTS	18,230	15,637	10,039	-	-	-
	NON-COURT FINES/PENALTIES						
359.90.00.000	Miscellaneous Fines & Penalties	128	325	225	100	100	100
359.90.00.002	Penalties on Business Licenses	5,270	8,605	2,640	-	-	-
359.90.00.005	False Alarm Fines	7,500	7,200	6,500	3,000	3,000	3,000
359.90.00.006	False Alarm Penalties	675	625	425	500	500	500
	NON-COURT FINES/PENALTIES	13,573	16,755	9,790	3,600	3,600	3,600
	FINES AND FORFEITS	588,821	286,285	289,119	150,950	140,800	136,925

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
MISCELLANEOUS REVENUES							
INTEREST EARNINGS							
361.10.00.000	Investment Interest	-	-	52,700	-	188,600	188,600
361.11.00.000	LGIP Investment Interest	124,797	258,597	484,799	150,000	12,000	12,000
361.40.00.000	Interest on Sales Tax/AR/Leasehold	14,860	27,123	6,749	8,000	8,000	8,000
361.40.01.000	Interest on Court Collections	13,694	10,052	7,172	12,000	6,000	6,000
361.40.03.000	Other Interest - Court	13,694	10,052	7,172	12,000	6,000	6,000
361.90.00.000	Other Interest Earnings	5,180	25,200	-	-	-	-
INTEREST EARNINGS		172,224	331,024	558,590	182,000	220,600	220,600
RENTS, LEASES & CONCESSION							
362.10.00.000	Equipment Rentals - CC	500	400	900	500	400	500
362.30.00.000	Parking Leases	443	-	-	-	-	-
362.40.00.000	Space & Facility Rental	6,955	6,080	7,500	6,900	7,000	7,000
362.40.00.001	Fitness Area Rental - Community	21,000	21,309	19,066	22,500	20,950	20,950
362.40.00.002	Facility Rental - Community Center	127,764	162,099	169,383	180,000	180,000	180,000
362.40.00.003	Park Shelter Rentals	25,660	25,280	28,635	18,500	27,010	27,010
362.40.00.007	Community Garden Rentals	80	920	1,040	1,100	1,100	1,100
362.50.00.000	Long-Term Facility Leases	57,013	57,646	68,344	70,000	70,000	70,000
362.80.00.000	Vending & Concessions	497	458	500	500	500	500
RENTS, LEASES & CONCESSION		239,913	274,193	295,368	300,000	306,960	307,060
CONTRIBUTIONS & DONATIONS							
367.00.00.000	Private Sources	7,500	12,500	11,500	5,000	7,500	9,000
367.01.00.002	Senior Program	1,364	4,398	2,902	1,500	3,000	3,000
367.01.00.005	Senior Fund Raiser	4,090	257	3,769	5,000	5,000	5,000
367.01.00.007	Senior Funds to Renton Fund	-	2,721	-	-	-	-
CONTRIBUTIONS & DONATIONS		12,954	19,876	18,171	11,500	15,500	17,000
OTHER MISCELLANEOUS REVS							
369.10.00.000	Sale of Recyclable Material	234	2,146	477	-	-	-
369.30.00.000	Narcotic Seizure Fund	-	24,589	16,633	5,000	15,000	15,000
369.40.00.000	Judgments & Settlements	5,290	166	935	-	-	-
369.81.00.000	Overage/Shortage - Finance	-	695	(13)	-	-	-
369.81.00.001	Overage/Shortage-Court	(21)	63	50	-	-	-
369.81.00.002	Overage/Shortage-Comm Center	(48)	2	(0)	-	-	-
369.90.00.000	Other Miscellaneous Revenue	9,054	1,496	1,956	10,000	-	-
369.90.00.002	Misc Wellness Program Proceeds	222	194	161	115	100	100
369.90.00.003	Misc Prior Year Rev/Adj	12,599	-	-	-	-	-
369.90.00.004	Court NSF Check Revenue	25	34	91	-	50	50
369.90.00.005	Mailbox Replacement Program	-	11,826	13,338	21,600	11,000	11,000
369.91.00.000	General Fund Overhead	-	-	953,338	956,668	1,038,733	1,034,710
388.10.00.000	Prior Year Adjustments	-	46,849	46,097	-	-	-
OTHER MISCELLANEOUS REVS		27,355	88,060	1,033,063	993,383	1,064,883	1,060,860
MISCELLANEOUS REVENUES		452,446	713,152	1,905,192	1,486,883	1,607,943	1,605,520

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	OTHER FINANCING SOURCES						
	TRANSFERS IN						
397.03.00.000	Transfer In-Fund 102	414,690	450,616	-	-	-	-
397.04.00.000	Transfer In-Fund 403	335,898	367,515	-	-	-	-
397.05.00.000	Transfer In-Fund 404	15,000	20,000	-	-	-	-
397.41.00.000	Transfer In-Fund 108	253,125	270,256	-	-	-	-
397.55.00.000	Transfer In-Fund 501	23,416	21,783	-	-	-	-
397.58.00.000	Transfer In-Fund 110	276,879	153,497	-	-	-	-
397.65.00.000	Transfer In-Fund 111	2,004	2,000	-	-	-	-
397.76.00.000	Transfer In-Fund 301	-	-	-	1,400,000	-	-
	CAP ASSETS AND TRANSFERS IN	1,321,012	1,285,667	-	1,400,000	-	-
	OTHER FINANCING SOURCES	1,321,012	1,285,667	-	1,400,000	-	-
	TOTAL GENERAL FUND REVENUES	40,421,626	45,931,191	45,259,192	44,636,408	38,093,718	39,921,470

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Legislative Services (511.60)

DEPT: City Council (01)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CITY COUNCIL - FTE'S		0.42	0.42	0.42	0.42	0.42	0.42
MAYOR		0.06	0.06	0.06	0.06	0.06	0.06
COUNCILMEMBER		0.36	0.36	0.36	0.36	0.36	0.36
LEGISLATIVE SERVICES							
SALARIES AND BENEFITS							
511.60.11.000	Salaries & Wages	86,400	84,900	85,900	86,400	86,400	86,400
511.60.12.000	Overtime	-	-	-	-	-	-
511.60.20.000	Personnel Benefits	133,498	132,383	133,487	135,069	135,066	135,066
SALARIES AND BENEFITS		219,898	217,283	219,387	221,469	221,466	221,466
SUPPLIES							
511.60.31.008	Office & Operating Supplies	1,352	692	1,604	1,800	600	600
511.60.31.011	Publications	-	-	-	200	200	200
511.60.31.013	Food Supplies	1,955	1,141	133	2,300	1,000	1,000
511.60.31.023	Uniforms	-	237	79	200	200	200
511.60.31.040	Volunteer Appreciation Dinner	2,411	2,609	2,904	3,600	3,600	3,600
511.60.31.041	30 Year Anniversary Event	-	-	-	20,000	-	-
511.60.35.000	Small Tools & Minor Equipment	543	298	10	500	300	300
SUPPLIES		6,261	4,976	4,730	28,600	5,900	5,900
OTHER SERVICES & CHARGES							
511.60.41.000	Professional Services	1,000	877	45,101	70,500	10,000	10,000
511.60.42.028	Telephone	6,134	4,177	4,995	6,000	5,000	5,000
511.60.42.029	Postage	47	3	527	80	50	50
511.60.43.031	Lodging	2,001	6,177	2,367	13,160	-	-
511.60.43.032	Meals	1,385	1,988	1,457	4,540	-	-
511.60.43.033	Transportation	1,046	1,388	678	5,730	-	-
511.60.43.034	Mileage Reimbursements	635	374	-	1,170	-	-
511.60.45.000	Operating Rentals & Leases	-	-	-	1,500	-	-
511.60.49.000	Subscriptions	-	90	100	-	100	100
511.60.49.056	Filing & Recording	-	-	-	150	-	-
511.60.49.058	Printing & Binding	-	324	73	400	300	300
511.60.49.059	Memberships	38,441	50,255	53,785	57,375	58,816	59,651
511.60.49.061	Registration	2,450	4,145	1,844	6,405	-	-
OTHER SERVICES & CHARGES		53,140	69,798	110,927	167,010	74,266	75,101
LEGISLATIVE SERVICES		279,299	292,057	335,044	417,079	301,632	302,467
PRIOR YEAR ADJUSTMENTS							
588.10.00.000	Prior Year Corrections	-	-	1,861	-	-	-
PRIOR YEAR ADJUSTMENTS		-	-	1,861	-	-	-
TOTAL CITY COUNCIL EXPENDITURES		279,299	292,057	336,905	417,079	301,632	302,467

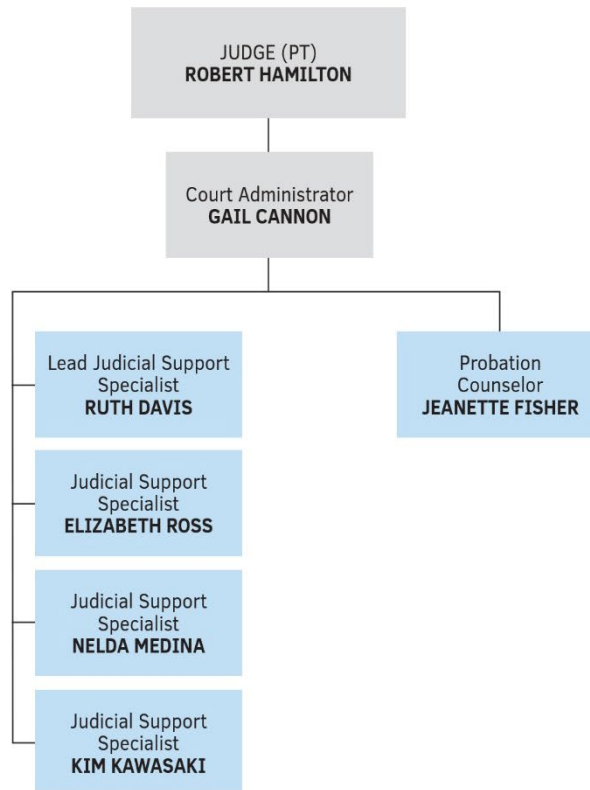
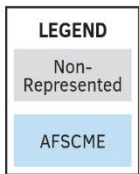
Municipal Court
Court Administrator: Gail Cannon

Mission

Operate as a highly respected judicial entity that serves the community by providing a safe forum, accessible to all individuals, for the fair, impartial, and efficient administration of justice.

The SeaTac Municipal Court is a court of limited jurisdiction. The Judge is authorized by the Revised Code of Washington to preside over civil infractions, traffic infractions, criminal misdemeanor and gross misdemeanor violations, and civil orders for protection.

The probation department supervises individuals who have been placed on probation. They work to ensure the defendant is not a danger to the community and to help in their rehabilitation. The probation counselor helps defendants fulfill their probation by employing various monitoring techniques and arranging additional services as may be required, and acts as an intermediary between the judge and the defendant, tracking their progress and making recommendations as needed. The Probation Division facilitates a Domestic Violence Moral Reconciliation Therapy (DVMRT) program. DVMRT is a cognitive-behavioral group process based on the theory that thoughts, beliefs, and attitudes are the primary determinants of behaviors. DVMRT is designed to facilitate a change in the client's process of conscious decision-making and enhance appropriate behavior through development of higher moral reasoning.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Implement hybrid based court system that allows for both virtual and in-person court hearings once the Court is open to the public.	Build Effective and Accountable Government	December 2021
Research the cost and identify the potential of implementing a therapeutic DUI Court.	Build Effective and Accountable Government	December 2022
Implement "Thinking for a Change" within Probation Department (Cognitive Behavioral Program).	Build Effective and Accountable Government	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Percent of domestic cases fast tracked through the court 60 days from the date of arraignment	N/A	N/A	N/A	50%	60%
Percent of criminal cases set for trial within 80 days of their first appearance in court	N/A	N/A	N/A	75%	90%
Percent of DVMRT graduates that don't recidivate, specific to convictions for violent crimes	100%	100%	100%	100%	100%
Percent of civil infractions set within 90 days of the notice of infraction	N/A	N/A	N/A	65%	75%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Municipal Court (02)

PROGRAM: Municipal Court - Judicial (512.50)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
MUNICIPAL COURT - JUDICIAL FTE'S		5.17	4.67	4.67	5.45	5.45	5.45
	JUDGE	0.72	0.72	0.72	0.50	0.50	0.50
	COURT ADMINISTRATOR	0.95	0.95	0.95	0.95	0.95	0.95
	LEAD JUDICIAL SPECIALIST	1.00	1.00	1.00	1.00	1.00	1.00
	JUDICIAL SUPPORT SPECIALIST	2.50	2.00	2.00	3.00	3.00	3.00
MUNICIPAL COURT - JUDICIAL SALARIES AND BENEFITS							
512.50.11.000	Salaries & Wages	364,221	375,997	398,155	457,027	467,259	481,371
512.50.12.000	Overtime	1,700	-	4,850	2,419	2,419	2,419
512.50.20.000	Personnel Benefits	151,590	154,665	164,388	225,451	224,369	224,350
	SALARIES AND BENEFITS	517,511	530,662	567,393	684,897	694,047	708,140
SUPPLIES							
512.50.31.008	Office & Operating Supplies	2,428	4,311	2,184	4,000	3,500	3,500
512.50.31.023	Regular Uniforms	-	-	-	-	-	600
512.50.35.000	Small Tools & Minor Equipment	-	2,519	69	2,000	200	250
	SUPPLIES	2,428	6,830	2,253	6,000	3,700	4,350
OTHER SERVICES & CHARGES							
512.50.41.000	Professional Services	120	-	816	1,300	1,300	1,300
512.50.41.007	Judge	18,805	6,419	10,234	10,800	11,016	11,237
512.50.42.028	Telephone	2,895	3,627	3,185	1,800	3,300	3,300
512.50.42.029	Postage	2,507	4,439	2,753	5,000	4,000	4,000
512.50.43.031	Lodging	642	233	360	900	-	-
512.50.43.032	Meals	123	-	223	400	-	-
512.50.43.033	Transportation	250	294	20	480	-	-
512.50.45.000	Operating Rentals & Leases	2,320	2,311	2,328	2,150	2,400	2,400
512.50.48.049	Equipment Repair & Maintenance	743	869	958	1,144	950	950
512.50.49.000	Codesmart Hosting	2,385	3,055	7,911	10,935	10,900	10,900
512.50.49.054	Memberships	800	1,279	1,295	1,279	1,300	1,300
512.50.49.057	Witness Fees	585	3,861	62	600	600	600
512.50.49.058	Printing & Binding	403	217	1,553	2,600	1,000	1,000
512.50.49.061	Registration	645	-	-	500	-	-
512.50.49.062	Laundry Services	11	-	-	100	40	40
512.50.49.064	Jury Fees	8,706	5,182	7,590	11,000	10,000	10,000
512.50.49.065	Interpreter Fees	26,752	20,386	26,597	28,000	28,000	28,000
	OTHER SERVICES & CHARGES	68,692	52,173	65,886	78,988	74,806	75,027
MUNICIPAL COURT - JUDICIAL		588,631	589,665	635,531	769,885	772,553	787,517

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Municipal Court (02)

PROGRAM: Probation & Parole Svs (523.30)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
MUNICIPAL COURT PROBATION - FTE'S		1.33	0.83	0.83	1.10	1.10	1.10
	JUDGE	0.08	0.08	0.08	0.05	0.05	0.05
	COURT ADMINISTRATOR	0.05	0.05	0.05	0.05	0.05	0.05
	JUDICIAL SUPPORT SPECIALIST	0.50					
	PROBATION COUNSELOR	0.70	0.70	0.70	1.00	1.00	1.00
MUNICIPAL COURT - LEGAL SALARIES AND BENEFITS							
523.30.11.000	Salaries & Wages	68,638	67,984	85,894	101,348	107,706	110,087
523.30.12.000	Overtime	100	-	-	-	-	-
523.30.20.000	Personnel Benefits	24,797	19,813	40,329	50,735	48,347	50,179
SALARIES AND WAGES		93,535	87,797	126,223	152,083	156,053	160,266
SUPPLIES							
523.30.31.008	Office & Operating Supplies	435	297	267	307	250	250
523.30.35.000	Small Tools and Minor Equipmen	460	419	-	-	-	-
SUPPLIES		895	716	267	307	250	250
OTHER SERVICES & CHARGES							
523.30.42.028	Telephone	-	-	751	-	840	840
523.30.43.031	Lodging	1,151	342	319	450	-	-
523.30.43.032	Meals	210	81	30	100	-	-
523.30.43.033	Transportation	1,423	873	198	350	-	-
523.30.49.000	Miscellaneous Services	2,678	1,220	1,320	1,200	1,320	1,320
523.30.49.054	Memberships	40	40	40	40	40	40
523.30.49.058	Printing & Binding	87	1,599	2,370	1,000	1,500	2,500
523.30.49.061	Registration	1,902	465	175	165	-	-
OTHER SERVICES & CHARGES		7,491	4,621	5,203	3,305	3,700	4,700
MUNICIPAL COURT - LEGAL		101,921	93,134	131,692	155,695	160,003	165,216
PRIOR YEAR ADJUSTMENTS							
588.10.00.000	Prior Year Corrections	-	-	(53)	-	-	-
PRIOR YEAR ADJUSTMENTS		-	-	(53)	-	-	-
CAPITAL EXPENDITURES							
CAPITAL OUTLAY							
594.12.64.093	Computer Software	-	12,562	-	-	-	-
CAPITAL OUTLAY		-	12,562	-	-	-	-
CAPITAL EXPENDITURES		-	12,562	-	-	-	-
TOTAL MUNICIPAL COURT EXPENDITURES		690,552	695,360	767,171	925,580	932,556	952,733

City Manager’s Office

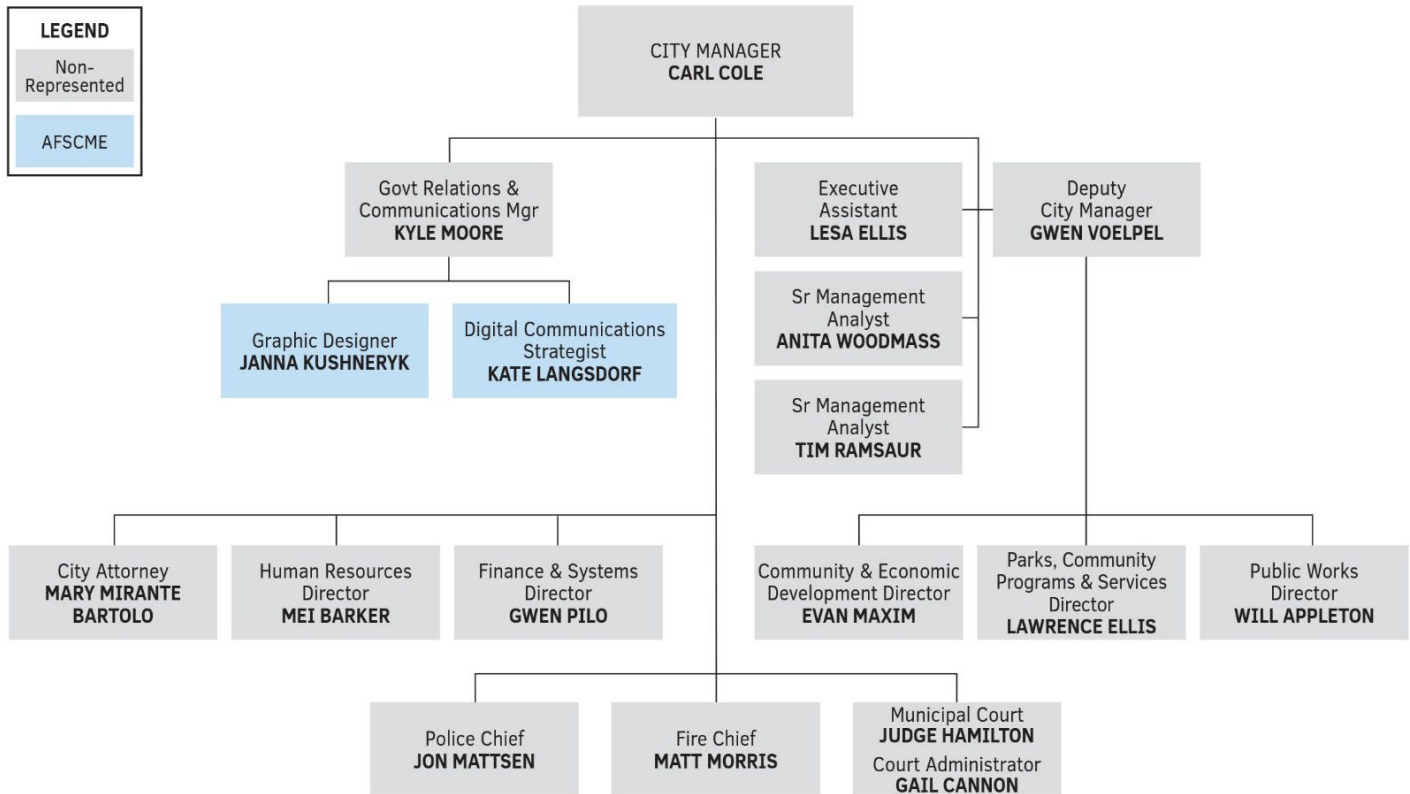
City Manager: Carl Cole

Mission

Provide ethical and visionary leadership that inspires high quality, innovative and fiscally responsible public policy, services and projects.

The City Manager’s Office consists of eight full-time employees. The primary responsibilities of the City Manager are to prepare a proposed budget for the City Council’s review and adoption, submit policy options and recommendations to the City Council, and oversee the day-to-day operations of the municipal government to ensure the attainment of the policy goals set by the City Council.

Key functions of the City Manager’s Office include: administrative support to the Council, community relations and communications, contract negotiations, inter-governmental coordination with surrounding communities as well as the SEA International Airport, Sound Transit, legislative and Congressional representation, research on regional issues, and leadership of the City’s strategic planning, professional development, and process improvement efforts.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Review teleworking policy and adjust as necessary to promote efficiencies.	Build Effective & Accountable Government	March 2021
Launch NextDoor Social Media Platform.	Build Effective & Accountable Government	March 2021
Promote and conduct quarterly virtual meetings with residents to increase engagement and connection with services and programs.	Build Effective & Accountable Government	June 2021
Research and identify the cost of implementing professional development plans for all employees.	Build Effective & Accountable Government	June 2021
Facilitate the successful consolidation of the three Sound Transit Transitway Agreements.	Increase Connectivity & Safety	December 2021
Promote and support the Indoor Ultrafine Particle Impact study.	Promote Our Neighborhoods	December 2021
Review/revise as necessary the Interlocal Agreement with the Puget Sound Regional Fire Authority.	Promote Our Neighborhoods	December 2021
Implement improvements as recommended by 2020 Gateway Analysis.	Promote Our Neighborhoods	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Average rating in the overall satisfaction question of the employee survey	N/A	71%	75%	80%	90%
Percent of employees with a professional development plan	N/A	N/A	N/A	50%	100%
Number of impressions on communications to the public per year	N/A	N/A	N/A	1,000	2,000
Percent of responses to requests for service made within two working days	N/A	N/A	N/A	75%	90%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Manager's Office (03)

PROGRAM: City Manager Admin (513.10)
 Legal Activities (515.90)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CITY MANAGER ADMINISTRATION FTE'S		5.50	5.00	4.00	5.00	5.00	5.00
	CITY MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	DEPUTY CITY MANAGER				1.00	1.00	1.00
	GOV RELATIONS & COMM. MGR		1.00				
	EXECUTIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00	1.00
	ADMIN ASSISTANT II GRAPHIC DESIGN	0.50					
	REAL PROPERTY MGMT SPECIALIST	1.00					
	SENIOR MANAGEMENT ANALYST	2.00	2.00	2.00	2.00	2.00	2.00
CITY MANAGER ADMINISTRATION							
SALARIES AND BENEFITS							
513.10.11.000	Salaries & Wages	438,776	601,853	599,853	665,948	711,559	725,767
513.10.12.000	Overtime	-	-	-	-	-	-
513.10.20.000	Personnel Benefits	142,933	198,549	183,869	245,166	234,433	239,125
	SALARIES AND BENEFITS	581,709	800,402	783,722	911,114	945,992	964,892
SUPPLIES							
513.10.31.008	Office & Operating Supplies	3,508	4,041	1,583	3,000	1,500	1,500
513.10.31.011	Publications	-	-	105	100	100	100
513.10.31.013	Food Supplies	391	308	426	200	200	200
513.10.35.000	Small Tools & Minor Equipment	577	12,132	8,006	500	200	200
	SUPPLIES	4,475	16,482	10,120	3,800	2,000	2,000
OTHER SERVICES & CHARGES							
511.20.41.000	Professional Svc - Lobbyist	33,600	33,600	-	-	-	-
513.10.41.000	Professional Services	6,755	60,311	25,470	49,600	20,000	20,000
513.10.41.200	Advertising	754	-	-	-	-	-
513.10.42.028	Telephone	3,327	3,908	3,331	6,500	3,600	3,600
513.10.42.029	Postage	98	226	81	300	100	100
513.10.43.031	Lodging	-	584	1,625	5,200	-	-
513.10.43.032	Meals	766	996	570	1,665	-	-
513.10.43.033	Transportation	16	657	551	1,965	-	-
513.10.43.034	Mileage Reimbursement	-	96	322	1,146	-	-
513.10.45.000	Operating Leases & Rentals	2,394	2,552	2,965	2,328	2,460	2,460
513.10.48.049	Equipment Repair & Maintenance	374	334	176	500	100	100
513.10.49.053	Subscriptions	588	1,286	235	383	915	915
513.10.49.054	Memberships	1,138	698	3,075	3,000	3,430	3,430
513.10.49.056	Filing & Recording	27	89	-	-	-	-
513.10.49.058	Printing & Binding	211	6,797	639	500	300	300
513.10.49.061	Registration	180	1,175	1,599	3,790	-	-
515.93.41.014	Indigent Defense Costs	167,100	170,150	185,850	206,000	206,000	206,000
	OTHER SERVICES & CHARGES	217,329	283,459	226,490	282,877	236,905	236,905
CITY MANAGER ADMINISTRATION		803,513	1,100,343	1,020,331	1,197,791	1,184,897	1,203,797

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Manager's Office (03)

PROGRAM: Communications (518.90)
 Legislative Activities (511.20)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
COMMUNICATIONS FTE'S			0.00	3.00	4.00	3.20	3.20
GOV RELATIONS & COMM. MGR				1.00	1.00	1.00	1.00
DIGITAL COMMUNICATIONS STRATEGIST					1.00	1.00	1.00
GRAPHICS DESIGNER				1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT II						0.20	0.20
ADMINISTRATIVE ASSISTANT I				1.00	1.00		
COMMUNICATIONS							
SALARIES AND BENEFITS							
518.90.11.000	Salaries & Wages		-	222,787	299,023	301,903	316,604
518.90.12.000	Overtime		-	193	-	-	-
518.90.20.000	Personnel Benefits		-	70,265	116,348	115,564	119,812
SALARIES AND BENEFITS			-	293,245	415,371	417,467	436,416
SUPPLIES							
518.90.31.008	Office & Operating Supplies		-	2,854	4,400	3,000	3,000
518.90.31.011	Publications		-	-	200	100	100
518.90.35.000	Small Tools & Minor Equipment		-	354	3,600	1,000	1,000
SUPPLIES			-	3,208	8,200	4,100	4,100
OTHER SERVICES & CHARGES							
511.20.41.000	Professional Svc - Lobbyist		-	33,600	36,000	39,996	39,996
518.90.41.000	Professional Services		-	2,210	37,000	20,000	20,000
518.90.41.065	Secretarial Pool Services		-	10,995	14,100	-	-
518.90.41.200	Advertising		-	-	500	400	400
518.90.42.028	Telephone		2,255	825	1,440	1,400	1,400
518.90.42.029	Postage		-	4,894	7,600	2,000	2,000
518.90.43.031	Lodging		-	835	3,410	-	-
518.90.43.032	Meals		-	945	1,165	-	-
518.90.43.033	Transportation		-	719	1,975	-	-
518.90.43.034	Mileage Reimbursement		-	727	817	-	-
518.90.45.000	Operating Rentals & Leases		-	1,680	1,650	-	-
518.90.49.053	Subscriptions		382	4,702	10,289	10,068	10,068
518.90.49.054	Memberships		-	185	445	510	445
518.90.49.058	Printing & Binding		6,780	16,969	27,500	5,000	5,000
518.90.49.061	Registration		-	2,409	8,270	-	-
OTHER SERVICES & CHARGES			9,418	81,696	152,161	79,374	79,309
COMMUNICATIONS			9,418	378,150	575,732	500,941	519,825
TOTAL CITY MGR'S OFFICE EXPENDITURES		803,513	1,109,760	1,398,481	1,773,523	1,685,838	1,723,622

Finance & Systems
 Department Director: Gwen Pilo

Mission

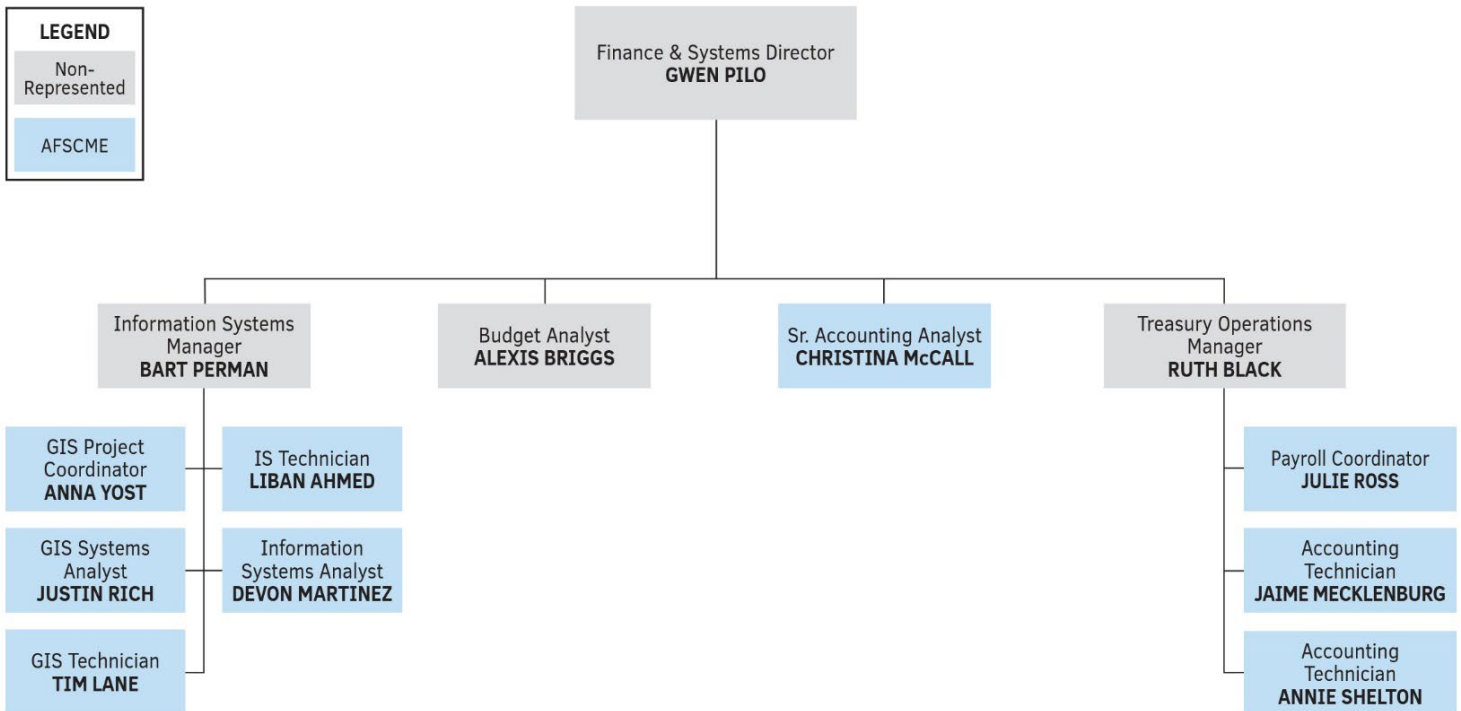
Ensure availability and integrity of digital information and provide accountability for all public funds, assets, policies and systems in a fiscally responsible manner, maintaining stability and public trust through sound financial management.

The Finance and Systems Department is responsible for all accounting, budgeting, payroll, and information systems related functions for the City. The Department is made up of two divisions:

Finance Administration: Performs cash receipting, payroll, accounts payable, accounts receivable billing, business licensing, capital asset accounting, purchasing, financial reporting, budget preparation, auditing and reporting.

Information Systems: Administers the City's voice/data network, SeaTV broadcast system, computer hardware, computer software applications, and security. Provides technical support to approximately 120 desktop computer users. Supports the efforts of a City-wide employee committee maintaining the City's web site.

Geographic Information Systems (GIS): GIS enables the City of SeaTac to inventory its built and natural environment, analyze and use the data to inform planning and decision making. This spatial intelligence is used extensively at the City for understanding the current landscape, planning for future conditions, and managing city infrastructure. GIS provides geospatial services and solutions to internal and external customers including Public Works Asset Maintenance and Management, Capital Improvement Projects, Emergency Management, Parks and Facilities Planning and Maintenance, Permitting and Land Use Applications, Comprehensive Planning, and communications with businesses and the public regarding City activities, plans, and resources.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Replace desktop/notebook computers according to established schedule.	Build Effective & Accountable Government	May 2021
Upgrade Network Operating Systems software to current versions.	Increase Connectivity & Safety	June 2021
Upgrade ArcGIS environment to an Enterprise level to better accommodate the expanding use of GIS in the City.	Build Effective & Accountable Government	June 2021
Migrate City Office software and email to Office365.	Build Effective & Accountable Government	June 2021
Work with Public Works to implement updated Cityworks to support work orders and inspections for Asset Management.	Build Effective & Accountable Government	June 2021
Work with Public Works to implement mobile data collection for work orders, inspections, and updating GIS data.	Build Effective & Accountable Government	December 2021
Perform needs assessment for Enterprise Resource Planning System.	Build Effective & Accountable Government	December 2021
Update Procurement Policy.	Build Effective & Accountable Government	December 2021
Implement Purchasing Cards for City Employees.	Build Effective & Accountable Government	December 2021
Retire Business License Files.	Build Effective & Accountable Government	August 2022
Update Travel Policy.	Build Effective & Accountable Government	December 2022
Replace existing computer network infrastructure.	Increase Connectivity & Safety	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Ratio of duplicate invoices submitted to processed	N/A	N/A	14:0	<10:0	<10:0
Number of checks voided due to error	22	17	4	0	0
Number of adjusting journal entries (AJEs) from audit	4	0	0	0	0
Number of consecutive years the City receives an annual audit with no findings	1	2	3	4	5
Number of consecutive years the City receives the Distinguished Budget Presentation Award	0	1	1	2	2
Average Response Time to Help Desk Tickets (in days)	N/A	.6	1.45	1	1
Total number of views on our public-facing web maps	0	9,289	11,800	13,000	14,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Finance Administration (514.23)

DEPT: Finance and Systems (04)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
FINANCE ADMINISTRATION FTE'S		7.00	8.00	8.00	7.00	7.00	7.00
	FINANCE & SYSTEMS DIRECTOR	1.00	1.00	1.00	1.00	1.00	1.00
	TREASURY OPERATIONS MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	BUDGET ANALYST	1.00	1.00	1.00	1.00	1.00	1.00
	SENIOR ACCOUNTING ANALYST					1.00	1.00
	ACCOUNTING ANALYST	1.00	1.00	1.00	1.00		
	PAYROLL COORDINATOR	1.00	1.00	1.00	1.00	1.00	1.00
	ACCOUNTING TECHNICIAN	2.00	2.00	2.00	2.00	2.00	2.00
	REAL PROPERTY MGMT SPECIALIST			1.00			
	ADMINISTRATIVE ASSISTANT I		1.00				
FINANCE ADMINISTRATION SALARIES AND BENEFITS							
514.23.11.000	Salaries & Wages	509,230	586,581	705,296	666,179	695,033	723,406
514.23.12.000	Overtime	-	839	-	-	-	-
514.23.20.000	Personnel Benefits	178,843	201,099	253,634	241,474	235,195	241,271
SALARIES AND BENEFITS		688,073	788,518	958,930	907,653	930,228	964,677
SUPPLIES							
514.23.31.008	Office & Operating Supplies	2,928	3,707	2,365	4,000	3,500	3,500
514.23.31.009	Forms	584	219	1,074	250	250	250
514.23.31.011	Publications	-	-	44	150	150	150
514.23.35.000	Small Tools & Minor Equipment	147	3,670	864	1,000	750	750
SUPPLIES		3,659	7,596	4,346	5,400	4,650	4,650
OTHER SERVICES & CHARGES							
514.23.41.000	Professional Services	15,128	8,745	4,247	65,000	15,000	15,000
514.23.41.018	Accounting & Auditing	73,841	77,354	85,697	111,000	99,500	96,500
514.23.42.028	Telephone	1,361	1,585	1,780	1,500	1,700	1,700
514.23.42.029	Postage	5,177	5,568	5,327	4,500	1,500	1,500
514.23.43.031	Lodging	1,605	3,203	2,218	9,500	-	-
514.23.43.032	Meals	117	610	193	1,400	-	-
514.23.43.033	Transportation	927	1,520	1,128	3,800	-	-
514.23.45.000	Operating Rentals & Leases	2,521	4,158	2,417	2,500	4,150	4,150
514.23.48.049	Equipment Repair & Maintenance	308	338	341	500	500	500
514.23.49.000	Banking Fees	15,903	19,818	11,447	15,000	15,000	15,000
514.23.49.001	Armored Car	15,815	9,165	816	4,100	-	-
514.23.49.053	Subscriptions	-	39	8,067	-	1,200	1,200
514.23.49.054	Memberships	580	880	1,079	1,200	1,150	1,150
514.23.49.055	State Minority Businesses	150	-	300	-	300	-
514.23.49.058	Printing & Binding	731	104	301	500	600	600
514.23.49.061	Registration	2,180	3,525	4,387	7,600	2,200	3,500
OTHER SERVICES & CHARGES		136,346	136,611	129,745	228,100	142,800	140,800
FINANCE ADMINISTRATION		828,078	932,726	1,093,021	1,141,153	1,077,678	1,110,127

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Network Info Systems (518.88)

DEPT: Finance and Systems (04)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
NETWORK INFO SYSTEMS FTE'S		2.00	2.00	3.00	3.00	6.00	6.00
INFORMATION SYSTEMS MANAGER		1.00	1.00	1.00	1.00	1.00	1.00
GIS PROJECT COORDINATOR						1.00	1.00
INFORMATION SYSTEMS ANALYST				1.00	1.00	1.00	1.00
GIS SYSTEMS ANALYST						1.00	1.00
INFORMATION SYSTEMS TECHNICIAN		1.00	1.00	1.00	1.00	1.00	1.00
GIS TECHNICIAN						1.00	1.00
NETWORK INFORMATION SYSTEMS							
SALARIES AND BENEFITS							
518.88.11.000	Salaries & Wages	195,741	201,280	237,409	297,193	571,322	600,106
518.88.12.000	Overtime	-	-	-	1,200	4,200	4,200
518.88.20.000	Personnel Benefits	81,008	87,763	90,033	143,620	197,657	204,565
SALARIES AND BENEFITS		276,749	289,043	327,442	442,013	773,179	808,871
SUPPLIES							
518.88.31.008	Office & Operating Supplies	-	121	-	-	550	550
518.88.31.012	Computer Supplies	4,472	11,064	8,031	8,000	8,000	8,000
518.88.35.000	Small Tools & Minor Equipment	474	74	125	300	500	500
SUPPLIES		4,945	11,258	8,156	8,300	9,050	9,050
OTHER SERVICES & CHARGES							
518.88.41.000	Professional Services	8,403	18,061	86,835	24,400	34,200	34,200
518.88.42.027	Communication Service Provider	11,696	11,974	15,641	12,000	18,400	18,400
518.88.42.028	Telephone	18,215	18,395	18,807	17,600	20,243	20,243
518.88.42.029	Postage	-	-	-	100	100	100
518.88.43.032	Meals	-	-	-	50	-	-
518.88.43.033	Transportation	-	-	-	165	-	-
518.88.48.049	Equipment Repair & Maintenance	21,219	34,623	6,480	30,700	20,516	20,516
518.88.48.050	Enterprise SW Maint & Support	193,904	180,134	219,019	252,578	265,128	271,703
518.88.49.000	Web Hosting Fee	1,688	7,900	9,125	8,710	9,600	9,600
518.88.49.053	Subscriptions	-	-	-	3,000	37,797	37,797
518.88.49.054	Memberships	75	-	75	150	735	735
518.88.49.058	Printing & Binding	-	-	73	-	-	-
518.88.49.061	Registration	2,200	422	3,980	9,070	5,565	5,565
OTHER SERVICES & CHARGES		257,400	271,510	360,036	361,273	412,284	418,859
NETWORK INFORMATION SYSTEMS		539,094	571,811	695,633	811,586	1,194,513	1,236,780

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Geographic Info Systems (518.89)

DEPT: Finance and Systems (04)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
GEOGRAPHIC INFO SYSTEMS FTE'S		3.50	4.00	4.00	3.00	0.00	0.00
	GIS COORDINATOR/ANALYST	0.50					
	GIS PROJECT COORDINATOR	1.00	1.00	1.00	1.00		
	GIS SYSTEMS ANALYST		1.00	1.00	1.00		
	GIS ANALYST	1.00	1.00	1.00			
	GIS TECHNICIAN				1.00		
	EMERGENCY PREPAREDNESS MAPPING LTE	1.00	1.00	1.00			
GEOGRAPHIC INFORMATION SYSTEMS							
SALARIES AND BENEFITS							
518.89.11.000	Salaries & Wages	178,837	247,554	284,421	252,811	-	-
518.89.12.000	Overtime	113	-	-	3,000	-	-
518.89.20.000	Personnel Benefits	62,362	106,734	119,578	128,823	-	-
	SALARIES AND BENEFITS	241,311	354,288	403,999	384,634	-	-
SUPPLIES							
518.89.31.008	Office & Operating Supplies	755	250	122	2,077	-	-
518.89.31.011	Publications	-	-	-	250	-	-
518.89.31.013	Food Supplies	-	-	-	50	-	-
518.89.35.000	Small Tools & Minor Equipment	448	3,081	1,742	1,000	-	-
	SUPPLIES	1,203	3,331	1,864	3,377	-	-
OTHER SERVICES & CHARGES							
518.89.41.000	Professional Services	2,250	10,353	7,982	42,658	-	-
518.89.42.028	Telephone	944	634	677	700	-	-
518.89.43.031	Lodging	-	3,024	717	3,683	-	-
518.89.43.032	Meals	-	461	180	500	-	-
518.89.43.033	Transportation	66	862	662	1,240	-	-
518.89.44.001	Business & Occupation Taxes	7	-	-	-	-	-
518.89.49.053	Subscriptions	-	135	1,422	980	-	-
518.89.49.054	Memberships	350	-	-	585	-	-
518.89.49.058	Printing & Binding	-	-	136	-	-	-
518.89.49.061	Registration	725	509	3,119	12,791	-	-
518.89.49.066	Employee Training Programs	-	-	-	1,000	-	-
	OTHER SERVICES & CHARGES	4,341	15,977	14,893	64,137	-	-
	GEOGRAPHIC INFORMATION SYSTEMS	246,856	373,596	420,757	452,148	-	-
TOTAL FINANCE & SYSTEMS EXPENDITURES		1,614,028	1,878,132	2,209,411	2,404,887	2,272,191	2,346,907

Legal

Department Director: Mary Mirante Bartolo

Mission

To provide comprehensive and proactive legal advice and representation to the City Council in collaboration with City departments for the benefit of the community, which includes open access and accurate preservation of City records, effective and successful prosecution, and extensive victim advocacy.

