



Transportation & Public Works Meeting Agenda

October 15, 2020; 4:30 – 6:00 PM
“Virtual Meeting”

Due to the current COVID-19 public health emergency, and social distancing protocols, pursuant to the Governor’s and public health officials’ orders, this meeting will be conducted virtually. The meeting will be live streamed on SeaTV Government Access Comcast Channel 21 and the City’s website <https://www.seatacwa.gov/seatvlive> and click play. The public may also call in to the conference line to listen to the meeting. The number is 206.973.4555. While you will be able to hear the meeting; you will not be able to participate in the meeting. Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking. City Hall is closed so no one will be able to physically attend this meeting.

Councilmembers:

Peter Kwon, Chair
Pam Fernald
Takele Gobena

Note: A quorum of the Council may be present

Staff Coordinators: Will Appleton, Public Works Director; Florendo Cabudol, City Engineer;

Other Staff participating:

TIME	TOPIC	PROCESS	WHO	TIME
1	Call to order		Chair	
2	<p>PUBLIC COMMENTS (any topic): In an effort to adhere to the social distancing protocols, pursuant to the Governor’s and public health officials’ orders, and in order to keep our residents, Council, and staff healthy, the Council Committee will not hear any in-person public comments during this COVID-19 public health emergency. The Committee is providing remote and written public comment opportunities. All comments shall be respectful in tone and content. Signing-up for remote oral comments or providing written comments must be done by <u>2:00 PM</u> the day of the meeting.</p> <ul style="list-style-type: none"> • Instructions for providing remote oral public comments are located at the following link: Council Committee 		Chair	5

	<p>and Citizen Advisory Committee Virtual Meetings.</p> <p>Submit email/text public comments to TPWPublicComment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website. Public comments submitted to an email address other than the provided address, or after the deadline, will not be included as part of the record.</p>			
3	Prior Minutes Approval	Oct 1 minutes to approve	Chair	5
4	Solid Waste Contract Extension	Discussion/Recommendation	Mason Giem	30
6	<p><u>Future Meeting Topics:</u> Sound Transit Parking Tax; Tukwila International Blvd Reconfiguration; 1% for the Arts PW Projects;</p>			5
7	Adjourn	Adjourn Meeting	Chair	5



Transportation & Public Works Committee Meeting Minutes

**Approve Prior
Meeting Minutes**

Thursday, October 1, 2020
5:30 PM – 6:30 PM
**** Virtual Meeting ****

Members:	Present:	Absent:	Commence: 5:34 PM Adjourn: 6:59 PM
Peter Kwon, Chair Pam Fernald Takele Gobena	✓ ✓ ✓		

Other Councilmembers participating: Mayor Sitterley; CM Tombs; CM Hill

Staff Coordinators: Will Appleton, Public Works Director; Florendo Cabudol, City Engineer

Other Staff Participating: Kamal Mahmoud, Eng. Manager; Mary Mirante-Bartolo, City Attorney; Anita Woodmass, Analyst; Gwen Voelpel, Deputy City Manager; Mark Johnsen, Sr. Asst. City Attorney; Trevor Ralph, Civil Engineer

Public Comment.	None
1. Approve Prior Meeting's Minutes	September 3 Minutes were approved to go to RCM
2. Blueline Group Contract Amendment for Spot Drainage Project	<p>Discussion/Recommendation</p> <p>Trevor Ralph, Civil Engineer, presented the topic. The City is in the final stages of design for the Spot Drainage project. It consists of 11 locations of storm drainage repair or improvements only, identified by PW Maintenance as areas needing the repairs/improvements. The City would like to incorporate the construction management element of this project into the current scope of work/contract with Blueline Group. This scope of work is estimated to cost \$33,000. A portion of the funding necessary for this increased scope is available within the current budget (\$25,000 from design savings), the balance of \$8,000 will need to be allocated from the 403 fund.</p> <p>Construction management services will include review of all submittals, preparation of final as-built drawings, requests for information and other related services as needed. In addition, Blueline Group is experienced in construction management services and will train several of our civil engineers in this skill as part of their contract.</p> <p>Staff selected this route in order to capitalize on efficiencies, Alternatively, going out for quotations, the full selection interviewing and</p>

