



Administration and Finance Committee Meeting Minutes

July 11, 2019
4:00 PM

SeaTac City Hall - Riverton Room 128

Members:	Present:	Absent:	Commence:	4:00 P.M.
			Adjourn:	5:00 P.M.
Erin Sitterley, Chair	X			
Peter Kwon	X			
Clyde Hill	X			

Other Council Members Present: Stanley Tombs, Joel Wachtel, Pam Fernald

Staff Coordinator: Gwen Pilo, Finance & Systems Director (absent)

1. Call to Order	<i>Committee Chair Erin Sitterley called the meeting to order at 4:00 PM</i>
2. Public Comment	<i>None</i>
3. Review of the Minutes	<p><u>X</u> Recommended for Approval</p> <p><i>A copy of the 05/23/19 minutes was provided to the committee for review. The committee approved the minutes as written.</i></p>
4. Council/City Manager Travel Pre-Approval or Final Approval	<p><i>Executive Assistant Lesa Ellis presented the following items for approval:</i></p> <ol style="list-style-type: none"> <i>1. Expense approval for City Manager Cole AWC Conference Lodging: \$513.09 Meals: \$18.49 Transportation: \$361.40 Total Amount: \$892.98</i> <p><i>The committee voted to approve.</i></p> <ol style="list-style-type: none"> <i>2. Expense approval for Councilmember Kwon AWC Conference Lodging: \$506.67 Transportation: \$204.60 Total Amount: \$711.27</i> <p><i>Council members Sitterley and Hill voted to approve. Councilmember Kwon abstained from voting.</i></p>

	<p>3. <i>Expense approval for Councilmember Hill</i> <i>Lodging: \$506.64</i> <i>Transportation: \$146.59</i> <i>Total Amount: \$653.23</i></p> <p><i>Council members Sitterley and Kwon voted to approve.</i> <i>Councilmember Hill abstained from voting.</i></p> <p>4. <i>Pre-approval for City Manager Cole</i> <i>ICMA Conference</i> <i>Lodging: \$1,250</i> <i>Meals: \$300</i> <i>Transportation: \$700</i> <i>Registration: \$800</i> <i>Total Amount: \$3,050</i></p> <p><i>The committee voted to approve.</i></p> <p>5. <i>Expense approval for City Manager Cole</i> <i>ICMA Conference</i> <i>Registration: \$720</i></p> <p><i>The committee voted to approve.</i></p> <p>6. <i>Pre-approval for Councilmember Kwon</i> <i>NLC Summit</i> <i>Lodging: \$1,800</i> <i>Meals: \$256</i> <i>Transportation: \$725</i> <i>Registration: \$675</i> <i>Total Amount: \$3,456</i></p> <p><i>Council members Sitterley and Hill voted to approve.</i> <i>Councilmember Kwon abstained from voting.</i></p> <p>7. <i>Expense approval for Councilmember Kwon</i> <i>NLC Summit</i> <i>Registration: \$560</i></p> <p><i>Council members Sitterley and Hill voted to approve.</i> <i>Councilmember Kwon abstained from voting.</i></p>
<p>5. Current Vacancies & Staffing Report</p>	<p><u> X </u> Informational Update</p> <p><i>Human Resources and Risk Management Director Vanessa Audett provided the committee with a brief update on vacant positions within the City.</i></p>

<p>6. 2020 Legislative Agenda Brainstorm</p>	<p><u> X </u> Informational Update</p> <p><i>Government Relations and Communications Manager Kyle Moore along with Gordon Thomas Honeywell representative Trevor Justin updated the committee on the upcoming 2020 legislative session. The committee discussed some priorities and issues they wish to be addressed during the next session. A draft agenda and legislative priorities will be brought back to a future A&F meeting for more discussion and finalizing.</i></p>
<p>7. Council Chambers AV Update</p>	<p><u> X </u> Recommended for Approval</p> <p><i>Information Systems Manager Bart Perman presented the committee with two proposals for replacing the Audio Visual equipment in the Council Chambers and Municipal Court. Mr. Perman recommended contracting with Avidex Industries based on the quote provided and their references and reputation. The committee agreed and recommended moving forward with this vendor. This item will be brought forward to the July 23 Council Meeting.</i></p>
<p>8. Future Meeting Schedule</p>	<p><i>The next A&F Meeting is scheduled for July 25 at 4:00 PM in Riverton Room 128.</i></p>
<p>9. Adjourn</p>	<p><i>Committee Chair Erin Sitterley adjourned the meeting at 5:00 PM.</i></p>



Community & Economic
Development Department
4800 South 188th Street
SeaTac, WA 98188-8605
Phone: 206.973.4750
Fax: 206.973.4809

MEMORANDUM

Date: July 25, 2019
To: A&F Committee
From: Kate Kaehny, Senior Planner
Re: Background Information on Contract Amendment Request for City Center Plan Update Phase 1 Project

Planning staff is attending the July 25th A&F Committee Meeting to request input on a proposed amendment to an existing consultant contract between the City and BDS Urban Planning & Design related to the City Center Plan Update Phase 1 Project. The current contract, signed by the City Manager, is for \$45,000. Staff is requesting that the contract be amended to include additional tasks that total \$25,000.

Project Background:

The Planning Commission and PED Committee have been working on the City Center Plan Update Phase 1 Project since Fall 2018. In June 2019, Mayor Sitterley and Planning Commission Chair Basra participated in the selection of the project consultant, BDS Planning & Urban Design. As part of the selection process, the Mayor and Chair Basra discussed the need to increase the project budget to ensure the successful completion of the project. Based on that discussion, Planning staff has worked with the consultant to identify supplemental tasks that are focused on increasing the number and frequency of opportunities for business stakeholder and community engagement activities throughout the project. (See the attached Summary Table document for a comparison of the existing contract tasks and the proposed contract addendum tasks.)

Proposed Contract & Budget Amendment Process:

In order to streamline the process, staff is recommending a two-step process which includes:

- **Step 1) Contract Amendment in August:** Staff requests Council action on the proposed contract amendment (after review by both the A&F and PED committees) which identifies supplemental tasks and a budget of \$25,000.
- **Step 2) Budget Amendment in September:** The \$25,000 of funding for the contract amendment would be wrapped into the Finance department's budget amendment package which will be presented to City Council in September for review and adoption.

Funding:

This project is paid for out of the Planning Division Budget in the General Fund. The General Fund currently has an ending balance in excess of the 4-month reserve and Planning staff is requesting \$25,000 be allocated from the excess fund balance amount.

CONSULTANT CONTRACT
between the City of SeaTac and BDS Planning & Urban Design

Project Title: City Center Sub-Area Plan Update Phase 1: Preliminary Design Framework

THIS CONTRACT, is made and entered into effective on the date upon which the last party to sign this Contract so signs the Contract, by and between the CITY OF SEATAC, a municipal corporation of the State of Washington, hereinafter referred to as the "City", and The Watershed Company, hereinafter referred to as the "Consultant", on the following terms and conditions in conjunction with the project indicated above.

1. **EMPLOYMENT.** The City hereby agrees to retain and employ the Consultant, as an independent contractor, and the Consultant hereby agrees to serve the City pursuant to this Contract.
2. **SCOPE OF SERVICES.** The Consultant shall be responsible for completion of the scope of services detailed in Exhibit A to this Contract.
3. **TIME FOR COMPLETION.** All work shall be completed by February 28, 2020.
4. **PROFESSIONAL STANDARDS.** The Consultant shall be responsible, to the level of competency presently maintained by other practicing professionals in the same type of work in this community, for the professional and technical soundness, accuracy, and adequacy of all designs, drawings, specifications, plans, programs and other work and materials furnished under this Contract.
5. **COMPENSATION - REIMBURSEMENT OF EXPENSES.** The City shall pay to the Consultant compensation and expenses not to exceed \$45,000, and payment will only be made for actual services rendered.
6. **RECORDS INSPECTION AND AUDIT.** All compensation payments shall be subject to adjustments for any amounts found upon audit or otherwise to have been improperly invoiced, and all records and books of account pertaining to any work performed under this Contract shall be subject to inspection and audit by the City for a period of up to three (3) years from final payment of work performed under this contract.
7. **OWNERSHIP OF DOCUMENTS.** All plans, programs, specifications, designs, reports, records and other documents produced during or as a result of services rendered pursuant to this Contract shall be owned by and become the property of the City, and may be used by the City for any purposes beneficial to the City.
8. **COMPLIANCE WITH LAWS.** The Contractor agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Contractor's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations. Contractor shall also obtain and/or maintain a City business license throughout the duration of this Agreement.



9. INDEMNIFICATION. Consultant shall defend, indemnify and hold harmless the City, its officers, officials, employees, directors, agents and volunteers from any and all claims, injuries, damages, losses or suits, including all legal costs and attorney fees, arising out of or in connection with the Consultant's performance of this Agreement, except for injuries and damages caused by the City's sole negligence. The City's inspection or acceptance of any of Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification. The provisions of this section shall survive the expiration or termination of this Agreement.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, agents and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER.

10. INSURANCE. The Consultant shall procure and maintain insurance as outlined below for the duration of this Agreement. Any Commercial General Liability and Automobile Liability insurance policies obtained shall be underwritten by insurance companies which have an A.M. Best's rating of A VII or better, licensed to do business in the State of Washington. Liability insurance policies shall specifically name the City, its elected and appointed officials, officers, and employees as Primary-Non-Contributory Additional Insureds of said policies.

The Consultant shall not begin work under the Agreement until all required insurance has been obtained and until such insurances have been received by the City. The Consultant shall file with the City a certificate of insurance evidencing that the policies are in force. The certificate shall be accompanied by policy endorsements as are necessary to comply with these requirements.

The types and limits insurance are as follows:

COMMERCIAL GENERAL LIABILITY-Comprehensive Form
\$1,000,000 per occurrence liability/\$2,000,000 annual aggregate
Coverage to include Premise and Operations Liability
Blanket Contractual
OCP for subcontractors liability
Product and Completed Operations Liability
Stop Gap Liability-\$1,000,000/\$1,000,000/\$1,000,000

AUTOMOBILE LIABILITY

\$1,000,000 per accident bodily injury and property damage liability, including any owned, hired or non-owned automobile

PROFESSIONAL LIABILITY

Minimum of \$1,000,000 limits

WORKER'S COMPENSATION

Employees of Consultant and Subcontractors are to be insured under Washington State Industrial Insurance.

The General Aggregate provision of the Consultant's insurance policies shall be amended to show that the General Aggregate Limit of the policies applies separately to this contract.

