



## City Manager's Weekly Update

**December 17, 2010**

**Dear Mayor, Councilmembers, Residents, and Employees:**

**Santa Visits Local Community:** Santa made visits to several locations throughout the City of SeaTac on Saturday, December 11. The event started at 9:00 AM at Fire Station 45 and ended at the Community Center at 3:00 PM. The SeaTac Fire Explorers and Fire Department B-Shift crews under the direction of Battalion Chief Tom Betenson transported Santa and his helpers to various locations handing out a Holiday Safety Message (see attached) and some goodies to the kids. The Fire Department has hosted and sponsored this annual event for over 50 years. More than 450 Holiday Safety packets were distributed to residents that joined us at our Santa stops. Office Manager Mary Ann Cromwell organized the fire safety handouts and Firefighters Union Local 2919 provided the candy for the event. We wish everyone a safe and happy holiday season!

**Holiday Closures:** City Hall and City facilities will be closed on Friday, December 24 and Friday, December 31 in observance of the holidays.

**Attachments:**

Winter & Holiday Safety flyer

Council Actions

12.14.10

**You can view the City's Event Calendar at:**

<http://www.ci.seatac.wa.us/index.aspx?page=16>

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Todd Cutts, Interim City Manager

# *Celebrate Life by Celebrating Safely*

***Buckle Up—Always wear your  
seatbelt!***

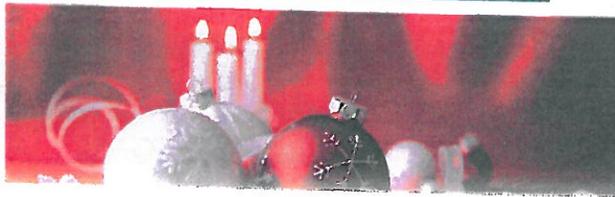
***Make a home emergency exit  
plan—Make sure everyone knows  
the plan—Practice your home  
emergency exit plan!***

***Give the gift that says you care,  
Give a Smoke Detector!***

***Smoke Detectors save lives—Test  
yours today!***



***Winter Sunset at Mt. Rainier***



## **Centers for Disease Control and Prevention Holiday Tips**

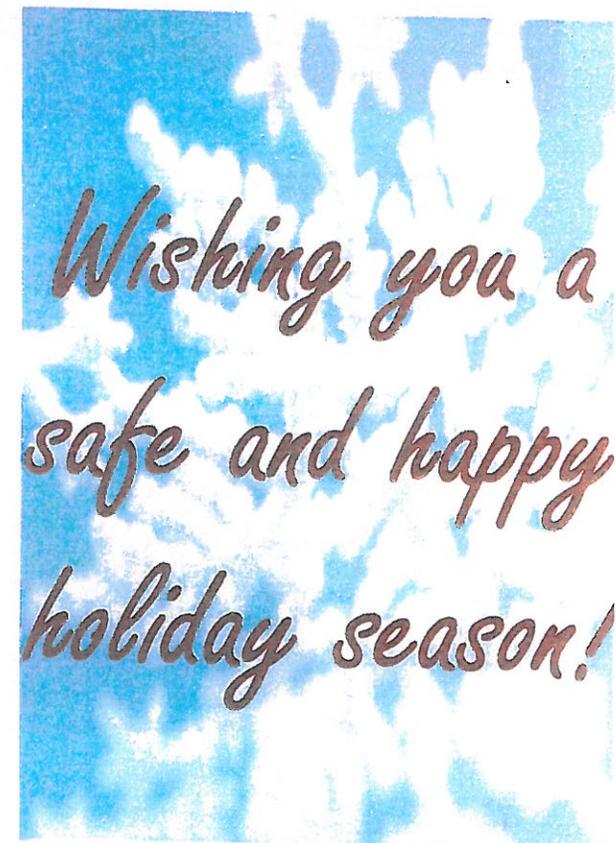
1. Wash hands often to keep yourself from spreading germs and getting sick.
2. Bundle up and stay dry to keep warm.
3. Manage stress. Keep a check on over-commitment and over-spending.
4. Don't drink and drive. Don't let anyone else drink and drive.
5. Be smoke-free. Avoid smoking and second-hand smoke.
6. Fasten seat belts while driving or riding in a motor vehicle. Always buckle your child in the car using a child safety seat, booster seat, or seat belt according to the child's height, weight, and age.
7. Get exams and screenings. Ask your health care provider what exams and tests you need to help find diseases and conditions early or before they start.
8. Get your vaccinations. Vaccinations help prevent diseases and save lives.
9. Monitor the children. Keep dangerous toys, food, and household items out of their reach. Make sure toys are used properly.
10. Practice fire safety. Most residential fires occur during the winter months. Never leave fireplaces, stoves, or candles unattended.
11. Prepare food safely. Remember four simple steps: wash hands and surfaces often, avoid cross-contamination, cook foods to proper temperatures, and refrigerate promptly.
12. Eat healthy, and get moving. Limit your portion sizes and foods high in fat and sugar. Get at least 30 minutes of moderate physical activity most, preferably all, days of the week.

