



**January 7, 2011**

**Dear Mayor, Councilmembers, Residents, and Employees:**

**Life Saving Award:** On December 29, 2010, SeaTac Police Officer Eric Lewis was at his home when a neighbor was frantically knocking on his door. The neighbor told Officer Lewis that their four year old granddaughter had a seizure and was not breathing. Officer Lewis ran to their house and found the child unconscious and unresponsive. She was pale and her lips had turned blue. No one at the house knew how to treat the child. Officer Lewis immediately began providing aid. He determined she had a weak pulse and was not breathing. He found her airway was obstructed by her tongue and mucus. He was able to get her airway cleared by removing the obstruction. She immediately began to breathe on her own and color returned to her face and lips. Medics arrived and relieved Officer Lewis. The little girl was transported to the hospital.

The next day, the neighbors came over to thank him for his extraordinary actions. They presented him with a card and a lot of hugs. The four year old was back home and doing fine. It turns out that she had a seizure due to a fever and the seizure is what caused her airway to become obstructed. If not for Officer Lewis' quick reaction to a neighbor in need, the child would have likely suffered brain damage or death due to lack of oxygen.

Officer Lewis will be receiving a "Life Saving Award" at the Regular Council Meeting on January 11, 2011 at SeaTac City Hall in the Council Chambers located at 4800 S. 188th Street.

**Winter Fitness Classes:** The Parks & Recreation Department is pleased to offer a variety of fitness classes that will help you get in shape and accomplish your New Year's resolutions. Adult fitness classes include Boot Camp, Zumba®, yoga and more. With our "Fitness Maximizer" program, sign up for any adult fitness class and you can add a monthly weight room pass for just \$10 per month. For a complete description of our programs, pick up a quarterly activity guide at City Hall, SeaTac Community Center or view it online at [www.ci.seatac.wa.us](http://www.ci.seatac.wa.us). Classes are currently underway but you can sign up any time. Please stop by the SeaTac Community Center located at 13735 24th Ave. S. or call 973.4680 to enroll.

**Tennis Outreach Programs (TOPs) Update:** Tennis Outreach Programs (TOPs) is a non-profit business in the state of Washington. TOPs provides affordable tennis programs to youth in the community and uses tennis as a way to help underserved and at risk youth in King County by integrating tennis and education.

TOPs is currently working to plan and develop a new indoor multi-use tennis and learning facility and is very happy to report that they received good news from King County Councilmembers Larry Phillips and Julia Patterson. King County was able to put \$100,000 in the 2011 budget to do a feasibility study on helping TOPs with the SeaTac Valley Ridge Park twelve indoor tennis court project. TOPs is very grateful and excited that King County thought the SeaTac project was important enough to fund a study in these exceptionally difficult

economic times. TOPs is looking forward to working with King County and the City of SeaTac over the next few months. King County Parks Director Kevin Brown will complete the feasibility study. He met with TOPs a few weeks ago and said they would begin their work in January 2011 and the report is due April 1, 2011.

TOPs continues to hope that King County will help them obtain financing for the SeaTac project. Private investment financing options are also being looked at by TOPs. However, at this time potential investors continue to be very cautious with financial investments.

**Salt Brine added to City's Winter Road Maintenance Toolkit:** During previous winter seasons, road maintenance crews spread sand to provide traction on compact snow and ice. The Public Works Department found limitations to sanding which included limited traction benefit, lack of melting capability and costly clean up of storm drainage facilities and street sweeping the following spring.

This winter season, maintenance crews began utilizing salt brine to more efficiently return roads to bare pavement. Mixing tanks, pumps and instrumentation were purchased and assembled in 2010 to add salt brine to winter road maintenance capabilities. The new equipment can mix brine at the rate of 1,000 gallons per hour.

Salt brine contains approximately 23% salt by weight and is applied at a rate of 80% less than traditional solid rock salt. It is an effective anti-icing agent when applied in anticipation of freezing precipitation. The salt brine prevents bonding between snow/ice and the pavement which results in more effective plowing operations and less likelihood of black ice conditions.