Failure of the Consultant to fully comply with the requirements regarding insurance will be considered a material breach of contract and shall be cause for immediate termination of the contract.

11. **RESTRICTION AGAINST ASSIGNMENT.** The Consultant shall not assign this Contract or any interest herein, nor any money due or to become due hereunder without first obtaining the written consent of the City, nor shall the Consultant subcontract any part of the consulting services to be performed hereunder, without first obtaining the consent of the City.

12. **CONTINUATION OF PERFORMANCE.** In the event that any dispute or conflict arises between the parties regarding any of the performance of the Consultant and/or providing the required deliverables defined in the Scope of Services while this Contract is in effect, the Consultant agrees that, notwithstanding such dispute or conflict, the Consultant shall continue to make a good faith effort to cooperate and continue work toward successful completion of assigned duties and responsibilities, unless otherwise directed by the City. If any dispute or conflict arises that is not either of the above performance or product issues, the Consultant may elect to stop work until the dispute or conflict is resolved.

13. **TERMINATION OF CONTRACT.** Performance of the consulting services under this Contract may be terminated for any cause deemed sufficient by either the City or the Consultant, in whole or in part, at any time, by either party giving the other written notice of such termination, specifying the extent and effective date thereof, by not sooner than thirty (30) days from date of such notice, providing that the Consultant shall complete and be compensated for any projects or duties previously assigned and accepted, and shall be compensated for all expenses incurred or committed to, that cannot be canceled.

14. **CONTRACT ADMINISTRATION.** This Contract shall be administered by Gabriel Silberblatt on behalf of the Consultant and by Kate Kaehny on behalf of the City. Any written notices required by terms of this contract shall be served or mailed as follows:

TO THE CITY:

City of SeaTac
Attn.: CED Director
4800 S. 188th Street
SeaTac, WA 98198
Telephone: (206) 973-4800
Facsimile: (206) 973-4769
Email: spilcher@seatacwa.gov
kkaehny@seatacwa.gov

TO THE CONSULTANT:

BDS Planning & Urban Design
Attn: Brian Scott
750 Sixth Street South
Kirkland, WA 98033
Telephone: (206) 971-6030
Email: brian@bdsplanning.com
gabriel@bdsplanning.com

15. CONSTRUCTION AND VENUE. This Contract shall be construed in accordance with laws of this State of Washington. In the event of any litigation regarding the construction or effect of this Contract, or the rights of the parties pursuant to this Contract, it is agreed that venue shall be King County Superior Court, Maleng Regional Justice Center, King County, Washington.


16. MERGER AND AMENDMENT. This Contract contains the entire understanding of the parties with respect to the matters set forth herein and any prior or contemporaneous understandings are merged herein. This Contract shall not be modified except by written instrument executed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this contract.

CONSULTANT


Printed Name: Brian D. Scott
Title: President

CITY OF SEATAC


Printed Name: CARL COLE
Title: City Manager
Date: 06/05/2019
ATTEST:

Not Applicable
~~Kristina Gregg, City Clerk~~

APPROVED AS TO FORM:


Mary Mirante Bartolo, City Attorney

EXHIBIT A

**CITY OF SEATAC
Scope of Work and Fee Schedule**

**Contract Title: City Center Sub-Area Plan Update Phase 1:
Preliminary Urban Design Framework**

SEATAC CITY CENTER SUB-AREA PLAN UPDATE PHASE 1

SCOPE OF WORK

TASK 1: PROJECT MANAGEMENT

Consultant will be responsible for coordinating all aspects of the project with the City of SeaTac's ("City") project manager. Consultant will be responsible for producing high quality products and meeting the agreed upon scope deliverables, schedule and budget. Assumption is weekly check-in meetings between *BDS Planning and Urban Design* ("*BDS*") and the City Lead and meetings between the consulting Leads and the City's Technical Advisory Committee as needed.

TASK 2: PROJECT INITIATION / KICK-OFF MEETING

A project kick-off meeting is an opportunity to get acquainted with the client, review the scope of work, set project goals, identify critical issues, talk through logistics, and tour the community. In our experience, a focused kick-off meeting among key leaders from the client organization and consulting team can set an effective tone for the whole project, align expectations, and allow us all to "begin with the end in mind."

Brian Scott will facilitate the Kick-off and any Key Stakeholder meetings, with Gabriel Silberblatt developing a real-time graphic record on the wall. Toole Design will attend by phone. Eric Hovee is anticipated to attend the kick-off, or will undertake one site-visit at a different mutually agree upon time. *BDS* is known for dynamic meetings with tight agendas, substantive facilitation, clear information, and working consensus for forward movement.

During the Kick-off meeting, *BDS* will work with City staff to address all of the subtasks in Task 2 defined below.

2.1: Planning Framework

The SeaTac/Airport Station Area Plan document and its related technical studies will provide a baseline for the project. *BDS* will review these documents prior to the kick-off meeting, and review them with the City to confirm understanding, nuances, and events since adoption of these plans. Documents include: City Center Plan (1999); Chapter 15.300 SMC: City Center Overlay District; SeaTac/Airport Station Area Plan (adopted 2006, rescinded 2010) along with its market and transportation studies and draft urban design report; SeaTac Comprehensive Plan; PSRC Growing Transit Communities Resolution; and Opportunity Zone documents

2.2: Refine Project Scope and Develop Draft Work Plan

BDS and City staff will review project scope elements and outline a refined project work plan and schedule.

2.3: Confirm Study Area Boundaries:

BDS and City staff will confirm the process for defining a final boundary and how to allocate project resources to consider various locations within the study area including: ¼ mile focal point, ½ mile transit community, and areas that are currently within the City Center boundary.

2.4: Discuss Organization and Formatting of Documents:

At the kick-off meeting, *BDS* will work with City staff to understand the City's expectations for the outlines of Phase 1 and Phase 2 project documents. We understand that the City expects the Phase 1 and Phase 2 documents to be concise, graphic rich documents that are written as a set of directions rather than a policy tome (using SeaTac's *Angle Lake District Station Area Plan* as an example)

2.5: Deliverable #1: Project Documents

After the kick-off meeting, *BDS* will prepare a finalized work plan and process documents that are suitable for public distribution, including a project overview, goals, and process diagram. These materials will connect the Sub-Area Planning process with other community activities.

TASK 3: COMMUNITY & STAKEHOLDER ENGAGEMENT PROCESS

3.1: Review Draft Engagement Plan

BDS will help the City refine a City-developed Community/Stakeholder Engagement Plan. *BDS* will help in the preparation of outreach materials such as displays, information handouts, and presentation documents, and that City staff are expected to be the primary public leads for community and stakeholder engagement activities supplemented by *BDS*-led activities as defined by 3.2 below.

3.2: Targeted Engagement

BDS will augment the City's engagement activities with targeted in-person interviews and facilitated meetings with key stakeholders and community groups in order to build authentic consensus among powerful economic stakeholders and traditionally underrepresented voices alike. Brian Scott will conduct up to eight (8) property owner interviews; Gabriel Silberblatt will conduct up to five (5) organizational interviews with leaders of local community or non-profit groups; and Ben Han will convene up to two (2) structured visioning focus groups with residents and/or local workers.

3.3 Deliverable #2: Targeted Engagement Memo

BDS will summarize engagement findings in a simple memo.

TASK 4: LOCAL MARKET OVERVIEW

4.1 Existing Studies & Economic Opportunities Analysis

E. D. Hovee proposes to integrate the subtasks of the local market overview – resulting in a single Economic Opportunities Report deliverable, which he will present to the project team. Key work steps will include:

Review of existing market studies. In addition to airport economic impact and station area studies referenced by the RFP, we also plan to review results of the *E.D. Hovee* conducted business cluster/marketing projects conducted from 2004-06. While including the center city area, these reports are also useful to set a broader city- and region-wide context from which to better understand SeaTac's competitive market strengths and challenges. This analysis will aim to indicate which of the takeaways remain important today and which have been supplanted or modified by changing conditions locally and regionally over the 10-15 year – especially in the wake of the Great Recession, ensuing recovery and now re-normalized growth opportunities.

Demographic & employment update. Using readily available data sources, we will briefly profile key changes to the community's population and economic base over the last decade. This update will be useful to provide context for the review of past market studies and to set the stage for a more current understanding of current and emerging opportunities for SeaTac – both city-wide and for the Center City subarea. Key findings will be portrayed in windshield style graphic and mapped formats together with crisp supporting narrative – for ready use with subsequent Opportunity Zone marketing.

Preliminary redevelopment site identification. A starting point for this analysis will be *E. D. Hovee's* prior 2005-06 mapping of development sites city-wide (including Center City sites). Working with *BDS*, this will be followed by parcel-based assessor/GIS based analysis of current redevelopment sites based on such mutually determined factors as site vacancy, presence or absence of new construction, low overall assessed valuation, low improvements to land value ratios, parking utilization, identified site development constraints, and property ownership.

Property owner validation. Historically, much of the Center City land along and near International Boulevard has been in long-term holdings. While ownership patterns have changed in recent years, it remains important to distinguish between owners looking to retain their interest long-term versus those looking to invest and then eventually cash out. Understanding the motivations of the players is particularly important for defining those who would invest for Opportunity Zone benefits – largely associated with capital gains from future property disposition. *E. D. Hovee* will contact and interview up to five (5) selected owners of key redevelopment sites – to better understand their long-term investment interests including capacity for participating with Opportunity Zone or other public-private development opportunities. Interviews will be conducted by phone and/or email with parties using a brief questionnaire as determined mutually with the project team.

4.2: Deliverable #3: Existing Studies & Economic Opportunity Report

Results of these work steps will be provided in an Economic Opportunities draft report deliverable, finalized as a result of project team and City input.

TASK 5: INFRASTRUCTURE NEEDS ASSESSMENT / OPPORTUNITIES & CONSTRAINTS ANALYSIS

Working with City of SeaTac staff and the *BDS team*, *Toole Design* brings experience working in the City of SeaTac and understand the existing conditions and the owners of the

various infrastructure. Our team of planners, engineers, and landscape architects have a deep understanding of local design standards and guidelines that new development and redevelopment would be required to follow.

The opportunities and constraints analysis will be closely coordinated with the land use recommendations for the City Center to identify opportunities that are specific to the proposed strategy for implementing the vision. Our team will engage the stakeholders in confirming how the infrastructure can support the vision for community and economic growth. We understand that we need to understand the infrastructure opportunities and constraints from both a technical, quantitative perspective as well as a qualitative perspective.

