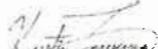


REIMBURSEMENT REQUESTS

Agency and Program Name **ANEW**
 Address 550 SW 7th ST Suite B305
 City & ZIP Renton, WA 98057
 Program Contact Name Kerstin Torrescano Phone 425-390-7705
 Email kerstin@anewaop.org Invoice Date 1/15/20
 Costs below incurred from **10/1/19** to **12/31/2019**
 Signature of Authorized Signer  Printed Name Kerstin Torrescano

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190129	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
Covington	028-2019	\$5,060.00	\$1,265.00	\$1,265.00	\$1,265.00	\$1,265.00	\$0.00
Des Moines	19-018	\$13,872.00	\$3,468.00	\$3,468.00	\$3,468.00	\$3,468.00	\$0.00
Federal Way		\$8,670.00	\$0.00	\$0.00	\$6,502.50	\$2,167.50	\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2019-130	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$5,202.00	\$1,300.50	\$1,300.50	\$1,300.50	<u>\$1,300.50</u>	\$0.00
Shoreline							\$0.00
Tukwila	19-059	\$3,468.00	\$867.00	\$867.00	\$867.00	\$867.00	\$0.00

Admin use only

Authorized Payment Amt: 1,300.50 Authorization Code / Acct # 17684

Authorized Signature / City  Date 1/13/20

APPROVED FOR PAYMENT
 BY 

DATE 1/13/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: One 11 week training under the Trades Rotation Program (TRP) or the Apprenticeship Opportunity Program (AOP)
 Training is an 11 week hands-on construction and soft skills instruction - for a total of 300 hours of training time.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2	1	1	3	0	5	250%
Covington	2	0	0	1	0	1	50%
Des Moines	4	1	1	0	0	2	50%
Federal Way	2	6	4	8	0	18	900%
Issaquah						0	
Kenmore						0	
Kent	4	1	1	7	1	10	250%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	3	2	3	1	0	6	200%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	17	11	10	20	1	42	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Individual assistance with applications, resumes, and interviewing.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2	0	0	3	2	5	250%
Covington	2	0	1	1	0	2	100%
Des Moines	4	2	0	1	0	3	75%
Federal Way	3	2	2	10	0	14	467%
Issaquah						0	
Kenmore						0	
Kent	4	2	2	4	3	11	275%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	3	1	4	3	1	9	300%
Shoreline						0	
Tukwila	2	1	1	0	0	2	100%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	20	8	10	22	6	46	

NARRATIVE

Human Services Cities
Quarter 4, 2019 - Narrative

Burien

ANEW served two students this quarter. One female student received \$913 in support services and was accepted into the Electricians Apprenticeship, where she is currently working as a first-year apprentice. The other student is a Hispanic male who received \$729 in support services and was accepted into the Laborer's Apprenticeship. He had passed PCT (pre-job training) and is currently working in the field.

Covington

No students were served in Covington this quarter.

Des Moines

No students were served in Des Moines this quarter.

Federal Way

No students were served in Federal Way this quarter.

Kent

ANEW served 4 students this quarter, with 1 student enrolling in pre-apprenticeship training and 3 students

See attached

Human Services Cities

Quarter 4, 2019 - Narrative

Burien

ANEW served two students this quarter. One female student received \$913 in support services and was accepted into the Electricians Apprenticeship, where she is currently working as a first-year apprentice. The other student is a Hispanic male who received \$729 in support services and was accepted into the Laborer's Apprenticeship. He had passed PCT (pre-job training) and is currently working in the field.

Covington

No students were served in Covington this quarter.

Des Moines

No students were served in Des Moines this quarter.

Federal Way

No students were served in Federal Way this quarter.

Kent

ANEW served 4 students this quarter, with 1 student enrolling in pre-apprenticeship training and 3 students receiving employment support and navigation. The student who enrolled in pre-apprenticeship training did not complete the program. There were support services provided to the client to reduce barriers before exit. The three students who received employment navigation and support services were all accepted into apprenticeship, two students as Laborer Apprentices and one student as a Carpenter Apprentice. Each student received over \$200 in support.

SeaTac

ANEW served one African American male student this quarter. The student received \$862 in support services as well as employment navigation assistance. The student was accepted into the Laborer's Apprenticeship. They have been dispatched to two job sites and are currently making \$39.72 an hour.


Tukwila

No students were served in Tukwila this quarter.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	4	1	1	6	2	10
Covington	4	0	1	2	0	3
Des Moines	8	3	0	1	0	4
Federal Way	5	8	6	17	0	31
Issaquah						0
Kenmore						0
Kent	6	3	2	9	4	18
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	3	3	6	4	1	14
Shoreline						0
Tukwila	2	1	1	0	0	2
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	32	19	17	39	7	82

REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service-Whole Health Oriented Mental Health Pro
 Address 3639 Martin Luther King Jr. Way S
 City & ZIP Seattle, WA 98116
 Program Contact Name Yoon Joo Han Phone 206-695-7591
 Email yoonjoo@acrs.org Invoice Date
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer  Printed Name Yoon Joo Han

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF172	\$59,000.00	\$15,913.05	\$14,493.50	\$13,183.46	\$15,409.99	\$0.00
Bothell							\$0.00
Burien	3190105	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Kirkland		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$3,000.00			\$1,500.00	\$1,500.00	\$0.00
Sammamish							\$0.00
SeaTac		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 1,875.00

Authorization Code / Acct # 18199

Authorized Signature / City APPROVED FOR PAYMENT
 BY Kim Cooper

Date 1/13/20

DATE: 1/13/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Mental Health services include individual, family, group counseling, case management, psychiatric evaluation, medication management, skill training,

Description: wellness/health activities, day activity service and other services provided by ACRS staff. Services are provided at the agency sites or in the community, either face to face or non face to face. Service unit is by hours of services.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	864	537	657	490	527	2,211	256%
Bothell						0	
Burien	700	629	770	595	525	2,519	360%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	4,000	2,435	3,302	3,184	2,917	11,838	296%
Kirkland	1,108	205	283	358	311	1,157	104%
Mercer Island						0	
Redmond						0	
Renton				655	777	1,432	
Sammamish						0	
SeaTac	1,420	412	665	695	576	2,348	165%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	8,092	4,218	5,677	5,977	5,633	21,505	

NARRATIVE

4th Quarter Narrative Report

Success:

ACRS Behavioral Health Program continue to provide culturally competent whole person whole health service to Asian Pacific Islander mostly immigrants and refugees living with a chronic mental illness with no- or low- English proficiency. Our approach is to address whole health, including mental, physical, social and financial health. We provide a continuum of services incorporating Western and Eastern approach from mental health counseling, case management, medication management, ethnic specific wellness groups, Day activities, acupuncture, Tai Chi, Yoga, Supported Employment, Housing, primary and dental care, pharmacy, to name a few. We have been addressing their physical health through our primary care service, health education, life style coaching and wellness activities.

-Although our main office is located in Seattle, we have been making an effort to make our service more available and accessible to clients living outside of Seattle. We fully utilize our branch office in the City of Kent and Bellevue. In addition, we provide weekly group treatment in the Tukwila Community Center and in an apartment in White Center.

-We ran out of space for our large groups such as Samoan and Bhutanese Wellness and Recovery group that have been held in our current Kent office. We were able to secure and started to rent a larger place in Kent Memorial Building in Kent in November. We continue to provide individual counseling, medication management and acupuncture service in the current Kent branch office and the group services are now provided in the Kent Memorial Building.

-We have also giving out emergency bus passes and/or taxi voucher or make an arrangement for their

*See
attached*

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	75	100	18	14	15	147
Bothell						0
Burien	18	62	1	4	0	67
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent	100	201	15	21	8	245
Kirkland	44	39	1	5	1	46
Mercer Island						0
Redmond						0
Renton				79	20	99
Sammamish						0
SeaTac	54	36	5	4	4	49
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	291	438	40	127	48	653

4th Quarter Narrative Report

Success:

ACRS Behavioral Health Program continue to provide culturally competent whole person whole health service to Asian Pacific Islander mostly immigrants and refugees living with a chronic mental illness with no- or low- English proficiency. Our approach is to address whole health, including mental, physical, social and financial health. We provide a continuum of services incorporating Western and Eastern approach from mental health counseling, case management, medication management, ethnic specific wellness groups, Day activities, acupuncture, Tai Chi, Yoga, Supported Employment, Housing, primary and dental care, pharmacy, to name a few. We have been addressing their physical health through our primary care service, health education, life style coaching and wellness activities.

- Although our main office is located in Seattle, we have been making an effort to make our service more available and accessible to clients living outside of Seattle. We fully utilize our branch office in the City of Kent and Bellevue. In addition, we provide weekly group treatment in the Tukwila Community Center and in an apartment in White Center.
- We ran out of space for our large groups such as Samoan and Bhutanese Wellness and Recovery group that have been held in our current Kent office. We were able to secure and started to rent a larger place in Kent Memorial Building in Kent in November. We continue to provide individual counseling, medication management and acupuncture service in the current Kent branch office and the group services are now provided in the Kent Memorial Building.
- We have also giving out emergency bus passes and/or taxi voucher or make an arrangement for their transportation with Hopelink to ensure our clients will be able to access our service.
- For the first time in many years, we have had a full staffing for a short period of time in this quarter. The agency has made a tremendous effort to recruit and maintain qualified staff through improving compensation and benefit, work life balance, formal and informal recognition and support, etc. This will be our on-going effort.

Challenges:

- The agency will implement a new Electronic Health Record (EHR) system with a plan of Go-Live in March 2020. This requires extensive hours of planning, training and education not only to our staff but to our clients. As we are going through many hours of training and steep learning curve we will ensure the continuity and quality of care.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$59,000.00	\$15,913.05	\$14,493.50	\$13,183.46	\$15,409.99	\$59,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$59,000.00	\$15,913.05	\$14,493.50	\$13,183.46	\$15,409.99	\$59,000.00	\$0.00


FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

KENT Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$10,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$10,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services Emergency Assistance Program**
 Address 100 23rd Ave S
 City & ZIP Seattle, WA 98144
 Program Contact Name Kelsi Williamson Phone 253-850-2505
 Email KelsiT@ccsww.org Invoice Date 1/3/20
 Costs below incurred from **1/1/19** to **12/31/19**
 Signature of Authorized Signer  Printed Name Kelsi Williamson

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$5,000.00	\$1,225.01	\$967.18	\$1,640.97	\$1,166.84	\$0.00
Bellevue	\$25,000.00	\$5,861.19	\$7,257.87	\$5,666.23	\$6,214.94	-\$0.23
Bothell						\$0.00
Burien	\$13,500.00	\$3,107.47	\$4,394.32	\$3,041.49	\$3,231.72	-\$275.00
Covington	\$9,350.00	\$2,326.08	\$2,648.88	\$1,781.99	\$2,593.05	\$0.00
Des Moines						\$0.00
Federal Way	\$9,000.00	\$3,208.47	\$1,125.01	\$2,191.64	\$2,474.88	\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,720.00	\$2,280.00	\$2,663.93	\$2,336.07	\$0.00
Kirkland	\$5,000.00	\$1,411.01	\$1,552.66	\$1,099.35	\$936.98	\$0.00
Mercer Island						\$0.00
Redmond	\$11,220.00	\$2,681.95	\$2,622.50	\$3,110.53	\$2,455.07	\$349.95
Renton	\$8,600.00	\$2,575.02	\$1,982.99	\$1,891.99	\$2,150.00	\$0.00
Sammamish						\$0.00
SeaTac	\$10,000.00	\$2,450.02	\$2,294.00	\$2,355.97	\$2,500.01	\$400.00
Shoreline						\$0.00
Tukwila	\$22,700.00	\$5,755.30	\$5,429.64	\$5,382.20	\$6,132.86	\$0.00

Admin use only

*** MOU ***

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

11/7/20

APPROVED FOR PAYMENT

BY Kimi Cooper

DATE: 11/7/20

BARS# 001.000.10.565.10.4.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance, motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	8	5	14	5	6	30	375%
Bellevue	30	8	17	8	17	50	167%
Bothell						0	
Burien	22	6	7	7	7	27	123%
Covington	16	4	5	4	5	18	113%
Des Moines		2	4	1	3	10	
Federal Way	15	8	4	10	5	27	180%
Issaquah		2		4		6	
Kenmore						0	
Kent	17	7	19	12	6	44	259%
Kirkland	8	3	8	2	2	15	188%
Mercer Island			1			1	
Redmond	15	6	3	5	3	17	113%
Renton	14	7	8	7	5	27	193%
Sammamish						0	
SeaTac	17	4	5	4	6	19	112%
Shoreline						0	
Tukwila	19	7	8	7	8	30	158%
Seattle		4	7	15	6	32	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	181	73	110	91	79	353	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	23	18	53	17	21	109
Bellevue	56	17	46	20	54	137
Bothell						0
Burien	33	15	27	15	13	70
Covington	53	11	17	13	22	63
Des Moines		5	14	5	8	32
Federal Way	32	31	12	21	12	76
Issaquah		8		15		23
Kenmore						0
Kent	17	19	48	26	12	105
Kirkland	4	5	16	7	6	34
Mercer Island			2			2
Redmond	14	18	7	18	9	52
Renton	25	14	24	19	8	65
Sammamish						0
SeaTac	25	13	11	10	19	53
Shoreline						0
Tukwila	19	26	12	12	18	68
Seattle		14	23	41	10	88
Other KC						0
Outside KC						0
Unknown						0
TOTAL	301	214	312	239	212	977

NARRATIVE

1. Auburn

During the fourth quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted a total of 7 households and 24 individuals. We spent a total of \$8487.86, of which \$888.86 was Auburn city funds and \$7599.00 was other funding. These funds prevented 6 evictions, and moved 1 family into housing.

The EA program assisted Single mom of three who had been ill and missed some work. Just the few days she missed of work caused her to be short paying rent. EA was able to pledge \$121.86, enough to prevent the family from being evicted.

AMI is 42% rent burden 28%.

The EA Case Manager also provided several other referrals to agencies that might also be able to contribute to assisting this family.

2. Burien

During the fourth quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 7 households a total of 13 individuals. A total of \$4730.60 was spent to prevent 5 evictions, and the disconnection of 2 utilities. \$1269.19 was Buren City Funding, \$3461.41 was other funding. The EA program assisted a single working mom of one. She says it is "always" a struggle to get by, but was more so that month. She had most of the rent but needed a small pledge to prevent eviction. She contacted EA for assistance and EA program was able to pledge \$250.00 of Burien city funds in order to

See attached

1. Auburn

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted a total of 7 households and 24 individuals. We spent a total of \$8487.86, of which \$888.86 was Auburn city funds and \$7599.00 was other funding. These funds prevented 6 evictions, and moved 1 family into housing.

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AMI is 42% rent burden 28%.

The EA Case Manager also provided several other referrals to agencies that might also be able to contribute to assisting this family.

2. Burien

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 households a total of 13 individuals. A total of \$4730.60 was spent to prevent 5 evictions, and the disconnection of 2 utilities. \$1269.19 was Buren City Funding, \$3461.41 was other funding.

The EA program assisted a single working mom of one. She says it is "always" a struggle to get by, but was more so that month. She had most of the rent but needed a small pledge to prevent eviction.

She contacted EA for assistance and EA program was able to pledge \$250.00 of Burien city funds in order to prevent their eviction. EA provided several other referrals to agencies that might also be able to contribute to the situation if further help was needed. AMI was 25% and Rent Burden was 60% of her income.

3. Covington

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 households a total of 22 individuals. We spent a total of \$3760.27, of which \$1260.27 was Covington city funds and \$2500.00 was other funding. This enabled us to prevent the disconnection of 3 household's utilities, one eviction and allowed one homeless family of 10 to move into permanent housing.

The EA program assisted a married couple with eight children to move into housing. We paid their \$500.00 deposit using Covington City Funding. The father was the only one working and they had been homeless for several months.

AMI was 29% and Rent Burden was 30%.

4. Federal Way

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 households, a total of 12 individuals. A total of \$3905.36 was spent. \$1019.89 was Federal Way City Funding, \$2885.47 was other funding. This spending enabled EA to prevent 5 evictions.

The EA program assisted a single mother with three children. She had an unexpected charge that was past due causing her family to be at risk for eviction.

The EA program was able to pledge \$330.00 of Federal Way funding to prevent eviction.

AMI is 19% and Rent Burden is 9%

The EA Case Manager provided several referral to agencies that could assist as well and employment programs to increase income.

5. Kent

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted a total of 6 households, a total of 12 individuals. We spent a total of \$2649.00, of this amount \$1250.00 was Kent City funds and \$1399.00 was other funding. We were able to prevent 5 evictions and moved one family into housing.

The EA program assisted A single mom of three with eviction prevention.

EA was able to assist with \$250.00 Kent city funds in order to prevent eviction.

AMI is 0% Rent Burden could not be determined but is well over 100%

6. Renton

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 households a total of 8 individuals. A total of \$1075.00 Renton City Funds. Total spent was to prevent 5 evictions.

The EA program assisted a single disabled woman who was short on her rent and at risk for eviction.

The EA program was able to assist with \$268.00 Renton city funds to prevent eviction.

AMI is 17% and Rent Burden was 90%

7. SeaTac

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 6 households a total of 19 individuals. A total of \$1250.00 was spent, all which was SeaTac city funds. The spending allowed EA to prevent 5 evictions and move one person into housing.

