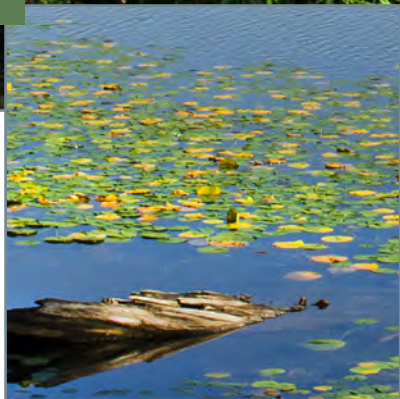


2019-2020

Biennial Budget



Angle Lake as viewed from the
Nature Trail & Waterfront Park

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CITY OF SEATAC, WASHINGTON
2019-2020 BUDGET

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CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Message

Honorable Mayor, Councilmembers and SeaTac Residents,

It is my pleasure to present to you the City's 2019-2020 Biennial Budget. This budget reflects the thoughtful decisions within the fiscal constraint strategy begun in 2016 and successfully implemented in the 2017-2018 Biennial Budget. The strategy is based on maintaining sustainable levels of public services and programs within the funding levels that are also sustainable for the longest time possible. In essence, the basis of the strategy is to implement a sensible and realistic biennial budget for the coming two years, with a conscious intent to maintain this healthy balance for at least another two budget cycles (4 years). The 2019-2020 Biennial Budget was developed with public input over the last 2 years, primarily through the ongoing oversight of the Administration and Finance Committee. The entire City Council also had continued involvement throughout the years, including quarterly performance and fiscal reports, the Mid-Biennium Modification process (Fall 2017), Macro Budget Workshop (July 2018), and three Workshops (October 2018) following presentation of the City Manager's Preliminary Budget (October 1st). The Preliminary Budget was finalized following the October 19 Workshop, with Council adoption in November.

As the fourth biennial budget, the City continues to reflect on lessons learned from prior budgets, including improved estimating of revenues and sequencing of expenditures. In addition, the 2017-2018 Budget included a series of Budget Objectives establishing critical milestones and performance expectations. Achievement of, and reporting on these Budget Objectives further highlighted the difference from previous budgets, and is again a critical component of the City's 2019-2020 Biennial Budget structure. The alignment of the City's budget that was successfully implemented in 2017-2018 has also been continued and refined, as needed, in our continued efforts to improve the overall effectiveness of the budget, better match revenues with corresponding expenditures, improve performance monitoring and cost accounting/cost recovery, provide quicker evaluation, and identification of needed adjustments.

The budget document is the City's comprehensive financial plan, designed to meet the Vision, Mission, Values and Goals in the adopted and reaffirmed 2016 Road Map. This budget achieves the Council's commitment to transparency, responsibility, and ownership in decisions and actions, and to continuously seeking to improve the effectiveness and efficiency of our local government. In addition to the Council's citywide Road Map, each department has a corresponding Road Map, updated for 2019, which further refines and delineates strategic guidance and actions to achieve the overall citywide Vision and Mission. Department Road maps create a strategic framework for reviewing individual department requests for the 2019-2020 biennium. Further, the City Leadership Team's commitment to a continuous process improvement environment keeps the overall organization moving in a positive direction. Ongoing performance monitoring is a critical element to process improvement and effective department management. Both are enhanced by the 2019-2020 Biennial Budget.

In this document, you will find a detailed listing of the revenue estimates and funding recommendations resulting from many budget discussions. In recognition of the strong local economy, the City Council provided direction to incorporate a 3% increase to operating budgets to enable the departments to stabilize expenditures within the current market. A small number of ongoing increases and one-time expenditures were authorized by the City Council through review of Decision Cards. Decision Cards were prioritized using the fiscally conservative and sustainable strategic approach to the budget to determine the additions to programs and staffing. This approach enabled the City Manager and Department Heads to identify, balance, and confirm priorities in providing services and programs in their recommendations.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Message

The growing local economy was a contributing factor in the 2019-2020 costs for outside service contracts. The City has four major service contracts, which all increased notably within the 2019-2020 Biennial Budget. The four contracts represent 56% of the City's General Fund expenditure. In total, Police Services (King County Sheriff), Fire Services (Puget Sound Regional Fire Authority), Correction Services (SCORE) and Animal Control Services (Regional Animal Control Service of King County) increased \$1.3 million (3%) over the 2017-2018 Budget.

Long-term fiscal solvency remained a key factor in the 2019-2020 Biennial Budget. As noted, the short-term local economic picture has been strong, but has started to soften/readjust, and will be better evaluated as each quarter passes. The City Council's decision in 2017-2018 to provide for a General Fund Reserve of 33%, or four months, was a key step taken toward long-term stability. The continued effort to keep direct service fees current included built-in CPI adjustments in order to insure that City revenues will keep pace with the economy. The City Council has been adopting a series of financial policies including reserve target for all funds. Most funds are at, or above their targets, and the rest will be addressed in 2019-2020.

With these adjustments, the general fund is projected to remain in positive territory beyond the 2019-2020 biennium and the strategic operating reserve is anticipated to remain fully funded at 33% of budgeted operating expenditures through 2020. The target reserve has been achieved, while maintaining the key services and programs that remain important to the residents and businesses in SeaTac.

As established through the financial actions taken in 2016, 2017 and 2018, the goal for this upcoming two-year budget is a solid financial plan for the 2019-2020 Biennial Budget with a fund balance at the end of 2020 that using cautious fiscal projections, should be available for the 2021-2022 biennium.

Local Economic Factors

SeaTac is a 24-hour, 365-day city, with round-the clock employment and service demands. This fact creates positive benefits and negative impacts to the community, residents, business and the local economy. The City of SeaTac's economy is based on a strong air travel sector coupled with diversified industries, trades and services. The three largest local economic sectors are airlines, lodging and rental cars. Alaska Airlines is the largest taxpayer in the City, representing slightly more than 21% of the total assessed valuation for the City. Delta, United, Southwest, Continental, Hawaiian and US Airways combine to account for an additional 17% of the City's property tax base.

Current hotel projects being completed in 2018, 2019 and 2020 will result in approximately 6,000 rooms located within the City; up from 4,500. This strong hotel/motel sector provides steady jobs in SeaTac. The largest facilities operating in the City are the Doubletree and Marriott Hotels. A number of other hotels and motels also service the traveling public, with the majority located along International Boulevard near Sea-Tac Airport.

The major taxpayers in the city, in terms of property tax amounts paid annually, include seven passenger airlines, one airplane manufacturer, one cargo airline and one hotel. In addition, there are a wide range of other airport-support firms located in the community, including car rental agencies, automobile sales and manufacturing facilities, as well as distribution, wholesaling and retailing operations. As a result, City operations serve a daily population in excess of 170,000 including the needs of 29,140 residents, approximately 40,000 employees, and more than 100,000 people traveling through Seattle-Tacoma

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Message

International Airport daily, 43 Million annually. In addition to these current needs, residential population and employment figures are expected to continue to increase beyond 30,000 and 43,000, respectively, by the year 2020. The diversified and growing character of the local economy is evident, and the need for the City to continue to work in partnership with its unique business community to meet and serve those living and working in SeaTac is essential.

Economic Outlook

Statewide: According to the Washington State Economic and Revenue Forecast Council, developments at the State level continue to outperform the nation by a small margin, and continuing moderate growth is expected for the overall economic outlook. The Washington economy is expanding at a rapid pace and employment growth has grown at a faster pace than expected. Unemployment claims are at an all-time low and continue to decline. Over the last year, from August 2017 to August 2018, consumer prices in the Seattle area rose 3.2% compared to 2.7% for the U.S. city average. The higher Seattle inflation was due to more rapid growth in shelter costs. Excluding shelter costs, Seattle inflation was below the national average at 1.5% compared to 2.3%.

In a sign that the Seattle housing market may be cooling, home prices rose 0.2% in June and 0.3% in July translating to an average annual growth rate of 2.6% in the last two months compared to an average annual rate of 13.6% during the previous twelve months.

Cities' Perspective: Economic trends at all levels of government impact local fiscal conditions, creating budget pressures on both revenues and expenditures. While the regional and local economy has seen full employment and record construction activities, it has also brought shortages in skilled trade and professional workers, and massive cost increases for capital construction and infrastructure projects. Critical projects have moved forward in the face of these challenges, but cost-prohibition has resulted in project delays or deferrals. SeaTac is experiencing these same impacts, and has opted to stay within fiscal limits and search for opportunities to optimize projects within available resources.

SeaTac's Unique Economic Condition: The long-term future of the air travel industry remains positive. This is important because it affects so many sectors that are vital to SeaTac's economy. The 2018 Interlocal Agreement with the Port of Seattle incorporates active financial components, which enable the City to benefit from the growth at the Airport, and to be prepared when Airport growth is reduced. The Port has nearly \$1 Billion of construction activities underway at the Airport that will provide employment and construction-related benefits through 2020.

Major Initiatives

SeaTac is in a continuous process of both short-term and long-term financial planning. Short term financial planning is inherent in the development of the City's budget. Concurrent with the development of the budget is the planning for the City's long-term capital needs. Potential project funding is assessed with the update of the City's six-year capital facilities plan. The capital facilities plan is a component of the Comprehensive Master Plan, which outlines how the City should look and function in twenty years and creates a vision that can be realistically implemented. An integral part of this vision is determining how to allocate the City's financial resources to achieve the desired goals.

As noted above, the biggest current challenge for the City is to control costs that grow at a faster rate than

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Message

revenue. These are particularly difficult with contracts, health care/benefits, and services where costs are driven by CPI and related indices. In 2017-2018, the City began a systematic review of all service contracts, vendor services, and interlocal agreements. While many have been successfully completed, this ongoing work will continue in 2019-2020 and will include an updating of all franchise agreements. As SeaTac moves forward, economic conditions will be continually monitored and adjustments to City spending and services will be made to maintain the City's financial health. Long-term plans will focus on ensuring that SeaTac continues to be an economically strong and viable city.

Budgeted Revenue, Expenditure, and Reserve Policy Direction

The 2019-2020 Biennial Budget projects moderately increased revenues to remain in positive territory by the end of 2020, while meeting the 4-month (33%) operating reserve requirement in the General Fund, and the other reserve fund targets. The increases in the cost-of-service fees and rising construction and personal property values are expected to maintain reserves by the end of 2020 in anticipation for the 2021-2022 Budget forecast period. The City's strategic General Fund reserve of 33% compares favorably with neighboring jurisdictions, who maintain operating reserves in the range of 10-15%.

In addition to maintaining current service levels and increasing reserve levels, this 2019-2020 Biennial Budget strives to provide the resources and expenditures for the first 3 years of the 2019-2024 Capital Improvement Program (CIP). Projects funded in the CIP are based on evaluation criteria that include maximizing direct benefits to residents and positioning the City for redevelopment opportunities. The 2019-2020 capital expenditures include building improvements, transportation and pedestrian improvements, and various equipment and vehicle replacements.

As in the past, the budget is officially adopted at the fund level. Additional detail is provided to offer further clarity on the categories of sources and uses that are part of the overall 2019-2020 Biennial Budget. This includes categorization of costs by department within each fund.

The City of SeaTac is positioned to respond to various financial and service challenges in the immediate future. The City has made important and significant changes to be in a stable financial position, with a positive outlook for the next several years. Longer term, the fundamental challenges will likely return, mainly inflationary increases in expense levels that continue to outpace property tax revenues that are capped at one-percent (1%), but as the City continues to operate with an eye towards lean, efficient processes while keeping the longer term forecast in view the immediate future looks very positive.

Conclusion

The 2019-2020 Biennial Budget maintains the City's commitment to provide high quality public safety, transportation and traffic service, environmental protection, community and economic development, parks, recreation opportunities and court services to the residents of SeaTac as reflected by the strategic direction established by the City Council in its 2016 Road Map. The 2019-2020 Biennial Budget maintains a fiscally conservative and sustainability-focused approach to continuing the services expected by our residents, business owners and property owners within a sound expenditure plan for the next two years. Our community members and many visitors recognize and appreciate the quality services and infrastructure provided by the City of SeaTac.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Message

In addition, the decisions incorporated into the adopted budget maintain the framework for the sustainability of the financial health of the City for the 2019-2020 timeframe and beyond. Decisions made this year for new recurring expenditures and revenues will have profound and continuing impact on subsequent budgets. Short-term decisions, while expedient may have long-term consequences affecting recurring expenditures, revenues and ultimately the services the City will provide in the years ahead. Overall, the 2019-2020 Budget provides operating and capital budgets that are in keeping with the City's goal of delivering the highest level of services possible, while exercising fiscal caution and supporting necessary strategic future investments.

Creation of this budget required tremendous commitment from staff, active budget management from the City's Leadership Team, and ongoing strong support from the City Council. Likewise, the conscious commitment to maintaining sustainable levels of public services and programs within funding levels that are sustainable should result in stability for future budget cycles.