	<p>selection process, and another design team needing to come up to speed on a smaller project that BlueLine Group is already familiar with, would take additional staff time and money, which would be a loss of the efficiency.</p> <p>The Committee recommended that approval of the contract amendment to be brought to the October 13 or 27 Regular Council Meeting consent agenda.</p>
<p>3. Right of Way Standards</p>	<p>Discussion/Recommendation</p> <p>Public Works Director Will Appleton introduced the topic, using a PowerPoint presentation. The purpose of the topic before Committee at this time is to remind committee of the issues, and present feedback from the stakeholders meeting held on September 29, 2020.</p> <p>The proposed changes in code to the ROW Standards is to provide clarity, consistency and predictability for the development community; influence the pace and sequencing of our ROW development, and enhance safety and mobility of the public realm.</p> <p>This topic has been in progress and review for 21 months, partly delayed by COVID-19. It has been through three T&PW reviews, four Planning Commission reviews, including two public hearings, and two stakeholders meetings. SEPA has been issued, and a Department of Commerce review has been completed.</p> <p>Next Steps include T&PW review today, October 1; Planning Commission, and Council review and approval on October 27, 2020.</p> <p>The code changes include Frontage Improvements – when frontage improvements are required Deferral of Improvements ROW dedication ROW Cross Section – what we want the frontage improvements to look like.</p> <p>When Frontage Improvements are triggered would be any new construction or expansion of 1,000 SF or greater than 50% gross floor area; or new Single Family home or ADU in excess of \$250,000 to build. Also change of use will no longer trigger the requirement.</p> <p>Right of Way dedication may be required as a condition of development approval in order to incorporate improvements that are necessary to mitigate the direct impacts of the proposed development. Developers need to dedicate the underlying land needed to construct frontage improvements so that the improvements are within the ROW.</p> <p>The deferral of improvements code changes address developers that wish to defer improvements, but may leave town and defer that onto future buyers of property, and the needed improvements do not essentially get made. This has happened in SeaTac, so the code change is to bond future improvements so that the required improvements will get made.</p>

	<p>The ROW Cross Section code changes address the new desired roadway improvements that the City has chosen through the Sidewalk Committee (similar to the new South 166th Sidewalk project), that include six feet of sidewalk, landscape strips, parking widths, pedestrian lighting and other improvements.</p> <p>Staff pointed out that our current code was developed in 2004, and is out of date. These proposed changes will bring the code up to date with our current desired requirements, and provide clarity and consistency for developers.</p> <p>Many questions were raised surrounding the topic of new single family homes or ADU's triggering additional frontage improvement requirements. 54 developer community stakeholders were invited to a meeting this week, and less than 10 attended. But, if new single family homes trigger the improvements, then essentially every homeowner is a developer, and should be informed of these changes.</p> <p>The costs associated with sending our notices to all homeowners, and the time delays in trying to provide additional stakeholder meetings was discussed.</p> <p>Meeting Outcome: Committee approved this topic moving forward to Council with the following change: remove the frontage improvement requirement for new single family homes and ADU's in excess of \$250,000. No further stakeholder outreach is required. The requirement for single family and ADU frontage improvements may be revisited at another time for a more extensive discussion and stakeholder outreach.</p>
4. Adjourn	Adjourn Meeting

**Approve Prior
Meeting Minutes**



MEMORANDUM

To: Transportation and Public Works Committee
Through: William Appleton, Public Works Director
From: Mason Giem
Date: October 15th 2020
Subject: Solid Waste Contract Extension with Recology Cleanscapes

Purpose:

Obtain a committee recommendation regarding and execution of a contract extension with Recology CleanScapes to provide solid waste services within the City of SeaTac for an additional 2-years.

Background:

The City of SeaTac contracts with Recology King County for the collection of residential and commercial solid waste and recycling. The contractor was selected as the result of a procurement process in 2013. The contract with Recology is set to expire on May 31st, 2021; however, the City may, at its sole discretion, extend the agreement under the current terms and conditions twice, each extension for two years in duration. Any notice to extend the agreement must be provided to Recology not less than 90 days prior to the expiration of the agreement.