The SeaTac Legal Department consists of five (5) primary divisions: Civil, Risk Management, City Clerk, Records, and Criminal.

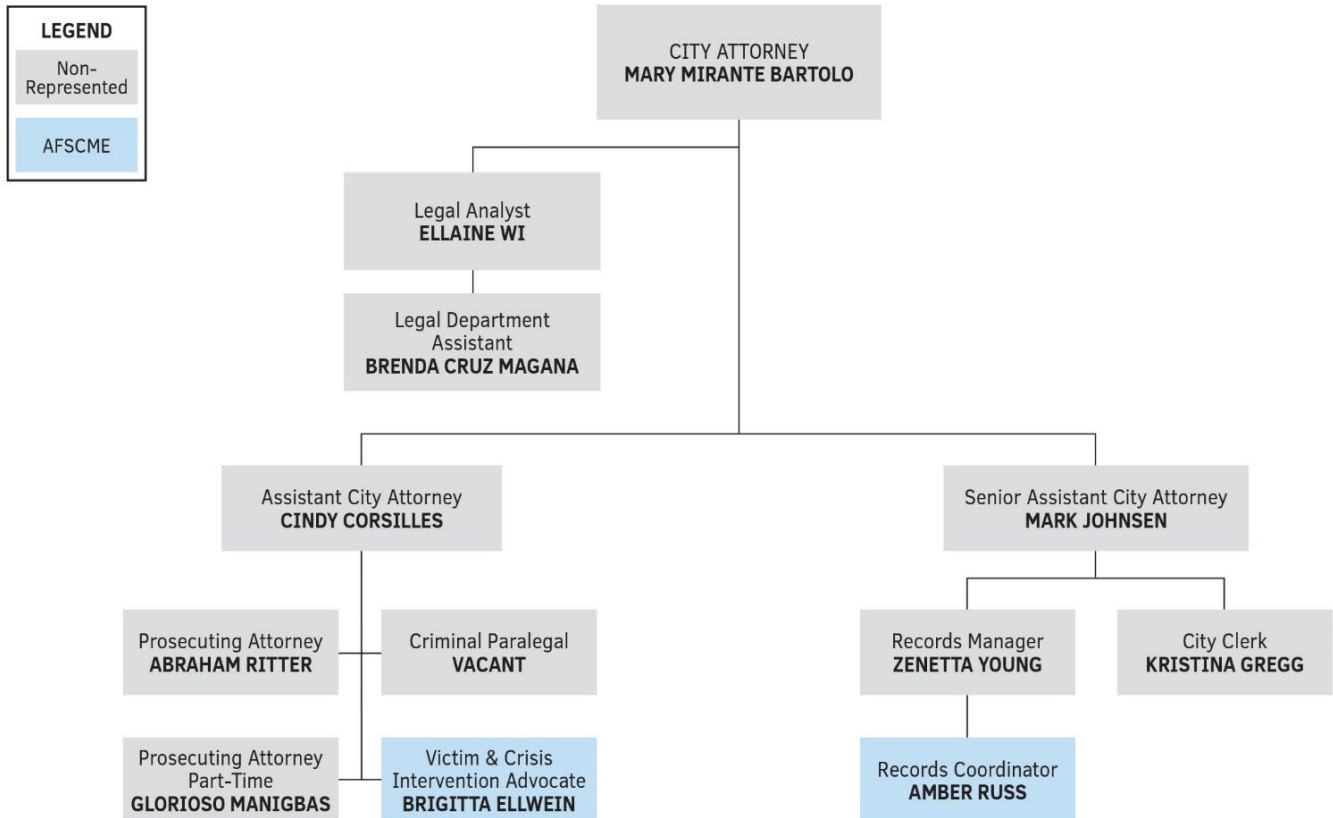
Civil: The Civil division acts as legal advisor to the City Council, City Manager and all officers, departments and committees of the City.

Risk Management: Risk Management is comprised of three separate but important functions: managing insurance, claims and litigation, and risk.

City Clerk: The City Clerk is the vital link between the City Council, City Manager, City departments and residents. The City Clerk maintains a record of Council proceedings, prepares City Council agendas, minutes, and Council packets and manages the membership of Citizen Advisory Committees.

Records: The Records division preserves City records and processes requests for records in compliance with State, Federal, and City regulations.

Criminal: The Criminal division prosecutes both criminal misdemeanor cases and civil violations such as, traffic infractions and code compliance cases in the SeaTac Municipal Court. It also provides extensive victim and crisis intervention advocacy for victims of crime, and community members in crisis.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Adopt an Ordinance or Resolution pertaining to the authority to settle claims.	Build Effective & Accountable Government	March 2021
Establish workflow for claims processing and investigation, which includes status updates to City Council on a regular basis.	Build Effective & Accountable Government	March 2021
Complete a City-wide Risk Assessment/Risk Control performed by Cities Insurance Association of Washington (CIAW), including assessment of training needs.	Build Effective & Accountable Government	March 2021
Begin process of eliminating paper files; scan and upload Criminal case files into OnBase.	Build Effective & Accountable Government	June 2021
Review, evaluate and implement CIAW's recommendations and training plan.	Build Effective & Accountable Government	September 2021
Identify records, determine security needs, and develop procedure(s) for processing records to be included in the OnBase Open Public Portal.	Build Effective & Accountable Government	December 2021
Implement case management platform for case files.	Build Effective & Accountable Government	January 2022
Configure, test and implement OnBase Open Public Portal to provide direct public access to specified records, while ensuring compliance to State guidelines.	Build Effective & Accountable Government	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Percent of contracts reviewed and approved within three (3) business days	84%	91%	84%	90%	95%
Percentage of tort claims investigated and initial determination made within 60 days	N/A	N/A	N/A	90%	95%
Percentage of Agenda Bills which met the deadline to the Legal Department	N/A	N/A	N/A	95%	95%
Percentage of Agenda bills which met the deadline to the Legal Department, which were submitted complete (no documents or sections were missing)	N/A	N/A	N/A	90%	90%
Percent of agreements received by Records containing all necessary information (including attachments and signatures)	N/A	N/A	N/A	90%	90%
Percent of victims contacted by the Victim/Crisis Intervention Advocate within two (2) business days of case opening	N/A	N/A	N/A	70%	80%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: City Clerk Admin (514.24)

DEPT: City Clerk's Office (05)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	CITY CLERK ADMINISTRATION FTE'S	3.00	4.00	4.00	3.35	3.35	3.35
	SENIOR ASSISTANT CITY ATTORNEY				0.10	0.10	0.10
	CITY CLERK	1.00	1.00	1.00	1.00	1.00	1.00
	DEPUTY CITY CLERK		1.00	1.00			
	RECORDS MANAGER	1.00		1.00	1.00	1.00	1.00
	RECORDS COORDINATOR	1.00	1.00	1.00	1.00	1.00	1.00
	LEGAL ASSISTANT				0.25	0.25	0.25
	ADMINISTRATIVE ASSISTANT III		1.00				
	CITY CLERK ADMINISTRATION						
	SALARIES AND BENEFITS						
514.24.11.000	Salaries & Wages	266,374	259,536	263,764	295,487	302,907	308,866
514.24.12.000	Overtime	-	-	-	500	500	500
514.24.20.000	Personnel Benefits	93,596	104,480	109,260	138,832	124,122	127,719
	SALARIES AND BENEFITS	359,969	364,016	373,024	434,819	427,529	437,085
	SUPPLIES						
514.24.31.008	Office & Operating Supplies	1,983	1,789	1,453	2,600	2,500	2,500
514.24.31.011	Publications	263	-	-	-	-	-
514.24.35.000	Small Tools & Minor Equipment	-	264	-	-	-	-
	SUPPLIES	2,245	2,053	1,453	2,600	2,500	2,500

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Clerk's Office (05)

PROGRAM: City Clerk Admin Cont'd (514.24)
 Election Costs (514.40)
 Voter Registration (514.90)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
OTHER SERVICES & CHARGES							
511.30.41.200	Advertising	12,054	12,166	11,562	18,400	15,000	15,000
514.24.41.000	Professional Services	21,611	24,935	23,088	117,300	60,000	60,000
514.24.41.022	Code Publishing	13,297	13,558	8,628	23,300	15,000	15,000
514.24.42.028	Telephone	468	464	481	500	500	500
514.24.42.029	Postage	8,175	4,670	144	600	200	200
514.24.43.031	Lodging	-	-	-	500	-	-
514.24.43.032	Meals	-	-	-	285	-	-
514.24.43.033	Transportation	-	150	-	400	-	-
514.24.44.001	Business & Occupation Taxes	0	0	0	100	-	-
514.24.45.000	Operating Rentals & Leases	6,078	3,964	3,892	3,700	3,800	3,800
514.24.48.049	Equipment Repair & Maintenance	3,272	184	146	1,320	240	240
514.24.49.053	Subscriptions	-	-	1,629	1,400	2,000	2,000
514.24.49.054	Memberships	1,035	1,036	1,066	1,156	1,060	985
514.24.49.056	Filing & Recording	-	100	101	350	300	500
514.24.49.058	Printing & Binding	26,105	20,247	585	336	340	340
514.24.49.061	Registration	3,160	3,689	475	1,350	4,725	1,725
OTHER SERVICES & CHARGES		95,256	85,165	51,797	170,997	103,165	100,290
CITY CLERK ADMINISTRATION		457,471	451,234	426,274	608,416	533,194	539,875
ELECTION COSTS							
514.40.41.004	Election Costs	16,475	68,116	14,822	32,000	21,000	19,000
ELECTION COSTS		16,475	68,116	14,822	32,000	21,000	19,000
VOTER REGISTRATION COSTS							
514.90.41.000	Voter Registration Costs	52,257	-	37,407	80,500	50,000	44,000
VOTER REGISTRATION COSTS		52,257	-	37,407	80,500	50,000	44,000
TOTAL CITY CLERK'S OFFICE EXPENDITURES		526,203	519,350	478,503	720,916	604,194	602,875

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Legal Administration (515.30)

DEPT: Legal (06)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
LEGAL ADMINISTRATION FTE'S		7.00	7.00	7.00	0.00	0.00	0.00
	<i>CITY ATTORNEY</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>			
	<i>SENIOR ASSISTANT CITY ATTORNEY</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>			
	<i>ASSISTANT CITY ATTORNEY</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>			
	<i>PROSECUTOR</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>			
	<i>LEGAL ANALYST</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>			
	<i>LEGAL DEPARTMENT ASSISTANT</i>		<i>1.00</i>	<i>1.00</i>			
	<i>PARALEGAL II</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>			
	<i>PARALEGAL I</i>	<i>1.00</i>					
LEGAL ADMINISTRATION SALARIES AND BENEFITS							
515.30.11.000	Salaries & Wages	642,398	715,914	767,436	-	-	-
515.30.12.000	Overtime	163	1,261	-	-	-	-
515.30.20.000	Personnel Benefits	228,108	277,689	291,413	-	-	-
	SALARIES AND BENEFITS	870,669	994,864	1,058,848	-	-	-
SUPPLIES							
515.30.31.008	Office & Operating Supplies	2,652	1,534	1,812	5,000	2,500	2,500
515.30.31.011	Publications	848	446	-	1,000	500	500
515.30.35.000	Small Tools & Minor Equipment	458	15,893	10,105	2,500	2,000	2,000
	SUPPLIES	3,959	17,873	11,917	8,500	5,000	5,000
OTHER SERVICES & CHARGES							
515.30.41.000	Professional Services	29,437	448	845	800	500	500
515.30.41.022	Special Legal Service	81,362	16,607	-	-	-	-
515.30.41.031	Computerized Legal Research Sv	22,482	9,900	9,900	12,500	10,500	10,500
515.30.42.028	Telephone	1,039	1,297	1,417	1,600	2,850	2,850
515.30.42.029	Postage	471	448	525	775	600	600
515.30.43.031	Lodging	-	395	625	1,500	-	-
515.30.43.032	Meals	8	-	88	400	-	-
515.30.43.033	Transportation	62	166	317	600	-	-
515.30.45.000	Operating Rentals & Leases	1,643	2,091	2,074	2,250	2,250	2,250
515.30.48.049	Equipment Repair & Maintenance	393	336	264	500	500	500
515.30.49.052	Dues	1,720	1,969	1,987	2,000	2,000	2,000
515.30.49.053	Subscriptions	673	825	382	1,500	1,500	1,500
515.30.49.054	Memberships	-	-	30	100	100	100
515.30.49.056	Filing & Recording	50	533	44	250	250	250
515.30.49.058	Printing & Binding	272	206	425	250	250	250
515.30.49.061	Registration	1,191	1,194	2,771	2,500	2,500	2,500
515.41.41.022	Special Legal Service	-	-	12,705	10,000	13,000	13,000
515.45.41.022	Special Legal Service	-	-	60,320	92,000	70,000	70,000
518.33.46.000	Insurance - Property	-	-	-	-	74,000	75,000
518.33.46.002	Property Insurance Deductibles	-	-	-	-	20,000	20,000
518.33.49.006	Property Damages, Judgements, Settlements	-	-	-	-	2,500	2,500
518.91.46.000	Insurance - Liability	-	-	-	-	325,000	325,000
518.91.46.002	Liability Insurance Deductibles	-	-	-	-	300,000	300,000
518.91.49.006	Liability Damages, Judgements, Settlements	-	-	-	-	30,000	30,000
	OTHER SERVICES & CHARGES	140,804	36,416	94,717	129,525	858,300	859,300
	LEGAL ADMINISTRATION	1,015,432	1,049,154	1,165,482	138,025	863,300	864,300

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Legal (06)

PROGRAM: Internal Legal - Advice (515.31)
 Internal Legal - Claims (515.35)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
INTERNAL LEGAL - ADVICE FTEs					4.00	4.00	4.00
	CITY ATTORNEY				0.90	0.90	0.90
	SENIOR ASSISTANT CITY ATTORNEY				0.80	0.80	0.80
	ASSISTANT CITY ATTORNEY				0.90	0.90	0.90
	LEGAL ANALYST				0.90	0.90	0.90
	LEGAL DEPARTMENT ASSISTANT				0.50	0.50	0.50
INTERNAL LEGAL - ADVICE							
515.31.11.000	Salaries & Wages				515,472	535,633	547,793
515.31.12.000	Overtime				-	-	-
515.31.20.000	Personnel Benefits				211,180	212,112	217,646
	SALARIES AND BENEFITS	-	-	-	726,652	747,745	765,439
	INTERNAL LEGAL - ADVICE	-	-	-	726,652	747,745	765,439
INTERNAL LEGAL - CLAIMS FTEs					2.65	2.65	2.65
	CITY ATTORNEY				0.10	0.10	0.10
	SENIOR ASSISTANT CITY ATTORNEY				0.10	0.10	0.10
	ASSISTANT CITY ATTORNEY				0.10	0.10	0.10
	PROSECUTING ATTORNEY				1.00	1.00	1.00
	LEGAL ANALYST				0.10	0.10	0.10
	CRIMINAL PARALEGAL				1.00	1.00	1.00
	LEGAL DEPARTMENT ASSISTANT				0.25	0.25	0.25
INTERNAL LEGAL - CLAIMS							
515.35.11.000	Salaries & Wages				235,984	237,937	252,008
515.35.12.000	Overtime				-	-	-
515.35.20.000	Personnel Benefits				96,346	103,239	108,373
	SALARIES AND BENEFITS	-	-	-	332,330	341,176	360,381
	INTERNAL LEGAL - CLAIMS	-	-	-	332,330	341,176	360,381

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Legal Services - DV (565.50)

DEPT: Legal (06)

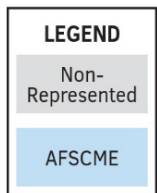
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
LEGAL SERVICES - DV FTE'S		1.00	1.00	1.00	1.00	1.00	1.00
VICTIM & CRISIS INTERVENTION ADV		1.00	1.00	1.00	1.00	1.00	1.00
LEGAL SERVICES - DOMESTIC VIOLENCE							
SALARIES AND BENEFITS							
565.50.11.000	Salaries & Wages	75,037	40,680	61,904	66,203	70,948	76,039
565.50.12.000	Overtime	-	339	134	-	-	-
565.50.20.000	Personnel Benefits	22,349	12,572	19,026	20,922	24,448	25,440
SALARIES AND BENEFITS		97,386	53,591	81,063	87,125	95,396	101,479
OTHER SERVICES & CHARGES							
565.50.42.028	Telephone	18	4	8	25	700	700
565.50.43.031	Lodging	518	-	-	250	-	-
565.50.43.032	Meals	101	-	36	75	-	-
565.50.43.033	Transportation	450	16	-	125	-	-
565.50.49.054	Memberships	-	-	-	100	100	100
565.50.49.058	Printing & Binding	50	37	-	50	50	50
565.50.49.061	Registration	-	161	-	500	500	500
OTHER SERVICES & CHARGES		1,138	218	44	1,125	1,350	1,350
LEGAL SERVICES - DV		98,524	53,809	81,108	88,250	96,746	102,829
TOTAL LEGAL EXPENDITURES		1,113,956	1,102,963	1,246,590	1,285,257	2,048,967	2,092,949

Human Resources
Department Director: Mei Barker

Mission

To be strategic partners in providing effective human resources expertise by developing and implementing policies, programs and services that contribute and align with City initiatives, values and strategies.

The Human Resources Department is responsible for citywide benefits management, leave administration, recruitment and retention, classification compensation, employee relations and providing a rounded learning and development program to all members of the City. The department's focus is around the performance and engagement of the City's greatest asset, the people.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Develop Recruitment and Onboarding standard procedure.	Build Effective & Accountable Government	June 2021
Create a robust Training and Development program.	Build Effective & Accountable Government	December 2021
Create Safety Manual with policies and procedures applicable to all positions and specialized divisions.	Build Effective & Accountable Government	December 2021

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Percent of employees retained past probation, excluding retirement	86%	85%	94%	88%	90%
Average # of work days to recruit & fill a position internally	27	75	33	45	45
Average # of work days to recruit & fill a position externally	69	25	25	45	45
Percent change in lost-time days from prior year for worker's compensation	203%	283%	0%	0%	0%
Percent change in number of training hours attended by staff compared to previous year	N/A	N/A	N/A	20%	30%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Human Resources (07)

PROGRAM: Employee Benefit Programs (517.90)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
EMPLOYEE BENEFIT PROGRAMS							
Wellness Program							
517.90.31.008	Wellness Supplies	2,040	1,275	688	850	775	775
517.90.31.013	Food Supplies-Wellness	1,162	1,541	1,749	1,750	1,500	1,500
517.90.41.000	Wellness: Professional Services	-	222	-	600	300	300
517.90.43.032	Meals	182	231	-	500	250	250
517.90.43.033	Transportation	-	-	-	25	-	50
517.90.43.034	Mileage Reimbursement	-	-	-	25	-	-
517.90.49.053	Subscriptions	48	-	-	100	-	100
Employee Recognition Program							
517.91.31.008	Employee Recognition	1,362	1,355	1,703	1,000	1,700	1,700
517.91.31.013	Employee Banquet	718	750	1,103	750	750	750
517.91.41.000	Professional Services	-	129	-	500	350	350
517.91.43.032	Meals	4,432	4,672	2,568	6,500	3,500	3,500
Tuition Reimb Program							
517.92.49.063	Tuition Reimbursement	-	-	2,005	5,790	4,000	4,000
Employee Commute Trip Reduction							
517.93.31.008	Office & Operating Supplies	5,890	2,945	-	5,000	2,000	2,500
517.93.43.033	Trip Reduction Program	2,255	5,230	6,930	7,500	5,000	7,500
Employee Training Programs							
517.94.31.008	Office & Operating Supplies	-	-	-	100	50	50
517.94.31.013	Food Supplies	-	-	-	250	-	250
517.94.41.000	Professional Services	-	4,235	660	44,000	22,500	22,500
517.94.43.032	Meals	-	-	-	250	-	-
517.94.49.066	Employee Training Program	1,753	3,981	2,076	17,900	10,000	10,000
Safety Program							
517.95.31.008	Safety Program	345	-	90	1,788	-	-
517.95.41.000	Professional Services	2,177	3,142	4,683	4,200	4,200	4,200
517.95.49.066	Employee Training Program	3,619	3,820	1,699	2,000	1,500	1,500
Recruitment							
517.96.31.013	Food Supplies	27	-	9	200	-	-
517.96.41.110	Pre-Employment Testing	5,421	6,794	6,916	8,240	4,000	7,000
517.96.41.200	Advertising	3,136	5,380	2,845	17,100	3,000	3,000
517.96.42.000	Reimbursable Expenses	-	4,835	-	-	-	-
517.96.43.032	Meals	-	239	-	1,000	-	-
EMPLOYEE BENEFIT PROGRAMS		34,611	50,775	35,724	127,918	65,375	71,775

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Human Resources (07)

PROGRAM: Human Resources Admin (518.10)

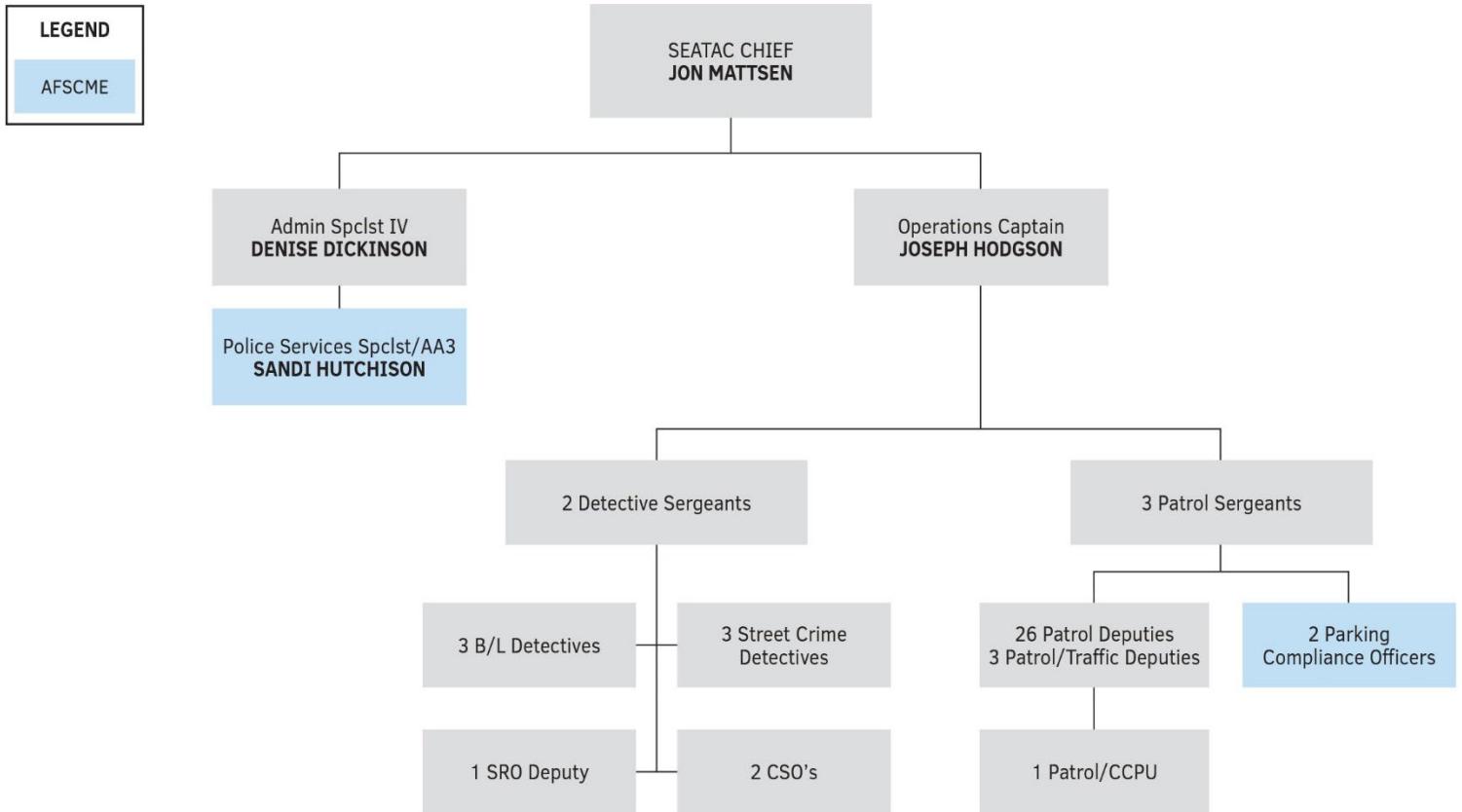
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
HUMAN RESOURCES ADMIN FTE'S		3.00	3.00	3.00	3.00	3.00	3.00
	HR DIRECTOR			1.00	1.00	1.00	1.00
	HR MANAGER	1.00	1.00				
	HR ANALYST	1.00	1.00	1.00	1.00	1.00	1.00
	HR ASSOCIATE					1.00	1.00
	HR TECHNICIAN	1.00	1.00	1.00	1.00		
HUMAN RESOURCES ADMINISTRATION							
SALARIES AND BENEFITS							
518.10.11.000	Salaries & Wages	274,545	296,444	317,640	336,743	356,140	369,801
518.10.12.000	Overtime	-	-	-	500	500	500
518.10.20.000	Personnel Benefits	98,606	111,684	120,245	134,502	133,982	138,433
SALARIES AND BENEFITS		373,151	408,128	437,885	471,745	490,622	508,734
SUPPLIES							
518.10.31.008	Office & Operating Supplies	1,594	1,095	1,886	4,700	2,500	2,500
518.10.31.012	Computer Supplies	733	1,888	1,161	1,500	1,500	1,500
518.10.31.013	Food Supplies	22	-	495	300	250	250
518.10.35.000	Small Tools & Minor Equipment	-	9,027	-	-	-	-
SUPPLIES		2,349	12,009	3,542	6,500	4,250	4,250
OTHER SERVICES & CHARGES							
518.10.41.000	Professional Services	52,748	7,900	10,478	88,000	40,000	40,000
518.10.41.027	Physical Exams	1,578	1,845	867	2,300	2,300	2,300
518.10.41.110	Pre-Employment Testing	426	-	-	-	-	-
518.10.42.028	Telephone	698	1,261	1,389	1,000	1,000	1,000
518.10.42.029	Postage	102	204	184	550	250	250
518.10.43.033	Transportation	35	-	-	-	50	50
518.10.43.034	Mileage Reimbursement	8	-	27	550	-	-
518.10.45.000	Operating Rentals & Leases	673	761	838	671	731	731
518.10.48.049	Equipment Repair & Maintenance	148	173	145	200	200	200
518.10.49.053	Subscriptions	-	163	-	479	200	200
518.10.49.054	Memberships	399	209	639	993	993	993
518.10.49.058	Printing & Binding	135	112	301	2,000	500	500
518.10.49.061	Registration	-	-	-	6,800	1,200	1,200
518.33.46.000	Insurance-Property	99,521	51,377	71,180	131,875	-	-
518.33.46.002	Property Ins Deductibles	-	-	-	30,000	-	-
518.33.49.006	Property Damages, Judgments, S	128	-	776	29,200	-	-
518.61.00.000	Judgments & Settlements	4,250,000	-	-	-	-	-
518.91.46.000	Insurance-Liability	262,278	284,651	306,823	284,703	-	-
518.91.46.002	Liability Insurance Deductibles	10,000	73,635	24,778	244,200	-	-
518.91.49.006	Liability Damages, Judgments	1,000	2,000	-	100,000	-	-
518.91.49.010	End of Employment Cash Out (Bu	-	-	-	4,500	75,000	-
OTHER SERVICES & CHARGES		4,679,875	424,291	418,425	928,021	122,424	47,424
HUMAN RESOURCES ADMIN		5,055,375	844,428	859,851	1,406,266	617,296	560,408
PRIOR YEAR ADJUSTMENTS							
588.10.00.000	Prior Year Adjustments	-	157	-	-	-	-
PRIOR YEAR ADJUSTMENTS		-	157	-	-	-	-
TRANSFERS OUT							
597.12.00.000	Transfer Out - Fund 108	-	47,725	-	-	-	-
TRANSFERS OUT		-	47,725	-	-	-	-
TOTAL HUMAN RESOURCES EXPENDITURES		5,089,987	943,085	895,575	1,534,184	682,671	632,183

Police Services
Department Director: Jon Mattsen

Mission

To provide proactive, engaging and educational law enforcement services, in our uniquely diverse community.

Through a contract with the King County Sheriff's Office, the SeaTac Police Department provides law enforcement services to SeaTac residents, businesses and visitors. Services include 9-1-1 call response, criminal complaint investigation, crime prevention consultation, traffic safety and enforcement, parking enforcement and numerous forms of community service. The SeaTac Police Department also provides SWAT, Bomb Disposal, and Major Investigations response through the contract with the Sheriff's Office.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Establish Community Engagement Officer.	Effective & Accountable Government	March 2021
Expand the capabilities of the Parking Compliance Officers to include vehicle impounds.	Effective & Accountable Government	June 2021

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Average Response Time to Priority 1 and higher calls for service (in minutes)	8.74	8.98	8.16	8.75	8.5
Complete processing of concealed weapon applications and renewals within 45 days from initial request	N/A	N/A	N/A	85%	90%
Complete minimum of 40 hours of annual training for commissioned and non-commissioned members	N/A	N/A	N/A	85%	90%
Closure rate of Criminal Investigations Unit investigations	62%	61%	60%	62%	62%
Average number of traffic contacts by SeaTac Motorcycle Officers by quarter	0	626	370	630	650

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Police Services (08)

PROGRAM: Court Security (512.50)
 Administration Reception (521.10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	POLICE (CITY EMPLOYEES) FTE's	1.00	1.00	1.00	1.00	1.00	1.00
	POLICE SVS SPECIALIST/ADMIN 3	1.00	1.00	1.00	1.00	1.00	1.00
	COURT SECURITY						
512.50.41.000	Professional Services	46,231	45,000	49,882	53,255	121,310	123,039
	COURT SECURITY	46,231	45,000	49,882	53,255	121,310	123,039
	ADMINISTRATION RECEPTION SALARIES AND BENEFITS						
521.10.11.000	Salaries & Wages	61,835	63,732	67,962	68,861	70,224	71,614
521.10.12.000	Overtime	265	2,886	1,526	3,500	3,500	3,500
521.10.20.000	Personnel Benefits	23,796	26,872	28,464	31,586	29,688	30,560
	SALARIES AND BENEFITS	85,896	93,490	97,953	103,947	103,412	105,674
	OTHER SERVICES & CHARGES						
521.10.49.054	Memberships	-	-	-	400	-	-
521.10.49.058	Printing & Binding	-	-	-	150	150	150
	OTHER SERVICES & CHARGES	-	-	-	550	150	150
	ADMINISTRATION RECEPTION	85,896	93,490	97,953	104,497	103,562	105,824

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Police Services (08)

PROGRAM: Police Ops - Contract (521.20)
 Innovative Law/Com. Eng. (521.21)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	POLICE OPERATIONS (CONTRACT)						
	SUPPLIES						
521.20.31.008	Office & Operating Supplies	6,638	7,778	8,507	21,750	14,000	14,000
521.20.35.000	Small Tools & Minor Equipment	2,996	3,913	16,562	17,000	10,000	10,000
521.20.35.132	JAG Grant Program - Equipment	-	6,706	8,292	5,000	5,000	5,000
	SUPPLIES	9,634	18,397	33,361	43,750	29,000	29,000
	OTHER SERVICES & CHARGES						
521.20.41.000	Professional Services	-	-	197	-	-	-
521.20.41.006	Base - Police Services	9,586,307	10,046,549	9,800,603	11,564,651	11,205,670	11,765,952
521.20.41.132	JAG Grant Program - OT/Training	-	3,338	165	10,000	10,000	10,000
521.20.41.138	Special Park Patrols	34,996	35,076	39,996	40,000	30,000	30,000
521.20.41.139	Special Parking Emphasis Patrols	4,850	4,543	-	-	-	-
521.20.42.028	Telephone	237	822	1,802	2,000	2,400	2,400
521.20.42.029	Postage	4,595	393	1,095	1,000	500	500
521.20.44.001	Business & Occupation Taxes	1	-	0	50	50	50
521.20.45.000	Operating Rentals & Leases	2,156	2,516	2,536	3,200	3,000	3,000
521.20.45.002	Equipment Rental - 501 Fund	3,415	1,915	451	595	6,192	6,224
521.20.48.049	Equipment Repair & Maintenance	1,783	2,448	2,044	10,000	5,000	5,000
521.20.49.003	Narcotic Seizure Fund Expenses	11,207	7,117	7,301	14,200	12,000	14,000
521.20.49.004	Non-Narcotics Investigative Fund	1,000	2,580	2,604	6,000	4,000	4,000
521.20.49.058	Printing & Binding	482	1,327	554	1,000	600	600
	OTHER SERVICES & CHARGES	9,651,028	10,108,625	9,859,349	11,652,696	11,279,412	11,841,726
	POLICE OPERATIONS (CONTRACT)	9,660,662	10,127,022	9,892,709	11,696,446	11,308,412	11,870,726
	INNOVATIVE LAW/COMMUNITY ENGAGEMENT						
	SUPPLIES						
521.21.31.008	Office & Operating Supplies	-	1,453	-	-	-	-
521.21.31.013	Food Supplies	-	-	722	-	-	-
521.21.35.000	Small Tools & Minor Equipment	-	24,673	17,201	50,000	15,625	15,625
	SUPPLIES	-	26,126	17,923	50,000	15,625	15,625
	OTHER SERVICES & CHARGES						
521.21.41.140	Mailbox Program Labor	-	13,491	14,397	-	12,500	12,500
521.21.49.000	Miscellaneous Services	6,671	5,991	5,952	11,000	9,000	9,000
	OTHER SERVICES & CHARGES	6,671	19,482	20,349	11,000	21,500	21,500
	INNOVATIVE LAW/COMM. ENG.	6,671	45,608	38,272	61,000	37,125	37,125

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Police Services (08)

PROGRAM: Training & Education (521.22)
 Crim. Justice -High Crime (521.24)
 Detention Activities (523.60)
 Animal Control (544.30)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	TRAINING AND EDUCATION						
	OTHER SERVICES & CHARGES						
521.22.43.031	Lodging	6,655	7,287	10,985	8,500	-	-
521.22.43.032	Meals	1,477	2,322	2,689	3,900	-	-
521.22.43.033	Transportation	4,829	4,875	4,539	4,900	-	-
521.22.49.054	Memberships	8,616	415	275	915	500	500
521.22.49.061	Registration	639	13,361	16,343	18,000	17,000	18,000
	OTHER SERVICES & CHARGES	22,215	28,260	34,831	36,215	17,500	18,500
	TRAINING AND EDUCATION	22,215	28,260	34,831	36,215	17,500	18,500
	CRIMINAL JUSTICE - HIGH CRIME						
	SUPPLIES						
521.24.31.008	Office & Operating Supplies	410	106	280	4,200	3,000	3,000
521.24.35.000	Small Tools & Minor Equipment	13,809	2,509	3,492	20,365	14,000	15,000
	SUPPLIES	14,219	2,616	3,773	24,565	17,000	18,000
	CRIMINAL JUSTICE - HIGH CRIME	14,219	2,616	3,773	24,565	17,000	18,000
	CONTRACT SERVICES						
521.70.41.000	Professional Services	163,717	20,000	-	-	-	-
523.60.41.024	Jail Services	1,143,831	1,415,105	1,361,351	784,626	959,021	959,021
554.30.41.022	Animal Control Services	137,279	153,370	149,043	185,711	157,560	160,711
	CONTRACT SERVICES	1,444,827	1,588,475	1,510,394	970,337	1,116,581	1,119,732
	TRANSFERS OUT						
597.90.00.001	Tranfers Out-Fund 501	-	-	10,000	-	-	-
	TRANSFERS OUT	-	-	10,000	-	-	-
	TOTAL POLICE EXPENDITURES	11,280,722	11,930,470	11,637,813	12,946,315	12,721,490	13,292,946

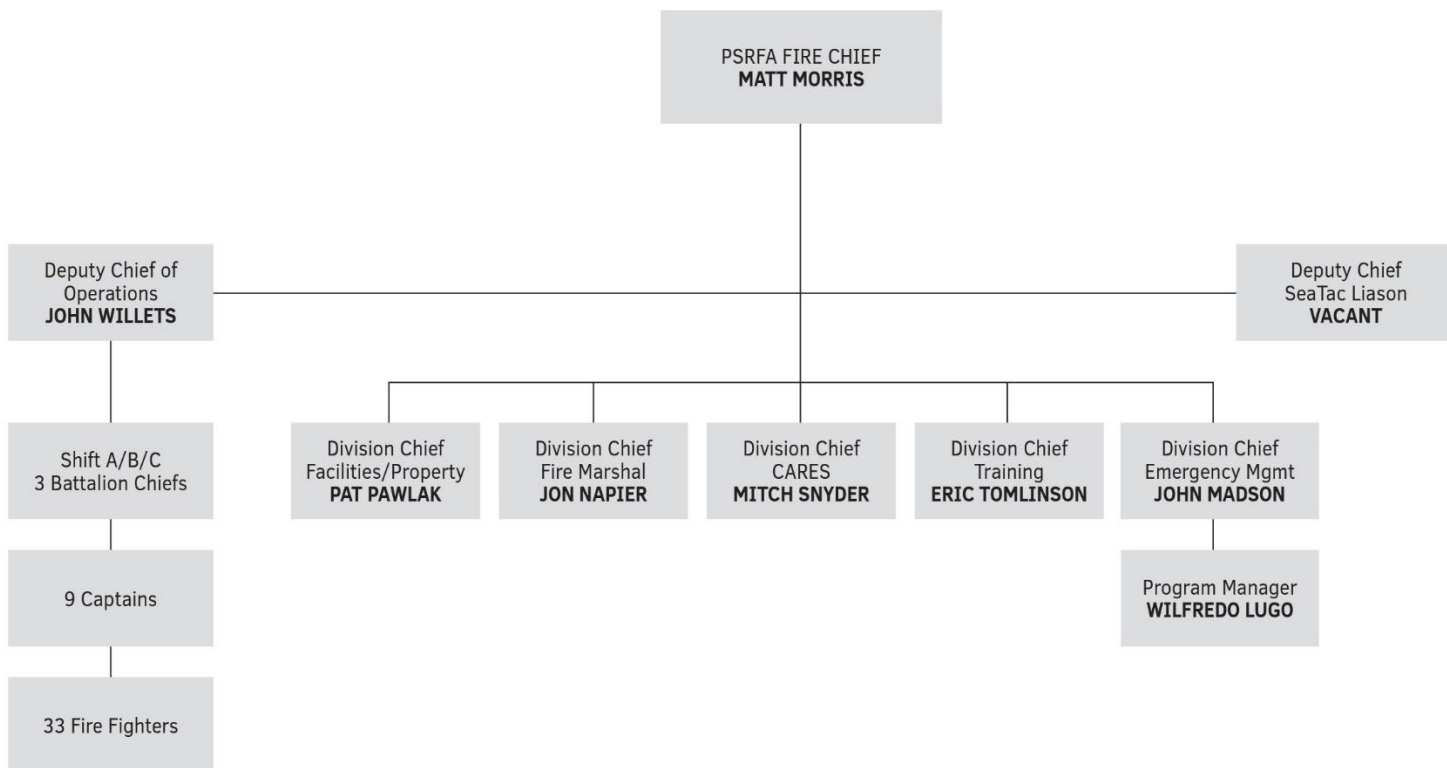
Fire Services

Fire Chief: Matthew Morris

Mission

To provide effective and sustainable services that meet the needs of a changing community with the resources entrusted to us.