Respectfully submitted,



Joseph Scorcio, AICP
City Manager

2019-2020 Budget Objectives and Actions

1. The City Manager will present a summary report to the Council in conjunction with the Mid-Biennium Budget Modification process (October/November 2019) and may provide intermediate reports prior to that time on the following items:
 - A. In 2017, the City Council supported the development of a program to identify, organize and manage the City's Real Property assets. The program includes an inventory and documentation with processes and procedures to manage the City's land holdings, and required the development and adoption of a Real Property Management Plan, with authorization of limited-term staff (3 yr. LTE). The program will continue to promptly address/resolve problems and inconsistencies that are identified during the inventory and planning processes. The City Manager, in coordination with Finance & Systems, Community & Economic Development, Parks, Community Services & Programs, Public Works, Legal and any other affected departments will present the completed Management Plan, and appropriate recommendations to implement long-term management of these critical assets, including the program and staffing (potential conversion of LTE to permanent).
 - B. The Council initiated and approved additional Patrol Officer(s) and Parking Enforcement staff in the 2017-2018 Biennial Budget (filled in late 2018). The Police Department shall analyze and present to the City Manager and Council documentation demonstrating the expanded/improved performance of the Patrol Division resulting from the additional officer(s). In addition, the Department, in conjunction with Public Works, will provide similar information regarding the Residential Parking Program. Both analyses shall include ongoing performance measuring and monitoring options and other recommendations (as appropriate).
 - C. In 2018, the City Council approved the realignment of duties and funding to address the City's Government Relations and Communication programs. The program includes the development and adoption of a Strategic Communication Plan to integrate consistent messaging, City branding and identification, legislative directions, multi-language issues, community outreach and related communication measures throughout the City's programs and departments. The City Manager, in coordination with all departments will present the completed Communication Plan, and appropriate implementation strategies. The strategies shall include ongoing performance measuring and monitoring options and other recommendations (as appropriate).
 - D. In 2018, the City began producing the SeaTac Quarterly magazine as an alternate to a newsletter. The decision included a pro forma reflecting that the higher cost of publication could be offset over time by sale of advertisements. The City Manager will report on the overall performance after publication of the Spring 2019 issue (4th issue), and offer any alternatives and other recommended changes. This information should also be reflected in the Strategic Communication Plan, and may be addressed within those presentations.
 - E. Maintenance Services within Parks, Community Services & Programs (both Parks and Facilities) were realigned in 2017 and 2018 to improve efficiencies and organizational performance. The Department shall analyze and present to the Council documentation demonstrating the performance of these divisions resulting from the realignment. The analysis shall include ongoing performance measuring and monitoring options and other recommendations (as appropriate).

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Objectives & Actions

Maintenance Services within the Public Works Department (Streets and Surface Water) will conduct an analysis of alignment options to improve efficiencies and organizational performance, and present a report to the City Manager. The City Manager will present realignment recommendations for approval, if necessary. The analysis shall include ongoing performance measuring and monitoring options and other recommendations (as appropriate).

- F. At various times, the City's Risk Management program involves all City departments, depending on the issues, claims and cases. The City Manager, in coordination with Human Resources & Risk Management, Finance & Systems, Legal and any other affected departments, will present an analysis of the current system, coordination, alignment and performance, and identify opportunities for process improvement, including any recommendations that may require Council action to implement.
 - G. The City's Human Services funding has been established at 1.5% of the total General Fund expenditures. Staffing and operations costs for the Program have been in addition to this amount. During 2019-2020, Parks, Community Services & Programs will continue the phased transition begun in this budget to incorporate all the Program expenses within the total 1.5% allocation for the 2021-2022 Biennial Budget. The Department will also continue to work through the designated Advisory Committees to refine the contract services allocation process, including required application information, criteria for review, and grant amounts to help achieve this budget objective.
 - H. Departments which received additional FTEs, LTEs or new programs in this Biennial Budget (via decision cards, grants, Interlocal agreements or CIP), shall analyze and present to the City Manager documentation demonstrating the performance of these positions or programs in providing additional services and/or improved levels of service. The analysis shall include ongoing performance measuring and monitoring options and other recommendations (as appropriate).
2. The City Manager will present a summary report to the Council at the 2021-2022 Macro-Budget workshop (June 2020), and may provide intermediate reports prior to that workshop on the following items:
- A. Historically, most City departments have under spent their approved budgets by 1% to 2%. Over the 2019-2020 Biennial Budget, all department heads shall actively manage all expenditures with a goal to save at least 5% of their total budget where possible. Departments shall actively monitor their projected revenues and may offset reduction targets with increased actual revenues reflecting higher service demands, provided actual revenues shall be at least 3% greater than projected in the adopted 2019-2020 Biennial Budget. The objective of this performance standard is for the 2020 ending fund balance to be a minimum of 5% above the amount estimated in the adopted Budget. This performance standard would apply to each of the City's designated funds (as appropriate).
 - B. In 2017-2018, City departments continued development and implementation of cost accounting/cost recovery efforts. In addition, departments also began coordinating development of asset management systems. Departments will continue with asset management planning and programming into 2019; active implementation by 2020; and integration in the 2021-2022 Biennial Budget. The City Manager, in conjunction with the departments will regularly report on the progress in both areas, including ongoing performance measuring and monitoring options, and any other appropriate recommendations.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Objectives & Actions

Using the 2019-2020 Budget as a base, all City departments shall establish their levels of service(s) to be performed for each program or budget category (e.g.: how many lane miles of street sweeping, how many hours of open gym, invoices paid within 30 days, plans reviewed within 15 working days, etc.). Each department will actively manage their programs and budgets while documenting new ways to reduce costs and gain efficiencies while continuing to meet their established levels of service. The goal for each department is to increase efficiencies and measurably reduce overall budget costs (a part of Objective 2 A, above) over time.

- C. In 2017-2018, costs of capital projects changed rapidly in response to market conditions and the overall bidding climate, resulting in underestimated budgets and significantly higher costs of construction. The City Manager, in coordination with Finance & Systems, Parks, Community Services & Programs, Public Works and any other affected departments will present a strategy and process that will optimize the design of capital projects and the timing of bidding/construction to more effectively deal with economic conditions and development cycles.
- D. The City, through the Council and individual departments, participates in a variety of local, regional, state and national organizations. Most have been increasing costs on a regular basis. During 2019, the City Manager, in conjunction with all departments, will identify all of these organizations and present an analysis of the cost and benefits of continued City-funded membership, dues and contributions. The goal of the analysis is to review and prioritize the financial commitment for inclusion in the 2021-2022 Biennial Budget.

3. At the appropriate time, City Manager will present a summary report to the Council on the following items:

- A. In 2018, the Council directed the City Manager to sell the vacant parcel of former Fire Station 47, as well as the combined SeaTac Center properties. Disposition of these properties will continue towards completion in 2019-2020. The Council should receive regular updates, and presentation of any alternatives (if needed) until the properties are transferred, sold and redeveloped.

In addition, the Council directed that the vacant parcel of former Fire Station 45 be returned to the market at an appropriate time in the future. The City Manager, in conjunction with Community & Economic Development, Finance & Systems, and Parks, Community Services & Programs shall monitor the market conditions, regularly report on the options and timing for sale and redevelopment of this property, and any other appropriate recommendations.

- B. In 2018, the Council supported enhancements to the development permit system to enable on-line permitting and plan review processes. Community and Economic Development, in conjunction with the other departments and agencies, will provide regular updates on the implementation of the enhanced services, including any cost and/or time savings. The analysis shall include ongoing performance measuring and monitoring options and any other program recommendations (as appropriate) which could further expand the services/effectiveness while maintaining current expenditure levels.
- C. The City reviewed all direct service contracts and interlocal agreements during the 2017-2018 Biennium. Prior the expiration, extension or renewal of any direct service contracts and agreements,

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Objectives & Actions

the City Manager's Office and appropriate departments shall review and evaluate the cost benefit/return on investment of these contracts, and alternatives that could result in delivery of existing programs and service levels at lower expenditures. In addition, the evaluation shall work to identify which programs and service levels could be expanded while maintaining current expenditure levels.

- D. The City has franchise agreements with a variety of agencies, utilities and service providers. Many of these agreements have been updated, while others have been extended indefinitely. In addition, court decisions and legislative changes regularly affect these agreements. Public Works, Legal and other affected departments will review all franchise agreements, and work with the City Manager to present to the Council, a model/standard for future agreements.

New standardized agreements will be adopted during this biennium for all expired or open-ended franchise agreements, and will be implemented for current, unexpired agreements before they are renewed or extended. As with service contracts, prior to the expiration, extension or renewal of any franchise agreement, the City Manager and appropriate departments shall review and evaluate the cost benefit/return on investment of these agreements and any alternatives or modifications.

- E. North SeaTac Park involves City-owned and City-leased properties. As part of the ILA negotiations and real property inventory, City staff from many departments have been evaluating ownership and development opportunities and liabilities associated with these properties. In addition, efforts by Parks, Community Services & Programs to further develop the Botanical Garden, Sunset Park, Tub Lake Nature Trail and the various playfields are affected by these agreements and by environmental issues and lease conditions with the Port of Seattle.

Parks, Community Services & Programs began the updated background and environmental evaluation of the Tub Lake area in 2017-2018. Additional funds have been allocated in 2019-2020 to bring the evaluation to a conclusion, leading to further development of the trail system, or reduction in the City's responsibilities/liabilities for this area (if useable). In addition, the Port of Seattle is proposing substantial development in North SeaTac Park (55-acre site), which would require return of the property in accordance with the lease.

Prior to spending any additional city funds for significant (or long-term) capital improvements to any of these sites, the City Manager and affected departments (Parks, Community Services & Programs, Community & Economic Development, Legal, Public Works and Finance) will present to the Council an analysis of risks, benefits and viability of utilizing North SeaTac Park and Tub Lake areas for future park purposes, including resolution of any outstanding ownership issues, vacation of any unused roadways, and an overall development plan and schedule. Council adoption of the analysis and plan is critical before additional capital funds are invested.

- F. The City Council has approved a series of Financial Policies to establish fiscal standards and performance goals, and to guide development of current and future budgets. The City Manager and Finance Director will monitor and report annually on the ongoing efforts in achieving these Policies, and forward any other recommendations (as appropriate).

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Objectives & Actions

- G. In 2018, the City and Port of Seattle adopted a new Interlocal Agreement (ILA) outlining details of the ongoing relationship between the two entities through 2028. The ILA has specific performance monitoring and reporting requirements, as well as significant financial commitments. The City Manager and the ILA Implementation Team will provide regular updates on the implementation and performance of the agreement, and other recommendations (as appropriate) that the Joint Advisory Committee (JAC) and Council should consider.

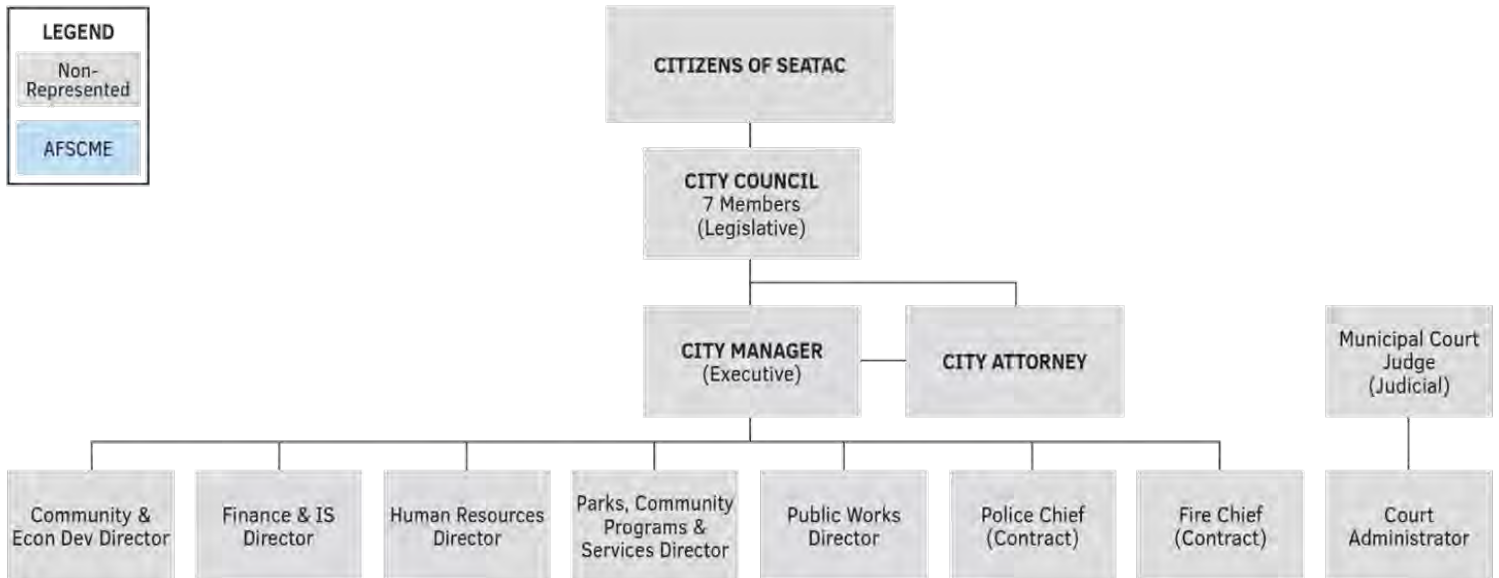
- H. The City is, or may be a signatory to a number of agreements in 2019-2020 with other agencies and municipalities, including Sound Transit (FWLE), WSDOT (SR 509 and SR 518), WSDOC (Airport Study), other cities (SAMP Environmental Review), SCORE (jail services) and others. The City Manager in coordination with all involved departments, shall monitor and report regularly on ongoing efforts, timeliness/completeness, and identify any appropriate recommendations.

- I. In 2018, the City Council indicated an interest in obtaining full ownership of International Boulevard (SR 99) within the City limits from WSDOT. The City Manager, with Public Works and other affected departments shall present an analysis of the pros/cons, viability, liability and long-term costs associated with this change. The analysis will need to occur before the City begins the formal process through the Washington State Transportation Commission on the transfer of ownership.