Prior to the New Year holiday weekend, crews applied approximately 4,100 gallons of salt brine to the City's priority snow routes which prevented black ice conditions during the weekend. The new approach was so effective that no requests for call-outs were received for the entire holiday weekend.



The photograph on the right, taken New Year's Eve, shows telltale stripes on Military Road South indicating applied salt brine.

**Agendas:**

Civil Service Commission	1.10.11
Zoning Code Update Ad Hoc Committee, Special Planning Commission	1.10.11
Administration & Finance Committee	1.11.11
Public Safety & Justice Committee	1.11.11
Library Advisory Committee	1.11.11
Hotel/Motel Tax Advisory Committee	1.12.11
Regional Fire Authority Exploratory Ad Hoc Committee	1.13.11

**You can view the City's Event Calendar at:**

<http://www.ci.seatac.wa.us/index.aspx?page=16>

Todd Cutts, Interim City Manager



4800 South 188<sup>th</sup> Street  
SeaTac, WA 98188-8605

City Hall: 206.973.4800  
Fax: 206.973.4809  
TDD: 206.973.4808

# AGENDA

## City of SeaTac

### Civil Service Commission

**Chair:** Richard Jordan

**Commissioners:** Donna Thomas, Erin Sitterley

**Chief Examiner/Assistant Chief Examiner:** Stephanie Johnson, Alyne Hansen

**Meeting: Monday, January 10, 2011 at 3:30pm.**

**Location: SeaTac City Hall, Conference Room 128**

#### AGENDA

1. **Call to Order** – By Committee Chair
2. **Public Comment** – If requested
3. **Regular Business:**
  - a. Approval of Minutes:
    - i. Meeting held on December 13, 2010
  - b. Battalion Chief Examination Announcement - draft
  - c. Annual Chair elections
  - d. Other items from the Commission members.
4. **Next Meeting** – Monday, February 14, 2011 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

**Mayor**  
*Terry Anderson*

**Deputy Mayor**  
*Gene Fisher*

**Councilmembers**  
*Rick Forschler*  
*Tony Anderson*  
*Ralph Shape*  
*Pam Fernald*  
*Mia Gregerson*

**Interim City Manager**  
*Todd Cutts*

**City Attorney**  
*Mary Mirante Bartolo*

**City Clerk**  
*Kristina Gregg*

**City of SeaTac**  
**Zoning Code Update Ad Hoc Committee (AHC)/**  
***Special Planning Commission Meeting\****

January 10, 2011  
5:00 p.m. to 8.00 p.m.

**Meeting Agenda**

- I. Introductions/Review of the Agenda [5 minutes]
- II. Approval of 12/15/2010 Meeting Summary Notes [10 minutes]
- III. Public Comment [5 minutes]
- IV. Old Business
  - A. Continue Discussion on Preferred City Center Parking Program Model
- V. New Business [2 hours 35 minutes]
  - A. No items
- VI. Public Comment [5 minutes]
- VII. Adjournment



# Administration and Finance Committee Agenda

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Tuesday, January 11, 2011  
3:00 PM  
Airport Conference Room 345

## AGENDA

### Members:

Gene Fisher, Chair  
Tony Anderson  
Rick Forschler

Staff Coordinator: Mike McCarty, Finance and Systems Director

1. 2009 Financial Audit Exit Conference – Washington State Auditor's Office (15 minutes)
2. Position Vacancy Review Board Recommendations – Kit Ledbetter/Human Resources (10 minutes)
3. Organizational Leadership Model and Facilitation Services Project – Todd Cutts (10 minutes)
4. Continuation of Agreement with US Archive and Imaging Services for Scanning, Microfilming and Indexing City Records – Kristina Gregg (5 minutes)
5. Continuation of Contract Services for Records Management – Kristina Gregg (5 minutes)
6. Acceptance of 2011 CDBG Funding for the Design and Construction of Skate Park at SeaTac Community Center – Lawrence Ellis (5 minutes)
7. 4<sup>th</sup> Quarter 2010 YMCA Report – Lawrence Ellis (10 minutes)
8. Legislative Agenda – Jeff Robinson (10 minutes)
9. City Councilmembers and City Manager Future Travel Authorizations and Completed Travel Approval of City Credit Card Payments and Personal Reimbursements – Mike McCarty (5 minutes)