5.1: Review Existing Plans and Studies

Toole will build upon its knowledge of the project area from previous projects and review existing plans and technical studies created for this area. *Toole* will work with City staff to identify how best to use the data to identify infrastructure gaps, and development opportunities and constraints in the area to leverage applicable and useful data from existing documents. *Toole* will prepare a concise memorandum summarizing relevant existing plans and studies. A list of all documents reviewed will be included.

5.2 Deliverable #4: Technical memo on key takeaways from existing plans and studies

Toole will identify opportunities to address infrastructure gaps and make improvements. *Toole* will summarize what infrastructure could be provided under current development codes. In addition, potential funding sources will be identified for infrastructure retrofits including transportation and stormwater management.

5.3: Infrastructure Needs Assessment/Opportunities and Constraints Analysis

Toole will complete a Report that identifies opportunities and constraints to creating a high density, walkable urban area. This report will be focused on the public rights-of-way and parcel frontages. Specific components include:

- Infrastructure Needs Assessment/Opportunities and Constraints: The analysis will address the following:
 - Transportation/Access/Mobility (Pedestrian, Bicycle, Vehicle, Freight, Delivery, Shuttles, Light Rail, Rapid Ride)
 - Utilities (Stormwater, Sewer, Energy, Communications, Water)
- Potential Strategies to Address Infrastructure Gaps

5.4 Deliverable #5: Infrastructure Needs Assessment/Opportunities & Constraints Report

Toole recommends that this “report” be in the form of a highly graphical slide deck, rather than a wordy report. In our experience, this format makes it much more likely that the information will be used effectively.

TASK 6: PLANNING CONTEXT SYNTHESIS

6.1: Review Existing Plans and Studies

BDS will collect and analyze City-provided data to create a baseline of existing conditions in the area. We will review existing land uses, property ownership, community assets, community image/urban design, transportation facilities (all modes), utility infrastructure and other information as needed.

6.2: Data Collection

To supplement the economic, infrastructure, and transportation information being collected in Tasks 4 & 5, *BDS* will use the following data sources for analysis as a part of the overall existing conditions report: Meta-review of City's existing plans, raw notes and input from community and stakeholder engagement, and *BDS* team member field notes on district image and urban design from site visits.

6.3 Deliverable #6: Planning Context Synthesis Report

Drawing on Tasks 3, 4, and 5, *BDS* will complete a report synthesizing all of the needs, opportunities, and constraints for the following: current land uses, community assets, image/urban design, community perceptions, transportation/mobility infrastructure (all modes), utility infrastructure, and key economic opportunities.

TASK 7: PREPARE COMMUNITY-STAKEHOLDER SUPPORTED VISION STATEMENT

7.1 Draft Vision Statement & Urban Design Principles

BDS will work with City staff to develop a Vision Statement that is based on community and stakeholder input and aligned with the project goals and activities.

7.2 Deliverable #7: Vision Statement Report

BDS will complete a Vision Statement Report that will include a vision statement and set of Development and Urban Design Principles.

TASK 8: PREPARE "MACRO-LEVEL" DEVELOPMENT/URBAN DESIGN CONCEPT

BDS will work with City staff to create a high-level development and urban design concept that is based on community and stakeholder input and aligned with the project goals and activities.

8.1: Prepare Development/Urban Design Concept Alternatives

BDS will work with City staff to develop up to three (3) graphic concept alternatives (e.g. site plans) that are responsive to the Vision Statement. *BDS* will incorporate one round of consolidated City edits to the alternatives.

8.2: Conduct City Center Charrette

BDS will prepare for and conduct a charrette for City staff representatives, including Community and Economic Development, Public Works, Parks, the City Manager's Office and others, to get input on the concept alternatives.

8.3: Identify Preferred Alternative

BDS will assess impacts of various development/urban design concepts and work with City staff to identify a preferred alternative.

8.4: Deliverable #8: Development/Urban Design Concept Report

BDS will complete a report that identifies the preferred alternative for the area's development/urban design concept. The Report will address image, urban design principles, transportation, access, and connectivity.

TASK 9: COMPLETE PRELIMINARY URBAN DESIGN FRAMEWORK DOCUMENT

9.1 Draft Urban Design Framework Report

BDS will use the organizational format for the Vision Document agreed to during Project Initiation Task 2 to produce a clear, concise and user-friendly draft document. We understand that this document is anticipated to include: name and boundary for the area; project goals; community-stakeholder supported Vision Statement; market opportunity summary; development/urban design concept; documentation of process tasks; and identification of key next steps to be addressed in Phase 2 sub-area planning.

Task 9.2 Deliverable #9: Draft Urban Design Framework Report

BDS will prepare a draft Urban Design Framework Document for review by the City. We ask that the client project manager coordinate City review and incorporate all feedback into a single set of comments to avoid contradictions and redundancies.

Task 9.3 Deliverable #10: Final Urban Design Framework Report

Based on this feedback, *BDS* will prepare a final Urban Design Framework Document. *BDS* documents are known for their accessibility, written clarity, and dynamic graphics. The *BDS Team* will also prepare and conduct presentations for the SeaTac Planning Commission and City Council if desired.

BUDGET & COST BREAKDOWN

The *BDS Team* is prepared to deliver the SeaTac Preliminary Urban Design Framework, as described in the baseline scope without alternatives for \$45,000, including expenses.

Hourly billing rates are as follows:

- Brian Scott \$250
- Gabriel Silberblatt \$150
- Valerie Tran \$125
- Ben Han \$110
- Daniel Lopic \$85
- Eric Hovee \$205
- Amalia Leighton Cody \$200
- Katherine de Orvañanos \$120
- Anthony Lamping \$90

Summary Table: Proposed BDS Planning & Urban Design Contract Addendum Tasks for City Center Plan Update Project Phase 1

- Existing Contract: \$45,000
- Proposed Contract Addendum: \$25,000

EXISTING CONTRACT TASKS	PROPOSED CONTRACT ADDENDUM TASKS
Task 1: Project Management	
<ul style="list-style-type: none"> • Weekly PM mtg • TAC mtg as needed 	NA
Task 2: Project Initiation/Kick-Off	
<p>2.1: Planning Framework: confirm baseline data 2.2: Refine Project Scope and Develop Draft Work Plan 2.3: Confirm Study Area Boundaries 2.4: Discuss Organization and Formatting of Documents 2.5: Deliverable #1: Project Documents</p> <ul style="list-style-type: none"> • Finalized Work Plan • Docs for public distribution <p><i>City Staff Responsibilities:</i> Provide draft table of contents for UDF doc & sub-area plan</p>	NA
Task 3: Refine Community Engagement Process	
<p>3.1: Review Draft Community & Stakeholder Engagement Plan</p> <ul style="list-style-type: none"> • BDS will help refine City-developed engagement plan <p>3.2: Targeted Engagement (\$5K Ec Dev Funds)</p> <ul style="list-style-type: none"> • 8 property owner interviews • 5 organizational interviews/community/non-profits <p>2 structured visioning focus groups with residents/local workers This item will be re-purposed as a large Community Meetings facilitated by BDS (in September)3.3 Deliverable #2:</p> <ul style="list-style-type: none"> • Memo on 3.2 Activities <p><i>City Staff Responsibilities:</i> Draft Community/Stakeholder Engagement Plan document.</p>	<p>Task 3.2A: Additional Community & Stakeholder Engagement</p> <ul style="list-style-type: none"> • BDS to conduct four (4) additional stakeholder interviews and three (3) additional focus groups or community briefings. These additional engagement opportunities will allow for engagement activities and feedback throughout the visioning and urban design framework processes
Task 4: Local Market Overview	
<p>4.1: Existing Studies & Economic Opportunities Analysis</p> <ul style="list-style-type: none"> • Review of existing market studies • Demographic & employment update • Preliminary redevelopment site identification • Property owner validation <ul style="list-style-type: none"> - Contact up to 5 property owners of key redev sites (interview by phone using brief questionnaire) <p>4.2: Deliverable #3: Existing Studies & Economic Opportunity Report</p> <ul style="list-style-type: none"> - Results of #4.1 	<p>Task 4.1A: Additional Property Owner Interviews</p> <ul style="list-style-type: none"> • Eric Hovee to expand property owner research to conduct five (5) additional interviews and undertake second on-site visit. <p>Task 4.1B: Redevelopment Site Profiles</p> <ul style="list-style-type: none"> • Eric Hovee will complete up to five (5) one-page redevelopment site profiles that summarize the key opportunities and challenges associated with redevelopment at each site, including likely project scale and use (or mix of uses), owner interest and a summary of specific incentives that would be most pivotal to incent redevelopment. • Draft summaries will be reviewed by phone/email with both the interested property owners and city/project team – with revisions reflecting all comments received.
Task 5: Infrastructure Needs Assessment/Oppties & Constraints	
<p>5.1: Review Existing Plans & Studies</p> <ul style="list-style-type: none"> • Work w/City on best use of data to identify infrastructure gaps & oppties & constraints <p>5.2 Deliverable #4: Key Takeaways Memo on existing plans and studies</p> <p>5.3: Complete Infrastructure Needs Assessment/Opportunities & Constraints Analysis</p> <ul style="list-style-type: none"> • Baseline: High Density, walkable, urban area • Focus: Public ROW & Parcel Frontages • Assess Transportation/Access/Mobility: <ul style="list-style-type: none"> o Pedestrian, bicycle, vehicle, freight, delivery, shuttles, light rail, RapidRide) • Assess Utilities: <ul style="list-style-type: none"> - Stormwater, Sewer, Energy, Communications, Water • Potential strategies to address gaps <p>5.4 Deliverable #5: Infrastructure Needs/Oppties Report</p>	<p>5.4A: Streetscape Concept Illustrations</p> <ul style="list-style-type: none"> • Toole Design will complete illustrative cross sections for up to three (3) streets in the study area to assist with visioning and urban design framework processes.

