

# LEGAL DEPARTMENT ROAD MAP



2019

## VISION

Protect the City's interests and foster trust in government by providing high quality public service and legal representation with integrity and transparency.

## MISSION

To provide ethical and responsive services for the benefit of the community through sound legal representation, effective prosecution and victim advocacy, and accurate preservation and open access of City records.

## SUPPORTING CITYWIDE GOALS

### CITY OPERATIONS

Align and improve current processes to ensure efficient and transparent service to the City's residents, businesses, and visitors.

### COMMUNITY ENGAGEMENT

Facilitate engagement of the community through Council meetings, Council and Citizen Advisory Committees, and City communications.

### LIFELONG LEARNING

Cultivate educational opportunities for the community.

Provide staff with opportunities for continuing education related to the needs of the department.

### REVENUE AND DEVELOPMENT

Incorporate fiscal responsibility in decision-making.

## DEPARTMENT GOALS

### COORDINATE RECORDS MANAGEMENT

Continue to improve all areas of Records Management in order to ensure access to City records and preserve the history of the City.

### SUPPORT AND LEGALLY REPRESENT THE CITY

Represent the City in all civil and criminal matters to ensure the safety of the community, protection of the City's assets, and that justice is accomplished.

### FOSTER ENGAGEMENT

Continue to inform, recognize and involve all staff members in department decisions.