- J. The City has been directly funding staff at Highline Botanical Garden, including an increase in the 2019-2020 Budget. Prior to the next Biennial Budget, the City Manager, PCPS and other affected departments will present an analysis of options, impacts, alternatives, appropriateness and viability of continued direct funding, including retention, elimination or enhancement of financial support.

- K. In prior years the City has utilized available fund balance within the Equipment Rental Fund (#501) for other purposes, reducing the balance below the established target level. Prior to the next Biennial Budget, the City Manager, Public Works and Finance & Systems will present an analysis of options and timing to restore the fund balance to the target level.

City of SeaTac 2019 Organization Chart



Vision

The City of SeaTac is a clean, safe, thriving and healthy global community that welcomes people to live, learn, work and play.

Mission

To achieve the City's vision, our mission is to provide fiscally responsible public services in an ethical and transparent manner that continuously strives to: create a clean and healthy city; engage and include; improve community safety and services; and finally, support the growth and development of our community.

Goals

- **City Operations**
Continuously improve the effectiveness and efficiency of City government.
- **Community Engagement**
Actively engage the community to gather input on the City governance and issues of concern.
- **Infrastructure Investment**
Improve the community by making capital investments.
- **Lifelong Learning**
Support and invest in lifelong learning for the City's citizens, staff and council.
- **Accountability**
Improve public safety.
- **Revenue and Development**
Steward the City's financial resources and promote economic development to ensure sustainability and future growth.
in current activities and issues, and in the development of future plans and programs.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

City Officials



Top Row from Left to Right: Erin Sitterley (Mayor), Clyde Hill (Deputy Mayor), Rick Forschler
 Bottom Row from Left to Right: Joel Wachtel, Peter Kwon, Amina Ahmed, Pam Fernald

<u>Position No.</u>	<u>Elected Official</u>	<u>Term Expiration</u>
#1	Rick Forschler, Councilmember	December 31, 2019
#2	Joel Wachtel, Councilmember	December 31, 2021
#3	Peter Kwon, Councilmember	December 31, 2019
#4	Clyde Hill, Deputy Mayor	December 31, 2021
#5	Amina Ahmed, Councilmember	December 31, 2019
#6	Pam Fernald, Councilmember	December 31, 2021
#7	Erin Sitterley, Mayor	December 31, 2019

<u>Position</u>	<u>Appointed Official</u>
City Manager	Joseph Scorcio
City Attorney	Mary Mirante Bartolo
City Clerk	Kristina Gregg
Community & Economic Development Director	Steve Pilcher
Court Administrator	Gail Cannon
Human Resources & Risk Management Director	Vanessa Audett
Finance & Systems Director	Gwen Pilo
Fire Chief (Contract)	Matt Morris
Parks, Community Programs & Services Director	Lawrence Ellis
Chief of Police Services (Contract)	Carl Cole
Public Works Director	Will Appleton

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Citizen Advisory Committees (As of October 1, 2018)

Hotel/Motel Tax Advisory Committee

Rick Forschler, Chair
Richard Scherzinger
Roger McCracken
Cathy Heiberg
Wendy Ann Morgan
Brandi Hanley
Jeffrey Bauknecht
Mary Fischer
G. Richard Whaley

Community Services Advisory Committee

Judith Williams, Chair
Melissa Wells
Maria Wachtel
Robin Pedersen
Charrise Oden
Kent Palosaari
Anela Dalalic

LEOFF I Disability Board

Jeff Lowe, Chair
Joel Wachtel, Councilmember
Erin Sitterley, Mayor
Jeff Richardson
Brian Lull

Arts, Culture & Library Advisory Committee

Jim Todd, Chair
Bruce Bryant
Rita Marlow
Pete Daigle
Taryn Hill
Kathleen Brave
Tani Rae Standridge

Sidewalk Advisory Committee

Pam Fernald, Councilmember, Chair
Joel Wachtel, Councilmember
Clyde Hill, Councilmember
Richard Jordan
Jill Aldrich
Kathleen Brave
David Korthals
Miranda Hemmings
(1 vacant position)

Planning Commission

Tejvir Basra, Chair
Stanley Tombs, Vice Chair
Jim Todd
Roxie Chapin
Tom Dantzler
Brandon Pinto
(1 vacant position)

Senior Citizen Advisory Committee

Frederick Geraldson, Chair
Judy Beste
Alice Belenski
Victoria Lockwood
F. Dennis Anderson
(2 vacant positions)

Tree Board

Pam Fernald, Councilmember
Mike Fitzpatrick
Sean Clark
Alena Tuttle
Kathleen Brave

Airport Advisory Committee

Joel Wachtel, Councilmember, Chair
Erin Sitterley, Councilmember
Peter Kwon, Councilmember
Doris Cassan
Roger McCracken
Craig Baker
Douglas Hill
Jeffrey Guite
Roger Kadeg

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Vicinity Map



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

City History & Statistics

The City of SeaTac boundaries surround the Seattle-Tacoma International Airport, (often referred to as Sea-Tac International Airport), covering about 10.3 square miles. There are approximately 40,000 employees working within the SeaTac City limits.

The area's maritime climate has a moderating influence both in the winter and in the summer. Temperatures recorded at Sea-Tac Airport vary in the summer between 50 and 70 degrees Fahrenheit, and 20 to 40 degrees Fahrenheit in the winter. Precipitation ranges from 32-35 inches annually, approximately half of which falls between October and January.



The City of SeaTac's first City Council

Early settlement in the SeaTac area began in the mid 1850's and centered around development of transportation systems. Military Road was developed in 1854 and settlers blazed trails to their farms. A school was established in 1893 in the Angle Lake area. Growth was slow in the SeaTac area until World War II when the population tripled due to the sudden growth of defense activities and industries, especially the Boeing Company. In 1942, the Port of Seattle began development of a new airport in South King County in an area that was predominantly rural. Within two decades, the airport had expanded to 1,400 acres and a thriving suburban community established around it.

The City continues to experience significant growth and development. Projects currently underway include a 6-story office building and parking garage, part of Alaska Airline Group's "Copper River" project; a new Glacier Middle School; two Hyatt Hotels and a Wingate Hotel; a new Northwest Kidney Center facility and logistics center; and ½ million square feet of new warehouse space. City-funded improvements include upgrades to the Valley Ridge recreation complex, numerous street overlay and sidewalk construction projects, and the improvement and realignment of Military Road in the S 154th St. Station Area.

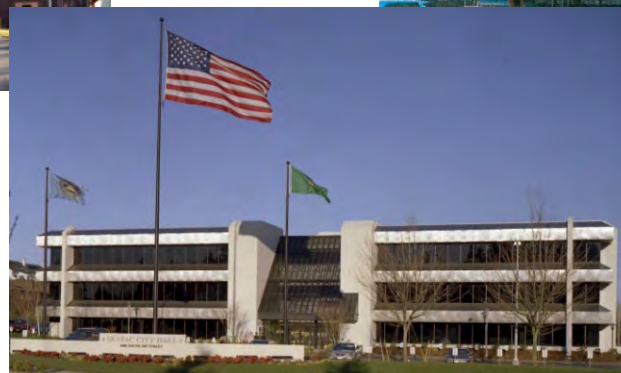
The citizens take great pride in their city and are working toward making SeaTac a more attractive, vital community in which to live and own a business. In the future, the community will continue to strengthen its identity and further define its role in regional and international business and transportation.



City Hall 1989 - 1994



City Hall 1994 - 2002



City Hall 2002 - Current



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

City History & Statistics

Incorporated	February 28, 1990
Form of Government	Council-Manager
Legal Status	Non-Charter Code City
Congressional District	Washington's Ninth
Legislative District	Thirty-third
County Population	2,188,649
City Population	29,140
Area in Square Miles	10.3
Assessed Valuation (per KC Assessor for 2019 Tax Roll)	\$ 6,624,985,574
Number of Active Registered Voters	12,897
Recreation Facilities:	
Developed Community, Regional & Neighborhood Park Acres	358
Community Centers	2
Building Permits Issued in 2017	256
Short Plat Applications	14
Valuation of permitted building applications	\$32.3 Million
Fire Protection (Contracted with Puget Sound RFA):	
Number of Stations	2
Contracted Fire Fighters - Minimum Staffing	44
Emergency Medical Service Calls (2017)	3,561
Building Fire Calls (2017)	78
Total Dispatch Calls (2017)	4,263
Police Protection (Contracted with King. Co. Sheriff)	
Dispatched calls for service (2017)	13,171
Part 1 crimes* (2017)	1,656
Part 2 crimes** (2017)	1,950
Household Demographics (per US Census Data, 2016 estimates)	
Est. Median Household Income	\$ 48,487
(King Co. = \$ 78,800; USA = \$ 55,322)	
Est. Median Age	34.3 years
(King Co. = 37.2 years; USA = 37.7 years)	
Est. Individuals living below poverty	18.1%
(King Co. = 10.7%; USA = 15.1%)	
Est. Population age 25+ with Bachelor's degree or higher	19.9%
(King Co. = 49.1%; USA = 30.3%)	
Est. Population age 5+ speaking a language other than English at home	48.4%
(King Co. = 26.5%; USA = 21.1%)	

*Part 1 crimes include arson, criminal homicide, robbery, aggravated assault, forcible rape, etc.

**Part 2 crimes include simple assaults, vandalism, prostitution, drug violations, forgery, fraud, etc.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Calendar

The City of SeaTac's budget process and time limits are established by State law. The calendar for the City of SeaTac budget process is shown in the table below:



Budget Process Steps	Sept	Oct	Nov	Dec
1. Estimates of revenue and expenditures prepared by departments. CIP requests are prepared at the same time as operating budgets; State law requires this "Budget Call" to be completed by the second Monday in September (September 10, 2018).				
2. Estimates submitted to Finance; State law requires that estimates be submitted by the fourth Monday in September (September 24, 2018).				
3. Estimates submitted to City Manager for compilation; State law requires estimates be submitted to the Chief Administrative Officer (City Manager) on or before the first business day in the third month prior to the beginning of the fiscal year (October 1, 2018).				
4. City Manager reviews requests and submits Proposed Preliminary Budget to the City Council; State law requires that this be completed no later than the first Monday in October (October 1, 2018).				
5. City Council conducts Budget workshops; Preparation began in September for public Council Budget workshops occurring in October.				
6. City Manager's Preliminary Budget and Budget Message prepared and filed with City Clerk and City Council; State law requires this to be completed at least 60 days before ensuing fiscal year (by November 1, 2018).				
7. Copies of Preliminary Budget are made available to the public; State law requires that the preliminary budget be available no later than six weeks before January 1st (November 20, 2018)				
8. City Clerk publishes notice of filing of preliminary Budget with City Clerk and publishes notice of public hearing on Final Budget once a week for two consecutive weeks; State law requires this be completed no later than the first two weeks in November (November 1 – 9, 2018).				
9. Public hearings scheduled; Public hearing scheduled for November 13, 2018.				
10. Property tax levy must be set by November 30th (HB 1048, Chapter 52 Laws of 2005 and RCW 84.52.070); (Council scheduled to adopt 2019 property tax levy ordinance on November 13, 2018 following public hearing)				
11. Council adopts balanced Final Budget; State law requires that the Budget be adopted after the final public hearing and prior to the beginning of the ensuing fiscal year. (Budget scheduled to be adopted November 13, 2018)				

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Operating Budget Process

The City of SeaTac's budget is developed in a manner that assists in the study and review of the direction of the City. The budget outlines the manner in which financial resources will be managed during the fiscal year. The course the City is taking can be changed through the allocation of resources. The City Council, the City Manager, Department Directors, City staff and interested SeaTac citizens all participate in the budget process.

The City's budget process requires expenditure budget requests be compiled into various formats using specialized worksheets. The following describes those worksheets and the process followed:

Expenditure Requests – Recurring operating expenditure estimates by type are submitted by each department. The Finance Department calculates all salary and benefit figures.

Decision Cards – Decision cards are completed for each new employee or new program. Specific descriptions and justification for these items must be provided, along with any alternative proposals. Proposed funding sources are outlined on each decision card.

New Position Requests – In addition to the completion of a decision card, a New Position Request Form is completed in conjunction and is submitted along with the decision card. This worksheet determines the proper pay and classification for the new position, as assigned by Human Resources.

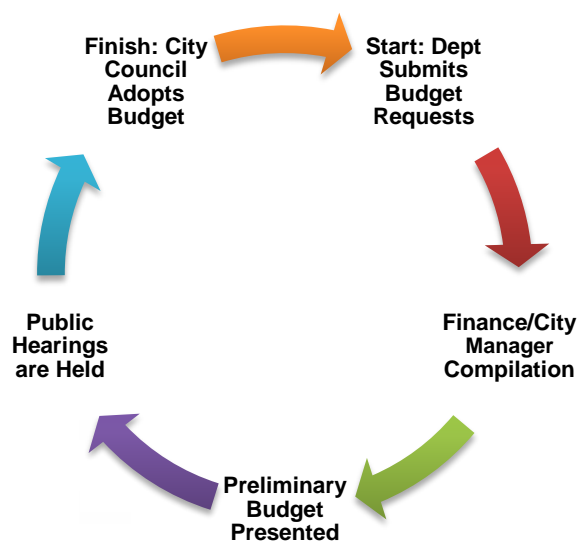
Conference Registration, Transportation, Lodging and Meals – Departments are required to provide supporting documentation for their training and travel requests. This worksheet provides detailed costs estimates by person attending the training.