EA was contacted by a single mother of four who needed financial help to prevent eviction. She was a working mom, but her earnings are low and she isn't working many hours at this time. She and her children were at risk for eviction.

The EA program was able to assist the family with \$299.00 to prevent eviction.

AMI was 28% with the rent burden at 69%

8. Tukwila

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

EA assisted 8 households, a total of 18 individuals. A total of \$3295.27 Tukwila city funds.

This was spent to prevent 4 evictions and prevent the disconnection of 4 household's utilities.

EA was able to assist a family of 6 who needed rental assistance to prevent eviction.

EA was able to use \$700.00 of Tukwila City Funding to prevent eviction.

AMI is 28% and Rent Burden is 55% of income.

Fourth Quarter 2019

MOU Eastside Cities Narratives:

9. Bellevue

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

We assisted a total of 17 Households, 54 Individuals with a total of \$15,721.78 total for the quarter. \$3089.96 was Bellevue City Funding, \$12,631.82 was other funding.

This was enough to prevent 14 evictions, the shut off of one family's Utility service and move two families into housing.

Father of the family was deported and he was the only wage earner. Family will move to Yakima with extended family when Lease is up. EA was able to use \$700.00 in Bellevue City funds to keep mom and three children housed until lease is up.

AMI was 0% and Rent Burden could not be determined with no income.

10. Redmond

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

We assisted a total of 3 Households and 9 Individuals. We spent \$1052.55 of Redmond City Funds in order to prevent two evictions and move one family into housing.

EA assisted a family of 6, married couple with 4 children to prevent eviction. Dad was out of work but is starting new job right away.

EA used \$352.55 Redmond City Funding to prevent eviction.

AMI was 40% and Rent Burden was 67%

11. Kirkland

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

We assisted a total of 2 Households and 6 Individuals. We spent a total of \$302.00 Kirkland City Funding to assist 2 families with eviction prevention.

EA assisted a couple who are raising their grandchildren in order to prevent eviction. They have a very low income and were at risk for eviction. EA used \$156.00 Kirkland City funding along with \$250.00 other funding in order to prevent eviction.

AMI was 30% and Rent Burden was 84%

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$12,500.00	\$3,125.02	\$3,125.01	\$3,124.99	\$3,124.98	\$12,500.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$12,500.00	\$2,736.17	\$4,132.86	\$2,541.24	\$3,089.96	\$12,500.23	-\$0.23
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$25,000.00	\$5,861.19	\$7,257.87	\$5,666.23	\$6,214.94	\$25,000.23	-\$0.23

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$4,500.00	\$1,124.98	\$1,125.01	\$1,125.02	\$1,124.99	\$4,500.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$4,500.00	\$2,083.49	\$0.00	\$1,066.62	\$1,349.89	\$4,500.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$9,000.00	\$3,208.47	\$1,125.01	\$2,191.64	\$2,474.88	\$9,000.00	\$0.00

KENT Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$5,000.00	\$1,250.00	\$1,250.00	\$1,249.97	\$1,250.03	\$5,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$5,000.00	\$1,470.00	\$1,030.00	\$1,413.96	\$1,086.04	\$5,000.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,720.00	\$2,280.00	\$2,663.93	\$2,336.07	\$10,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services- Volunteer Services**
 Address 100 23rd Avenue S
 City & ZIP Seattle, WA 98144
 Program Contact Name Hollianne Monson Phone 206.328.6853
 Email HollianneMo@ccsww.org Invoice Date 1/6/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer *Hollianne Monson* Printed Name Hollianne Monson

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Bellevue	GF229	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Bothell		\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
Burien							\$0.00
Covington		\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Des Moines							\$0.00
Federal Way		\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG 2019-192	\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
Kirkland	GF229	\$6,120.00	\$1,530.00	\$1,530.00	\$1,530.00	\$1,530.00	\$0.00
Mercer Island							\$0.00
Redmond	GF229	\$8,573.00	\$2,143.00	\$2,143.00	\$2,143.00	\$2,144.00	\$0.00
Renton		\$9,500.00	\$2,375.00	\$2,375.00	\$2,375.00	\$2,375.00	\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt. *** MOU ***

Authorization Code / Acct #

Authorized Signature / City

Date **1/7/20**

APPROVED FOR PAYMENT

BY: *Kim Cooper*

DATE: 1/7/20

BARS# 001.000.10.545.10.41.012

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Chore services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor

Description: home repair to help those individuals remain in their homes for as long as safely possible.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	653	291	175	265	166	897	137%
Bellevue	1,306	714	670	500	644	2,528	194%
Bothell	490	110	186	135	312	743	152%
Burien		255	184	126	356	921	
Covington	201	21	106	123	180	430	214%
Des Moines		173	0	0	14	187	
Federal Way	896	344	465	418	147	1,374	153%
Issaquah		1,618	1,696	1,690	1,463	6,467	
Kenmore		38	59	41	92	230	
Kent	904	169	163	229	367	928	103%
Kirkland	503	178	321	510	222	1,231	245%
Mercer Island		61	79	40	34	214	
Redmond	702	353	349	634	370	1,706	243%
Renton	775	329	389	750	398	1,866	241%
Sammamish		0	0	0	0	0	
SeaTac	816	194	186	278	185	843	103%
Shoreline		61	138	114	131	444	
Tukwila		83	98	45	31	257	
Seattle		1,691	2,185	1,756	2,181	7,813	
Other KC		143	270	281	231	925	
Outside KC		0	0	0	0	0	
Unknown		289	308	248	260	1,105	
TOTAL	7,246	7,115	8,027	8,183	7,784	31,109	

NARRATIVE

Auburn: Ms. A is in her 80's, and has dizzy spells that cause difficulty bending down to clean or get items from her dresser. A volunteer was matched with her, and rearranged her bedroom and kitchen, drastically reducing her risk of falling.

Bellevue: Ms. S, age 77, had the "winter blues." Fortunately, she has a volunteer come by weekly to help with housework, and a deep friendship has developed in the five years they have been matched. As the weather turned, the volunteer's regular visits became important not just for the chore help but the crucial human interaction that takes place.

Bothell: In recent years, clients at River Shores Mobile Home Park have known each year that they would each receive a Shoebox of Joy (holiday care packages) from a group of faithful volunteers. When that group retired, the Northshore High School Key Club came through, spending a Saturday afternoon delivering more than 20 shoeboxes to residents.

Covington: Ms. R, an 89 year old widow of a Veteran, has had the same volunteer couple since 2012. The pair tend her yard, tidy her house, and brighten her lonely days with conversation and joy.

Fed Way: An elderly client has vision impairment and expressed frustration that she cannot see the clock and never knows the time. VS Staff googled a talking alarm clock and tasked her new volunteer with taking the client to the store to buy it. The client feels relief knowing the time of day with her new clock.

Kent: A client needed help with motion sensors outside his home and locks that needed repair. One handy volunteer fixed both and the client is so grateful to feel more secure in his home.

Kirkland: Shoeboxes of Joy (SOJ) is a holiday project for groups to provide brightly decorated

shoeboxes containing holiday gifts to be delivered to isolated adults throughout King County. SOJs are delivered by client's volunteers and various other volunteers and many times includes a time for socialization. For many of those who receive the SOJs, it is the only thing they will get during the holidays. In Kirkland, almost 10 clients received the gifts delivered by families and individual volunteers.

Redmond: A volunteer attempted to contact her client to schedule a regular visit. Making several attempts, she was unable to reach her by phone which was unusual. After stopping by an knocking and receiving no answer from the client, the volunteer then contacted VS staff. Staff was able to connect with the apartment manager and learn that the client had fallen and contacted emergency services immediately and was now receiving care. The volunteer was glad to hear the client received medical care, and was reminded how they could provide value just through ensuring a welfare check happened in a case where the client was not able to call for themselves.

Renton: Ms. C, age 96, had a hole in her kitchen ceiling where a fan used to be. A handy volunteer patched and painted it and her house is warmer without the hot air escaping through the hole.

SeaTac : .A SeaTac elder's shower handle broke. At 89, her arthritis is so severe she can't tighten things and didn't know what to buy. Within a week of the city of SeaTac referral, a volunteer was able to pick a shower handle from the store and install it.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	11	8	4	2	3	17
Bellevue	22	24	2	2	7	35
Bothell	8	6	7	1	8	22
Burien		7	1	1	4	13
Covington	3	2	2	2	3	9
Des Moines		2	0	0	1	3
Federal Way	16	10	1	2	8	21
Issaquah		11	0	0	0	11
Kenmore		3	1	0	2	6
Kent	15	4	9	1	6	20
Kirkland	8	9	0	1	4	14
Mercer Island		3	0	0	0	3
Redmond	12	11	3	7	0	21
Renton	13	9	13	4	2	28
Sammamish		0	0	0	0	0
SeaTac	14	13	0	12	2	27
Shoreline		4	1	0	3	8
Tukwila		2	1	0	1	4
Seattle		80	30	13	61	184
Other KC		9	6	4	3	22
Outside KC		0	0		0	0
Unknown		1	0		0	1
TOTAL	122	218	81	52	118	469

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$16,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$16,000.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$11,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$11,000.00	\$0.00

KENT Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$11,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$11,000.00	\$0.00

General Ledger Detail Report

Catholic Community Services-King County (CSK)

Cost Center 143 - EA SeaTac (odd # yrs)
Detail Postings for Dates 10/1/2019 Thru 12/31/2019

Account Number/Description				Beginning Balance	Debit	Credit	Net Change	Ending Balance
Period	Date	Journal	Comments					
7000-49-143			Salaries	972.00				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		323.58			1,295.58
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		324.14			1,619.72
				<u>972.00</u>	<u>647.72</u>	<u>0.00</u>	<u>647.72</u>	<u>1,619.72</u>
7100-49-143			Medical Insurance	99.30				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		33.63			132.93
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		33.05			165.98
				<u>99.30</u>	<u>66.68</u>	<u>0.00</u>	<u>66.68</u>	<u>165.98</u>
7101-49-143			Vision Insurance	0.69				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		0.24			0.93
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		0.25			1.18
				<u>0.69</u>	<u>0.49</u>	<u>0.00</u>	<u>0.49</u>	<u>1.18</u>
7102-49-143			Dental Insurance	8.14				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		2.76			10.90
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		2.93			13.83
				<u>8.14</u>	<u>5.69</u>	<u>0.00</u>	<u>5.69</u>	<u>13.83</u>
7103-49-143			LTD Insurance	2.40				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		0.87			3.27
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		0.87			4.14
				<u>2.40</u>	<u>1.74</u>	<u>0.00</u>	<u>1.74</u>	<u>4.14</u>
7104-49-143			Life Insurance	2.49				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		0.89			3.38
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		0.95			4.33
				<u>2.49</u>	<u>1.84</u>	<u>0.00</u>	<u>1.84</u>	<u>4.33</u>
7105-49-143			Pension	58.32				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		19.41			77.73
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		19.45			97.18
				<u>58.32</u>	<u>38.86</u>	<u>0.00</u>	<u>38.86</u>	<u>97.18</u>
7200-49-143			Social Security & Medicare	73.38				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		24.42			97.80
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		24.47			122.27
				<u>73.38</u>	<u>48.89</u>	<u>0.00</u>	<u>48.89</u>	<u>122.27</u>
7205-49-143			Unemployment	9.72				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		3.24			12.96
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		3.24			16.20
				<u>9.72</u>	<u>6.48</u>	<u>0.00</u>	<u>6.48</u>	<u>16.20</u>
7210-49-143			Workers Compensation Insurance	22.11				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		7.16			29.27
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		6.84			36.11
				<u>22.11</u>	<u>14.00</u>	<u>0.00</u>	<u>14.00</u>	<u>36.11</u>
7215-49-143			FML Expense	1.42				
04	10/31/2019	EA-000004	EA - Monthly Payroll Allocation		0.47			1.89
05	11/30/2019	EA-000005	EA - Monthly Payroll Allocation		0.48			2.37
				<u>1.42</u>	<u>0.95</u>	<u>0.00</u>	<u>0.95</u>	<u>2.37</u>
8920-49-143			Client Assistance-Housing/Apt	1,106.00				
04	10/18/2019	AP-000498	RESERVE AT SEATAC #IN: 10/19TM		250.00			1,356.00
04	10/23/2019	AP-000505	WILLOW LAKE APARTMENTS #IN: 10/19JM		299.00			1,655.00
05	11/6/2019	AP-000536	BROOKSTONE APARTMENTS #IN: 11/19SF		250.00			1,905.00
05	11/20/2019	AP-000567	WINDSOR HEIGHTS APARTMENTS #IN: 11/19MH		70.00			1,975.00
06	12/18/2019	AP-000613	BROOKSTONE APARTMENTS #IN: 12/19LF		381.00			2,356.00
				<u>1,106.00</u>	<u>1,250.00</u>	<u>0.00</u>	<u>1,250.00</u>	<u>2,356.00</u>
Cost Center 143 - EA SeaTac (odd # yrs) Total				2,355.97	2,083.34	0.00	2,083.34	4,439.31

REIMBURSEMENT REQUESTS

Agency and Program Name **Child Care Resources, Child Care Resources & Referral**
 Address 1225 S Weller Street, Suite 300
 City & ZIP Seattle, WA 98144
 Program Contact Name Phoebe Sade Anderson Phone 206.2 39.1011
 Email anderson@childcare.org Invoice Date 1/ '9/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer *Phoebe Sade Anderson* Printed Name Phoebe Sade Anderson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	237050	\$6,288.00	\$1,572.00	\$1,572.00	\$1,572.00	\$1,572.00	\$0.00
Bellevue	GF181	\$41,822.00	\$10,455.50	\$10,455.00	\$10,456.00	\$10,455.50	\$0.00
Bothell							
Burien	3190111	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Covington	237050	\$3,302.00	\$825.50	\$825.50	\$825.50	\$825.50	\$0.00
Des Moines							
Federal Way							
Issaquah	GF181	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Kenmore	GF181	\$1,200.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00
Kent							
Kirkland	GF181	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Mercer Island							
Redmond							
Renton							
Sammamish							
SeaTac	237050	\$5,628.00	\$1,407.00	\$1,407.00	\$1,407.00	\$1,407.00	\$0.00
Shoreline	GF181	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Tukwila	237050	\$5,500.00	\$1,375.00	\$1,375.00	\$1,375.00	\$1,375.00	\$0.00

Admin use only

MOU

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

1/13/20

APPROVED FOR PAYMENT

BY *Kim Cooper*

DATE *1/13/20*

BARS# *001.000.10.505.10.41.012*

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	10	44	46	73	51	214
Bellevue	220	41	49	108	83	281
Bothell		7	13	46	43	109
Burien	5	17	29	41	30	117
Covington	5	3	7	12	6	28
Des Moines		8	10	21	15	54
Federal Way		50	54	95	49	248
Issaquah	22	13	17	36	27	93
Kenmore	4	10	14	21	15	60
Kent		53	77	129	86	345
Kirkland	30	22	32	64	36	154
Mercer Island		3	5	5	1	14
Redmond		18	31	62	41	152
Renton		50	72	117	73	312
Sammamish		3	5	5	7	20
SeaTac	7	11	20	19	12	62
Shoreline	33	28	34	46	27	135
Tukwila	5	14	11	21	12	58
Seattle		397	441	736	468	2042
Other KC		44	50	50	50	194
Outside KC		1682	2184	3392	2173	9431
Unknown						0
TOTAL	341	2518	3201	5099	3305	14123

SERVICE UNIT 2

Service Unit 2: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	9	10	17.08	7.5	43.58
Bellevue	100	7.75	19.5	9.92	24	61.17
Bothell		0.25	0.25	0	0.25	0.75
Burien	3	8.5	3.5	2.17	0.5	14.67
Covington	2	2.5	0.5	0.25	0.25	3.5
Des Moines		1	1	1.58	4	7.58
Federal Way		7.25	6.75	2.33	3.25	19.58
Issaquah	6	0.5	3.25	0.17	3	6.92
Kenmore	4	0.25	3.25	0.58	1.5	5.58
Kent		10	21.25	12.67	3.5	47.42
Kirkland	8	3.75	1.5	3.33	0.5	9.08
Mercer Island		0	0	0	0	0
Redmond		3.25	1.25	2.41	2.5	9.41
Renton		12.75	16	9.33	7.5	45.58
Sammamish		0.5	1	2.17	0.25	3.92
SeaTac	5	9.75	3.75	1.75	6	21.25
Shoreline	7	3.5	11.75	7.84	16	39.09
Tukwila	5	6	11.25	3.08	0.75	21.08
Seattle		83.5	108	83.17	60.5	335.17
Other KC		3	1	6.41	1	11.41
Outside KC		75.25	81.5	37.42	36.75	230.92
Unknown						0
TOTAL	143	248.25	306.25	203.66	179.5	937.66

SERVICE UNIT 3

Service Unit 3: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	7	24	9	50	90
Bellevue	235	24	43.5	41	20	128.5
Bothell		7	16	17	6.5	46.5
Burien	8	14	24	0	17	55
Covington	2	0	0	7	6	13
Des Moines		7	5	2	8.5	22.5
Federal Way		2	39	0	22	63
Issaquah	34	7	62.5	11	43.5	124
Kenmore	8	2	12	6.5	0	20.5
Kent		21	42	30	35	128
Kirkland	31	16.5	41	46	13	116.5
Mercer Island		0	6	19	0	25
Redmond		23.5	56.5	69	28	177
Renton		16	47	30	24	117
Sammamish		10	39	17	13	79
SeaTac	5	14	18	0	32	64
Shoreline	24	21	61	0	2	84
Tukwila	8	6	0	0	6	12
Seattle		65	265.5	85	116	531.5
Other KC		9	96	20.5	2	127.5
Outside KC		25	103.5	93.5	34	256
Unknown						0
TOTAL	358	297	1001.5	503.5	478.5	2280.5

IR: Successes: In 2019, we have helped over 1200 families find child care providers and help paying for child care. Our Family Center has directly impacted these families lives by connecting them to licensed high quality child care. By doing this we are creating loving, caring, nurturing relationships between children and caregivers which will show positive outcomes for school success and Kindergarten readiness as well as later life success for all residents.