Recology has provided high quality service (attachment 1) at a competitive rate (attachment 2) for the last 6 years and by extending the contract, the City can continue to receive the current rates and service levels for the next two years. With the recent changes in the recycling market and increased fuel costs the City is unlikely to receive bids at the same or lower price than current rates, should the City elect to go through a new selection process.

The following options are available to the City at this time:

1. Exercise the first two-year extension with Recology King County.
2. Initiate a new selection process and
3. Negotiate a new 7-year agreement with Recology.

Public Works recommends Option 1 for the following reasons:

- Recology has met or exceeded performance metrics during their time of service in SeaTac

- Current rates are favorable compared to surrounding cities and it is unlikely we could get better rates in the current environment.
- In two years, the City can assess the market again to determine benefits of a RFP process at that time.
- Initiating and carrying out a selection process can take 6 months to 1 year to complete, so extending the existing contract provides the time necessary to accommodate this process if we elect to test the market.

Attachments:

1. Recology Performance Metrics
2. Regional City Rate Comparisons



Solid Waste Contract Extension

October 15th, 2020

Mason Giem
Public Works Programs
Coordinator



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

- Obtain a committee recommendation regarding and execution of a contract extension with Recology CleanScapes to provide solid waste services within the City of SeaTac for an additional 2-years.

WHY IS THIS ISSUE IMPORTANT?

1. The solid waste contract is set to expire on May 31st, 2021.
2. The City may extend the contract two times for two years.
3. Any notice to extend the agreement must be provided to Recology not less than 90 days prior to the expiration of the agreement.



What Services Does Recology King County Provide?

- Garbage service for all customers in the City that are not in an evergreen contract and do not haul their own waste.
- Cost embedded Embedded recycling services for all paying customers.
- Cost embedded compost/yard waste services for all paying residential customers.
- Customer service center that answers phone calls and emails.
- Outreach and education services.
- Contamination Audits



Recology Rates Compared to Nearby Cities

City	Residential 96 gallon cart/ month	Commercial 4 yard garbage dumpster	Commercial 4 yard compactor	Notes
SeaTac	\$ 40.91	\$ 353.35	\$ 1,137.85	
Burien	\$ 47.13	\$ 315.20	\$ 698.49	
Bothell	\$ 54.28	\$ 371.78	\$ 700.00	
Des Moines	\$ 46.55	\$ 396.78	\$ 1,215.63	
Issaquah	\$ 49.00	\$ 374.98	\$ 641.86	
Mercer Island	\$ 63.26	\$ 451.73	\$ 918.66	
Seattle	\$ 115.90	\$ 626.33	\$ 1,189.23	
Shoreline	\$ 51.70	\$ 368.37	\$ 1,131.14	
Maple Valley	\$ 31.75	\$ 329.36	\$ 1,060.00	
Kent	\$ 64.81	\$ 241.97	\$ 689.82	
Renton	\$ 57.45	\$ 363.96	\$ 984.01	
Federal Way	\$ 46.26	\$ 295.60		
City of Kirkland	\$ 76.50	\$ 248.15	\$ 817.32	

