

**CITY OF SEATAC  
PLANNING COMMISSION  
Minutes of November 3, 2020 Meeting**

**Members present:** Tej Basra, Leslie Baker, Andrew Ried-Munro, Tony Zuniga Sanchez, Jagtar Saroya, Kyle Becker

**Members absent:** Tom Dantzler (excused)

**Staff present:** Gwen Voelpel, *Deputy City Manager*; Evan Maxim, *CED Director*; Jennifer Kester, *Planning Manager*; Kate Kaehny, *Senior Planner*; Bart Perman, *Information Systems Manager*; Dennis Hartwick, *Senior Planner*; Barb Mailo, *Administrative Assistant 3*; Cindy Corsilles, *Assistant City Attorney*; Stanley Tombs, Peter Kwon, Kim Allen, Gregory Busch, Earl Gipson

**1. Call to Order/Roll Call**

Chair Basra called the meeting to order at 5:31 p.m. and began with roll call.

**2. Approval of minutes of October 12, 2020 & October 20, 2020 meetings**

Commissioner Baker moved to approve minutes as written; passed 6-0

**3. Public Comments on items not on the agenda**

Earl Gipson commented about the public comments process indicating that he doesn't have any public comments to make, but he would like to stay connected and listen in on the meeting.

**4. Public Hearing: Wireless Communication Facilities Code Update**

Planning Manager Jennifer Kester presented the Wireless Communication Facilities Code Power Point presentation and asked the Planning Commission to hold public hearing and make a recommendation to City Council on the proposed code amendments.

Chair Basra opened public hearing comments at 5:49p.m.

Senior Planner Dennis Hartwick read aloud the public hearing written comments from the following parties:

- Kim Allen, Senior Vice President, Land Use Entitlements & Strategic Planning Wireless Policy Group, LLC., on behalf of Verizon Wireless
- Meridee Pabst, Vice President, Land Use Wireless Policy Group, LLC., on behalf of New Cingular Wireless PCS, LLC ("AT&T")

Public Comments presented by the following parties:

- Gregory Busch, representing AT&T
- Kim Allen, Senior Vice President, Land Use Entitlements & Strategic Planning Wireless Policy Group, LLC., representing Verizon Wireless

Planning Manager Jennifer Kester reiterated the three options as suggested to either Move to Approve the Proposed Amendments, Move to Deny the Proposed Amendments, or Move to Approve the Proposed Amendments with modifications that are specified.

Commissioner Baker moved to approve the Proposed Amendments with the proposed modifications by Verizon and AT&T to be reviewed by our Legal Department for any possible changes as required by the City.

Chair Basra motioned to move recommendation. Passed 6-0

Chair Basra closed Public Hearing comments at 6:13p.m.

**5. CED Director's Report**

CED Director Evan Maxim reported that Planning Manager Jennifer Kester will be on leave for two weeks and Kate Kaehny will be taking over as Acting Planning Manager while Jennifer is out of the office. Director Maxim acknowledge Earl Gipson's comment earlier in the meeting and advised that he will discuss the request with the City Attorney and internal staff regarding this subject and follow up with the Planning Commission.

Planning Manager Jennifer Kester announced that Senior Planner Kate Kaehny will present the Housing Action Plan and some of the initial findings from the Housing Needs Assessment in the November 17<sup>th</sup> PC Meeting and December meeting has not yet been programed but likely we may be bringing back the miscellaneous Code Amendments at that time.

**6. Planning Commission Comments (including suggestions for next meeting agenda)**

None

**7. Adjournment**

Chair Basra adjourned meeting at 6:16p.m.