Challenges: Even with child care subsidy program funding from the state and from the cities of Auburn, Bellevue, Redmond and Kent families are still struggling to pay for child care with the high cost of living in our area. Families are having to make difficult choices between leaving the workforce to care for young children and/or not being able to pay for basic needs around shelter, food and clothing. If they do qualify for state subsidy, there can be a lack of child care spaces available due to child care provider business needs around number of private pay spots paying higher rates than state subsidy rates. This makes it a competitive market for some with the most resources available, leaving those families furthest from resource behind at a critical time in their child's lives, the first five years.

Goals: In Bellevue, outreach to Crossroads and the Bellevue School District has directly improved our numbers meeting our goal for families in the City of Bellevue this quarter. We will continue these outreach efforts in 2020, by attending in person quarterly resource fair events as well as mailing outreach materials to agencies and schools. We are launching a google ad campaign for the month of January, hoping to serve even more families with referral lists to licensed child care providers and resource around help paying for child care or other financial assistance for families depending on their situation and needs.

TA: This has been a very busy year with a lot of changes for the providers and the families they serve. With the Department of Child Youth & Families introducing the new WAC (Foundational Quality Standards for Early Learning Programs) this year has been a little overwhelming for providers. We have seen some providers embrace the changes and get on board and we are seeing some providers struggling. All of the providers handbooks have to be updated and we are supporting them with the updates. We have been having help sessions, phone conversations and sending out emails to explain to the providers the new changes to the WAC. We have even went out to sites and helped them at their program with the new rules and regulations along with their handbooks. We have updated a lot of the providers handbooks. Some of the providers are updating and making changes to their handbooks on their own which is totally a success. They have been calling when they have questions but they are trying to make the updates with our guidance.

We have also been supporting the licensed providers that are not in Early Achievers with their environments including what materials and supplies they need. We have went out to programs to help set up their environment and to support them with organizing the children's file, staff files and required postings etc.

Something else we have been doing is supporting potential providers that have been going through the pre-licensing process. That process has also changed this year and we are getting more potential providers needing more help/support with the licensing application and process now that everything is electronic. Our English second language learners are needing a lot of our support with the application process and understanding what everything means. The majority of the providers we have been supporting this past year with the licensing process are in the process of being licensed or have become licensed child care providers.

Unfortunately meeting the deliverables for Bellevue has been a challenge. Some of the providers are in Early Achievers and have a coach so they do not need our help/support. We have diligently been trying to meet the deliverables by making phone calls, emails and going out to the providers programs offering help/support if needed. We have let them know we are available to help them with any child care questions or concerns they have. We will continue to reach out to the Bellevue providers and offer help/support to them with whatever they need. Some of the ways we will be offering support is through on-site visits, emails, US Postal, post cards and a quarterly email to all the Bellevue providers.

TR: A success we are celebrating this quarter is meeting and exceeding the goals of 13 out of the 14 suburban cities. A significant increase in training attendance has helped us achieve our goals. We developed and led some new training topics that we will continue to offer in 2020. In October we held our Fall Child Care Conference at Highline College and were excited to have 232 registered participants. This conference increased our training hours in Tukwila (which had been 0 for the second and third quarter) and allowed us to meet our training goal for the year for this city.

Our biggest challenge this quarter was not increasing the number of training hours in Bellevue. It has been difficult to figure out how to get providers from that city to attend our trainings. To help figure out where providers are attending trainings and how they find out about trainings, we have developed a survey with these and other questions. We asked providers at our Fall Child Care Conference to complete the survey and this data is still being analyzed. We are hoping the information will help us figure out how to meet our training goal in Bellevue.

Next year, we will continue to host trainings at our Redmond office. Our Spring Child Care Conference will be held at Shoreline Community College in April. We hope the location will lead to a higher number of participants attending from Bellevue.

We will continue to market directly to Bellevue providers through email blasts, Facebook, and by word of mouth (using our Early Achievers Coaches).

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	10	44	46	73	51	214
Bellevue	220	41	49	108	83	281
Bothell		7	13	46	43	109
Burien	5	17	29	41	30	117
Covington	5	3	7	12	6	28
Des Moines		8	10	21	15	54
Federal Way		50	54	95	49	248
Issaquah	22	13	17	36	27	93
Kenmore	4	10	14	21	15	60
Kent		53	77	129	86	345
Kirkland	30	22	32	64	36	154
Mercer Island		3	5	5	1	14
Redmond		18	31	62	41	152
Renton		50	72	117	73	312
Sammamish		3	5	5	7	20
SeaTac	7	11	20	19	12	62
Shoreline	33	28	34	46	27	135
Tukwila	5	14	11	21	12	58
Seattle		397	441	736	468	2042
Other KC		44	50	50	50	194
Outside KC		1682	2184	3392	2173	9431
Unknown						0
TOTAL	341	2518	3201	5099	3305	14123

REIMBURSEMENT REQUESTS

Agency and Program Name **DAWN-Domestic Abuse Women's Net-DAWN Prevention/Children's Programmin**
 Address Post Office Box 1449
 City & ZIP Kent, 98035
 Program Contact Name Kellie Rogers Phone 253-893-1617
 Email Kellie@Dawnrising.org Invoice Date 10/14/19
 Costs below incurred from **10/1/19** to **12/31/19**
 Signature of Authorized Signer *[Signature]* Printed Name Zinka Galusic

	Contract ID#	Annual Reimbursement Requests					Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington	027-2019	\$1,000.00	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$2,000.00	\$500.00	\$500.00	\$500.00	<u>\$500.00</u>	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: **500.00**

Authorization Code / Acct # **# 1057**

Authorized Signature / City

APPROVED FOR PAYMENT

Date **1/7/20**

BY *[Signature]*

DATE: 1/13/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: Visit

Description: The curriculum for the KIDS Program is spilt into six (6) sections, therefore each family will receive at least 6 individual visits with an advocate.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	36	12	2	2	52	208%
Bellevue		0	0	0	0	0	
Bothell		0	0	0	0	0	
Burien		0	0	0	0	0	
Covington	3	20	11	2	0	33	1100%
Des Moines		0	0	0	0	0	
Federal Way		3	4	1	13	21	
Issaquah		0	0	0	0	0	
Kenmore		0	0	0	0	0	
Kent	90	18	24	13	5	60	67%
Kirkland		0	0	0	0	0	
Mercer Island		0	0	0	0	0	
Redmond		0	0	0	0	0	
Renton		24	0	0	0	24	
Sammamish		0	0	0	0	0	
SeaTac	35	3	11	5	4	23	66%
Shoreline		0	0	0	0	0	
Tukwila		0	5	0	0	5	
Seattle		4	6	0	0	10	
Other KC		0	7	6	0	13	
Outside KC		0	0	0	0	0	
Unknown		0	0	0	0	0	
TOTAL	153	108	80	29	24	241	

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	20	6	8	5	2	21
Bellevue						0
Bothell						0
Burien						0
Covington	5	4	7	4	0	15
Des Moines						0
Federal Way		3	8	3	14	28
Issaquah						0
Kenmore						0
Kent	15	6	4	16	11	37
Kirkland						0
Mercer Island						0
Redmond						0
Renton		4	9	0	0	13
Sammamish						0
SeaTac	8	3	3	4	3	13
Shoreline						0
Tukwila		0	5	0	4	9
Seattle		2	2	0	0	4
Other KC		0	3	3	0	6
Outside KC		0	0	0	0	0
Unknown		0	0	0	0	0
TOTAL	48	28	49	35	34	146

100%

NARRATIVE

DAWN is excited to continue to offer the KIDS program. We are still offering this program in a modified group format for children while their mothers are attending support group. However, the move to the new location has still impacted support group turnout. We are not sure why, given that the new space is beautiful, and set up for children. We are actively working on improving our outreach and building our support group attendance. Our advocate is actively doing outreach and trying to gain a foothold in the communities that are funding this program. We are saddened that even with our outreach efforts, we have been unable to reach our goals for 2 of the communities we serve. Because this program is funded only through this cities contract, which is not enough to sustain the program, leadership at DAWN is looking at different options and may be reaching out to our funders early in 2020.

DAWN values survivor input and feedback. We recently surveyed all of our programs (Dec 2019) and here are some of the comments:

“DAWN is a wonderful place where me and my child feel safe to open up and express our needs and our feelings. My advocate is amazing.”

“I’m happy and pleased with the DAWN program, the staff and counselors are so very helpful, understanding, caring, loving, nice and empathetic. I so love this program. Thank you a million and I honor you all!”

“Thank you for existing!! Your organization is truly a Blessing!!”

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**
 Address 22225 9th Ave S (Mailing: PO Box 98788)
 City & ZIP Des Moines, WA 98198
 Program Contact Name Barb Houston-Shimizu Phone (206) 898-7182
 Email dmafb@hotmail.com Invoice Date 1/7/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer Printed Name Barb Houston-Shimizu

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$31,500.00	\$7,875.00	\$7,875.00	\$7,875.00	\$7,875.00	\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 10,000.00 Authorization Code / Acct # 988
 Authorized Signature / City **APPROVED FOR PAYMENT** Date 1/16/20

BY Kim Cooper

DATE 1/16/20

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.28 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		1,425	2,084	598	1,541	5,648	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien		3,916	2,514	4,146	1,042	11,618	#DIV/0!
Covington						0	#DIV/0!
Des Moines	97,077	206,899	211,155	199,109	211,282	828,445	853%
Federal Way		8,590	5,964	6,879	5,997	27,430	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent		44,513	47,371	44,912	52,998	189,794	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton		478	219	349		1,046	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	69,894	84,404	89,395	88,578	84,253	346,630	496%
Shoreline						0	#DIV/0!
Tukwila		910	1,711	901	1,359	4,881	#DIV/0!
Seattle		3,171	896	1,299	5,293	10,659	
Other KC		2,960	2,520	3,202	3,938	12,620	
Outside KC		300	757	357	321	1,735	
Unknown						0	
TOTAL	166,971	357,566	364,586	350,330	368,024	1,440,506	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		26	38	12	51	127	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien		217	187	22	113	539	#DIV/0!
Covington						0	#DIV/0!
Des Moines	2,249	4,806	4,854	3,923	7,942	21,525	957%
Federal Way		192	139	139	208	678	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent		1,008	1,035	897	1,735	4,675	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton		18	21	7		46	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	1,619	1,972	2,080	1,603	3,121	8,776	542%
Shoreline						0	#DIV/0!
Tukwila		37	52	19	64	172	#DIV/0!
Seattle		107	74	27	235	443	
Other KC		67	68	49	159	343	
Outside KC		37	45	9	59	150	
Unknown						0	
TOTAL	3,868	8,487	8,593	6,707	13,687	37,474	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien		157	170	12	90	429	#DIV/0!
Covington						0	#DIV/0!
Des Moines		1,111	1,141	62	1,098	3,412	#DIV/0!
Federal Way		38	32	1	14	85	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent		211	231	6	88	536	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton		10	18			28	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	1,049	536	589	22	471	1,618	154%
Shoreline						0	#DIV/0!
Tukwila		22	22	1	22	67	#DIV/0!
Seattle		53	61	1	73	188	
Other KC		14	25	2	33	74	
Outside KC		34	33	2	53	122	
Unknown						0	
TOTAL	1,049	2,186	2,322	109	1,942	6,559	

NARRATIVE

In the second quarter of 2019, an average 785 families per month received regular food bank service, while 434 weekend backpacks were delivered through local schools and about 300 students at Highline College received weekly food on campus.

The spring months saw many annual community events in support of the food bank. In May, the Letter Carriers food drive took place at both the Des Moines and Riverton post offices, bringing in over 14,000 lbs of food. In addition, over 50 community members participated in the annual CROP Walk, raising over \$3,000 for food bank programs.

In June, summer meals began the day after school let out. We plan to serve meals for kids aged 1-18 at 24 meal sites this year. This year, we have chosen not to participate in United Way's Summer AmeriCorps program, which will greatly increase our summer employment expense but provide a more direct relationship with and accountability from our summer staff. With this change, the funding support from our local cities will be all the more critical. Thank you!



Garden Truck class at Valley View...



...nutrition education through art

nilies

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		7	17	5	15	44
Bellevue					9	9
Bothell						0
Burien		62	9	7	12	90
Covington						0
Des Moines	2249	1722	438	408	497	3065
Federal Way		86	22	33	44	185
Issaquah						0
Kenmore						0
Kent		482	156	179	172	989
Kirkland						0
Mercer Island						0
Redmond						0
Renton		9	4	7		20
Sammamish						0
SeaTac	296	832	255	266	178	1531
Shoreline						0
Tukwila		9	13	1	3	26
Seattle		35	6	5	22	68
Other KC		24	7	9	8	48
Outside KC		4	7	7	2	20
Unknown						0
TOTAL	2545	3272	934	927	962	6095

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint Primary Dental Care**
 Address 955 Powell Ave. S.W.
 City & ZIP Renton 98057
 Program Contact Name Beth Church Phone 425-203-0929
 Email bchurch@healthpointchc.org Invoice Date 1/3/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer *Beth Church* Printed Name Beth Church

	Contract ID#	Annual Award Amt		Reimbursement Requests			Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF184	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00
Bothell							\$0.00
Burien	023-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Covington	023-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Des Moines	023-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Federal Way	023-2019	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00	\$0.00
Issaquah	GF184	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Kenmore	GF184	\$3,000.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
Kent	CAG2019-112	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Kirkland	GF184	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Mercer Island							\$0.00
Redmond	GF184	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Renton	023-2019	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Sammamish	GF184	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
SeaTac	023-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	<u>\$1,250.00</u>	\$0.00
Shoreline							\$0.00
Tukwila	023-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00

Admin use only

Authorized Payment Amt *** MOU *** Authorization Code / Acct #

Authorized Signature / City _____ Date **1/7/20**

APPROVED FOR PAYMENT
 BY *Kym Cooper*
 DATE 1/7/20
 BARS# 001.00010.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: A dental visit providing oral health care delivery.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	178	257	317	371	358	1,303	732%
Bothell						0	
Burien	24	258	234	174	153	819	3413%
Covington	24	90	80	82	76	328	1367%
Des Moines	24	673	689	520	547	2,429	10121%
Federal Way	109	2,436	2,302	2,363	2,140	9,241	8478%
Issaquah	24	70	75	68	83	296	1233%
Kenmore	14	380	364	380	327	1,451	10364%
Kent	72	4,144	4,009	4,486	4,265	16,904	23478%
Kirkland	77	933	982	973	865	3,753	4874%
Mercer Island						0	
Redmond	120	953	1,017	1,101	951	4,022	3352%
Renton	36	616	642	619	685	2,562	7117%
Sammamish	19	121	125	106	102	454	2389%
SeaTac	24	310	292	310	240	1,152	4800%
Shoreline						0	
Tukwila	24	277	336	331	257	1,201	5004%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	769	11,518	11,464	11,884	11,049	45,915	

NARRATIVE

For Bellevue, Redmond, Issaquah, Kirkland, Kenmore and Sammamish, HealthPoint's Redmond dental center continued to provide access for those with barriers to getting dental care. We served people like Daniel, who has a job, three kids with health insurance, but cannot afford health insurance for himself. He came to HealthPoint complaining of a constant, dull pain in all of his teeth. He said he'd never had dental insurance because of the cost, and hadn't seen a dentist in about 20 years. His teeth were in pretty good shape but early signs of gum disease were evident. HealthPoint cleaned his teeth and taught him how to practice good oral health care at home. As an uninsured patient, HealthPoint's sliding fee discount based on his income made his visit affordable for him. When he stopped at the front desk to make an appointment for his next cleaning, he said he hadn't felt like smiling so much in quite a long time. He wanted to make sure we knew how important our services were for people like him who simply go without maintenance and preventive care because they don't have insurance.