Memberships and Dues – Supporting documentation is required for memberships and dues that have been requested. The organizations and the number of members are itemized on this form.

Miscellaneous – Operating line-items that have increased by any significant amount over the prior year must be separated out on this form. A description and justification is provided for each requested increase.

The City's budget process for revenues involves each department submitting revenue projections for revenues tied to their programs. These projections are then reviewed by the Finance Department.

After the budget process is complete and the budget is adopted by the City Council, the budget is monitored through regular monthly reports run by each department using the City's financial accounting software. These reports compare actual expenditures and revenues against the budget. In these reports, financial data is presented at the same level of detail as the final budget. The budget can be changed (amended) at any time after it is adopted by the City Council by passing an amendatory ordinance in an open public meeting. The budget is reviewed monthly by the Finance Department to identify any adjustments that are needed.



City of SeaTac Budget Process

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budget Policies

In the City of SeaTac, policies are initiated through general direction provided by the City Council. The City budget process serves the function of creating a framework to implement the policies set forth by the Council to administer the City organization and deliver various services to the community. Under the general guidance of the City Manager, department directors have primary responsibility for formulating budget proposals in line with City Council and City Manager priorities.

Budget policy begins with an understanding of the needs and issues important to the community that the government serves. General goals and priorities are identified in order to apply the available financial resources of the City to specific funding proposals. Previous budgets are considered in this process, thereby providing continuity with previous programming.

The Finance and Systems Director is responsible for coordinating all aspects of the budget process including analyzing department budget proposals, preparing/reviewing revenue estimates, assembling the budget document, and financial monitoring and reporting once the budget is adopted. The Finance Department assists department directors in identifying budget problems, formulating solutions and alternatives, and implementing corrective actions approved by the City Manager.

The City's budget and financial statements for governmental funds have been prepared on a modified accrual basis of accounting in conformity with generally accepted accounting principles (GAAP). The City has one exception in which it does not follow GAAP in preparing its budget. The City records interfund loan proceeds and disbursements as other financing sources and uses for budgetary purposes. The City's proprietary funds are also budgeted on the modified accrual basis, although the financial statements for these funds are prepared using full accrual accounting. Depreciation expense is not budgeted in either Enterprise or Internal Service Funds. Under the modified accrual basis, revenues are recorded when susceptible to accrual (both measurable and available), and expenditures are recognized when the fund liability is incurred. The City uses a line-item budget approach and includes this level of detail in the budget document. However, the budget is formally adopted by ordinance at fund level.

The budget seeks to provide four interrelated functions:

1. Policy Development

The City's budget process provides the City Council and City Manager a vehicle to review the goals, objectives, and strategies of the City, and the ability to direct its activities by means of the allocation of resources. The budget provides an opportunity to set policy for the following year, impacting changes in operations, service levels, and the financial well-being of the community. By providing comparative data for previous years, both budgetary and actual, the budget also facilitates the evaluation of City programs by providing a means to measure the financial activities of the City over time.



2. Financial Planning

The budget provides a financial plan governing the fiscal operations of the City for two years. Itemized revenue estimates provide a listing of financial resources, detailing how much has historically been received by each source and how much is expected in the current budget. A

presentation of current and previous year's financial activity provides a listing of the allocation of these resources, providing an understanding of both the current year's needs and a longer-term view of the development of the City's programs. Many of the City's funds also include six-year capital improvement plans, which provide a longer-term view of the City's resources and expenditures for major purchases and projects.

3. *Operations Guide*

The budget sets forth the blueprint that governs the amount of service provided and how that service is provided. This direction is presented in various forms throughout the budget document (i.e. department program descriptions, staffing levels, organization charts), and serves as legislative and administrative guidance to department heads and other City staff.

4. *Communication Device*

The budget provides a way for the City's decision makers to communicate a variety of information regarding the scope of the City's activities. This information contains priorities in service needs, rationale for decisions made, and a vision for the future. The budget also provides an effective tool in helping citizens understand the need for change and the reasons behind the policy and political decisions.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Financial Management Policies

The City of SeaTac is committed to the highest standards of responsible financial management. The City, including the City Council, City Manager, and staff will work together to ensure all financial matters of the City are addressed with care, integrity, and in the best interest of the City.

The safekeeping, proper use and management of City resources are essential to responsible and responsive public service and governance. Standards and best practices for the management of City resources are set forth by entities that include the Internal Revenue Service (IRS), State Legislature, State Auditor's Office (SAO), Department of Revenue (DOR), Government Financial Officers' Association (GFOA), Government Accounting Standards Board (GASB), and the SeaTac Municipal Code (SMC). SeaTac's Financial Policies (Policies) support and augment those provisions.

Application and Administration

The rules and procedures contained in this policy are designed to:

- Protect the assets of the City of SeaTac;
- Ensure the maintenance of open and accurate records of the City's financial activities;
- Provide a framework of operating standards and behavioral expectations;
- Ensure compliance with federal, state, and local reporting requirements; and
- Provide a means for the City Council to update and monitor these policies with the assistance and cooperation of the City Manager and the Finance and Systems Director.

The use of "shall" or "must" indicates the City's intent to closely adhere to the stated policy. The use of "should" or "may" indicates a preferred approach. These policies serve to guide the City Council while enabling flexibility for the Council to respond to specific circumstances.

Lines of Authority

City Council

- The SeaTac City Council shall adopt the budget by ordinance at the fund level.
- The Council has the authority to execute such policies as it deems to be in the best interest of the City within the parameters of federal, state, and local law.
- Transfers of appropriations between departments or funds shall be approved by a budget amendment of the City Council (SMC 3.40.110).

Council Committees

- The Administration & Finance Committee (A&F) has the authority to perform reviews of the organization's financial activity.
- The Chair of the A&F Committee, Finance Director, and City Manager, shall act as the Investment Committee to oversee, and supervise the investment of excess funds (SMC 3.40.160).

City Manager

- The City Manager has primary oversight responsibility for ALL budget expenditures.
- The City Manager may authorize transfers between individual appropriations within any one department or fund (SMC 3.40.110).
- The City Manager shall serve on the Investment Committee (SMC 3.40.0160).

Departments

- Department directors have primary responsibility for formulating budget proposals in line with City Council and City Manager priority direction, and for implementing, monitoring, and reporting once approved.

Finance Department

- The Finance Department (Finance) is responsible for coordinating the overall preparation and administration of the City's budget and Capital Improvement Program. Finance assists department staff in identifying budget problems, formulating solutions and alternatives, and implementing any necessary corrective actions.
- The Finance Director will exercise a secondary oversight responsibility for ALL budget expenditures. This includes responsibility for

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Financial Management Policies

both technical errors and errors of judgment, which shall be brought immediately to the attention of the responsible department head and the City Manager.

- The Finance Director shall serve on the Investment Committee (SMC 3.40.0160).

General Budget Policies

Budget Preparation

- The City of SeaTac shall prepare and adopt a biennial budget in accordance with Chapter 35A.34 RCW, Ordinance 12-1010, and these Policies. Fiscal years shall begin on January 1 and conclude on December 31. The budget will be prepared on a modified accrual basis of accounting in conformity with generally accepted accounting principles (GAAP).
- The budget shall be prepared in a manner that reflects the full cost of providing services to the extent possible, which includes operating and maintenance costs for capital projects.
- In order to achieve a balanced budget, ongoing resources shall be equal to or exceed ongoing expenditures. Each City fund budget shall identify ongoing resources that at least match expected ongoing annual requirements.
- The budget shall account for onetime expenditures associated with an employee's end of employment. The Finance Director shall establish administrative procedures specifying the conditions under which such funds may be expended.
- The City recognizes the need for participation in, and shall provide funding to area Human Service programs allocating 1.5% of General Fund operating expenditures for this purpose.
- One-time cash transfers and non-recurring ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.
- On an annual basis, departments will review existing services for relevancy and sustainability before proposing new ongoing services.

- The City will continuously evaluate and improve process for greater efficiency with a goal of spending 5% less than budgeted each biennium.

Downturns

- Short-term (anticipated less than one year) economic downturns and temporary gaps in cash flow: Expenditure reductions or restrictions may be imposed. Expenditures from the General Fund Unassigned Fund Balance, or interfund loans may be used in accordance with the Interfund Loan policy.
- Long-term (greater than one year) revenue downturns: Revenue forecasts shall be revised. When long-term revenue downturns are likely, deficit financing (borrowing) is not a preferred fiscal response. Onetime and/or ongoing expenses shall be reduced, new revenues shall be secured, reserve funds may be used or a combination thereof-as necessary, to achieve a balanced budget.

Budget Amendments

- Provisions for amending the budget during the year in order to address unanticipated needs, emergencies, or compliance with State of Washington budgetary statutes will be provided by Finance. Any budget adjustments requiring City Council approval will occur through a process coordinated by Finance and will occur prior to fiscal year end.
- Finance will review agenda items with potential fiscal impact submitted for City Council action. The objective of these reviews is to ensure compliance with the budget and disclosure of all fiscal issues to the Council. This information will be presented in the Budget Significance section of each agenda bill.
- During the Mid-Biennium Review process, departments who have underspent their budgets may request those funds (or a portion thereof) be carried over into the next budget cycle. The department must provide the reason for underspending and estimate the likely continuation of such variances.
- Requests for funds to be carried over at the end of a biennium budget cycle shall only be for projects or contracts not completed in the

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Financial Management Policies

previous budget cycle. The department must provide the reason the project was not completed and an estimated completion date.

Decision Cards

- Decision Cards shall be required for new program requests in the Preliminary Budget and the mid-biennial modification and shall include a written assessment of:
 - How the proposal is consistent with identified City Values.
 - Whether the service or program is mandatory (required by law) or discretionary (optional), and whether the service or program can be achieved through other means.
 - The degree to which the service or program is fiscally sustainable.

Reserve Policies

General Fund

- Adequate reserve levels are a necessary component of the City's overall financial management strategy and key factor in external agencies' measurement of the City's financial strength. Collectively, the adopted budget should include General Fund reserve balances equaling not less than *4 months* of the operating expenditures for the fiscal year. The reserves specified by this policy consist of the General Fund Ending Fund Balance.
- The reserve will be available for unforeseen, urgent, or emergency needs. The reserve is intended to provide for revenue shortfalls; for expenditures deemed necessary by the City Manager and City Council; and temporary short-term interfund loans of a non-recurring nature.
- City Council authorization shall be required for expenditure of General Fund Reserves.

Enterprise Funds

- Adequate reserve levels are a necessary component of the overall financial management strategy for enterprise funds such as utilities, and a key factor in external agencies' measurement of the City's financial strength.

- The City shall maintain reserves in the Enterprise Funds as follows:
 - The reserve balance target for the Surface Water Management Utility operations is the amount equivalent to 45 days of total budgeted operating expenses.
 - The reserve balance target for the Surface Water Management Utility capital is the amount equivalent to 10% of all Original Asset Values.
 - The reserve balance target for the Solid Waste & Environmental Utility operations is the amount equivalent to 30 days of total budgeted operating expenses.
 - City Council authorization shall be required for expenditure of Enterprise Fund Reserves.

Capital Funds

- The City shall maintain capital reserve funds to provide funding for three years of the six years Capital Improvement Plan, less proprietary fund projects.
- The use of any reserves within the Capital Improvement Funds shall be approved by the City Council.
- Monies collected from the sale of assets shall be receipted into the fund where the purchase originated.
- Contributions to the capital reserve funds will be made as per the budget recommendations set by the City Council.

Replacement Funds

- The City shall maintain an Equipment Replacement Fund. Annual contributions in the amount necessary to replace the equipment at the end of its useful life shall be included in the operating expenses of departments owning the capital equipment. Life-cycle assumptions and required contributions shall be reviewed as part of the budget process.
- Replacement reserves shall be established for equipment and computer hardware/software with a value greater than \$5,000, regardless of whether the equipment is acquired via lease, gift or purchase.
- Equipment and computer hardware/software with a value less than \$5,000, enrollment in the

Equipment Replacement Fund is optional and will be at the request of the purchasing Director.

- Monies collected from the sale of assets carried on equipment replacement schedules shall be receipted to the Equipment Replacement Fund.

Special Revenue Funds

- Special Revenue Funds are legally restricted for specific purposes. Balances may occur in these Funds but shall not be used for any purpose inconsistent with the Funds purpose until the original purpose for the Fund is achieved.

Revenue Policies

General Policy

- The City shall maintain revenue categories according to state statute and administrative regulation as described in the State Auditor's Budgetary, Accounting, and Reporting System (BARS).
- The City shall be sensitive to the balance between the need for services and the City's willingness to raise fees, charges, and taxes to support those services.
- The City should strive to maintain a diversified mix of revenues in order to maintain needed services during periods of declining economic activity.
- All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted. For more information on grants, refer to Policy CW-016 Grant Application and Acceptance.

Budgeting

- Revenue estimates should be prepared on an objective basis to minimize the economic fluctuations that could imperil ongoing service programs during the upcoming budget cycle. Revenue increases greater than inflation will require additional documentation.

- Revenue estimates shall be based on forecasting methods recommended by the Government Finance Officers Association (GFOA) and will likely be conservative rather than aggressive.
- Revenue forecasts for major revenues (those which represent at least 10% of the General Fund) will develop a "conservative", "optimistic" and "best estimate" forecast and the rationale. The forecasts presented shall be based on the best information available at the time and references to the sources of information used in the estimates will be made available.

