




# MEMORANDUM

Date: October 2, 2019  
To: Mayor and Councilmembers  
Through: Carl Cole, City Manager  
From: Gwen Pilo, Finance and Systems Director   
Subject: July – September 2019 Council Expenditures

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The attached schedule was prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2019, by Councilmember. Expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is posted on the City website on a quarterly basis.

Third Quarter 2019

2019 City Council Summary of Expenditures

Description	Account/Bars #	Position 1 Rick Forschler	Position 2 Joel Wachtel	Position 3 Peter Kwon	Position 4 Clyde Hill	Position 5 Stanley Tombs	Position 6 Pam Fernald	Position 7 Erin Sitterley	Previous Council Amina Ahmed	Shared Expenditures	Quarterly Expenditures	Budget	to Date Expendi	Balance	Percent Used
<b>Salaries &amp; Wages</b>	001.000.01.511.60.11.000	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00			\$ 18,000.00	\$ 86,400.00	\$ 60,700.00	\$ 25,700.00	70.25%
<b>Medicare</b>	001.000.01.511.60.21.001	36.25	36.25	36.25	36.25	36.25	36.25	43.50			\$ 261.00	\$ 1,253.00	\$ 880.15	\$ 372.85	70.24%
<b>ICMA - 401a Plan</b>	001.000.01.511.60.21.003	126.45	126.45	126.45	126.45	126.45	126.45	151.75			\$ 910.45	\$ 4,370.00	\$ 3,070.24	\$ 1,299.76	70.26%
<b>ICMA - 457 Deferred Comp Plan</b>	001.000.01.511.60.21.004	3,845.00	3,845.00	3,845.00	3,845.00	3,845.00	3,845.00	3,845.00			\$ 26,915.00	\$ 128,280.00	\$ 89,973.00	\$ 38,307.00	70.14%
<b>Worker's Compensation</b>	001.000.01.511.60.24.000	3.45	3.45	3.45	3.45	3.45	3.45	3.45			\$ 24.15	\$ 127.00	\$ 81.43	\$ 45.57	64.12%
<b>Paid F&amp;M Leave</b>	001.000.01.511.60.27.000	3.70	3.70	3.70	3.70	3.70	3.70	4.45			\$ 26.65	\$ -	\$ 89.87	\$ (89.87)	#DIV/0!
<b>SALARIES AND BENEFITS SUBTOTAL</b>		\$ 6,514.85	\$ 6,514.85	\$ 6,514.85	\$ 6,514.85	\$ 6,514.85	\$ 6,514.85	\$ 7,048.15		\$ -	\$ 46,137.25	\$ 220,430.00	\$ 154,794.69	\$ 65,635.31	70.22%
<b>Office/Operating Supplies</b>	001.000.01.511.60.31.008										\$ -	\$ 1,800.00	\$ 831.79	\$ 968.21	46.21%
<b>Publications</b>	001.000.01.511.60.31.011										\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
<b>Food Supplies</b>	001.000.01.511.60.31.013									59.93	\$ 59.93	\$ 2,300.00	\$ 59.93	\$ 2,240.07	2.61%
<b>Clothing With City Logo</b>	001.000.01.511.60.31.023										\$ -	\$ 200.00	\$ 119.72	\$ 80.28	59.86%
<b>Volunteer Appreciation Dinner</b>	001.000.01.511.60.31.040										\$ -	\$ 3,600.00	\$ 271.37	\$ 3,328.63	7.54%
<b>Small Tools &amp; Minor Equipment</b>	001.000.01.511.60.35.000										\$ -	\$ 500.00	\$ (71.02)	\$ 571.02	-14.20%