For Des Moines, Kent, Covington, Renton, Federal Way, SeaTac and Tukwila, HealthPoint's clinics in Kent, Renton, Federal Way, SeaTac and Tukwila continued to provide access to dental care for all. We served people like Sam, who was preparing to have open heart surgery. He did not have dental insurance and needed to have his oral infections treated prior to receiving clearance for the surgery. We served people like Phillip, a young adult with Down's syndrome and critical medical conditions who was getting ready to have stomach surgery and needed to have all oral infections treated prior to surgery. With both Sam and Phillip, HealthPoint cared for their dental needs and coordinated their appointments with an oral surgeon so things would be taken care of prior to surgery. Both Sam and Phillip were able to access the dental care they needed when they needed it.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	148	165	188	186	687
Bothell						0
Burien	9	124	116	89	85	414
Covington	9	38	42	44	48	172
Des Moines	9	357	366	298	292	1313
Federal Way	41	1359	1379	1342	1263	5343
Issaquah	9	40	35	30	39	144
Kenmore	2	191	169	181	151	692
Kent	27	2215	2335	2501	2528	9579
Kirkland	29	456	481	516	481	1934
Mercer Island						0
Redmond	44	517	563	605	549	2234
Renton	13	328	366	338	407	1439
Sammamish	7	58	70	63	60	251
SeaTac	9	163	156	177	142	638
Shoreline						0
Tukwila	9	137	178	151	143	609
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	265	6131	6421	6523	6374	25449

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	\$37,000.00	\$0.00
TOTAL	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	\$37,000.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00	\$23,000.00	\$0.00
TOTAL	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00	\$23,000.00	\$0.00

KENT Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$15,000.00	\$0.00
TOTAL	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$15,000.00	\$0.00

SEATAC Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$5,000.00	\$0.00
TOTAL	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$5,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint Medical Care**
 Address 955 Powell Ave. S.W.
 City & ZIP Renton 98057
 Program Contact Name Beth Church Phone 425-203-0929
 Email bchurch@healthpointchc.org Invoice Date 1/3/20
 Costs below incurred from **10/1/19 to 12/31/19**
 Signature of Authorized Signer *Beth Church* Printed Name Beth Church

	Contract ID#	Annual Award Amt		Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn								\$0.00
Bellevue	GF186	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$0.00
Bothell								\$0.00
Burien	024-2019	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00
Covington	024-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00		\$0.00
Des Moines	024-2019	\$5,500.00	\$1,375.00	\$1,375.00	\$1,375.00	\$1,375.00		\$0.00
Federal Way	024-2019	\$14,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00		\$0.00
Issaquah	GF186	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00		\$0.00
Kenmore	GF186	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00		\$0.00
Kent	CAG2019-112	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00		\$0.00
Kirkland	GF186	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$0.00
Mercer Island								\$0.00
Redmond	GF186	\$29,000.00	\$7,250.00	\$7,250.00	\$7,250.00	\$7,250.00		\$0.00
Renton	024-2019	\$9,500.00	\$2,375.00	\$2,375.00	\$2,375.00	\$2,375.00		\$0.00
Sammamish								\$0.00
SeaTac	024-2019	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00
Shoreline								\$0.00
Tukwila	024-2019	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00		\$0.00

Admin use only

Authorized Payment Amt: *** MOU ***

Authorization Code / Acct #

Authorized Signature / City

Date **1/7/20**

APPROVED FOR PAYMENT

BY: *Gym Cooper*

DATE: 1/7/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: A face-to-face visit with a primary care provider for medical care.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	156	555	648	593	630	2,426	1555%
Bothell						0	
Burien	43	1,134	1,127	906	734	3,901	9072%
Covington	20	190	214	202	272	878	4390%
Des Moines	22	1,700	1,707	1,499	1,469	6,375	28977%
Federal Way	55	7,389	7,603	7,204	7,041	29,237	53158%
Issaquah	27	121	165	124	144	554	2052%
Kenmore	27	553	542	560	546	2,201	8152%
Kent	60	11,684	12,849	11,939	12,421	48,893	81488%
Kirkland	63	1,326	1,604	1,420	1,392	5,742	9114%
Mercer Island						0	
Redmond	113	1,311	1,600	1,492	1,564	5,967	5281%
Renton	37	4,382	4,704	4,398	4,518	18,002	48654%
Sammamish						0	
SeaTac	43	1,252	1,269	1,173	1,133	4,827	11226%
Shoreline						0	
Tukwila	20	902	986	886	837	3,611	18055%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	686	32,499	35,018	32,396	32,701	132,614	

NARRATIVE

In Quarter 4 HealthPoint held its first Patient and Family Advisory Committee meeting, attended by patients, their families, and community stakeholders to discuss health care, community needs, and ways that HealthPoint can be a strong community partner. This committee has patients from Des Moines, Redmond, Federal Way, SeaTac and Renton, and will meet monthly to help HealthPoint's leadership learn from the people in the communities it serves.

For people in Bellevue, Redmond, Issaquah, Kirkland and Kenmore, HealthPoint in Redmond continued to provide access to health care for all. The clinic is working in partnership with Friends of Youth, an emergency shelter located just a few doors down from HealthPoint. On a weekly basis, HealthPoint's nurses and social support staff visit the Friends of Youth shelter to provide primary health care and connections to community resources.

In Burien and SeaTac, HealthPoint's school locations focused on teen health programs that promote knowledge and empowerment in students to build resiliency and good health habits now that will help them grow into healthy adults.

For people in Des Moines, Kent, Covington, Renton and Federal Way, HealthPoint is starting to work in partnership with Child Haven, a local child-serving organization that serves a lot of abused and neglected kids. HealthPoint is collaborating with Child Haven to establish a seamless system that connects their kids to HealthPoint's services.

For SeaTac and Tukwila, HealthPoint has started a new partnership with the Somali Health Board, in which HealthPoint's physicians participate in facilitating prenatal group care for Somali women, providing a trusted place and help bring them out of isolation and into a community that supports them.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	55	353	401	385	406	1545
Bothell						0
Burien	14	571	595	495	410	2071
Covington	6	109	113	112	130	464
Des Moines	7	945	954	888	840	3627
Federal Way	17	4300	4466	4398	4327	17491
Issaquah	10	86	101	79	83	349
Kenmore	10	353	336	340	346	1375
Kent	21	6911	7535	7222	7452	29120
Kirkland	22	845	973	905	884	3607
Mercer Island						0
Redmond	40	837	1009	972	1035	3853
Renton	11	2417	2572	2483	2525	9997
Sammamish						0
SeaTac	14	694	692	641	56	2083
Shoreline						0
Tukwila	6	551	608	526	512	2197
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	233	18972	20355	19446	19006	77779

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$40,000.00	\$0.00
TOTAL	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$40,000.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$14,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$14,000.00	\$0.00
TOTAL	\$14,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$14,000.00	\$0.00

KENT Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$15,000.00	\$0.00
TOTAL	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$15,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Highline Area Food Bank**
 Address P O Box 66427 18300 4th Ave. So.
 City & ZIP Burien Wa. 98166 Burien Wa. 98148
 Program Contact Name Mike Werle Phone 206-433-9900
 Email thefbman@aol.com Invoice Date 1/3/2020
 Costs below incurred from **10/1/2019** to **12/31/2019**
 Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190106	\$18,000.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	167	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: **\$ 3,000.00**

Authorization Code / Acct # **1667**

Authorized Signature / City

Date

APPROVED FOR PAYMENT

BY *Lyn Cooper*

DATE *1/7/20*

BARS# *001.000.10.505.10.41.012*

1/7/20

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	77,000	138,627	157,646	152,291	178,738	627,302	815%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	180,000	44,394	58,453	54,721	67,346	224,914	125%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC		23,354	20,152	20,163	19,956	83,625	
Outside KC						0	
Unknown						0	
TOTAL	257,000	206,375	236,251	227,175	266,040	935,841	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	300	1,446	384	348	387	2,565	855%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	900	464	167	142	169	942	105%
Shoreline						0	
Tukwila						0	
Seattle		157	37	61	53	308	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,200	2,067	588	551	609	3,815	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2,500	3,584	4,132	3,994	4,858	16,568	663%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4,000	1,149	1,445	1,374	1,848	5,816	145%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC		657	516	685	571	2,429	
Outside KC						0	
Unknown						0	
TOTAL	6,500	5,390	6,093	6,053	7,277	24,813	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	300	1446	384	348	387	2565
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	900	464	167	142	169	942
Shoreline						0
Tukwila						0
Seattle						0
Other KC		157	37	61	53	308
Outside KC						0
Unknown						0
TOTAL	1200	2067	588	551	609	3815

NARRATIVE

The 4th Qtr. Went OK. Food supplies were up again as the Gov. trade Mitigation Products (TMP) kept pouring in. There was Apples, Milk, Cheese, Eggs, Plums, Oranges, Grapes, Potatoes and Pork in all kinds of forms. It has been very hard to deal with as each product comes in a large quantity at once so we are giving away a lot at one time to our client who often say they can't deal with any more at once because they don't have the storage space at home. It is the same with us as we have been pressed here also. The week before T'Day we received 2200 Lbs of Potatoes, 1400 lbs of Oranges, 800 lbs of Milk, 1800 lbs of Apples ETC... My total shipment that week was 21,000 lbs of food coming in. It was very hard dealing with that amount as we still have our daily food we pick up from our local stores. Needless to say that our clients have not been short of food as once again we increased the pounds of food per person to almost 40 lbs for the Qtr. Our garden continued to produce until the middle of Oct. when we finally finished up with it. The Backpack program continues to go along with 6 schools this year. We have been averaging about 111 BK's each week. We have been providing some food for the Community Court that meets each Monday @ the Burién Community Center. They come in a pick up a bunch of stuff to help with their clients needs and then refer them to us or the Food Bank that is closest to them. This was the second year now that we have not signed clients up for a special T'Day and X'mas distribution. Instead we have ordered and made sure we have enough of the traditional Holiday food on hand all month long. Our clients have told us they like it better this way as it was hard to serve 700 families in one day and we were constantly behind their sign up times after the first 2 hours. It was extremely difficult to store that many Turkeys for the duration of the distribution but we made it work. Overall It was a good 4th QTR. that served a lot of people and our food supply has been good as well as the money flow. All the TMP product has helped over the course of the year

See
attached

The 4th Qtr. Went OK. Food supplies were up again as the Gov. trade Mitigation Products (TMP) kept pouring in. There was Apples, Milk, Cheese, Eggs, Plums, Oranges, Grapes, Potatoes and Pork in all kinds of forms. It has been very hard to deal with as each product comes in a large quantity at once so we are giving away a lot at one time to our client who often say they can't deal with any more at once because they don't have the storage space at home. It is the same with us as we have been pressed here also. The week before T'Day we received 2200 Lbs of Potatoes, 1400 lbs of Oranges, 800 lbs of Milk, 1800 lbs of Apples ETC... My total shipment that week was 21,000 lbs of food coming in. It was very hard dealing with that amount as we still have our daily food we pick up from our local stores. Needless to say that our clients have not been short of food as once again we increased the pounds of food per person to almost 40 lbs for the Qtr. Our garden continued to produce until the middle of Oct. when we finally finished up with it. The Backpack program continues to go along with 6 schools this year. We have been averaging about 111 BK's each week. We have been providing some food for the Community Court that meets each Monday @ the Burien Community Center. They come in a pick up a bunch of stuff to help with their clients needs and then refer them to us or the Food Bank that is closest to them. This was the second year now that we have not signed clients up for a special T'Day and X'mas distribution. Instead we have ordered and made sure we have enough of the traditional Holiday food on hand all month long. Our clients have told us they like it better this way as it was hard to serve 700 families in one day and we were constantly behind their sign up times after the first 2 hours. It was extremely difficult to store that many Turkeys for the duration of the distribution but we made it work. Overall It was a good 4th QTR. that served a lot of people and our food supply has been good as well as the money flow. All the TMP product has helped over the course of the year as I have not had to purchase Eggs & Milk, since Oct. of 2018. We have also cut down on a lot of other purchases as we have received them via TMP or Gov. Commodities. This has helped the budget as we were cut \$10,000 by UWKC for the year as they have changed there focus away from sustaining Food Banks. Once again thank you for your continued support and may next year be as good as this year.

REIMBURSEMENT REQUESTS

Agency and Program Name **Hospitality House**
 Address 1419 SW 150th St
 City & ZIP Burien, WA 98166
 Program Contact Name Sheenah Randolph Phone 206-242-1860
 Email sheenahr.hospitalityhouse@gmail.com Invoice Date 1/7/20
 Costs below incurred from 10/1/19 to 12/1/19
 Signature of Authorized Signer *Sheenah Randolph* Printed Name Sheenah Randolph

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Covington							\$0.00
Des Moines		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG-2019-140	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline							\$0.00
Tukwila	19-002	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00

Admin use only

Authorized Payment Amt: **\$ 2,500.00**

Authorization Code / Acct # **12794**

Authorized Signature / City

Date **1/7/20**

APPROVED FOR PAYMENT

BY *Jim Cooper*

DATE 1/7/20

BARS# 001.000.10.565.1041.012

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		20	0	14	49	83	
Bellevue		162	60	12	35	269	
Bothell		0	0	0	0	0	
Burien	160	41	0	13	7	61	38%
Covington		45	0	0	0	45	
Des Moines	122	0	13	15	0	28	23%
Federal Way	100	3	70	91	96	260	260%
Issaquah		0	0	0	0	0	
Kenmore		0	0	0	0	0	
Kent	124	153	63	109	72	397	320%
Kirkland		0	29	1	0	30	
Mercer Island		0	0	0	0	0	
Redmond		0	0	0	0	0	
Renton		11	91	77	131	310	
Sammamish		0	0	0	0	0	
SeaTac	125	54	13	0	41	108	86%
Shoreline		0	0	0	0	0	
Tukwila	63	81	22	49	64	216	343%
Seattle		102	111	296	206	715	
Other KC		0	16	22	0	38	
Outside KC		4	16	47	0	67	
Unknown		7	0	0	0	7	
TOTAL	694	683	504	746	701	2,634	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Meal

Description: Meal = 2 meals a day

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		40	0	28	98	166	
Bellevue		324	60	24	70	478	
Bothell		0	0	0	0	0	
Burien		82	0	26	14	122	
Covington		90	0	0	0	90	
Des Moines	244	0	26	30	0	56	23%
Federal Way	712	6	70	182	192	450	63%
Issaquah		0	0	0	0	0	
Kenmore		0	0	0	0	0	
Kent		306	126	218	144	794	
Kirkland		0	58	2	0	60	
Mercer Island		0	0	0	0	0	
Redmond		0	0	0	0	0	
Renton		22	182	154	262	620	
Sammamish		0	0	0	0	0	
SeaTac		108	26	0	82	216	
Shoreline		0	0	0	0	0	
Tukwila		162	44	98	128	432	
Seattle		204	222	592	412	1,430	
Other KC		0	32	44	0	76	
Outside KC		8	32	94	0	134	
Unknown		14			0	14	
TOTAL	956	1,366	878	1,492	1,402	5,138	

SERVICE UNIT 3

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		2	0	2	7	11	
Bellevue		23	9	1	5	38	
Bothell		0	0	0	0	0	
Burien		5	0	1	1	7	
Covington		6	0	0	0	6	
Des Moines	28	0	2	2	0	4	14%
Federal Way		1	18	13	13	45	
Issaquah		0	0	0	0	0	
Kenmore		0	4	0	0	4	
Kent	21	21	9	15	10	55	262%
Kirkland		0	4	0	0	4	
Mercer Island		0	0	0	0	0	
Redmond		0	0	0	0	0	
Renton		1	13	11	18	43	
Sammamish		0	0	0	0	0	
SeaTac		7	2	0	5	14	
Shoreline		0	0	0	0	0	
Tukwila		11	3	7	9	30	
Seattle		15	16	42	29	102	
Other KC		0	2	3	0	5	
Outside KC		1	2	6	0	9	
Unknown		1	0	0	0	1	
TOTAL	49	94	84	103	97	378	

NARRATIVE

Here at Hospitality House, "Hospitality" is vital to the way we warmly welcome our clients into our shelter. Our program offers each client 90 days of refuge with a safe and clean place to rest, warm meals to eat, weekly case management meetings to establish a plan of action toward personal growth and housing stability, and follow-up meetings for accountability. We provide holistic care at our shelter - meeting women's basic needs (food, clothes, showers, feminine hygiene products, etc.); as well as wrap-around support – providing weekly goal work to complete, employment and housing stability resources, and when the going gets tough – encouragement and affirmation.

Below you will read about one of our client's, Susan. Every client that enters Hospitality House poses a new challenge for us, yet their success is always our goal. Stacy is one of our many examples of challenge and success...

Susan came to Hospitality House after a month of being homeless. She had left her previous living situation due to the dynamics being unstable and unsafe. In that time, Susan had resorted to residing in her car. While living in her car was not her ideal living situation, neither was living in a shelter. Susan had many apprehensions and anxieties about living with strangers in a communal living situation. The thought simply terrified her. However, the seasons were changing, and nights were becoming colder. Susan knew that living in her car would only become more uncomfortable before it became bearable again. She knew she needed to step out of her comfort zone, away from the temporary safety that her car had been providing. It was a big step and decision for Susan, so it had to be a good one. Hospitality House wound up sounding like the most suitable shelter for her needs.

Upon arrival, Susan made it very clear what her intentions were. She wanted to secure a permanent job and stable housing. Seeing that Susan came with the mindset ready to work – Hospitality House's Case Managers used her eager enthusiasm, harnessing it to Susan's advantage. The Case Manager helped proof and edit Susan's resume, so it was the most polished version and presentation of her employment history and accomplishments. Susan's Case Manager also helped her address some insecurities she had regarding being technologically savvy so she could also begin on some goal work for the upcoming week. Within the first few days of being at Hospitality House, Susan had wrapped up working at a temp agency, and she secured a new fulltime job at Amazon.

Susan was off to a great start. While she had already achieved one of her main priorities, her Case Managers knew it would take even more intentionality to lock in and secure her biggest priority, stable housing. Within another week of work and receiving her first paycheck, Susan's Case Manager helped her set a structured budget that covered all of her personal needs, and worked toward paying off past debts. With Susan in a place to save and budget, she was able to start looking into housing options that fit her needs. Each week Susan's Case Manager helped give goal work for rental options that Susan could apply to.

