



# Administration and Finance Committee

## Agenda

September 10, 2020

4:00 PM

**\*Virtual Meeting\***

*Due to the current COVID-19 public health emergency, and social distancing protocols, pursuant to the Governor's and public health officials' orders, this meeting will be conducted virtually. The meeting will be live streamed on SeaTV Government Access Comcast Channel 21 and the City's website <https://www.seatacwa.gov/seatvlive> and click play. The public may also call in to the conference line to listen to the meeting. The number is 206.973.4555. While you will be able to hear the meeting; you will not be able to participate in the meeting. Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking. City Hall is closed so no one will be able to physically attend this meeting.*

Committee Members:

Mayor Erin Sitterley, Chair

Councilmember Clyde Hill

Councilmember Senayet Negusse

**Note: A quorum of the Council may be present (4 or more).**

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	<b>PUBLIC COMMENTS (any topic):</b> In an effort to adhere to the social distancing protocols, pursuant to the Governor's and public health officials' orders, and in order to keep our residents, Council, and staff healthy, the Council Committee will not hear any in-person public comments during this COVID-19 public health emergency. The Committee is providing remote and written public comment opportunities. All comments shall be respectful in tone and content. Signing-up for remote comments or providing written comments must be done by 2:00PM the day of the meeting. <ul style="list-style-type: none"><li>• Instructions for providing remote <b>oral</b> public comments are located at the following link: <a href="#">Council Committee and Citizen Advisory Committee Virtual Meetings</a>.</li><li>• Submit email/text public comments to <a href="mailto:AFpubliccomment@seatacwa.gov">AFpubliccomment@seatacwa.gov</a>. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website. Public comments submitted to an email address other than the provided address, or after the deadline, will not be included as part of the record.</li></ul>		Chair	4:01- 4:11 PM (10 min)
3	Review of the 08/13/2020 Minutes	Recommendation for Approval	Gwen Pilo	4:12- 4:17 PM (5 min)

4	Investment Report	Presentation	Gwen Pilo	4:18- 4:23 PM (5 min)
5	Unclaimed Property	Discussion/ Recommendation	Gwen Pilo	4:24- 4:34 PM (10 min)
6	Legislative Update	Discussion/ Recommendation	Kyle Moore/GTH	4:35- 5:05 PM (30 min)
7	Council Administrative Policy	Discussion/ Recommendation	Kristina Gregg	5:06- 5:36 PM (30 min)
8	ILA with Highline School District	Discussion/ Recommendation	Carl Cole	5:37- 5:47 PM (10 min)
9	Future Meeting Schedule /Topics <i>-Contracts 101</i> <i>-Council Roles Regarding Planning Commission</i> <i>-CIR Citizen Advisory Committees</i> <i>-CIR Council Code of Conduct</i>	Discussion	All	5:48- 5:53 PM (5 min)
10	Adjourn			