



# SEPA ENVIRONMENTAL CHECKLIST INFORMATION/COVER SHEET

**DIRECTIONS:** *Comprehensive Plan and Development Regulation amendment applicants must complete and submit the the following two documents as part of the amendment application process.*

- **Submittal Document #1:** This SEPA Environmental Checklist Information/Cover Sheet (in PDF format). Please attach and use as cover sheet for SEPA Checklist form.
- **Submittal Document #2:** The completed SEPA checklist downloaded from the State of Washington Department of Ecology website: [CLICK HERE FOR SEPA CHECKLIST](#).
  - **Only Text Amendments Submit "Part D":** Please note that only Comprehensive Plan Text Amendments require the completion of the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS, which is "Part D" of the checklist.
  - **Map Amendments with Required Concurrent Rezones:** Checklist must include information on both proposed Map Change and desired Zone.
  - **Submit Checklist in PDF Format:** While the Checklist is a "fillable form," for the submittal process, please provide a PDF version of the Checklist.

**PROJECT INFORMATION** (Applicants must fill in the following and submit this document as the cover page for the SEPA Checklist)

**Name of Project/Proposal:** \_\_\_\_\_  
(Example: "J. Smith Map Amendment," or "J. Smith Text Amendment.")

**Designated Contact Person:** \_\_\_\_\_  
(Name of person who will receive and disseminate all correspondence from the City.)

Mailing  
Address: \_\_\_\_\_

\_\_\_\_\_

City

State

Zip

Phone: \_\_\_\_\_ Email: \_\_\_\_\_