In just under six weeks Susan completed all that she came here to do. She secured a job and her housing. While she may have needed Hospitality House initially as a better temporary solution than her car, it was Susan's laser focus determination and willingness to trust the plan that her Case Manager set is what expedited her process. We are happy to report that for Susan, living in a car is no longer a valid solution for being homeless.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1	0	1	1	3
Bellevue		5	0	1	1	7
Bothell		0	0	0	0	0
Burien	6	2	0	1	1	4
Covington		1	0	0	0	1
Des Moines	3	0	1	3	0	4
Federal Way	4	1	2	3	4	10
Issaquah		0	0	0	0	0
Kenmore		0	0	0	0	0
Kent	3	4	4	4	2	14
Kirkland		0	1	1	0	2
Mercer Island		0	0	0	0	0
Redmond		0	0	0	0	0
Renton		1	0	2	2	5
Sammamish		0	0	0	0	0
SeaTac	5	2	1	0	2	5
Shoreline		0	0	0	0	0
Tukwila	3	2	0	1	0	3
Seattle		4	7	7	7	25
Other KC		0	1	2	0	3
Outside KC		1	1	2	0	4
Unknown		1		0	0	1
TOTAL	24	25	18	28	20	91

REIMBURSEMENT REQUESTS

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs**
 Address 707 S. Grady Way, Ste 300
 City & ZIP Renton, WA 98057
 Program Contact Name Comprehensive Sexual Assault Services Phone 425-282-0358
 Email finance@kcsarc.org Invoice Date 1/11/20
 Costs below incurred from **10/1/19** to **12/31/19**
 Signature of Authorized Signer *See "Reimbursmt SIGNED" 2nd purple tab in this Excel file* Printed Name Anne Mace-Deines

City	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn		\$20,000.00	\$5,115.79	\$4,871.44	\$5,018.79	\$4,993.98	\$0.00
Bellevue	GF201	\$75,433.00	\$22,923.52	\$16,648.83	\$18,760.10	\$17,100.55	\$0.00
Bothell		\$0.00					\$0.00
Burien		\$8,000.00	\$2,046.32	\$1,948.58	\$2,007.52	\$1,997.58	\$0.00
Covington		\$5,576.00	\$1,426.29	\$1,358.17	\$1,399.25	\$1,392.29	\$0.00
Des Moines		\$4,308.00	\$1,101.94	\$1,049.31	\$1,081.05	\$1,075.70	\$0.00
Federal Way		\$20,000.00	\$5,115.78	\$4,871.43	\$5,018.78	\$4,994.01	\$0.00
Issaquah		\$9,100.00	\$2,275.00	\$2,275.00	\$2,275.00	\$2,275.00	\$0.00
Kenmore		\$3,245.00	\$811.25	\$811.25	\$811.25	\$811.25	\$0.00
Kent	CAG2019-143	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Kirkland		\$19,760.00	\$4,940.00	\$4,940.00	\$4,940.00	\$4,940.00	\$0.00
Mercer Island		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Redmond		\$16,587.00	\$4,146.75	\$4,146.75	\$4,146.75	\$4,146.75	\$0.00
Renton	19-115	\$32,000.00	\$8,185.25	\$7,794.30	\$8,030.04	\$7,990.41	\$0.00
Sammamish		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SeaTac		\$5,000.00	\$1,278.94	\$1,217.85	\$1,254.69	\$1,248.52	\$0.00
Shoreline		\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Tukwila		\$8,632.00	\$2,207.99	\$2,102.54	\$2,166.13	\$2,155.34	\$0.00

APPROVED FOR PAYMENT

Admin use only BY *Kim Cooper* * MOU *
 Authorized Payment Amt: 11/13/20 Authorization Code / Acct #

Authorized Signature / City *001.000.10.565.10.41.012* Date 11/13/20
 BARS#

Calculated Total	\$264,641.00	\$70,824.82	\$63,285.45	\$66,159.35	\$64,371.38	\$0.00
Renton - Lead	103,516	\$26,478.30	\$25,213.62	\$25,976.25	\$25,847.83	\$0.00
Kent	25,000	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Bellevue - Lead	136,125	\$38,096.52	\$31,821.83	\$33,933.10	\$32,273.55	\$0.00
Total	264,641	\$70,824.82	\$63,285.45	\$66,159.35	\$64,371.38	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

	Annual Goal	Actual Units, regardless of funding source				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	179	374	394	435	391	1,594	891%
Bellevue	678	142	205	203	221	771	114%
Bothell		69	84	65	34	252	
Burien	73	97	178	126	97	498	682%
Covington	50	49	35	38	31	153	306%
Des Moines	39	132	63	117	142	454	1164%
Federal Way	179	389	310	364	364	1,427	797%
Issaquah	81	97	99	98	53	347	428%
Kenmore	29	6	1	5	13	25	87%
Kent	225	427	388	469	434	1,718	764%
Kirkland	178	156	131	134	178	599	337%
Mercer Island	36	15	10	19	17	61	169%
Redmond	149	90	77	119	94	380	255%
Renton	287	544	529	598	501	2,172	757%
Sammamish		54	85	46	47	232	
SeaTac	44	83	68	105	44	300	682%
Shoreline	72	79	91	70	48	288	400%
Tukwila	77	35	46	51	55	187	243%
Seattle		580	813	748	597	2,738	
Other KC		379	448	487	391	1,705	
Outside KC		563	484	608	545	2,200	
Unknown		560	555	543	692	2,350	
TOTAL	2,376	4,920	5,094	5,448	4,989	20,451	

NARRATIVE

CLIENTS SERVED: For the YTD 12/31/19, KCSARC exceeded all annual client goals for all of the joint cities.

ADVOCACY SERVICE HOURS: For the YTD 12/31/19, KCSARC exceeded all annual advocacy service hour goals for all of the joint cities, except for Kenmore (87%).

Bellevue/North & East Cities Contract: Service detail & expense reports are included in the Bellevue docs section. Demographics & Outcome Reports will be submitted by 1/22/2020, as approved by Bellevue, contract holder.

Renton/South Cities Contract: Service detail reports & South Cities Narrative are included in the Federal Way docs section. Demographics & Outcome Reports will be submitted by 1/31/2020, Renton's due date for the South Cities Pooled Contract.

Kent: Service detail report is included in the Other Docs section. Demographics & Outcome Reports will be submitted by 1/22/2020, as approved by Christine Cain.

Success Story: One member of KCSARC's Speakers Bureau shared her story about what it meant to have a KCSARC Legal Advocate support her throughout her experience in the criminal justice system. "The trial is not geared toward protecting the victim, but rather the accused. It is a crime that is left to the victim to carry the burden, to testify to their character, to defend why this isn't somehow their fault. You sustain a sense of shame through the entire process." Speaking about her experience, she said, "There were many times I wanted to give up. I didn't know if I had the strength to move forward. I consider myself someone rather resilient, and yet I was at my absolute breaking point. What kept me going was having the support and connection with something bigger than me, having KCSARC there with me to fight this injustice."

RESIDENTS

	Annual Goal	Actual # of Residents				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	63	125	40	40	48	253	402%
Bellevue	121	74	36	31	37	178	147%
Bothell		18	11	10	4	43	
Burien	38	46	35	12	22	115	303%
Covington	15	17	3	4	9	33	220%
Des Moines	22	40	12	10	8	70	318%
Federal Way	55	141	46	50	39	276	502%
Issaquah	23	30	10	20	12	72	313%
Kenmore	7	4	1	11	17	33	471%
Kent	71	134	51	55	35	275	387%
Kirkland	41	57	9	12	24	102	249%
Mercer Island	8	3	6	2	2	13	163%
Redmond	35	39	20	12	7	78	223%
Renton	86	167	65	59	58	349	406%
Sammamish		19	14	5	3	41	
SeaTac	14	29	8	8	9	54	386%
Shoreline	17	29	5	7	4	45	265%
Tukwila	24	16	6	3	4	29	121%
Seattle		384	201	206	174	965	
Other KC		174	32	59	43	308	
Outside KC		265	127	149	112	653	
Unknown		333	182	189	214	918	
TOTAL	640	2144	920	954	885	4903	

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Bal* see budget change request below
Personnel	\$101,626.00	\$28,368.46	\$23,781.59	\$25,401.94	\$26,869.33	\$104,421.32	-\$2,795.32
Office/Ops	\$1,562.00	\$590.27	\$431.51	\$423.30	\$499.58	\$1,944.66	-\$382.66
Purchased Svc						\$0.00	\$0.00
Communication	\$804.00	\$144.80	\$96.93	\$97.68	\$227.05	\$566.46	\$237.54
Travel/Training						\$0.00	\$0.00
Other-Indirect Cost	\$32,133.00	\$8,992.99	\$7,511.80	\$8,010.18	\$4,677.59	\$29,192.56	\$2,940.44
TOTAL	\$136,125.00	\$38,096.52	\$31,821.83	\$33,933.10	\$32,273.55	\$136,125.00	\$0.00

*Bellevue Budget Change Request	Bellevue Budget	Budget Change Request	Proposed REVISED BUDGET
Personnel	\$101,626.00	\$2,795.32	\$104,421.32
Office/Ops	\$1,562.00	\$382.66	\$1,944.66
Communication	\$804.00	-\$237.54	\$566.46
Other-Indirect	\$32,133.00	-\$2,940.44	\$29,192.56
TOTAL	\$136,125.00	\$0.00	\$136,125.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

KENT Line Item Table

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Literacy Source-ESOL and family literacy**
 Address 3200 NE 125th St.
 City & ZIP Seattle, 98125
 Program Contact Name Janet Arbogast Phone 206-782-2050
 Email janeta@literacysource.org Invoice Date 1/2/19
 Costs below incurred from **10/1/19** to **12/31/19**
 Signature of Authorized Signer Printed Name Janet Arbogast

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$30,000.00	\$7,500.00	\$7,500.00	\$5,000.00	\$10,000.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

APPROVED FOR PAYMENT

BY: Kim Cooper

Admin use only DATE: 1/6/20

Authorized Payment Amt: _____ Authorization Code / Acct # 12791

BARS# 001.000.10.565.10.41.012

Authorized Signature / City _____ Date 1/6/20

\$ 7,500.00

98%

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: Number of hours of instructional classroom hours provided to clients.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	260	84	78	21	105	288	111%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	260	84	78	21	105	288	

SERVICE UNIT 2

Service Unit 1: Child Care

Measurement: 60 minutes

Description: Number of hours of childcare provided during ESL class for adults.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	260	84	78	21	105	288	111%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	260	84	78	21	105	288	

RESIDENTS

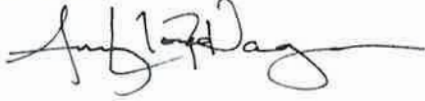
	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	70	20	11	15	7	53
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	70	20	11	15	7	53

NARRATIVE

This fall we worked on the theme of the home, so we did a lot of work with describing homes (e.g. There are 2 bedrooms./There is 1 sofa in the livingroom.) as well as activities we do around the home and the frequency of those activities (e.g. I vacuum my house twice a week./She washes the dishes every day.). A lot of what we did was very vocabulary-heavy, so we spent a lot of time approaching the vocabulary from different angles to make sure it really stuck. After we felt like we had a pretty good handle on that, we moved on to giving and receiving basic directions (e.g. Go straight for 2 blocks, turn right on ___ St., turn left on ___ Ave., etc.) and units of measurement like temperature, length/height, and volume. Our final project was putting all of our directions, temperature, and volume practice to use by following recipes in small groups where each group got a cookie recipe and had to work together to follow the directions and measure out the ingredients correctly. Throughout this fall, we saw a good number of new students (as fall is usually the time when most new students are looking to join) and many returning students too. It's always sad to see students leave us mid-term, but we celebrated with a number of students who could no longer attend the class because they'd gotten jobs to help support their families. We also continue to celebrate with students as they reach some of their English goals. Being a multi-level class, it's a challenge to find materials and activities that will help push people in every level without being too much for some and too little for others, but we continue to see everyone in the class always willing to help each other with activities and projects regardless of level or first language. One student from Guinea, a woman in her 50s, didn't receive a formal education, so there are a lot of things that are more challenging for her than for others (like even holding and using a pencil and writing along a line).

Another woman, from Mexico, in her 30s, always sat right next to her and helped with every activity with such incredible patience and caring for this other woman. She made alphabet guides for herself and some of her other Latina classmates showing how to pronounce the name of each letter and she also made one for this student from Guinea. We're always so happy to see how our students are willing and able to work together despite huge language gaps and to see the relationships that are formed through their time in our class. We also saw 4-6 children regularly in our childcare who also had the chance to form relationships with one another as well as with the childcare workers who they would joyfully greet each day. The children got a lot of time playing together, but also learned important skills for when they are enrolled in school like lining up, washing hands before snack time, being respectful to one another, listening when their teacher is talking, etc.

REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**
 Address 4040 S 188th St #100
 City & ZIP SeaTac, 98188
 Program Contact Name Amy Lloyd Wagner Phone 206.816.3241
 Email alloydwagner@lcsnw.org Invoice Date 1/7/19
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer  Printed Name Amy Lloyd Wagner

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	3190112	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac		\$49,000.00	\$12,250.00	\$12,250.00	\$12,250.00	\$12,250.00
Shoreline						\$0.00
Tukwila	19-047	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00

Admin use only

Authorized Payment Amt: \$ 12,250.00

Authorization Code / Acct # 2385

Authorized Signature / City **APPROVED FOR PAYMENT**

Date 1/7/20

BY Kim Cooper

DATE: 1/7/20

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Outreach

Measurement: Individual

Description: The Back to School Fair (educational attainment) and United Way Tax Prep services (economic prosperity) both measure individuals. Due to a large number of individuals who access the Back to School Fair and Tax Prep services these numbers will be counted as unduplicated for all reporting purposes.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		6	4	1		11	
Bellevue			2			2	
Bothell						0	
Burien	27	8	5	22	72	107	396%
Covington						0	
Des Moines		28	15	43	33	119	
Federal Way		21	5	3	3	32	
Issaquah		1				1	
Kenmore						0	
Kent		37	22	7	40	106	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		5	1	1		7	
Sammamish						0	
SeaTac	439	114	34	2,932	416	3,496	796%
Shoreline						0	
Tukwila		15	11	16	4	46	
Seattle		69	22		4	95	
Other KC		2	0			2	
Outside KC		10	9		5	24	
Unknown			63	30	10	103	
TOTAL	466	316	193	3,055	587	4,151	

SERVICE UNIT 2

Service Unit 1: Information and Referral

Measurement: One-on-one session

increased knowledge and access to community resources will come through resource and referral as well as the distribution of basic needs items through the

Description: Connection Desk. This service is offered on a walk-in, first come first served basis. This will be measured by the number of one-on-one sessions with Connection Desk staff and volunteers

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		40	32	40	20	132	
Bellevue		4	4	3	4	15	
Bothell		5	1	2	0	8	
Burien	50	23	27	33	12	95	190%
Covington		0	0	0	14	14	
Des Moines		151	128	133	76	488	
Federal Way		167	141	154	104	566	
Issaquah		0	3	0	0	3	
Kenmore		0	12	12	1	25	
Kent		358	313	344	206	1,221	
Kirkland		2	0	0	1	3	
Mercer Island		0	0	0	0	0	
Redmond		0	5	5	0	10	
Renton		35	31	43	35	144	
Sammamish		0	0	0	0	0	
SeaTac	774	403	400	323	373	1,499	194%
Shoreline		0	1	0	0	1	
Tukwila	0	94	66	121	108	389	
Seattle		122	115	121	75	433	
Other KC		8	4	14	9	35	
Outside KC		21	62	28	42	153	
Unknown		37	4	11	2	54	
TOTAL	824	1,470	1,349	1,387	1,082	5,288	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: Community connection and education will come through skill and knowledge-based workshops provided at the FRC or in the community facilitated by FRC staff. This service unit will be measured by individual class attendance for each class and each workshop. This is a duplicated measure.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		147	106	74	41	368	
Bellevue		1	1	0	0	2	
Bothell		2	1	0	0	3	
Burien	23	102	25	24	26	177	770%
Covington		24	46	17	11	98	
Des Moines		101	110	98	68	377	
Federal Way		207	150	118	90	565	
Issaquah		1	0	0	0	1	
Kenmore		9	5	1	0	15	
Kent		306	323	271	112	1,012	
Kirkland		4	6	2	0	12	
Mercer Island		2	4	4	0	10	
Redmond		20	23	22	15	80	
Renton		107	100	94	38	339	
Sammamish		11	13	16	3	43	
SeaTac	1,050	336	251	213	487	1,287	123%
Shoreline		1	4	2	0	7	
Tukwila	199	120	105	51	65	341	171%
Seattle		154	115	104	44	417	
Other KC		5	55	8	1	69	
Outside KC		32	37	38	12	119	
Unknown		71	0	21	9	101	
TOTAL	1,272	1,763	1,480	1,178	1,022	5,443	

Lutheran Community Services NW 4th Quarter Report 2019

Lutheran Community Services NW continues to assist the community in accessing resources and receiving services that improve individual and family health, self-sufficiency, and connection to community. This quarter the Family Resource Center (FRC) and other South King County programming continued to expand our offerings to the community. Below are some highlights specific to each city.

Burien, SeaTac, and Tukwila Highlight

This quarter there are two things that we want to highlight for our work in all three cities. One is the Holiday of Hope Event and the other is the work that was done at the Connection Desk to enroll individuals and families in health insurance.

The Holiday of Hope event served families served by the SeaTac Schools: Tyee, Chinook, Glacier, Madrona, Bow Lake, McMicken, and Valley View. Families from Burien, SeaTac, and Tukwila all attended.

