



City of SeaTac - 2021

Comprehensive Plan & Development Regulations

ANTICIPATED AMENDMENT PROCESS & SCHEDULE

The amendment process will occur over a two year span and will generally correspond to the following. Please contact the Department of Community & Economic Development for more information or check the [City's Online Calendar](#) for specific meeting dates.

YEAR ONE

STEP 1: APPLICATION SUBMITTAL – SUMMER

- June/July: Amendment Process Opens (Applications available year round)
Aug/Sept: Planning Commission, PED & City Council Consideration of City-initiated Proposals (Including potential need for budget amendment)
Sept: Proposal Submission & Fee Deadline (Typical due date is last business day of month)

STEP 2: PRELIMINARY DOCKET COMPILATION & REVIEW – FALL

- Oct: Staff Analyzes/Compiles Preliminary Docket (and requests supplemental information as needed)
Nov: Planning & Economic Development (PED) Committee Review of Preliminary Docket
Nov/Dec: PED Committee Recommendation on Proposals to be placed on Final Docket

YEAR TWO

STEP 3: ESTABLISHMENT OF FINAL DOCKET – WINTER

- Jan: City Council Reviews Preliminary Docket & PED Recommendation
Jan/Feb: City Council Establishes Final Docket
Feb: Public Notification of Proposed Comprehensive Plan Map Amendments

STEP 4: FINAL DOCKET REVIEW - SPRING/SUMMER

- March: Final Docket Supplemental Information
April/May: Staff Analysis and State Agency/Environmental (SEPA) Reviews
June: Planning Commission Review
Sept: Planning Commission Public Hearing & Recommendation to City Council
PED Review & Recommendation to City Council

STEP 5: CITY COUNCIL ADOPTION OF PROPOSED AMENDMENTS - FALL

- Oct: City Council Reviews Final Docket & Planning Commission Recommendation
Oct/Nov: City Council Adoption of Amendments