Taxes

- The City Council shall not increase the regular property tax levy if General Fund reserves are in excess of the target General Fund reserve policy.
- All regular property tax revenues will be allocated to support General Fund services unless there is a ballot measure approved by the voters that directs a certain amount of the property tax capacity be used for other City services.
- Sales tax revenues are designed to support general government operations and will be allocated to the General Fund. Certain sales tax revenue sources may be identified and allocated to other Funds as directed by the City Council.

Fees

- The City shall develop and maintain a comprehensive schedule of fees and charges. City fees and charges should be reviewed in connection with each biennial budget by general type as described below:
 - Development-related fees (land use, building and property, and engineering fees) shall be established by ordinance; adjusted for inflation and periodically subjected to a comprehensive rate analysis. Development related fees should be based on recovering costs of permitting and inspection services.
 - Recreation and park use fees shall be set by the Director of Parks, Community Programs & Services within ranges established by ordinance.

- General fees (such as rental rates, copy charges, and other miscellaneous fees) shall be established by ordinance. These services should charge fees to assist in making these services self-supporting.
- Utility fees shall be set by ordinance, and set at a level necessary to support the costs of services in the fund and to maintain long-term financial stability. To insure that the enterprise funds remain self-supporting, fee and rate structures shall fully fund the direct and indirect costs of operations, maintenance, debt service, depreciation, and reasonable system extensions.

Monitoring/Reporting

- The City will review contracts and leases which result in revenues to the City annually in order to provide for careful evaluation by the City Council.
- Periodic financial reports shall include trend analysis of the City's primary sources of revenue.

Expenditure Policies

General Policy

- The City shall maintain expenditure categories according to state statute and administrative regulation as described in the State Auditor's Budgetary, Accounting, and Reporting System (BARS).
- Emphasis shall be placed on improving productivity, workplace innovation, program evaluation, and alternative means of service delivery rather than adding to the work force. The City shall invest in technology and other efficiency tools to ensure high productivity. The City may hire additional staff only after the need of such positions has been demonstrated and documented, including assessment of alternative measures, such as contracting for professional services and partnering with other agencies/organizations.

Budgeting

Operating/On-Going

- The City shall authorize only those ongoing, operating expenditures that may be supported by ongoing operating revenues. Before the City undertakes any agreements that would create fixed, ongoing expenses, the cost implications of such agreements shall be fully determined for current and future years with the aid of strategic financial planning models.
- All compensation planning and collective bargaining will focus on the total cost of compensation which includes direct salary, health care benefits, pension contributions, and other benefits of non-salary nature which are a cost to the City.
- Budget surpluses resulting from vacant positions should not be used as justification to increase expenses for operational or capital expenditures purposes.
- Enterprise Fund expenditures shall be fully supported by their own rates, fees, and charges, not subsidized by the General Fund. The Enterprise Funds shall pay their share of overhead costs and services provided by the General Fund.
- The City shall assess funds for services provided internally by other funds. The estimated cost of service shall be budgeted as an expense to the fund benefiting from the service and the cost of the service shall be recognized as revenue to the providing fund. A review of the method for determining the amount of the interfund assessment shall be reviewed periodically. For more information, refer to the City's Cost Allocation Policy.

One-Time/Capital

- Capital expenditures may be funded from one-time revenues, but the operating budget expenditure impacts of capital expenditures shall be reviewed for compliance with this policy provision.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Financial Management Policies

Purchasing and Expenditure Control

(RCW 42.24.180, SMC 3.31, Resolution 07-014, and Section 3.8.5 of the State Budgeting Accounting & Reporting System (BARS) Manual

- It is the general policy of the City that all expenditures be rationally related to a public purpose and be reasonable in the amount and nature. All significant purchases should be made only after an effort to compare prices and alternatives from more than one vendor.
- Non-employees such as volunteers are required to get prior authorization from staff before making purchases.
- All purchase orders and/or invoices will be signed by the responsible department head or his/her designee (or City Manager), and reviewed by the appropriate personnel in Finance for budget authority and proper coding.
- Invoices for the costs of public utilities, telephone, postage, copy machine expenses, and others shared by more than one department will be reviewed and approved by the Finance Director or his/her designee.
- The Finance Director is authorized to sign budgeted and approved contract interval payments even though they may exceed his/her signing authority, e.g. Police Services.
- Purchases for the current fiscal year must be received prior to the end of the calendar year in order to be included in the current biennium budget. Otherwise they will be charged to the next fiscal year.
- All expenditures/expenses shall be pre-audited and certified by the Finance Director or designee prior to submitting them to the City Council.
- The accounts payable process occurs on the 5th and 20th of each month. City Council approval will occur at the following Council meeting.
- If the City Council at the subsequent Council meeting (after review), disapproves any such checks, the disapproved claims will be recognized as a receivable of the City and collections of said receivable will be diligently pursued until the amounts disapproved are

collected or until the Council is satisfied and approves the claims.

Accounting, Auditing, and Financial Reporting Policies

- The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide effective means of ensuring that overall City goals and objectives will be met and to assure the City's partners and investors that the City is well managed and fiscally sound.
- The City will maintain its accounting records in accordance with state and federal law and regulations. Budgetary reporting will be in accordance with the state's budget laws and regulations. The City will report its financial condition and results of operations in accordance with state regulations and generally accepted accounting principles (GAAP) applicable to governments.
- The City will minimize the number of funds. The funds will be categorized in accordance with GAAP for reporting purposes.
- Quarterly financial reports shall be prepared by the Finance Department and reported to the Administration & Finance Committee for the purpose of monitoring forecasted, budgeted, and actual revenues and expenditures.
- In instances when combined, actual revenues are less than combined, budgeted revenues for a period of two consecutive quarters, the City Manager shall put forth to the Administration & Finance Committee a proposed budget amendment that responds to the underperformance of revenues. The City Manager's proposed budget amendment shall include an updated financial forecast and a written description of the anticipated changes to performance measures, program outcomes, and levels of service. This policy shall not preclude the City Manager from initiating corrective action pursuant to his/her administrative authorities prior to action by the City Council. The recommendation of the

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Financial Management Policies

Administration & Finance Committee shall be forwarded to the City Council.

- The State Auditor will annually perform a financial and compliance audit of the City's financial statements.

Debt

- The city will conservatively manage debt obligations within the statutory limits for debt capacity.

Investments

- The City's Investment practices shall be in accordance with SMC 3.40 and the Investment Policy.

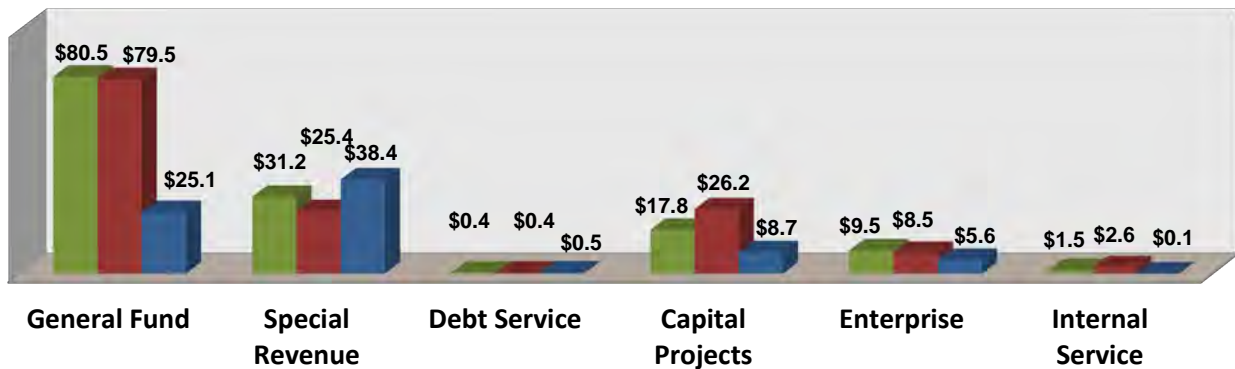
CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Adopted Budget Summary

FUND	FUND TYPE	BUDGETED BEG. FUND BALANCE	2019-2020 BUDGETED REVENUES	2019-2020 APPROPRIATED EXPENDITURES	BUDGETED ENDING FUND BALANCE
General (001)	General Fund	\$24,087,825	\$80,457,131	(\$79,461,708)	\$25,083,248
Street (102)	Special Revenue	16,827,087	21,642,044	(16,719,884)	21,749,247
Port ILA (105)	Special Revenue	1,498,177	2,940,579	(3,075,920)	1,362,836
Transit Planning (106)	Special Revenue	362,187	647,282	(645,282)	364,187
Hotel/Motel Tax (107)	Special Revenue	8,260,414	3,700,000	(2,581,738)	9,378,676
Building Management (108)	Special Revenue	3,222,901	1,610,560	(2,048,874)	2,784,587
Facility Repair/Replacement (110)	Special Revenue	0	0	0	0
Des Moines Creek Basin ILA (111)	Special Revenue	2,395,116	700,000	(374,866)	2,720,250
2009 LTGO Refunding (206)	Debt Service	13,527	0	0	13,527
SCORE Bond Fund (207)	Debt Service	470,613	415,463	(405,197)	480,879
Capital Improvement (301)	Capital Projects	4,625,651	3,254,291	(3,698,277)	4,181,665
Facility Construction CIP (306)	Capital Projects	1,025,167	20,000	0	1,045,167
Transportation CIP (307)	Capital Projects	9,652,450	11,474,290	(19,515,593)	1,611,147
Light Rail Station Areas CIP (308)	Capital Projects	1,869,944	3,004,282	(2,995,625)	1,878,601
SWM Utility (403)	Enterprise	4,421,478	8,719,182	(7,952,099)	5,188,560
SW&E Utility (404)	Enterprise	223,646	753,240	(553,287)	423,599
Equipment Rental (501)	Internal Service	1,123,471	1,523,134	(2,562,756)	83,848
Total for City		\$80,079,654	\$140,861,478	(\$142,591,107)	\$78,350,026

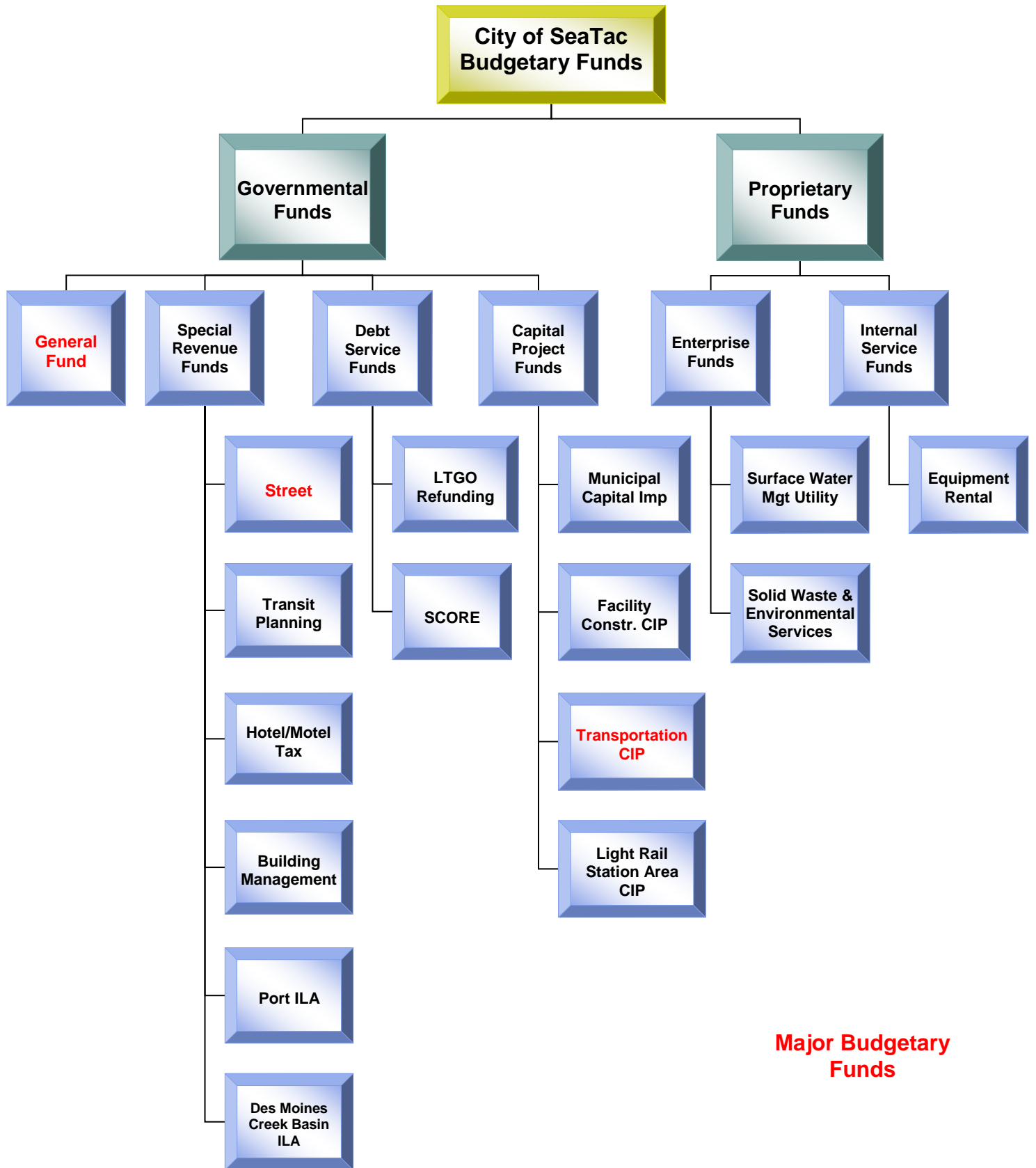
Adopted Biennial Budget Summary by Fund Type (in Millions)

■ Budgeted Revenues ■ Appropriated Expenditures ■ Est Ending Fund Balance



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budgetary Fund Structure



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Budgetary Fund Structure

Major Budgetary Funds

The City's major budgetary funds include funds whose revenues or expenditures are 10% or more of the City's total estimated revenues or total appropriated expenditures, excluding "other financing sources" and "other financing uses." The three governmental funds included as major funds were the *General Fund*, the *Street Fund*, and the *Transportation CIP Fund*.