The event was held at Madrona Elementary school again this year and was attended by the parents of 587 kids. We had a welcome area that was staffed by Communities in Schools who gave out cookies and hot drinks. Then we had over 75 volunteers from the community that staffed registration, helped families shop, wrapped gifts, and even delivered Christmas trees.

We still have dozens of thank you cards to go through that families left with the volunteers, but needless to say, this event brought joy, and Christmas to hundreds of families in the area that may not have had anything under the tree at Christmastime.

(Please see the back page for photos from the event!)

The other event that we want to highlight is one that brings lasting consequences to families. Health care is so important for families across the world. This quarter, our Connection Desk made sure that Burien, SeaTac, and Tukwila families had access to affordable health care.

During the open enrollment period and the rest of the quarter, 10 Connection Desk volunteers signed up 142 people for health insurance. 8 Families from Tukwila, 5 families from Burien and 75 families from SeaTac were enrolled in health insurance. To help increase our availability we had a weekend health fair event where people were enrolled, received health screenings, and were given opportunities to access other health resources.

Because of this work these families can be healthier, and our communities will be healthier.



RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		80	52	39	39	210
Bellevue		5	5	0	2	12
Bothell		6	2	1	0	9
Burien	100	41	36	63	88	228
Covington		4	5	6	3	18
Des Moines		155	136	144	82	517
Federal Way		211	193	144	102	650
Issaquah		2	2	0	0	4
Kenmore		9	14	4	0	27
Kent		351	211	177	155	894
Kirkland		3	6	2	1	12
Mercer Island		2	4	4	0	10
Redmond		3	5	0	0	8
Renton		64	35	32	28	159
Sammamish		3	0	0	0	3
SeaTac	976	452	261	3131	655	4499
Shoreline		1	2	2	0	5
Tukwila	199	99	94	85	81	359
Seattle		202	138	101	54	495
Other KC		11	54	11	2	78
Outside KC		52	59	29	42	182
Unknown		95	2	52	19	168
TOTAL	1275	1851	1316	4027	1353	8547

REIMBURSEMENT REQUESTS

Agency and Program Name **Multi-Service Center - Rent & Emergency Assistance**
 Address P.O. Box 23699, 1200 S 336th St
 City & ZIP Federal Way, 98093
 Program Contact Name Trish Crocker Phone (253) 835-7678 ext 112
 Email trishc@mschelps.org Invoice Date 1/2/20

Costs below incurred from

Signature of Authorized Signer X *Beth Lancaster* Printed Name Beth Lancaster, Finance Director
 Beth Lancaster
 Finance Director

	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF-19-2025	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines	19-026	\$7,667.00	\$2,300.00	\$996.00	\$1,344.73		\$3,026.27
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$9,000.00	\$2,250.00	\$2,386.89	\$3,875.31		\$487.80
Sammamish							\$0.00
SeaTac		\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 5,000.00 Authorization Code / Acct # # 3545

Authorized Signature / City _____ Date 1/6/20

APPROVED FOR PAYMENT
 BY: *Kum Cooper*
 DATE: 1/6/20
 BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Financial Aid = one voucher – can include payment on behalf of an individual toward their rent, utilities, bus tickets, motel vouchers. An individual can receive more than one of the above.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	8	9	13		30	300%
Bellevue						0	
Bothell						0	
Burien			1	1		2	
Covington						0	
Des Moines	15	3	2	3		8	53%
Federal Way		1	10	16		27	
Issaquah						0	
Kenmore						0	
Kent		33	33	37		103	
Kirkland				1		1	
Mercer Island						0	
Redmond						0	
Renton	13	4	5	10		19	146%
Sammamish						0	
SeaTac	21	4	6	5	8	23	110%
Shoreline						0	
Tukwila	48	12	16	13		41	85%
Seattle		1	0	1		2	
Other KC			1	0		1	
Outside KC						0	
Unknown						0	
TOTAL	107	66	83	100	8	257	

NARRATIVE

MSC is on track to meet or exceed its service unit goals for all cities. MSC staff are strategizing efforts to engage and support various residents from other cities. Staff have found it challenging to support some families due to the high amount requested per voucher by some individuals and families who call the rent line. MSC staff are confident that we will meet our service goals for all cities included in this report.

MSC received a referral from the City of SeaTac for an elderly woman who was behind for her rent. The customer was able to pay her a portion of her rent for the previous months but it left her with insufficient funds for the following month. MSC staff was able to meet with the customer and provide her with rental assistance. MSC staff also completed a pledge letter and submitted it to the landlord on behalf of the customer. Without this rental assistance, the customer would have been in a vicious cycle of catching up with past due rent.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	20	10	25	37		72
Bellevue						0
Bothell						0
Burien			2	1		3
Covington						0
Des Moines	20	8	4	9		21
Federal Way		1	42	47		90
Issaquah						0
Kenmore						0
Kent		53	79	104		236
Kirkland				1		1
Mercer Island						0
Redmond						0
Renton	24	12	10	22		44
Sammamish						0
SeaTac	31	9	11	18	23	61
Shoreline						0
Tukwila	48	31	25	24		80
Seattle		1	0	1		2
Other KC			3	0		3
Outside KC						0
Unknown						0
TOTAL	143	125	201	264	23	613

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center - Shelter & Transitional Housing
 Address P.O. Box 23699, 1200 S 336th St
 City & ZIP Federal Way, 98093
 Program Contact Name Maju Qureshi Phone (253) 838-6810
 Email majuq@mschelps.org Invoice Date 1/6/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer Printed Name Beth Lancaster, Finance Director

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$8,000	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$4,500	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$30,000	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$8,000	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Sammamish						\$0.00
SeaTac	\$6,500	\$1,625.00	\$1,625.00	\$1,625.00	\$1,625.00	\$0.00
Shoreline						\$0.00
Tukwila	\$4,000	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00

Admin use only

Authorized Payment Amt: * MOU * Authorization Code / Acct #

Authorized Signature / City APPROVED FOR PAYMENT Date 1/13/20

BY: [Signature]

DATE: 1/13/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Number of contacts with resident household member(s).

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	23	21	15	15	5	56	243%
Bellevue						0	
Bothell						0	
Burien	15	5	10	10	10	35	233%
Covington						0	
Des Moines					5	5	
Federal Way	84	25	20	20	20	85	101%
Issaquah						0	
Kenmore						0	
Kent		12	14	18	15	59	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	23	0	0	10	13	23	100%
Sammamish						0	
SeaTac	19	5	8	8	3	24	126%
Shoreline						0	
Tukwila	12	6	3	3	5	17	142%
Seattle		6	5	5	2	18	
Other KC		4	0	0	0	4	
Outside KC		4	5	5	10	24	
Unknown					0	0	
TOTAL	176	88	80	94	88	350	

SERVICE UNIT 2

Service Unit 1: Shelter

Measurement: Bed night

Description: Number of individuals staying for one bed night in the shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	450	1,512	1,260	1,016	455	4,243	943%
Bellevue						0	
Bothell						0	
Burien	250	270	360	520	784	1,934	774%
Covington						0	
Des Moines					143	143	
Federal Way	350	900	900	758	1,132	3,690	1054%
Issaquah						0	
Kenmore						0	
Kent		900	1,054	970	772	3,696	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	450	0	0	196	715	911	202%
Sammamish						0	
SeaTac	370	360	360	129	0	849	229%
Shoreline						0	
Tukwila	225	360	270	270	397	1,297	576%
Seattle		450	450	109	91	1,100	
Other KC		270	0	0	0	270	
Outside KC		270	540	551	841	2,202	
Unknown						0	
TOTAL	2,095	5,292	5,194	4,519	5,330	20,335	

SERVICE UNIT 3

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of individuals staying for one bed night in transitional housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way	350	618	730	737	501	2,586	739%
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	350	618	730	737	501	2,586	

NARRATIVE

A Veteran family was unable to pay their rent on time, which eventually led to them to becoming homeless. Shortly thereafter, the family moved to MSC's Emergency Shelter. The family had many barriers to overcome their access to permanent housing, including and not limited to, large back debt owed to two previous landlords. The MSC Housing Case Manager connected the family to the Veterans Administration, who in turn was able to provide the family with a VASH voucher. Another agency was able to pay in full the back debt the family owed. After six months of housing navigation and coordination of other programs and services, the family was able to move in to permanent housing.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	12	17	14	15	5	51
Bellevue						0
Bothell						0
Burien	7	3	7	6	10	26
Covington						0
Des Moines					2	2
Federal Way	21	20	20	20	23	83
Issaquah						0
Kenmore						0
Kent		10	14	16	10	50
Kirkland						0
Mercer Island						0
Redmond						0
Renton	12	0	0	10	10	20
Sammamish						0
SeaTac	10	4	4	4	0	12
Shoreline						0
Tukwila	6	4	3	3	5	15
Seattle		5	5	2	1	13
Other KC		3				3
Outside KC		3	6	12	10	31
Unknown						0
TOTAL	68	69	73	88	76	306

REIMBURSEMENT REQUESTS

Agency and Program Name **Navos**
 Address 1210 SW 136th St
 City & ZIP Burien WA 98166
 Program Contact Name Sonja Whitaker Phone 206-257-6651
 Email sonja.whitaker@navos.org Invoice Date 1/13/20
 Costs below incurred from **10/1/19** to **12/31/19**
 Signature of Authorized Signer Sonja Whitaker Printed Name Sonja Whitaker

	Contract ID#	Annual Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	1078					\$7,500.00 \$7,500.00 #####
Shoreline						\$0.00
Tukwila						\$0.00

15,000-

Admin use only **\$ 15,000.00**

Authorized Payment Amt: Authorization Code / Acct # **01078**

Authorized Signature / City **APPROVED FOR PAYMENT** Date **1/13/20**

BY *[Signature]*

DATE 1/13/20

BARS# 001.000.10.545.10.41.012

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)
 Measurement: Appointment

Description: Counseling (mental health) hours includes individual and family therapy, case management, and family support activities. Counseling is measured by service hour.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	300	102	195	0	13	310	103%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	300	102	195	0	13	310	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	40	15	21	0	1	37
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	40	15	21	0	1	37

NARRATIVE

In 2019, Navos delivered over 300 hours of mental health services to 37 different youth in Seatac. These youth received services to address symptoms of trauma, depression, anxiety and symptoms of attention deficit hyperactivity disorder. Therapists work not only with the youth but also provide case management services. The goal is for the youth to be able to continue to attend school and thrive socially and emotionally. Many of the youth served have significant life stressors (e.g., homelessness, caregiver drug use, lack of supervision in the home, history of sexual and physical abuse.) It is important to note that these youth would not be receiving these services if it were not for the SeaTac grant that helps to subsidize the cost of providing these services.

REIMBURSEMENT REQUESTS

Agency and Program Name **New Roots Fund**
 Address 1610 S. King Street
 City & ZIP Seattle, WA 98144
 Program Contact Name Greg Hope Phone 206-910-1644
 Email greg.m.hope@gmail.com Invoice Date 12/31/19
 Costs below incurred from **10/1/19** to **12/31/19**
 Signature of Authorized Signer _____ Printed Name Greg Hope

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$12,000.00	\$3,000.00	\$3,184.92	\$3,299.89	\$2,515.19	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 2,515.19 Authorization Code / Acct # 18490
 Authorized Signature / City **APPROVED FOR PAYMENT** Date 1/14/20
 BY Jim Cooper
 DATE: 1/14/20
 BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Day

Description: New Roots Fund conducted a one day business planing and relocation workshop at Burien Community Center

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	17	10	3	3	1	17	100%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	17	10	3	3	1	17	

SERVICE UNIT 2

Service Unit 1: Outreach

Measurement: Visit

Description: New Roots employees visited individual business owners, Library, and community centers and distributed marketing and recruitment material in Seatac

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	30	51	19	7	2	79	263%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	30	51	19	7	2	79	

NARRATIVE

In the 4th quarter of 2019 New Roots Fund reached out to two new businesses and invite them for business workshop and one to one business consultation sessions. In addition,two walk in clients who are interested in opening businesses received business consultations sessions, these two people attended the New Roots Fund workshop in the thrid quarter of 2019.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	17	10	3	3	1	17
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	17	10	3	3	1	17

REIMBURSEMENT REQUESTS

Agency and Program Name Partner in Employment- Employment and Training
 Address 21400 International Blvd, Suite 302
 City & ZIP SeaTac, WA 98198
 Program Contact Name Hien Kieu Phone 206-429-3824
 Email hien@partnerinemployment.org Invoice Date 1/7/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer Printed Name Hien Kieu

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190122	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG-19-105	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Sammamish							\$0.00
SeaTac		\$74,000.00	\$18,500.00	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00
Shoreline							\$0.00
Tukwila		\$13,500.00	\$3,375.00	\$3,375.00	\$3,375.00	\$3,375.00	\$0.00

Admin use only

Authorized Payment Amt: 18,500.00 Authorization Code / Acct # 18489

Authorized Signature / City APPROVED FOR PAYMENT Date 1/9/20

BY: Kim Cooper

DATE: 1/9/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	5	1	3	2	2	8	160%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	4	2	5	4	2	13	325%
Sammamish						0	#DIV/0!
SeaTac	30	8	10	16	14	48	160%
Shoreline						0	#DIV/0!
Tukwila	7	7	11	13	10	41	586%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	46	18	29	35	28	110	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Individual

Description: The number of unduplicated residents enrolled in homeless prevention case management services.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	7	1	1	5	1	8	114%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	7	1	1	5	1	8	

NARRATIVE

PIE continues to provide services such as employment, training and homeless prevention for clients from various ethnic and cultural backgrounds who live in the following cities: Tukwila, SeaTac, Renton and Burien and also many other cities in King County. PIE ensures that the services provided will elevate clients of barriers, and other challenges with goal to reach a self-sufficiency level. PIE collects a random success stories of some of the clients it serves and who live in the following cities:

TUKWILA- A 28 year young man from Djibouti who came to the U.S.A as an asylee needed help in finding a place to live and a job to pay for rent. He didn't know a lot of people over here and also didn't understand how to navigate the services in King county. Client was told about the services that PIE offers to refugees and immigrants and he came looking for a job and referral to other services such as health insurances. Client was enrolled into the PIE employment program where he participated job search activities. PIE staff helped with resume and skills trainings and also helped him apply for a job in Alaska as a fish processor. He was shortly called for interview and hired. He currently works in Alaska where he doesn't worry about a place to stay, because the company provides his accommodation and he saves most of income. He started supporting his family back in Africa and also dreams about having his own business in the near future.

SEATAC -PIE recently helped a single Mother with one child and who was also on the PIE's homeless prevention program because of lack of income to pay her rent. PIE employment staff helped the client with job search, resume creation and skills trainings and then placed her a job at Value Village where she is currently earning \$14 per hour and works 40 hours a week. Due to the rent burden and other financial difficulties, client was on the verge of becoming homeless but because of PIE's homeless prevention program and the job she got through the employment program, she now lives in a stable life and provides support

See Attached

PIE continues to provide services such as employment, training and homeless prevention for clients from various ethnic and cultural backgrounds who live in the following cities: Tukwila, SeaTac, Renton and Burien and also many other cities in King County. PIE ensures that the services provided will elevate clients of barriers, and other challenges with goal to reach a self-sufficiency level. PIE collects a random success stories of some of the clients it serves and who live in the following cities:

TUKWILA- A 28 year young man from Djibouti who came to the U.S.A as an asylee needed help in finding a place to live and a job to pay for rent. He didn't know a lot of people over here and also didn't understand how to navigate the services in King county. Client was told about the services that PIE offers to refugees and immigrants and he came looking for a job and referral to other services such as health insurances. Client was enrolled into the PIE employment program where he participated job search activities. PIE staff helped with resume and skills trainings and also helped him apply for a job in Alaska as a fish processor. He was shortly called for interview and hired. He currently works in Alaska where he doesn't worry about a place to stay, because the company provides his accommodation and he saves most of income. He started supporting his family back in Africa and also dreams about having his own business in the near future.

SEATAC -PIE recently helped a single Mother with one child and who was also on the PIE's homeless prevention program because of lack of income to pay her rent. PIE employment staff helped the client with job search, resume creation and skills trainings and then placed her a job at Value Village where she is currently earning \$14 per hour and works 40 hours a week. Due to the rent burden and other financial difficulties, client was on the verge of becoming homeless but because of PIE's homeless prevention program and the job she got through the employment program, she now lives in a stable life and provides support to her family.

RENTON – This client was a secondary migrant and recently moved from North Dakota. He didn't know how to apply for a job or navigate other resources in the city and was having difficult to find a place to rent because of lack of income. He heard about PIE and came looking for help with job search. Client was enrolled into the employment program and PIE employment staff helped him apply for jobs with two different companies (Amazon and UPS). Both are part-time jobs but he has a good schedule to manage time between the jobs. He currently earns \$16 per hour at Amazon and \$15 per hours at UPS. He is able to pay his rent and has a steady and stable income and thanked PIE for the support he received.


BURIEN – As a single mother with 9 kids, this client was struggling to pay her rent and other expenses. She tried to apply for jobs with different companies; unfortunately, she couldn't find one. She came to PIE seeking help with employment. Client was enrolled in the employment program and PIE's employment staff provided her with job search skills. PIE helped the client apply for a job at Amazon-Renton and shortly was hired where she is currently earning \$16 per hour. She is able to pay her rent and take care of her family's financial issues. Client is happy and thankful.