Puget Sound Regional Fire Authority (PSRFA) exists to maintain and enhance the quality of life within its boundaries by protecting life, property, and the environment. PSRFA is an internationally accredited, full-service, all risk fire and rescue department that provides services to the citizens of Covington, Kent, Maple Valley, SeaTac, King County Fire District #37, and King County Fire District #43. Puget Sound Fire covers 108.81 square miles and protects a population of over 226,815.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	PSRFA Goal	Completion
Implement ERP system to increase efficiency and accountability, ensuring we are good stewards of public resources.	Develop Organizational Sustainability and Resiliency	March 2021
Evaluate and adjust station placement and staffing to meet changes in demand for service, population, building density, and community infrastructure.	Meet Community Need for Service	March 2021
Participate in National Night Out to share our story, including the variety of emergency and non-emergency services we provide and the value we generated.	Connect with Our Community	August 2021

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Average reaction time (90% percentile)	N/A	2:01	2:05	1:55	1:40
Apparatus preventative maintenance performed on schedule	N/A	91%	97%	95%	95%
Percent increase in peer support members	N/A	N/A	N/A	10%	10%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

DEPT: Fire Services (09)

PROGRAM: Fire Administration (522.10)

Fire Suppression & EMS (522.20)

Emergency Preparedness (525.60)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	FIRE ADMINISTRATION						
	SALARIES AND BENEFITS						
522.10.23.000	LEOFF 1 Medical & LT Care	51,228	40,832	46,461	103,250	61,660	65,660
	SALARIES AND BENEFITS	51,228	40,832	46,461	103,250	61,660	65,660
	FIRE ADMINISTRATION	51,228	40,832	46,461	103,250	61,660	65,660
	FIRE SUPPRESSION AND EMS						
	OTHER SERVICES & CHARGES						
522.20.41.030	Fire Service ILA with PSRFA	9,982,609	10,084,973	10,675,977	10,619,028	10,807,645	11,023,799
522.20.42.028	Telephone/Wireless Communicat	37	-	-	-	-	-
	OTHER SERVICES & CHARGES	9,982,646	10,084,973	10,675,977	10,619,028	10,807,645	11,023,799
	FIRE SUPPRESSION AND EMS	9,982,646	10,084,973	10,675,977	10,619,028	10,807,645	11,023,799
	EMERGENCY PREPAREDNESS						
	SUPPLIES						
525.60.31.008	Office & Operating Supplies	3,805	536	6,723	2,750	4,500	4,500
525.60.35.000	Small Tools & Minor Equipment	6,809	3,481	8,855	3,000	4,500	4,500
	SUPPLIES	10,615	4,017	15,578	5,750	9,000	9,000
	OTHER SERVICES & CHARGES						
525.50.42.028	Satellite Emergency Phone	885	886	885	900	900	900
525.60.41.002	Overtime	-	-	-	3,560	500	500
525.60.42.028	Telephone	550	714	659	720	720	720
525.60.42.029	Postage	-	-	2	-	-	-
525.60.43.031	Lodging	-	609	1,746	1,000	-	-
525.60.43.032	Meals	315	44	74	500	-	-
525.60.43.033	Transportation	-	547	553	1,400	-	-
525.60.45.002	Equipment Rental - 501	-	-	9,143	9,476	11,639	11,704
525.60.49.058	Printing & Binding	48	2,111	271	4,700	1,500	1,500
525.60.49.061	Registration	-	433	1,527	3,000	1,500	1,500
	OTHER SERVICES & CHARGES	1,797	5,345	14,859	25,256	16,759	16,824
	EMERGENCY PREPAREDNESS	12,411	9,362	30,437	31,006	25,759	25,824
	TOTAL FIRE EXPENDITURES	10,046,285	10,135,167	10,752,876	10,753,284	10,895,064	11,115,283

Parks, Community Programs & Services

Department Director: Lawrence Ellis

Mission

Provide high quality and sustainable public facilities and parks. Deliver exceptional and affordable recreational and cultural opportunities and human services responsive to the needs and health of our community.

The Parks, Community Programs & Services Department is responsible for providing recreation activities, maintenance of City parks and facilities, and Human Services programs. The Department is made up of five divisions:

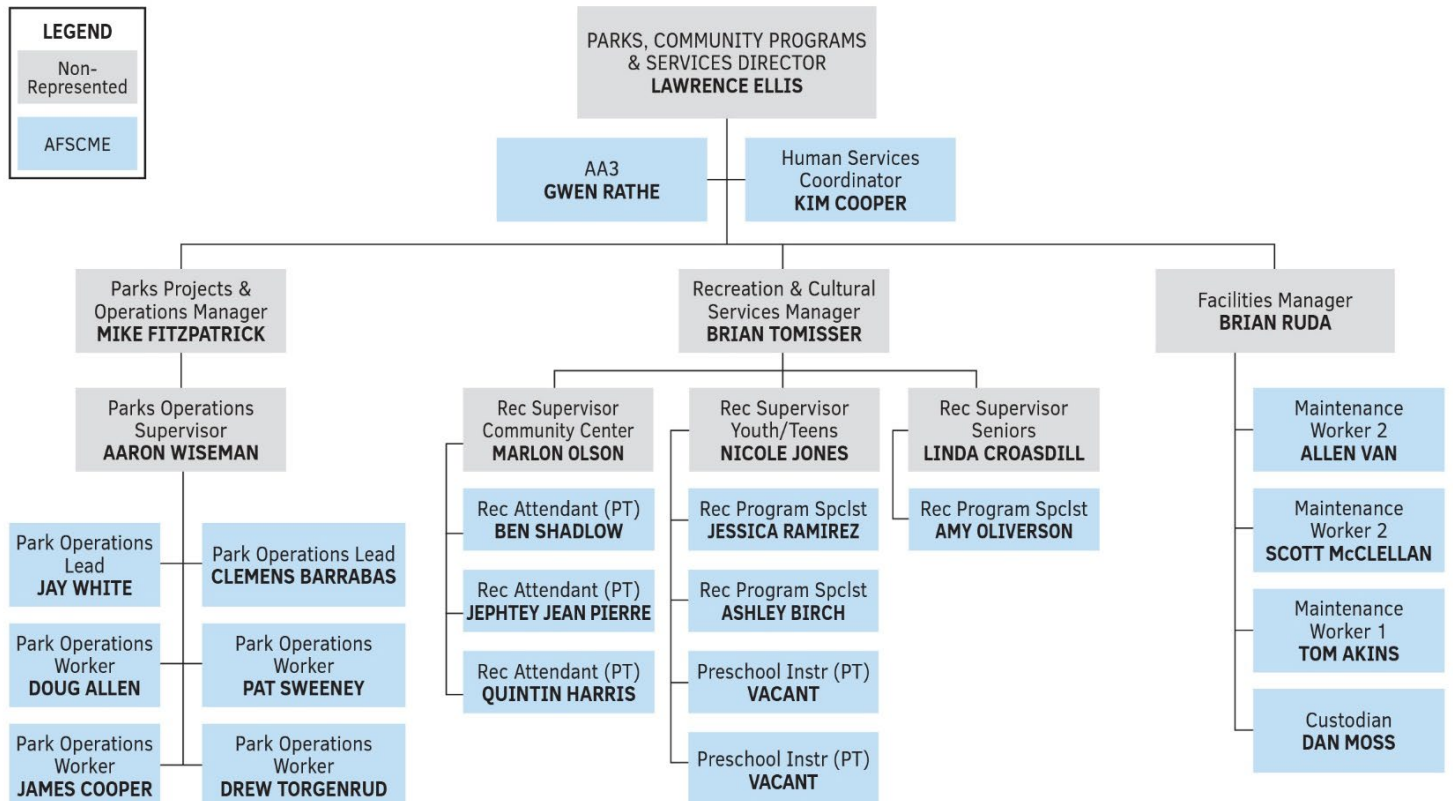
Parks Administration: Parks Administration provides administrative support to all divisions of the department. Responsible for budget preparation, purchasing, and oversight of a variety of agreements, provides project planning and construction management.

Recreation Services: The Recreation Division is responsible for planning recreation opportunities for preschool, youth, teens, special populations, adults, and senior citizens. Manages the operation and rentals for SeaTac and Valley Ridge Community Centers. Coordinates picnic shelter rentals in parks and responsible for planning and coordination of a variety of special events.

Parks Operations: Responsible for the maintenance of City parks including sport field rentals and maintenance. Parks Operations also offers support for special events and park activities.

Facilities: The Facilities Division is responsible for the maintenance and operations of systems for City facilities including City Hall, SeaTac Community Center, Valley Ridge Community Center, Fire Station 45 and Fire Station 46.

Human Services: Provides programs to meet the human services needs of our residents. Oversees the contracted services provided through funds allocated to human services agencies. Coordinates Minor Home Repair projects for SeaTac homeowners who meet the qualifications for financial assistance and supports several senior programs.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Complete the Art & Culture Master Plan.	Build Effective & Accountable Government	March 2021
Design conceptual drawings and plans for the new trailhead, trails, open space and passive recreation at Des Moines Creek Park.	Expand Green & Public Spaces	October 2021
Obtain final results from soil study and mitigate the contamination in Sunset Park.	Expand Green & Public Spaces	December 2021
Develop a Master Plan for Bow Lake Park.	Build Effective & Accountable Government	June 2022
Complete the Lake to Sound Trail in SeaTac.	Increase Connectivity & Safety; Promote our Neighborhoods	October 2022
Increase revenue in sport activities and programs by 15-20%.	Build Effective & Accountable Government	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Percent of registrations completed online	3.5%	3.6%	3.5%	4.0%	4.0%
Number of recreation scholarships awarded	43	82	60	90	90
Number of special events held by the City, as dictated by the Arts Master Plan	21	22	8	23	25
Average number of developed acres per parks operations staff (Compared to National Average)	24 (17.1)	18.4 (16.5)	16.3 (16)	16.3	16.3
Number of sport field rentals booked	1,814	2,131	1,200	3,400	3,900
Percent of playground safety inspections passed	100%	100%	100%	100%	100%
Number of building square feet maintained per facilities staff (Benchmark = 47,000 max sq. ft./worker)	82,568	82,568	55,045	55,045	55,045

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Central Facilities (518.30)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CENTRAL FACILITIES FTE'S		4.00	4.00	4.00	5.00	5.00	5.00
	FACILITIES MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	FACILITIES MAINTENANCE WORKER II	2.00	2.00	2.00	2.00	2.00	2.00
	FACILITIES MAINTENANCE WORKER I				1.00	1.00	1.00
	CUSTODIAN	1.00	1.00	1.00	1.00	1.00	1.00
CENTRAL FACILITIES							
SALARIES AND BENEFITS							
518.30.11.000	Salaries & Wages	292,658	303,993	333,247	387,363	407,507	415,640
518.30.12.000	Overtime	165	567	-	3,000	3,000	3,000
518.30.20.000	Personnel Benefits	118,348	131,283	135,157	190,646	163,034	166,733
SALARIES AND BENEFITS		411,170	435,844	468,405	581,009	573,541	585,373
SUPPLIES							
518.30.31.001	Janitorial Supplies	8,299	8,684	11,022	11,000	11,000	11,000
518.30.31.008	Office & Operating Supplies	15,801	22,235	18,672	15,000	15,000	15,000
518.30.31.011	Publications	-	-	-	200	200	200
518.30.31.018	Safety Clothing	501	243	376	400	800	400
518.30.31.023	Regular Uniforms	901	953	1,092	1,180	1,400	1,400
518.30.32.000	Fuel	842	-	-	4,000	2,000	2,000
518.30.35.000	Small Tools & Minor Equipment	1,659	2,942	1,458	2,800	1,500	1,500
SUPPLIES		28,002	35,057	32,620	34,580	31,900	31,500
OTHER SERVICES & CHARGES							
518.30.41.000	Professional Services	1,410	6,645	259	1,500	1,000	1,000
518.30.41.034	Janitorial Services	97,100	90,176	89,936	100,000	108,000	108,000
518.30.41.047	Security Monitoring	660	660	710	900	900	900
518.30.41.104	City Hall Historical Displays	5,837	1,724	-	5,000	2,500	2,500
518.30.42.028	Telephone	2,319	2,279	2,373	2,100	2,700	2,700
518.30.42.029	Postage	-	-	-	50	-	-
518.30.44.001	Business & Occupation Taxes	0	0	0	100	-	-
518.30.45.000	Operating Rentals & Leases	7,991	7,179	9,265	12,000	10,000	10,000
518.30.45.002	Equipment Rental - 501 Fund	8,406	6,031	9,502	9,488	15,607	15,030
518.30.47.039	Water	12,854	10,592	10,412	8,000	11,000	11,000
518.30.47.040	Sewer	2,839	4,392	2,571	2,100	2,500	2,500
518.30.47.041	Electricity	120,486	121,521	110,510	120,000	120,000	120,000
518.30.47.042	Waste Disposal	-	-	-	200	-	-
518.30.47.043	Storm Sewer Fees	4,539	4,835	4,835	5,320	5,350	5,350
518.30.48.000	Repairs & Maintenance	72,924	90,895	85,663	217,280	125,000	125,000
518.30.48.049	Equipment Repair & Maintenance	398	71	-	50	-	-
518.30.49.000	Miscellaneous Services	285	264	136	300	300	300
518.30.49.053	Subscriptions	-	-	-	150	-	-
518.30.49.054	Memberships	-	62	14	275	275	275
518.30.49.055	Miscellaneous Permit Fees	283	283	694	260	260	260
518.30.49.058	Printing & Binding	40	-	-	-	-	-
518.30.49.061	Registration	-	120	226	460	360	360
518.31.47.043	City Owned Parcel Fees-KC	150	-	159	185	185	185
OTHER SERVICES & CHARGES		338,521	347,731	327,265	485,718	405,937	405,360
CENTRAL FACILITIES		777,694	818,631	828,290	1,101,307	1,011,378	1,022,233

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Fire Station #45 (522.55)

DEPT: Parks, Community Programs & Services (10)

Fire Station #46 & #47 (522.56)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	FIRE STATION #45 SUPPLIES						
522.55.31.008	Office & Operating Supplies	165	563	444	2,000	2,000	2,000
522.55.35.000	Small Tools & Minor Equipment	-	-	-	500	200	200
	SUPPLIES	165	563	444	2,500	2,200	2,200
	OTHER SERVICES & CHARGES						
522.55.41.000	Professional Services	26,147	440	407	500	500	500
522.55.41.034	Janitorial Services	-	-	-	500	-	-
522.55.42.028	Telephone	730	725	740	735	740	740
522.55.45.000	Operating Rentals & Leases	-	1,442	1,662	-	-	-
522.55.47.038	Gas	3,711	-	-	-	-	-
522.55.47.039	Water	1,660	-	-	-	-	-
522.55.47.040	Sewer	251	-	-	-	-	-
522.55.47.041	Electricity	4,544	-	-	-	-	-
522.55.47.042	Waste Disposal	-	-	-	160	-	-
522.55.47.043	City-Owned Parcel Fees	1,037	2,102	1,104	2,200	2,200	2,200
522.55.48.000	Repairs & Maintenance	3,305	3,141	22,406	8,000	8,000	8,000
522.55.49.055	Miscellaneous Permit Fees	-	-	48	-	-	-
	OTHER SERVICES & CHARGES	41,384	7,850	26,368	12,095	11,440	11,440
	FIRE STATION #45	41,549	8,413	26,813	14,595	13,640	13,640
	FIRE STATION #46 & #47 SUPPLIES						
522.56.31.008	Office & Operating Supplies	2,417	2,568	3,696	4,000	4,000	4,000
522.56.35.000	Small Tools & Minor Equipment	-	375	-	750	750	750
	SUPPLIES	2,417	2,944	3,696	4,750	4,750	4,750
	OTHER SERVICES & CHARGES						
522.56.41.000	Professional Services	-	1,130	185	500	500	500
522.56.41.034	Janitorial Services	-	-	795	3,000	1,500	1,500
522.56.47.042	Waste Disposal	-	-	-	150	-	-
522.56.47.043	City-Owned Parcel Fees	-	1,913	-	1,900	1,900	1,900
522.56.48.000	Repairs & Maintenance	11,946	15,258	21,866	10,000	10,000	10,000
522.56.49.055	Miscellaneous Permit Fees	171	-	194	-	375	375
	OTHER SERVICES & CHARGES	12,117	18,301	23,040	15,550	14,275	14,275
	FIRE STATION #46 & #47	14,534	21,245	26,736	20,300	19,025	19,025

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Fire Station #47 Land (522.57)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	FIRE STATION #47 LAND SUPPLIES						
522.57.31.008	Office & Operating Supplies	69	-	616	-	-	-
522.57.35.000	Small Tools & Minor Equipment	-	-	1,150	-	-	-
	SUPPLIES	69	-	1,766	-	-	-
	OTHER SERVICES & CHARGES						
522.57.41.000	Professional Services	875	-	-	-	-	-
522.57.42.028	Telephone	-	295	-	-	-	-
522.57.45.000	Operating Rentals & Leases	-	560	-	-	-	-
522.57.47.038	Gas	-	275	-	-	-	-
522.57.47.039	Water	-	134	-	-	-	-
522.57.47.040	Sewer	274	-	-	-	-	-
522.57.47.041	Electricity	382	478	-	-	-	-
522.57.47.043	City-Owned Parcel Fees	-	1,307	-	-	1,300	1,300
522.57.48.000	Repairs & Maintenance	72	110	-	-	-	-
	OTHER SERVICES & CHARGES	1,602	3,160	-	-	1,300	1,300
	FIRE STATION #47 LAND	1,671	3,160	1,766	-	1,300	1,300

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Maintenance Facility (543.50)

DEPT: Parks, Community Programs & Services (10)

Community Center (575.51)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	MAINTENANCE FACILITY						
	SUPPLIES						
543.50.31.001	Janitorial Supplies	-	-	572	500	500	500
543.50.31.008	Office & Operating Supplies	3,527	2,929	2,919	4,300	4,300	4,300
543.50.35.000	Small Tools & Minor Equipment	201	-	3,469	500	500	500
	SUPPLIES	3,728	2,929	6,960	5,300	5,300	5,300
	OTHER SERVICES & CHARGES						
543.50.41.000	Professional Services	-	-	127	500	500	500
543.50.41.034	Janitorial Services	6,650	11,454	9,928	9,750	10,150	10,150
543.50.41.047	Security Monitoring	780	780	839	1,400	3,840	3,840
543.50.45.000	Operating Rentals & Leases	-	-	183	-	-	-
543.50.47.038	Gas	9,383	4,903	7,006	9,200	9,800	9,800
543.50.47.039	Water	4,811	5,152	5,263	5,000	5,000	5,000
543.50.47.040	Sewer	2,561	2,425	2,440	3,500	3,500	3,500
543.50.47.041	Electricity	18,467	24,579	22,174	19,000	25,000	25,000
543.50.47.042	Waste Disposal	-	-	-	200	-	-
543.50.48.000	Repairs & Maintenance	9,987	21,637	12,386	30,784	20,000	10,000
	OTHER SERVICES & CHARGES	52,638	70,931	60,346	79,334	77,790	67,790
	MAINTENANCE FACILITY	56,366	73,860	67,306	84,634	83,090	73,090
	COMMUNITY CENTER FACILITIES						
	SUPPLIES						
575.51.31.001	Janitorial Supplies	8,031	7,283	8,789	7,000	7,000	7,000
575.51.31.008	Office & Operating Supplies	10,480	8,393	8,825	10,000	10,000	10,000
575.51.35.000	Small Tools & Minor Equipment	2,524	-	616	10,000	10,000	5,000
	SUPPLIES	21,035	15,676	18,230	27,000	27,000	22,000
	OTHER SERVICES & CHARGES						
575.51.41.000	Professional Services	-	-	77	1,000	1,000	1,000
575.51.41.034	Janitorial Services	40,243	43,120	44,511	38,900	44,000	44,000
575.51.41.047	Security Monitoring	2,410	2,730	2,356	3,000	3,000	3,000
575.51.44.003	Leasehold Excise Taxes	-	-	-	100	-	-
575.51.45.000	Operating Rentals & Leases	823	-	-	-	-	-
575.51.47.038	Gas	13,967	11,314	10,962	15,000	18,500	18,500
575.51.47.039	Water	3,430	3,581	3,589	3,400	3,400	3,400
575.51.47.040	Sewer	3,891	3,752	3,996	2,800	3,800	3,800
575.51.47.041	Electricity	28,959	26,328	29,729	19,200	32,000	32,000
575.51.47.042	Waste Disposal	-	-	-	300	-	-
575.51.48.000	Repairs & Maintenance	39,065	44,591	21,962	154,810	33,360	19,500
	OTHER SERVICES & CHARGES	132,788	135,416	117,183	238,510	139,060	125,200
	COMMUNITY CENTER FACILITIES	153,823	151,092	135,413	265,510	166,060	147,200

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Human Services (565.10)

DEPT: Parks, Community Programs & Services (10)

Substance Abuse (566.00)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
HUMAN SERVICES FTE'S		1.00	1.00	1.00	1.00	1.00	1.00
HUMAN SERVICES COORDINATOR		1.00	1.00	1.00	1.00	1.00	1.00
HUMAN SERVICES							
SALARIES AND BENEFITS							
565.10.11.000	Salaries & Wages	93,648	81,365	85,932	87,758	89,502	91,281
565.10.12.000	Overtime	-	179	-	-	-	-
565.10.20.000	Personnel Benefits	35,798	24,640	27,501	29,666	27,722	28,050
SALARIES AND BENEFITS		129,446	106,183	113,433	117,424	117,224	119,331
SUPPLIES							
565.10.31.008	Office & Operating Supplies	10	156	95	150	150	150
565.10.31.011	Publications	-	-	-	100	-	-
565.10.31.013	Food Supplies	-	12	-	100	-	-
565.10.31.045	Human Services Supplies	4,858	4,272	4,123	5,300	5,300	5,300
SUPPLIES		4,868	4,441	4,218	5,650	5,450	5,450
OTHER SERVICES & CHARGES							
565.10.41.000	Professional Services	14,000	13,415	-	2,450	1,500	1,500
565.10.41.012	Human Services Contracts	523,209	491,459	398,580	674,144	623,195	638,490
565.10.41.048	Human Services CDBG Contracts	41,653	19,175	17,851	30,000	30,000	30,000
565.10.41.049	Minor Home Repair-City Funded	-	-	8,280	-	-	-
565.10.41.111	Museum of Flight-School Scholar	3,919	1,518	226	6,000	3,000	3,000
565.10.42.028	Telephone	504	454	477	780	480	480
565.10.43.032	Meals	-	-	-	100	-	-
565.10.49.000	Misc HS Services-Vouchers	2,770	2,475	1,880	3,500	2,500	2,500
565.10.49.054	Memberships	500	-	-	250	-	-
565.10.49.058	Printing & Binding	-	45	37	100	100	300
565.10.49.061	Registration	85	211	-	750	450	450
566.00.41.000	Mental Health/Chem Abuse/Depe	7,424	5,831	7,942	5,000	7,910	7,910
OTHER SERVICES & CHARGES		594,065	534,584	435,274	723,074	669,135	684,630
HUMAN SERVICES		728,379	645,208	552,925	846,148	791,809	809,411

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Parks Administration (571.10)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
PARKS ADMINISTRATION FTE'S		2.00	2.00	2.00	2.00	2.00	2.00
PCPS DIRECTOR		1.00	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT III		1.00	1.00	1.00	1.00	1.00	1.00
PARKS ADMINISTRATION							
SALARIES AND BENEFITS							
571.10.11.000	Salaries & Wages	210,522	224,159	238,398	246,549	255,789	260,876
571.10.12.000	Overtime	-	378	279	400	400	400
571.10.20.000	Personnel Benefits	59,263	67,006	71,257	77,563	74,346	74,568
SALARIES AND BENEFITS		269,785	291,543	309,934	324,512	330,535	335,844
SUPPLIES							
571.10.31.008	Office & Operating Supplies	288	438	438	400	400	400
571.10.35.000	Small Tools & Minor Equipment	2,227	7,681	993	-	-	-
SUPPLIES		2,515	8,120	1,432	400	400	400
OTHER SERVICES & CHARGES							
571.10.41.000	Professional Services	-	-	70,464	77,536	-	-
571.10.42.028	Telephone	490	517	470	570	570	570
571.10.42.029	Postage	723	1,903	1,326	1,400	1,400	1,400
571.10.43.031	Lodging	915	-	-	640	-	-
571.10.43.032	Meals	100	-	-	260	-	-
571.10.43.033	Transportation	605	6	819	620	-	-
571.10.43.034	Mileage Reimbursement	-	-	-	50	-	-
571.10.45.000	Operating Rentals & Leases	1,763	2,142	2,358	2,520	2,520	2,520
571.10.48.049	Equipment Repair & Maintenance	1,934	2,085	1,070	2,100	2,100	2,100
571.10.49.053	Subscriptions	-	1,050	1,026	1,050	1,050	1,050
571.10.49.054	Memberships	1,012	1,031	1,062	1,040	1,077	1,077
571.10.49.061	Registration	535	30	630	690	-	690
OTHER SERVICES & CHARGES		8,076	8,764	79,224	88,476	8,717	9,407
PARKS ADMINISTRATION		280,376	308,427	390,591	413,388	339,652	345,651

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Recreation Services (571.20)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
RECREATION SERVICES FTE'S		4.98	4.98	5.58	5.58	5.58	5.58
RECREATION & CULTURAL SVCS MNGR		1.00	1.00	1.00	1.00	1.00	1.00
RECREATION SUPERVISOR		3.00	3.00	3.00	3.00	3.00	3.00
BEACH MANAGER		0.14	0.14	0.25	0.25	0.25	0.25
ASSISTANT BEACH MANAGER		0.28	0.28	0.5	0.50	0.50	0.50
LIFEGUARD		0.56	0.56	0.83	0.83	0.83	0.83
RECREATION SERVICES							
SALARIES AND BENEFITS							
571.20.11.000	Salaries & Wages	334,100	385,629	410,058	428,854	440,347	452,799
571.20.12.000	Overtime	-	-	-	-	-	-
571.20.20.000	Personnel Benefits	136,507	156,124	168,294	185,146	174,066	180,868
SALARIES AND BENEFITS		470,607	541,753	578,351	614,000	614,413	633,667
SUPPLIES							
571.20.31.008	Office & Operating Supplies	1,034	2,072	1,119	1,500	1,500	1,500
571.20.31.013	Food Supplies	-	-	-	50	-	-
571.20.31.023	Regular Uniforms	81	837	337	720	700	700
571.20.35.000	Small Tools & Minor Equipment	394	443	411	500	500	500
SUPPLIES		1,510	3,352	1,866	2,770	2,700	2,700
OTHER SERVICES & CHARGES							
571.20.41.000	Professional Services	759	354	-	-	-	-
571.20.41.009	Recreation Professional Services	15	900	-	100	100	100
571.20.42.028	Telephone	4,212	5,491	7,762	6,820	7,920	7,920
571.20.42.029	Postage	6,692	4,508	4,884	4,500	4,500	4,500
571.20.43.031	Lodging	-	-	-	360	-	-
571.20.43.032	Meals	-	-	-	150	-	-
571.20.43.033	Transportation	-	52	24	320	-	-
571.20.43.034	Mileage Reimbursement	-	-	-	200	-	-
571.20.44.001	Business & Occupation Taxes	30	9	16	100	100	100
571.20.49.000	RecWare	21,526	21,849	25,144	17,600	23,100	23,100
571.20.49.007	YMCA Purchases Services	51,555	51,555	51,555	51,555	51,555	51,555
571.20.49.054	Memberships	376	341	367	370	374	374
571.20.49.058	Printing & Binding	8,128	29,578	16,961	25,600	15,000	15,000
571.20.49.061	Registration	-	398	-	270	270	270
571.20.49.068	Recreation Scholarship Program	29,115	39,718	55,886	40,000	40,000	40,000
OTHER SERVICES & CHARGES		122,407	154,753	162,599	147,945	142,919	142,919
RECREATION SERVICES		594,524	699,858	742,816	764,715	760,032	779,286

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Sports (571.21)

DEPT: Parks, Community Programs & Services (10)

Classes (571.22)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	SPORTS FTE'S	0.07	0.07	0.07	0.07	0.07	0.07
	RECREATION LEADER II	0.07	0.07	0.07	0.07	0.07	0.07
	SPORTS						
	SALARIES AND BENEFITS						
571.21.11.000	Salaries & Wages	1,631	-	-	1,010	500	500
571.21.12.000	Overtime	-	-	-	-	-	-
571.21.20.000	Personnel Benefits	164	-	-	120	60	61
	SALARIES AND BENEFITS	1,796	-	-	1,130	560	561
	SUPPLIES						
571.21.31.008	Office & Operating Supplies	149	8	-	15	15	15
571.21.35.000	Small Tools & Minor Equipment	-	-	-	100	100	100
	SUPPLIES	149	8	-	115	115	115
	OTHER SERVICES & CHARGES						
571.21.41.009	Recreation Professional Services	7,217	17,567	7,510	18,000	16,500	16,500
571.21.44.001	Business & Occupation Taxes	1,853	2,515	1,135	1,100	1,100	1,100
	OTHER SERVICES & CHARGES	9,071	20,082	8,644	19,100	17,600	17,600
	SPORTS	11,016	20,090	8,644	20,345	18,275	18,276
	CLASSES						
	SUPPLIES						
571.22.31.008	Office & Operating Supplies	35	8	40	100	100	100
571.22.35.000	Small Tools & Minor Equipment	246	-	282	800	800	800
	SUPPLIES	281	8	321	900	900	900
	OTHER SERVICES & CHARGES						
571.22.41.009	Recreation Professional Services	15,743	17,345	10,053	17,500	16,500	16,500
571.22.44.001	Business & Occupation Taxes	1,596	1,349	1,186	1,100	1,100	1,100
	OTHER SERVICES & CHARGES	17,339	18,694	11,239	18,600	17,600	17,600
	CLASSES	17,620	18,702	11,560	19,500	18,500	18,500
	TOTAL SPORTS & CLASSES	28,635	38,792	20,205	39,845	36,775	36,776

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Seniors (571.23)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	SENIOR PROGRAM FTE'S	2.10	2.10	2.10	2.30	2.33	2.33
	REC PROGRAM SPECIALIST	1.00	1.00	1.00	1.00	1.00	1.00
	SENIOR CENTER ATTENDANT				0.70	0.73	0.73
	RECREATION LEADER II	1.10	1.10	1.10	0.60	0.60	0.60
	SENIORS						
	SALARIES AND BENEFITS						
571.23.11.000	Salaries & Wages	97,043	99,225	97,949	104,487	112,047	119,176
571.23.12.000	Overtime	-	-	-	-	-	-
571.23.20.000	Personnel Benefits	27,085	29,164	35,805	42,139	43,014	44,952
	SALARIES AND BENEFITS	124,128	128,389	133,754	146,626	155,061	164,128
	SUPPLIES						
571.23.31.008	Office & Operating Supplies	3,423	3,347	4,255	4,050	4,050	4,050
571.23.31.013	Food Supplies	2,420	3,387	2,845	3,600	3,000	3,000
571.23.31.023	Regular Uniforms	120	105	77	200	200	200
571.23.35.000	Small Tools & Minor Equipment	1,481	7,876	2,529	28,150	2,950	2,950
	SUPPLIES	7,444	14,715	9,706	36,000	10,200	10,200
	OTHER SERVICES & CHARGES						
571.23.41.009	Recreation Professional Services	6,956	8,040	2,572	3,450	4,400	4,400
571.23.41.200	Advertising	190	100	200	200	200	200
571.23.42.028	Telephone	-	-	-	-	720	720
571.23.43.032	Meals	503	422	480	700	500	500
571.23.43.033	Transportation	20	34	-	-	100	100
571.23.43.034	Mileage Reimbursement	-	-	176	100	-	-
571.23.44.001	Business & Occupation Taxes	299	237	232	2,000	2,000	2,000
571.23.45.000	Operating Rentals & Leases	2,478	2,722	2,622	2,400	2,400	2,400
571.23.45.002	Equipment Rental - 501 Fund	12,425	11,328	12,058	11,722	17,322	17,277
571.23.49.000	Miscellaneous Services	-	1,077	1,370	1,200	1,200	1,200
571.23.49.054	Memberships	50	55	55	110	110	110
571.23.49.055	Miscellaneous Permit Fees	40	20	20	40	40	40
571.23.49.058	Printing & Binding	-	204	133	200	200	200
571.23.49.061	Registration	250	-	499	450	450	450
571.23.49.063	Tuition & Fees	8,157	9,858	11,855	18,000	14,250	14,250
	OTHER SERVICES & CHARGES	31,367	34,097	32,272	40,572	43,892	43,847
	SENIORS	162,940	177,201	175,732	223,198	209,153	218,175

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Afterschool Prog/Camps (571.25)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
AFTER SCHOOL PROGRAM FTE'S		5.79	5.79	5.29	7.83	7.22	7.22
RECREATION PROGRAMS SPECIALIST		1.00	1.00	1.00	1.00	1.00	1.00
 PRESCHOOL TEACHER		1.16	1.16	1.03	1.21	0.60	0.60
 RECREATION LEADER II		2.87	2.87	3.04	4.72	4.72	4.72
 RECREATION LEADER I		0.76	0.76	0.22	0.90	0.90	0.90
AFTER SCHOOL PROGRAM							
 SALARIES AND BENEFITS							
571.25.11.000	Salaries & Wages	202,697	214,411	241,648	267,249	236,935	241,673
571.25.12.000	Overtime	-	-	-	-	-	-
571.25.20.000	Personnel Benefits	34,266	62,202	79,162	72,473	52,668	52,710
 SALARIES AND BENEFITS		236,963	276,612	320,810	339,722	289,603	294,383
 SUPPLIES							
571.25.31.008	Office & Operating Supplies	5,360	4,425	5,112	5,000	5,000	5,000
571.25.31.013	Food Supplies	2,918	2,456	2,865	4,000	3,000	3,000
571.25.31.023	Regular Uniforms	860	992	941	900	900	900
571.25.35.000	Small Tools & Minor Equipment	1,366	1,215	966	1,200	1,000	1,000
 SUPPLIES		10,504	9,088	9,885	11,100	9,900	9,900
 OTHER SERVICES & CHARGES							
571.25.41.000	Professional Services	375	168	183	1,000	300	300
571.25.41.200	Advertising	-	350	103	500	500	500
571.25.41.028	Telephone	-	-	-	-	720	720
571.25.43.031	Lodging	440	-	-	360	-	-
571.25.43.032	Meals	56	28	-	200	-	-
571.25.44.001	Business & Occupation Taxes	1,015	963	869	1,000	1,000	1,000
571.25.45.000	Operating Rentals & Leases	6,418	6,399	5,886	7,930	7,500	7,500
571.25.48.049	Equipment Repair & Maintenance	1,631	1,492	1,476	1,200	1,200	1,200
571.25.49.053	Subscriptions	-	-	-	150	-	-
571.25.49.054	Memberships	164	164	172	170	172	172
571.25.49.058	Printing & Binding	2,429	2,004	2,070	2,000	2,000	2,000
571.25.49.061	Registration	519	548	-	730	750	750
571.25.49.063	Tuition & Fees	5,586	6,297	6,330	7,000	7,000	7,000
 OTHER SERVICES & CHARGES		18,632	18,413	17,089	22,240	21,142	21,142
AFTERSCHOOL PROGS & CAMPS		266,099	304,113	347,784	373,062	320,645	325,425

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Teen Program (571.26)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
TEEN PROGRAM FTE'S		2.19	2.19	2.56	3.08	3.08	3.08
RECREATION PROGRAMS SPECIALIST		1.00	1.00	1.00	1.00	1.00	1.00
RECREATION LEADER II		1.19	1.19	1.56	2.08	2.08	2.08
TEEN PROGRAM							
SALARIES AND BENEFITS							
571.26.11.000	Salaries & Wages	81,547	90,912	83,335	120,579	126,626	132,552
571.26.12.000	Overtime	-	103	-	-	-	-
571.26.20.000	Personnel Benefits	22,826	24,622	21,485	25,988	35,025	35,798
SALARIES AND BENEFITS		104,373	115,637	104,820	146,567	161,651	168,350
SUPPLIES							
571.26.31.008	Office & Operating Supplies	1,429	731	1,849	1,500	1,500	1,500
571.26.31.013	Food Supplies	3,698	3,729	2,893	3,500	3,500	3,500
571.26.31.023	Regular Uniforms	469	603	563	500	500	500
571.26.35.000	Small Tools & Minor Equipment	561	352	1,742	1,750	1,750	1,750
SUPPLIES		6,158	5,416	7,046	7,250	7,250	7,250
OTHER SERVICES & CHARGES							
571.26.41.000	Professional Services	-	-	-	600	-	-
571.26.41.009	Recreation Professional Services	-	3,731	620	300	300	300
571.26.43.031	Lodging	-	-	-	360	-	-
571.26.43.032	Meals	-	-	-	200	-	-
571.26.41.200	Advertising	-	100	-	-	-	-
571.26.44.001	Business & Occupation Taxes	130	321	259	200	200	200
571.26.45.000	Operating Rentals & Leases	154	-	-	360	-	-
571.26.48.049	Equipment Repair & Maintenance	493	475	428	480	480	480
571.26.49.054	Memberships	-	164	172	170	172	172
571.26.49.058	Printing & Binding	48	1,296	107	225	225	225
571.26.49.061	Registration	-	572	-	430	450	450
571.26.49.063	Tuition & Fees	2,629	3,950	3,117	3,200	3,300	3,300
OTHER SERVICES & CHARGES		3,454	10,608	4,702	6,525	5,127	5,127
TEEN PROGRAM		113,985	131,660	116,568	160,342	174,028	180,727

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Special Events (573.90)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
SPECIAL EVENTS FTE'S		0.06	0.06	0.06	0.06	0.06	0.06
RECREATION LEADER II		0.06	0.06	0.06	0.06	0.06	0.06
SPECIAL EVENTS							
SALARIES AND BENEFITS							
573.90.11.000	Salaries & Wages	583	1,163	1,296	1,300	1,300	1,300
573.90.12.000	Overtime	-	-	-	-	-	-
573.90.20.000	Personnel Benefits	65	107	112	155	157	158
SALARIES AND BENEFITS		647	1,269	1,409	1,455	1,457	1,458
SUPPLIES							
573.90.31.008	Office & Operating Supplies	290	626	476	500	500	500
573.90.31.013	Food Supplies	871	1,447	1,402	1,000	1,400	1,400
573.90.35.000	Small Tools & Minor Equipment	1,371	1,431	2,578	2,000	2,500	2,500
SUPPLIES		2,532	3,504	4,456	3,500	4,400	4,400
OTHER SERVICES & CHARGES							
573.90.41.000	Professional Services	23,773	20,264	20,743	32,660	28,000	28,000
573.90.41.009	Recreation Professional Services	21,149	31,552	38,757	38,300	38,300	38,300
573.90.41.200	Advertising	1,229	298	3,271	4,750	4,750	4,750
573.90.42.029	Postage	2,233	2,132	2,247	4,100	4,100	4,100
573.90.44.001	Business & Occupation Taxes	321	195	27	50	50	50
573.90.45.000	Operating Rentals & Leases	5,945	7,542	7,854	14,900	12,000	12,000
573.90.49.058	Printing & Binding	1,202	1,822	1,761	5,200	4,400	4,400
573.91.41.101	Highline Historical Society Service	5,000	5,000	15,000	5,000	5,000	5,000
OTHER SERVICES & CHARGES		60,852	68,805	89,659	104,960	96,600	96,600
SPECIAL EVENTS		64,031	73,578	95,524	109,915	102,457	102,458

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Community Center (575.50)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
COMMUNITY CENTER FTE'S		2.38	2.38	2.83	2.81	2.81	2.81
RECREATION ATTENDANT		1.93	1.93	1.93	2.18	2.18	2.18
COMMUNITY CENTER ATTENDANT		0.45	0.45	0.90	0.63	0.63	0.63
COMMUNITY CENTER							
SALARIES AND BENEFITS							
575.50.11.000	Salaries & Wages	122,879	138,460	134,135	132,151	137,969	144,182
575.50.12.000	Overtime	13	240	8	-	-	-
575.50.20.000	Personnel Benefits	32,495	41,996	43,796	57,460	47,435	48,756
SALARIES AND BENEFITS		155,386	180,696	177,939	189,611	185,404	192,938
SUPPLIES							
575.50.31.008	Office & Operating Supplies	3,523	2,069	2,224	3,000	3,000	3,000
575.50.31.023	Regular Uniforms	394	552	410	400	400	400
575.50.35.000	Small Tools & Minor Equipment	3,502	7,605	3,013	37,369	6,500	12,750
SUPPLIES		7,418	10,226	5,646	40,769	9,900	16,150
OTHER SERVICES & CHARGES							
575.50.41.000	Professional Services	400	532	2,355	3,000	1,150	1,150
575.50.42.028	Telephone	738	1,218	575	1,320	600	600
575.50.43.034	Mileage Reimbursement	-	-	-	50	-	-
575.50.44.001	Business & Occupation Taxes	3,264	3,485	3,347	3,340	3,340	3,340
575.50.45.000	Operating Rentals & Leases	2,862	2,459	2,285	2,600	2,600	2,600
575.50.45.002	Equipment Rental - 501 Fund	13,786	11,185	13,887	18,143	18,720	11,472
575.50.48.000	Repairs & Maintenance	-	109	698	-	-	-
575.50.48.049	Equipment Repair & Maintenance	3,316	5,258	4,253	5,000	5,000	5,000
575.50.49.054	Memberships	164	164	172	170	172	172
575.50.49.055	Miscellaneous Permit Fees	819	819	846	820	820	820
575.50.49.058	Printing & Binding	48	117	127	250	250	250
575.50.49.061	Registration	-	-	-	70	70	70
OTHER SERVICES & CHARGES		25,397	25,345	28,544	34,763	32,722	25,474
COMMUNITY CENTER		188,202	216,267	212,129	265,143	228,026	234,562