EXISTING CONTRACT TASKS	PROPOSED CONTRACT ADDENDUM TASKS
Task 6: Planning Context Synthesis	
<p>6.1: Review Existing Plans and Studies</p> <ul style="list-style-type: none"> • Create baseline of existing conditions: Current land uses, property ownership, community assets, community image/urban design, transportation facilities (all modes), utility infrastructure, others as needed <p>6.2: Data Collection</p> <ul style="list-style-type: none"> • Supplement economic, infrastructure, transportation information & engagement info <p>6.3: Deliverable #6: Planning Context Synthesis Report To include needs, opties, constraints for: Current land uses, community assets, image/urban design, community perceptions, transportation/mobility infrastructure (all modes), utility infrastructure & key economic opportunities</p> <p>(This report compiled for UDF charrette)</p>	NA
Task 7: Vision Statement	
<p>7.1: Draft Vision Statement & Urban Design Principles</p> <p>7.2 Deliverable #7: Vision Statement Report</p>	<p>7.1A: Stakeholder Vetting of Draft Vision Statement</p> <ul style="list-style-type: none"> • BDS to conduct vetting of draft vision statement and urban design principles with a sample of the key stakeholders engaged in Task 3.2. This may occur through a mix of in-person and telephone interviews and community briefings.
Task 8: “Macro” Urban Design Concept	
<p>8.1: Prepare Development/Urban Design Concept Alternatives Up to three concept alternatives that are responsive to the Vision Statement. Up to one round of City edits</p> <p>8.2: Conduct Internal Staff Charrette Consultant will prepare for and conduct a charrette for City staff representatives</p> <p>8.3: Identify Preferred Alternative</p> <p>8.4: Complete Development/Urban Design Concept Report</p> <ul style="list-style-type: none"> • Image • Urban Design • Transportation/Access/Connectivity <p>Deliverable #8: Development/Urban design Concept Document</p>	<p>Task 8.1A: Urban Design Concept Materials</p> <ul style="list-style-type: none"> • BDS will complete two (2) additional perspective rendering (photo-realistic) of specific opportunity sites within the study area to be chosen by the City. <p>8.2A: Stakeholder Workshop/Charrette</p> <ul style="list-style-type: none"> • BDS to reengage targeted community stakeholder groups to participate in a workshop/charrette (which is likely to be scheduled as a separate event later the same day as the internal City staff charrette) to help educate those diverse voices about the tradeoffs in each urban design alternative, and also to help the City understand the concerns of these important constituencies. City Council and the Planning Commission will be invited to attend. • Toole Design will add staff to support in-depth discussion and presentation of the streetscapes in the project area at the internal charrette or stakeholder event. <p>Task 8.2B Second Large Community Meeting to Review & Validate Vision & Development Concept</p> <ul style="list-style-type: none"> • BDS to plan and facilitate a large open community meeting to give community members the opportunity to review and validate the results of project work to date, including outcomes of the Stakeholder Charrette.
Task 9: Complete Preliminary Urban Design Framework Document	
<p>9.1: Draft/Create Urban Design Framework Report</p> <p>9.2: Deliverable #9: Draft Urban Design Framework Report</p> <p>9.3: Deliverable #10: Final Urban Design Framework Report <i>Including:</i></p> <ul style="list-style-type: none"> • <i>Name of area</i> • <i>Boundary of area</i> • <i>Project goals</i> • <i>Community-stakeholder supported Vision Statement</i> • <i>Market potential summary</i> • <i>Development/urban design concept</i> • <i>Documentation of process</i> • <i>Identification of key next steps</i> <p>Two presentations:</p> <ul style="list-style-type: none"> • Planning Commission • City Hall 	NA

CITY OF SEATAC 2020 LEGISLATIVE PRIORITIES

Pedestrian Overpass Feasibility Study

SeaTac experiences various pedestrian traffic challenges within city limits. The City has multiple high-volume roadways, including roadways leading to the airport like International Boulevard, that provide pedestrians difficulty in walking throughout the city, accessing local businesses, and traveling to and from SeaTac International Airport. For this reason, the City requests legislative funding for a pedestrian overpass feasibility study to explore pedestrian safety in the city and to develop options for building pedestrian overpass routes to increase safety and accessibility for pedestrians in SeaTac. The City estimates that this study will cost approximately \$100,000 to conduct, and requests that amount in legislative funding.

Economic Development and Infrastructure

SeaTac supports legislation to enhance State funding, tools and programs for local economic development and infrastructure that further the economic development and growth of the city through investments that attract, retain, and expand business and create living wage jobs.

Defend Local Control

The best governmental decisions are those that are made closest to the people represented. Cities possess strong local authority to provide for the safety and welfare of their residents, and the Legislature must abstain from restricting, mandating, or otherwise interfering with local decisions. The City of SeaTac will oppose legislative actions that are inconsistent with this view.

CITY OF SEATAC 2020 POLICY DOCUMENT

(Additional Direction to City Staff and Lobbyist)

Housing Choice: SeaTac supports legislation that provides tools for the preservation, maintenance and development of a range of housing options.

Human Services: SeaTac will encourage full participation by the State and counties in a comprehensive approach to complex social issues such as public health, mental health, substance abuse, health care, emergency and transitional housing, at-risk youth, and immigration.

Transportation Network Companies: SeaTac opposes legislation that removes local control to regulate transportation network companies. Furthermore, the City supports legislation that streamlines local regulation of these transportation companies, and that captures proper road impact fees for the City.

Legal Challenges to State Agency Mandates: SeaTac supports establishing criteria that require equal judicial consideration of testimony and evidence provided by outside experts on the same basis as testimony provided by public agency staff or their consultants.

Lodging Tax and Tourism Promotion Area Administration: SeaTac will work with the Legislature to ensure lodging tax revenues diverted from stadium bonds are allocated to the city's priority projects and programs, particularly that a portion of lodging tax revenues continue to be available for tourism operations.

Telecommunications: SeaTac opposes legislation that removes local control in the siting and regulation of small cell network facilities. Furthermore, the City supports legislation that makes statutory changes to clarify and improve the deployment of small cell network facilities.

Accessory Dwelling Units: While SeaTac supports and encourages the preservation and development of various housing options, the City opposes local pre-emption of the siting of Accessory Dwelling Units (ADUs). Pre-empting local authority to site housing options, including ADUs, is inconsistent with the City's planning goals and desires.

Gang Prevention: SeaTac supports legislation that will provide a comprehensive approach to the growing gang problem including increased prevention and intervention efforts and sentencing enhancements for certain types of gang-related crime.

Foreclosed Homes: SeaTac supports legislation that requires notification to cities identifying foreclosed homes and the maintenance of tax- and bank- foreclosed properties.

Tax Exempt Properties: SeaTac opposes increased property tax exemptions as they negatively impact the City.

Multifamily Tax Exemption: The current multifamily property tax exemption (RCW 84.14.007) is a local option that would not have any tax-shift impact on City residents without the City taking an affirmative action. The Legislature will likely consider proposals during the 2020 legislative session to expand use of the multifamily tax exemption. These efforts will likely be supported by the Association of Washington Cities and individual jurisdictions across the state. SeaTac will review these proposals carefully to determine whether they could be used by the City to encourage needed housing and what any possible impacts they would have on City residents.

State Agency Rulemaking: SeaTac supports legislation requiring statutorily mandated agency rules be ratified by legislative action prior to their effective date(s) and require that rules drafted to implement legislation include an analysis and description.

Noise Mitigation Along State Route 509: The City supports noise mitigation strategies along SR 509 to protect City residents from the impacts of increased traffic when SR 509 is expanded. In 2019 the Legislature appropriated \$5 million to the Washington State Department of Transportation for noise mitigation on this corridor. The City will work with the agency as it develops noise mitigation options to minimize impacts to City residents, including construction of sound barrier walls.

Autonomous Vehicles: SeaTac requests that the State adopt a proactive approach that will protect public safety while encouraging autonomous vehicle use.

Human Trafficking: The City joins the efforts of many public and private partners to combat human trafficking.

South Correctional Entity Regional Jail (SCORE): SeaTac will support ongoing efforts to ensure that the cities who own SCORE are able to provide a cost-effective correctional alternative to individual facilities.



Financial Management Report

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Stoplight Charts

Expense Summary by Fund

Salary Expenditures Overview

Capital Expenditures Overview

Select Revenue Graphs

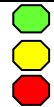
Actuals thru June 30, 2019

BUDGETED REVENUE BY CATEGORY (NO TRANSFERS)

Actuals thru June 30, 2019

<u>Revenue Description</u>	<u>2019 Annual BUDGET</u>	<u>2019 YTD ACTUAL</u>	<u>Percent collected</u>	<u>2018 YTD ACTUAL</u>	<u>2018 % of Budget</u>	
Property Tax - Regular Levy	\$16,900,000	\$9,056,143	54%	\$8,948,255	57%	●
Sales & Use Tax (operating)	\$13,100,000	\$4,709,246	36%	\$4,546,730	39%	●
Parking Tax (#102)	\$9,728,321	\$3,818,308	39%	\$4,030,770	50%	●
Leasehold Excise Tax	\$2,600,000	\$646,317	25%	\$512,816	28%	●
Stormwater Fees (#403)	\$3,979,716	\$2,043,741	51%	\$1,970,422	46%	●
Long Term Leases (CH & SeaTac Ctr - #108)	\$834,000	\$384,537	46%	\$480,709	56%	●
Permits & Plan Review (building, electrical, etc.)	\$1,524,170	\$645,836	42%	\$1,648,581	118%	●
Engineering Plan Review	\$327,300	\$184,362	56%	\$623,660	417%	●
Hotel/Motel Special Revenue Tax (#107)	\$1,790,000	\$514,591	29%	\$640,956	43%	●
Sales & Use Tax (criminal justice)	\$786,000	\$275,018	35%	\$261,828	39%	●
Motor Vehicle Tax - City Streets (#102)	\$635,000	\$195,370	31%	\$206,302	34%	●
Franchise Fees	\$675,819	\$361,223	53%	\$352,948	51%	●
Subtotal: Top Operating Revenues	\$52,880,326	\$22,834,692	43%	\$24,223,977	51%	
Sales & Use Tax (construction) (#301)	\$400,000	\$1,332,214	333%	\$110,799	17%	●
Real Estate Excise Tax - #1 & #2 (#301)	\$700,000	\$706,718	101%	\$689,469	111%	●
Valley Ridge Park Turf Field Fees (#301)	\$320,000	\$131,638	41%	\$98,759	41%	●
GMA Traffic Impact Fees (#307)	\$175,000	\$25,012	14%	\$470,892	785%	●
Subtotal: Top Capital Recurring Revenues	\$1,595,000	\$2,195,582	138%	\$1,369,918	87%	
Other Revenues (NO Transfers)	\$14,293,811	\$5,458,885	38%	\$7,979,671	72%	●
TOTAL REVENUES	\$68,769,137	\$30,489,159	44%	\$33,573,566	55%	

LEGEND:



- Green = Annual Performance is within (or better than) expectations set in the budget
- Yellow = Annual performance indicates this may become an area of concern in the future
- Red = Annual Performance in this area is a cause for concern

Notes

Property Taxes: Final Property Tax Levy was \$17,114,889. Property taxes are due in April and October.