### **Item #10 to be reviewed jointly with the Public Safety & Justice Committee**

10. Professional Services Contract for Public Defense Services – Mary Pederson (5 minutes)
11. Next Meeting – February 8, 2011



# Public Safety and Justice Committee Agenda

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January 11, 2011  
4:00 PM  
Airport Conference Room 345

**Members:**

**Councilmember Tony Anderson, Chair**  
**Councilmember Pam Fernald**  
**Councilmember Gene Fisher**

**Staff Coordinator: Fire Chief Jim Schneider; Police Chief Jim Graddon**

**Item #1 to be reviewed jointly with the A & F Committee**

1. Professional Services Contract for Public Defense Services – Mary Pederson (5 minutes)
2. Graffiti Removal Program – Annette Louie (5 minutes)
3. Court Security Statistics – Annette Louie (5 minutes)
4. Crime Statistics – Annette Louie (5 minutes)

**City of SeaTac  
Library Advisory  
Committee**

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*Cheryl Forbes  
Chair*

*Harlan Feinstein  
Vice Chair*

*Jacqueline Krutz*

*John Glover*

*Francisco Ebreo*

—

*The Library Advisory Committee  
reports to the City Council  
regarding library issues including:*

*Literacy  
Intellectual Freedom  
Diversity*

—

*City Clerk's Office*

*Kristina Gregg  
Coordinator*

*Zenetta Young  
Staff Liaison*

*City of SeaTac  
4800 S. 188<sup>th</sup> Street  
SeaTac, WA 98188*

*(206) 973-4800  
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FAX (206) 973-4809*

**Library Advisory Committee Meeting  
Agenda**

**Tuesday, January 11, 2011**

**5:00 p.m.**

**Valley View Library**

**Book Reviews will be shared before the meeting is called to order.**

**5:00 pm Call to Order**

**Public Comments**

**Reports**

- Chairperson
- Friends of the Library
- City of SeaTac
- Valley View Library

**Continuing Business**

- Approval of November 02, 2010

**New Business**

- Annual Report to SeaTac City Council
- New library advisory board directories and pins
- Tax Forms and Tax help
- Review of what's new for 2011

**Around the Table**

**Announcements**

**Adjournment**

Cc: Valley View

Bruce Greeley, Managing Librarian

KCLS

Bill Ptacek, Director

Angelina Benedetti, Library Cluster Manager



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## **HOTEL/MOTEL COMMITTEE**

*January 12, 2011*

**3:00 – 4:30 PM**

**SeaTac City Hall, Airport Conference Room**

**4800 S. 188<sup>th</sup> Street**

**Chair: Mayor Terry Anderson**

### **AGENDA**

- 1. Introductions – All (5 minutes)**
- 2. Review & Approval of November 10, 2010 Minutes – Mayor Anderson (10 minutes)**
- 3. Update on Sports Complex - Jeff Robinson (15 minutes)**
- 4. Budget Update – Jeff Robinson (15 minutes)**
- 5. STR Report – Group (15 minutes)**
- 6. Other Business**
- 7. Adjourn**

**Mayor**

*Terry Anderson*

**Deputy Mayor**

*Gene Fisher*

**Councilmembers**

*Rick Forschler*

*Tony Anderson*

*Ralph Shape*

*Pam Fernald*

*Mia Gregerson*

**Interim City Manager**

*Todd Cutts*

**City Attorney**

*Mary Mirante Bartolo*

**City Clerk**

*Kristina Gregg*



# SEATAC FIRE DEPARTMENT / KENT FIRE DEPARTMENT RFA EXPLORATORY COMMITTEE MEETING

**DATE:** January 13, 2011  
**TIME:** 1730-1930 Hours  
**LOCATION:** SeaTac Fire Station 46  
Administrative Office  
Classroom (ECC)  
3521 South 170<sup>th</sup> Street  
SeaTac