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Park Maintenance (576.80)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
PARK MAINTENANCE FTE'S		11.58	11.58	14.67	15.67	15.67	15.67
PARKS PROJECT & OPERATIONS MANAGER				1.00	1.00	1.00	1.00
PARK OPERATIONS SUPERVISOR		1.00	1.00	1.00	1.00	1.00	1.00
PARK OPERATIONS LEAD		2.00	2.00	2.00	2.00	2.00	2.00
PARK OPERATIONS WORKER		4.00	4.00	6.00	7.00	7.00	7.00
SEASONAL MAINTENANCE WORKER		4.58	4.58	4.67	4.67	4.67	4.67
PARK MAINTENANCE							
SALARIES & BENEFITS							
576.80.11.000	Salaries & Wages	635,603	704,610	812,927	999,448	1,034,193	1,067,196
576.80.12.000	Overtime	11,304	12,405	22,429	4,700	15,000	15,000
576.80.20.000	Personnel Benefits	255,700	283,761	355,427	481,036	450,055	467,476
SALARIES & BENEFITS		902,608	1,000,776	1,190,783	1,485,184	1,499,248	1,549,672
SUPPLIES							
576.80.31.001	Janitorial Supplies	13,756	12,408	12,673	12,000	12,500	12,500
576.80.31.008	Office & Operating Supplies	36,253	53,655	38,319	45,000	45,000	45,000
576.80.31.013	Food Supplies	126	144	113	125	125	125
576.80.31.018	Safety Clothing	1,862	1,359	2,599	2,000	3,000	3,000
576.80.31.023	Uniforms	2,429	2,245	3,880	4,505	4,500	4,500
576.80.31.046	Water Feature Supplies	4,361	3,662	3,530	500	4,000	4,000
576.80.31.100	Parks Facilities Maintenance Supp	-	-	-	-	4,674	4,674
576.80.35.000	Small Tools & Minor Equipment	19,912	28,074	37,627	25,344	28,632	27,480
SUPPLIES		78,700	101,547	98,741	89,474	102,431	101,279
OTHER SERVICES & CHARGES							
576.80.41.000	Professional Services	6,373	23,968	13,286	17,000	14,000	14,000
576.80.42.028	Telephone	8,220	8,253	9,806	9,100	14,000	14,000
576.80.44.001	Business & Occupation Taxes	495	479	563	350	350	350
576.80.44.003	Leasehold Excise Taxes	1,323	770	-	1,600	1,600	1,600
576.80.45.000	Operating Rentals & Leases	12,189	5,504	8,931	15,000	12,000	12,000
576.80.45.002	Equipment Rental - 501 Fund	207,767	118,863	145,122	173,168	200,073	177,838
576.80.47.039	Water	90,059	81,803	70,022	88,900	85,000	80,000
576.80.47.040	Sewer	11,925	13,017	13,495	12,000	12,000	12,000
576.80.47.041	Electricity	53,284	46,049	48,846	53,000	53,000	53,000
576.80.47.042	Waste Disposal	646	660	1,825	750	750	750
576.80.47.043	City-Owned Parcel Fees	11,714	47,046	47,192	12,000	66,502	66,502
576.80.48.000	Contract Repairs & Maintenance	27,745	58,373	41,977	37,180	28,680	44,892
576.80.48.047	Other Imp - Repair & Maintenance	20,988	22,646	2,422	11,500	12,000	12,000
576.80.48.049	Equipment Repair & Maintenance	1,179	1,693	1,544	3,000	3,000	3,000
576.80.48.050	Computer Repair & Maintenance	-	-	-	200	-	-
576.80.48.061	Tree Maintenance	7,975	8,965	14,850	10,000	11,000	11,000
576.80.49.000	Miscellaneous Services	575	414	279	500	500	500
576.80.49.006	Judgments & Damages	157	6,217	10,952	5,000	5,000	5,000
576.80.49.054	Memberships	179	179	172	240	242	242
576.80.49.055	Miscellaneous Permit Fees	695	593	612	700	700	700
576.80.49.058	Printing & Binding	-	-	147	-	-	-
576.80.49.061	Registration	765	2,599	2,382	4,050	4,925	4,925
OTHER SERVICES & CHARGES		464,253	448,091	434,426	455,238	525,322	514,299

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Ballfield Maintenance (576.40)

DEPT: Parks, Community Programs & Services (10)

Public Gardens Maint (576.90)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	BALLFIELD MAINTENANCE						
576.40.31.008	Office & Operating Supplies	20,182	7,853	7,490	4,980	10,000	7,000
576.40.35.000	Small Tools & Minor Equipment	9,833	7,739	13,009	6,837	4,000	4,000
576.40.41.000	Professional Services	-	-	-	6,500	1,500	1,500
576.40.44.001	Business & Occupation Taxes	668	527	596	600	600	600
576.40.45.000	Operating Rentals & Leases	133	606	145	1,500	1,200	1,200
576.40.48.000	Repairs & Maintenance	4,798	425	9,195	89,178	70,851	2,956
576.40.49.006	Judgments, Damages & Settlements	-	-	17,892	-	-	-
	PUBLIC GARDENS MAINTENANCE						
576.90.31.008	Office & Operating Supplies	2,889	3,219	4,616	2,800	2,800	2,800
576.90.35.000	Small Tools & Minor Equipment	-	-	559	350	350	350
576.90.41.000	Professional Services	-	750	750	1,000	1,000	1,000
576.90.45.000	Operating Rentals & Leases	1,774	1,945	2,867	1,100	1,100	1,100
576.90.47.039	Water	6,453	7,876	9,135	6,500	10,000	10,000
576.90.47.041	Electricity	19	54	-	500	500	500
576.90.48.000	Repairs & Maintenance	4,890	3,531	2,475	6,500	4,120	4,120
576.90.48.047	Other Imp - Repair & Maintenance	7,700	8,470	17,776	7,000	7,000	7,000
576.90.49.006	Judgments & Damages	-	-	-	500	500	500
	OTHER PARK EXPENSES	59,339	42,995	86,506	135,845	115,521	44,626
	PARK MAINTENANCE	1,504,899	1,593,408	1,810,457	2,165,741	2,242,522	2,209,876
	PRIOR YEAR ADJUSTMENTS						
588.10.00.000	Prior Year Adjustments	-	32,475	15,231	-	-	-
	PRIOR YEAR ADJUSTMENTS	-	32,475	15,231	-	-	-
	TRANSFERS OUT						
597.90.00.001	Transfer Out - 501 Fund	-	-	46,000	-	-	-
	TRANSFERS OUT	-	-	46,000	-	-	-
	TOTAL PARKS & COMM PRO EXPENDITURES	4,977,708	5,297,387	5,612,284	6,847,843	6,499,592	6,518,835

Community & Economic Development

Department Director: Evan Maxim

Mission

Through effective leadership, innovation and collaboration, foster an inclusive, economically thriving, livable and safe community that is clean, healthy, and both neighborhood and business focused.

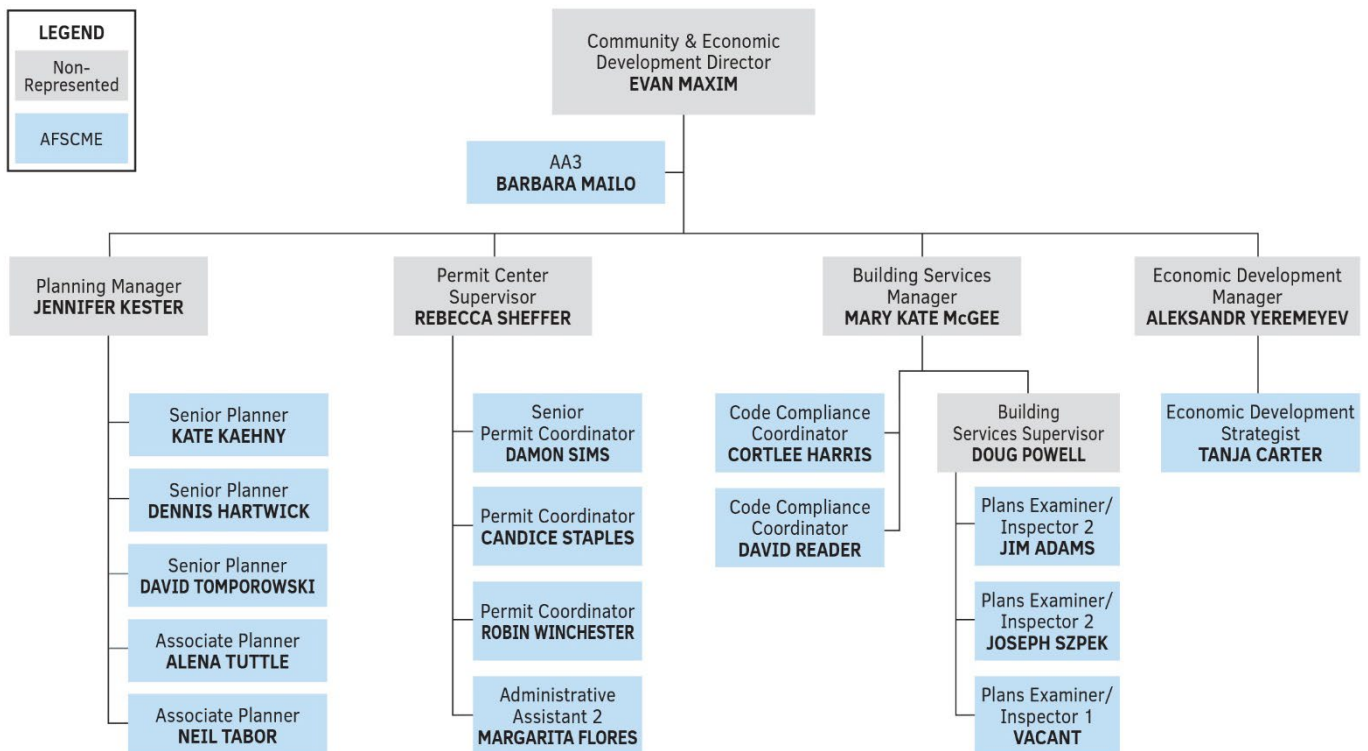
The Community and Economic Development Department aims to advance a strong, vibrant and prosperous community through effective citizen engagement, excellent customer service, and promotion of the City's competitive advantages and attributes. The department reviews applications and plans for compliance with State, City, and other applicable codes to help ensure and enable the community to be safely designed, built, and maintained so that property values are protected. The department involves the community and stakeholders in current activities and issues, and in the development of future plans and programs. The Department is comprised of four divisions:

Economic Development: Strives to create and retain jobs and increase the city's tax base to help improve the quality of life and enhance the community. Works with the city's current and potential businesses and developers to create a city with a well-balanced economic base.

Planning: Responsible for long range planning, current planning, and environmental services. Works with the City Council, Planning Commission, State agencies responsible for Growth Management, private sector developers and other city divisions and departments to plan the future of the City. Prepares a Comprehensive Plan and Sub-Area Plans that reflect the desires of the public. Reviews land use applications such as subdivisions and commercial building projects. Partners with Public Works on transportation and capital facilities planning.

Building Services: Reviews building permits for compliance with the Washington State Building Code (SBC), which includes numerous structural, electrical, and mechanical standards. The division also performs inspections and handles Code Compliance.

Permit Center: One-stop permitting center for the Community & Economic Development Department and the Engineering Review Division of Public Works. Manages city's permit tracking database, processes and administers permits, provides frontline customer service for the entire department.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Complete Housing Action Plan.	Create & Preserve Housing	June 2021
Develop permitting workflow and reporting policies for updated permit system database RFQ.	Build Effective & Accountable Government	December 2021
Complete City Center Sub-area Plan update.	Promote Our Neighborhoods; Increase Connectivity & Safety	December 2021
Build out SeaTac industry business forums.	Build Effective & Accountable Government	December 2021
Review and update all permitting related processes, procedures, and forms.	Build Effective & Accountable Government	June 2022
Implement updated permit system database with full electronic permit integration through mybuildingpermit.com.	Build Effective & Accountable Government	December 2022
Refine Code Compliance program to aid in outreach and education.	Promote our Neighborhoods; Increase Connectivity & Safety	December 2022
Develop Public Engagement Tools for 2024 GMA Comprehensive Plan Update.	Build Effective & Accountable Government; Promote Our Neighborhoods	December 2022
Coordinate public and private investment to implement Station Area Plans.	Promote our Neighborhoods	December 2022
Perform Business Synergy Program Phase 4 outreach and report.	Promote Our Neighborhoods; Build Effective & Accountable Government	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Number of permits issued (all types)	1762	1821	1650	1750	1675
Number of inspections performed per inspector	1482	1767	1550	1550	1550
Average number of days to close a Code Compliance case	51	44	22	28	28
Total number of meetings supported by Planning staff (Commission, Committee, Council, Public)	48	69	35	50	50
Number of existing businesses, potential businesses, developers & investors contacted (total touch points)	450	350	450	400	450
Total assessed valuation of new construction and improvements to property, including increases to state-assessed utilities	\$420,166,607	\$86,999,772	\$80,346,421	\$85,000,000	\$100,000,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Code Compliance (524.60)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CODE COMPLIANCE FTE'S		3.00	3.00	3.00	2.00	2.66	2.66
CODE COMPLIANCE SUPERVISOR			1.00	1.00			
ADMINISTRATIVE ASSISTANT II		1.00				0.66	0.66
CODE COMPLIANCE PROG COORDINATOR		2.00	2.00	2.00	2.00	2.00	2.00
CODE COMPLIANCE							
SALARIES AND BENEFITS							
524.60.11.000	Salaries & Wages	166,656	195,745	167,753	165,870	213,710	218,801
524.60.12.000	Overtime	-	-	-	-	-	-
524.60.20.000	Personnel Benefits	78,159	101,712	78,489	81,070	103,282	107,470
SALARIES AND BENEFITS		244,815	297,457	246,242	246,940	316,992	326,271
SUPPLIES							
524.60.31.008	Office & Operating Supplies	295	771	488	950	3,729	900
524.60.31.011	Publications	-	-	-	170	200	100
524.60.31.013	Food Supplies	-	-	-	950	-	-
524.60.31.018	Uniforms & Safety Clothing	-	367	-	1,060	975	975
524.60.35.000	Small Tools & Minor Equipment	1,249	-	310	1,060	2,000	800
SUPPLIES		1,544	1,139	798	4,190	6,904	2,775
OTHER SERVICES & CHARGES							
524.60.41.000	Professional Services	97	99	16	1,060	950	1,000
524.60.42.028	Telephone	1,340	1,200	1,412	1,880	1,700	1,800
524.60.42.029	Postage	-	-	-	160	150	150
524.60.43.031	Lodging	317	317	384	360	-	-
524.60.43.032	Meals	73	44	97	150	-	-
524.60.43.033	Transportation	-	-	-	75	-	75
524.60.45.002	Equipment Rental- 501 Fund	7,037	14,304	14,724	22,315	15,508	16,696
524.60.49.053	Subscriptions	-	180	502	290	400	400
524.60.49.054	Memberships	40	80	40	125	100	100
524.60.49.056	Filing & Recording	-	-	206	160	150	150
524.60.49.058	Printing & Binding	246	218	45	1,500	1,400	1,400
524.60.49.061	Registration	749	280	530	1,020	980	980
524.60.49.999	Bad Debt Expense	-	-	5,521	-	-	-
524.61.49.000	Miscellaneous Services	-	-	75	50,000	37,000	37,000
OTHER SERVICES & CHARGES		9,900	16,722	23,552	79,095	58,338	59,751
CODE COMPLIANCE		256,259	315,318	270,592	330,225	382,234	388,797

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Engineering Review (544.20)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ENGINEERING REVIEW FTE'S		0.50	0.89	0.00	0.00	0.00	0.00
	CED DIRECTOR	0.17	0.23				
	ADMINISTRATIVE ASSISTANT III	0.33	0.33				
	ADMINISTRATIVE ASSISTANT II		0.33				
ENGINEERING REVIEW							
SALARIES AND BENEFITS							
544.20.11.000	Salaries & Wages	45,490	51,086	-	-	-	-
544.20.12.000	Overtime	-	-	-	-	-	-
544.20.20.000	Personnel Benefits	15,598	18,422	-	-	-	-
	SALARIES AND BENEFITS	61,088	69,508	-	-	-	-
OTHER SERVICES & CHARGES							
544.20.44.000	King County-Row Permits-S TRA	2,387	-	-	15,000	5,000	5,000
544.20.44.001	King County-Row Permits- POS	5,605	-	1,730	40,000	10,000	10,000
544.20.44.002	King County-Row Permits- Other	-	3,239	1,981	10,000	10,000	10,000
	OTHER SERVICES & CHARGES	7,992	3,239	3,711	65,000	25,000	25,000
	ENGINEERING REVIEW	69,081	72,746	3,711	65,000	25,000	25,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Building (558.50)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BUILDING FTE'S		8.50	9.89	9.89	10.35	5.90	5.90
	CED DIRECTOR	0.17	0.23	0.23	0.40	0.40	0.40
	BUILDING SERVICES MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	ADMINISTRATIVE ASSISTANT III	0.33	0.33	0.33	0.50	0.50	0.50
	ADMINISTRATIVE ASSISTANT II		0.33	0.33	0.45		
	BUILDING SERVICES SUPERVISOR	1.00	1.00	1.00	1.00	1.00	1.00
	PLANS EXAMINER/INSPECTOR II	3.00	3.00	3.00	3.00	3.00	3.00
	PERMIT CENTER SUPERVISOR		1.00	1.00	1.00		
	SR PERMIT COORDINATOR	1.00	1.00	1.00	1.00		
	PERMIT COORDINATOR	2.00	2.00	2.00	2.00		
BUILDING							
SALARIES AND BENEFITS							
558.50.11.000	Salaries & Wages	682,141	717,863	879,388	932,383	626,937	653,277
558.50.12.000	Overtime	686	1,882	531	3,000	3,000	3,000
558.50.20.000	Personnel Benefits	233,557	255,065	328,993	404,214	266,257	276,832
SALARIES AND BENEFITS		916,384	974,810	1,208,912	1,339,597	896,194	933,109
SUPPLIES							
558.50.31.008	Office & Operating Supplies	3,128	4,060	2,412	5,000	2,500	4,500
558.50.31.011	Publications	433	694	626	3,000	3,000	570
558.50.31.018	Uniforms	294	526	672	400	775	375
558.50.35.000	Small Tools & Minor Equipment	209	6,450	33	500	475	475
SUPPLIES		4,064	11,731	3,742	8,900	6,750	5,920
OTHER SERVICES & CHARGES							
558.50.41.000	Professional Services	127,783	220,464	22,104	260,000	225,000	222,000
558.50.41.200	Advertising	-	-	-	50	45	45
558.50.42.028	Telephone	2,920	2,862	3,664	3,300	3,900	3,900
558.50.42.029	Postage	-	-	-	100	95	95
558.50.43.031	Lodging	1,131	1,512	1,568	2,570	-	-
558.50.43.032	Meals	241	198	183	450	-	-
558.50.43.033	Transportation	628	497	202	500	-	100
558.50.45.000	Operating Rentals & Leases	1,850	2,108	2,074	2,215	2,150	2,215
558.50.45.002	Equipment Rental - 501 Fund	6,887	12,810	17,133	17,245	21,222	21,909
558.50.48.049	Equipment Repair & Maintenance	177	149	181	325	300	300
558.50.48.050	Software Maintenance	-	-	-	27,500	27,500	27,500
558.50.49.000	Miscellaneous Services	-	2	-	19,000	9,025	9,025
558.50.49.053	Subscriptions	-	234	6,333	26,700	34,477	33,818
558.50.49.054	Memberships	520	489	760	735	1,755	1,415
558.50.49.056	Filing & Recording	-	-	-	100	-	-
558.50.49.058	Printing & Binding	647	112	1,347	110	105	105
558.50.49.061	Registration	3,128	2,740	2,678	3,245	3,245	3,245
OTHER SERVICES & CHARGES		145,913	244,176	58,227	364,145	328,819	325,672
TRANSFERS OUT							
597.12.00.000	Transfer Out - Fund 301	-	-	-	-	181,500	181,500
597.90.00.000	Transfer Out - Fund 501	-	31,539	-	-	-	-
TRANSFERS OUT		-	31,539	-	-	181,500	181,500
BUILDING		1,066,362	1,262,255	1,270,881	1,712,642	1,413,263	1,446,201

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Permit Center (558.51)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	PERMIT CENTER FTE'S					4.17	4.17
	PERMIT CENTER SUPERVISOR					1.00	1.00
	SR PERMIT COORDINATOR					1.00	1.00
	PERMIT COORDINATOR					2.00	2.00
	ADMINISTRATIVE ASSISTANT II					0.17	0.17
	PERMIT CENTER SALARIES AND BENEFITS						
558.51.11.000	Salaries & Wages					316,517	336,459
558.51.12.000	Overtime					-	-
558.51.20.000	Personnel Benefits					151,281	139,778
	SALARIES AND BENEFITS					467,798	476,237
	PERMIT CENTER					467,798	476,237

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Planning (558.60)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
PLANNING DIVISION FTE'S		5.51	5.51	6.66	7.20	6.82	6.82
	CED DIRECTOR	0.17	0.23	0.23	0.40	0.40	0.40
	PLANNING MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	SENIOR PLANNER	3.00	2.00	2.75	2.75	2.75	2.75
	ASSOCIATE PLANNER	1.00	1.00	1.00	2.00	2.00	2.00
	ASSISTANT PLANNER		1.00	1.00			
	ADMINISTRATIVE ASSISTANT III	0.34	0.34	0.34	0.50	0.50	0.50
	ADMINISTRATIVE ASSISTANT II		0.34	0.34	0.55	0.17	0.17
PLANNING							
SALARIES AND BENEFITS							
558.60.11.000	Salaries & Wages	489,387	460,348	587,109	692,706	700,443	732,493
558.60.12.000	Overtime	192	106	-	7,400	7,400	7,400
558.60.20.000	Personnel Benefits	168,972	170,171	231,723	283,765	258,968	268,442
SALARIES AND BENEFITS		658,551	630,625	818,832	983,871	966,811	1,008,335
SUPPLIES							
558.60.31.008	Office & Operating Supplies	1,525	1,220	1,205	6,285	2,052	5,971
558.60.31.011	Publications	-	-	-	100	-	-
558.60.31.013	Food Supplies	26	-	104	300	285	285
558.60.31.018	Uniforms & Safety Equipment	-	-	156	-	300	300
558.60.35.000	Small Tools & Minor Equipment	487	1,014	377	320	600	600
SUPPLIES		2,037	2,233	1,842	7,005	3,237	7,156
OTHER SERVICES & CHARGES							
558.60.41.000	Professional Services	100	9,031	77,052	125,000	15,000	15,000
558.60.41.011	Sign Language Interpreter	200	-	-	500	475	475
558.60.41.032	Hearing Examiner	8,839	2,891	1,785	7,000	3,000	3,000
558.60.41.200	Advertising	-	385	230	1,000	750	500
558.60.42.028	Telephone	720	801	348	1,150	1,500	1,500
558.60.42.029	Postage	1,187	1,538	3,547	1,500	1,900	1,425
558.60.43.031	Lodging	-	738	-	3,200	-	-
558.60.43.032	Meals	-	141	18	1,000	-	-
558.60.43.033	Transportation	-	200	494	330	200	200
558.60.44.001	Business & Occupation Taxes	0	-	-	-	-	-
558.60.45.000	Operating Rentals & Leases	2,596	2,529	2,857	2,475	2,900	2,900
558.60.48.049	Equipment Repair & Maintenance	1,904	2,815	3,195	2,100	3,200	3,200
558.60.49.011	Re-Add Neighbor Inconvenience	100	-	-	-	-	-
558.60.49.053	Subscriptions	-	54	254	500	700	700
558.60.49.054	Memberships	1,807	1,382	2,451	3,925	5,210	5,210
558.60.49.056	Filing & Recording	-	202	-	100	50	50
558.60.49.058	Printing & Binding	468	215	1,495	500	475	475
558.60.49.061	Registration	1,052	955	2,640	2,200	3,125	3,200
OTHER SERVICES & CHARGES		18,973	23,877	96,367	152,480	38,485	37,835
PLANNING		679,561	656,736	917,041	1,143,356	1,008,533	1,053,326

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Economic Development (558.70)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ECONOMIC DEVELOPMENT FTE'S		0.25	0.25	0.00	0.50	0.50	0.50
ECONOMIC DEVELOPMENT MANAGER					0.50	0.50	0.50
ADMINISTRATIVE ASSISTANT II		0.25	0.25				
ECONOMIC DEVELOPMENT SALARIES AND BENEFITS							
558.70.11.000	Salaries & Wages	5,952	10,253	-	53,153	56,960	61,040
558.70.12.000	Overtime	-	-	-	-	-	-
558.70.20.000	Personnel Benefits	1,887	3,478	-	27,590	26,645	28,234
SALARIES AND BENEFITS		7,839	13,731	-	80,743	83,605	89,274
SUPPLIES							
558.70.31.008	Office & Operating Supplies	-	-	-	-	775	775
558.70.35.000	Small Tools & Minor Equipment	-	-	-	-	1,575	1,575
SUPPLIES		-	-	-	-	2,350	2,350
OTHER SERVICES & CHARGES							
558.70.41.000	Professional Services	-	-	-	60,000	77,012	77,012
558.70.41.050	CARES Small Business Grants	-	-	-	350,000	-	-
558.70.41.200	Advertising	-	-	311	-	52,500	52,500
558.70.42.028	Telephone	-	-	-	-	525	525
558.70.42.029	Postage	-	-	-	100	500	500
558.70.43.032	Meals	-	30	-	-	-	-
558.70.49.054	Memberships	4,000	3,600	-	4,000	4,000	4,000
558.70.49.058	Printing & Binding	-	-	-	-	3,000	3,000
558.70.49.061	Registration	-	-	-	-	5,000	5,000
OTHER SERVICES & CHARGES		4,000	3,630	311	414,100	142,537	142,537
ECONOMIC DEVELOPMENT		11,839	17,361	311	494,843	228,492	234,161
TOTAL COMM. & ECONOMIC DEV EXPENDITURES		2,083,101	2,324,417	2,462,535	3,746,066	3,525,320	3,623,722

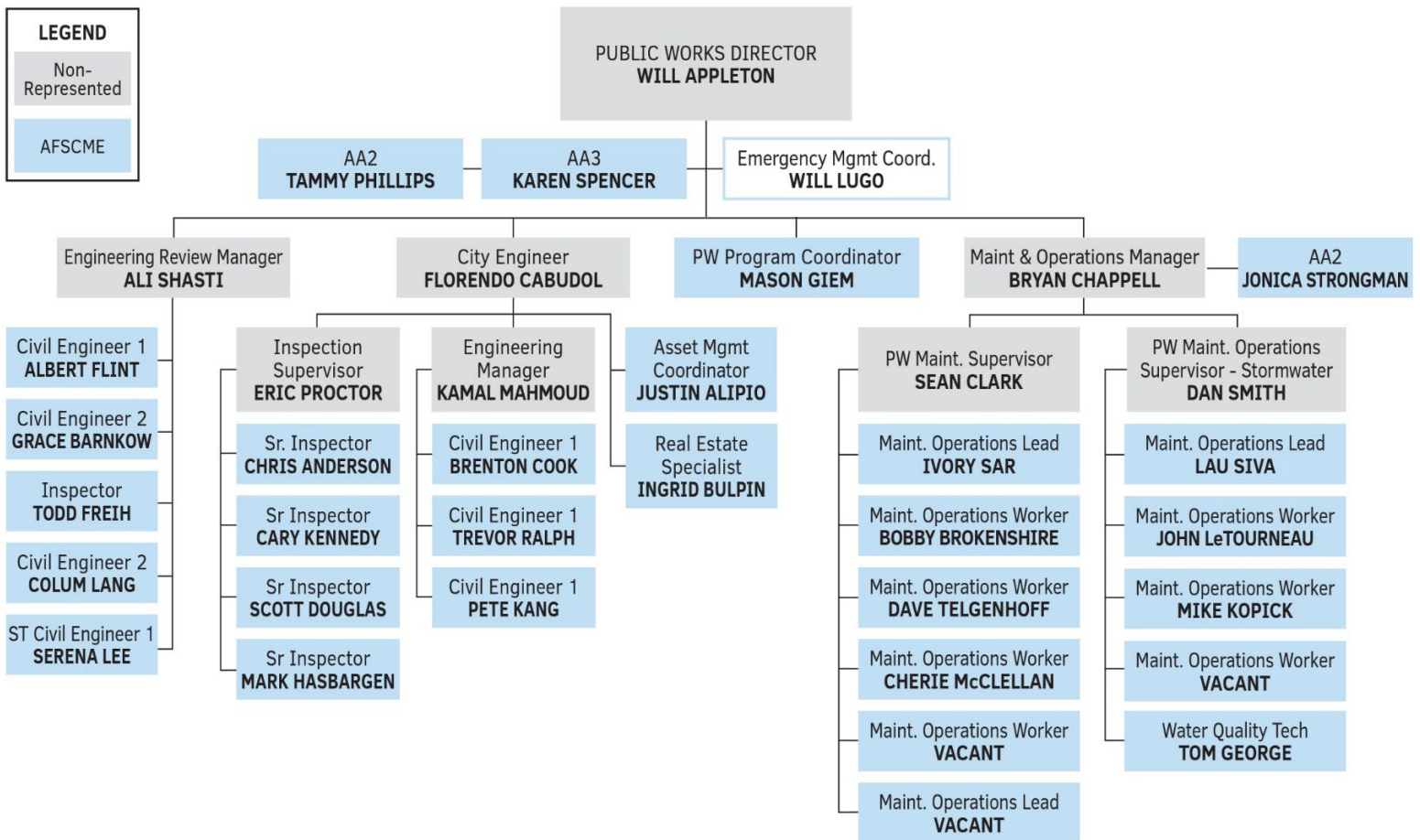
Public Works

Department Director: Will Appleton

Mission

To deliver and maintain safe and sustainable infrastructure and associated services that support the long term growth and prosperity of our community.

Public Works provides services that make SeaTac a desirable place to live, work and play; it employs 38 fulltime staff to provide these services and is divided into five divisions: Administration, Engineering, Engineering Review, Operations and Maintenance and Solid Waste and Recycling. The Department is responsible for: Engineering Design and Construction of Transportation Capital Projects, Street Operations & Maintenance, Stormwater Management, Engineering Review of private and public development, Asset Management, Emergency Management and Solid Waste and Recycling. In delivering the services associated with these responsibilities, the Department strives to provide: outstanding customer service; timely high value infrastructure improvements; financial stewardship and accountability; excellent stewardship of the right-of-way; and projects/programs that serve the needs of our community, align with Council goals, add value and are a source of community pride.



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Department Overview

2021-2022 Department Objectives

Objective	City Goal	Completion
Complete Renegotiation of All Expired Franchise Agreements.	Build Effective & Accountable Government	June 2022
Complete Right-of-Way Standards Update.	Increase Connectivity & Safety & Build Effective & Accountable Government	December 2021
Construct 2021 Overlay Project.	Increase Connectivity & Safety	November 2021
Complete Department Policy and Procedures Update.	Build Effective & Accountable Government	December 2021
Fully Implement Asset Management Program.	Build Effective & Accountable Government	December 2022
Develop and Launch CIP Dashboard.	Build Effective & Accountable Government	December 2021
Support the CED Department in developing a Consolidated Plans Review Process.	Build Effective & Accountable Government	December 2022

Performance Indicators

Indicator	2018 Actual	2019 Actual	2020 Estimate	2021 Target	2022 Target
Percent of pothole repairs addressed within two business days	N/A	90%	100%	99%	99%
Pavement condition rating index (70 or above = good)	70	N/A	N/A	68	N/A
Total capital program dollars invested in infrastructure	\$2,379,167	\$9,570,172	\$18,463,653	\$14,175,419	\$12,244,925
Total grant funds awarded to the City for Public Works projects	\$244,000	\$3,489,000	\$2,222,000	\$2,741,100	\$2,000,000
Percent of right of way (ROW) permits reviewed on time	86%	72%	75%	77%	80%
Percent of site engineering (STE) permits reviewed on time	85%	66%	70%	72%	75%
Number of Emergency Management outreach activities	4	6	3	5	5
Recycling contamination rates in multifamily and business related recycle streams	50%	40%	30%	25%	20%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #102

Fund: Street Fund (102)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The Street Fund provides for the ongoing maintenance of the City's street systems. Required maintenance includes pavement repair, street sweeping, pavement marking, and vegetation control.

2021-2022 Budgetary Changes

The COVID-19 Pandemic has caused a significant decrease in parking tax revenues, the major source of revenue for this fund. Anticipating this will continue for an unknown time into the future, parking taxes for 2021-2022 were budgeted conservatively. This decrease in budgeted revenue over the previous years results in a decrease in ending fund balance of 41% for the biennium. If revenues do not recover, the City will need to evaluate this fund further and take corrective action.

Fund Balance Detail - Fund #102

FUND: Street Fund (102)

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	11,176,559	15,678,273	15,681,557	5,306,719	9,235,658	9,906,832
Add: Operating Revenues	10,233,067	11,703,352	11,181,703	10,875,037	7,757,501	7,756,238
Add: Other Financing Sources/Transfers In	-	-	-	-	-	-
Add: Non-operating Revenues/Grants	28,269	28,268	28,269	28,268	26,856	26,847
Total Revenues	10,261,336	11,731,620	11,209,972	10,903,305	7,784,357	7,783,085
Less: Expenditures	(3,131,932)	(6,205,924)	(5,857,994)	(8,716,008)	(5,713,183)	(6,285,786)
Less: Other Financing Uses/Transfers Out	(2,627,690)	(5,522,412)	(6,733,709)	(2,802,500)	(1,400,000)	(6,000,000)
Total Expenditures	(5,759,622)	(11,728,336)	(12,591,703)	(11,518,508)	(7,113,183)	(12,285,786)
ENDING FUND BALANCE, DECEMBER 31	15,678,273	15,681,557	14,299,826	4,691,517	9,906,832	5,404,130
Percentage Change in Ending Fund Balance	40%	0%	-9%	-12%	7%	-45%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #102

FUND: Street Fund (102)

SOURCE: Taxes (310)
Licenses & Permits (320)
Intergovernmental (330)
Charges for Goods & Svs (340)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	TAXES						
318.12.00.000	Parking Tax	9,324,537	10,297,959	10,089,106	9,922,887	6,944,600	6,944,600
	TAXES	9,324,537	10,297,959	10,089,106	9,922,887	6,944,600	6,944,600
	LICENSES & PERMITS						
322.40.00.000	ROW Permit App Fee Class A-E	29,400	28,312	27,973	6,250	20,000	20,000
322.90.00.000	STE Permit App Fee	4,208	7,231	2,568	2,500	2,500	2,500
322.90.00.003	STE SFR Permit Application Fee	-	-	1,625	-	2,500	2,500
322.90.00.004	Parking Permit Fee	-	-	3,285	-	1,263	-
	LICENSES & PERMITS	33,609	35,543	35,450	8,750	26,263	25,000
	INTERGOVERNMENTAL REVENUES						
	STATE/FEDERAL GRANTS						
334.03.60.000	Commute Trip Reduction - WSDC	28,269	28,268	28,269	28,268	26,856	26,847
	STATE/FEDERAL GRANTS	28,269	28,268	28,269	28,268	26,856	26,847
	OTHER INTERGOV REVENUES						
336.00.71.000	Multi-Modal Transportation	29,238	40,596	40,327	40,000	39,000	39,000
336.00.87.000	Motor Vehicle Fuel Tax - City Street	608,925	625,788	616,736	635,000	555,063	555,063
337.00.00.001	Sound Transit Reimbursement	39,187	28,660	5,029	65,000	30,000	30,000
337.00.00.002	St Angle Lake Station Area Reimb	-	230,000	-	-	-	-
	OTHER INTERGOV REVENUES	677,349	925,044	662,092	740,000	624,063	624,063
	INTERGOVERNMENTAL REVENUES	705,618	953,312	690,361	768,268	650,919	650,910
	CHARGES FOR GOODS & SVCS						
344.20.00.000	Sale of Road Materials	14,489	3,895	21,279	6,000	15,000	15,000
345.83.00.004	ROW Permit Review Fee (Class A)	12,876	14,651	13,145	3,750	10,000	10,000
345.83.00.007	STE Permit Review	10,595	66,794	28,206	17,500	17,500	17,500
345.83.00.008	ROW Construction Inspections	32,372	34,621	38,524	12,500	25,000	25,000
345.83.00.009	ROW Maintenance Inspections	3,134	4,544	3,444	1,750	2,500	2,500
345.83.00.010	STE Construction Inspections	9,521	56,646	17,374	22,500	17,500	17,500
345.83.00.011	STE Maintenance Inspections	4,417	31,585	5,939	12,500	3,750	3,750
345.83.00.012	Variance - Noise	203	312	377	-	200	200
345.83.00.013	ROW Construction Inspect Weeke	563	-	-	5,000	5,000	5,000
345.83.00.020	STE SFR Permit Review Fee	-	-	3,250	-	5,000	5,000
	CHARGES FOR GOODS & SVCS	88,169	213,049	131,538	81,500	101,450	101,450

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #102

FUND: Street Fund (102)

SOURCE: Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.10.00.000	Investment Interest	-	-	-	-	28,125	28,125
361.11.00.000	LGIP Interest Earnings	101,028	214,326	256,313	100,000	18,000	18,000
361.40.00.000	Other Interest	-	-	(13,427)	-	-	-
	INTEREST EARNINGS	101,028	214,326	242,886	100,000	46,125	46,125
	RENTS, LEASES & CONCESSIONS						
362.50.00.000	Maintenance Facility Space Rental	6,900	6,900	6,900	6,900	-	-
	RENTS, LEASES & CONCESSIONS	6,900	6,900	6,900	6,900	-	-
	OTHER MISCELLANEOUS						
369.40.00.000	Judgments & Settlements	1,475	-	5,068	15,000	15,000	15,000
369.90.00.000	Other Miscellaneous Revenue	-	10,530	8,663	-	-	-
	OTHER MISCELLANEOUS	1,475	10,530	13,731	15,000	15,000	15,000
	MISCELLANEOUS REVENUES	109,403	231,756	263,517	121,900	61,125	61,125
	TOTAL STREET FUND REVENUES	10,261,336	11,731,620	11,209,972	10,903,305	7,784,357	7,783,085

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)
DEPT: Public Works (11)

PROGRAM: Street Lighting (542.63)
 Traffic Control (542.64)
 Snow & Ice (542.66)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
STREET LIGHTING & TRAFFIC CONTROL							
OTHER SERVICES & CHARGES							
542.63.47.016	Puget Sound Energy/Int'l Blvd	54,675	44,410	44,498	58,700	42,000	42,500
542.63.47.017	Seattle Light/Arterials	131,481	112,213	101,188	103,000	115,000	116,500
542.63.47.018	Puget Sound Energy/Arterials	150,164	133,586	131,454	156,500	132,000	133,000
542.63.47.019	Seattle Light/Signals	9,638	8,872	8,657	8,200	8,400	8,500
542.63.47.020	Puget Sound Energy/Signals	23,938	29,430	29,369	21,600	22,000	22,500
542.63.47.022	Port of Seattle/Int'l Blvd	1,783	1,783	1,783	1,850	1,900	1,900
542.63.47.023	Pedestrian Lighting	-	-	607	12,000	2,000	3,000
542.63.48.000	City Owned Streetlight Maintenance	-	-	-	20,000	10,000	10,000
542.64.48.003	Traffic Control Maint. -KC	268,452	226,372	224,247	242,000	242,000	244,000
542.64.48.100	Traffic Signal & Sign Improv.	-	123,626	65,982	120,000	80,000	60,000
OTHER SERVICES & CHARGES		640,131	680,292	607,784	743,850	655,300	641,900
STREET LIGHTING & TRAFFIC CONTROL		640,131	680,292	607,784	743,850	655,300	641,900
SNOW & ICE							
SUPPLIES							
542.66.31.008	Operating Supplies	22,335	12,395	32,199	22,000	22,000	22,000
542.66.35.000	Small Tools & Minor Equipment	1,797	-	-	-	-	-
SUPPLIES		24,133	12,395	32,199	22,000	22,000	22,000
OTHER SERVICES & CHARGES							
542.66.43.031	Lodging	-	-	-	500	300	300
542.66.43.032	Meals	174	17	1,017	400	750	750
542.66.45.002	Equipment Rental - 501 Fund	16,985	10,007	15,955	11,862	22,663	22,249
542.66.48.000	Repairs & Maintenance	-	555	-	-	-	-
542.66.48.049	Equipment Repair & Maintenance	1,216	-	-	-	-	-
OTHER SERVICES & CHARGES		18,375	10,578	16,972	12,762	23,713	23,299
SNOW & ICE		42,508	22,973	49,171	34,762	45,713	45,299

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)

PROGRAM: Permit Parking Program (521.70)

DEPT: Public Works (11)

Sidewalks (542.61)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
PERMIT PARKING PROGRAM FTE'S		0.00	0.00	2.00	2.00	2.00	2.00
PARKING COMPLIANCE OFFICER				2.00	2.00	2.00	2.00
PERMIT PARKING PROGRAM							
SALARIES AND BENEFITS							
521.70.11.000	Salaries & Wages			59,847	104,317	111,797	116,370
521.70.12.000	Overtime			1,595	-	500	300
521.70.20.000	Personnel Benefits			39,664	64,009	64,807	68,005
SALARIES AND BENEFITS				101,106	168,326	177,104	184,675
SUPPLIES							
521.70.31.008	Office & Operating Supplies			295	-	150	150
521.70.31.018	Uniforms & Safety Clothing			1,397	-	1,500	1,500
521.70.35.000	Small Tools and Minor Equipment			24,142	5,000	500	500
SUPPLIES				25,834	5,000	2,150	2,150
OTHER SERVICES & CHARGES							
521.70.41.000	Professional Services			61,132	-	-	-
521.70.42.029	Postage			606	-	-	-
521.70.45.002	Equipment Rental - 501 Fund			3,819	9,767	8,361	8,280
521.70.48.050	Software Maintenance			14,049	28,000	21,000	21,300
OTHER SERVICES & CHARGES				79,606	37,767	29,361	29,580
PERMIT PARKING PROGRAM				206,546	211,093	208,615	216,405
SIDEWALKS							
OTHER SERVICES & CHARGES							
542.61.48.061	Pedestrian Impvmt Program/Repair	49,546	-	-	-	-	-
OTHER SERVICES & CHARGES		49,546	-	-	-	-	-
SIDEWALKS		49,546	-	-	-	-	-