State Collected Tax Revenues: There is a two-month lag in the collection and remittance of certain revenues collected by the State. For example, sales tax remitted to the city in May and June is for business activities that occurred in March and April respectively. Revenues impacted by this delay are Sales Tax, Criminal Justice Sales Tax, Motor Vehicle Tax and Hotel/Motel Tax.

Four month benchmark is 33%

Parking Taxes: Parking tax is based on the number of transactions that occur and not on occupancy or the value of service provided. There is a one month lag on collection of parking tax. Q2 is slightly behind expected.

Five month benchmark is 42%

Leasehold Taxes: These taxes are remitted to the State quarterly. The first payment is recorded in June.

Stormwater Fees: Fees are collected by King County with Property taxes.

Long Term Leases: Revenue budgeted for 9 months.

Franchise Fees: The collection of Franchise Fees vary from monthly to quarterly, depending on the contract.

Sales & Use Construction: Port of Seattle provided an updated construction vendor list in December. The new list has assisted us in properly identifying construction sales tax for allocation to the 301 Fund.

Real Estate Excise Tax: Real estate sales in the city continue to be above average. Average sales for the first half of 2019 were \$28.2M. There is a one month lag in remittance from King County.

GMA Traffic Impact Fees: Traffic impact fees are dependent upon the amount and type of development within the City.

BUDGETED EXPENSE BY COST CATEGORY (NO TRANSFERS)

Actuals thru June 30, 2019

<u>Expense Category</u>	2019 Annual <u>BUDGET</u>	2019 YTD <u>ACTUAL</u>	Percent <u>Expended</u>	2018 THRU Q2 <u>ACTUAL</u>	2018 % <u>of Budget</u>	
PERSONNEL	\$ 16,943,141	\$ 7,616,741	45%	\$ 7,083,046	46%	●
SUPPLIES	\$ 897,202	\$ 351,670	39%	\$ 287,607	36%	●
SERVICES & CHARGES	\$ 12,836,820	\$ 4,235,064	33%	\$ 4,416,501	35%	●
POLICE- Base ILA with King Co.	\$ 11,721,558	\$ 4,120,526	35%	\$ 4,062,743	39%	●
FIRE/EMS- ILA with Kent RFA	\$ 10,037,708	\$ 50,105	0%	\$ 2,431,575	24%	●
CAPITAL	\$ 27,489,425	\$ 2,895,120	11%	\$ 2,734,761	13%	●
DEBT SERVICE	\$ -	\$ -		\$ 6,600	2%	●
TOTAL EXPENSES	\$ 79,925,854	\$ 19,269,226	24%	\$ 21,022,832	30%	●

YTD Target: 50%

LEGEND:

- Green = Annual Performance is within (or better than) expectations set in the budget
- Yellow = Annual performance indicates this may become an area of concern in the future
- Red = Annual Performance in this area is a cause for concern

Notes

General Fund: 55% of the total General Fund budget is allocated to contracted police and fire services; 30% is allocated to Personnel.

Fire Contract: Billed quarterly. First bill received in July for 2019. Amount above is Q4 2018 labor costs billed late.

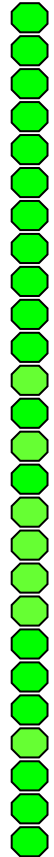
Police Contract: King County "trues up" 2018 contract costs in the first quarter of 2019. A reconciling bill is provided in May for the first 5 months of 2019 and any credit or additional cost owed from 2018.

Capital: See Capital Expense report for project status.

Debt Service: SCORE Bond debt service for 2019 will be paid from SCORE contract revenue.

City of SeaTac
Summary of Expenditures by Fund and Department
Expense to Budget Comparison
Month Ending June 30, 2019

GENERAL FUND		2019 Q2	2019 YTD	YTD %	2018 Thru Q2	2018 %	
Department	Section	2019 Budget	Actual	Expended	Expended	Actual	Expended
City Council		\$ 431,778	\$ 78,894	\$ 201,077	47%	\$ 171,280	43%
Municipal Court		\$ 802,322	\$ 192,827	\$ 359,975	45%	\$ 347,238	39%
City Manager		\$ 1,469,003	\$ 312,104	\$ 702,328	48%	\$ 397,725	28%
Finance & Systems		\$ 2,377,791	\$ 499,772	\$ 1,083,075	46%	\$ 920,318	42%
City Clerk		\$ 618,248	\$ 101,741	\$ 202,040	33%	\$ 237,208	43%
Legal Services		\$ 1,274,580	\$ 304,166	\$ 627,771	49%	\$ 528,550	42%
Human Resources		\$ 1,213,755	\$ 133,609	\$ 580,653	48%	\$ 559,682	48%
Police Services		\$ 12,436,691	\$ 4,024,245	\$ 4,427,982	36%	\$ 4,916,258	40%
Fire Services		\$ 10,155,131	\$ 62,595	\$ 78,747	1%	\$ 2,452,388	24%
	<i>Central Facilities</i>	\$ 929,929	\$ 215,404	\$ 415,239	45%	\$ 386,118	45%
	<i>Fire Stations (2)</i>	\$ 34,895	\$ 7,371	\$ 10,361	30%	\$ 16,705	45%
	<i>Maintenance Facility</i>	\$ 86,340	\$ 18,058	\$ 30,902	36%	\$ 39,491	89%
	<i>Human Services</i>	\$ 719,147	\$ 172,721	\$ 218,457	30%	\$ 308,832	42%
	<i>Park, CP & Admin</i>	\$ 450,262	\$ 100,442	\$ 183,507	41%	\$ 151,985	54%
	<i>Rec. Svcs/Classes</i>	\$ 966,118	\$ 231,449	\$ 473,796	49%	\$ 371,323	43%
	<i>Rec Prgms/Camps</i>	\$ 741,315	\$ 226,311	\$ 388,619	52%	\$ 418,699	58%
	<i>Comm Ctr. Facility</i>	\$ 162,753	\$ 32,328	\$ 62,704	39%	\$ 51,250	37%
	<i>Parks Maintenance</i>	\$ 1,907,188	\$ 463,395	\$ 818,427	43%	\$ 697,959	46%
Parks, CS & Fac. Total		\$ 5,997,947	\$ 1,467,477	\$ 2,602,012	43%	\$ 2,442,363	47%
	<i>Planning</i>	\$ 992,591	\$ 191,108	\$ 390,910	39%	\$ 332,449	41%
	<i>Building</i>	\$ 1,606,809	\$ 316,159	\$ 628,211	39%	\$ 573,709	39%
	<i>Engineering Review</i>	\$ 65,000	\$ -	\$ 3,518	5%	\$ 33,128	25%
	<i>Economic Dvlpmnt</i>	\$ 4,100	\$ 155	\$ 311	8%	\$ 9,763	63%
	<i>Code Compliance</i>	\$ 337,636	\$ 61,050	\$ 139,412	41%	\$ 154,891	42%
Comm & Econ Devm't Total		\$ 3,006,136	\$ 568,472	\$ 1,162,361	39%	\$ 1,103,940	39%
TOTAL GENERAL FUND		\$ 39,783,382	\$ 7,745,903	\$ 12,028,020	30%	\$ 14,076,950	37%



YTD Target: 50%

City of SeaTac
Summary of Expenditures by Fund and Department
Expense to Budget Comparison
Month Ending June 30, 2019

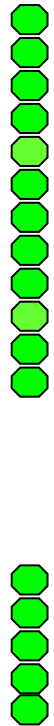
Summary of Expenditures by Department and Division Notes:

Police Services - First contract billing arrives in May. Five months with \$829,000 credit was paid in June and is split with the 105 Fund.

Fire Services - First contract billing was paid July 5th.

City of SeaTac
Summary of Expenditures by Fund and Department
Expense to Budget Comparison
Month Ending June 30, 2019
City of SeaTac
Summary of Expenditures by Fund and Department
Expense to Budget Comparison
Month Ending June 30, 2019

OTHER FUNDS	Fund Name	2019 Budget	2019 Q2 Actual	YTD Actual Expended	YTD % Expended	2018 Thru Q2 Actual	2018 % Expended
	Permit Parking Program	\$ 339,653	\$ 44,694	\$ 55,651	16%		
	Roadway Maintenance	\$ 2,399,643	\$ 400,282	\$ 782,517	33%		
	Engineering Review	\$ 301,782	\$ 37,184	\$ 70,748	23%		
	Admin & Engineering	\$ 1,075,153	\$ 173,337	\$ 345,030	32%		
	Capital and Transfers	\$ 7,594,758	\$ 1,027,277	\$ 1,878,251	25%		
102	Street Fund Total	\$ 11,710,989	\$ 1,682,774	\$ 3,132,196	27%	\$ 3,563,834	30%
105	Port of Seattle ILA	\$ 1,638,000	\$ 533,059	\$ 536,843	33%	\$ 357,921	32%
106	Transit Planning	\$ 443,212	\$ 25,145	\$ 25,145	6%	\$ -	
107	Hotel/Motel Tax	\$ 1,326,062	\$ 209,312	\$ 553,360	42%	\$ 513,248	46%
108	Building Mgmt	\$ 1,236,670	\$ 197,400	\$ 442,456	36%	\$ 466,955	63%
111	DC Basin ILA	\$ 156,058	\$ 4,001	\$ 8,510	5%	\$ 11,563	3%
206	2009 LTGO Refunding	\$ 15,411	\$ -	\$ -	0%	\$ 6,600	2%
207	2009 Score Bonds	\$ -	\$ -	\$ -	0%	\$ -	0%
301	Municipal CIP	\$ 3,974,302	\$ 272,532	\$ 486,846	12%	\$ 1,689,906	24%
306	Facility Construction CIP	\$ 25,000	\$ -	\$ -	0%	\$ 83,364	89%
307	Transportation CIP	\$ 17,353,719	\$ 1,328,578	\$ 2,581,247	15%	\$ 1,245,976	12%
308	Light Rail Area CIP	\$ 500,000	\$ -	\$ -	0%	\$ 1,846	0%
	SWM Admin	\$ 468,733	\$ 87,565	\$ 141,266	30%		
	SWM Compliance	\$ 769,682	\$ 47,333	\$ 158,642	21%		
	SWM Maintenance	\$ 895,319	\$ 211,439	\$ 431,420	48%		
	SWM Engineering Rev	\$ 270,876	\$ 35,841	\$ 68,167	25%		
	Capital and Transfers	\$ 2,385,023	\$ 96,112	\$ 272,957	11%		
403	Surface Wtr Mgt Total	\$ 4,789,633	\$ 478,290	\$ 1,072,453	22%	\$ 1,202,226	33%
404	Solid Waste & Env	\$ 270,859	\$ 51,075	\$ 108,985	40%	\$ 94,032	34%
501	Equipment Rental	\$ 1,454,555	\$ 100,708	\$ 184,108	13%	\$ 164,227	17%
SUBTOTAL OTHER FUNDS		\$ 49,684,103	\$ 5,361,164	\$ 10,204,603	21%	\$ 9,555,196	25%
ALL FUNDS - EXPENDITURE TOTAL		\$ 89,467,485	\$ 13,107,067	\$ 22,232,622	25%	\$ 23,632,146	31%



