



# MEMORANDUM

Date: April 21, 2020  
To: Mayor and Councilmembers  
Through: Carl Cole, City Manager  
From: Gwen Pilo, Finance and Systems Director  
Subject: October – December 2019 Council Expenditures

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The attached schedule was prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2019, by Councilmember. Expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is posted on the City website on a quarterly basis.

Fourth Quarter 2019

2019 City Council Summary of Expenditures

Description	Account/Bars #	Position 1 Rick Forschler	Position 2 Joel Wachtel	Position 3 Peter Kwon	Position 4 Clyde Hill	Position 5 Stanley Tombs	Position 6 Pam Fernald	Position 7 Erin Sitterley	Position 1 Senayet Negusse	Council Takele Gobena	Shared Expenditures	Quarterly Expenditures	Budget	Year to Date Expenditures	Balance	Percent Used
Salaries & Wages	001.000.01.511.60.11.000	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 3,000.00	\$ 3,600.00		\$ 1,200.00		\$ 21,600.00	\$ 86,400.00	\$ 85,900.00	\$ 500.00	99.42%
Medicare	001.000.01.511.60.21.001	43.50	43.50	43.50	43.50	26.10	43.50	52.20		17.40		\$ 313.20	\$ 1,253.00	\$ 1,245.55	\$ 7.45	99.41%
ICMA - 401a Plan	001.000.01.511.60.21.003	151.74	151.74	151.74	151.74	91.04	151.74	182.10		60.70		\$ 1,092.54	\$ 4,370.00	\$ 4,344.87	\$ 25.13	99.42%
ICMA - 457 Deferred Comp Plan	001.000.01.511.60.21.004	4,614.00	4,614.00	4,614.00	4,614.00	2,768.40	4,614.00	4,614.00		1,845.60		\$ 32,298.00	\$ 128,280.00	\$ 127,654.00	\$ 626.00	99.51%
Worker's Compensation	001.000.01.511.60.24.000	4.14	4.14	4.14	4.14	2.49	4.14	4.14		1.38		\$ 28.71	\$ 127.00	\$ 114.97	\$ 12.03	90.53%
Paid F&M Leave	001.000.01.511.60.27.000	4.44	4.44	4.44	4.44	2.66	4.44	5.34		1.78	-	\$ 31.98	\$ -	\$ 127.18	\$ (127.18)	#DIV/0!
<b>SALARIES AND BENEFITS SUBTOTAL</b>		<b>\$ 7,817.82</b>	<b>\$ 7,817.82</b>	<b>\$ 7,817.82</b>	<b>\$ 7,817.82</b>	<b>\$ 4,690.69</b>	<b>\$ 7,817.82</b>	<b>\$ 8,457.78</b>	<b>\$ -</b>	<b>\$ 3,126.86</b>	<b>\$ -</b>	<b>\$ 55,364.43</b>	<b>\$ 220,430.00</b>	<b>\$ 219,386.57</b>	<b>\$ 1,043.43</b>	<b>99.53%</b>
Office/Operating Supplies	001.000.01.511.60.31.008	\$ 203.50									\$ 568.70	\$ 772.20	\$ 1,800.00	\$ 1,603.99	\$ 196.01	89.11%
Publications	001.000.01.511.60.31.011											\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
Food Supplies	001.000.01.511.60.31.013										32.59	\$ 32.59	\$ 2,300.00	\$ 133.04	\$ 2,166.96	5.78%
Clothing With City Logo	001.000.01.511.60.31.023											\$ -	\$ 200.00	\$ 79.20	\$ 120.80	39.60%
Volunteer Appreciation Dinner	001.000.01.511.60.31.040										2,632.25	\$ 2,632.25	\$ 3,600.00	\$ 2,903.62	\$ 696.38	80.66%
Small Tools & Minor Equipment	001.000.01.511.60.35.000								54.99	54.99		\$ 109.98	\$ 500.00	\$ 34.11	\$ 465.89	6.82%
Professional Services	001.000.01.511.60.41.000											\$ -	\$ 45,906.00	\$ 45,101.17	\$ 804.83	98.25%
Postage	001.000.01.511.60.42.029										304.60	\$ 304.60	\$ 80.00	\$ 526.60	\$ (446.60)	658.25%
Mileage Reimbursements	001.000.01.511.60.43.034											\$ -	\$ 1,170.00	\$ -	\$ 1,170.00	0.00%
Operating Rentals & Leases	001.000.01.511.60.45.000											\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	0.00%
Subscriptions	001.000.01.511.60.49.053										100.00	\$ 100.00	\$ -	\$ 100.00	\$ (100.00)	#DIV/0!
Filing & Recording	001.000.01.511.60.49.056											\$ -	\$ 150.00	\$ -	\$ 150.00	0.00%
Printing & Binding	001.000.01.511.60.49.058											\$ -	\$ 400.00	\$ 73.48	\$ 326.52	18.37%
Memberships (AWC/NLC/SCA/PSRC)	001.000.01.511.60.49.059											\$ -	\$ 54,707.00	\$ 55,646.15	\$ (939.15)	101.72%
<b>SUPPLIES AND SERVICES SUBTOTAL</b>		<b>\$ 203.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54.99</b>	<b>\$ 54.99</b>	<b>\$ 3,638.14</b>	<b>\$ 3,951.62</b>	<b>\$ 112,513.00</b>	<b>\$ 106,201.36</b>	<b>\$ 6,311.64</b>	<b>94.39%</b>
Lodging	001.000.01.511.60.43.031			\$ 1,353.50	\$ -							\$ 1,353.50	\$ 13,160.00	\$ 2,366.81	\$ 10,793.19	17.98%
Meals	001.000.01.511.60.43.032			170.00	35.00	-	60.00	35.00				\$ 300.00	\$ 4,540.00	\$ 1,456.96	\$ 3,083.04	32.09%
Transportation	001.000.01.511.60.43.033			326.60	-							\$ 326.60	\$ 5,730.00	\$ 677.79	\$ 5,052.21	11.83%
Registration	001.000.01.511.60.49.061		-	25.00	70.00		90.00	45.00		45.00		\$ 275.00	\$ 6,405.00	\$ 1,844.20	\$ 4,560.80	28.79%
<b>TRAVEL AND MEAL SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,875.10</b>	<b>\$ 105.00</b>	<b>\$ -</b>	<b>\$ 150.00</b>	<b>\$ 80.00</b>	<b>\$ -</b>	<b>\$ 45.00</b>	<b>\$ -</b>	<b>\$ 2,255.10</b>	<b>\$ 29,835.00</b>	<b>\$ 6,345.76</b>	<b>\$ 23,489.24</b>	<b>21.27%</b>
Cell Phone	001.000.01.511.60.42.028	\$ 269.44	\$ 189.98	\$ 241.33	\$ 149.98	\$ 157.89	\$ 149.98	\$ 319.22	\$ 98.92	\$ 97.22	\$ 69.93	\$ 1,743.89	6,000.00	\$ 4,971.10	-	-
Fax	001.000.01.511.60.42.028											\$ -	-	\$ -	-	-
Internet/IPAD Access	001.000.01.511.60.42.028											\$ -	-	\$ -	-	-
Long Distance	001.000.01.511.60.42.028											\$ -	-	\$ -	-	-
<b>COMMUNICATION SUBTOTAL</b>		<b>\$ 269.44</b>	<b>\$ 189.98</b>	<b>\$ 241.33</b>	<b>\$ 149.98</b>	<b>\$ 157.89</b>	<b>\$ 149.98</b>	<b>\$ 319.22</b>	<b>\$ 98.92</b>	<b>\$ 97.22</b>	<b>\$ 69.93</b>	<b>\$ 1,743.89</b>	<b>\$ 6,000.00</b>	<b>\$ 4,971.10</b>	<b>\$ 1,028.90</b>	<b>82.85%</b>
<b>TOTAL</b>		<b>\$ 8,290.76</b>	<b>\$ 8,007.80</b>	<b>\$ 9,934.25</b>	<b>\$ 8,072.80</b>	<b>\$ 4,848.58</b>	<b>\$ 8,117.80</b>	<b>\$ 8,857.00</b>	<b>\$ 153.91</b>	<b>\$ 3,324.07</b>	<b>\$ 3,708.07</b>	<b>\$ 63,315.04</b>	<b>\$ 368,778.00</b>	<b>\$ 336,904.79</b>	<b>\$ 31,873.21</b>	<b>91.36%</b>