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)
DEPT: Public Works (11)

PROGRAM: Roadway Maintenance (542.30)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ROADWAY MAINTENANCE FTE'S		8.00	8.00	8.00	8.73	8.73	8.73
PW MAINTENANCE & OPS MANAGER					0.33	0.33	0.33
PW MAINTENANCE SUPERVISOR		0.35	0.35	0.35	0.75	0.75	0.75
MAINTENANCE OPERATIONS LEAD		2.00	2.00	2.00	1.00	1.00	1.00
MAINTENANCE OPERATIONS WORKER		4.00	4.00	4.00	5.00	5.00	5.00
ADMINISTRATIVE ASSISTANT II		0.40	0.40	0.40	0.40	0.40	0.40
SEASONAL MAINTENANCE WORKER		1.25	1.25	1.25	1.25	1.25	1.25
ROADWAY MAINTENANCE SALARIES AND BENEFITS							
542.30.11.000	Salaries & Wages	529,570	547,597	437,332	611,501	639,631	671,365
542.30.12.000	Overtime	5,437	6,609	13,877	8,000	7,000	7,000
542.30.20.000	Personnel Benefits	230,026	254,038	194,281	347,556	325,873	335,320
SALARIES AND BENEFITS		765,033	808,245	645,490	967,057	972,504	1,013,685
SUPPLIES							
542.30.31.008	Office & Operating Supplies	2,209	3,173	1,921	1,500	2,500	2,500
542.30.31.018	Uniforms & Safety Clothing	3,769	1,812	3,157	2,575	4,000	4,500
542.30.31.023	Regular Uniforms	611	392	399	1,500	1,000	1,000
542.30.31.043	Street Supplies	51,695	51,905	43,959	45,000	50,000	55,000
542.30.31.044	Vegetation Supplies	20,883	19,630	23,513	60,000	30,000	30,000
542.30.32.000	Fuel	334	244	76	500	150	150
542.30.35.000	Small Tools & Minor Equipment	4,196	4,341	4,800	7,500	11,500	5,700
542.30.35.001	Furnishings & Fixtures	-	578	-	1,000	1,000	1,000
SUPPLIES		83,697	82,073	77,825	119,575	100,150	99,850
OTHER SERVICES & CHARGES							
542.30.41.000	Professional Services	7,582	7,684	581	4,000	3,000	3,000
542.30.42.010	24-Hour Dispatch Services-KC	3,600	3,600	3,600	4,000	4,000	4,000
542.30.42.028	Telephone	5,463	5,979	5,736	7,200	5,415	5,415
542.30.43.031	Lodging	980	1,605	426	1,600	-	-
542.30.43.032	Meals	214	278	63	940	-	-
542.30.43.033	Transportation	955	659	10	1,500	-	-
542.30.44.001	Business & Occupation Taxes	68	18	100	75	75	100
542.30.45.000	Operating Rentals & Leases	580	564	627	13,000	6,000	13,000
542.30.45.002	Equipment Rental - 501 Fund	112,513	103,646	119,194	127,666	161,461	157,118
542.30.47.039	Water	46,315	64,489	47,022	34,000	52,000	52,000
542.30.47.041	Electricity	1,297	1,185	1,790	2,060	2,100	2,100
542.30.47.042	Waste Disposal	1,564	6,609	5,551	3,500	6,000	6,600
542.30.47.043	City-Owned Parcel Fees	180,364	190,636	191,484	184,000	238,000	238,000
542.30.48.001	Contract Road Maintenance	11,615	33,887	665	36,000	25,000	25,000
542.30.48.049	Equipment Repair & Maintenance	377	795	2,905	3,500	3,500	3,500
542.30.48.050	Street Small Works Maintenance	-	54,519	-	400,000	50,000	60,000
542.30.49.000	Miscellaneous Services	303	-	-	220	100	100
542.30.49.006	Judgments, Damages & Settlement	-	-	16,480	3,000	9,000	9,000
542.30.49.053	Subscriptions	-	-	179	-	-	-
542.30.49.054	Memberships	544	731	82	600	2,595	2,595
542.30.49.058	Printing & Binding	135	64	338	-	200	200
542.30.49.061	Registration	3,485	1,660	2,411	4,089	14,450	5,950
542.30.51.001	Basic Road Maintenance - KC	1,995	-	-	-	-	-
OTHER SERVICES AND CHARGES		379,948	478,608	399,244	830,950	582,896	587,678
ROADWAY MAINTENANCE		1,228,678	1,368,925	1,122,560	1,917,582	1,655,550	1,701,213

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)

PROGRAM: Admin & Engineering (543.10)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ADMIN & ENGINEERING FTE'S		4.55	2.55	4.55	5.85	4.25	4.25
	PUBLIC WORKS DIRECTOR	0.65	0.65	0.65	0.65	0.65	0.65
	CITY ENGINEER	0.75	0.75	0.75	0.75	0.75	0.75
	CIVIL ENGINEER II	1.00		1.00	1.00		
	CIVIL ENGINEER I	0.50	0.50	0.50	0.50	0.50	0.50
	REAL PROPERTY MGMT SPECIALIST				0.50	0.50	0.50
	PW PROGRAM COORDINATOR				0.30	0.30	0.30
	ASSET MANAGEMENT COORDINATOR				0.50	0.50	0.50
	ADMINISTRATIVE ASSISTANT III	0.65	0.65	0.65	0.65	0.65	0.65
	ADMINISTRATIVE ASSISTANT II					0.40	0.40
ADMINISTRATION AND ENGINEERING							
SALARIES AND BENEFITS							
543.10.11.000	Salaries & Wages	302,421	378,520	329,583	591,927	471,774	488,183
543.10.12.000	Overtime	1,318	1,287	1,000	-	1,200	1,200
543.10.20.000	Personnel Benefits	109,977	142,251	128,626	273,044	195,256	202,086
	SALARIES AND BENEFITS	413,716	522,058	459,209	864,971	668,230	691,469
SUPPLIES							
543.10.31.008	Office & Operating Supplies	4,099	4,699	5,072	5,200	5,500	5,500
543.10.31.013	Food Supplies	422	187	303	800	720	720
543.10.31.018	Uniforms & Safety Clothing	2,930	1,142	1,442	1,500	2,000	2,000
543.10.35.000	Small Tools & Minor Equipment	3,533	3,101	1,021	1,500	1,400	1,400
543.10.35.001	Furnishings & Fixtures	1,244	4,329	6,088	11,300	6,000	6,000
559.21.31.008	Neighborhood Grant Program	-	-	-	4,000	4,000	4,000
	SUPPLIES	12,228	13,457	13,927	24,300	19,620	19,620
OTHER SERVICES & CHARGES							
543.10.42.028	Telephone	9,558	8,440	8,732	8,950	2,176	2,176
543.10.42.029	Postage	1,306	2,068	2,294	1,500	2,000	2,000
543.10.43.031	Lodging	454	-	241	5,700	-	-
543.10.43.032	Meals	102	550	99	1,521	-	-
543.10.43.033	Transportation	591	629	295	3,655	-	-
543.10.45.000	Operating Rentals & Leases	1,693	2,210	3,268	2,000	6,600	6,600
543.10.45.002	Equipment Rental-501 Fund	10,470	6,871	56,985	56,058	68,843	70,201
543.10.48.002	Discretionary Road Maintenance -	71,259	69,777	83,019	67,000	90,000	90,000
543.10.48.049	Equipment Repair & Maintenance	1,934	2,862	3,367	1,500	3,500	3,500
543.10.49.053	Subscriptions	-	-	179	-	500	500
543.10.49.054	Memberships	2,160	1,922	2,916	2,300	3,000	3,000
543.10.49.056	Filing & Recording	161	458	-	600	300	300
543.10.49.058	Printing & Binding	363	456	147	500	300	300
543.10.49.061	Registration	4,664	5,195	7,002	4,500	5,000	5,000
544.40.41.000	Professional Services	156,814	119,057	54,157	295,843	140,000	140,000
544.90.00.000	General Fund Overhead	-	-	471,471	472,329	474,400	472,421
553.70.49.000	Misc Services-Clean Air Assessme	23,511	24,112	25,167	25,000	25,000	25,000
554.94.41.046	Citywide Commute Trip Reduction	23,777	24,042	23,737	26,000	25,000	25,000
	OTHER SERVICES AND CHARGES	308,817	268,650	743,076	974,956	846,619	845,998
INTERGOVERNMENTAL							
544.40.52.004	ADA Transition Plan	67,518	68,570	-	-	-	-
544.40.52.005	City-Wide Parking Study	18,737	22,017	-	-	-	-
	INTERGOVERNMENTAL	86,255	90,587	-	-	-	-
ADMINISTRATION AND ENGINEERING		821,015	894,752	1,216,212	1,864,227	1,534,469	1,557,087

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)

PROGRAM: Engineering Review (544.20)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ENGINEERING REVIEW FTE'S		1.50	1.50	2.25	2.25	2.25	2.25
	ENGINEERING REVIEW MANAGER	0.50	0.50	0.50	0.50	0.50	0.50
	SENIOR ENGINEERING TECHNICIAN	0.50	0.50	0.50	0.50		
	ENGINEERING PLANS REVIEWER	0.50		0.50	0.50		
	ENGINEERING TECHNICIAN		0.50				
	CIVIL ENGINEER I					1.00	1.00
	PUBLIC WORKS INSPECTOR			0.50	0.50	0.50	0.50
	SENIOR PLANNER			0.25	0.25	0.25	0.25
ENGINEERING REVIEW SALARIES AND BENEFITS							
544.20.11.000	Salaries & Wages	124,726	145,698	157,762	220,807	231,002	241,815
544.20.12.000	Overtime	-	-	616	-	500	500
544.20.20.000	Personnel Benefits	49,478	61,291	63,820	91,691	87,244	90,567
	SALARIES AND BENEFITS	174,204	206,989	222,197	312,498	318,746	332,882
SUPPLIES							
544.20.31.008	Office & Operating Supplies	852	349	894	1,800	1,000	1,000
544.20.31.011	Publications	655	92	-	300	200	200
544.20.31.018	Uniforms & Safety Clothing	145	216	693	450	500	500
544.20.35.000	Small Tools & Minor Equipment	73	3,355	(145)	3,200	1,000	1,000
	SUPPLIES	1,726	4,012	1,441	5,750	2,700	2,700
OTHER SERVICES & CHARGES							
544.20.41.000	Professional Services	-	3,285	-	-	-	-
544.20.42.028	Telephone	908	1,060	2,010	1,750	1,530	1,530
544.20.42.029	Postage	-	-	-	100	100	100
544.20.43.031	Lodging	826	838	854	2,300	-	-
544.20.43.032	Meals	96	136	78	700	-	-
544.20.43.033	Transportation	596	257	454	1,750	-	-
544.20.49.053	Subscriptions	-	218	179	300	300	300
544.20.49.054	Memberships	819	971	728	1,035	1,560	1,320
544.20.49.058	Printing & Binding	120	48	147	80	150	150
544.20.49.061	Registration	1,576	1,249	2,070	1,750	1,750	1,600
	OTHER SERVICES AND CHARGES	4,941	8,064	6,521	9,765	5,390	5,000
	ENGINEERING REVIEW	180,870	219,065	230,159	328,013	326,836	340,582

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)

PROGRAM: Capital Outlay (594, 595)

DEPT: Public Works (11)

Other Financing Uses (597)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	PRIOR YEAR CORRECTIONS						
588.10.00.000	Prior Year Corrections	-	-	630	-	-	-
	PRIOR YEAR CORRECTIONS	-	-	630	-	-	-
	CAPITAL OUTLAY						
	CAPITAL OUTLAY						
594.42.64.097	Capital Equipment	55,723	28,513	-	-	-	-
595.30.63.206	200th Street & I-5 Access Ramp	-	513	780,326	696,480	-	-
595.30.63.207	509 Extension Local Contribution	-	-	-	2,000,000	-	-
595.30.63.217	2017 Street Overlay	22,105	568,081	-	-	-	-
595.30.63.218	2018 Street Overlay	91,356	2,402,419	258,254	-	-	-
595.30.63.219	2019 Street Overlay	-	20,389	1,386,353	-	-	-
595.30.63.220	2020 Street Overlay	-	-	-	920,000	-	-
595.30.63.221	2021 Street Overlay	-	-	-	-	1,286,700	583,300
595.30.63.222	2022 Street Overlay	-	-	-	-	-	1,200,000
	CAPITAL OUTLAY	169,184	3,019,916	2,424,934	3,616,480	1,286,700	1,783,300
	CAPITAL OUTLAY	169,184	3,019,916	2,424,934	3,616,480	1,286,700	1,783,300
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.03.00.000	Transfer Out-Fund 001	414,690	450,616	-	-	-	-
597.25.00.000	Transfer Out-Fund 307	2,213,000	5,071,796	6,690,709	2,802,500	1,400,000	6,000,000
597.70.00.000	Transfer Out-Fund 501	-	-	43,000	-	-	-
	TRANSFERS OUT	2,627,690	5,522,412	6,733,709	2,802,500	1,400,000	6,000,000
	OTHER FINANCING USES	2,627,690	5,522,412	6,733,709	2,802,500	1,400,000	6,000,000
	TOTAL STREET FUND EXPENSES	5,759,622	11,728,336	12,591,703	11,518,508	7,113,183	12,285,786

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #105

Fund: Port of Seattle ILA Fund (105)

Department: City Manager (03) & Parks, Community Programs & Services (10)

Responsible Manager: Carl Cole, City Manager

Fund Description

The Port of Seattle Interlocal Agreement (ILA) Fund was created in 1998 to account for the receipt of community relief monies from the Port of Seattle. In 2018 the City signed a new ILA agreement with the Port of Seattle. The monies received from the Port are intended to provide the City community relief with respect to public safety, including Police; 6 officers for the enforcement of traffic, and general enforcement of City Code. This fund also supports the Highline Botanical Garden contract located on Port Property.

Fund Balance Detail - Fund #105

FUND: Port of Seattle ILA Fund (105)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,270,323	1,206,398	1,609,124	1,149,255	8,642,246	8,241,796
Add: Operating Revenues	12,749	1,487,581	1,495,873	1,458,952	1,453,835	1,450,400
Less: Expenditures	(76,674)	(1,084,855)	(1,394,187)	(1,537,920)	(1,854,285)	(1,945,000)
ENDING FUND BALANCE, DECEMBER 31	1,206,398	1,609,124	1,710,810	1,070,287	8,241,796	7,747,196
Percentage Change in Ending Fund Balance	-5%	33%	6%	-7%	-5%	-6%

Revenue Detail - Fund #105

FUND: Port of Seattle ILA Fund (105)				SOURCE: Intergovernmental (330) Miscellaneous Revenues (360)			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	INTERGOV REVENUES						
337.00.00.000	Airport Impact Study Local Match	-	56,540	58,073	35,398	-	-
337.95.00.000	POS Community Relief Fund	-	-	1,400,000	1,400,000	1,400,000	1,400,000
338.95.00.000	POS Community Relief Fund	-	1,400,000	-	-	-	-
	INTERGOV REVENUES	-	1,456,540	1,458,073	1,435,398	1,400,000	1,400,000
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.10.00.000	Investment Interest	-	-	13,554	13,554	43,835	40,400
361.11.00.000	LGIP Investment Interest	6,801	17,487	25,354	10,000	10,000	10,000
361.40.00.000	Other Interest	-	-	(1,108)	-	-	-
361.90.00.000	Other Interest Earnings	5,949	13,554	-	-	-	-
	INTEREST EARNINGS	12,749	31,041	37,800	23,554	53,835	50,400
	MISCELLANEOUS REVENUES	12,749	31,041	37,800	23,554	53,835	50,400
TOTAL PORT OF SEATTLE ILA FUND REVENUE		12,749	1,487,581	1,495,873	1,458,952	1,453,835	1,450,400

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #105

FUND: Port of Seattle ILA Fund (105)

PROGRAM: General Administration (515.30)
 Police Services (521.20)
 Park Maintenance (576.10)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	GENERAL ADMINISTRATION						
515.30.41.000	Professional Services	-	230,557	105,861	100,000	-	-
515.30.41.022	Specialized Legal Services	57,018	-	-	50,000	-	-
	GENERAL ADMINISTRATION	57,018	230,557	105,861	150,000	-	-
	POLICE SERVICES						
521.20.41.006	Police Services - King County	-	809,298	1,249,366	1,297,920	1,814,285	1,905,000
	POLICE SERVICES	-	809,298	1,249,366	1,297,920	1,814,285	1,905,000
	PARKS MAINTENANCE						
576.10.41.000	Professional Services	19,656	45,000	38,961	90,000	40,000	40,000
	PARKS MAINTENANCE	19,656	45,000	38,961	90,000	40,000	40,000
TOTAL PORT OF SEATTLE ILA FUND EXP		76,674	1,084,855	1,394,187	1,537,920	1,854,285	1,945,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #106

Fund: Transit Planning Fund (106)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The Transit Planning Fund was created in 1998 to account for intergovernmental revenue the City received from Sound Transit, a regional transit authority. As provided for in the Development and Transit Way Agreement between the City and Sound Transit, the revenues are restricted for expenditure on City and departmental efforts to facilitate capital projects between Sound Transit and the City of SeaTac.

Fund Balance Detail - Fund #106

FUND: Transit Planning Fund (106)

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	359,530	362,187	367,000	129,821	443,402	380,265
Add: Operating Revenues	2,830	4,813	438,424	727,280	502,380	284,880
Less: Expenditures	(172)	-	(376,193)	(716,865)	(565,517)	(363,784)
ENDING FUND BALANCE, DECEMBER 31	362,187	367,000	429,231	140,236	380,265	301,361
Percentage Change in Ending Fund Balance	1%	1%	17%	8%	-14%	-21%

Revenue Detail - Fund #106

FUND: Transit Planning Fund (106)

SOURCE: Intergovernmental (330)

Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	INTERGOVERNMENTAL REVENUE						
	INTERGOVT SERVICE REVENUES						
337.00.00.001	Sound Transit Service Revenue	-	-	430,710	726,280	501,780	284,280
	INTERGOVT SERVICE REVENUES	-	-	430,710	726,280	501,780	284,280
	INTERGOVERNMENTAL REVENUE	-	-	430,710	726,280	501,780	284,280
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	LGIP Investment Interest	2,830	4,813	7,714	1,000	600	600
	INTEREST EARNINGS	2,830	4,813	7,714	1,000	600	600
	MISCELLANEOUS REVENUES	2,830	4,813	7,714	1,000	600	600
	TOTAL TRANSIT PLANNING FUND REVENUE	2,830	4,813	438,424	727,280	502,380	284,880

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #106

FUND: Transit Planning Fund (106)

PROGRAM: Transit Systems Admin (518.62)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
TRANSIT SYSTEMS ADMIN FTE'S		0.00	0.00	2.00	2.00	2.00	2.00
CIVIL ENGINEER II				2.00	2.00	2.00	2.00
TRANSIT SYSTEMS ADMIN							
SALARIES AND BENEFITS							
518.62.11.000	Salaries & Benefits	-	-	106,879	160,899	198,476	212,700
518.62.12.000	Overtime	-	-	1,877	-	2,500	2,500
518.62.20.000	Personnel Benefits	-	-	37,956	56,293	59,805	62,252
SALARIES AND BENEFITS		-	-	146,712	217,192	260,781	277,452
SUPPLIES							
518.62.31.008	Office & Operating Supplies	-	-	2,425	4,574	2,200	2,200
518.62.31.018	Uniforms & Safety Clothing	-	-	301	699	250	250
518.62.35.000	Small Tools & Minor Equipment	-	-	8,101	3,000	2,500	2,500
SUPPLIES		-	-	10,827	8,273	4,950	4,950
OTHER SERVICES & CHARGES							
518.62.41.003	Prof Svcs-Permits	-	-	217,500	435,000	217,500	-
518.62.41.004	Prof Svcs-Administration	-	-	-	50,000	40,000	40,000
518.62.42.028	Telephone	172	-	615	2,400	1,560	1,560
518.62.43.032	Meals	-	-	26	-	150	100
518.62.43.033	Transportation	-	-	208	-	500	200
518.62.49.054	Memberships	-	-	195	-	370	370
518.62.49.058	Printing & Binding	-	-	110	-	250	250
518.62.49.061	Registration	-	-	-	4,000	1,120	500
518.62.90.000	General Fund Overhead	-	-	-	-	38,336	38,402
OTHER SERVICES & CHARGES		172	-	218,655	491,400	299,786	81,382
TRANSIT SYSTEMS ADMIN		172	-	376,193	716,865	565,517	363,784
TOTAL TRANSIT PLANNING FUND EXPENDITURES		172	-	376,193	716,865	565,517	363,784

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #107

Fund: Hotel/Motel Tax Fund (107)

Department: Community & Economic Development (13)

Responsible Manager: Evan Maxim, Community & Economic Development Director

Fund Description

The Hotel/Motel Tax Fund is a special revenue fund whose purpose is to account for lodging taxes collected and expended for tourism promotion and tourism facilities, including both capital and operating costs.

2021-2022 Budgetary Changes

The City Council reduced 2021-2022 expenditures for cooperative tourism promotion by eliminating funding for the Seattle Southside Regional Tourism Authority.

Fund Balance Detail - Fund #107

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	7,315,221	7,810,045	8,359,594	6,830,142	8,417,339	8,513,065
Add: Operating Revenues	1,542,934	1,641,970	2,072,314	1,860,000	774,790	888,039
Less: Expenditures	(1,048,110)	(1,092,420)	(1,273,599)	(1,815,154)	(679,064)	(722,601)
ENDING FUND BALANCE, DECEMBER 31*	7,810,045	8,359,594	9,158,309	6,874,988	8,513,065	8,678,503
Percentage Change in Ending Fund Balance	7%	7%	10%	1%	1%	2%

Revenue Detail - Fund #107

FUND: Hotel/Motel Tax Fund (107)

SOURCE: Taxes (310)

Intergovernmental Revs (330)

Miscellaneous Revenues (360)

Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	TAXES						
313.31.00.000	Hotel/Motel Tax	1,454,037	1,525,127	1,887,475	1,810,000	754,990	868,239
	TAXES	1,454,037	1,525,127	1,887,475	1,810,000	754,990	868,239
	INTERGOVERNMENTAL REVS						
337.07.00.010	Economic Dev Website - POS	30,020	10,255	20,108	-	-	-
	INTERGOVERNMENTAL REVENUE	30,020	10,255	20,108	-	-	-
	MISCELLANEOUS REVENUES						
	INTEREST						
361.10.00.000	Investment Interest	-	-	-	-	7,800	7,800
361.11.00.000	LGIP Investment Interest	58,877	106,587	148,505	50,000	12,000	12,000
	INTEREST REVENUE	58,877	106,587	148,505	50,000	19,800	19,800
	MISCELLANEOUS REVENUES	58,877	106,587	148,505	50,000	19,800	19,800
	TRANSFERS IN						
397.35.00.000	Transfer In - Fund 206	-	-	16,226	-	-	-
	TRANSFERS IN	-	-	16,226	-	-	-
	TOTAL HOTEL/MOTEL TAX FUND REVENUES	1,542,934	1,641,970	2,072,314	1,860,000	774,790	888,039

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #107

FUND: Hotel/Motel Tax Fund (107)

PROGRAM: Tourism & Promotion (557.30)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
TOURISM & PROMOTION FTE'S		1.75	1.75	1.30	1.70	1.70	1.70
	CED DIRECTOR	0.50	0.50	0.30	0.20	0.20	0.20
	ECONOMIC DEVELOPMENT MANAGER	1.00	1.00		0.50	0.50	0.50
	ECONOMIC DEVELOPMENT STRATEGIST			1.00			
	ECONOMIC DEVELOPMENT SPECIALIST				1.00	1.00	1.00
	ADMINISTRATIVE ASSISTANT II	0.25	0.25				
TOURISM & PROMOTION SALARIES AND BENEFITS							
557.30.11.000	Salaries & Wages	117,948	178,593	158,842	147,478	178,763	191,717
557.30.12.000	Overtime	-	-	-	-	-	-
557.30.20.000	Personnel Benefits	39,839	63,716	56,514	76,902	68,901	72,534
SALARIES AND BENEFITS		157,787	242,310	215,356	224,380	247,664	264,251
SUPPLIES							
557.30.31.008	Office & Operating Supplies	482	-	-	3,000	1,250	1,500
557.30.35.000	Small Tools & Minor Equipment	-	-	218	2,000	1,500	1,750
SUPPLIES		482	-	218	5,000	2,750	3,250
OTHER SERVICES & CHARGES							
557.30.41.000	Professional Services	14,204	1,018	5,049	38,174	45,000	50,000
557.30.41.088	Redevelopment Coord Program	7,397	15,990	13,640	16,000	15,000	17,500
557.30.41.097	Cooperative Tourism Promotion	715,000	715,000	830,000	1,285,000	-	-
557.30.41.103	Northwest Symphony Orchestra	5,000	5,000	5,000	5,000	5,000	5,000
557.30.41.111	Museum of Flight	60,000	60,000	75,000	60,000	60,000	60,000
557.30.41.113	Market Data Research	6,174	-	5,950	11,500	12,500	15,000
557.30.41.114	Brand Development & Marketing	49,231	28,697	42,461	88,840	65,000	75,000
557.30.41.134	Highline Botanical Garden	5,000	5,000	16,000	16,000	82,400	82,400
557.30.41.136	Opportunity Bucket	-	-	-	22,500	100,000	100,000
557.30.41.137	Korean American National Sports Festival	-	-	35,000	-	-	-
557.30.41.140	Small Business Dev Center	10,000	10,000	10,000	10,000	12,000	13,500
557.30.41.141	SKCEDI Business Attraction Prog	3,000	3,000	3,000	4,000	5,500	6,500
557.30.42.028	Telephone	445	379	1,443	1,100	1,250	1,450
557.30.42.029	Postage	58	-	-	-	-	-
557.30.43.031	Lodging	-	-	-	1,500	1,500	1,750
557.30.43.032	Meals	220	494	125	1,250	1,500	1,750
557.30.43.033	Transportation	201	191	861	2,750	2,750	2,750
557.30.49.054	Memberships	13,600	3,600	10,290	19,710	15,000	17,500
557.30.49.058	Printing & Binding	159	1,632	3,223	700	2,500	3,000
557.30.49.061	Registration	153	110	983	1,750	1,750	2,000
OTHER SERVICES & CHARGES		889,841	850,111	1,058,026	1,585,774	428,650	455,100
TOURISM & PROMOTION		1,048,110	1,092,420	1,273,599	1,815,154	679,064	722,601
TOTAL HOTEL/MOTEL TAX FUND EXPENDITURES		1,048,110	1,092,420	1,273,599	1,815,154	679,064	722,601

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #108

Fund: Building Management Fund (108)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Brian Ruda, Facilities Manager

Fund Description

The Building Management Fund was created in 2001 by Ordinance #01-1025 to account for the lease revenues received from tenants and the operating costs for building maintenance, tenant improvements and management services associated with the lease of office space in City Hall.

2021-2022 Budgetary Changes

The SeaTac Center property (near S 154th St) was sold in 2020.

Fund Balance Detail - Fund #108

FUND: Building Management Fund (108)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	2,547,333	3,139,214	3,453,957	2,722,484	3,345,506	3,435,454
Add: Operating Revenues	1,446,913	1,386,804	898,500	680,855	333,855	318,855
Total Revenues	1,446,913	1,386,804	898,500	680,855	333,855	318,855
Less: Expenditures	(537,745)	(737,645)	(949,463)	(975,500)	(243,907)	(246,525)
Less: Other Financing Uses/Transfers Out	(317,286)	(334,417)	-	-	-	-
Total Expenditures	(855,031)	(1,072,062)	(949,463)	(975,500)	(243,907)	(246,525)
ENDING FUND BALANCE, DECEMBER 31	3,139,214	3,453,957	3,402,993	2,427,839	3,435,454	3,507,784
Percentage Change in Ending Fund Balance	23%	10%	-1%	-11%	3%	2%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #108

FUND: Building Management Fund (108)

SOURCE: Fines & Forfeitures (350)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	FINES AND FORFEITURES						
359.90.00.001	Misc Fines/Pen-Late Fee SeaTac C	1,488	2,769	-	-	-	-
	FINES AND FORFEITURES	1,488	2,769	-	-	-	-
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.10.00.000	Investment Interest	-	-	29,706	20,331	25,935	25,935
361.11.00.000	LGIP Investment Interest	2,290	3,797	3,508	2,000	1,200	1,200
361.11.00.001	Investment Interest-SeaTac Center	13,397	20,633	28,114	5,000	-	-
361.40.00.000	Other Interest	-	-	(12,481)	-	-	-
361.90.00.000	Other Interest Earnings	8,923	20,331	-	-	-	-
	INTEREST EARNINGS	24,610	44,760	48,848	27,331	27,135	27,135
	RENTS, LEASES & CONCESS						
362.20.00.001	Sign Rental-SeaTac Center	1,800	1,800	750	1,800	-	-
362.50.00.000	LT Facility Leases-City Hall	346,394	216,097	224,000	126,400	306,000	291,000
362.50.00.002	LT Facility Leases-SeaTac Center	727,452	761,679	393,792	400,000	-	-
362.50.00.003	Storage Sp Rental-SeaTac Center	3,946	4,749	1,297	1,854	-	-
362.50.00.004	LT Parking Leases-SeaTac Center	56,159	57,282	59,001	58,750	-	-
	RENTS, LEASES & CONCESS	1,135,751	1,041,608	678,839	588,804	306,000	291,000
	OTHER MISCELLANEOUS REV						
369.90.00.000	Other Misc Rev-City Hall Utilities	780	908	1,029	720	720	720
369.90.00.003	Misc Prior Year Rev/Adj-SeaTac C	7,632	5,280	3,176	2,000	-	-
369.90.06.000	Real Estate Taxes-SeaTac Center	61,687	56,142	31,706	50,000	-	-
369.90.08.000	Insurance Charges-SeaTac Center	10,781	9,713	5,541	8,500	-	-
369.90.09.001	NNN Charges-SeaTac Center	204,184	177,900	110,500	3,500	-	-
	OTHER MISCELLANEOUS REVENUE	285,064	249,943	151,953	64,720	720	720
	MISCELLANEOUS REVENUES	1,445,425	1,336,311	879,639	680,855	333,855	318,855
	PRIOR YEAR ADJUSTMENTS						
388.10.00.000	Prior Year Adjustments	-	-	18,860	-	-	-
	PRIOR YEAR ADJUSTMENTS	-	-	18,860	-	-	-
	OTHER FINANCING SOURCES						
	TRANSFERS IN						
397.12.00.000	Transfer In-Fund 001	-	47,725	-	-	-	-
	TRANSFERS IN	-	47,725	-	-	-	-
	OTHER FINANCING SOURCES	-	47,725	-	-	-	-
	TOTAL BUILDING MANAGEMENT FUND REVENUES	1,446,913	1,386,804	898,500	680,855	333,855	318,855

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #108

FUND: Building Mgt Fund (108)

PROGRAM: Prop Mgt Svcs - City Hall (518.20)

DEPT: Parks, Community Programs & Services (10)

Prop Mgt Svcs -SeaTac Ctr (518.21)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	PROPERTY MGT SVCS - CITY HALL						
	OTHER SERVICES & CHARGES						
518.20.41.000	Professional Services	702	7,251	61,478	5,000	-	-
518.20.44.003	Leasehold Excise Taxes	-	-	-	10,000	-	-
518.90.00.000	General Fund Overhead	-	-	204,570	210,104	243,907	246,525
	OTHER SERVICES & CHARGES	702	7,251	266,048	225,104	243,907	246,525
	PROP MGT SVCS - CITY HALL	702	7,251	266,048	225,104	243,907	246,525
	PROP MGT SVCS - SEATAC CENTER						
	SUPPLIES						
518.21.31.001	Janitorial Supplies	8,198	8,085	3,506	9,000	-	-
518.21.31.008	Office & Operating Supplies	185	-	-	1,000	-	-
	SUPPLIES	8,383	8,085	3,506	10,000	-	-
	OTHER SERVICES & CHARGES						
515.41.41.022	Special Legal Services	-	-	4,002	-	-	-
515.45.41.022	Special Legal Services	-	-	63,270	-	-	-
518.21.41.000	Professional Services	14,368	111,016	74,874	68,500	-	-
518.21.41.022	Special Legal Services	1,677	-	-	5,200	-	-
518.21.41.034	Janitorial Services	37,962	39,356	34,530	60,500	-	-
518.21.41.047	Alarm Monitoring/Confidence Testi	9,697	12,464	17,882	12,500	-	-
518.21.41.094	Property Management Services	39,072	41,334	37,130	40,000	-	-
518.21.41.136	Property Leasing/Repres Services	-	-	-	5,200	-	-
518.21.42.028	Telephone	750	-	663	-	-	-
518.21.44.003	Leasehold Excise Taxes	93,647	98,068	74,746	98,000	-	-
518.21.46.000	Insurance	31,571	24,370	27,812	25,000	-	-
518.21.47.038	Gas	16,750	15,107	9,066	25,000	-	-
518.21.47.039	Water	9,500	8,735	9,920	12,000	-	-
518.21.47.040	Sewer	12,012	10,762	13,057	12,800	-	-
518.21.47.041	Electricity	106,633	110,923	98,858	115,000	-	-
518.21.47.042	Waste Disposal	24,945	25,895	30,286	26,500	-	-
518.21.47.043	Storm Sewer	8,087	8,937	9,013	7,900	-	-
518.21.48.000	Repairs & Maintenance	121,406	125,421	82,188	108,500	-	-
518.21.48.047	Other Tenant Imp/Repairs	155	-	5,410	3,000	-	-
518.21.49.000	Miscellaneous Services	429	-	-	-	-	-
518.21.49.047	Improvements - Tenant	-	-	-	1,500	-	-
	OTHER SERVICES & CHARGES	528,660	632,387	592,706	627,100	-	-
	PROP MGT SVCS - SEATAC CENTER	537,043	640,472	596,212	637,100	-	-

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #108

FUND: Building Mgt Fund (108)

PROGRAM: Capital Outlay (594)

DEPT: Parks, Community Programs & Services (10)

Transfers Out (597)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	CAPITAL OUTLAY						
594.18.62.001	City Hall Improvements	-	71,147	87,204	93,296	-	-
594.58.62.012	SeaTac Center Tenant Improveme	-	18,775	-	20,000	-	-
	CAPITAL OUTLAY	-	89,921	87,204	113,296	-	-
	TRANSFERS OUT						
597.41.00.000	Transfer Out-Fund 001	253,125	270,256	-	-	-	-
597.52.00.000	Transfer Out-Fund 301	64,161	64,161	-	-	-	-
	TRANSFERS OUT	317,286	334,417	-	-	-	-
	TOTAL BUILDING MGMT FUND EXPENDITURES	855,031	1,072,062	949,463	975,500	243,907	246,525

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #110

Fund: Facility Repair and Replacement Fund (110)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Lawrence Ellis, PCPS Director & Brian Ruda, Facilities Manager

Fund Description

The *Facility Repair and Replacement Fund* was established in 2006 to provide for on-going renovation and major maintenance (non-capitalized) for City buildings and park-related facilities under \$25,000. Projects exceeding this amount were funded in the *Municipal Capital Improvement Fund #301*. This Fund was closed in 2018 and its ending fund balance transferred to the General Fund.

Fund Balance Detail - Fund #110

FUND: Facility Repair and Replacement Fund (110)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	429,170	153,497				
Add: Operating Revenues	1,206	-				
Total Revenues	1,206	-				
Less: Expenditures	(276,879)	(153,497)				
ENDING FUND BALANCE, DECEMBER 31	153,497	0				
Percentage Change in Ending Fund Balance	-64%	-100%				

Revenue Detail - Fund #110

FUND: Facility Repair & Repl Fund (110)				SOURCE: Miscellaneous Revenues (360)			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	1,206	-				
	INTEREST EARNINGS	1,206	-				
	MISCELLANEOUS REVENUES	1,206	-				
	FACILITY REPAIR AND REPL FUND REVENUES	1,206	-				

Expenditure Detail - Fund #110

FUND: Facility Repair & Repl Fund (110)				PROGRAM: Other Financing Uses (597)			
DEPT: Parks, Community Programs & Services (10)							
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.58.00.000	Transfer Out-Fund 001	276,879	153,497				
	TRANSFERS OUT	276,879	153,497				
	OTHER FINANCING USES	276,879	153,497				
	FACILITY REPAIR AND REPL FUND EXPENDITURES	276,879	153,497				

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #111

Fund: Des Moines Creek Basin ILA Fund (111)

Department: Public Works (11)

Responsible Manager: Will Appleton, Public Works Director

Fund Description

Per interlocal agreement, the City of SeaTac serves as the Treasurer for the Des Moines Creek Basin Committee. Committee members currently include the Port of Seattle, the City of Des Moines, and the City of SeaTac. King County and the State of Washington have also participated as Committee members. The Committee was established to provide an effective and efficient way to protect the Basin's natural resource system and to address surface water related problems across jurisdictions. Committee members work in cooperation to conduct and fund basin plan implementation activities including the construction of various capital projects, continued maintenance and operation of the projects, ongoing monitoring of project effectiveness, creation of a replacement and improvement construction fund, establishment of an administrative structure and authorization of amendments to the scope and budgets previously approved.

Fund Balance Detail - Fund #111

FUND: Des Moines Creek Basin ILA Fund (111)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,873,484	2,172,328	2,487,282	2,681,224	2,993,957	2,846,797
Add: Other Financing Sources/Transfers In	135,300	135,300	135,300	135,300	135,300	135,300
Add: Operating Revenues	216,986	236,241	253,607	214,700	195,900	195,900
Total Revenues	352,286	371,541	388,907	350,000	331,200	331,200
Less: Expenditures	(53,442)	(56,586)	(21,714)	(218,808)	(478,360)	(712,510)
ENDING FUND BALANCE, DECEMBER 31	2,172,328	2,487,282	2,854,476	2,812,416	2,846,797	2,465,487
Percentage Change in Ending Fund Balance	16%	14%	15%	5%	-5%	-13%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #111

FUND: Des Moines Creek Basin ILA Fund (111)

SOURCE: Intergovernmental (330)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	INTERGOVERNMENTAL REVENUE						
	INTERGOVERNMENTAL SVC REV						
337.00.00.001	DMC ILA M&O-POS	61,500	61,500	61,500	61,500	61,500	61,500
337.00.00.002	DMC ILA M&O-Des Moines	27,000	27,000	27,000	27,000	27,000	27,000
337.00.00.003	DMC ILA Replacement Fund-POS	73,800	73,800	73,800	73,800	73,800	73,800
337.00.00.004	DMC ILA Repl Fund-Des Moines	32,400	32,400	32,400	32,400	32,400	32,400
	INTERGOVERNMENTAL SVC REV	194,700	194,700	194,700	194,700	194,700	194,700
	INTERGOVERNMENTAL REVENUE	194,700	194,700	194,700	194,700	194,700	194,700
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	LGIP Investment Interest	22,286	41,541	58,907	20,000	1,200	1,200
	INTEREST EARNINGS	22,286	41,541	58,907	20,000	1,200	1,200
	MISCELLANEOUS REVENUES	22,286	41,541	58,907	20,000	1,200	1,200
	OTHER FINANCING SOURCES						
	TRANSFERS IN						
397.39.00.000	Transfer In-Fund 403 (DMCB M&O)	61,500	61,500	61,500	61,500	61,500	61,500
397.39.00.001	Transfer In-Fund 403 (DMCB Rep)	73,800	73,800	73,800	73,800	73,800	73,800
	OTHER FINANCING SOURCES	135,300	135,300	135,300	135,300	135,300	135,300
	TOTAL DES MOINES CREEK BASIN ILA REVENUES	352,286	371,541	388,907	350,000	331,200	331,200

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #111

FUND: Des Moines Creek Basin ILA (111)
DEPT: Public Works (11)

PROGRAM: Natural Resources (554.90)
 Capital Outlay (595.54)
 Other Financing Uses (597)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	NATURAL RESOURCES SUPPLIES						
554.90.31.008	Office & Operating Supplies	-	-	-	100	100	100
	SUPPLIES	-	-	-	100	100	100
	OTHER SERVICES & CHARGES						
554.90.00.000	General Fund Overhead - Treasur	-	-	2,000	2,000	2,000	2,000
554.90.41.096	Environmental Study (M&O)	-	-	-	-	-	110,000
554.90.41.098	Oversight/Compliance Coordinato	1,165	2,090	-	-	-	-
554.90.41.122	DMC Maint & Operations Coordin	22,763	25,241	16,012	30,000	30,000	30,000
554.90.47.043	City-Owned Parcel Fees	8	8	8	8	50	50
554.90.48.057	Des Moines Creek Basin - M&O (23,807	23,553	3,695	124,500	165,500	144,240
554.90.49.000	Miscellaneous Services	-	-	-	100	-	-
554.90.49.056	Filing & Recording	-	-	-	100	-	-
	OTHER SERVICES & CHARGES	47,743	50,892	21,714	156,708	197,550	286,290
	NATURAL RESOURCES	47,743	50,892	21,714	156,808	197,650	286,390
	CAPITAL OUTLAY						
	CAPITAL OUTLAY						
595.54.63.216	DMC Capital Replacement	-	-	-	62,000	280,710	426,120
	CAPITAL OUTLAY	-	-	-	62,000	280,710	426,120
	CAPITAL OUTLAY	-	-	-	62,000	280,710	426,120
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.65.00.000	Transfer Out-Fund 001	2,004	2,000	-	-	-	-
597.67.00.000	Transfer Out-Fund 403	3,695	3,695	-	-	-	-
	TRANSFERS OUT	5,699	5,695	-	-	-	-
	OTHER FINANCING USES	5,699	5,695	-	-	-	-
	TOTAL DES MOINES CREEK BASIN ILA EXPENDITURES	53,442	56,586	21,714	218,808	478,360	712,510

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #112

Fund: Affordable Housing Sales Tax Fund (112)
Department: Finance (04)
Responsible Manager: Gwen Pilo, Finance & Systems Director

Fund Description

The Affordable Housing Sales Tax Fund was created in 2020 by Ord20-1004. In 2019, the State Legislature approved SHB 1406 which provided authority for cities to retain a portion of sales tax taxes that would otherwise be paid to the State. Cities may retain .0073% of the State's share of the sales tax. The tax credit can be in place for 20 years from the date of adoption. The revenue collected can be used for acquiring, rehabilitating, or constructing affordable housing, rental assistance, and housing services to those persons whose income is at or below 60% of the median income of the city. Specific programs for delivering services will be developed during the 2021-2022 biennium.