YTD Target: 50%

Summary of Expenditures by Fund Notes:

**SALARY
AND
BENEFITS
EXPENDITURES**

City of SeaTac
Salaries & Benefits
Summary by Fund and Department
Month Ending June 30, 2019

GENERAL FUND		2019 Q2	YTD Actual	YTD %	2018 Thru Q2	2018 %	
Department	Section	2019 Budget	Actual	Expended	Expended	Actual	Expended
City Council		\$ 220,430	\$ 55,365	\$ 108,657	49%	\$ 110,666	50%
Municipal Court		\$ 715,722	\$ 173,418	\$ 326,947	46%	\$ 311,495	44%
	<i>City Manager Admin</i>	\$ 753,398	\$ 164,637	\$ 415,127	55%		
	<i>Communications</i>	\$ 308,089	\$ 76,176	\$ 152,125	49%		
City Manager		\$ 1,061,487	\$ 240,813	\$ 567,253	53%	\$ 341,258	37%
	<i>Finance Administration</i>	\$ 977,692	\$ 242,903	\$ 482,591	49%	\$ 379,129	42%
	<i>Systems/GIS</i>	\$ 847,743	\$ 177,718	\$ 322,870	38%	\$ 322,037	45%
Finance & Systems Total		\$ 1,825,435	\$ 420,620	\$ 805,461	44%	\$ 701,166	43%
City Clerk		\$ 384,181	\$ 93,339	\$ 186,677	49%	\$ 181,769	50%
Legal Services		\$ 1,166,605	\$ 277,613	\$ 574,128	49%	\$ 502,689	44%
Human Resources		\$ 448,052	\$ 107,846	\$ 215,385	48%	\$ 201,585	49%
Police Services		\$ 100,182	\$ 23,565	\$ 47,713	48%	\$ 47,221	53%
Fire Service - LEOFF 1		\$ 74,150	\$ 8,994	\$ 22,192	30%	\$ 17,870	24%
	<i>Central Facilities</i>	\$ 457,931	\$ 113,014	\$ 225,861	49%	\$ 217,441	48%
	<i>Human Services</i>	\$ 110,705	\$ 28,325	\$ 56,650	51%	\$ 51,239	38%
	<i>Park & Rec Admin.</i>	\$ 308,922	\$ 74,950	\$ 155,111	50%	\$ 146,998	55%
	<i>Rec. Svcs/Events</i>	\$ 1,073,402	\$ 274,094	\$ 537,012	50%	\$ 518,012	52%
	<i>Comm Ctr. Facility</i>	\$ 185,711	\$ 48,000	\$ 91,328	49%	\$ 91,360	55%
	<i>Parks Maintenance</i>	\$ 1,208,903	\$ 282,062	\$ 544,549	45%	\$ 483,371	51%
Parks, CS & Facilities Total		\$ 3,345,574	\$ 820,446	\$ 1,610,510	48%	\$ 1,508,422	51%
	<i>Planning</i>	\$ 913,546	\$ 181,125	\$ 372,585	41%	\$ 326,080	45%
	<i>Building</i>	\$ 1,271,966	\$ 306,950	\$ 604,060	47%	\$ 500,148	46%
	<i>CED/Engr. Review</i>	\$ -	\$ -	\$ -	0%	\$ 42,891	55%
	<i>Code Compliance</i>	\$ 257,769	\$ 56,602	\$ 130,793	51%	\$ 146,615	49%
Comm & Econ Devm't Total		\$ 2,443,281	\$ 544,678	\$ 1,107,438	45%	\$ 1,015,735	46%
TOTAL GENERAL FUND		\$ 11,785,099	\$ 2,766,695	\$ 5,572,360	47%	\$ 4,939,876	46%
OTHER FUNDS	Fund Name	2019 Budget	2019 Q2 Actual	YTD Actual Expended	YTD % Expended	2018 Thru Q2 Actual	2018 % Expended
	102 Street Fund	\$ 2,044,458	\$ 347,101	\$ 669,861	33%	\$ 782,809	45%
	106 Transit Planning Fund	\$ 161,412	\$ 15,879	\$ 15,879	0%	\$ -	0%
	107 Hotel/Motel Tax Fund	\$ 192,960	\$ 50,633	\$ 97,064	50%	\$ 119,121	51%
	307 Transportation CIP Fund	\$ 1,039,087	\$ 294,628	\$ 552,079	53%	\$ 478,975	47%
	403 Surface Water Mgt.	\$ 1,513,525	\$ 267,862	\$ 603,843	40%	\$ 679,610	46%
	404 Solid Waste & Environ	\$ 155,383	\$ 39,919	\$ 79,909	51%	\$ 60,721	37%
	501 Equipment Rental Fund	\$ 51,217	\$ 12,428	\$ 25,374	50%	\$ 21,418	40%
SUBTOTAL OTHER FUNDS		\$ 5,158,042	\$ 1,028,451	\$ 2,044,009	40%	\$ 2,142,654	46%
ALL FUNDS TOTAL		\$ 16,943,141	\$ 3,795,146	\$ 7,616,369	45%	\$ 7,082,530	46%

YTD Target:

50%

Notes

City Manager Admin: City Manager payout in March.

Transportation CIP Fund: Employee coded to wrong fund. Corrected in July.

CAPITAL EXPENDITURES

**City of SeaTac
Capital Funds Summary
Capital Expenditures by Type
Month Ending June 30, 2019**

Type	Description	Annual BUDGET	YTD Actual Expended	YTD % Expended	Project Status
61 Land					
Fund 308	S. 154th St - Land Acq.	-	-		* Negotiations ongoing
Land Total		-	-	*	
62 Buildings					
Fund 108	SeaTac Center Tenant Imprvmnts	20,000	-	0%	
	City Hall Improvements	150,500	36,571	24%	Project Completed June 2019
Fund 301	City Hall Elevator Hydraulics	133,127	-	0%	Expected Q3 or Q4 2019
	City Hall Improvements	-	4,425		* Retainage-LED Upgrade
	Fire Station #46 HVAC	-	3,934		* Retention
	Maintenance & Storage Facilities	29,508	-	0%	Lighting Upgrades Q3 Start
	SeaTac Community Center Improvements				Senior Center Doors Complete, Lighting Upgrades Q3 Start
		53,178	23,669	45%	
Fund 306	Maintenance Facility Roof Repair	25,000	-	0%	Substantially complete, awaiting Final Acceptance
Fund 308	International Marketplace	500,000	-	0%	
Buildings Total		911,313	68,598	8%	
63 Other Improvements					
Fund 102	2017 Overlay Project Maywood Neighborhood	-	-		* Substantially complete, awaiting Final Acceptance
	2018 Overlay Military Rd S from 200th to 209th	457,228	258,181	56%	Substantially complete, awaiting Final Acceptance
	2019 Overlay- DMMD from 128th to 136th	1,628,755	93,108	6%	In Construction
	200th Street & I-5 Access Ramp	1,476,807	9,825	1%	In Construction
Fund 111	DMC Capital Replacement	37,000	-	0%	
Fund 301	City Hall Parking Lot Repaving	280,067	183,269	65%	Complete May 2019
	Valley Ridge Park Improvements	612,112	41,837	7%	Substantially completed, performing punch list
	Angle Lake Park-Playground Equip	23,529	23,529	100%	Completed in January 2019
	Sunset Park Tennis Court Renovation	121,000	-	0%	Scheduled for Q3 2019 - On Hold
	Riverton Heights Property Development	30,000	-	0%	Scheduled for Q3 2019 - Awaiting Grant
	S 188th Street Fence Beautification	12,000	13,200	110%	Complete February 2019
	North SeaTac Park Improvements	112,946	-	0%	Scheduled for Q3 2019 - On Hold
	Veterans War Memorial	75,020	1,200	2%	Scheduled for Q3 2019
	North SeaTac Soccer Fields	2,077,093	4,682	0%	Design to begin Q3 2019
Fund 307	34th AVE S from S 160th to S 176th	2,932,690	38,060	1%	In Design to Bid Advertisement Q4 2019
	Military Rd. S & S 152nd St	5,632,346	506,319	9%	In construction
	Des Moines Memorial Dr & S 200th Intersection	1,691,473	259,520	15%	In design to Bid Advertisement Q3 2019
	International Blvd Safety Imp Program	650,000	-	0%	Targeting program kick off Q3 2019

Type	Description	Annual BUDGET	YTD Actual Expended	YTD % Expended	Project Status
	Intelligent Transportation Systems	182,000	-	0%	Targeting program kick off Q3 2019
	2017/2018 Ped Crossing Project	50,000	-	0%	Study and Program expected launch Q4 2019
	S 166th ST Ped Improvements	2,931,576	1,201,622	41%	Substantially complete, awaiting Final Acceptance
	S 200th ST Ped & Bicycle Shared Pathway	2,222,491	5,881	0%	In Design to Bid Advertisement Q4 2019
Fund 403	Small Works Drainage Project	202,500	660	0%	In Bid Advertisement
	Miller Creek Realignment & Daylight Project	500,000	-	0%	Burien led project - Design Complete - On Hold
	Des Moines Memorial Dr S 128th to S 136th	421,000	5,059	1%	In Construction
	S 221st St Drainage Improvements	351,000	-	0%	Design to begin Q3 2019
	S 166th St Drainage Improvements	10,000	-	0%	Design to begin 2020
	S 180th St Flood Reduction	250,000	-	0%	Design to begin Q3 2019
	S 200th St Path Water Quality Retrofit	202,500	-	0%	In Design with 200th St Pedestrian Path Project
	Other Improvements Total	25,173,133	2,645,952	11%	
64 Equipment					
Fund 301	Council Chambers A/V Equipment	150,000	-	0%	Contract approval scheduled for July 23rd
	Computer Software	30,000	-	0%	
	Computer Hardware	159,877	130,635	82%	Project completed
	Tools and Equipment-Parks Mtc	11,000	-	0%	Soccer Net Replacement
Fund 501	Vehicles/Heavy Equipment	975,650	-	0%	Purchase orders submitted, awaiting delivery
	Tools and Equipment	78,452	49,934	64%	
	Equipment Total	1,404,979	180,569	13%	
	Total Capital Expenditures	27,489,425	2,895,120	11%	