YEAR TO DATE EXPENDITURES:																
Salaries & Benefits	\$ 31,271.28	\$ 31,271.28	\$ 31,271.28	\$ 31,271.28	\$ 26,841.19	\$ 31,271.28	\$ 33,831.12	\$ -	\$ 3,126.86	\$ -	\$ 219,386.57					
Supplies & Services	\$ 203.50	\$ 16.66	\$ 41.57	\$ -	\$ 285.87	\$ 4.82	\$ 110.43	\$ 54.99	\$ 54.99	\$ 105,428.53	\$ 106,201.36					
Travel & Meals	\$ -	\$ 130.00	\$ 3,905.57	\$ 1,348.23	\$ 45.00	\$ 490.00	\$ 110.00	\$ -	\$ 45.00	\$ 271.96	\$ 6,345.76					
Communication	\$ 802.22	\$ 567.79	\$ 774.10	\$ 447.78	\$ 707.33	\$ 447.78	\$ 851.99	\$ 98.92	\$ 97.22	\$ 110.11	\$ 4,971.10					
<b>Total</b>	<b>\$ 32,277.00</b>	<b>\$ 31,985.73</b>	<b>\$ 35,992.52</b>	<b>\$ 33,067.29</b>	<b>\$ 27,879.39</b>	<b>\$ 32,213.88</b>	<b>\$ 34,903.54</b>	<b>\$ 153.91</b>	<b>\$ 3,324.07</b>	<b>\$ 105,810.60</b>	<b>\$ 336,904.79</b>					