Fund Balance Detail - Fund #112

FUND: Affordable Housing Sales Tax Fund (112)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1				-	42,600	108,600
Add: Operating Revenues				-	66,000	78,000
Total Revenues				-	66,000	78,000
Less: Expenditures				-	-	-
ENDING FUND BALANCE, DECEMBER 31				-	108,600	186,600
Percentage Change in Ending Fund Balance					155%	72%

Revenue Detail - Fund #112

FUND: Affordable Housing Sales Tax Fund (112)				SOURCE: Taxes (310)			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	TAXES						
	SALES TAX						
313.27.00.000	Affordable Housing Sales & Use Tax				-	66,000	78,000
	SALES TAX				-	66,000	78,000
	TAXES				-	66,000	78,000
	TOTAL AFFORDABLE HOUSING SALES TAX REVENUES				-	66,000	78,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #112

FUND: Affordable Housing Sales Tax Fund (112)

PROGRAM: Legal Services (515.30)

DEPT: Finance (04)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	LEGAL SERVICES						
	OTHER SERVICES & CHARGES						
515.30.41.000	Professional Services				-	-	-
515.30.41.022	Specialized Legal Service				-	-	-
	OTHER SERVICES & CHARGES				-	-	-
	LEGAL SERVICES				-	-	-
AFFORDABLE HOUSING SALES TAX EXPENDITURES					-	-	-

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #206

Fund Description

On December 22, 2009, the City issued par value Limited Tax General Obligation Refunding Bonds in the amount of \$4,215,000. The proceeds were used to refund a portion of the City's 1998 Limited Tax General Obligation (Hotel/Motel Tax) Bonds and the 1998 Limited Tax General Obligation Refunding Bonds. The 2009 Refunding Bonds were paid off at the end of 2018.

Fund Balance Detail - Fund #206

FUND: 2009 LTGO Refunding Bond Fund (206)

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	13,766	14,319	16,203			
Add: Operating Revenues	346,852	345,090	23			
Less: Expenditures	(346,300)	(343,205)	(16,226)			
ENDING FUND BALANCE, DECEMBER 31	14,319	16,203	(0)			
Percentage Change in Ending Fund Balance	4%	13%	-100%			

Revenue Detail - Fund #206

FUND: 2009 LTGO Refunding Bond Fund (206)

SOURCE: Taxes (313)

Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	TAXES						
	SALES TAX						
313.31.00.000	Hotel/Motel Tax	345,996	343,200	-			
	SALES TAX	345,996	343,200	-			
	TAXES	345,996	343,200	-			
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	856	1,890	23			
	INTEREST EARNINGS	856	1,890	23			
	MISCELLANEOUS REVENUES	856	1,890	23			
	TOTAL 2009 LTGO REF BOND FUND REVENUES	346,852	345,090	23			

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #206

FUND: 2009 LTGO Refunding Bond Fund (206)

PROGRAM: Redemption of LT Debt (591.79)

DEPT: Finance and Systems (04)

Int & Debt Service Costs (592.79)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	REDEMP OF LONG-TERM DEBT						
	DEBT SERVICE: PRINCIPAL						
591.79.71.007	2009 Hotel/Motel Refunding Bond	320,000	330,000	-			
	DEBT SERVICE: PRINCIPAL	320,000	330,000	-			
	REDEMP OF LONG-TERM DEBT	320,000	330,000	-			
	INTEREST/DEBT SERVICE COSTS						
	DEBT SERVICE: INT & COSTS						
592.79.83.007	2009 Hotel/Motel Ref Bond Interest	26,000	13,200	-			
592.79.85.007	2009 Hotel/Motel Ref Debt Reg C	300	5	-			
	DEBT SERVICE: INT & COSTS	26,300	13,205	-			
	INTEREST/DEBT SERVICE COSTS	26,300	13,205	-			
	TRANSFERS OUT						
597.35.00.000	Transfer Out - Fund 107	-	-	16,226			
	TRANSFERS OUT	-	-	16,226			
	TOTAL 2009 LTGO REF BOND FUND EXP	346,300	343,205	16,226			

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #207

Fund Description

The SCORE Bonds are special obligation bonds and represent a contingent obligation of the City payable from general funds. In 2015 the SCORE Administrative Board approved a policy to fund the bonds with contract revenue collected in the prior year. The City is still required to budget the obligation, however actual payment will be made only when such contract revenues are not sufficient to cover debt service.

Commencing with the 2017-2018 biennium budget, the SCORE Bond debt service and associated revenues will not be passing through the City's financial systems, although the City's outstanding portion of such debt and respective debt service will still be included in calculations of the City's debt capacity. SCORE's contract revenues are anticipated to be able to meet the related debt service for the foreseeable years.

Fund Balance Detail - Fund #207

<i>FUND: 2009 SCORE Bond Fund (207)</i>						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	258,636	261,514	266,456	271,589	273,088	273,288
Add: Operating Revenues	2,878	4,942	6,433	207,096	141,731	141,782
Less: Expenditures	-	-	-	(201,963)	(141,531)	(141,582)
ENDING FUND BALANCE, DECEMBER 31	261,514	266,456	272,888	276,722	273,288	273,488
Percentage Change in Ending Fund Balance	1%	2%	2%	2%	0%	0%

Revenue Detail - Fund #207

<i>FUND: 2009 SCORE Bond Fund (207)</i>				<i>SOURCE: Intergovernmental (330) Miscellaneous Revenues (360)</i>			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	INTERGOVERNMENTAL REVS						
	INTERLOCAL GRANTS/ENTITLEMENTS						
	SCORE Contract Revenues	-	-	-	160,451	141,531	141,582
	INTERLOCAL GRANTS/ENTITLEMENTS	-	-	-	160,451	141,531	141,582
	INTERGOVERNMENTAL REVS	-	-	-	160,451	141,531	141,582
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
332.21.20.000	ARRA Bonds Interest Subsidy Pa	-	-	-	45,645	-	-
361.11.00.000	LGIP Investment Interest	2,878	4,942	6,433	1,000	200	200
	INTEREST EARNINGS	2,878	4,942	6,433	46,645	200	200
	MISCELLANEOUS REVENUES	2,878	4,942	6,433	46,645	200	200
	TOTAL SCORE BOND FUND REVENUES	2,878	4,942	6,433	207,096	141,731	141,782

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #207

FUND: 2009 SCORE Bond Fund (207)

PROGRAM: Redemption of LT Debt (591.23)

DEPT: Finance and Systems (04)

Int & Debt Service Costs (592.23)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	REDEMP OF LONG-TERM DEBT						
	DEBT SERVICE: PRINCIPAL						
591.23.71.009	2009 SCORE Bonds: Principal	-	-	-	71,550	66,608	69,323
	DEBT SERVICE: PRINCIPAL	-	-	-	71,550	66,608	69,323
	INTEREST/DEBT SERVICE COSTS						
592.23.83.009	2009 SCORE Bonds Interest	-	-	-	130,413	74,923	72,259
	DEBT SERVICE: INT & COSTS	-	-	-	130,413	74,923	72,259
	TOTAL SCORE BOND FUND EXPENDITURES	-	-	-	201,963	141,531	141,582

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Capital Improvement Program Overview

Description

The City of SeaTac's 2021-2026 Capital Improvement Program provides a six year view of the City's proposed capital projects and equipment expenditures. The Plan includes all land acquisitions, planning, design, engineering and construction of transportation infrastructure (over \$100,000), buildings and building improvements, parks and park improvements, economic development projects (all over \$25,000), equipment purchases over \$5,000 and computer related hardware and software. The following pages summarize the projects included in the 6-year CIP and the funding included in the 2021-2022 biennium. To view the complete Capital Improvement Program document, visit the City's website at: <https://www.seatacwa.gov/government/city-departments/finance-systems/financial-reports>

COMBINED CITYWIDE CIP PROJECT & EQUIPMENT SUMMARY

EXPENDITURE SCHEDULE									
Capital Costs	Total Prior Years	2021	2022	2023	2024	2025	2026	2021-2026 TOTAL	Total Projects
Planning/Feasibility	237,852	150,000	-	-	-	-	-	150,000	387,852
Design/Engineering	2,878,233	2,088,561	1,435,000	2,046,000	1,978,720	1,580,000	1,445,000	10,573,281	13,451,513
Land Acquisition	1,016,080	500,000	292,348	401,000	100,000	1,043,500	500,000	2,836,848	3,852,928
Construction Mgmt.	1,103,025	863,656	810,240	1,178,343	870,228	1,129,501	432,902	5,284,871	6,387,896
Construction	12,106,907	9,707,361	9,896,391	18,604,920	9,837,289	11,770,025	15,193,058	75,009,044	87,115,951
Other/Equipment	-	888,445	281,173	1,288,288	1,209,000	221,200	280,000	4,168,106	4,168,106
Sales Tax (10%)	-	722,666	989,639	1,860,491	983,730	1,177,004	1,519,306	7,252,836	7,252,836
Contingency (10%)	-	944,503	1,088,603	2,046,541	1,082,102	1,294,703	1,671,234	8,127,686	8,127,686
Total Capital	17,342,096	15,865,192	14,793,394	27,425,583	16,061,069	18,215,933	21,041,500	113,402,671	130,744,768
Operating Costs/Revenue Adjustments									
Other Costs	-	21,000	35,000	99,500	140,000	256,500	286,500	838,500	838,500
Chg in Revenues	-	-	-	15,000	340,000	350,000	360,000	1,065,000	1,065,000
Total Op/Rev Adj	-	21,000	35,000	84,500	(200,000)	(93,500)	(73,500)	(226,500)	(226,500)
FINANCING SCHEDULE									
Funding Source	Total Prior Years	2021	2022	2023	2024	2025	2026	2021-2026 TOTAL	Total Projects
Asset Sales	-	-	-	-	-	-	-	-	-
GMA Impact Fees	1,057,808	-	-	-	-	-	-	-	1,057,808
Parking Taxes	10,578,136	8,473,898	5,124,925	13,471,280	10,057,719	16,968,983	19,809,499	73,906,303	84,484,438
REET - 1st Qtr %	-	371,000	720,590	375,000	-	-	350,000	1,816,590	1,816,590
REET - 2nd Qtr %	-	75,000	502,400	86,515	-	362,750	181,000	1,207,665	1,207,665
Sales Taxes	-	154,573	912,446	5,673,788	1,403,350	379,200	30,000	8,553,357	8,553,357
Storm Drainage Fees	693,226	2,491,097	631,556	421,000	421,000	421,000	421,000	4,806,655	5,499,881
Federal Grants	-	2,464,000	2,000,000	741,000	-	-	-	5,205,000	5,205,000
State Grants	2,467,600	397,000	4,000,000	3,000,000	3,000,000	-	-	10,397,000	12,864,600
Local Grants	175,000	319,000	500,000	420,000	-	-	-	1,239,000	1,414,000
Fund Bal	-	733,872	219,977	1,237,000	1,179,000	84,000	250,000	3,703,849	3,703,849
Other:	-	-	-	-	-	-	-	-	-
Local Contributions	788,553	204,253	-	-	-	-	-	204,253	992,806
Utility Partnerships	1,581,774	-	-	-	-	-	-	-	1,581,774
Hotel/Motel Tax	-	-	-	2,000,000	-	-	-	2,000,000	2,000,000
Technology Fee	-	181,500	181,500	-	-	-	-	363,000	363,000
Total Funding	17,342,096	15,865,192	14,793,394	27,425,583	16,061,069	18,215,933	21,041,499	113,402,671	130,744,768

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

CIP Summary by Department

Dept	Dept Priority	Project #	Project Title	Project Total	2021	2022
CIP PROJECTS						
CED	1/1	CED1	Permit Database Updgrade	363,000	181,500	181,500
Subtotal Community & Ec Development				363,000	181,500	181,500
FIN	1/1	FIN1	Financial Mgmt System/Enterprise Resource Planning	1,210,000	-	-
Subtotal Finance and Systems				1,210,000	-	-
PCPS	1/9	PRK-00029	Refurbish Fishing Pier at Angle Lake Park	607,400	75,000	532,400
PCPS	2/9	PRK-00036	North SeaTac Park Baseball Facility Renovation	5,937,000	-	-
PCPS	3/9	PRK-00013	Sunset Park Tennis Court Renovation	121,000	121,000	-
PCPS	4/9	PRK-00022	SeaTac Community Center Playground Equip Replcmnt	191,340	-	191,340
PCPS	5/9	PRK-00032	Renovate Skate Park at Valley Ridge Park	362,750	-	-
PCPS	6/9	PRK-00035	McMicken Heights Playground Equip Replacement	82,500	-	-
PCPS	7/9	PRK-00033	Restroom at Grandview Park	448,500	-	-
PCPS	8/9	PRK-00034	Des Moines Creek Park Trailhead Project	2,573,200	-	-
PCPS	9/9	PRK-00031	Spray Park & Restroom at Riverton Heights Park	1,199,250	-	-
FAC	1/3	FAC-00031	Replace HVAC Units at SeaTac Community Center	471,900	-	151,250
FAC	2/3	FAC-00032	Replace Roof at Maintenance Facility	242,000	-	-
FAC	3/3	FAC-00025	Replace Tiles and Benches in Locker Rooms	86,515	-	-
Subtotal Parks, Recreation & Facilities				12,323,355	196,000	874,990
PW	1/26	ST-N#	Neighborhood Multi-Modal Trans. Imp. Program	9,250,000	-	250,000
PW	2/26	ST-N78	Military Rd S & S 152nd, S 150th to IB	7,259,407	100,000	-
PW	3/26	ST-065	DMMD & S 200th St. Intersection Improvements	7,152,052	100,000	-
PW	4/26	ST-834	Pedestrian Crossing Program	300,000	50,000	50,000
PW	5/26	ST-887	Intelligent Transportation Systems Program	1,100,000	100,000	200,000
PW	6/26	ST-015	34th Ave S, S 160th St to S 166th St	9,039,833	5,784,949	2,479,265
PW	7/26	ST-N80	S 200th Street Pedestrian and Bicycle Pathway	2,915,493	2,058,700	-
PW	8/26	ST-162	International Boulevard Safety Improvements	1,200,000	1,000,000	-
PW	9/26	ST-Study	South 200th St Corridor Study	165,000	90,000	-
PW	10/26	ST-Study	Military Road South/South 164th St/42nd Ave S Study	125,000	50,000	-
PW	11/26	ST-141	Airport Station Pedestrian Improvements	16,234,188	2,001,248	7,295,660
PW	12/26	ST-126	S 152nd St Improvements	6,008,000	-	800,000
PW	13/26	ST-161	South 200th St Improvements	300,000	-	300,000
PW	14/26	ST-N10	South 188th St	1,150,000	-	250,000
PW	15/26	ST-016	34th Ave S, S 166th St to S 176th St	14,497,000	-	-
PW	16/26	ST-157	32nd Ave S, S 152nd St to S 154th St	3,200,000	-	-
PW	17/26	ST-164	S 154th St and 32nd Ave Intersection	1,129,000	-	-
PW	18/26	ST-158	30th Ave South Improvements	2,000,000	-	-
PW	19/26	ST-116	Military Rd S and S 160th St	14,870,000	-	-
PW	20/26	ST-N39	42nd Avenue S	1,417,204	-	-
PW	21/26	ST-069	South 208th St	1,650,000	-	-
PW	22/26	ST-140	South 216th St	1,550,000	-	-
PW	23/26	ST-N22	S 152nd St, 29th Ln S to 30th Ave S	800,000	-	-
PW	24/26	ST-N53	S 152nd St from 24th Ave S to 30th Ave S	2,000,000	-	-
PW	25/26	ST-044	South 198th St	920,000	-	-
PW	26/26	ST-022	Military Rd S	250,000	-	-
Subtotal Public Works				106,482,176	11,334,898	11,624,925
SWM	1/8	ST-N80	S 200th St Shared Use Path - Water Quality Retrofit	217,438	217,438	-
SWM	2/8	SWMCIP-10	Spot Drainage Repairs	508,669	73,790	-
SWM	3/8	SWMCIP-03	Miller Creek Stream Restoration Project	985,000	985,000	-
SWM	4/8	SWMCIP-08	S 180th St Flood Reduction	1,173,987	827,812	-
SWM	5/8	ST-901	20201 Overlays	452,057	452,057	-
SWM	6/8	SWMCIP-11	S 221st St Drainage Improvements	535,425	448,253	-
SWM	7/8	SWMCIP-12	S 166th St Drainage Improvements	220,556	10,000	210,556
SWM	8/8	ST-90X	2022-2026 Overlay Projects	2,105,000	-	421,000
Subtotal Surface Water Management				6,198,131	3,014,349	631,556
SUBTOTAL CIP PROJECTS				126,576,663	14,726,747	13,312,971

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

CIP Summary by Department

Dept	Dept Priority	Project #	Project Title	Project Total	2021	2022
			CIP EQUIPMENT			
IS	N/A	N/A	Computers and Monitors	180,000	30,000	30,000
IS	N/A	N/A	Network Infrastructure	57,533	57,533	-
IS	N/A	N/A	Network Infrastructure	99,827	67,040	16,199
IS	N/A	N/A	City Virtual Server Hosts	36,200	-	-
IS	N/A	N/A	Storage Area Network	71,000	-	-
IS	N/A	N/A	Color Printer Replacement	4,700	-	-
IS	N/A	N/A	Large monitors for Electronic Plan Review	2,600	-	2,600
IS	N/A	N/A	Replacement Batteries for City Hall UPS	6,658	-	6,658
			Subtotal Information Systems	458,518	154,573	55,457
PCPS	N/A	N/A	Kitchen Range	5,739	-	5,739
			Subtotal City Parks, Recreation & Facilities	5,739	-	5,739
PW	N/A	N/A	Vehicles/Heavy Equipment	2,690,865	\$391,972	\$157,893
PW	N/A	N/A	Tools & Equipment	1,012,984	\$341,900	\$62,084
			Subtotal Equipment Rental	3,703,849	733,872	219,977
			SUBTOTAL CIP EQUIPMENT	4,168,106	888,445	281,173
			GRAND TOTAL 2021 - 2026 CIP	130,744,769	15,615,192	13,594,144

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

CIP Summary by Location

Dept	Project Location/Area	Project Title	Project Total	2021	2022
PCPS	Angle Lake Park	Refurbish Fishing Pier at Angle Lake Park	607,400	75,000	532,400
		Subtotal Angle Lake Park	607,400	75,000	532,400
PW	Airport Station Area	Airport Station Pedestrian Improvements	16,234,188	2,001,248	7,295,660
		Subtotal Airport Light Rail Station Area	16,234,188	2,001,248	7,295,660
CED	City Hall	Permit Database Upgrade	363,000	181,500	181,500
FIN	City Hall	Financial Mgmt/Enterprise Resource System	1,210,000	-	-
IS	City Hall	Network Infrastructure	57,533	57,533	-
IS	City Hall	Network Infrastructure	99,827	67,040	16,199
IS	City Hall	City Virtual Server Hosts	36,200	-	-
IS	City Hall	Storage Area Network	71,000	-	-
IS	City Hall	Color Printer Replacement	4,700	-	-
IS	City Hall	Large monitors for Electronic Plan Review	2,600	-	2,600
IS	City Hall	Replacement Batteries for City Hall UPS	6,658	-	6,658
		Subtotal City Hall	1,851,518	306,073	206,957
PCPS	Des Moines Creek Park	Des Moines Creek Park Trailhead Project	2,573,200	-	-
		Subtotal Des Moines Creek Park	2,573,200	-	-
PW	DMMD & S 200th	Des Moines Mem Drive & S 200th St Intersec Imp	7,152,052	100,000	-
SWM	DMMD	Miller Creek Realignment & Daylighting Project	985,000	985,000	-
		Subtotal Des Moines Memorial Drive	8,137,052	1,085,000	-
PCPS	Grandview Park	Restrooms at Grandview Park	448,500	-	-
		Subtotal Grandview Park	448,500	-	-
PW	International Blvd	International Blvd Safety Improvements	1,200,000	1,000,000	-
PW	South 208th St	South 208th St from International Blvd to 24th Ave	1,650,000	-	-
PW	International Blvd	S 198th St Improvements	920,000	-	-
		Subtotal International Blvd	3,770,000	1,000,000	-
FAC	Maintenance Facility	Replace Roof on Maintenance Facility	242,000	-	-
		Subtotal Maintenance Facility	242,000	-	-
PCPS	McMicken Heights Park	McMicken Heights Playground Equipment	82,500	-	-
PW	34th Ave S	34th Ave S, S 160th St to S 166th St	9,039,833	5,784,949	2,479,265
PW	34th Ave S	34th Ave S, S 166th St to S 176th St	14,497,000	-	-
PW	42nd Ave S	42nd Avenue S Pedestrian Improvements	1,417,204	-	-
		Subtotal McMicken Heights Area	25,036,537	5,784,949	2,479,265
PW	Military Rd/164th/42nd Ave	Military Road S/S 164th St/42nd Ave S Study	125,000	50,000	-
PW	Military Rd S - S 160th St	Military Road S and S 160th Street Improvements	14,870,000	-	-
PW	Military Rd S	Military Rd S, S 128th St to S 150th St	250,000	-	-
		Subtotal Military Road	15,245,000	50,000	-
PCPS	North SeaTac Park	North SeaTac Park Baseball Facility Renovation	5,937,000	-	-
		Subtotal North SeaTac Park	5,937,000	-	-
PCPS	Riverton Heights Park	Spray Park & Restroom at Riverton Heights Park	1,199,250	-	-
		Subtotal Riverton Heights Park	1,199,250	-	-
PW	Military Rd S-S 152nd-S 150th	Military Road S & S 152nd St, S 150th St to IB	7,259,407	100,000	-
PW	S 154th Station Area	S 152nd St. Imp (30th Ave S to Military Rd S)	6,008,000	-	800,000
PW	32nd Ave S	32nd Avenue South Improvements	3,200,000	-	-
PW	30th Ave S	30th Avenue South Improvements	2,000,000	-	-
PW	S 152nd St	S 152nd St, 29th Ln to 30th Ave Pedestrian Facil.	800,000	-	-
PW	S 152nd St	S 152nd St, 24th Ave S to 30th Ave S	2,000,000	-	-
PW	S 154th St/32nd Ave	S 154th St and 32nd Avenue Intersection	1,129,000	-	-
		Subtotal S 154th SA (Tukwila Int'l Blvd Stat)	22,396,407	100,000	800,000
SWM	S 166th Street	S 166th Drainage Improvements	220,556	10,000	210,556
		Subtotal S 166th Street	220,556	10,000	210,556

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

CIP Summary by Location

Dept	Project Location/Area	Project Title	Project Total	2021	2022
SWM	S 180th Street	S 180th St Flood Reduction	1,173,987	827,812	-
		Subtotal S 180th Street	1,173,987	827,812	-
PW	S 188th Street	S 188th Street Pedestrian Improvements	1,150,000	-	250,000
SWM	S 188th Street	2021 Overlay Repairs/Water Quality Improvements	452,057	452,057	-
		Subtotal S 188th Street	1,602,057	452,057	250,000
PW	S 200th Street	South 200th St. Ped/Bicycle Shared Pathway Project	2,915,493	2,058,700	-
PW	S 200th Street	South 200th St Corridor Study	165,000	90,000	-
PW	S 200th Street	South 200th St Improvements from Study	300,000	-	300,000
SWM	S 200th Street	S 200th St Shared Use Path - Water Quality Retrofit	217,438	217,438	-
		Subtotal S 200th Street	3,597,931	2,366,138	300,000
PW	S 216th Street	South 216th Street Improvements	1,550,000	-	-
		Subtotal S 216th Street	1,550,000	-	-
SWM	S 221st Street	S 221st St Drainage Improvements	535,425	448,253	-
		Subtotal S 221st Street	535,425	448,253	-
PCPS	SeaTac Community Center	SeaTac Community Center Playground Equip Replcmnt	191,340	-	191,340
FAC	SeaTac Community Center	Replace HVAC Units at SeaTac Community Center	471,900	-	151,250
FAC	SeaTac Community Center	Rplc Tiles & Benches in SeaTac Comm Cntr Locker Rms	86,515	-	-
PCPS	SeaTac Community Center	Kitchen Range	5,739	-	5,739
		Subtotal SeaTac Community Center	755,494	-	348,329
PCPS	Sunset Park	Sunset Park Tennis Court Renovation	121,000	121,000	-
		Subtotal Sunset Park	121,000	121,000	-
PW	To Be Determined	Neighborhood Multi-Modal Transportation Imp. Prgm	9,250,000	-	250,000
PW	To Be Determined	Pedestrian Crossing Program	300,000	50,000	50,000
PW	To Be Determined	Intelligent Transportation Systems Program	1,100,000	100,000	200,000
SWM	To Be Determined	2022-2026 Annual Overlay Projects	2,105,000	-	421,000
		Subtotal Location To Be Determined	12,755,000	150,000	921,000
PCPS	Valley Ridge Park	Renovate Skate Park at Valley Ridge	362,750	-	-
		Subtotal Valley Ridge Park & Comm Ctr	362,750	-	-
IS	Various	Computers & Monitors (35.000)	180,000	30,000	30,000
PW	Various	Vehicles/Heavy Equipment-ER	2,690,865	391,972	157,893
PW	Various	Tools & Equipment-ER	1,012,984	341,900	62,084
SWM	Various	Spot Drainage Repairs	508,669	73,790	-
		Subtotal Various	4,392,518	837,662	249,977
		GRAND TOTAL 2021 - 2026 CIP	130,744,769	15,615,192	13,594,144

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #301

Fund: Municipal Capital Improvement Fund (301)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Lawrence Ellis, Parks, Community Programs & Services Director

Fund Description

This fund was created for the accumulation of monies to fund general capital improvements. Revenues deposited to the Fund include sales tax revenues associated with capital projects at the Port of Seattle airport and real estate excise tax.

Fund Balance Detail - Fund #301

FUND: Municipal Capital Improvement Fund (301)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	6,960,502	8,411,921	7,257,432	7,489,310	9,465,606	10,528,349
Add: Operating Revenues	1,996,603	3,304,764	5,615,467	1,485,000	1,991,500	2,031,500
Add: Nonoperating Revenues/Grants	462,040	69,456	98,821	405,400	567,000	1,322,000
Add: Other Financing Uses/Transfers In	64,161	109,873	89,896	-	181,500	181,500
Total Revenues	2,522,804	3,484,093	5,804,184	1,890,400	2,740,000	3,535,000
Less: Expenditures	(1,071,385)	(4,638,582)	(1,232,262)	(6,121,011)	(1,677,257)	(3,652,486)
Less: Other Financing Uses/Transfers Out	-	-	-	(1,400,000)	-	-
Total Expenditures	(1,071,385)	(4,638,582)	(1,232,262)	(7,521,011)	(1,677,257)	(3,652,486)
ENDING FUND BALANCE, DECEMBER 31	8,411,921	7,257,432	11,829,355	1,858,699	10,528,349	10,410,863
Percentage Change in Ending Fund Balance	21%	-14%	63%	-75%	11%	-1%

Revenue Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)				SOURCE: Taxes (310)			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	TAXES						
	SALES TAX						
313.11.00.000	Sales Tax	419,053	1,325,061	3,634,964	400,000	800,000	800,000
	SALES TAX	419,053	1,325,061	3,634,964	400,000	800,000	800,000
	EXCISE TAXES						
318.34.00.000	Real Estate Excise Taxes - 1st 1/4	629,098	817,045	747,506	350,000	350,000	350,000
318.35.00.000	Real Estate Excise Taxes - 2nd 1/4	632,919	817,045	747,506	350,000	350,000	350,000
	EXCISE TAXES	1,262,017	1,634,090	1,495,013	700,000	700,000	700,000
	TAXES	1,681,070	2,959,151	5,129,977	1,100,000	1,500,000	1,500,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)

SOURCE: Intergovernmental (330)
Charges for Goods & Svs (340)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
INTERGOVERNMENTAL REVENUES							
INTERGOVERNMENTAL REVENUES							
333.14.20.000	CDBG Project Grants	325,966	-	-	338,400	-	-
337.07.00.003	Property Tax/Prop 2 Parks Levy	67,998	69,456	75,153	67,000	67,000	67,000
337.07.00.006	KC Consvr Grant - Comm. Garden	68,077	-	-	-	-	-
337.07.00.007	KC Consvr Grant - DM Creek Park Land 2021	-	-	-	-	500,000	-
337.07.00.008	KC Consvr Grant - DM Creek Park Land 2022	-	-	-	-	-	1,255,000
337.07.00.012	Senior Center Investments - KC	-	-	23,669	-	-	-
INTERGOVERNMENTAL REVENUES		462,040	69,456	98,821	405,400	567,000	1,322,000
INTERGOVERNMENTAL REVENUES		462,040	69,456	98,821	405,400	567,000	1,322,000
CHARGES FOR GOODS & SVCS							
CULTURE & RECREATION							
347.30.00.000	Valley Ridge Park Turf Field Use	233,773	274,698	359,203	320,000	340,000	360,000
347.30.00.001	North SeaTac Park Field Use Fee	-	-	-	-	140,000	160,000
CULTURE & RECREATION		233,773	274,698	359,203	320,000	480,000	520,000
CHARGES FOR GOODS & SVCS		233,773	274,698	359,203	320,000	480,000	520,000
MISCELLANEOUS REVENUES							
INTEREST & OTHER EARNINGS							
361.11.00.000	LGIP Investment Interest	44,034	64,877	112,413	25,000	10,000	10,000
361.40.00.000	Other Interest Earnings	-	-	-	40,000	-	-
INTEREST & OTHER EARNINGS		44,038	64,877	112,413	65,000	10,000	10,000
CONTRIB/DONAT PRIVATE SRCS							
367.00.00.000	Capital Contributions-(PEG) Com	1,621	1,518	1,585	-	1,500	1,500
367.11.00.002	Puget Sound Energy	4,101	4,521	2,766	-	-	-
367.76.00.000	Angle Lake Park Contribution	32,000	-	-	-	-	-
367.76.00.001	Parks Capital Contributions	-	-	9,125	-	-	-
CONTRIB/DONAT PRIVATE SRCS		37,723	6,039	13,476	-	1,500	1,500
MISCELLANEOUS REVENUES		81,761	70,916	125,888	65,000	11,500	11,500
PRIOR YEAR ADJUSTMENTS							
388.10.00.000	Prior Year Adjustments	-	-	400	-	-	-
PRIOR YEAR ADJUSTMENTS		-	-	400	-	-	-
OTHER FINANCING SOURCES							
TRANSFERS IN							
395.10.00.000	Proceeds From Sale of Capital As	-	45,712	89,896	-	-	-
397.12.00.000	Transfer In-Fund 001	-	-	-	-	181,500	181,500
397.52.00.000	Transfer In-Fund 108	64,161	64,161	-	-	-	-
TRANSFERS IN		64,161	109,873	89,896	-	181,500	181,500
OTHER FINANCING SOURCES		64,161	109,873	89,896	-	181,500	181,500
TOTAL MUNICIPAL CIP REVENUES		2,522,804	3,484,093	5,804,184	1,890,400	2,740,000	3,535,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)

DEPT: Finance and Systems (04)

PROGRAM: Central Facilities (518.30)

Network Info Systems (518.88)

Economic Development (558.70)

Parks Maintenance (576.40)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	CENTRAL FACILITIES						
	OTHER SERVICES & CHARGES						
518.30.41.000	Professional Services	-	-	-	176,328	100,000	-
	OTHER SERVICES & CHARGES	-	-	-	176,328	100,000	-
	CENTRAL FACILITIES	-	-	-	176,328	100,000	-
	NETWORK INFORMATION SYSTEMS						
	SUPPLIES						
518.88.35.000	Small Tools & Minor Equipment	36,233	39,293	108,200	248,319	87,533	39,258
	SUPPLIES	36,233	39,293	108,200	248,319	87,533	39,258
	NETWORK INFORMATION SYSTEMS	36,233	39,293	108,200	248,319	87,533	39,258
	ECONOMIC DEVELOPMENT						
	OTHER SERVICES & CHARGES						
558.70.41.000	Professional Services	-	5,190	-	-	-	-
558.70.41.200	Advertising	-	619	-	-	-	-
	OTHER SERVICES & CHARGES	-	5,809	-	-	-	-
	ECONOMIC DEVELOPMENT	-	5,809	-	-	-	-
	PARKS MAINTENANCE						
	OTHER SERVICES & CHARGES						
576.40.44.001	Business & Occupation Taxes	3,507	4,120	5,388	4,800	4,800	4,800
	OTHER SERVICES & CHARGES	3,507	4,120	5,388	4,800	4,800	4,800
	PARKS MAINTENANCE	3,507	4,120	5,388	4,800	4,800	4,800

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)

PROGRAM: Capital Outlay (594)

DEPT: Finance and Systems (04)

Other Financing Uses (597)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	CAPITAL OUTLAY						
594.11.64.097	City Hall AV Equipment	-	-	113,552	24,880	-	-
594.18.62.001	City Hall Improvements	22,224	42,534	4,425	-	6,000	6,000
594.18.63.215	City Hall Parking Lot Repaving	-	-	183,269	-	-	-
594.18.64.092	Permitting Software	24,500	33,395	3,190	-	181,500	181,500
594.18.64.093	Computer Software	23,792	-	-	49,794	7,312	-
594.18.64.094	Computer Hardware	-	15,561	141,122	-	67,040	16,199
594.19.62.001	City Hall Impr - Elevator Upgrade	-	-	-	133,127	-	-
594.19.63.197	City Hall Electric Car Charging Sta	7,038	-	-	-	-	-
594.22.64.006	HVAC at Fire Station #46	-	39,340	3,934	-	-	-
594.28.64.090	SeaTV Upgrade	11,637	-	1,332	50,096	13,072	-
594.40.62.072	Maintenance & Storage Facilities	-	-	21,836	7,672	8,000	8,000
594.75.62.002	Community Center Improvements	-	-	23,669	108,159	6,000	348,590
594.76.61.001	DM Creek Park Land Purchase - WSDOT	-	-	-	-	1,000,000	2,510,000
594.76.63.119	Angle Lake Park	-	122,320	-	-	-	-
594.76.63.155	Valley Ridge Playground	155,250	4,151,473	325,803	286,309	-	-
594.76.63.158	Angle Lake Park-Playground Equi	-	60,968	23,529	-	-	-
594.76.63.169	Sunset Park Tennis Court Renova	-	-	-	121,000	121,000	-
594.76.63.189	Community Garden	63,345	-	-	-	-	-
594.76.63.195	Riverton Heights Park	318,157	23,752	-	368,400	-	-
594.76.63.207	Hughes Property Trail	405,702	49,865	-	-	-	-
594.76.63.212	S188th St Fence Beautification	-	29,977	13,200	-	-	-
594.76.63.214	North SeaTac Park Improvements	-	20,176	-	112,946	-	-
594.76.63.215	Veterans War Memorial	-	-	90,813	-	-	-
594.76.63.216	North SeaTac Park Soccer Fields	-	-	158,356	4,359,246	-	-
594.76.63.217	Refurbish Angle Lake Fishing Pie	-	-	-	-	75,000	532,400
594.76.64.097	Park & Rec Equipment	-	-	10,644	69,935	-	5,739
	CAPITAL OUTLAY	1,031,645	4,589,360	1,118,674	5,691,564	1,484,924	3,608,428
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.76.00.000	Transfer Out-Fund 001	-	-	-	1,400,000	-	-
	TRANSFERS OUT	-	-	-	1,400,000	-	-
	OTHER FINANCING USES	-	-	-	1,400,000	-	-
	TOTAL MUNICIPAL CIP EXPENDITURES	1,071,385	4,638,582	1,232,262	7,521,011	1,677,257	3,652,486

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #306

Fund: Facility Construction CIP Fund (306)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Lawrence Ellis, Parks, Community Programs & Services Director

Fund Description

The Facility Construction CIP Fund was created to account for all expenditures pertaining to the acquisition and construction of municipal facilities. Transfers in from other funds are the major revenue source for the Fund.

Fund Balance Detail - Fund #306

FUND: Facility Construction CIP Fund (306)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,364,518	1,130,931	1,767,848	1,777,848	1,778,535	1,780,935
Add: Operating Revenues	8,101	20,087	25,687	10,000	2,400	2,400
Add: Other Financing Sources/Transfers In	-	707,150	-	-	-	-
Total Revenues	8,101	727,237	25,687	10,000	2,400	2,400
Less: Expenditures	(241,688)	(90,320)	-	(25,000)	-	-
ENDING FUND BALANCE, DECEMBER 31	1,130,931	1,767,848	1,793,535	1,762,848	1,780,935	1,783,335
Percentage Change in Ending Fund Balance	-17%	56%	1%	-1%	0%	0%

Revenue Detail - Fund #306

FUND: Facility Construction CIP Fund (306)		SOURCE: Miscellaneous Revenues (360)					Other Financing Sources (390)	
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	
	MISCELLANEOUS REVENUES							
	INTEREST EARNINGS							
361.11.00.000	LGIP Investment Interest	8,101	20,087	25,687	10,000	2,400	2,400	
	INTEREST EARNINGS	8,101	20,087	25,687	10,000	2,400	2,400	
	MISCELLANEOUS REVENUES	8,101	20,087	25,687	10,000	2,400	2,400	
	OTHER FINANCING SOURCES							
395.10.00.000	Proceeds from Sales of Capital Assets	-	707,150	-	-	-	-	
	OTHER FINANCING SOURCES	-	707,150	-	-	-	-	
	TOTAL FACILITY CONST. CIP FUND REVENUES	8,101	727,237	25,687	10,000	2,400	2,400	

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #306

FUND: Facility Construction CIP Fund (306)

PROGRAM: Economic Development (558.70)
Capital Outlay (594)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	ECONOMIC DEVELOPMENT						
	OTHER SERVICES & CHARGES						
558.70.41.000	Professional Services	-	3,536	-	-	-	-
	OTHER SERVICES & CHARGES	-	3,536	-	-	-	-
	ECONOMIC DEVELOPMENT	-	3,536	-	-	-	-
	CAPITAL OUTLAY - GENERAL GOVT						
	CAPITAL OUTLAY						
594.19.62.001	City Hall Improvements	118,996	617	-	-	-	-
594.19.62.002	Maintenance Facility Roof Repair	-	-	-	25,000	-	-
	CAPITAL OUTLAY	118,996	617	-	25,000	-	-
	CAPITAL OUTLAY - GENERAL GOVT	118,996	617	-	25,000	-	-
	CAPITAL OUTLAY - FIRE						
	CAPITAL OUTLAY						
594.22.62.002	Fire Station #45 & #47 Demolition	122,692	86,167	-	-	-	-
	CAPITAL OUTLAY	122,692	86,167	-	-	-	-
	CAPITAL OUTLAY - FIRE	122,692	86,167	-	-	-	-
	TOTAL FACILITY CONST. CIP FUND EXP	241,688	90,320	-	25,000	-	-

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #307

Fund: Transportation CIP Fund (307)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The Transportation Capital Improvement Plan Fund was established in 1994. Primary sources of revenue for this fund are Federal, State, and Local grants and parking tax revenues transferred from the Street Fund #102. These revenues are used to pay for major expenditures related to the construction and/or improvements of streets and related infrastructure.

2021-2022 Budgetary Changes

The 307 Fund is funded almost completely through transfers in from the 102 Fund (Street Fund). Due to the COVID-19 Pandemic and the anticipated decrease in parking tax revenues, the City has reduced the amount of transfers in to this fund accordingly. This results in a decrease in ending fund balance for 2021-2022.