## **City of SeaTac Fire Department**

2929 South 200th Street

206-973-4500

Fax: 206-973-4529



# Winter and Holiday Safety

Winter holidays are a time for families and friends to get together.

But that also means a greater risk for accidents. Following a few simple tips will ensure a happy and fire-safe holiday season.



## Holiday decorating

- ⌘ Be careful with holiday decorations. Choose decorations that are flame resistant or flame retardant.
- ⌘ Keep lit candles away from decorations and other things that can burn.
- ⌘ Make sure candles are extinguished before going to bed or leaving your home.
- ⌘ Use lights that have the label of an independent testing laboratory. Some lights are only for indoor or outdoor use, but not both.
- ⌘ Replace any string of lights with worn or broken cords or loose bulb connections. Connect no more than three strands of mini light sets and a maximum of 50 bulbs for screw-in bulbs.

- ⌘ Use clips, not nails, to hang lights so the cords do not get damaged.
- ⌘ Keep decorations away from windows and doors.
- ⌘ Choose a fresh, natural tree with green needles.
- ⌘ Trim the trunk of a fresh tree at an angle to promote watering and keep the tree watered daily.
- ⌘ Make sure decorations are not blocking exits and placed away from sources of heat and heating devices.
- ⌘ Unplug all decorations before leaving your home or going to bed.

## Holiday Entertaining

- ⌘ Test your smoke alarms and tell guests about your home fire escape plan.
- ⌘ Keep children and pets away from lit candles.
- ⌘ Keep matches and lighters up high in a locked cabinet.
- ⌘ Stay in the kitchen when cooking on the stove-top.
- ⌘ Ask smokers to smoke outside. Remind smokers to keep their smoking materials with them so young children do not touch them.
- ⌘ Provide large, deep ashtrays for smokers. Wet cigarette butts with water before discarding.



## Firesafe Fireplace

- ⌘ Have your chimney professionally inspected and cleaned annually and more frequent during heavy use.
- ⌘ Always use a fire screen.
- ⌘ Only burn seasoned firewood.
- ⌘ Place ashes in a metal container that is stored outside and away from your home.
- ⌘ Have a spark arrester installed on top of your chimney.



## Carbon Monoxide Safety

- ⌘ Have your heating system, water heater and any other gas, oil, or coal burning appliances serviced by a qualified technician every year.
- ⌘ Install a battery-operated CO detector in your home and check or replace the battery when you change the time on your clocks each spring and fall.
- ⌘ Never use a charcoal grill, a barbecue grill, a portable camp stove or portable generator indoors. Using these indoors will cause a build up of CO inside your home, cabin, or camper.

# City of SeaTac Council Actions December 14, 2010

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The following Council Actions were taken at the December 14, 2010 Regular Council Meeting:

**Joe Van was reappointed to the Human Services (HS) Advisory Committee.**

**Robin Loudon was appointed to the Regional Fire Authority (RFA) Exploratory Ad Hoc Committee (AHC)**

**Summary of \$5,000 - \$35,000 Purchase Requests for the period ended December 10, 2010**

*Passed:* Road Salt for Salt Brine - \$25,676

*Passed:* Storage Tank for Storing Salt Brine - \$6,521

*Passed:* Indigent Defense Jail Video Contract - \$16,000

**The following Council Meeting Minutes were approved:**

**Special Administration and Finance Committee Meeting** held November 9, 2010.

**Special Land Use and Parks Committee Meeting** held November 16, 2010.

**Special Council Meeting** held November 29, 2010.

**Agenda Bill #3277; Motion** authorizing the City Manager to sign an Interlocal Agreement with the Kent Regional Fire Authority for joint operation and administration of specific fire services *was carried and became effective December 14, 2010.*

**Agenda Bill #3284; Ordinance #10-1029** repealing SeaTac Ordinance #10-1028 and setting the 2011 property tax levy and rate *was adopted December 14, 2010 and becomes effective December 25, 2010.*

**Agenda Bill #3279; Ordinance #10-1030** establishing the 2011 Annual City Budget *was adopted December 14, 2010, as amended to allocate \$5,000 from the Hotel/Motel Budget to support the Northwest Symphony Orchestra, and becomes effective for the fiscal year 2011 on December 25, 2010.*

**Agenda Bill #3267; Motion** approving the low bid for direct digital controls of the HVAC system in City Hall *was carried and became effective December 14, 2010.*

**Agenda Bill #3273; Motion** authorizing the City Manager to enter into contracts with the selected Human Services Agencies for funding in 2011 and 2012 *was carried and became effective December 14, 2010.*

**Agenda Bill #3287; Motion** authorizing the City Manager to enter into an agreement between the Highline School District and City of SeaTac for a School Resource Officer *was carried and became effective December 14, 2010.*

**Agenda Bill #3290; Ordinance #10-1031** amending the 2010 Annual City Budget for miscellaneous items *was adopted December 14, 2010 and becomes effective December 25, 2010.*

**Agenda Bill #3288; Resolution #10-019** adopting the City of SeaTac 2011 – 2016 Capital Improvement Program *was passed and became effective December 14, 2010.*