In addition to the success stories above, PIE is also working with labor unions to create increased access to union jobs with better benefits and pay for refugee and immigrant families in South King County. This includes education on union benefits and labor standards. We hope to create awareness among union employers on the benefits of hiring newly arrived refugees and immigrants, and also bridging an understanding between employers and workers on cultural barriers.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	5	1	3	2	2	8
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	2	5	4	2	13
Sammamish						0
SeaTac	30	8	10	16	14	48
Shoreline						0
Tukwila	7	7	11	13	10	41
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	46	18	29	35	28	110

REIMBURSEMENT REQUESTS

Agency and Program Name SafeFutures Youth Center - Case Management
 Address 6337 35th Avenue SW
 City & ZIP Seattle 98126
 Program Contact Name Daniel Rhee Phone 206-938-9606x102
 Email daniel@sfyc.net Invoice Date 1/2/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer  Printed Name Sorya Svy

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	15641	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 4,000.00

Authorization Code / Acct # 1564

Authorized Signature / City

Date 1/13/20

APPROVED FOR PAYMENT

BY Sym Cooper

DATE 1/13/20

BARS# 001.000, 10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: Number of hours proven to be effective in providing a support system for a moderate to high-risk youth at risk of academic failure and involved with gangs and/or juvenile justice system. Each youth receives weekly sessions.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	365	72	130	120	130	452	124%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	500	105	120	140	135	500	100%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	865	177	250	260	265	952	

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		3	3	3	4	13
Bellevue						0
Bothell						0
Burien	6	12	17	18	18	65
Covington		1	1	1	1	4
Des Moines		3	3	3	3	12
Federal Way		9	8	8	8	33
Issaquah						0
Kenmore						0
Kent		3	3	3	3	12
Kirkland						0
Mercer Island						0
Redmond						0
Renton		4	3	2	2	11
Sammamish						0
SeaTac	10	8	11	8	8	35
Shoreline						0
Tukwila		3	3	2	2	10
Seattle		67	77	56	61	261
Other KC		3	2	2	2	9
Outside KC						0
Unknown						0
TOTAL	16	116	131	106	112	465

2019 Q4 Narrative Report | SafeFutures Youth Center

Case Management for the City of Burien

Maria was promoted to a FT Case Management position under a different contract that would allow her to serve Burien and South King County with more resources. SFYC hired Tevin Gladney as the PT Case Manager for the Burien contract on Nov 1, 2019. Maria and Tevin worked together to make the transition easy for the youth and their families. They went to events and home visits together and split the caseload, giving both of them the ability to add more youth to their caseload.

As part of the transition, Maria and Tevin did home visits together to introduce Tevin as their new case manager contact. Also, Maria and Tevin invited the youth and their parents to an event called CollegeCon. This event was a great turn out; it was like a way of creating bonds between Tevin and the youth and their Families. Most youth showed up with their parents and were engaged in interactive workshops about college and career pathways and also how to apply and pay for college.

To complete the transition and to make sure families continue receiving the best services. Maria will continue supporting the parents for cultural and linguistic needs with Tevin. As part of supporting the parents, Maria has engaged parents into a parenting support group which meets once a month at the Burien Navos. The group is called "Padres al Futuro"(Parents of the Future) in this group, they will receive resources and information in Spanish, which will help them with their parenting skills.

Maria has worked with a female of age 21 who was going through a domestic violence relationship. Maria connected the youth to DAWN (a DV resources center). The youth decided to move-in back to the parents in Kirkland for support. Maria connected the youth to resources that were more convenient for the youth's new location.

Maria is working with an 8th grader who is making her transition into high school. Youth has made good progress academically she went from failing most classes to passing 5/6 classes with A's & B's . The Youth is currently enrolled in a charter school and is apply to parochial and independent schools to attend her high school years. Maria helped parent to navigate the financial aid progresses and to complete applications before deadline.

Tevin is working with a male, age 15 who has improved greatly in his academics while in our program. He is working with this youth to help him with credit retrieval on campus and also getting on track to begin the running start program at Highline College. The youth is interested in expanding his knowledge in the tech industry, and the parents are on board with supporting him with this decision.

Tevin is working with a male, age 17. He is doing well in school with 6 A's and 2 B's. Tevin has created a new Individual Service Plan with him with achievable goals. The youth has finished swim classes that Maria had helped him enroll into, and Tevin is helping him with connecting him to job-readiness skills and programs to increase employability for the youth.

Tevin has enrolled a new youth onto his caseload, age of 18. This youth is doing well with school, but is currently gang involved and using drugs and alcohol. He has support from his parents, but has not found any additional support or guidance. This youth is enthusiastic about auto-mechanics and wants to pursue a career in this field. Tevin is helping the youth make these steps towards employment, and also towards an entrepreneurship program that will allow the youth to make the most out of his skills.

Tevin and SFYC's other case managers are reporting that there is a clear increase in youth violence and negative influences that cause the youth to abandon academics and jeopardize their future. SafeFutures is committed to working with the youth. The funding from the City of Burien has been instrumental in allowing SafeFutures to assign a case manager to focus on building community networks and resources that is specific to and most effective for youth and their families in Burien.

Case Management for the City of SeaTac

During the months of October, November, and December, current Case Manager, Marc Bautista has been working with 6 youth; 5 male and 1 female.

In the past three months, Marc and Ms. Sativa have created a consistent system throughout the year for Marc to continue meeting his caseload every Wednesday. With Marc being able to show his face more frequent, he's been getting more counselors interested in referring their students to his Caseload and also curious of what SeaTac case management had to offer. Ms. Sativa has been an second anchor for Marc's youth when they are in school and has help Marc tremendously on how he can best support his youth. This will benefit Marc's youth in the long run when they see the consistency of continuing to reach for their goals.

An 18-year-old male who was enrolled last year in Marc's caseload due to negative behavior, attitude, and negative influences. From our previous quarter, he was enrolled into Southwest Youth Family & Services Credit Retrieval Program. This youth has recently overcome some emotional obstacles before enrolling in this program and Marc has positively influenced him and motivated him to not give up. In the last three months, his progress in the Credit Retrieval Program has been consistent and is on track in receiving his diploma. Marc has slowly started focusing on his other youth since this youth has shown Marc his commitment on his current goals. Recently, his youth has been communicating to Marc of his recent negative influence from his peers. Marc has continued to keep reminding him with his goals and how he cannot ruin any of commitments.

An 18-year-old male who has been working with Lorena (SFYC Case Manager) last quarter, this youth has faced a barrier with his relationship that has constantly been hurting him emotionally. These past three months, Marc has been pushing his youth in accomplishing his goals. Marc's biggest goal this year is to focus on this youth specifically based on his grades and credits. As a senior with 11 credits, Marc wanted to focus his time and energy towards his youth. This quarter, Marc has fully enrolled him into SWYFS Credit Retrieval Program. He will be attending this program starting January 7th. Marc has continued to double check on his youth and consistently checking up on him and reminding him of his goals. Marc feels very accomplished of getting him enrolled since this youth struggles on being consistent.

The 16-year-old male was needing a male mentor in order to enroll in Washington Youth Academy last year. This quarter, he wanted to focus a little more time at Tyee HS and transfer to WYA this spring. Marc has made sure he is good to go in enrolling at WYA and has gone through his youth checklist in order to enroll him properly. Marc continues to check up on him if needed but is aware that he can achieve his goals. Ms. Sativa has also mentioned he has been doing much better this year and has been staying out of trouble.

His 17-year-old brother this quarter has been influenced by his negative peers and lately has chosen to make negative choices in life. Negative actions including stealing, skipping school, smoking, etc. One of Marc's goals is to also focus his time and energy towards him. Marc has met with this youth every Wednesday and feels it's best to also enroll him into SWYFS. He has communicated with Marc that he has been dealing with his emotions and has been beating himself up for it. Marc has managed to stay optimistic and used his life experience to support the youth. Marc has motivated him to think into his future rather than in the moment. Marc will continue to mentor him and how he can control his emotions so it does impact him in a negative way.


15-year-old male who needed a role model was enrolled last year. This quarter he is struggling with his actions and emotions. He has continued to show up on Wednesday so Marc can help him with his homework, 1 on 1 goals, and life advice. Ms. Sativa has kept a close radar on him and has been keeping him on check with his behavior. He has been in ISS in the beginning of the year but is slowly down with the help of his case manager and student success coach.

A 15-year-old female was also enrolled by Ms. Rizza. She also has a history of illegal activities and court. She has mentioned she will be needing a positive mentor to steer her in the right direction. This quarter, Marc and this youth has slowly been communicating but each time Marc has met with her, it has always been positive. She is starting the focus her time and energy towards school but has been through obstacles with her teachers. She usually talks to Ms. Rizza but also Ms. Rizza hasn't heard her for a while. She has mentioned that if she does this, she's doing good in life. That being said, Marc will continue to contact her but knows she is in the right direction.

This quarter, Marc's challenges that he has noticed is the majority of students at Tyee High School lacks in community. An unhealthy environment that involves skipping, smoking, and negative behaviors that can impact each student. It's been a challenge for his youth to be in this environment and still being able to push harder than their other peers. He also noticed that freshman through junior year tends to not care until senior year hits but when that finally occurs, they are aware they can take the quickest easiest route to graduate which includes programs. Marc's biggest worry is kids using that has a way to solve everything and not push towards their career goals but towards graduating.

There are significant amount of youth in SeaTac who clearly need services to help them overcome barriers, prevent them from getting involved in gang activity and/or JJS, and help them build their future by focusing on their academics, job readiness, and community engagement. The funding from the city of SeaTac has allowed SafeFutures to allocate more time and resources for the youth and families in SeaTac.

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Meals on Wheels**
 Address 2208 2nd Ave Ste 100
 City & ZIP Seattle 98121
 Program Contact Name Adam Porter Phone (206) 727-6242
 Email adamp@soundgenerations.org Invoice Date 1/6/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer  Printed Name Joanne Donahue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$10,800.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00
Bellevue	GF246	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Bothell		\$0.00					\$0.00
Burien		\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00
Covington		\$2,712.00	\$678.00	\$678.00	\$678.00	\$678.00	\$0.00
Des Moines		\$3,250.00	\$812.50	\$812.50	\$812.50	\$812.50	\$0.00
Federal Way		\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Issaquah		\$7,200.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00
Kenmore		\$500.00	\$125.00	\$125.00	\$125.00	\$125.00	\$0.00
Kent		\$0.00					\$0.00
Kirkland		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Mercer Island		\$0.00					\$0.00
Redmond		\$3,377.00	\$844.25	\$844.25	\$844.25	\$844.25	\$0.00
Renton		\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$0.00
Sammamish		\$0.00					\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Tukwila		\$8,894.00	\$2,223.50	\$2,223.50	\$2,223.50	\$2,223.50	\$0.00

Admin use only

Authorized Payment Amt: ***MOU*** Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

Date **1/6/20**

BY Kim Cooper

DATE 1/6/20

BAR# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: Meal = one home-delivered meal to a home bound senior.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	2,049	5,538	4,956	5,749	6,111	22,354	1091%
Bellevue	2,833	1,758	1,738	1,660	1,911	7,067	249%
Bothell	0	800	688	899	1,048	3,435	
Burien	1,392	3,566	3,565	3,299	3,426	13,856	995%
Covington	515	523	309	382	309	1,523	296%
Des Moines	62	1,014	1,006	1,024	1,089	4,133	6666%
Federal Way	3,036	6,774	6,711	5,850	6,103	25,438	838%
Issaquah	1,367	974	628	627	647	2,876	210%
Kenmore	96	295	267	196	211	969	1009%
Kent	0	7,248	6,640	6,593	7,216	27,697	
Kirkland	1,907	1,495	1,576	1,456	1,867	6,394	335%
Mercer Island	0	316	371	652	506	1,845	
Redmond	640	981	1,004	1,048	1,143	4,176	653%
Renton	2,466	6,448	6,034	5,993	6,630	25,105	1018%
Sammamish	0	237	95	75	79	486	
SeaTac	1,897	3,218	3,350	3,315	2,837	12,720	671%
Shoreline	954	2,124	1,877	1,802	2,027	7,830	821%
Tukwila	1,688	1,501	2,017	1,570	1,501	6,589	390%
Seattle		57,084	55,986	58,658	59,655	231,383	
Other KC		3,803	3,455	3,595	3,709	14,562	
Outside KC		0	0	0		0	
Unknown		0	0	0		0	
TOTAL	20,902	105,697	102,273	104,443	108,025	420,438	

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	64	11	23	15	113
Bellevue	8	32	2	2	8	44
Bothell	0	13	0	5	2	20
Burien	4	51	6	5	10	72
Covington	3	12	1	4	0	17
Des Moines	2	16	1	5	3	25
Federal Way	9	93	12	18	11	134
Issaquah	4	16	0	4	1	21
Kenmore	1	7	1	0	1	9
Kent	0	85	14	18	16	133
Kirkland	5	27	1	5	9	42
Mercer Island	0	4	2	4	2	12
Redmond	2	20	1	8	5	34
Renton	8	101	12	20	18	151
Sammamish	0	5	0	1	0	6
SeaTac	6	39	7	4	2	52
Shoreline	3	31	1	12	5	49
Tukwila	5	20	8	3	1	32
Seattle		710	78	108	85	981
Other KC		70	11	19	18	118
Outside KC		0	0	0	0	0
Unknown		0	0	0	0	0
TOTAL	66	1416	169	268	212	2065

NARRATIVE

2019 was a challenging year for our program. There was a great need in the community for home delivered meals but we faced capacity issues due to funding. We managed a waitlist most of the year. In November we received some additional funds to help provide more meals by end of year which allowed us to accept more participants and greatly reduce the waitlist.

Even with our challenges, we served over 2300 people and delivered 438,912 meals (including all funding sources) in 2019. We were fortunate to continue to have an amazing base of volunteers, over 300 dedicated, caring individuals. We made over 600 direct referrals to Sound Generations Pathway's Information and Assistance program, helping to connect our Meals on Wheels participants to additional services to assist with transportation, caregiving, legal resources, housing assistance, home repairs, everyday needs, and much more.

One of the referrals we made to the Pathways program was for a 60 year old client that lives alone with limited resources. He told us he had difficulty paying his electric bill and keeps the temperature very low in the home. He also shared that he had no cartilage in his knees, was attempting to get replacement surgery, could only walk about 15 feet without falling, and was in need of a knee brace. Pathways spoke with him and was able to make a referral to a free fall prevention resource, give him info on utility and other discount programs, and mailed him gift cards to help him get a knee brace and food. They also made a referral to a state Medicaid program to help pay for in home assistance.

Another referral we made to Pathways was for a MOW client in her 80's who also takes care of her husband in his 80's. They both have incontinence issues and are struggling financially. The MOW participant reported feeling isolated and stressed taking care of her husband. Pathways was able to mail donated gift cards to help get incontinence supplies and also refer her to our Caregiver Support Program to get respite and free caregiver counseling. These can be sensitive issues to discuss and it speaks to the relationships that are built with MOW staff and volunteers that participants feel

See attached

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Having a Registered Dietician on staff this last year has been a great benefit for our participants. We have been able to offer free nutritional counseling and some participants have reported a new confidence in their ability to manage their chronic disease. One example our RD shared was from October when she reached out to a 72 year old client that had been screened as high nutrition risk during our intake process. The client shared with her that she was concerned about recent, unintended weight loss and was interested in general nutrition advice. During the assessment, our RD gained a clearer picture of her health and learned that she had various food sensitivities and an "on and off" appetite. Her food sensitivities were causing fear of eating many foods such as fruits and other "unknown triggers". Consequentially, the client's 24-hour dietary recall showed only 1 - 2 small, unfinished meals without snacks or adequate liquids. With Meals on Wheels being one of her only consistent sources of food, they reviewed high calorie, high protein menu options and she was encouraged to try these meals to help maintain weight and prevent further weight loss. They also

discussed overall food intake, snacks, and noting the lack of fluids in her recall, she was encouraged to drink more water which would also be helpful in balancing some of the higher sodium foods in her diet such as packaged ramen. One month later, during a follow-up, she shared that her weight had remained steady and that the one-page nutritional sheet we mailed her was “extremely helpful”.

Our program was featured in Seattle Times on December 29th; <https://www.seattletimes.com/seattle-news/lots-of-love-meals-on-wheels-offers-food-and-friendship-to-the-elderly/?amp=1>. In addition to the glimpse this article gives of the impact Meals on Wheels has, we wanted to share some of the feedback we received from participants this last quarter. Your partnership helps to make this possible.

“If it weren’t for those meals, I don’t know what I would do. Sometimes there just wouldn’t be any food to eat.” 81 years of age. Also shared that sometimes there isn’t money for food and no food in her refrigerator. She is originally from Jamaica and recently moved from Florida to be with her children, but has little support and has difficulty preparing meals due to fatigue from cancer and a heart condition.

“We can’t cook for ourselves, so these meals really help us.” Brothers, 69 & 76 years of age, sharing an apartment, both autistic with multiple health issues.

“The meals have plenty of vegetables in them, which is wonderful as I don’t think I eat enough vegetables.” 78 years of age. Has Rheumatoid Arthritis and limited use of her legs and hands, unable to cook.

“You’re saving my life with these meals”. 81 years of age. Wife died over a year ago and she did all the cooking and preparation for meals. Client is very vulnerable without MOW.

“The meals are great. I like them all. It’s easy for my daughter to heat up for me.” 82 years of age, bedbound since October, lives with family but they work and she can no longer prepare meals for herself.