Fund Balance Detail - Fund #307

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	5,345,981	4,345,801	12,653,079	13,872,058	7,822,039	13,157
Add: Operating Revenues	145,173	5,532,693	349,605	398,600	259,200	259,200
Add: Nonoperating Revenues/Grants	1,106,437	2,282,117	2,613,005	3,236,284	2,966,000	6,505,000
Add: Other Financing Sources	3,034,000	5,199,196	7,428,689	5,740,586	1,400,000	6,000,000
Total Revenues	4,285,609	13,014,006	10,391,299	9,375,470	4,625,200	12,764,200
Less: Expenditures	(5,285,789)	(4,706,728)	(6,958,604)	(20,895,873)	(12,434,082)	(12,757,604)
ENDING FUND BALANCE, DECEMBER 31	4,345,801	12,653,079	16,085,774	2,351,655	13,157	19,753
Percentage Change in Ending Fund Balance	-19%	191%	27%	-83%	-100%	50%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #307

FUND: Transportation CIP Fund (307)

SOURCE: Intergovernmental (330)
Charges for Goods & Svs (340)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
INTERGOVERNMENTAL REVENUE							
INDIRECT FEDERAL GRANTS							
333.00.00.000	Federal Grant (Budget Only)	-	-	-	-	-	2,000,000
333.20.20.019	28th/24th State FMSIB	159,812	-	-	-	-	-
333.20.20.020	34th Ave S Sidewalk Project-SRT	-	-	-	1,932,000	2,464,000	-
333.20.20.021	S 166th St Sidewalk Project-SRTS	-	725,151	242,049	-	-	-
INDIRECT FEDERAL GRANTS		159,812	725,151	242,049	1,932,000	2,464,000	2,000,000
STATE GRANTS							
334.00.00.000	State Grant (Budget Only)	-	-	-	-	-	4,000,000
334.03.60.001	S 200th St Sidewalk Project-WSD	-	-	-	400,000	-	-
334.03.81.011	28th/24th State TIB Grant	881,625	1,363,913	-	-	-	-
334.03.81.012	Military Rd S & S 152nd St/S 150th	56,113	186,740	1,148,606	879,284	-	-
334.03.81.014	S 200th Shared Path	-	-	-	-	400,000	-
334.04.20.001	Comm Ped Safety DOC	-	-	-	-	97,000	-
334.10.00.003	DMMD & S 200th St-Des Moines Cont.	-	-	521,000	-	-	-
STATE GRANTS		937,738	1,550,653	1,669,606	1,279,284	497,000	4,000,000
INTERGOVT SERVICE REVENUES							
337.00.00.001	Sound Transit Labor Reimb	8,887	6,313	-	25,000	5,000	5,000
337.00.00.004	Military Rd S/S 152nd St-Tukwila Contr	-	-	238,553	-	-	-
337.00.00.005	Connecting 28th/24th Ave S Des Moines	-	-	5,940	-	-	-
337.00.00.006	ST System Access Grant	-	-	-	-	-	500,000
337.00.00.007	Military Rd S/S 152nd St-KC Water #125	-	-	456,857	-	-	-
INTERGOVT SERVICE REVENUES		8,887	6,313	701,350	25,000	5,000	505,000
INTERGOVERNMENTAL REVENUE		1,106,437	2,282,117	2,613,005	3,236,284	2,966,000	6,505,000
CHARGES FOR GOODS & SVS							
344.10.00.000	Street Vacation Fees	-	3,119	2,154	-	2,200	2,200
344.10.00.001	Connecting 28th/24th Ave S-WSDOT	-	3,376,678	-	-	-	-
344.10.00.002	2017 Overlay - Schedule B -HWD	-	937,805	21,198	-	-	-
345.83.00.013	ROW Construction Insp Wkend C	9,281	42,778	9,235	20,000	20,000	20,000
345.85.00.000	GMA Impact Fees (Traffic Mitigati	109,079	1,069,854	57,672	175,000	175,000	175,000
CHARGES FOR GOODS & SVS		118,360	5,430,235	90,259	195,000	197,200	197,200

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #307

FUND: Transportation CIP Fund (307)

SOURCE: Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	LGIP Investment Interest	26,812	102,458	205,653	35,000	12,000	12,000
	INTEREST EARNINGS	26,812	102,458	205,653	35,000	12,000	12,000
	OTHER MISCELANEOUS REV						
362.40.00.000	Temporary Construction Easements	-	-	9,089	168,600	50,000	50,000
367.00.00.001	Reimbursement from PSE	-	-	44,604	-	-	-
	OTHER MISCELANEOUS REV	-	-	53,693	168,600	50,000	50,000
	MISCELLANEOUS REVENUES	26,812	102,458	259,346	203,600	62,000	62,000
	OTHER FINANCING SOURCES						
	DISP OF CAPITAL ASSETS						
395.10.00.000	Disposition of Capital Assets	821,000	127,400	737,980	2,938,086	-	-
	DISP OF CAPITAL ASSETS	821,000	127,400	737,980	2,938,086	-	-
	TRANSFERS IN						
397.25.00.000	Transfer In-Fund 102	2,213,000	5,071,796	6,690,709	2,802,500	1,400,000	6,000,000
	TRANSFERS IN	2,213,000	5,071,796	6,690,709	2,802,500	1,400,000	6,000,000
	OTHER FINANCING SOURCES	3,034,000	5,199,196	7,428,689	5,740,586	1,400,000	6,000,000
	TOTAL TRANSPORTATION CIP FUND REVENUES	4,285,609	13,014,006	10,391,299	9,375,470	4,625,200	12,764,200

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #307

FUND: Transportation CIP Fund (307)

PROGRAM: Roads & Streets Constr (595.90)

DEPT: Public Works (11)

Capital Outlay (599.99)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ROAD & STREET CONSTRUCTION - FTE'S		6.70	6.70	7.70	7.70	7.70	7.70
ENGINEERING MANAGER				0.75	0.75	0.75	0.75
ASST CITY ENGINEER		0.75	0.75				
PUBLIC WORKS INSPECTION SUPERVISOR		0.75	0.75	0.75	0.75	0.75	0.75
SR PUBLIC WORKS INSPECTOR		3.00	3.00	3.00	3.00	3.00	3.00
PUBLIC WORKS INSPECTOR		0.70	0.70	0.70	0.70	0.70	0.70
CIVIL ENGINEER II		1.00	1.00	1.00	1.00	1.00	1.00
CIVIL ENGINEER I		0.50	0.50	1.50	1.50	1.50	1.50
ROAD & STREET CONSTRUCTION							
SALARIES AND BENEFITS							
595.90.11.000	Salaries & Wages	664,189	629,924	684,258	730,152	755,376	784,771
595.90.12.000	Overtime	13,790	41,476	34,821	10,000	20,000	20,000
595.90.20.000	Personnel Benefits	250,358	243,666	264,612	312,708	286,229	295,172
SALARIES AND BENEFITS		928,337	915,066	983,692	1,052,860	1,061,605	1,099,943
SUPPLIES							
543.30.35.000	Small Tools & Minor Equipment	765	-	-	-	-	-
SUPPLIES		765	-	-	-	-	-
OTHER SERVICES & CHARGES							
595.90.42.028	Telephone	-	-	-	-	5,236	5,236
595.90.49.001	ROW Vacation Services	-	1,518	385	11,614	2,500	2,500
595.90.49.053	Subscriptions	-	15,588	17,766	24,528	25,000	25,000
595.90.49.056	Filing & Recording	-	103	-	-	-	-
OTHER SERVICES & CHARGES		-	17,209	18,151	36,142	32,736	32,736
ROAD & STREET CONSTRUCTION		929,102	932,275	1,001,843	1,089,002	1,094,341	1,132,679
CAPTIAL OUTLAY							
595.20.61.001	509 Extension Land Exchange	-	-	-	397,800	-	-
Studies							
599.99.65.101	International Blvd Safety Plan	-	-	-	1,000,000	1,000,000	-
599.99.65.102	S 200th St Corridor Study	-	-	-	125,000	90,000	-
599.99.65.103	Military Rd S/S 164th St Intersection Study	-	-	-	125,000	50,000	-
599.99.65.104	Intelligent Transportation Systems	9,000	9,000	-	282,000	100,000	200,000
Pedestrian Services							
595.69.63.101	S 166th Street Pedestrian Imp	16,588	1,514,485	1,463,842	2,000	-	-
599.99.65.301	Neighborhood Multi-Modal TIP	-	-	-	-	-	250,000
599.99.65.302	Pedestrian Crossing Program	-	-	-	100,000	50,000	50,000
599.99.65.303	S 200th St Ped & Bicycle Shared Pathway	-	112,508	50,884	2,857,587	2,063,544	-
599.99.65.304	S 188th St Military Rd S to 46th Ave S	-	-	-	-	-	250,000
Complete Streets							
595.30.63.057	Connecting 28th/24th Ave S	4,191,327	553,264	-	-	-	-
595.30.63.166	Military Road S/S 152nd St	139,772	291,108	2,849,748	3,882,597	100,000	-
595.30.63.181	Des Moines Mem Dr & S 200th Int	-	209,526	1,357,976	5,486,508	100,000	-
595.30.63.196	24th Ave S & 208th St Intersection Imp	-	-	-	300,000	-	-
595.30.63.217	2017 Overlay Project	-	939,103	-	-	-	-
599.99.65.601	34th Ave S (S160th St- 166th St)	-	145,458	234,310	4,898,379	5,784,949	2,479,265
599.99.65.602	Airport Station Area Improvements	-	-	-	350,000	2,001,248	7,295,660
599.99.65.603	S 152nd St/30th Ave S - Military Rd	-	-	-	-	-	800,000
599.99.65.604	S 200th St Improvements	-	-	-	-	-	300,000
CAPITAL OUTLAY		4,356,688	3,774,453	5,956,761	19,806,871	11,339,741	11,624,925
TOTAL TRANSPORTATION CIP FUND EXPENDITURES		5,285,789	4,706,728	6,958,604	20,895,873	12,434,082	12,757,604

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #308

Fund: Light Rail Station Areas CIP (308)
Department: Community & Economic Development (13)
Responsible Manager: Will Appleton, Public Works Director

Fund Description

The Light Rail Station Areas CIP Fund was created in 2009 to account for expenditures related to infrastructure improvements and land acquisitions in the City's two light rail station areas.

Fund Balance Detail - Fund #308

FUND: Light Rail Station Areas CIP (308)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,873,520	1,882,444	1,907,243	1,917,243	2,970,194	2,997,329
Add: Other Financing Sources	14,581	24,993	27,326	2,494,282	27,135	27,135
Less: Expenditures	(5,658)	(195)	-	(2,495,625)	-	-
ENDING FUND BALANCE, DECEMBER 31	1,882,444	1,907,243	1,934,569	1,915,900	2,997,329	3,024,464
Percentage Change in Ending Fund Balance	0%	1%	1%	0%	1%	1%

Revenue Detail - Fund #308

FUND: Light Rail Station Areas CIP (308)				SOURCE: Miscellaneous Revenues (360) Other Financing Sources (390)			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	MISCELLANEOUS REVENUES						
334.00.00.000	Unidentified Grant (Budget Only)	-	-	-	712,500	-	-
361.10.00.000	Investment Interest	-	-	-	-	25,935	25,935
361.11.00.000	LGIP Investment Interest	14,581	24,993	30,432	10,000	1,200	1,200
361.40.00.000	Other Interest	-	-	(3,106)	-	-	-
	MISCELLANEOUS REVENUES	14,581	24,993	27,326	722,500	27,135	27,135
	OTHER FINANCING SOURCES						
395.10.00.000	Proceeds from Sales of Capital As	-	-	-	1,771,782	-	-
	OTHER FINANCING SOURCES	-	-	-	1,771,782	-	-
	TOTAL LIGHT RAIL STATION CIP REVENUES	14,581	24,993	27,326	2,494,282	27,135	27,135

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail -Fund #308

FUND: Light Rail Station Areas CIP (308)

PROGRAM: Economic Development (588.70)

DEPT: Comm. & Econ. Dev (13)

Capital Outlay (594.58)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	ECONOMIC DEVELOPMENT						
	OTHER SERVICES & CHARGES						
558.70.41.200	Advertising	-	117	-	-	-	-
558.70.49.056	Filing & Recording	-	78	-	-	-	-
	ECONOMIC DEVELOPMENT	-	195	-	-	-	-
	CAPITAL OUTLAY						
594.58.61.006	S 154th Station Area	5,658	-	-	-	-	-
594.58.62.014	International Marketplace	-	-	-	2,495,625	-	-
	CAPITAL OUTLAY	5,658	-	-	2,495,625	-	-
	TOTAL LIGHT RAIL ST AREAS CIP EXPENDITURES	5,658	195	-	2,495,625	-	-

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #403

Fund: Surface Water Management Utility (403)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The City's Surface Water Management Utility Fund was established in 1992 to account for all revenues, assessments, and other charges collected by the utility. All expenses related to the administration, maintenance, operation, and improving of the City's drainage utility facilities are paid from this Fund.

Fund Balance Detail - Fund #403

FUND: Surface Water Management Utility Fund (403)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEG NET ASSETS (UNRESTRICTED), JAN 1	3,354,416	3,302,586	4,299,891	5,602,372	2,897,393	1,487,821
Add: Operating Revenues	2,853,398	3,949,596	3,906,608	4,063,966	3,981,750	3,981,750
Add: Nonoperating Revenues/Miscellaneous Revs	149,031	195,349	341,975	1,186,500	254,810	34,810
Add: Other Financing Sources/Transfers In	3,695	3,695	-	-	-	-
Total Revenues	3,006,124	4,148,639	4,248,583	5,250,466	4,236,560	4,016,560
Less: Operating Expenses	(1,707,908)	(1,899,761)	(2,048,349)	(2,587,587)	(2,635,154)	(2,635,742)
Less: Capital Outlay	(878,847)	(748,758)	(1,250,754)	(5,331,314)	(2,875,678)	(620,000)
Less: Other Financing Uses/Transfers Out	(471,198)	(502,815)	(224,202)	(135,300)	(135,300)	(135,300)
Total Expenses	(3,057,953)	(3,151,335)	(3,523,306)	(8,054,201)	(5,646,132)	(3,391,042)
ENDING NET ASSETS (UNRESTRICTED), DEC 31	3,302,586	4,299,891	5,025,168	2,798,637	1,487,821	2,113,339
Percentage Change in Ending Net Asset Balance	-2%	30%	17%	-50%	-49%	42%

Revenue Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)				SOURCE: Licenses & Permits (322) Intergovernmental (330)			
ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	LICENSES AND PERMITS						
322.40.00.000	ROW Permit App Fee Class A-E	31,435	26,645	27,672	6,250	20,000	20,000
322.90.00.000	STE Permit App Fee	4,208	7,231	2,568	2,500	2,500	2,500
322.90.00.003	STE SFR Permit-Application Fee	-	-	1,625	-	2,500	2,500
	LICENSES AND PERMITS	35,643	33,877	31,865	8,750	25,000	25,000
	INTERGOVERNMENTAL REVS						
	STATE GRANTS						
334.03.10.007	Stormwater Capacity Grant - DOE	-	50,000	-	25,000	95,000	-
334.03.10.009	WA ST Stormwater Conference	-	18,571	126,070	-	-	-
	STATE GRANTS	-	68,571	126,070	25,000	95,000	-
	INTERLOCAL GRANTS, ENTITLEMENTS						
337.00.00.000	Interlocal Grants - Budget Only	-	-	-	1,100,000	-	-
337.00.00.001	Sound Transit Labor Reimburse	4,365	10,570	2,822	15,000	7,500	7,500
337.07.10.002	Flood Reduction - KC Flood Contr	90,060	-	-	-	125,000	-
	INTERLOCAL GRANTS, ENTITLEMENTS	94,425	10,570	2,822	1,115,000	132,500	7,500
	INTERGOVERNMENTAL REVS	94,425	79,141	128,892	1,140,000	227,500	7,500

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

SOURCE: Charges for Goods & Svs (340)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
CHARGES FOR GOODS & SVCS							
PHYSICAL ENVIRONMENT							
342.10.00.000	Crowd/Traffic Control	-	-	-	-	-	-
343.10.00.000	Storm Drainage Fees & Charges	2,515,416	2,032,365	2,092,716	2,303,000	2,200,000	2,200,000
343.10.00.001	WSDOT SWM Fees	55,528	59,165	59,165	59,166	-	-
343.10.00.002	SWM - City Street Fund 102	171,300	182,520	184,000	184,000	238,000	238,000
343.10.00.005	STORM Drainage Services - Port	-	1,433,435	1,433,510	1,433,550	1,433,550	1,433,550
345.83.00.004	ROW Permit Review Fee (Class A	13,282	14,278	13,067	3,750	10,000	10,000
345.83.00.007	STE Permit Review	10,595	66,794	28,206	17,500	17,500	17,500
345.83.00.008	ROW Construction Inspections	33,797	34,074	33,696	12,500	25,000	25,000
345.83.00.009	ROW Maintenance Inspections	3,134	4,544	3,444	1,750	2,500	2,500
345.83.00.010	STE Construction Inspections	9,521	56,646	17,374	22,500	17,500	17,500
345.83.00.011	STE Maintenance Inspections	4,417	31,585	5,939	12,500	5,000	5,000
345.83.00.012	Variance - Noise	203	312	377	-	200	200
345.83.00.013	ROW Construction Inspections - C	563	-	-	5,000	2,500	2,500
345.83.00.020	STE SFR Permit Review Fee	-	-	3,250	-	5,000	5,000
PHYSICAL ENVIRONMENT		2,817,755	3,915,719	3,874,743	4,055,216	3,956,750	3,956,750
CHARGES FOR GOODS & SVCS		2,817,755	3,915,719	3,874,743	4,055,216	3,956,750	3,956,750
MISCELLANEOUS REVENUES							
INTEREST EARNINGS							
361.10.00.000	Investment Interest	-	-	-	-	10,310	10,310
361.11.00.000	LGIP Investment Interest	48,332	96,787	150,378	40,000	12,000	12,000
361.40.00.000	Other Interest -AR KC	5,366	6,546	5,485	-	-	-
INTEREST EARNINGS		53,698	103,333	155,863	40,000	22,310	22,310
OTHER MISCELLANEOUS REVS							
369.90.00.000	Other Miscellaneous Revenue	908	12,875	3,525	-	-	-
369.90.00.001	Annual Berm Mowing For DMCB	-	-	3,695	6,500	5,000	5,000
379.00.00.002	S 192nd St Water Quality Cont-Al	-	-	50,000	-	-	-
OTHER MISCELLANEOUS REVS		908	12,875	57,220	6,500	5,000	5,000
MISCELLANEOUS REVENUES		54,606	116,208	213,082	46,500	27,310	27,310
OTHER FINANCING SOURCES							
TRANSFERS IN							
397.67.00.000	Transfer In-Fund 111	3,695	3,695	-	-	-	-
TRANSFERS IN		3,695	3,695	-	-	-	-
OTHER FINANCING SOURCES		3,695	3,695	-	-	-	-
TOTAL SWM UTILITY FUND REVENUES		3,006,124	4,148,639	4,248,583	5,250,466	4,236,560	4,016,560

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: Surface Water Mgt Adm (531.31)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ADMINISTRATION & ENGINEERING FTE'S		1.25	1.25	1.25	1.85	2.25	2.25
	PUBLIC WORKS DIRECTOR	0.25	0.25	0.25	0.25	0.25	0.25
	CITY ENGINEER	0.25	0.25	0.25	0.25	0.25	0.25
	ASSISTANT CITY ENGINEER	0.25					
	ENGINEERING MANAGER		0.25	0.25	0.25	0.25	0.25
	PUBLIC WORKS INSPECTION SUPERVISOR	0.25	0.25	0.25	0.25	0.25	0.25
	REAL PROPERTY MGMT SPECIALIST				0.50	0.50	0.50
	PW PROGRAM COORDINATOR				0.10	0.10	0.10
	PUBLIC WORKS INSPECTOR (LT)						
	ADMINISTRATIVE ASSISTANT III	0.25	0.25	0.25	0.25	0.25	0.25
	ADMINISTRATIVE ASSISTANT II					0.40	0.40
ADMINISTRATION & ENGINEERING							
SALARIES & BENEFITS							
531.31.11.000	Salaries & Wages	144,949	156,391	149,469	204,739	241,326	248,963
531.31.12.000	Overtime	164	202	179	-	200	200
531.31.20.000	Personnel Benefits	50,633	59,189	59,094	91,167	102,937	106,684
SALARIES AND BENEFITS		195,747	215,782	208,742	295,906	344,463	355,847
SUPPLIES							
531.31.31.008	Office & Operating Supplies	-	-	243	100	200	200
531.31.31.018	Uniforms & Safety Clothing	-	-	14	100	100	100
531.31.35.000	Small Tools & Minor Equipment	-	-	-	300	200	200
SUPPLIES		-	-	257	500	500	500
OTHER SERVICES & CHARGES							
531.31.41.000	Professional Services	13,265	18,561	102,549	150,141	100,000	100,000
531.31.42.028	Telephone	-	4	-	-	700	700
531.31.42.029	Postage	-	-	-	-	400	400
531.32.42.032	Meals	-	-	-	-	100	100
531.31.44.001	Business & Occupation Taxes	41,265	44,480	56,122	56,000	58,000	58,000
531.31.44.101	Dam Safety Fee	881	881	881	907	1,000	1,000
531.31.47.043	City-Owned Parcel Fees	80	80	64	200	100	100
531.31.49.006	Judgements, Damages & Settlements	-	8,046	-	-	-	-
531.31.49.058	Printing & Binding	-	-	73	50	50	50
531.31.49.061	Registration	1,120	2,290	1,749	1,000	1,500	1,500
531.90.00.000	General Fund Overhead	-	-	226,271	221,882	233,049	230,791
OTHER SERVICES & CHARGES		56,611	74,342	387,709	430,180	394,899	392,641
ADMINISTRATION & ENGINEERING		252,358	290,125	596,708	726,586	739,862	748,988

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: SW Compliance (531.32)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
SURFACE WATER COMPLIANCE FTE'S		3.30	3.30	3.30	2.30	2.30	2.30
PW MAINTENANCE & OPS SUPERVISOR					0.50	0.50	0.50
STORMWATER COMPLIANCE MANAGER		1.00	1.00	1.00			
ASSET MANAGEMENT COORDINATOR		1.00	1.00	1.00	0.50	0.50	0.50
PUBLIC WORKS INSPECTOR		0.30	0.30	0.30	0.30	0.30	0.30
WATER QUALITY TECHNICIAN		1.00	1.00	1.00	1.00	1.00	1.00
SURFACE WATER COMPLIANCE							
SALARIES & BENEFITS							
531.32.11.000	Salaries & Wages	279,621	309,378	180,167	205,123	213,446	220,097
531.32.12.000	Overtime	524	670	1,574	2,500	2,500	2,500
531.32.20.000	Personnel Benefits	111,144	126,786	70,232	81,379	79,314	81,357
SALARIES AND BENEFITS		391,290	436,833	251,974	289,002	295,260	303,954
SUPPLIES							
531.32.31.008	Office & Operating Supplies	568	1,546	811	1,400	1,000	1,000
531.32.31.013	Meeting Food Supplies	-	-	-	200	200	200
531.32.31.018	Uniforms & Safety Clothing	528	219	51	670	350	500
531.32.31.023	Regular Uniforms	-	-	-	-	250	250
531.32.35.000	Small Tools & Minor Equipment	3,763	3,091	189	2,800	2,500	3,000
531.32.35.001	Furnishing & Fixtures	-	-	-	-	200	200
SUPPLIES		4,859	4,856	1,052	5,070	4,500	5,150
OTHER SERVICES & CHARGES							
531.32.41.000	Professional Services	50,730	72,166	16,080	62,800	75,000	25,000
531.32.41.079	Water Quality	27,382	27,827	10,460	50,320	30,100	33,110
531.32.41.119	SWM Education	4,508	6,188	10,175	39,824	37,000	40,700
531.32.41.123	WRIA Planning	11,316	12,139	11,761	11,500	13,000	13,000
531.32.41.124	Miller Creek	2,291	1,395	2,475	2,960	3,000	3,000
531.32.42.028	Telephone	2,088	2,107	1,498	3,890	1,360	1,360
531.32.42.029	Postage	-	-	-	500	100	100
531.32.43.031	Lodging	177	688	440	1,195	-	-
531.32.43.032	Meals	34	100	21	403	-	-
531.32.43.033	Transportation	669	277	314	1,018	-	-
531.32.44.097	SWM 1% Collection Fee	-	-	-	13,000	-	-
531.32.44.098	SWM Billing Services	12,156	25,722	8,947	13,000	12,000	12,500
531.32.45.002	Equipment Rental - 501 Fund	23,378	21,959	26,287	26,382	32,015	32,095
531.32.48.049	Equipment Repair & Maintenance	-	10,990	547	5,193	1,000	1,000
531.32.48.050	Computer Repair & Maintenance	13,421	14,020	14,277	35,200	28,000	33,000
531.32.49.053	Subscriptions	-	-	-	-	1,000	1,000
531.32.49.054	Memberships	992	850	146	844	600	600
531.32.49.055	Stormwater Discharge	8,830	9,122	13,493	15,009	11,700	12,900
531.32.49.058	Printing & Binding	135	-	-	250	250	250
531.32.49.061	Registration	2,617	1,469	1,625	2,274	950	2,000
OTHER SERVICES & CHARGES		160,725	207,020	118,546	285,562	247,075	211,615
SURFACE WATER COMPLIANCE		556,874	648,710	371,572	579,634	546,835	520,719

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: SW Maintenance (531.35)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
SURFACE WATER MAINTENANCE FTE'S		4.75	4.75	4.75	5.23	5.23	5.23
PW MAINTENANCE & OPS MANAGER					0.33	0.33	0.33
PW MAINTENANCE & OPS SUPERVISOR		0.35	0.35	0.35	0.50	0.50	0.50
MAINTENANCE OPERATIONS LEAD		1.00	1.00	1.00	1.00	1.00	1.00
MAINTENANCE OPERATIONS WORKER		3.00	3.00	3.00	3.00	3.00	3.00
ADMINISTRATIVE ASSISTANT II		0.40	0.40	0.40	0.40	0.40	0.40
SURFACE WATER MAINTENANCE							
SALARIES & BENEFITS							
531.35.11.000	Salaries & Wages	336,555	340,394	401,708	427,717	441,759	458,759
531.35.12.000	Overtime	5,438	4,421	14,693	8,500	8,000	9,000
531.35.20.000	Personnel Benefits	137,584	153,725	203,407	210,526	217,953	220,615
SALARIES AND BENEFITS		479,578	498,539	619,807	646,743	667,712	688,374
SUPPLIES							
531.35.31.008	Office & Operating Supplies	19,206	18,491	7,692	-	1,000	1,000
531.35.31.009	Operating & Repair Supplies	-	-	-	50,000	22,000	24,200
531.35.31.018	Safety Clothing	2,097	1,699	2,503	2,000	3,000	3,300
531.35.31.023	Regular Uniforms	940	374	387	1,650	750	750
531.35.35.000	Small Tools & Minor Equipment	5,974	1,953	4,207	5,500	5,500	2,500
531.35.35.001	Furnishing & Fixtures	-	-	-	-	500	500
SUPPLIES		28,218	22,517	14,789	59,150	32,750	32,250
OTHER SERVICES & CHARGES							
531.35.41.000	Professional Services	7,114	12,607	581	4,000	2,500	2,500
531.35.41.035	Underground Utility	2,300	2,601	2,307	3,500	2,750	3,025
531.35.42.028	Telephone	4,056	4,056	3,690	4,900	3,284	3,284
531.35.43.031	Lodging	417	-	-	2,400	-	-
531.35.43.032	Meals	-	25	-	500	-	-
531.35.43.033	Transportation	-	-	20	980	-	-
531.35.45.000	Operating Rentals	580	564	777	1,500	1,000	1,000
531.35.45.002	Equipment Rental - 501 Fund	189,192	189,264	202,328	241,771	290,650	279,709
531.35.47.042	Waste Disposal	11,699	19,258	24,598	25,750	26,500	27,500
531.35.48.049	Equipment Repair	108	129	147	250	250	250
531.35.48.064	Small Construction/Repairs	-	-	-	-	25,000	25,000
531.35.49.000	Miscellaneous	204	102	-	-	100	100
531.35.49.054	Memberships	181	292	585	200	600	600
531.35.49.061	Registration	825	700	360	7,640	7,650	2,650
OTHER SERVICES & CHARGES		216,676	229,597	235,392	293,391	360,284	345,618
SURFACE WATER MAINTENANCE		724,471	750,653	869,988	999,284	1,060,746	1,066,242

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: Engineering Review (544.20)

DEPT: Public Works (11)

Capital (594, 595)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
ENGINEERING REVIEW FTE'S		2.00	2.00	2.00	2.00	2.00	2.00
ENGINEERING REVIEW MANAGER		0.50	0.50	0.50	0.50	0.50	0.50
SENIOR ENGINEERING PLANS REVIEWER			0.50	0.50			
ENGINEERING PLANS REVIEWER			0.50	0.50			
ENGINEERING REVIEW TECHNICIAN (LT)		0.50	0.50	0.50			
SENIOR ENGINEERING TECHNICIAN		0.50					
ENGINEERING TECHNICIAN		0.50					
PUBLIC WORKS INSPECTOR					0.50	0.50	0.50
CIVIL ENGINEER 1					1.00	1.00	1.00
ENGINEERING REVIEW SALARIES & BENEFITS							
544.20.11.000	Salaries & Wages	124,725	145,698	148,645	197,990	206,549	215,611
544.20.12.000	Overtime	-	-	616	-	-	-
544.20.20.000	Personnel Benefits	49,480	61,291	60,678	84,093	79,802	82,822
SALARIES AND BENEFITS		174,205	206,988	209,939	282,083	286,351	298,433
OTHER SERVICES & CHARGES							
544.20.41.000	Professional Services	-	3,285	-	-	-	-
544.20.42.028	Telephone	-	-	-	-	1,360	1,360
544.20.49.054	Memberships	-	-	143	-	-	-
OTHER SERVICES & CHARGES		-	3,285	143	-	1,360	1,360
ENGINEERING REVIEW		174,205	210,274	210,082	282,083	287,711	299,793
PRIOR YEAR CORRECTIONS							
558.10.00.000	Prior Year Corrections			2,450	-	-	-
PRIOR YEAR CORRECTIONS		-	-	2,450	-	-	-
CAPITAL OUTLAY							
CAPITAL OUTLAY - SWM EQUIP							
501.31.01.001	Depreciation Expense-Equipment	2,988	2,988	2,988	-	-	-
501.31.01.002	Deprecation Expense-Software	18,985	18,985	17,274	-	-	-
501.31.01.003	Depreciation Expense-Other Imp	638,339	639,432	724,794	-	-	-
594.31.61.001	Stormwater Pond at 26th Ave	-	-	-	345,000	-	-
594.53.61.001	Des Moines Creek Land Acquisiti	-	-	-	2,200,000	-	-
CAPITAL OUTLAY - SWM EQUIP		660,313	661,405	745,056	2,545,000	-	-
CAPITAL OUTLAY - INFRASTRUCTURE							
595.40.63.201	Small Works Drainage Repairs	-	87,353	34,033	370,967	68,721	-
595.40.63.211	Miller Creek Realignment & Daylig	-	-	-	985,000	985,000	-
595.40.63.212	S 168th St Storm System Improve	218,535	-	-	-	-	-
595.40.63.213	DMMD Overlay Project	-	-	382,338	-	-	-
595.40.63.214	2020 Annual Overlay Project	-	-	-	421,000	-	-
595.40.63.215	S 221st St Drainage Improv	-	-	17,221	333,779	417,457	-
595.40.63.216	S 166TH ST Drainage Improv	-	-	-	199,000	10,000	199,000
595.40.63.217	S 180TH ST Flood Reduction	-	-	72,106	274,068	771,000	-
595.40.63.218	S 200TH ST Shared Use Path	-	-	-	202,500	202,500	-
595.40.63.221	2021 Annual Overlay Project	-	-	-	-	421,000	-
595.40.63.222	2022 Annual Overlay Project	-	-	-	-	-	421,000
CAPITAL OUTLAY - INFRASTRUCTURE		218,535	87,353	505,698	2,786,314	2,875,678	620,000
CAPITAL OUTLAY		878,847	748,758	1,250,754	5,331,314	2,875,678	620,000

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: Other Financing Uses (590)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.04.00.000	Transfer Out-Fund 001	335,898	367,515	-	-	-	-
597.39.00.000	Transfer Out-Fund 111	135,300	135,300	135,300	135,300	135,300	135,300
597.82.00.000	Transfer Out-Fund 501	-	-	86,452	-	-	-
	TRANSFERS OUT	471,198	502,815	221,752	135,300	135,300	135,300
	OTHER FINANCING USES	471,198	502,815	221,752	135,300	135,300	135,300
	TOTAL SWM UTILITY FUND EXPENSES	3,057,953	3,151,335	3,523,306	8,054,201	5,646,132	3,391,042

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #404

Fund: Solid Waste & Environmental Services (404)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

Established in 2017, the Solid Waste and Environmental Services Fund was created to account for franchise fees paid for solid waste services and grants related to solid waste and recycling. All expenses related to the administration of the City's recycling and education program are paid for out of this fund.

Fund Balance Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEG NET ASSETS (UNRESTRICTED), JAN 1	-	179,758	427,982	533,743	794,787	834,587
Add: Operating Revenues	395,516	430,884	483,412	435,620	324,780	368,374
Add: Nonoperating Revenues/Miscellaneous Revs	456	6,086	13,234	1,000	850	850
Total Revenues	395,972	436,970	496,646	436,620	325,630	369,224
Less: Operating Expenses	(201,215)	(168,745)	(223,504)	(302,896)	(285,830)	(211,854)
Less: Other Financing Uses/Transfers Out	(15,000)	(20,000)	-	-	-	-
Total Expenses	(216,215)	(188,745)	(223,504)	(302,896)	(285,830)	(211,854)
ENDING NET ASSETS (UNRESTRICTED), DEC 31	179,758	427,982	701,124	667,467	834,587	991,957
Percentage Change in Ending Net Asset Balance	N/A	138%	64%	25%	5%	19%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

SOURCE: Licenses and Permits (320)
Intergovernmental (330)
Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	LICENSES AND PERMITS						
321.91.00.004	Franchise Fees - Cleanscapes	343,441	379,316	435,942	325,000	305,160	348,754
	LICENSES AND PERMITS	343,441	379,316	435,942	325,000	305,160	348,754
	INTERGOVERNMENTAL REVS						
	STATE GRANTS						
334.03.10.001	LSWFA Local Solid Waste Fin. As	7,406	7,566	7,154	7,620	7,620	7,620
334.07.00.001	Waste Reduction & Recycling Gra	32,324	31,964	29,531	90,000	-	-
	STATE GRANTS	39,730	39,530	36,685	97,620	7,620	7,620
	INTERLOCAL GRANTS						
337.00.00.001	Sound Transit FWLE (ST3)	304	-	-	-	-	-
337.07.00.002	Local Hazard Waste Mngt Program	12,041	12,039	10,785	13,000	12,000	12,000
	INTERLOCAL GRANTS	12,345	12,039	10,785	13,000	12,000	12,000
	INTERGOVERNMENTAL REVS	52,075	51,569	47,470	110,620	19,620	19,620
	MISCELLANEOUS REVENUES						
361.11.00.000	LGIP Investment Interest	456	3,579	9,027	1,000	600	600
369.10.00.000	Sale of Scrap & Junk	-	-	288	-	250	250
369.90.00.000	Other Miscellaneous Revenues	-	2,506	3,919	-	-	-
	MISCELLANEOUS REVENUES	456	6,086	13,234	1,000	850	850
	TOTAL SWE FUND REVENUES	395,972	436,970	496,646	436,620	325,630	369,224

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

PROGRAM: Environmental Services (537.90)

DEPT: Public Works (11)

Recycle Events (537.91)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
SWE ADMINISTRATION FTE'S		1.30	0.40	1.30	0.80	0.80	0.80
PUBLIC WORKS DIRECTOR		0.10	0.10	0.10	0.10	0.10	0.10
PUBLIC WORKS MAINTENANCE SUPERVISOR		0.10	0.10	0.10	0.10	0.10	0.10
ADMINISTRATIVE ASSISTANT III		0.10	0.10	0.10	0.10	0.10	0.10
CONSERVE/NEIGHBORHOOD COORDINATOR		1.00	0.10				
PUBLIC WORKS PROJECT COORDINATOR				1.00	0.60	0.60	0.60
ENVIRONMENTAL SERVICES							
SALARIES AND BENEFITS							
537.90.11.000	Salaries & Wages	126,003	92,404	112,187	72,963	77,356	81,585
537.90.12.000	Overtime	66	1,737	72	300	1,200	1,200
537.90.20.000	Personnel Benefits	37,755	35,322	48,864	33,570	35,159	36,928
SALARIES AND BENEFITS		163,823	129,464	161,123	106,833	113,715	119,713
OTHER SERVICES & CHARGES							
537.90.00.000	General Fund Overhead	-	-	26,676	27,263	15,335	15,361
537.90.42.028	Telephone	-	-	-	-	480	480
OTHER SERVICES & CHARGES		-	-	26,676	27,263	15,815	15,841
ENVIRONMENTAL SERVICES		163,823	129,464	187,799	134,096	129,530	135,554
RECYCLE EVENTS							
SUPPLIES							
537.91.31.008	Office & Operating Supplies	-	-	46	-	-	-
537.91.31.013	Food Supplies	-	-	-	-	150	150
537.91.35.000	Small Tools & Minor Equipment	-	-	880	-	200	200
SUPPLIES		-	-	925	-	350	350
OTHER SERVICES & CHARGES							
537.91.41.001	Contract Services	11,870	11,273	14,727	23,000	15,000	15,000
537.91.42.029	Postage	3,588	3,851	7,050	5,400	5,000	5,000
537.91.43.032	Meals	-	210	262	350	350	350
537.91.45.000	Operating Rentals & Leases	-	-	-	400	-	-
537.91.49.000	Miscellaneous Services	2,121	1,129	2,193	2,200	2,200	2,200
537.91.49.058	Printing & Binding	1,910	-	5,808	7,000	5,000	5,000
OTHER SERVICES & CHARGES		19,488	16,463	30,039	38,350	27,550	27,550
RECYCLE EVENTS		19,488	16,463	30,964	38,350	27,900	27,900

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

PROGRAM: Residential Recycling (537.92)

DEPT: Public Works (11)

Commercial Recycling (537.94)

Other Financing Uses (590)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	RESIDENTIAL RECYCLING SUPPLIES						
537.92.31.008	Office & Operating Supplies	10,454	8,745	1,708	12,000	5,000	5,000
537.92.31.018	Uniforms & Safety Clothing	-	-	195	-	-	-
537.92.35.000	Small Tools & Minor Equipment	-	279	615	-	-	-
	SUPPLIES	10,454	9,025	2,517	12,000	5,000	5,000
	OTHER SERVICES & CHARGES						
537.92.42.029	Postage	2,289	-	-	2,200	2,500	2,500
537.92.43.031	Lodging	-	-	359	300	-	-
537.92.43.032	Meals	257	139	-	200	-	-
537.92.43.033	Transportation	-	-	516	400	-	-
537.92.47.042	Waste Disposal	-	-	192	2,000	12,000	12,000
537.92.49.000	Miscellaneous Services	-	1,071	-	-	-	-
537.92.49.054	Memberships	-	255	-	-	-	-
537.92.49.058	Printing & Binding	3,944	8,093	-	2,100	2,500	2,500
537.92.49.061	Registration	-	-	705	600	700	700
	OTHER SERVICES & CHARGES	6,490	9,557	1,772	7,800	17,700	17,700
	RESIDENTIAL RECYCLING	16,945	18,582	4,289	19,800	22,700	22,700
	COMMERCIAL RECYCLING SUPPLIES						
537.94.31.008	Office & Operating Supplies	537	4,237	177	5,150	200	200
	SUPPLIES	537	4,237	177	5,150	200	200
	OTHER SERVICES & CHARGES						
537.94.41.000	Professional Services	-	-	-	105,000	105,000	25,000
537.94.49.054	Memberships	421	-	275	500	500	500
	OTHER SERVICES & CHARGES	421	-	275	105,500	105,500	25,500
	COMMERCIAL RECYCLING	959	4,237	452	110,650	105,700	25,700
	OTHER FINANCING USES TRANSFERS OUT						
597.04.00.000	Transfers Out-Fund 001	15,000	20,000	-	-	-	-
	TRANSFERS OUT	15,000	20,000	-	-	-	-
	OTHER FINANCING USES	15,000	20,000	-	-	-	-
	TOTAL SWE UTILITY FUND EXPENSES	216,215	188,745	223,504	302,896	285,830	211,854

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Fund Overview - Fund #501

Fund: Equipment Rental Fund (501)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The Equipment Rental Fund provides the funding resources needed to maintain, repair, and replace City vehicles and auxiliary equipment except for fire and police vehicles and equipment. All costs to maintain, repair, and replace a vehicle or piece of equipment are used to calculate the monthly rental rate charged to the department using the equipment.