The major funds for budgetary purposes differ from the major funds reported by the City in the audited financial statements. The reason for the difference in major fund reporting is asset and liability numbers are considered in reporting major funds for financial statement reporting and they are not considered for budgeting purposes.

The major budgetary funds and their descriptions are as follows:

- ➔ **General Fund** – The *General Fund* is the City's general operating fund. The *General Fund* is used to account for and report all financial resources not accounted for and reported in another fund by law or by Generally Accepted Accounting Principles (GAAP). Most of the City's property taxes and sales tax revenues are receipted into the *General Fund* and most of the City's salaries and benefit expenditures are paid for from the *General Fund*.
- ➔ **Street Fund** – The *Street Fund* is a special revenue fund which is used to account for street related expenditures. The main revenue source for this Fund is commercial parking tax. This Fund pays for annual street overlay projects and annual sidewalk improvements. It is common for this Fund to make large interfund transfers to the *Transportation CIP Fund* for major transportation capital improvements.
- ➔ **Transportation CIP Fund** - The *Transportation CIP Fund* is a capital project fund used to pay for major expenditures related to the construction and improvements of streets and related infrastructure. This fund's primary sources of revenue include federal, state, and local grants, and parking taxes transferred from the Street Fund.

Non-Major Funds - Governmental

- **Special Revenue Funds** – A governmental fund type used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. These funds include: *Port of Seattle Interlocal Agreement*, *Transit Planning*, *Hotel/Motel Tax*, *Building Management*, and *Des Moines Creek Basin Interlocal Agreement*.
- **Debt Service Funds** – A governmental fund type established to account and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. These funds include: *LTGO Refunding Bond* and *SCORE Bond*.
- **Capital Project Funds** – A governmental fund type used to account and report for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. These funds include: *Municipal Capital Improvements*, *Facility Construction CIP*, and *Light Rail Station Area CIP*.

Non-Major Funds – Proprietary

- **Enterprise Funds** – A proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. The City has two of these funds: *Surface Water Management Utility* and *Solid Waste & Environmental Services*.
- **Internal Service Funds** – A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis. The City has one of these funds: *Equipment Rental*.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Major Fund Calculation

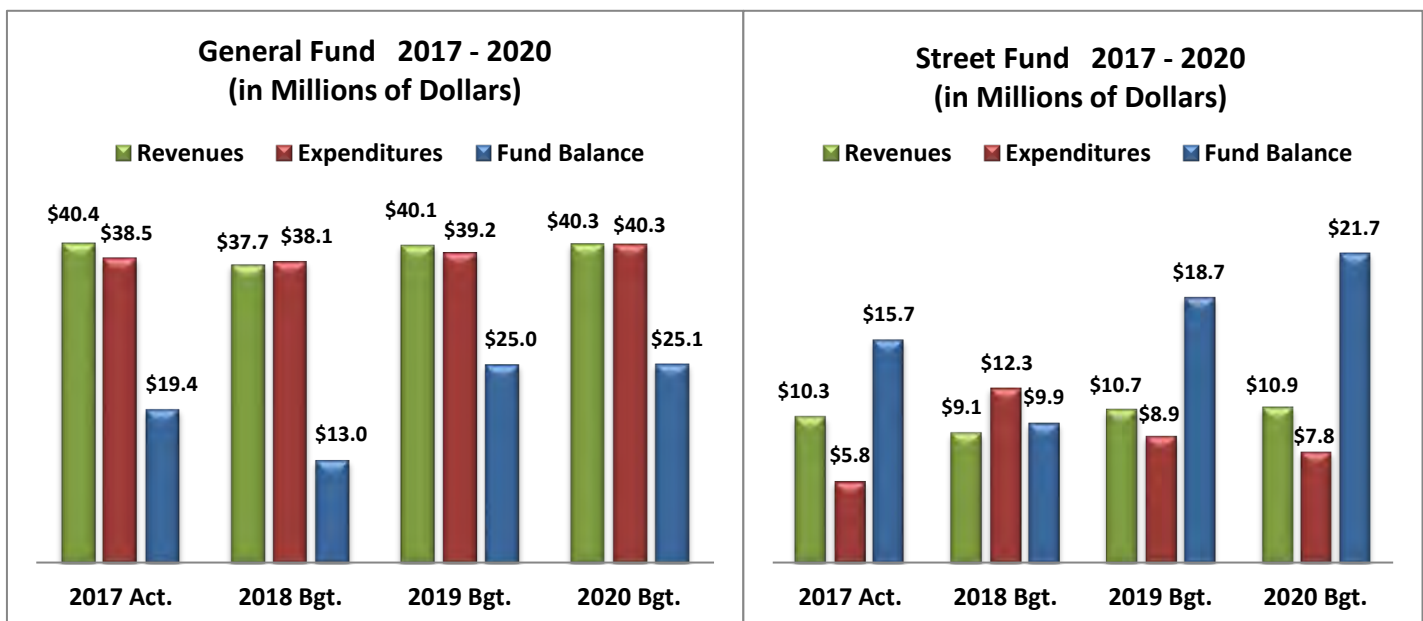
FUND	FUND TYPE	TOTAL REVENUES	MAJOR FUND?	TOTAL EXPENDITURES	MAJOR FUND?
General (001)	General Fund	\$80,457,131	Yes	(\$79,461,708)	Yes
Street (102)	Special Revenue	21,642,044	Yes	(16,719,884)	Yes
Port ILA (105)	Special Revenue	2,940,579	No	(3,075,920)	No
Transit Planning (106)	Special Revenue	647,282	No	(645,282)	No
Hotel/Motel Tax (107)	Special Revenue	3,700,000	No	(2,581,738)	No
Building Management (108)	Special Revenue	1,610,560	No	(2,048,874)	No
Facility Repair/Replacement (110)	Special Revenue	0	No	0	No
Des Moines Creek Basin ILA (111)	Special Revenue	700,000	No	(374,866)	No
2009 LTGO Refunding (206)	Debt Service	0	No	0	No
SCORE Bond Fund (207)	Debt Service	415,463	No	(405,197)	No
Capital Improvement (301)	Capital Projects	3,254,291	No	(3,698,277)	No
Facility Construction CIP (306)	Capital Projects	20,000	No	0	No
Transportation CIP (307)	Capital Projects	11,474,290	No	(19,515,593)	Yes
Light Rail Station Areas CIP (308)	Capital Projects	3,004,282	No	(2,995,625)	No
SWM Utility (403)	Enterprise	8,719,182	No	(7,952,099)	No
SW&E Utility (404)	Enterprise	753,240	No	(553,287)	No
Equipment Rental (501)	Internal Service	1,523,134	No	(2,562,756)	No
TOTAL		\$140,861,478		(\$142,591,107)	

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Four Year Summary by Major Fund

DESCRIPTION	GENERAL FUND #001				STREET #102			
	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
REVENUES:								
Taxes	\$33,644,877	\$30,512,000	\$33,961,000	\$33,961,000	\$9,324,537	\$8,100,266	\$9,728,321	\$9,922,887
Licenses & Permits	1,674,173	1,582,270	1,385,368	1,436,941	33,609	0	8,750	8,750
Intergovernmental Revs	1,183,590	1,080,920	1,264,690	1,264,690	705,618	932,497	808,268	768,268
Charges for Goods & Svs	1,556,706	1,775,453	1,857,027	2,020,979	88,169	6,000	76,500	76,500
Fines & Forfeitures	588,821	195,660	152,650	150,950	0	0	0	0
Miscellaneous Revs	452,446	324,700	1,512,953	1,484,883	109,403	33,400	121,900	121,900
Capital Contributions	0	0	0	0	0	0	0	0
Other Financing Sources	1,321,012	2,205,667	2,000	2,000	0	55,850	0	0
TOTAL REVENUES	\$40,421,626	\$37,676,670	\$40,135,688	\$40,321,443	\$10,261,336	\$9,128,013	\$10,743,739	\$10,898,305
EXPENDITURES:								
Salaries & Benefits	\$9,152,672	\$10,655,614	\$11,716,439	\$12,210,422	\$1,352,953	\$1,779,587	\$1,994,702	\$2,007,676
Supplies	263,573	420,640	404,520	412,230	121,783	133,880	157,475	162,875
Other Services & Charges	29,089,107	26,993,031	27,071,310	27,636,787	1,401,757	1,641,438	2,305,969	2,218,188
Intergov Services & Taxes	0	0	0	0	86,255	482,285	0	0
Capital Outlay	0	0	0	0	169,184	2,697,930	1,953,000	920,000
Debt Service: Principal	0	0	0	0	0	0	0	0
Debt Service: Interest	0	0	0	0	0	0	0	0
Transfers Out	0	0	10,000	0	2,627,690	5,522,412	2,500,000	2,500,000
TOTAL EXPENDITURES	\$38,505,353	\$38,069,285	\$39,202,269	\$40,259,439	\$5,759,622	\$12,257,532	\$8,911,145	\$7,808,739
CHANGE IN FUND BAL	1,916,273	(392,615)	933,419	62,004	4,501,714	(3,129,519)	1,832,594	3,089,566
BEG FUND BALANCE	17,471,668	13,396,640	24,087,825	25,021,244	11,176,559	12,997,653	16,827,087	18,659,681
ENDING FUND BALANCE	\$19,387,941	\$13,004,025	\$25,021,244	\$25,083,248	\$15,678,273	\$9,868,134	\$18,659,681	\$21,749,247
PERCENTAGE CHANGE	11%	-3%	4%	0%	40%	-24%	11%	17%

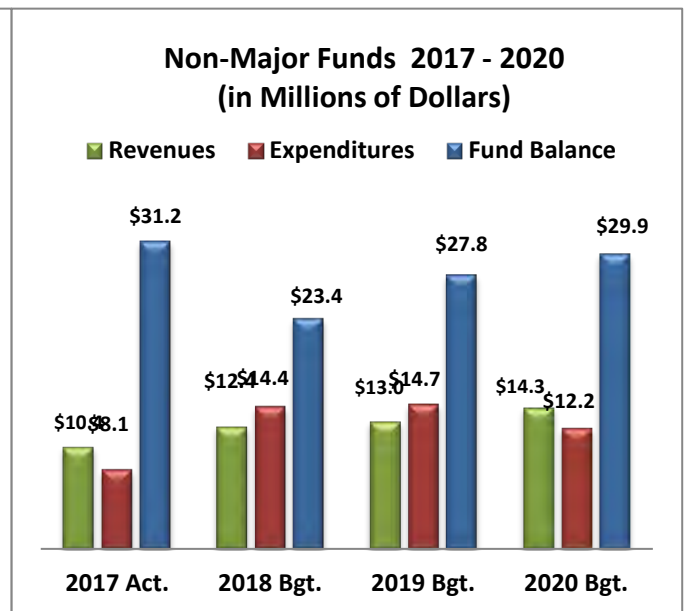
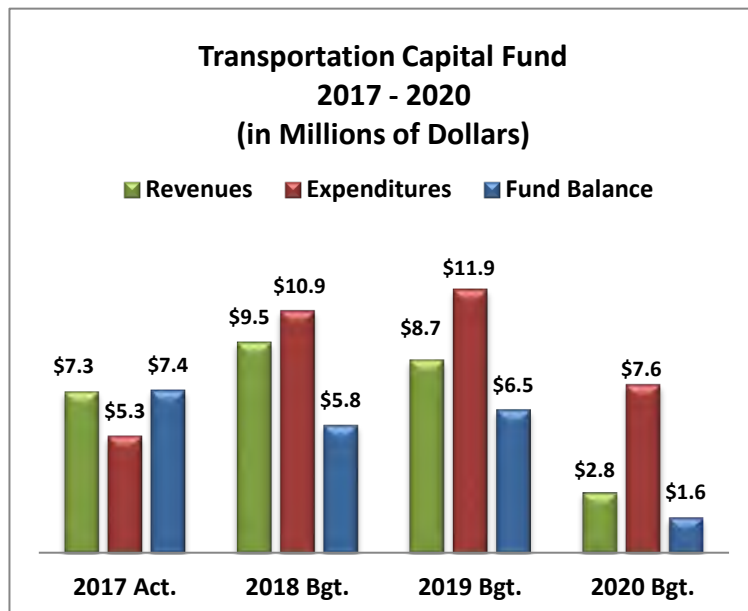
NOTE: The General Fund's ending balance contains a (4-Month) operating reserve restriction



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Four Year Summary by Major Fund