Definition of Project Status Terms:

- Planning = Includes scoping, budgeting, and grant funding work
- Design = Includes both design and ROW acquisition work
- Bid Advertisement = Advertising for construction bids
- Construction = Construction contract awarded and project being built
- Substantial Completion = Construction complete to a point where facility can be used or occupied
- Final Acceptance = Owner acceptance of the facility/project as complete

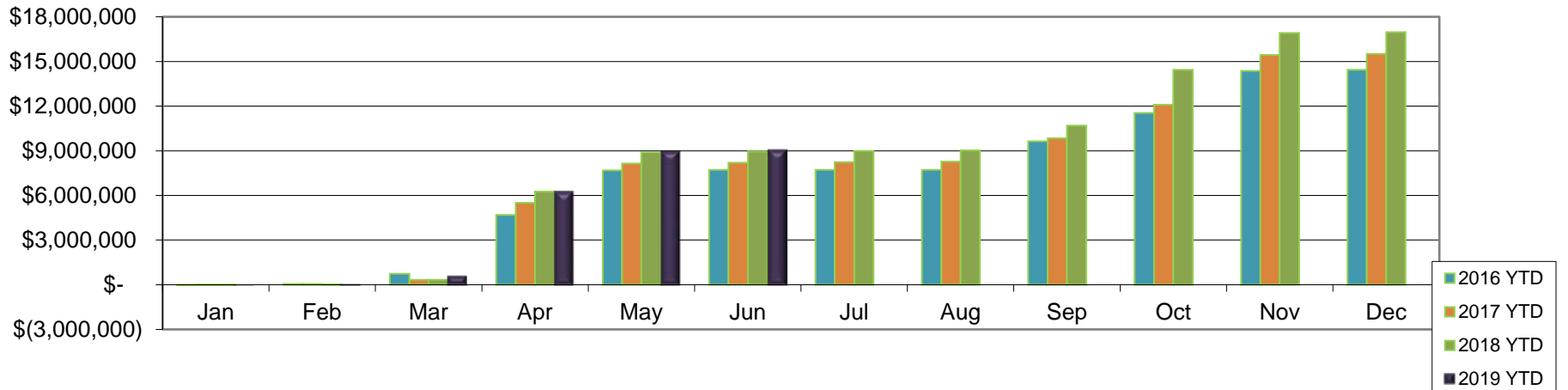
REVENUE CHARTS

**City of SeaTac
Year to Year Revenue Comparison**

Property Taxes

Month	2016	2016 YTD	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	Variance YTD
Jan	\$ (43,546)	\$ (43,546)	\$ (11,008)	\$ (11,008)	\$ (19,741)	\$ (19,741)	\$ (3,347)	\$ (3,347)	\$ 16,394
Feb	\$ 93,211	\$ 49,665	\$ 66,113	\$ 55,106	\$ 33,789	\$ 14,048	\$ 71,988	\$ 68,641	\$ 54,593
Mar	\$ 693,945	\$ 743,610	\$ 275,653	\$ 330,758	\$ 309,901	\$ 323,949	\$ 580,717	\$ 649,358	\$ 325,408
Apr	\$ 3,936,702	\$ 4,680,312	\$ 5,171,967	\$ 5,502,726	\$ 5,933,349	\$ 6,257,298	\$ 5,640,002	\$ 6,289,360	\$ 32,062
May	\$ 3,004,853	\$ 7,685,165	\$ 2,633,783	\$ 8,136,508	\$ 2,635,257	\$ 8,892,555	\$ 2,705,570	\$ 8,994,930	\$ 102,375
Jun	\$ 28,255	\$ 7,713,421	\$ 52,621	\$ 8,189,129	\$ 55,700	\$ 8,948,255	\$ 61,213	\$ 9,056,143	\$ 107,888
Jul	\$ (4,927)	\$ 7,708,494	\$ 43,410	\$ 8,232,539	\$ 36,458	\$ 8,984,713		\$ -	
Aug	\$ 4,374	\$ 7,712,867	\$ 42,777	\$ 8,275,316	\$ 44,907	\$ 9,029,620		\$ -	
Sep	\$ 1,919,510	\$ 9,632,377	\$ 1,563,240	\$ 9,838,556	\$ 1,669,464	\$ 10,699,084		\$ -	
Oct	\$ 1,913,347	\$ 11,545,724	\$ 2,247,105	\$ 12,085,662	\$ 3,740,442	\$ 14,439,526		\$ -	
Nov	\$ 2,824,190	\$ 14,369,915	\$ 3,351,718	\$ 15,437,379	\$ 2,471,043	\$ 16,910,569		\$ -	
Dec	\$ 60,980	\$ 14,430,895	\$ 73,670	\$ 15,511,050	\$ 64,111	\$ 16,974,680		\$ -	
Total	\$ 14,430,895	\$ 12,889,000	\$ 15,511,050	\$ 14,800,000	\$ 16,974,680	\$ 15,800,000	\$ 9,056,143	\$ 16,900,000	53.6%

Property Tax Comparisons YTD



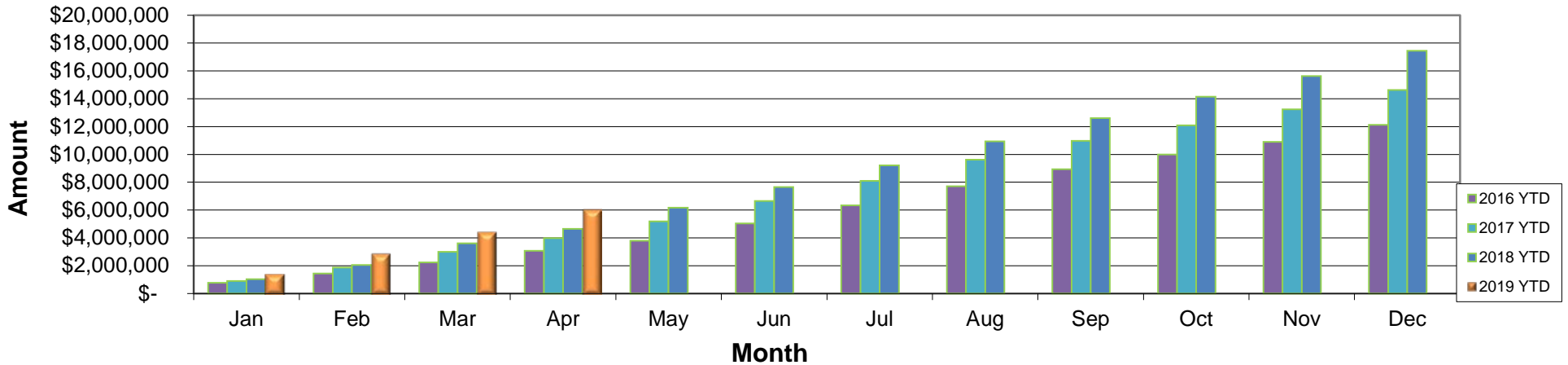
**City of SeaTac
Year to Year Revenue Comparison**

Sales Tax (Total Operating + Construction Activity)

(Monthly Spread reflects business activity: There is a 60 day delay for State to remit to Cities, so city will receive Nov/Dec amounts in the following year)

Month	2016	2016 YTD	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	Variance YTD
Jan	\$ 765,522	\$ 765,522	\$ 901,215	\$ 901,215	\$ 1,025,018	\$ 1,025,018	\$ 1,483,118	\$ 1,483,118	\$ 458,100
Feb	\$ 666,186	\$ 1,431,708	\$ 968,275	\$ 1,869,490	\$ 1,024,140	\$ 2,049,158	\$ 1,413,576	\$ 2,896,694	\$ 847,536
Mar	\$ 814,925	\$ 2,246,633	\$ 1,135,777	\$ 3,005,267	\$ 1,555,125	\$ 3,604,283	\$ 1,576,188	\$ 4,472,882	\$ 868,599
Apr	\$ 828,543	\$ 3,075,176	\$ 984,468	\$ 3,989,735	\$ 1,053,245	\$ 4,657,528	\$ 1,568,578	\$ 6,041,460	\$ 1,383,932
May	\$ 716,317	\$ 3,791,493	\$ 1,191,949	\$ 5,181,684	\$ 1,520,561	\$ 6,178,089		\$ -	
Jun	\$ 1,244,867	\$ 5,036,360	\$ 1,470,185	\$ 6,651,869	\$ 1,483,137	\$ 7,661,226		\$ -	
Jul	\$ 1,307,394	\$ 6,343,754	\$ 1,452,074	\$ 8,103,943	\$ 1,542,458	\$ 9,203,684		\$ -	
Aug	\$ 1,359,686	\$ 7,703,440	\$ 1,512,582	\$ 9,616,525	\$ 1,738,207	\$ 10,941,891		\$ -	
Sep	\$ 1,235,549	\$ 8,938,989	\$ 1,366,547	\$ 10,983,072	\$ 1,672,767	\$ 12,614,658		\$ -	
Oct	\$ 1,056,287	\$ 9,995,276	\$ 1,100,233	\$ 12,083,305	\$ 1,524,571	\$ 14,139,229		\$ -	
Nov	\$ 901,682	\$ 10,896,958	\$ 1,146,368	\$ 13,229,673	\$ 1,496,054	\$ 15,635,282		\$ -	
Dec	\$ 1,230,949	\$ 12,127,907	\$ 1,403,791	\$ 14,633,464	\$ 1,805,079	\$ 17,440,361		\$ -	
Total	\$ 12,127,907	\$ 12,470,000	\$ 14,633,464	\$ 12,002,000	\$ 17,440,361	\$ 12,237,000	\$ 6,041,460	\$ 13,500,000	44.8%