Fund Balance Detail - Fund #501

FUND: Equipment Rental Fund (501)						
DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
BEG NET ASSETS (UNRESTRICTED), JAN 1	1,291,408	1,187,054	1,094,797	818,892	703,038	473,881
Add: Operating Revenues	612,260	508,184	646,588	735,652	890,272	848,036
Add: Nonoperating Revenues/Interest Earnings	20,452	28,032	33,345	16,000	11,200	11,200
Add: Other Financing Sources/Asset Sales	94,949	71,597	188,078	138,500	97,500	30,000
Total Revenues	727,660	607,813	868,011	890,152	998,972	889,236
Less: Operating Expenses	(578,887)	(607,040)	(619,920)	(473,479)	(494,257)	(500,553)
Less: Other Financing Uses	(23,416)	(21,783)	-	-	-	-
Less: Capital Expenses	(229,711)	(71,247)	(637,028)	(1,063,768)	(733,872)	(219,977)
Total Expenses	(832,014)	(700,070)	(1,256,948)	(1,537,247)	(1,228,129)	(720,530)
ENDING NET ASSETS (UNRESTRICTED), DEC 31	1,187,054	1,094,797	705,860	171,797	473,881	642,587
Percentage Change in Ending Net Assets Balance	-8%	-8%	-36%	-79%	-33%	36%

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Revenue Detail - Fund #501

FUND: Equipment Rental Fund (501)

SOURCE: Intergovernmental (330)
Charges for Services (340)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	INTERGOVERNMENTAL RVS						
337.00.00.001	Sound Transit FWLE (ST3)	20	-	-	-	-	-
	INTERGOVERNMENTAL RVS	20	-	-	-	-	-
	CHARGES FOR GOODS & SVS						
	INTERNAL SERVICE FUND CHGS						
348.30.00.001	Equipment Maintenance/Repair Ch	287,473	276,611	358,798	361,278	405,115	373,729
348.30.00.002	Equipment Capital Recovery Char	324,787	231,573	287,790	374,374	485,157	474,307
	CHARGES FOR GOODS & SVS	612,260	508,184	646,588	735,652	890,272	848,036
	MISCELLANEOUS REVENUES						
361.10.00.000	Investment Interest	-	-	6,300	-	-	-
361.11.00.000	LGIP Investment Interest	8,636	14,235	25,254	6,000	1,200	1,200
361.90.00.000	Other Interest Earnings	1,295	6,300	-	-	-	-
369.40.00.000	Judgments & Settlements	4,639	6,516	-	10,000	10,000	10,000
369.90.00.000	Other Misc Revenues	-	973	1,791	-	-	-
369.90.00.003	Misc Prior Year Adj/Revenues	-	8	-	-	-	-
369.92.00.000	Other Non Operating Proprietary	5,882	-	-	-	-	-
	MISCELLANEOUS REVENUES	20,452	28,032	33,345	16,000	11,200	11,200
	OTHER FINANCING SOURCES						
	DISPOSITION OF CAP ASSETS						
373.00.00.000	Gain (Loss) on Disp of Capital Ass	32,318	11,545	2,626	138,500	97,500	30,000
397.70.00.000	Transfer In-Fund 102	55,821	28,513	43,000	-	-	-
397.90.00.000	Transfer In-Fund 001 Capital Asse	6,809	-	-	-	-	-
397.90.00.001	Transfer In-Fund 001	-	31,539	56,000	-	-	-
397.90.00.002	Transfer In-Fund 403	-	-	86,452	-	-	-
	DISPOSITION OF CAP ASSETS	94,949	71,597	188,078	138,500	97,500	30,000
	OTHER FINANCING SOURCES	94,949	71,597	188,078	138,500	97,500	30,000
	TOTAL EQUIPMENT RENTAL FUND REVENUES	727,680	607,813	868,011	890,152	998,972	889,236

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #501

FUND: Equipment Rental Fund (501)
DEPT: Public Works (11)

PROGRAM: Mtc of Facilities & Equip (548.65)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
MTC OF FACILITIES & EQUIPMENT FTE'S		0.40	0.40	0.40	0.78	0.78	0.78
PW MAINTENANCE & OPS MANAGER					0.33	0.33	0.33
PUBLIC WORKS MAINT SUPERVISOR		0.20	0.20	0.20	0.25	0.25	0.25
ADMINISTRATIVE ASSISTANT II		0.20	0.20	0.20	0.20	0.20	0.20
MTC OF FACILITIES & EQUIPMENT							
SALARIES AND WAGES							
548.65.11.000	Salaries & Wages	32,333	31,856	34,849	80,447	86,552	90,958
548.65.12.000	Overtime	-	22	-	-	-	-
548.65.20.000	Personnel Benefits	12,391	13,700	15,128	39,212	36,697	34,583
SALARIES AND BENEFITS		44,724	45,579	49,977	119,659	123,249	125,541
DEPRECIATION/AMORTIZATION							
548.63.01.001	Depreciation Expense-Equip & Ma	290,417	300,584	298,967	-	-	-
DEPRECIATION/AMORTIZATION		290,417	300,584	298,967	-	-	-
SUPPLIES							
548.65.31.007	Vehicle Operating/Repair Supplies	27,075	13,362	24,061	20,000	20,000	20,000
548.65.31.008	Office & Operating Supplies	3,167	4,014	10,358	2,500	2,500	2,500
548.65.32.000	Fuel	67,620	94,655	86,661	100,000	90,000	95,000
548.65.35.000	Small Tools & Minor Equipment	-	176	825	1,500	1,500	1,500
SUPPLIES		97,863	112,208	121,906	124,000	114,000	119,000
OTHER SERVICES & CHARGES							
548.65.41.000	Professional Services	-	-	-	2,000	3,500	3,500
548.65.41.001	General Fund Overhead	-	-	22,350	23,090	33,707	31,211
548.65.42.028	Telephone	-	-	-	-	400	400
548.65.43.031	Lodging	-	761	-	-	-	-
548.65.43.032	Meals	-	74	-	-	-	-
548.65.43.033	Transportation	-	273	-	-	-	-
548.65.44.001	Business & Occupation Taxes	5,063	4,652	771	-	6,000	6,000
548.65.46.000	Insurance	30,886	26,895	2,759	29,190	35,901	35,901
548.65.47.042	Waste Disposal	-	-	-	400	400	400
548.65.48.049	Equipment Repair & Maintenance	78,232	88,245	120,233	110,000	110,000	110,000
548.65.48.050	Asset Maintenance	-	-	954	5,000	5,000	5,000
548.65.49.000	Miscellaneous Services	4,470	3,576	2,003	-	-	-
548.65.49.006	Judgments, Damages & Settlement	26,233	5,144	-	10,000	10,000	10,000
548.65.49.007	Auto Liability Deductibles	-	18,554	-	50,000	50,000	50,000
548.65.49.054	Memberships	499	-	-	140	100	100
548.65.49.061	Registration	500	495	-	-	2,000	3,500
OTHER SERVICES & CHARGES		145,883	148,669	149,070	229,820	257,008	256,012
MTC OF FACILITIES & EQUIPMENT		578,887	607,040	619,920	473,479	494,257	500,553

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Expenditure Detail - Fund #501

FUND: Equipment Rental Fund (501)
DEPT: Public Works (11)

PROGRAM: Capital Outlay (594.48)
 Other Financing Uses (597)

ACCOUNT	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET
	CAPITAL OUTLAY						
594.48.64.095	Vehicles/Heavy Equipment	207,684	49,598	575,023	792,268	391,972	157,893
594.48.64.097	Tools & Equipment	22,027	21,650	62,006	271,500	341,900	62,084
	CAPITAL OUTLAY	229,711	71,247	637,028	1,063,768	733,872	219,977
	OTHER FINANCING USES TRANSFERS OUT						
597.55.00.000	Transfer Out-Fund 001	23,416	21,783	-	-	-	-
	TRANSFERS OUT	23,416	21,783	-	-	-	-
	OTHER FINANCING USES	23,416	21,783	-	-	-	-
	TOTAL EQUIPMENT RENTAL FUND EXPENSES	832,014	700,070	1,256,948	1,537,247	1,228,129	720,530

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

City Staffing Summary

FULL-TIME EQUIVALENTS (FTE's) BY FUND								
FUND	DEPARTMENT	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	INC /DEC
001	Council (01)	0.42	0.42	0.42	0.42	0.42	0.42	0.0
001	Municipal Court (02)	6.50	5.50	5.50	6.55	6.55	6.55	0.0
001	City Manager's Office (03)	5.50	5.00	7.00	9.00	8.20	8.20	-0.8
001	Finance & Systems (04)	12.50	14.00	15.00	13.00	13.00	13.00	0.0
001	Legal (05) & (06)	11.00	12.00	12.00	11.00	11.00	11.00	0.0
001	Human Resources (07)	3.00	3.00	3.00	3.00	3.00	3.00	0.0
001	Police Services (08)	1.00	1.00	1.00	1.00	1.00	1.00	0.0
001	Parks, Community Programs & Svcs (10)	36.15	36.15	40.16	45.40	44.82	44.82	-0.6
001	Community & Economic Development (13)	17.75	19.54	19.55	20.05	20.05	20.05	0.0
	TOTAL GENERAL FUND	93.82	96.61	103.63	109.42	108.04	108.04	-1.4
102	Public Works (11)	14.05	12.05	16.80	18.83	17.23	17.23	-1.6
106	Public Works (11)	0.00	0.00	2.00	2.00	2.00	2.00	0.0
107	Community & Economic Development (13)	1.75	1.75	1.30	1.70	1.70	1.70	0.0
307	Public Works (11)	6.70	6.70	7.70	7.70	7.70	7.70	0.0
403	Public Works (11)	11.30	11.30	11.30	11.38	11.78	11.78	0.4
404	Public Works (11)	1.30	0.40	1.30	0.80	0.80	0.80	0.0
501	Public Works (11)	0.40	0.40	0.40	0.78	0.78	0.78	0.0
	TOTAL OTHER FUNDS	35.50	32.60	40.80	43.19	41.99	41.99	-1.2
	GRAND TOTAL	129.32	129.21	144.43	152.61	150.03	150.03	-2.6

FTE CHANGES SUMMARY		
FUND - DEPARTMENT	DESCRIPTION	
General Fund #001		
City Manager's Office	Partial Transfer of Admin 2 Position (Split with Public Works)	-0.8
Parks, Community Programs & Services	Elimination of a Preschool Instructor	-0.6
Street Fund #102		
Public Works	Expiration of 2 Limited Term Positions	-2.0
Public Works	Addition of Partial Admin 2 Position (Transferred from CMO)	0.4
Surface Water Utility Fund #403		
Public Works	Addition of Partial Admin 2 Position (Transferred from CMO)	0.4
	TOTAL FTE CHANGES	-2.6

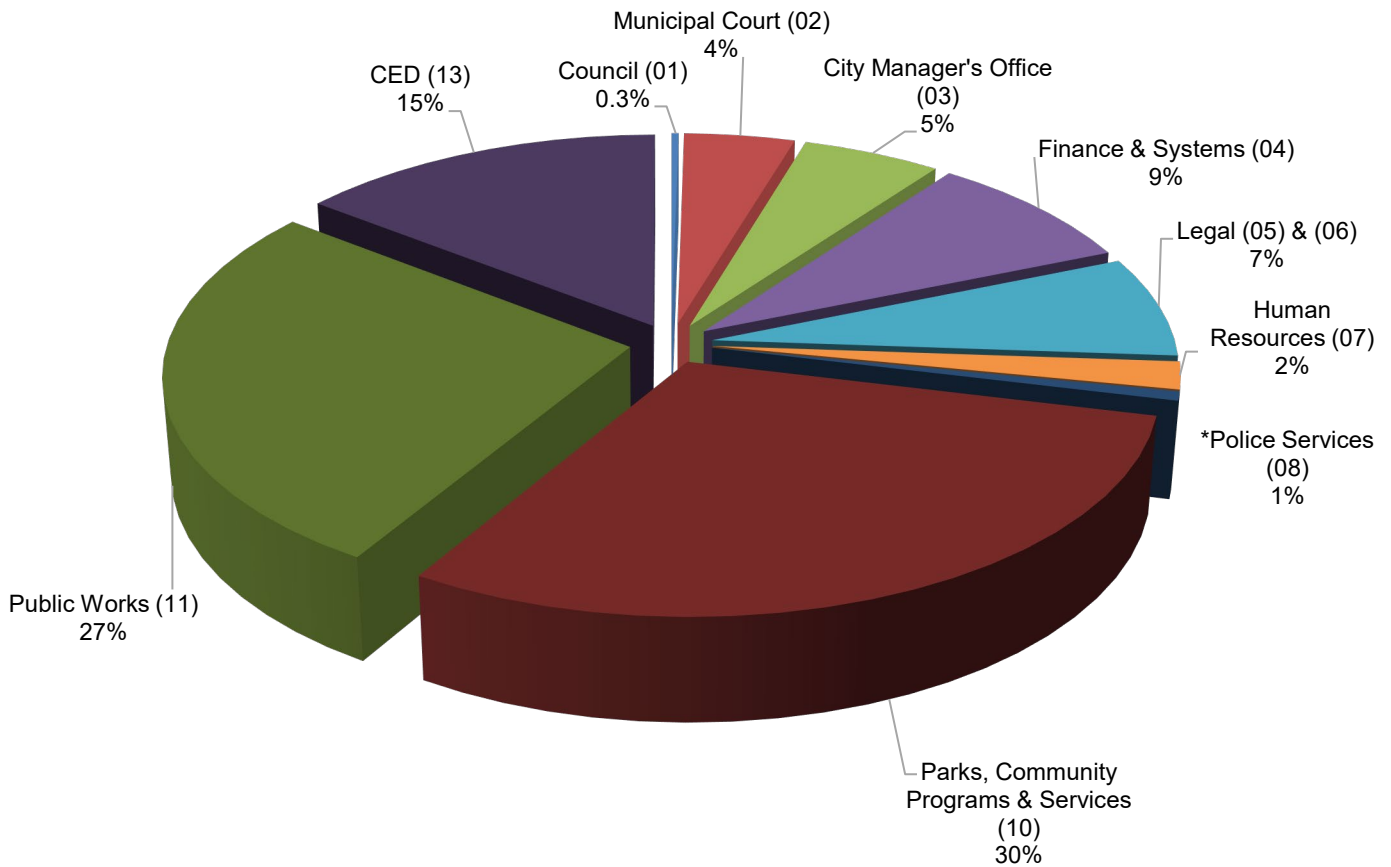
CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

City Staffing Summary

TOTAL FTE's BY DEPARTMENT							
DEPARTMENT	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	INC /DEC
Council (01)	0.4	0.4	0.4	0.4	0.4	0.4	0.0
Municipal Court (02)	6.5	5.5	5.5	6.6	6.6	6.6	0.0
City Manager's Office (03)	5.5	5.0	7.0	9.0	8.2	8.2	-0.8
Finance & Systems (04)	12.5	14.0	15.0	13.0	13.0	13.0	0.0
Legal (05) & (06)	11.0	12.0	12.0	11.0	11.0	11.0	0.0
Human Resources (07)	3.0	3.0	3.0	3.0	3.0	3.0	0.0
*Police Services (08)	1.0	1.0	1.0	1.0	1.0	1.0	0.0
Parks, Community Programs & Services (10)	36.2	36.2	40.2	45.4	44.8	44.8	-0.6
Public Works (11)	33.8	30.9	39.5	41.5	40.3	40.3	-1.2
CED (13)	19.5	21.3	20.9	21.8	21.8	21.8	0.0
GRAND TOTAL	129.3	129.2	144.4	152.6	150.0	150.0	-2.6

**Note: Police FTE Count is City employed staff only (does not include contract with King County)*

2021-2022 FTE's by Department



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

2021 Salary Ranges

DEPARTMENT/DIVISION	POSITION	RANGE
Cross-Departmental	Administrative Assistant III	45
	Administrative Assistant II	40
	Administrative Assistant I	34
Municipal Court	Judge	Contract
	<i>Judicial</i> Court Administrator	68
	Lead Judicial Support Specialist	45
	Judicial Support Specialist	39
	<i>Probation & Parole</i> Probation Counselor	53
City Manager's Office	City Manager	Contract
	<i>Administration</i> Deputy City Manager	80
	Senior Management Analyst	64
	Management Analyst	58
	Executive Assistant	54
	<i>Communications</i> Government Relations & Communications Manager	67
	Digital Communications Strategist	54
	Graphics Designer	45
	Finance & Systems	Finance & Systems Director
<i>Administration</i>	Treasury Operations Manager	65
	Budget Analyst	57
	Senior Accounting Analyst	56
	Accounting Analyst	51
	Payroll Coordinator	48
	Accounting Technician	42
<i>Information Systems</i>	Information Systems Manager	69
	GIS Project Coordinator	60
	Information Systems Analyst	57
	GIS Systems Analyst	56
	Information Systems Technician	49
	GIS Analyst	50
	GIS Technician	47
City Clerk	City Clerk	59
	Records Manager	59
	Records Coordinator	45
Legal	City Attorney	Contract
	<i>Administration</i> Senior Assistant City Attorney	72
	Assistant City Attorney	68
	Prosecuting Attorney	58
	Legal Analyst	54
	Criminal Paralegal	44
	Legal Department Assistant	40
	<i>Legal Domestic Violence</i> Victim & Crisis Intervention Advocate	46
	Human Resources	Human Resources Director
Human Resources Analyst		58
Human Resources Associate		48
Police	Parking Compliance Officer	33

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

2021 Salary Ranges

DEPARTMENT/DIVISION	POSITION	RANGE
Parks, Com. Programs & Svs	Parks, Community Programs & Services Director	79
<i>Facilities</i>	Facilities Manager	59
	Facilities Maintenance Worker II	48
	Facilities Maintenance Worker I	44
	Custodian	33
<i>Human Services</i>	Human Services Coordinator	54
<i>Recreation Services</i>	Recreation & Cultural Services Manager	61
	Recreation Supervisor	52
	Recreation Program Specialist	43
	Recreation Attendant	33
	Preschool Instructor	25
	Senior Center Attendant	21
<i>Maintenance</i>	Parks Projects & Operations Manager	65
	Park Operations Supervisor	56
	Park Operations Lead	49
	Park Operations Worker	43
Public Works	Public Works Director	79
<i>Maintenance</i>	Public Works Maintenance & Operations Manager	69
	Public Works Maintenance & Operations Supervisor	62
	Maintenance Operations Lead	51
	Maintenance Operations Worker	44
<i>Administration & Engineering</i>	City Engineer	72
	Engineering Manager	66
	Civil Engineer II	62
	Real Property Management Specialist	58
	Civil Engineer I	58
	Public Works Inspection Supervisor	57
	Public Works Program Coordinator	54
	Senior Public Works Inspector	54
	Public Works Inspector	50
<i>Engineering Review</i>	Engineering Review Manager	68
<i>SW Compliance</i>	Stormwater Compliance Manager	61
	Asset Management Coordinator	53
	Water Quality Technician	50
Community & Economic Development	Community & Economic Development Director	79
<i>Code Compliance</i>	Code Compliance Program Coordinator	49
<i>Building</i>	Building Services Manager	67
	Building Services Supervisor	59
	Plans Examiner/Inspector II	55
	Plans Examiner/Inspector I	50
<i>Permit Center</i>	Permit Center Supervisor	51
	Senior Permit Coordinator	47
	Permit Coordinator	42
<i>Planning</i>	Planning Manager	66
	Senior Planner	58
	Associate Planner	52
<i>Economic Development</i>	Economic Development Manager	66
	Economic Development Strategist	54

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET
2021 Salary Schedule

Hourly Salary Amounts (Per Human Resources control file)

RANGE	A STEP	B STEP	C STEP	D STEP	E STEP	F STEP	RANGE
21	\$15.93	\$16.74	\$17.58	\$18.47	\$19.41	\$20.39	21
22	\$16.33	\$17.15	\$18.02	\$18.94	\$19.89	\$20.90	22
23	\$16.74	\$17.58	\$18.47	\$19.41	\$20.39	\$21.42	23
24	\$17.15	\$18.02	\$18.94	\$19.89	\$20.90	\$21.96	24
25	\$17.58	\$18.47	\$19.41	\$20.39	\$21.43	\$22.51	25
26	\$18.02	\$18.94	\$19.89	\$20.90	\$21.96	\$23.07	26
27	\$18.47	\$19.41	\$20.39	\$21.43	\$22.51	\$23.65	27
28	\$18.94	\$19.89	\$20.90	\$21.96	\$23.07	\$24.24	28
29	\$19.41	\$20.39	\$21.43	\$22.51	\$23.65	\$24.85	29
30	\$19.89	\$20.90	\$21.96	\$23.07	\$24.24	\$25.47	30
31	\$20.39	\$21.43	\$22.51	\$23.65	\$24.85	\$26.10	31
32	\$20.90	\$21.96	\$23.07	\$24.24	\$25.47	\$26.76	32
33	\$21.43	\$22.51	\$23.65	\$24.85	\$26.10	\$27.42	33
34	\$21.96	\$23.07	\$24.24	\$25.47	\$26.76	\$28.11	34
35	\$22.51	\$23.65	\$24.85	\$26.10	\$27.42	\$28.81	35
36	\$23.07	\$24.24	\$25.47	\$26.76	\$28.11	\$29.53	36
37	\$23.65	\$24.85	\$26.10	\$27.42	\$28.81	\$30.27	37
38	\$24.24	\$25.47	\$26.76	\$28.11	\$29.53	\$31.03	38
39	\$24.85	\$26.10	\$27.42	\$28.81	\$30.27	\$31.80	39
40	\$25.47	\$26.76	\$28.11	\$29.53	\$31.03	\$32.60	40
41	\$26.10	\$27.42	\$28.81	\$30.27	\$31.80	\$33.41	41
42	\$26.76	\$28.11	\$29.53	\$31.03	\$32.60	\$34.25	42
43	\$27.42	\$28.81	\$30.27	\$31.80	\$33.41	\$35.11	43
44	\$28.11	\$29.53	\$31.03	\$32.60	\$34.25	\$35.98	44
45	\$28.81	\$30.27	\$31.80	\$33.41	\$35.11	\$36.88	45
46	\$29.53	\$31.03	\$32.60	\$34.25	\$35.98	\$37.80	46
47	\$30.27	\$31.80	\$33.41	\$35.11	\$36.88	\$38.75	47
48	\$31.03	\$32.60	\$34.25	\$35.98	\$37.80	\$39.72	48
49	\$31.80	\$33.41	\$35.11	\$36.88	\$38.75	\$40.71	49
50	\$32.60	\$34.25	\$35.98	\$37.80	\$39.72	\$41.73	50
51	\$33.41	\$35.11	\$36.88	\$38.75	\$40.71	\$42.77	51
52	\$34.25	\$35.98	\$37.80	\$39.72	\$41.73	\$43.84	52
53	\$35.11	\$36.88	\$38.75	\$40.71	\$42.77	\$44.94	53
54	\$35.98	\$37.80	\$39.72	\$41.73	\$43.84	\$46.06	54
55	\$36.88	\$38.75	\$40.71	\$42.77	\$44.94	\$47.21	55
56	\$37.80	\$39.72	\$41.73	\$43.84	\$46.06	\$48.39	56
57	\$38.75	\$40.71	\$42.77	\$44.94	\$47.21	\$49.60	57
58	\$39.72	\$41.73	\$43.84	\$46.06	\$48.39	\$50.84	58
59	\$40.71	\$42.77	\$44.94	\$47.21	\$49.60	\$52.11	59
60	\$41.73	\$43.84	\$46.06	\$48.39	\$50.84	\$53.42	60
61	\$42.77	\$44.94	\$47.21	\$49.60	\$52.11	\$54.75	61
62	\$43.84	\$46.06	\$48.39	\$50.84	\$53.42	\$56.12	62
63	\$44.94	\$47.21	\$49.60	\$52.11	\$54.75	\$57.52	63
64	\$46.06	\$48.39	\$50.84	\$53.42	\$56.12	\$58.96	64
65	\$47.21	\$49.60	\$52.11	\$54.75	\$57.52	\$60.44	65
66	\$48.39	\$50.84	\$53.42	\$56.12	\$58.96	\$61.95	66
67	\$49.60	\$52.11	\$54.75	\$57.52	\$60.44	\$63.50	67
68	\$50.84	\$53.42	\$56.12	\$58.96	\$61.95	\$65.08	68
69	\$52.11	\$54.75	\$57.52	\$60.44	\$63.50	\$66.71	69
70	\$53.42	\$56.12	\$58.96	\$61.95	\$65.08	\$68.38	70
71	\$54.75	\$57.52	\$60.44	\$63.50	\$66.71	\$70.09	71
72	\$56.12	\$58.96	\$61.95	\$65.08	\$68.38	\$71.84	72
73	\$57.52	\$60.44	\$63.50	\$66.71	\$70.09	\$73.64	73
74	\$58.96	\$61.95	\$65.08	\$68.38	\$71.84	\$75.48	74
75	\$60.44	\$63.50	\$66.71	\$70.09	\$73.64	\$77.36	75

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

2021 Salary Schedule

Hourly Salary Amounts (Per Human Resources control file)

RANGE	A STEP	B STEP	C STEP	D STEP	E STEP	F STEP	RANGE
76	\$61.95	\$65.08	\$68.38	\$71.84	\$75.48	\$79.30	76
77	\$63.50	\$66.71	\$70.09	\$73.64	\$77.36	\$81.28	77
78	\$65.08	\$68.38	\$71.84	\$75.48	\$79.30	\$83.31	78
79	\$66.71	\$70.09	\$73.64	\$77.36	\$81.28	\$85.40	79
80	\$68.38	\$71.84	\$75.48	\$79.30	\$83.31	\$87.53	80

The 2020-2023 AFSCME represented agreement was reached in November, 2019. In setting the 2021-2022 Budget, the City budgeted for a 2% COLA in 2022. The actual COLA is dependent upon actual CPI-W data and the provisions of the current AFSCME agreement. As part of the AFSCME agreement the 2020-2023 COLA has a minimum of 2%, maximum of 5%, and is set at 95% of the June-to-June CPI-W Seattle-Tacoma-Bellevue index.

Longevity Pay & Medical Premiums

Longevity Pay was included in 2021-2022 salary and benefit totals as shown in the Longevity Pay TABLE A. In addition, 2020 and 2021 employee medical premium contributions are shown in TABLE B:

TABLE A		
LONGEVITY PAY	Monthly	Semi-Monthly
Completion of ten (10) years of service	\$35.00	\$17.50
Completion of fifteen (15) years of service	\$45.00	\$22.50
Completion of twenty (20) years of service	\$60.00	\$30.00

TABLE B		
MONTHLY EMPLOYEE MEDICAL PREMIUM CONTRIBUTION	1/1/2020	1/1/2021
Employee Only	\$91	\$106
Employee & Spouse	\$184	\$214
Employee, Spouse & 1 Dependent	\$225	\$262
Employee, Spouse & 2+ Dependents	\$258	\$301
Employee & 1 Dependent	\$133	\$155
Employee & 2+ Dependents	\$166	\$193

NOTE: A High Deductible Plan (HDHP) with Health Saving Account is offered to employees. The City pays the full premium of the HDHP and provides a 2:1 match of employee contributions to their Health Savings Accounts up to the prior years IRS limits.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

City Departments Matrix

For a more detailed description of each City Department and the primary services they offer, please refer to the City of SeaTac website at the below link:

<http://www.seatacwa.gov/index.aspx?page=383>

TABLE OF DEPARTMENT UNITS BY FUND ACCOUNTS UTILIZED IN 2021-2022

Department/Division	MAJOR FUNDS		
	General Fund (001)	Street Fund (102)	Transp CIP (307)
Municipal Court	X		
City Manager	X		
Finance & Systems	X		
Legal	X		
HR	X		
Police Services	X		
Fire Services	X		
Parks, Com. Prog. & Services	X		
Public Works Administration		X	
Public Works Engineering		X	X
Public Works Maintenance		X	
Community & Economic Dev.	X		

Department/Division	NON-MAJOR FUNDS										
	Port of Seattle ILA (105)	Transit PIng (106)	Hotel/Motel Tax (107)	Building Mgmt (108)	DM Creek Basin (111)	Muni CIP (301)	Facility Constr. (306)	Light Rail Station (308)	SW Mgmt (403)	Solid Waste & Env. (404)	Equip. Rental (501)
Finance - IS						X					
Police Services	X										
PCPS - Facilities				X		X					
PCPS - Maintenance	X					X					
Public Works Administration					X				X	X	
Public Works Engineering		X							X		
Public Works Maintenance									X		X
CED - Economic Dev.				X				X			

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Municipal Debt Information

Municipal Debt Overview

The City may utilize *general obligation bonds* to fund some of its major capital projects. *General obligation bonds* are a direct obligation of the City in which its full faith and credit are pledged. The City's debt (*principal, interest and other related fees*) is paid by debt service funds which are budgeted in separate accounting funds. Debt service for existing City Council authorized (councilmanic debt) issues are being funded with property taxes.

Other Miscellaneous Government-type Debt

In 2009, pursuant to a *South Correctional Entity* ("SCORE") interlocal agreement among the Cities of Auburn, Burien, Des Moines, Federal Way, Renton, SeaTac and Tukwila, Washington, dated October 1, 2009 and Chapter 39.34 (the "Interlocal Cooperation Act") of the Revised Code of Washington ("RCW"), the Member Cities agreed to jointly construct, equip, maintain and operate a consolidated correctional facility to be located in Des Moines, to serve the Member Cities, State agencies, and other governments to provide correctional services essential to the preservation of the public's health, safety, and welfare. SCORE, as a governmental administrative agency, was formed under the Interlocal Cooperation Act.

To finance and refinance the costs of acquisition, construction, equipping and improvement of the correctional facility, the City of Renton, chartered the *South Correctional Entity Facility Public Development Authority* (the "Authority") as a public corporation pursuant to RCW 35.21.730 through 35.21.757 (the "Public Corporation Act") and Ordinance No. 5444, passed on February 2, 2009. The Administrative Board of SCORE serves as *ex officio* as the Board of Directors of the Authority. The Authority is a legal entity separate from SCORE and Member Cities.

Pursuant to the 2009 Interlocal Agreement, on September 5, 2018, the City of Federal Way gave its notice of intent to withdraw from SCORE effective December 31, 2019. The remaining Member Cities entered into an Amended and Restated SCORE Interlocal Agreement, removing Federal Way as a Member City (effective December 31, 2019) and adding the City of Des Moines as an Owner City, and made other revisions to provide for the issuance of bonds to refund the 2009 Bonds. On December 11, 2019, the Authority issued its Refunding Bonds, Series 2019. Each Member City is obligated by the Interlocal Agreement to budget for and pay its share of the principal and interest on the Series 2019 Bonds as the same become due and payable. The City of SeaTac's Owner Percentage is 3.62% or \$1,848,191 of the SCORE bonds. The City's outstanding contractual governmental type debt as of December 31, 2020 is shown in the table below:

Description/ Range of Maturities	Interest Rate	Original Issue Amount	Amount Outstanding
2019 South Correctional Entity Facility Public Development Authority Refunding Bonds Series 2019 Bonds (2020-2024/2025-2031/2032-2036/2037-2038)	3.00% - 5.00%	\$1,848,191	\$1,782,126
Total Special Obligation Debt (Contractual)		\$1,848,191	\$1,782,126

The annual debt service requirements to maturity for the general obligation bonds and other governmental-type debt are as follows:

Special Obligation Bonds – Governmental Activities			
2019 SCORE Refunding Bonds			
Ratings: S&P AA+			
Year	Ending	Principal	Interest
Dec 31			
2021		66,608	74,923
2022		69,323	72,259
2023		72,038	69,486
2024		74,934	66,604
2025		78,011	63,607

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Municipal Debt Information

2026	81,812	59,706
2027	85,975	55,616
2028	90,138	51,317
2029	94,663	46,810
2030	99,550	42,077
2031	104,437	37,100
2032	109,686	31,878
2033	114,030	27,490
2034	118,555	22,929
2035	123,261	18,187
2036	128,329	13,256
2037	133,397	8,123
2038	137,379	4,121
Total SCORE Bonds	\$1,848,191	\$840,902

Under Washington State law, voters can approve general obligation debt issues up to 7.5% of the City's assessed valuation. This 7.5% debt capacity limit is allocated as follows: 2.5% for general government purposes, 2.5% for parks and open space and 2.5% for utilities. For non-voted limited general obligation debt (Councilmanic debt), the debt capacity limit is 1.5% of the City's assessed valuation. The non-voted debt capacity limit of 1.5% falls within the 2.5% general government purposes limit and is not an addition to the limit. All voted debt requires 60% majority approval and the total votes must equal at least 40% of the total votes cast in the last general election.

The City's assessed valuation for 2021 property tax collections is \$7,259,165,603. The *Computation of Legal Debt Margin Table* below shows the City's debt capacity calculations based on the assessed valuation. As of December 31, 2020, the City had \$1.7 million in outstanding non-voted general obligation bond debt. This outstanding bond debt falls under the general government purposes category because the bonds were issued to for a correctional facility and related equipment. The City has no voted general government purposes debt and no debt related to parks and open space or utilities. The City's outstanding Councilmanic debt equates to 1.6% of the City's limit for non-voted general obligation debt. This is well below the maximum allowed by State law (\$108.8 million) and leaves the City with a balance of \$107.1 million remaining in general government purpose debt capacity.

Computation of Legal Debt Margin (Assessed Valuation = \$7,259,165,603)					
Description	General Purpose Capacity		Special Purpose Capacity		
	Councilmanic (Without a Vote)	Excess Levy (With 3/5 Vote)	Parks & Open Space (with 3/5 Vote)	Utility Purposes (with 3/5 Vote)	Total Capacity
2.5% of Assessed Value		\$ 181,479,140	\$ 181,479,140	\$ 181,479,140	\$ 542,655,294
1.5% of Assessed Value	\$ 108,887,484	(108,887,484)			
Statutory Debt Limit	\$ 108,887,484	\$ 72,591,656	\$ 181,479,140	\$ 181,479,140	\$ 542,655,294
Net Debt Outstanding	\$ 1,782,126	0	0	0	\$ 1,782,126
Remaining Debt Capacity	\$107,105,358	\$ 72,591,656	\$ 181,479,140	\$ 181,479,140	\$ 540,873,168
	Total Available \$179,697,014				

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Statistical Information

General Information

Form of Government	Council – Manager
Legal Status	Non-Charter Code City
Congressional District	Washington’s Ninth
Legislative District	Thirty-third
School District	Highline
Number of Active Registered Voters (as of November 2019)	13,830
Area	10.3 square miles
Miles of City Streets (centerline)	81
Developed Park Acreage	352
Number Developed Park Sites	11
Number of Community Centers	2

Demographics

	SeaTac	King County
Population (Washington State Office of Fiscal Management April 1, 2020)	29,180	2,260,800
Population by Age Group (per US Census Estimates):		
<i>Persons under 5 years</i>	8.0%	5.7%
<i>Persons under 18 years</i>	23.0%	23.0%
<i>Persons 65 years and over</i>	10.9%	10.9%
Population age 5+ speaking a language other than English at home	49.6%	27.2%
Population age 25+ with Bachelor’s Degree or Higher	21.7%	51.4%
Median Household Income	\$58,995	\$89,418
Persons Living in Poverty	12.4%	9.2%

Fire Protection Services

(Contracted with Puget Sound Regional Fire Authority, PSFRA)

Number of Stations	2
Contracted Fire Fighters - Minimum Staffing	44
Emergency Medical Service Calls (2019)	3,434
Building Fire Calls (2019)	36
Total Dispatch Calls (2019)	4,728
<i>For more information about PSRFA visit: https://pugetsoundfire.org/</i>	

Police Protection Services

(Contracted with King County Sheriff’s Office, KCSO)

Number of Stations/Precincts	1
Dispatched Calls for Service (2019)	13,414
Group A Crimes (2019):	
<i>Crimes Against Persons</i>	411
<i>Crimes Against Property</i>	1507
<i>Crimes Against Society</i>	271
<i>For more information about KCSO visit: https://www.kingcounty.gov/depts/sheriff.aspx</i>	

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Statistical Information

Building and Development

	2017	2018	2019
Building Permits Issued	256	297	265
Short Plat Applications	14	14	8
Valuation of permitted building applications (in millions)	\$32.3	\$90.9	\$256.7

Major Employers in SeaTac

(By Employee Count, per WA Employment Security Department)

Rank	Business Name
1	Alaska Airlines
2	Delta Air Lines
3	Horizon Air Industries
4	US Department of Homeland Security
5	Seattle International Airport

Sales Tax Collections by Category

Business Category (Top 5)	2016	2017	2018	2019
1. Construction	\$1,717,060	\$3,134,195	\$4,434,020	\$5,977,824
2. Accommodation & Food Services	3,341,394	3,975,291	3,892,891	4,020,903
3. Transportation/Warehousing/Utilities	2,318,166	2,396,521	2,737,772	3,035,478
4. Finance/Insurance/Real Estate	3,197,007	2,898,105	2,932,313	2,945,694
5. Retail Trade	1,192,188	1,389,881	1,545,255	1,622,812
Other	1,693,046	1,975,247	1,898,112	1,934,549
Total Collections	\$13,458,862	\$15,769,241	\$17,440,362	\$19,537,261

Property Tax

(Per King County Tax Assessor)

	2017	2018	2019	2020
Assessed Valuation	\$5,405,585,665	\$6,136,524,621	\$6,689,160,535	\$6,966,765,744
Property Tax Levy	\$15,645,311	\$16,892,202	\$17,162,917	\$17,369,087
City Levy Rate (per \$1,000 of AV)	\$2.8943	\$2.7527	\$2.5658	\$2.4931



Find the City of SeaTac on Social Media!



CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Glossary

AFSCME American Federation of State, County and Municipal Employees

BARS Budgeting, Accounting & Reporting System

BLS Basic Life Support

CMO City Manager's Office

CSO Community Service Officer

CDBG Community Development Block Grant

CIP Capital Improvement Plan/Project/Program

COLA Cost of Living Adjustment

DMC Des Moines Creek

DMCB Des Moines Creek Basin

DOC Department of Commerce

DUI Driving Under the Influence

DVMRT Domestic Violence Moral Reconciliation Therapy

EMS Emergency Management Services

ERP Enterprise Resource Planning

FTE Full-time Equivalent

FWLE Federal Way Link Extension

GAAP Generally Accepted Accounting Principles

GFOA Government Finance Officers Association

GIS Geographic Information Systems

GMA Growth Management Act

HUD Department of Housing and Urban Development

ILA Interlocal Agreement

IS Information Systems

KC King County

LGIP Local Government Investment Pool

LTGO Limited Tax General Obligation

M&O Maintenance and Operations

NNO National Night Out

PCPS Parks, Community Programs & Services

PW Public Works

ROW Right of Way

SCL Seattle City Light

SEPA State Environmental Policy Act

SFR Single Family Residence

SKCEDI Southwest King County Economic Development Initiative

SQL Structured Query Language

SRO School Resource Officer

STE Site Engineering

SWM Surface Water Management

TIP Transportation Improvement Plan

WSDOT Washington State Department of Transportation

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

Accrual Basis: The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events, and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Advance Refunding Bonds: Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited with a trustee, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at a maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

Annual Budget: A budget applicable to a single fiscal year.

Appropriated Budget: The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Glossary

Appropriation: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

Assessed Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes.

BARS: Budgeting, Accounting & Reporting System. Refers to the accounting rules established by the Washington State Auditor's Office, including a prescribed chart of accounts.

Balanced Budget: Revenues (including Beginning Fund Balance) equals or exceeds expenditures (including Ending Fund Balance).

Beginning Fund Balance	=	Ending Fund Balance
+		+
Current Year Revenues		Current Year Expenditures

Basis of Accounting: A term used in reference to when revenues, expenditures, expenses and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

Benefits: Costs paid by the City on behalf of its employees. Examples include: medical and dental insurance, retirement, deferred compensation, life insurance and worker's compensation.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Document: The instrument used to present a comprehensive financial program to the appropriating governing body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue and borrowing measures necessary to put the budget into effect.

Budget Message: A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's actual financial experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Control: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Capital Assets: Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings and land.

Capital Expenditure: The acquisition of equipment/software/easements exceeding \$5,000 in value or the construction of a building or other improvement exceeding \$25,000 in value. Infrastructure assets must exceed \$100,000 before they are capitalized. Capital expenditures are for assets which have lives exceeding one year. Capital expenditures are also included in the City's capital asset records and are depreciated over their estimated useful lives based on a pre-established depreciation schedule.

Capital Improvement Plan: A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Project Fund: A fund created to account for and financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time arrants and notes.

Debt Service Fund: A fund used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Delinquent Taxes: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.

Enterprise Fund: (1) A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; or transit systems). In this case the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (2) A fund established because the government body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.

Expenditures: Decrease in net current assets. Expenditures include debt service, capital outlays, and those current operating costs, which require the use of current assets. The difference between an expenditure and an expense is a difference in what is being measured. Expenditures measure current outlays (the flow of current resources) while expenses measure total costs (total resources used; also known as capital maintenance). For example, purchases of capital assets (buildings and equipment) and of inventories are expenditures at the date of purchase, because they cause the outflow or the tie-up of current assets. They are not expenses, however, until they are used up, because they are still a resource until consumed. Another example is depreciation, which is not an expenditure because no current assets are used when depreciation is incurred, but which is an expense because it allocates the total cost as the depreciable capital asset is used.

Fiscal Year: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fund: A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, and related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance: The difference between fund assets and fund liabilities of governmental and similar trust funds.

General Fund: The fund used to account for and report all financial resources not accounted for and reported in another fund.

ILA: An Interlocal Agreement. The City establishes contracts or agreements with other governmental agencies.

Impressions: In the context of social media, impressions are the number of times your content is displayed, no matter if it was clicked or not.

Interfund Activity: Activity between funds of the primary government. Interfund activities are divided into two broad categories: reciprocal and non-reciprocal. Reciprocal interfund activity comprises interfund loans and interfund services provided and used. Non-reciprocal interfund activity comprises interfund transfers and interfund reimbursements.

CITY OF SEATAC 2021-2022 BIENNIAL BUDGET

Glossary

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Legal Level of Budgetary Control: The level at which spending in excess of budgeted amounts would be a violation of law.

Level of Budgetary Control: One of the three possible levels of budgetary control and authority to which organizations, programs, activities and functions may be subject. These levels of budgetary control are (a) appropriated budget, (b) legally authorized non-appropriated budget process or (c) non-budgeted financial activities, which are not subject to the appropriated budget and the appropriation process or to any legally authorized non-appropriated budget review and approval process, but still are relevant for sound financial management and oversight.

Levy: (1) (Verb) to impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LTGO: An acronym for Limited Tax General Obligation that is a term used when bonds are issued and are secured by the pledge of the issuer's full, faith, credit and taxing power of a defined limited tax.

Major Budgetary Fund: The definition of major fund for purposes of the City's budget includes any budgeted fund that represents approximately 10 percent of the total estimated revenues or appropriated expenditures.

Modified Accrual Basis: The basis of accounting associated with the governmental fund-type measurement focus. Under it, revenues and other financial resources are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Program Budget: A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

Proprietary Fund Types: Sometimes referred to as income determination for commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position

Refunding Bonds: Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds. See ADVANCE REFUNDING BONDS

Special Revenue Fund: A fund used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Rate: The amount of tax stated in terms of a unit of the tax base (e.g., specified amount per \$1,000 of assessed valuation of taxable property).

Tax Rate Limit: The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or to taxes imposed for all purposes, and may apply to a single government or to a class of governments operating in a particular area. Overall tax-rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Transfers: All interfund transfers other than residual equity transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

Unrestricted Net Assets: That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).