



# Administration and Finance Committee Agenda

February 27, 2020

4:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:  
Erin Sitterley, Chair  
Clyde Hill  
Senayet Negusse

**Note: A quorum of the Council may be present.**

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: Please raise your hand if you would like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.		Chair	10
3	Review of the 01/23/20 Minutes	Approval	Gwen Pilo	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Lesia Ellis	5
5	Current Vacancies & Staffing Report	Presentation	Gwen Voelpel	5
6	Celebrating 30 Years Event	Update	Lesia Ellis	10
7	Position Reclassification	Discussion/ Recommendation	Will Appleton	15
8	Disaster Recovery Contract	Discussion/ Recommendation	Bart Perman	15
9	Q4 2019 Financial Reports	Presentation/ Discussion	Gwen Pilo	20
10	Investment Report	Presentation/ Discussion	Gwen Pilo	15
11	Future Meeting Schedule /Topics - Contracts 101 -Council Roles Regarding Planning Commission -3 CIRs Regarding Committees -H/M Tax Advisory Committee Review	Discussion	All	5
12	Adjourn			