

CITY OF SEATAC
PLANNING COMMISSION
Minutes of October 20, 2020 Meeting

Members present: Leslie Baker, Tom Dantzler, Tony Zuniga Sanchez, Andrew Ried-Munro, Kyle Becker

Members absent: Tej Basra (excused), Jagtar Saroya

Staff present: Gwen Voelpel, *Deputy City Manager*; Evan Maxim, *CED Director*; Jennifer Kester, *Planning Manager*; Kate Kaehny, *Senior Planner*; Dennis Hartwick, *Senior Planner*; Barb Mailo, *Administrative Assistant 3*

1. Call to Order/Roll Call

Vice Chair Baker called the meeting to order at 5:30 p.m.

No Minutes to approve at this meeting.

2. Public Comments on items not on the agenda

Earl Gipson declined to make any public comments, indicating that he wanted to listen in on the meeting.

3. 2021 Comprehensive Plan Amendment Docket

Kate Kaehny, *Senior Planner* (Presenter), provided an overview of the 2021 Comprehensive Plan Amendment Process, and indicated that the briefing was informational only and that no action was requested. She then briefly discussed the following:

Background: Regional Comprehensive Plans

- WA State Growth Management Act (GMA)
- Regional Growth Plans Inform Local Plans

SeaTac Comprehensive Plan

- Volume 1 - Identifies the City's growth & development policies
- Volume 2 Background Reports
- Subarea Plans
- Shoreline Master Program

SeaTac Comprehensive Plan Map (sometimes known as Future Land Use Map)

Overview of Adjusted Amendment Process

- 2021 Process Extended to Fit Within Two-Year Period

Preliminary and Final Docket Review Criteria

Current Project Status

The deadline for applications from the public was September 20, 2020. No proposals were received. Current Project Status: City/staff initiated proposals to date

- 1.Required update to Capital Facilities Plan
- 2.Routine updates to Comprehensive Plan maps
- 3.Creation of one or more economic development policies related to tourism
4. Establishing land use designation & zoning for highway ROW adjacent to Des Moines Creek Park

Anticipated Next Steps

- Fall 2020 - Preliminary Docket Review
- Winter 2021 - Establishment of Final Docket

Commissioner Baker asked how the Comprehensive Plan amendment process might impact developers in terms of the length of time it might take to do an amendment.

Commissioner Dantzler replied to Leslie Baker's question – indicated that the ability to amend the Comprehensive Plan is not necessarily a concern for development.

Planning Manager Jennifer Kester let the Commission know that the Comprehensive Plan amendment process did not impact properties that were already zoned for the type of project that a developer might want to do, but only in cases where the developer wanted to change the land use designation to allow for a use that is not currently allowed.

4. **Wireless Communication Facilities Code Updates: Re-Introduction**

Planning Manager, Jenn Kester, reintroduced the Planning Commission to the Wireless Communication Facilities Code update that was last heard by the Planning Commission in September 2019. Ms. Kester explained that the purpose of the code update was to align the wireless code with various Federal Communications Commission (FCC) laws and ruling since 2012. She went over the differences between three types of wireless facilities: macro facilities, small wireless facilities, and eligible facilities request; and, the federal requirements pertaining to each. She then noted how staff was proposing changes to the current code to gain compliance with the FCC. Finally, she stated that no action was requested by the Planning Commission tonight and a public hearing is scheduled for November 3rd.

Commissioner Baker asked the members if they had any questions.

Response – no questions

Moved on to Public Comments

Greggory Busch commented that he was here to answer any questions that anyone might have regarding the Wireless Codes

Commissioner Baker moved on to Director's Report

5. **CED Director's Report**

Evan Maxim, *CEC Director* made a general comment about the role of the PC and the current PC meetings during COVID.

Commissioner Baker commented about the PC meetings the last 6 months. Expressed frustration that she cannot meet all the new people fact to face and that she has not had the opportunity to meet the new people in person. She added that she wished there was a way to get together to meet everyone in person.

CEC Director Maxim indicated that the City would engage in a conversation around how the PC conducts business in early 2021, and suggested a brief meeting in-person to improve PC connections.

Commissioner Dantzler is concerned with issues surrounding his age and in-person meetings. He commended everyone for doing a good job.

Commissioner Baker suggested to go around and share about this subject.

Commissioner Ried-Munro commented that he wouldn't mind doing social distancing meeting.

Commissioner Sanchez commented that he is looking forward to it.

CED Director Maxim advised he will discuss with Jennifer Kester and explore how to hold a meeting.

Commissioner Dantzler explained that on November 3rd, he is going for more surgery and that he doesn't mean to miss the meetings.

6. Planning Commission Comments (including suggestions for next meeting agenda)

Jennifer Kester, *Planning Manager*

Schedule for next PC meeting – Public Hearing

A look ahead for the rest of the year:

- Will bring back the Miscellaneous Code amendments
- Will bring back Housing Action Plan
- Looking to bring back Short Term Rentals

7. Adjournment

Commissioner Baker moved to adjourn meeting

Commissioner Ried-Munro motioned to adjourn

Seconded by Commissioner Becker

Meeting adjourned at 6:44p.m.