DESCRIPTION	TRANSPORTATION CAPITAL #307				NON-MAJOR FUNDS			
	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
REVENUES:								
Taxes	\$0	\$0	\$0	\$0	\$3,481,103	\$3,183,700	\$2,957,000	\$2,977,000
Licenses & Permits	0	0	0	0	379,084	224,000	333,750	333,750
Intergovernmental Revs	1,901,083	3,398,100	5,989,290	25,000	833,280	1,951,568	2,674,229	2,375,396
Charges for Goods & Svs	2,329,623	1,044,507	195,000	195,000	3,663,788	5,140,660	4,900,846	4,922,968
Fines & Forfeitures	0	0	0	0	1,488	300	0	0
Miscellaneous Revs	26,812	5,000	35,000	35,000	1,727,065	1,580,212	1,680,436	1,676,554
Capital Contributions	0	0	0	0	0	0	0	0
Other Financing Sources	3,034,000	5,071,796	2,500,000	2,500,000	298,104	350,969	404,002	2,052,082
TOTAL REVENUES	\$7,291,518	\$9,519,403	\$8,719,290	\$2,755,000	\$10,383,911	\$12,431,409	\$12,950,263	\$14,337,750
EXPENDITURES:								
Salaries & Benefits	\$928,337	\$1,019,406	\$1,039,087	\$1,075,087	\$1,607,153	\$1,912,134	\$2,180,265	\$2,255,127
Supplies	0	0	0	0	187,030	231,320	229,765	195,820
Other Services & Charges	765	2,900	22,056	22,538	2,444,011	4,023,178	5,165,586	4,759,501
Intergov Services & Taxes		0	0	0	0	0	0	0
Capital Outlay	4,356,688	9,912,926	10,840,845	6,515,980	2,387,548	5,759,186	6,649,240	4,680,119
Debt Service: Principal	0	0	0	0	320,000	399,300	69,300	71,550
Debt Service: Interest	0	0	0	0	26,300	153,149	133,934	130,413
Transfers Out	0	0	0	0	1,109,477	1,959,512	229,502	143,800
TOTAL EXPENDITURES	\$5,285,789	\$10,935,232	\$11,901,988	\$7,613,605	\$8,081,520	\$14,437,779	\$14,657,592	\$12,236,330
CHANGE IN FUND BAL	2,005,729	(1,415,829)	(3,182,698)	(4,858,605)	2,302,391	(2,006,370)	(1,707,329)	2,101,420
BEG FUND BALANCE	5,345,981	7,190,127	9,652,450	6,469,752	28,911,033	25,400,358	29,512,293	27,804,964
ENDING FUND BALANCE	\$7,351,709	\$5,774,298	\$6,469,752	\$1,611,147	\$31,213,424	\$23,393,988	\$27,804,964	\$29,906,384
PERCENTAGE CHANGE	38%	-20%	-33%	-75%	8%	-8%	-6%	8%

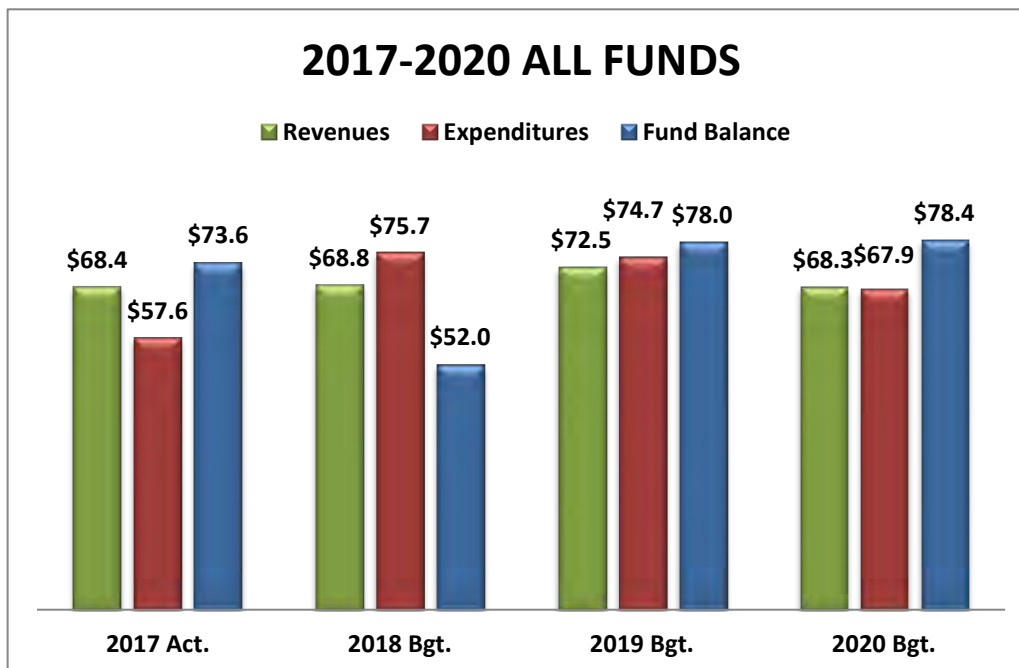


CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Four Year Summary by Major Fund

DESCRIPTION	ALL FUNDS			
	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
REVENUES:				
Taxes	\$46,450,517	\$41,795,966	\$46,646,321	\$46,860,887
Licenses & Permits	2,086,866	1,806,270	1,727,868	1,779,441
Intergovernmental Revs	4,623,571	7,363,085	10,736,477	4,433,354
Charges for Goods & Svs	7,638,285	7,966,620	7,029,373	7,215,447
Fines & Forfeitures	590,309	195,960	152,650	150,950
Miscellaneous Revs	2,315,727	1,943,312	3,350,289	3,318,337
Sale of Fixed Assets	0	0	0	0
Other Financing Sources	4,653,116	7,684,282	2,906,002	4,554,082
TOTAL REVENUES	\$68,358,391	\$68,755,495	\$72,548,980	\$68,312,498
EXPENDITURES:				
Salaries & Benefits	\$13,041,115	\$15,366,741	\$16,930,493	\$17,548,312
Supplies	572,386	785,840	791,760	770,925
Other Services & Charges	32,935,641	32,660,547	34,564,921	34,637,014
Intergov Services & Taxes	86,255	482,285	0	0
Capital Outlay	6,913,420	18,370,042	19,443,085	12,116,099
Debt Service: Principal	320,000	399,300	69,300	71,550
Debt Service: Interest	26,300	153,149	133,934	130,413
Transfers Out	3,737,167	7,481,924	2,739,502	2,643,800
TOTAL EXPENDITURES	\$57,632,284	\$75,699,828	\$74,672,994	\$67,918,113
CHANGE IN FUND BAL	10,726,107	(6,944,332)	(2,124,014)	394,385
BEG FUND BALANCE	62,905,240	58,984,778	80,079,654	77,955,640
ENDING FUND BALANCE	\$73,631,347	\$52,040,445	\$77,955,640	\$78,350,026
PERCENTAGE CHANGE	17%	-12%	-3%	1%

Note: Major funds are defined as any budgeted fund that represents more than 10% of the total estimated revenues or appropriated expenditures, excluding other financing sources and other financing uses.



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Summary by Fund

DESCRIPTION	GEN FUND		SPECIAL REVENUE FUNDS				
	GENERAL	STREET	PORT OF SEATTLE ILA	TRANSIT PLNG	HOTEL/ MOTEL TAX	BLDG MGT	DMC CREEK ILA
	001	102	105	106	107	108	111
REVENUES:							
Taxes	\$67,922,000	\$19,651,208	\$0	\$0	\$3,600,000	\$0	\$0
Licenses & Permits	2,822,309	17,500	0	0	0	0	0
Grants	406,760	56,536	0	0	0	0	0
State Shared Revenue	1,033,000	1,350,000	0	0	0	0	0
Intergovernmental Svc Rev	1,089,620	170,000	2,893,471	645,282	0	0	389,400
<i>Intergovernmental Revenues</i>	<i>2,529,380</i>	<i>1,576,536</i>	<i>2,893,471</i>	<i>645,282</i>	<i>0</i>	<i>0</i>	<i>389,400</i>
General Government Charges	330,918	153,000	0	0	0	0	0
Sec of Persons/Property Fees	339,460	0	0	0	0	0	0
Utilities and Environments	0	0	0	0	0	0	0
Transportation Charges	80,000	0	0	0	0	0	0
Economic Environment Fees	2,193,728	0	0	0	0	0	0
Culture and Recreation Fees	933,900	0	0	0	0	0	0
Internal Service Fund Chgs	0	0	0	0	0	0	0
<i>Charges for Goods & Services</i>	<i>3,878,006</i>	<i>153,000</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Fines & Forfeitures</i>	<i>303,600</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Interest & Other Earnings	389,200	200,000	47,108	2,000	100,000	54,662	40,000
Rents, Leases & Concessions	600,000	13,800	0	0	0	1,426,458	0
Other Miscellaneous	2,008,636	30,000	0	0	0	129,440	0
<i>Miscellaneous Revenues</i>	<i>2,997,836</i>	<i>243,800</i>	<i>47,108</i>	<i>2,000</i>	<i>100,000</i>	<i>1,610,560</i>	<i>40,000</i>
<i>Capital Contributions</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Sale of Fixed Assets	0	0	0	0	0	0	0
Transfers In	4,000	0	0	0	0	0	270,600
<i>Other Financing Sources</i>	<i>4,000</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>270,600</i>
TOTAL REVENUES	\$80,457,131	\$21,642,044	\$2,940,579	\$647,282	\$3,700,000	\$1,610,560	\$700,000
EXPENDITURES:							
Salaries and Benefits	\$23,926,861	\$4,002,377	\$0	\$630,082	\$400,488	\$0	\$0
Supplies	816,750	320,350	0	0	0	29,500	200
Other Services and Charges	54,708,097	4,524,157	3,075,920	15,200	2,181,250	1,898,874	259,416
Intergovernmental Svs & Taxes	0	0	0	0	0	0	0
Capital Outlay	0	2,873,000	0	0	0	120,500	99,000
Debt Service: Principal	0	0	0	0	0	0	0
Debt Service: Interest	0	0	0	0	0	0	0
Transfers Out	10,000	5,000,000	0	0	0	0	16,250
TOTAL EXPENDITURES	\$79,461,708	\$16,719,884	\$3,075,920	\$645,282	\$2,581,738	\$2,048,874	\$374,866
CHANGE IN EST FUND BALANCE							
EST BEGINNING FUND BAL	24,087,825	16,827,087	1,498,177	362,187	8,260,414	3,222,901	2,395,116
Excess of Est Rev & Other Sources							
Over Est Exp & Other Uses	995,423	4,922,160	(135,341)	2,000	1,118,262	(438,314)	325,134
EST ENDING FUND BALANCE	\$25,083,248	\$21,749,247	\$1,362,836	\$364,187	\$9,378,676	\$2,784,587	\$2,720,250

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Summary by Fund

DESCRIPTION	DEBT SERVICES FUNDS		CAPITAL PROJECT FUNDS				ENTERPRISE FUNDS		INTERNAL SERVICE
	LTGO Refund BOND	SCORE BOND	CAPITAL IMP	FACILITY CONST CIP	TRANS-PORTATION CIP	STATION AREAS CIP	SURFACE WATER MGT	SOLID WASTE & ENV	EQUIP RENTAL
	206	207	301	306	307	308	403	404	501
REVENUES:									
Taxes	\$0	\$0	\$2,334,000	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	17,500	650,000	0
Grants	0	0	190,291	0	5,964,290	0	40,000	101,240	0
State Shared Revenue	0	0	0	0	0	0	0	0	0
Intergovernmental Svc Rev		320,941	0	0	50,000	0	469,000	0	0
<i>Intergovernmental Revenues</i>		320,941	190,291	0	6,014,290	0	509,000	101,240	0
General Government Charges		0	0	0	0	0	0	0	0
Sec of Persons & Property Fees		0	0	0	0	0	0	0	0
Utilities and Environments	0	0	0	0	0	0	7,959,432	0	0
Transportation Charges	0	0	0	0	0	0	0	0	0
Economic Environment Fees		0	0	0	390,000	0	141,000	0	0
Culture and Recreation Fees		0	640,000	0	0	0	0	0	0
Internal Service Fund Svc Chgs		0	0	0	0	0	0	0	1,083,382
<i>Charges for Goods & Services</i>		0	640,000	0	390,000	0	8,100,432	0	1,083,382
Fines & Forfeitures	0	0	0	0	0	0	0	0	0
Interest & Other Earnings	0	94,522	90,000	20,000	70,000	20,000	80,000	2,000	18,300
Rents, Leases & Concessions		0	0	0	0	0	0	0	0
Other Miscellaneous	0	0	0	0	0	1,212,500	0	0	20,000
<i>Miscellaneous Revenues</i>	0	94,522	90,000	20,000	70,000	1,232,500	80,000	2,000	38,300
Capital Contributions	0	0	0	0	0	0	0	0	0
Sale of Fixed Assets	0	0	0	0	0	1,771,782	0	0	305,000
Transfers In	0	0	0	0	5,000,000	0	12,250	0	96,452
<i>Other Financing Sources</i>	0	0	0	0	5,000,000	1,771,782	12,250	0	401,452
TOTAL REVENUES	\$0	\$415,463	\$3,254,291	\$20,000	\$11,474,290	\$3,004,282	\$8,719,182	\$753,240	\$1,523,134
EXPENDITURES:									
Salaries and Benefits	\$0	\$0	\$0	\$0	\$2,114,174	\$0	\$2,978,476	\$321,748	\$104,598
Supplies	0	0	89,045	0	0	0	29,540	34,300	243,000
Other Services and Charges		0	9,600	0	44,594	0	1,827,531	197,239	460,056
Intergovernmental Svs & Taxes		0	0	0	0	0	0	0	0
Capital Outlay	0	0	3,599,632	0	17,356,825	2,995,625	2,759,500	0	1,755,102
Debt Service: Principal	0	140,850	0	0	0	0	0	0	0
Debt Service: Interest	0	264,347	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0	357,052	0	0
TOTAL EXPENDITURES	\$0	\$405,197	\$3,698,277	\$0	\$19,515,593	\$2,995,625	\$7,952,099	\$553,287	\$2,562,756
CHANGE IN EST FUND BALANCE									
EST BEG FUND BAL	13,527	470,613	4,625,651	1,025,167	9,652,450	1,869,944	4,421,478	223,646	1,123,471
Excess of Est Rev & Other Sources Over Est Exp & Other Uses		10,266	(443,986)	20,000	(8,041,303)	8,657	767,083	199,953	(1,039,622)
EST ENDING FUND BAL	\$13,527	\$480,879	\$4,181,665	\$1,045,167	\$1,611,147	\$1,878,601	\$5,188,560	\$423,599	\$83,848

