



Engineering Variance Checklist

COMMUNITY & ECONOMIC
DEVELOPMENT
DEPARTMENT
Engineering Review Division
4800 S 188th St
SeaTac, WA 98188
206-973-4750

THE FOLLOWING DOCUMENTS MUST BE PREPARED BY THE ENGINEER OF RECORD (use \checkmark or N/A). SUBMITTAL WILL BE VERIFIED AT INTAKE BY A PERMIT COORDINATOR:

___ Completed Engineering Variance Application

___ Variance Application Fee

___ Design Criteria Analysis and Response

- A complete report to address how the proposed application will meet the decision criteria including the standard or code impacted
- Modification from Code standard (If proposed, must be explained in detail)
- All plans, documents, reports, etc must be signed and sealed by a Washington State Professional Engineer

___ Traffic Control Plan (If working in the Right of Way)

___ Site Plan (4 Copies)

Plans to most appropriate engineering scale, 1" = 10' or 1" = 20'

Site Plan shall include the following:

- | | |
|--|---|
| <input type="checkbox"/> Property lines. | <input type="checkbox"/> North arrow. |
| <input type="checkbox"/> All buildings on property. | <input type="checkbox"/> Distances between buildings. |
| <input type="checkbox"/> Distances from building to property line. | <input type="checkbox"/> Distance from building to right of way line. |
| <input type="checkbox"/> Show all utilities above and underground. | <input type="checkbox"/> Adjoining street(s). |

___ Survey (4 Copies) (Unless already incorporated into the Site Plan)

For Variance Decision Criteria and Appeal Process, reference:

- City of SeaTac Municipal Code Sections 16A.17.030
- Section 9.04.050 C., King County Surface Water Design Manual 2009 or latest edition
- Procedures for requesting variance from the King County Road Design and Construction Standards 2007 or latest edition
- King Co. Document Code No.: PUT 10-2-1 (PR), Effective date: April 21, 2013