Sales Tax Comparison YTD



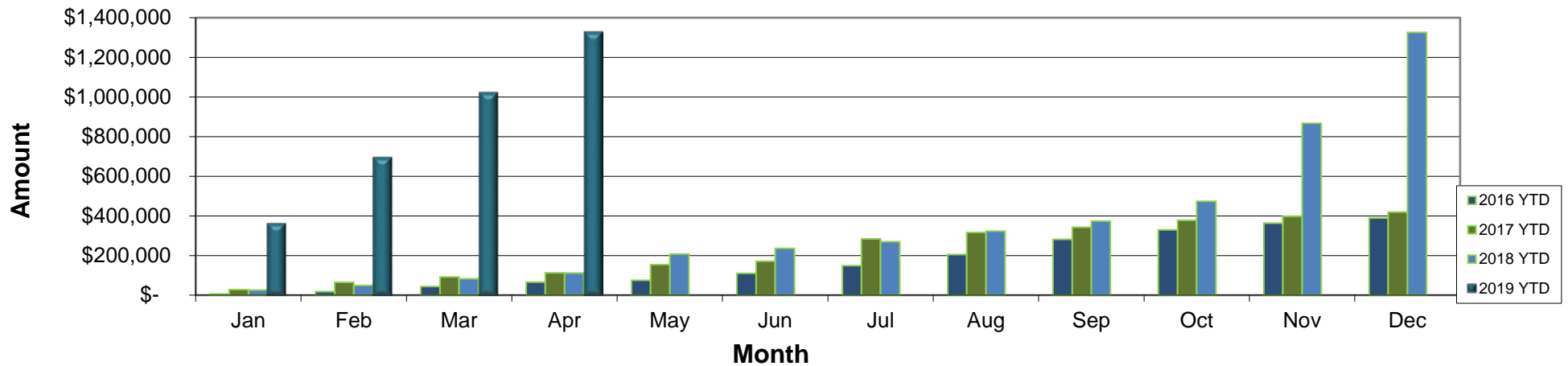
**City of SeaTac
Year to Year Revenue Comparison**

Port Construction Sales Tax

(Monthly Spread reflects business activity: There is a 60 day delay for State to remit to Cities, so city will receive Nov/Dec amounts in the following year)

Month	2016	2016 YTD	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	Variance YTD
Jan	\$ 5,733	\$ 5,733	\$ 27,528	\$ 27,528	\$ 25,324	\$ 25,324	\$ 367,081	\$ 367,081	\$ 341,757
Feb	\$ 11,509	\$ 17,242	\$ 36,816	\$ 64,344	\$ 24,180	\$ 49,504	\$ 331,472	\$ 698,553	\$ 649,049
Mar	\$ 25,793	\$ 43,035	\$ 27,899	\$ 92,243	\$ 32,881	\$ 82,385	\$ 327,414	\$ 1,025,967	\$ 943,582
Apr	\$ 22,206	\$ 65,241	\$ 20,436	\$ 112,679	\$ 28,414	\$ 110,799	\$ 306,247	\$ 1,332,214	\$ 1,221,415
May	\$ 10,177	\$ 75,418	\$ 41,446	\$ 154,125	\$ 96,609	\$ 207,408	\$ -	\$ -	\$ -
Jun	\$ 34,948	\$ 110,366	\$ 16,438	\$ 170,563	\$ 28,528	\$ 235,936	\$ -	\$ -	\$ -
Jul	\$ 38,920	\$ 149,286	\$ 113,437	\$ 284,000	\$ 33,908	\$ 269,844	\$ -	\$ -	\$ -
Aug	\$ 55,145	\$ 204,431	\$ 31,859	\$ 315,859	\$ 52,808	\$ 322,652	\$ -	\$ -	\$ -
Sep	\$ 76,910	\$ 281,341	\$ 26,765	\$ 342,624	\$ 51,246	\$ 373,898	\$ -	\$ -	\$ -
Oct	\$ 48,676	\$ 330,017	\$ 34,901	\$ 377,525	\$ 99,403	\$ 473,301	\$ -	\$ -	\$ -
Nov	\$ 32,989	\$ 363,006	\$ 19,778	\$ 397,303	\$ 394,110	\$ 867,411	\$ -	\$ -	\$ -
Dec	\$ 26,452	\$ 389,458	\$ 21,750	\$ 419,053	\$ 457,650	\$ 1,325,061	\$ -	\$ -	\$ -
Total	\$ 389,458	Budget \$ 1,340,000	\$ 419,053	Budget \$ 650,000	\$ 1,325,061	Budget \$ 650,000	\$ 1,332,214	Budget \$ 400,000	% of Budget 333.1%

Port Construction Sales Tax Comparison YTD



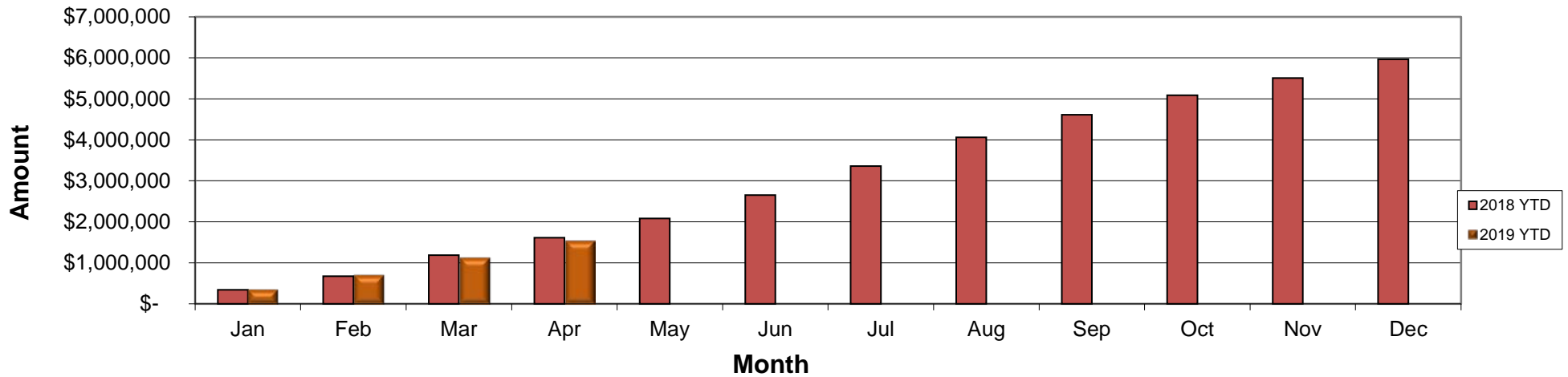
**City of SeaTac
Year to Year Revenue Comparison**

Other Port Sales Tax (excludes Construction)

(Monthly Spread reflects business activity: There is a 60 day delay for State to remit to Cities, so city will receive Nov/Dec amounts in the following year)

Month	2016	2016 YTD	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	Variance YTD
Jan					\$ 340,310	\$ 340,310	\$ 358,321	\$ 358,321	\$ 18,011
Feb					\$ 333,566	\$ 673,876	\$ 354,644	\$ 712,965	\$ 39,089
Mar					\$ 514,480	\$ 1,188,356	\$ 405,305	\$ 1,118,270	\$ (70,086)
Apr					\$ 422,409	\$ 1,610,765	\$ 409,641	\$ 1,527,911	\$ (82,854)
May					\$ 470,205	\$ 2,080,970		\$ -	
Jun					\$ 573,963	\$ 2,654,933		\$ -	
Jul					\$ 701,750	\$ 3,356,683		\$ -	
Aug					\$ 703,602	\$ 4,060,285		\$ -	
Sep					\$ 554,530	\$ 4,614,815		\$ -	
Oct					\$ 475,904	\$ 5,090,719		\$ -	
Nov					\$ 413,650	\$ 5,504,369		\$ -	
Dec					\$ 460,073	\$ 5,964,442		\$ -	
Total					\$ 5,964,442	% of Total Tax 34%	\$ 1,527,911	% of Total Tax 25%	

Port Sales Tax Comparison YTD



**City of SeaTac
Year to Year Revenue Comparison**

Parking Tax

(There is a 30 day delay for remittance to City)

Month	2016	2016 YTD	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	Variance YTD
Jan	\$ 143,696	\$ 143,696	\$ 508,304	\$ 508,304	\$ 741,564	\$ 741,564	\$ 709,223	\$ 709,223	\$ (32,342)
Feb	\$ 876,565	\$ 1,020,261	\$ 515,429	\$ 1,023,733	\$ 618,026	\$ 1,359,591	\$ 679,698	\$ 1,388,921	\$ 29,330
Mar	\$ 597,360	\$ 1,617,620	\$ 793,520	\$ 1,817,253	\$ 915,630	\$ 2,275,221	\$ 831,438	\$ 2,220,359	\$ (54,862)
Apr	\$ 616,506	\$ 2,234,126	\$ 747,252	\$ 2,564,505	\$ 870,641	\$ 3,145,863	\$ 830,660	\$ 3,051,018	\$ (94,844)
May	\$ 606,516	\$ 2,840,642	\$ 881,535	\$ 3,446,040	\$ 884,907	\$ 4,030,770	\$ 767,290	\$ 3,818,308	\$ (212,462)
Jun	\$ 1,097,841	\$ 3,938,484	\$ 186,849	\$ 3,632,889	\$ 906,526	\$ 4,937,296	\$ 129,579	\$ 3,947,887	\$ (989,408)
Jul	\$ 634,365	\$ 4,572,849	\$ 1,485,522	\$ 5,118,411	\$ 953,957	\$ 5,891,253		\$ -	
Aug	\$ 635,939	\$ 5,208,788	\$ 962,517	\$ 6,080,928	\$ 970,217	\$ 6,861,470		\$ -	
Sep	\$ 610,696	\$ 5,819,484	\$ 777,243	\$ 6,858,171	\$ 869,216	\$ 7,730,686		\$ -	
Oct	\$ 239,879	\$ 6,059,363	\$ 787,877	\$ 7,646,048	\$ 824,174	\$ 8,554,860		\$ -	
Nov	\$ 1,016,826	\$ 7,076,189	\$ 756,741	\$ 8,402,789	\$ 809,901	\$ 9,364,761		\$ -	
Dec	\$ 606,699	\$ 7,682,889	\$ 921,748	\$ 9,324,537	\$ 933,198	\$ 10,297,959		\$ -	
Total	\$ 7,682,889	\$ 7,206,489	\$ 9,324,537	\$ 7,956,704	\$ 10,297,959	\$ 8,100,266	\$ 3,947,887	\$ 9,728,321	40.6%

Parking Tax Comparison YTD