**DATE OF NOTICE:** January 6, 2011

**FROM:** Tony Anderson, SeaTac Council Member - Chair  
Les Thomas, Board Member - Kent Fire Department RFA - Vice Chair

**TO:** Assistant Chief Brian Wiwel / Chief Jim Schneider (Facilitators)

<b>RFA Board</b>	Les Thomas, RFA Board Member Mike Denbo, RFA Board Member Allan Barrie, RFA Board Member (alternate)
<b>City of SeaTac</b>	Gene Fisher, SeaTac Deputy Mayor Mia Gregerson, City of SeaTac Councilmember Mike McCarty, City of SeaTac Finance Director
<b>SeaTac Citizens</b>	Art Stipen, SeaTac Business Owner Robin Loudon, SeaTac Business Representative Erin Sitterly, SeaTac Citizen Richard Jordan, SeaTac Citizen Dave Bush, SeaTac Citizen
<b>Local 2919</b>	John Gallup Dan Flood, Vice President
<b>Local 1747</b>	Mike Moore, President Scott Galassi, Vice President
<b>SeaTac Fire Department</b>	Jeff Richardson, SeaTac Fire Battalion Chief Brian Carson, SeaTac Fire Captain Keven Rojecki, SeaTac Firefighter Ron Wieland, SeaTac Firefighter Mary Ann Cromwell, SeaTac Fire Note Recorder
<b>Kent Fire Department RFA</b>	
<i>Battalion Chief</i>	Greg Markley
<i>Captain</i>	Mike Richardson
<i>Firefighter</i>	Terry McCartin
<i>Day Shift</i>	Larry Rabel, Planning Unit
<i>Other</i>	Ken Weatherill, Deputy Chief Margaret Martin, Finance Manager Mark Jones, IAFF Local 1747

TO DO:	ADDITIONAL AGENDA ITEMS:
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

## AGENDA

TOPIC	TIME	PRESENTER	
<b>1730</b> Dinner			
<b>1735</b> Approval of Notes from December 9, 2010 Committee Meeting	5 min	Chair of SeaTac, Council Member Anderson Vice Chair of Kent RFA, Board Member Thomas	Approval of
<b>1740</b> <ul style="list-style-type: none"> <li>• Union Work Group</li> <li>• Governance Board Work Group</li> </ul>	10 min	Captain Gallup Council Member Anderson	Update
<b>1750</b> <ul style="list-style-type: none"> <li>• Review Agenda</li> <li>• Comparison to Other Similar Communities</li> <li>• Capital Facilities Needs (Plan)</li> <li>• Future Growth and Location of Need</li> </ul>	30 min	Chief Wiwel	Review of
<b>1820</b> Break	10 min		
<b>1830</b> <ul style="list-style-type: none"> <li>• Alternatives available to address current and future needs for Fire Protection and EMS services for the SeaTac Fire Department</li> <li>• Financing alternatives for fire protection service alternatives</li> <li>• Financial dynamics for providing fire services</li> </ul>	30 min	SeaTac Finance Director Mike McCarty	Review of
<b>1920</b> Next meeting		Chairperson Anderson	Review Agenda
<b>1930</b> Meeting ends			

### AGENDA FOR NEXT MEETING

February 10, 2011 - Thursday  
SeaTac Fire Department  
Fire Station 46  
1730-1930 Hours

**Objective of the Meeting:**

- ISO (Washington State Survey & Rating Bureau).
- Conceptual detailed financial analysis of the Fire Benefit Charge (FBC) and the potential impact of implementing the FBC in the City of SeaTac.