A husband and wife, 63 & 64, are living out of an RV, both disabled and without the ability to access good nutrition are now able to receive balanced meals.

"Just got diagnosed with prostate cancer so I'm really going to need you guys more than ever. God Bless You!!!"


"Since my wife died recently, I've been helpless. She did all the cooking. Your meals are helping me out a lot to make sure I eat and eat healthy. I would be lost without them." 73 years old and legally blind.

A daughter recently applied her parents (86 & 88) for the program, stating she is trying to honor her parents in keeping them in their home that they have lived in for decades. She said she is not always able to visit them once a week and MOW is enabling them to have nutrition and contact with the delivery driver.

An 89 year old client passed last week. He had been on the MOW program for 8 years. His daughter left a message saying "Thank you for serving my dad these past several years. It's been an act of extreme consideration and kindness. He was dependent on MOW and it helped him tremendously. Thank you all for your kind generosity."

We greatly appreciate your support and partnership. Thank you on behalf of our team, our organization, and our Meals on Wheels participants and those that care for them.

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generation's Transportation Program (Volunteer Transportation & Hyde S**
 Address 2208 Second Avenue
 City & ZIP Seattle, WA 98121
 Program Contact Name Monique Schreiber Phone 206-268-6784
 Email moniques@soundgenerations.org Invoice Date 1/3/19
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer  Printed Name Joanne Donohue

Contract ID#	Annual Reimbursement Requests						Balance Remaining
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	\$5,500.00	\$1,375.00	\$1,375.00	\$1,375.00	\$1,375.00	\$1,375.00	\$0.00
Bellevue	\$19,472.00	\$4,868.00	\$4,868.00	\$4,868.00	\$4,868.00	\$4,868.00	\$0.00
Bothell		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Burien	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Covington	\$500.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$0.00
Des Moines	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Federal Way	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00
Issaquah		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Kenmore	\$500.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$0.00
Kent	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Kirkland	\$6,120.00	\$1,530.00	\$1,530.00	\$1,530.00	\$1,530.00	\$1,530.00	\$0.00
Mercer Island		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Redmond	\$6,896.00	\$1,724.00	\$1,724.00	\$1,724.00	\$1,724.00	\$1,724.00	\$0.00
Renton	\$3,000.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Sammamish		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SeaTac	\$2,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
Shoreline	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Tukwila	\$2,860.00	\$715.00	\$715.00	\$715.00	\$715.00	\$715.00	\$0.00

Admin use only

Authorized Payment Amt: ***MOU***

Authorization Code / Acct #

Authorized Signature / City

Date

1/9/20

APPROVED FOR PAYMENT

BY: Kim Cooper

DATE: 1/9/20

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,000	149	218	159	247	773	77%
Bellevue	1,200	205	339	395	419	1,358	113%
Bothell	0	0	0	0	0	0	
Burien	280	74	97	69	53	293	105%
Covington	140	12	47	25	36	120	86%
Des Moines	300	44	54	60	95	253	84%
Federal Way	900	102	225	164	184	675	75%
Issaquah	0	0	0	0	0	0	
Kenmore	240	32	57	53	40	182	76%
Kent	900	173	256	341	454	1,224	136%
Kirkland	860	189	199	295	286	969	113%
Mercer Island	0	0	0	0	0	0	
Redmond	1,192	263	340	262	359	1,224	103%
Renton	222	0	0	394	589	983	443%
Sammamish	0	0	0	0	0	0	
SeaTac	100	58	83	73	57	271	271%
Shoreline	850	148	206	168	225	747	88%
Tukwila	170	32	72	83	45	232	136%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	8,354	1,481	2,193	2,541	3,089	9,304	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Miles

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	23,000	2,895	4,630	3,275	4,378	15,178	66%
Bellevue	14,000	2,270	3,859	4,778	4,910	15,817	113%
Bothell	0	0	0	0	0	0	
Burien	4,424	1,146	1,524	1,120	819	4,609	104%
Covington	2,900	224	1,018	608	538	2,388	82%
Des Moines	5,500	831	1,018	917	1,826	4,592	83%
Federal Way	12,700	1,737	3,054	2,526	2,688	10,004	79%
Issaquah	0	0	0	0	0	0	
Kenmore	3,900	533	835	732	529	2,630	67%
Kent	17,000	3,293	4,418	5,743	9,169	22,623	133%
Kirkland	10,000	2,154	2,134	3,321	3,104	10,713	107%
Mercer Island	0	0	0	0	0	0	
Redmond	17,106	3,963	5,046	3,574	5,524	18,106	106%
Renton	2,860	0	0	4,762	9,608	14,370	502%
Sammamish	0	0	0	0	0	0	
SeaTac	1,760	1,179	1,309	1,068	919	4,475	254%
Shoreline	9,400	1,493	2,357	1,692	2,499	8,042	86%
Tukwila	2,600	519	1,246	1,131	699	3,595	138%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	127,150	22,236	32,448	35,246	47,210	137,140	

For the month of October 2019:

Diana, our Volunteer Recruiter and Outreach Coordinator has recruited 6 new volunteer drivers for the month of October. The drivers are from Kent, Shoreline, Capitol Hill, Newcastle, Kirkland, and Beacon Hill. The drivers were recruited through a current driver, Volunteer match, and internet searches. This month, Diana focused on volunteer recruitment in Burien, Bellevue, Des Moines, Lake City, Renton, Enumclaw, Shoreline, Federal Way, and New Holly. She went to the following outreach events: Burien Community Center Monthly Resource Fair, SHAG Health and Wellness Fair in Federal Way, Bellevue Resource Fair, EERC Mobility Coffee Talk, South King County Family Health & Safety Fair, Lake City Literacy Source Transportation Fair, Des Moines Library Table, Senior Resource Expo in Renton, Enumclaw Senior October Fest, Shoreline Library Info Table, CLC Meeting, and attended the VAN Professional Gathering Conference.

We held our annual Volunteer Appreciation Luncheon recognizing our drivers for all of their volunteer driving with our program. We had about 150 guests and it was held at the Museum of Flight. We did not have a Cookies, Coffee, and Conversation for this month because of planning for the luncheon. However, we will be starting back up in November with drivers who live in the West Seattle and Burien areas.

Uber has continually proven to be effective in helping decrease our denied rides. For the month of October, we took 85 duplicated clients and provided 210 one-way trips. I was able to talk with a client, Larry on his use of Uber. Larry is 93 years old and is extremely low income. His son survived a drowning when he was 2 years old and he has since been a caretaker for 40 years until his son could go into an adult family home. Money has always been tight and resources have gone to support his son and family. Since Larry no longer drives, he has been reliant on cabs, which can cost \$70 one-way to get to his specialized doctors in the city. He recently started using VTS and Uber to get to his appointments and he is glad there is the opportunity for him to go to his needed appointments and to save money. Scheduling rides through us has been helpful. He feels that VTS and Uber have allowed him to remain independent and the drivers are very cooperative. He likes that Uber rides take a short amount of time to schedule and once scheduled the cars come in less than 5 minutes.

Overall, we were able to fill 92% of our rides in October. The Eastside, including West Seattle/Burien, filled 95% of rides. In Seattle, including Bothell and Lake Forest Park, the average filled rides was 94%. South King County filled 87% of the rides. Uber has been helpful this month specifically in South King County and the Eastside/West Seattle and Burien. We had more rides requested (951, not including cancelled rides) and most filled than in other months this year.

For the month of November 2019:

Diana, our Volunteer Recruiter and Outreach Coordinator has recruited 4 new volunteer drivers for the month of November. The drivers are from Kirkland, Renton, and Bellevue. The drivers were recruited

through the Kirkland Volunteer Fair, Volunteer match, and local library. This month, Diana focused on volunteer recruitment in Burien, Des Moines, SeaTac, West Seattle, and North Seattle. She did the following lunch information tables at: SHAG Interurban, Des Moines Senior Center, SeaTac Senior Center, West Seattle Senior Center, Southeast Seattle Senior Center, and Lake City Community Center. She also went to the Burien Library twice for tabling events, attend the South King County Mobility Coalition, and Shoreline Library.

We had our Cookies, Coffee, and Conversation this month for our volunteers in West Seattle and Burien. We had three volunteers attend. The topic of discussing was preventing elder abuse. This lead to questions around how to report to Sound Generations if they hear or see anything with our clients. Now our drivers know how to make a referral and we can ensure that our clients get any assistance needed.

Uber has continually proven to be effective in helping decrease our denied rides. For the month of November, we took 90 duplicated clients, 48 unduplicated clients, and provided 248 one-way trips. I was able to talk with a client, Janet on her use of Uber. Janet is 89 years old and has been needing transportation assistance for nearly a year now. In the past, her daughter would set up Uber rides for her, but now she is able to set them up through our program. She appreciates having a text message go to her phone to let her know the color of the car, make of the car, and name of driver. She thinks it is easy to schedule a ride and it has worked out well. She has loved all of her drivers and they are all really nice. Any ride she has been able to get has been really helpful for her.

Overall, we were able to fill 96% of our rides in November. The Eastside, including West Seattle/Burien, filled 98% of rides. In Seattle, including Bothell and Lake Forest Park, the average filled rides was 97%. South King County filled 91% of the rides. Uber has been helpful this month specifically in South King County and the Eastside/West Seattle and Burien. Our denied rides have decreased to 8.5% and all scheduled areas have had over 90% filled rides.

For the month of December 2019:

Diana, our Volunteer Recruiter and Outreach Coordinator has recruited 6 new volunteer drivers for the month of December. The drivers are from Woodinville, Redmond, Snoqualmie, Newcastle, Bellevue, and Shoreline. The drivers were recruited through Volunteer Match, New Seasons Market, internet search, friends, and local library. This month, Diana focused on volunteer recruitment in Burien, Des Moines, SeaTac, West Seattle, Issaquah, Sammamish, Auburn, Redmond, Shoreline, and North Seattle. She did the following lunch information tables at: Auburn Senior Center, Des Moines Senior Center, SeaTac Senior Center, West Seattle Senior Center, Southeast Seattle Senior Center, and Lake City Community Center. She also went to the Burien Library twice for tabling events, attend the South King County Mobility Coalition, and Shoreline Library. Overall, Diana has recruited a total of 46 volunteer drivers this year!

Monique, Program Manager attended the Auburn Roundtable Meeting in Auburn and talked about the Volunteer Transportation program. She made connections with staff at the library and starting in January 2020, Volunteer Transportation will regularly have an informational table at the library. In addition, Sound Generations has been asked to present to the attendees in March 2020 about the services we offer.

Diana, Monique, and Claire, Program Support Specialist modified our online volunteer driver application. We have condensed the application to make the initial process shorter and then during orientation, Diana will go over the other necessary paperwork that was taken out of the initial application. We are hoping that by having a shorter application that we will be able to recruit more drivers.

We had our Cookies, Coffee, and Conversation this month for our volunteers in Shoreline, Lake Forest Park, Kenmore, and Woodinville. We had six volunteers attend. The topic of discussion was preventing elder abuse. This led to questions around how to report to Sound Generations if they hear or see anything with our clients. Now our drivers know how to make a referral and we can ensure that our clients get any assistance needed. We went over the different types of abuse and likely people at risk of perpetrating abuse. We talked about bruising in itself wouldn't necessarily suggest abuse because it could reflect stability issues and falling. But listening carefully to what the client is saying along with signs of bruising or other areas of concern is very important. Gave out Pathways rack cards/phone number and the phone number to Adult Protective Services.

Uber has continually proven to be effective in helping decrease our denied rides. For the month of December, we took 80 duplicated clients, 33 unduplicated clients, and provided 202 one-way trips. I spoke with a client named, Beverly. Beverly is 72 years old and lives in Auburn. Uber has been helpful in getting her to her weekly chiropractor appointments. She used Uber in a few years ago, but prefers having schedulers set up the ride for her than doing it herself. She has really enjoyed her drivers, they have been nice and she doesn't have anything negative to say about any of the drivers who have taken her to her appointments. She feels very safe and appreciates that we can give her the color of the vehicle, name of the driver, and license plate number. She feels reassured when they call her name and vice versa. She feels that Uber has helped her remain independent and she will definitely be using Uber again in the future. Beverly says, "I am glad they are there otherwise I wouldn't be able to get to the doctor. I had to cancel appointments because they didn't have a ride for me before."

Overall, we were able to fill 93% of our rides in December. The Eastside, including West Seattle/Burien, filled 94% of rides. In Seattle, including Bothell and Lake Forest Park, the average filled rides was 96%. South King County filled 89% of the rides. We had fewer rides in December due to holidays.


Please note that in November 2019 the service units were modified because we realized we weren't capturing all of the data.

Prashanthi will be submitting the GL Reports and wages for Federal Way. For Bellevue, travel and reimbursement. This will be submitted before Tuesday, 07 January.

RESIDENTS


	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	78	34	16	11	16	77
Bellevue	90	39	24	13	14	90
Bothell	0	0	0	0	0	0
Burien	51	20	14	8	5	47
Covington	12	6	2	1	0	9
Des Moines	35	12	8	6	6	32
Federal Way	75	28	25	13	9	75
Issaquah	0	0	0	0	0	0
Kenmore	15	8	5	1	5	19
Kent	120	42	26	17	19	104
Kirkland	65	35	13	17	11	76
Mercer Island	0	0	0	0	0	0
Redmond	75	36	17	8	7	68
Renton	18	0	0	16	21	37
Sammamish	0	0	0	0	0	0
SeaTac	8	12	9	6	3	30
Shoreline	65	33	11	2	12	58
Tukwila	20	5	5	3	2	15
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	FALSE	310	175	122	130	737

REIMBURSEMENT REQUESTS

Agency and Program Name Southwest Youth and Family Services/New Futures
 Address 4555 Delridge Way SW
 City & ZIP Seattle 98106
 Program Contact Name Heather Hallman Phone 206-937-7680
 Email hhallman@swyfs.org Invoice Date 1/7/20
 Costs below incurred from 10/1/19 to 12/31/19
 Signature of Authorized Signer  Printed Name Steve Daschle

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190104	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00	\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 5,000.00 Authorization Code / Acct # 16556
 Approved Signature / City **APPROVED FOR PAYMENT** Date 1/13/20
 BY: 
 DATE: 1/13/20
 BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Contact

Description: Number of duplicated contacts made on behalf of clients.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	7	220	245	472	628	1,565	22357%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	40	120	132	150	172	574	1435%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	47	340	377	622	800	2,139	

SERVICE UNIT 2

Service Unit 1: Tutoring

Measurement: 60 minutes

Description: Numbers of duplicated hours spent tutoring youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	4,200	3,661	4,230	5,327	17,418	48384%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	209	1,328	1,012	1,203	2,345	5,888	2817%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	245	5,528	4,673	5,433	7,672	23,307	

SERVICE UNIT 3

Service Unit 1: Youth Services

Measurement: 60 minutes

Description: Number of duplicated hours of enrichment activities offered to youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	4,200	3,661	4,230	5,327	17,418	48383%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	413	1,328	1,012	1,203	2,345	5,888	1426%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	449	5,528	4,673	5,433	7,672	23,306	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	75	561	278	231	245	1315
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	23	421	92	84	97	694
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	98	982	370	315	342	2009

Include narrative text to explain trends you perceive or issues to which you want to draw our attention. Note also where you have had difficulty in collecting demographic information. If your program served what you consider to be large numbers of people that cannot be represented in this demographic form, note that issue here (including the number of people) and offer explanations for that issue.

Burien Trends: Summer was very busy for Woodridge, Alcove, and Arbor! We hosted robust, full-day programming for students grades K-12, which included partnership programming with ArtsCorps and GoKic (Geeking Out with Kids of Color, Computer Coding). Our primary goal of summer programming was to prevent academic summer slide and to provide students with enriching opportunities. We targeted specific students who were struggling with reading and provided individualized assistance. Families participated in National Night Out events at all Sites and talked together about community safety issues and shared resources. Students at Woodridge were part of a special mental health group, focusing on their immigration stories and learning ways to deal with generational trauma. At Alcove, parents participated in this type of healing circle. We hope to replicate this across sites.

In September, we responded to more violence and tragedy in the community, including the death of Juan Carlos con Guzman, a fellow student at Mt. Rainier and Carlos Recinos, the father of one of our student's at Woodridge Park. We provided therapists to help respond to these tragedies and also worked with students to raise funds in their own communities to help with funeral costs. We continue to check-in with these families regularly.

Issues, including: immigration, violence, housing stability, and mental health, continue to rank as top priorities for the families we serve. We continue to mitigate our limited resources to assist families with meeting basic needs.

SeaTac Trends: This summer at Windsor Heights we offered an intense OST summer program, particularly focused in the areas of math and reading. Elementary students met in small groups daily with our Coordinator to work on skill-building in terms of reading fluency. Additionally, our GoKic (Geeking Out with Kids of Color) program focused on media literacy and included a cultural component.

Collective community action helped change a parking ordinance that had been adversely affecting Windsor residents. The ability for Windsor residents to apply for permits greatly decreased stress in this community and it also provided an opportunity for residents to become more involved in community politics and see the important

The last quarter we have seen very high attendance numbers in our programs and increased parent participation. Our wait-list hovers around 50 for students hoping to become part of our afterschool programming. We are hoping in the next several months to be able to utilize the Mercy Housing Space that was donated to us, to increase our capacity to serve residents. Our STEAM partnerships with GoKic (providing computer science/coding programming) and ArtsCorps ended with student showcases and we will continue programming into the summer.