<b>Professional Services</b>	001.000.01.511.60.41.000									13,381.60	\$ 13,381.60	\$ 108,906.00	\$ 45,101.17	\$ 63,804.83	41.41%
<b>Postage</b>	001.000.01.511.60.42.029									97.50	\$ 97.50	\$ 80.00	\$ 222.00	\$ (142.00)	277.50%
<b>Mileage Reimbursements</b>	001.000.01.511.60.43.034										\$ -	\$ 1,170.00	\$ -	\$ 1,170.00	0.00%
<b>Operating Rentals &amp; Leases</b>	001.000.01.511.60.45.000										\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	0.00%
<b>Subscriptions</b>	001.000.01.511.60.49.053										\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Filing &amp; Recording</b>	001.000.01.511.60.49.056										\$ -	\$ 150.00	\$ -	\$ 150.00	0.00%
<b>Printing &amp; Binding</b>	001.000.01.511.60.49.058										\$ -	\$ 400.00	\$ 73.48	\$ 326.52	18.37%
<b>Memberships (AWC/NLC/SCA/PSRC)</b>	001.000.01.511.60.49.059										\$ -	\$ 54,707.00	\$ 55,646.15	\$ (939.15)	101.72%
<b>SUPPLIES AND SERVICES SUBTOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 13,539.03	\$ 13,539.03	\$ 175,513.00	\$ 102,254.59	\$ 73,258.41	58.26%
<b>Lodging</b>	001.000.01.511.60.43.031			\$ 506.67	\$ 506.64						\$ 1,013.31	\$ 13,160.00	\$ 1,013.31	\$ 12,146.69	7.70%
<b>Meals</b>	001.000.01.511.60.43.032		30.00	75.00	70.00	45.00	160.00				\$ 380.00	\$ 4,540.00	\$ 1,156.96	\$ 3,383.04	25.48%
<b>Transportation</b>	001.000.01.511.60.43.033			204.60	146.59						\$ 351.19	\$ 5,730.00	\$ 351.19	\$ 5,378.81	6.13%
<b>Registration</b>	001.000.01.511.60.49.061		30.00	560.00	30.00		35.00				\$ 655.00	\$ 6,405.00	\$ 1,569.20	\$ 4,835.80	24.50%
<b>TRAVEL AND MEAL SUBTOTAL</b>		\$ -	\$ 60.00	\$ 1,346.27	\$ 753.23	\$ 45.00	\$ 195.00	\$ -		\$ -	\$ 2,399.50	\$ 29,835.00	\$ 4,090.66	\$ 25,744.34	13.71%
<b>Cell Phone</b>	001.000.01.511.60.42.028	\$ 201.28	\$ 142.53	\$ 201.28	\$ 112.53	\$ 202.73	\$ 112.53	\$ 201.28		\$ 43.47	\$ 1,217.63	6,000.00	3,230.50	-	-
<b>Fax</b>	001.000.01.511.60.42.028										\$ -	-	-	-	-
<b>Internet/IPAD Access</b>	001.000.01.511.60.42.028										\$ -	-	-	-	-
<b>Long Distance</b>	001.000.01.511.60.42.028										\$ -	-	-	-	-
<b>COMMUNICATION SUBTOTAL</b>		\$ 201.28	\$ 142.53	\$ 201.28	\$ 112.53	\$ 202.73	\$ 112.53	\$ 201.28		\$ 43.47	\$ 1,217.63	\$ 6,000.00	\$ 3,230.50	\$ 2,769.50	53.84%
<b>TOTAL</b>		\$ 6,716.13	\$ 6,717.38	\$ 8,062.40	\$ 7,380.61	\$ 6,762.58	\$ 6,822.38	\$ 7,249.43		\$ 13,582.50	\$ 63,293.41	\$ 431,778.00	\$ 264,370.44	\$ 167,407.56	61.23%

YEAR TO DATE EXPENDITURES: Salaries & Benefits \$ 22,150.49 \$ 22,150.49 \$ 22,150.49 \$ 22,150.49 \$ 20,847.53 \$ 22,150.49 \$ 23,963.71 \$ (769.00) \$ - \$ 154,794.69  
 Supplies & Services \$ 4.83 \$ 16.66 \$ 41.57 \$ - \$ 285.88 \$ 4.82 \$ 110.44 \$ - \$ 101,790.39 \$ 102,254.59