is for every other week collection

includes compost collection

Republic Services

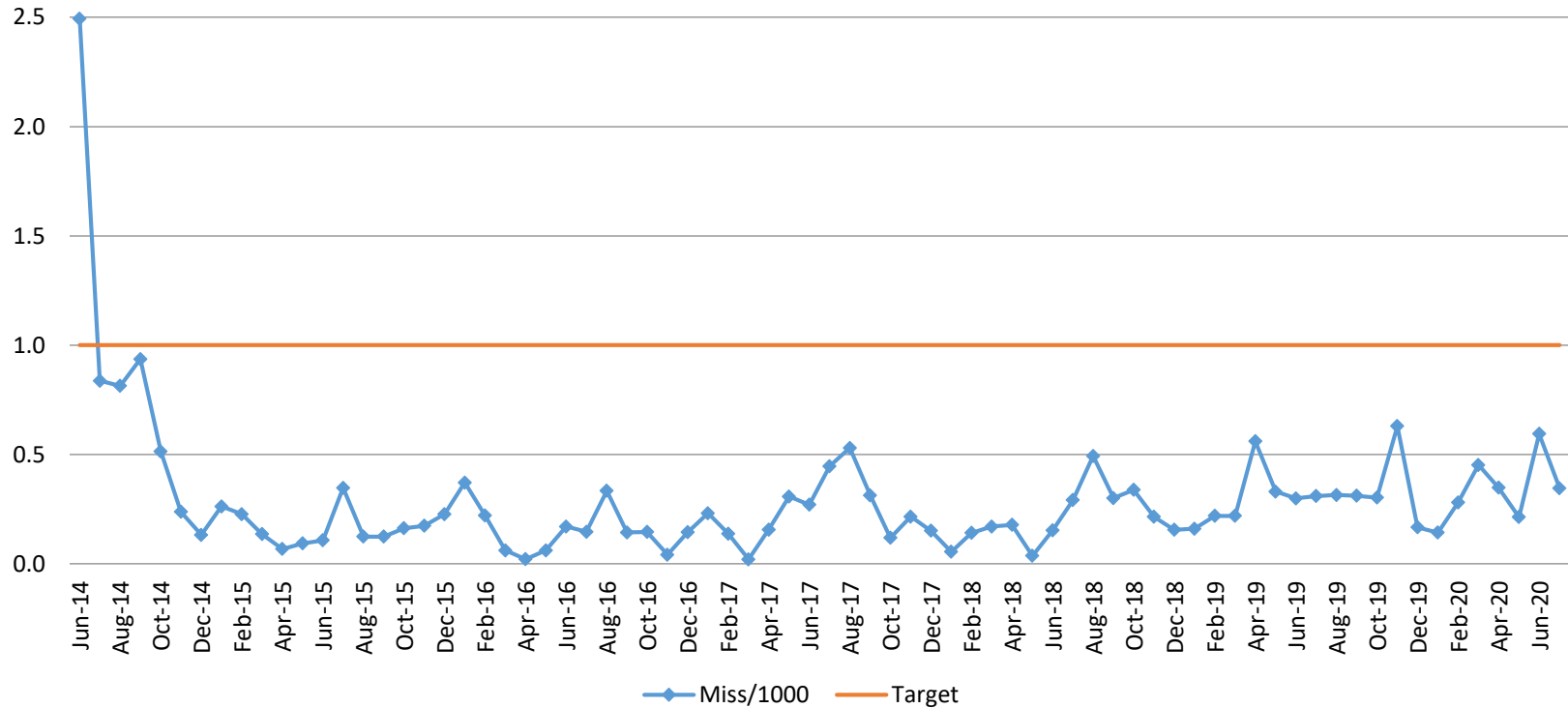
Waste Management

Average \$ 57.35 \$ 364.43 \$ 932.00



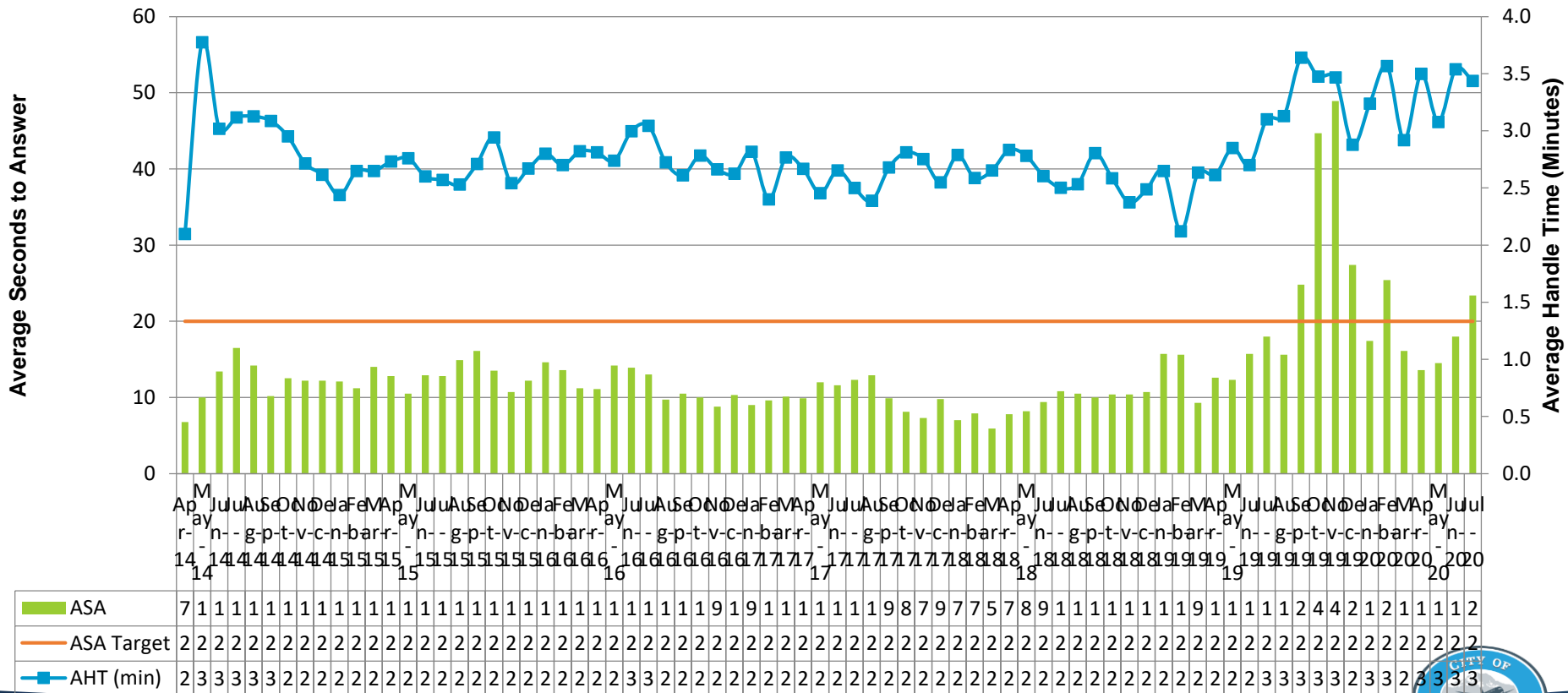
How Well is Recology Providing These Services?

Misses/1000 Collections (target = <1)



How Well is Recology Providing These Services?

Average Seconds to Answer and Average Handle Time



How Well is Recology Providing These Services?

Outreach and Education Statistics

- OUTREACH 2014 – present
- Engagement: over 2500
- MRF Tours: 100 attendees from SeaTac
- Technical Assistance: 20
- Waste Wise (door-to-door): 6 properties with over 200 interactions with residents
- Presentations: 20
- Community Events: 15



How Well is Recology Providing These Services?

Contamination Audit Statistics

Month	Total Audits
2019	2813
Jan	139
Feb	152
Mar	200
April	0
May	0
June	0
July	0
August	109
2020 TOTAL	600

Month	Average Contamination %
2019	40%
Jan	35%
Feb	29%
Mar	20%
April	0%
May	0%
June	0%
July	0%
August	10%
2020 AVERAGE	24%



The Following Options are Available at the Time

1. Exercise the first two-year extension with Recology King County.
2. Initiate a new selection process and
3. Negotiate a new 7-year agreement with Recology.



Public Works Recommends Option #1 for the Following Reasons:

- Recology has met or exceeded most performance metrics during time of service in SeaTac.
- Current rates are favorable compared to surrounding cities and it is unlikely we could get better rates in the current environment.
- In two years, the City can assess the market again to determine benefits of a RFP process at that time.
- Initiating and carrying out a selection process can take 6 months to 1 year to complete, so extending the existing contract provides the time necessary to accommodate this process if we elect to test the market



Questions?