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Summary by Fund

DESCRIPTION	ALL FUNDS			
	2019 BUDGET	2020 BUDGET	TOTAL 2019-2020 BUDGET	PERCENT OF TOTAL
REVENUES:				
Taxes	\$46,646,321	\$46,860,887	\$93,507,208	66.4%
Licenses & Permits	1,727,868	1,779,441	3,507,309	2.5%
Grants	6,291,558	467,559	6,759,117	4.8%
State Shared Revenue	1,191,500	1,191,500	2,383,000	1.7%
Intergovernmental Svc Rev	3,253,419	2,774,295	6,027,714	4.3%
<i>Intergovernmental Revenues</i>	10,736,477	4,433,354	15,169,831	10.8%
General Government Charges	240,850	243,068	483,918	0.3%
Sec of Persons & Property Fees	168,481	170,979	339,460	0.2%
Utilities and Environments	3,979,716	3,979,716	7,959,432	5.7%
Transportation Charges	40,000	40,000	80,000	0.1%
Economic Environment Fees	1,284,421	1,440,307	2,724,728	1.9%
Culture and Recreation Fees	785,275	788,625	1,573,900	1.1%
Internal Service Fund Svc Chgs	530,630	552,752	1,083,382	0.8%
<i>Charges for Goods & Services</i>	7,029,373	7,215,447	14,244,820	10.1%
<i>Fines & Forfeitures</i>	152,650	150,950	303,600	0.2%
Interest & Other Earnings	610,262	617,530	1,227,792	0.9%
Rents, Leases & Concessions	1,144,554	895,704	2,040,258	1.4%
Other Miscellaneous	1,595,473	1,805,103	3,400,576	2.4%
<i>Miscellaneous Revenues</i>	3,350,289	3,318,337	6,668,626	4.7%
Capital Contributions	0	0	0	0.0%
Sale of Fixed Assets	166,500	1,910,282	2,076,782	1.5%
Transfers In	2,739,502	2,643,800	5,383,302	3.8%
<i>Other Financing Sources</i>	2,906,002	4,554,082	7,460,084	5.3%
TOTAL REVENUES	\$72,548,980	\$68,312,498	\$140,861,478	100.0%
EXPENDITURES:				
Salaries and Benefits	\$16,930,493	\$17,548,312	\$34,478,804	24.2%
Supplies	791,760	770,925	1,562,685	1.1%
Other Services and Charges	34,564,921	34,637,014	69,201,935	48.5%
Intergovernmental Svs & Taxes	0	0	0	0.0%
Capital Outlay	19,443,085	12,116,099	31,559,184	22.1%
Debt Service: Principal	69,300	71,550	140,850	0.1%
Debt Service: Interest	133,934	130,413	264,347	0.2%
Transfers Out	2,739,502	2,643,800	5,383,302	3.8%
TOTAL EXPENDITURES	\$74,672,994	\$67,918,113	\$142,591,107	100.0%
CHANGE IN EST FUND BALANCE				
EST BEGINNING FUND BAL	80,079,654	77,955,640	80,079,654	
Excess of Est Rev & Other Sources				
Over Est Exp & Other Uses	(2,124,014)	394,385	(1,729,629)	
EST ENDING FUND BALANCE	\$77,955,640	\$78,350,026	\$78,350,026	54.9%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

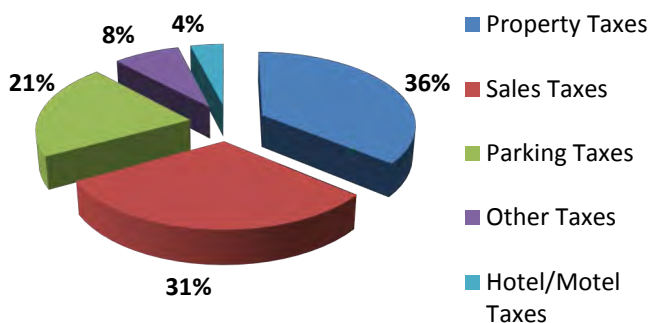
Analysis of Revenues by Source

The third page of the *Analysis of Revenues by Source* contains a chart and a table which summarize the citywide revenue estimates in the 2019-2020 Budget by funding source. The narrative and graphs below breakdown the City's major revenue sources by type in more detail.

Taxes

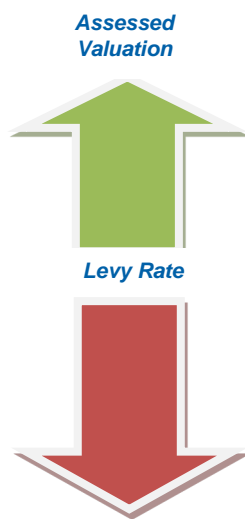
Tax Revenue by Type

66% or \$93 Million



Taxes comprise just over 66% of the total revenue for the City. The tax category is made up of the following components:

Property Taxes are the largest single source of taxes for the City, the majority of which are receipted into the *General Fund*. Property taxes account for 36% of total taxes. Within the *General Fund*, property taxes account for 50% of the taxes or 42% of the total revenues (includes other financing sources). In 2018, the City Council made it a policy not to increase the regular property tax levy if General Fund reserves are in excess of the target General Fund reserve amount. The 2019 levy amount was set using the 2018 levy plus increases from new construction and prior year refunds.



Sales Taxes account for 31% of 2019-2020 total estimated tax revenue. Within the *General Fund*, sales taxes account for 41% of all taxes. The *General Fund* sales tax estimate reflects an increase over the 2018 budget amount of about 7%. This estimate was determined by a risk based analysis of previous years' collections and a simulated average. The increase in City sales tax revenues are based upon recent results that reflect economic conditions supporting a moderate increase (largely in the travel and hospitality sectors) in consumption activity that is expected to continue in the near term.

In 2002, the City established a policy that it will set aside one time sales tax revenues generated by Port of Seattle construction projects at the Airport and other major transportation construction improvements. These capital project sales taxes are included in the *Municipal Capital Improvement Fund #301* which is dedicated to a variety of capital expenditures including computer hardware, facility improvements and other capital expenditures. This mechanism for using one-time capital revenues for one-time capital costs is re-evaluated biennially as part of the budget process and future adjustments will be made depending on the timing of capital construction related revenues. It should also be noted, that construction activity is slated to increase due to air travel and port expansion activities that are planned to occur over the next couple of years.

Parking Taxes represent 21% of the 2019-2020 estimated tax revenues. The money generated by this tax, estimated at \$19.6 million for 2019-2020, is used to finance street maintenance in the *Street Fund #102* and transportation projects in the *Transportation CIP Fund #307* (through interfund transfers).

Ordinance #16-1028 adopted in December 2016 changed the commercial parking tax rate effective January 1, 2017. Council eliminated the rate for transactions less than 2 hours and authorized a single rate of \$3.00 for all parking transactions regardless of duration. An annual adjustment of the parking tax by the CPI-W started January 1, 2018. The parking tax rate for 2019 is set at \$3.20 per transaction.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Analysis of Revenues by Source

Other Taxes account for 8% of 2019-2020 total estimated tax revenue. Included in this category are gambling and excise taxes (leasehold and real estate). Leasehold excise tax takes the place of property tax for businesses leasing property from governmental entities. These businesses are responsible for paying leasehold excise tax on the fair market rental value of the property or the actual rent paid. Retail space located at the SeaTac International Airport and SeaTac Center are subject to leasehold excise tax.

Hotel/Motel Taxes represent 4% of the tax revenue for 2019-2020. The revenue for these restricted-use taxes is projected to be up \$280,000 from 2018, reflecting the increases being seen in hotel/tourism spending in recent years. The City levies a 1% lodging tax restricted by State statute to tourism related activities.

Intergovernmental Revenues

Another important category of revenue is “intergovernmental revenue” which accounts for 12% of 2019-2020 total revenue. A major source of intergovernmental revenue is grants, which can vary greatly from year to year based on the opportunities available at federal, state and local levels. This category of revenue also includes State-shared revenues, entitlements and intergovernmental service revenues. The largest portion of this category (36%) of the 2019-2020 budget is related to transportation grants that are anticipated to fund transportation capital improvement projects.

Miscellaneous Revenue

Miscellaneous revenue accounts for 4% of total City revenues. General Fund overhead charges make up a large portion of this category. Due to a recent change in the City’s cost allocation plan administration, beginning in 2019 cost allocation charges are identified as miscellaneous revenues in the General Fund. Previous years showed this revenue as transfers in from other funds.

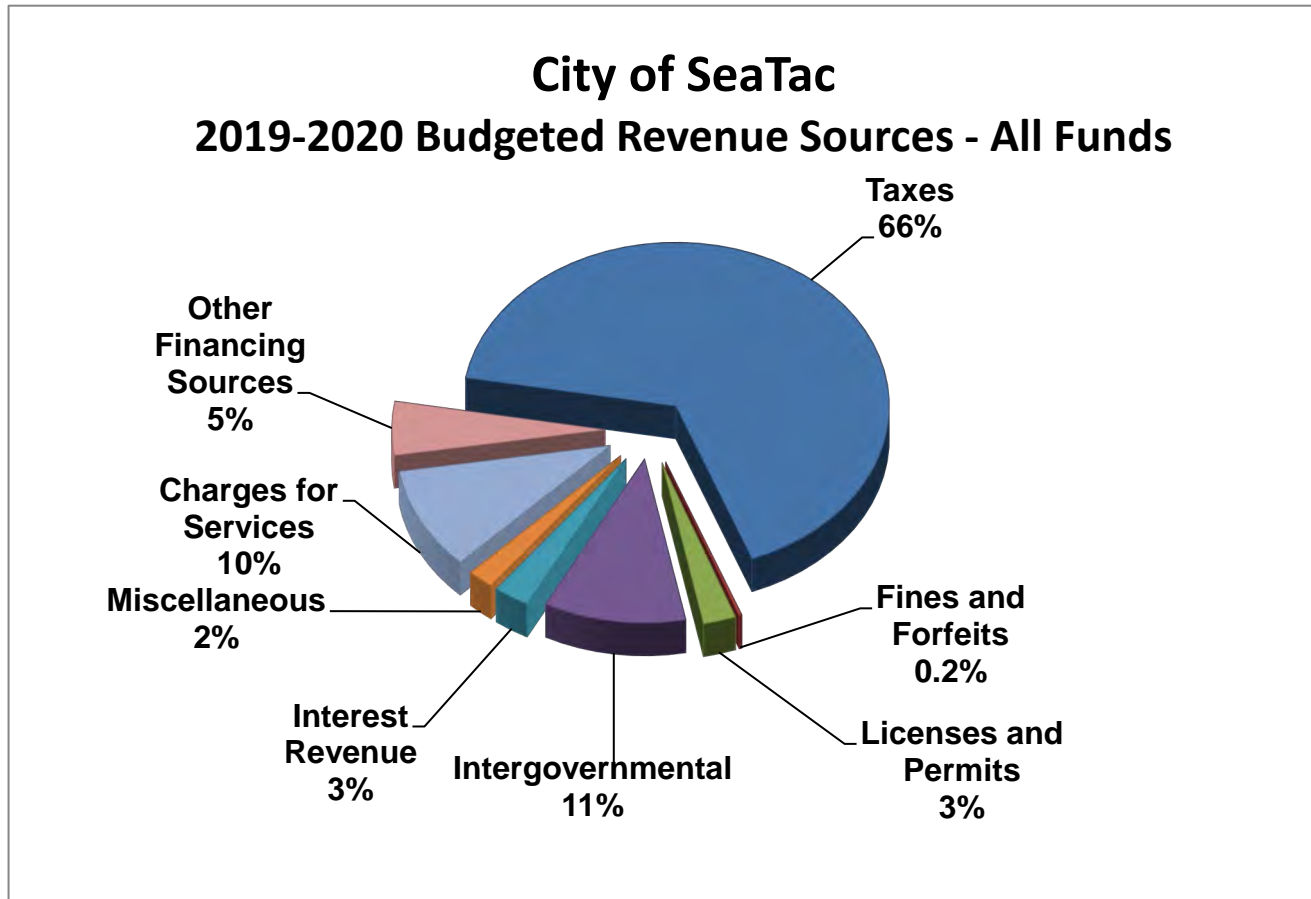
Another large component of miscellaneous revenue comes from leases. The City leases space to tenants on the second floor of City Hall, and leases space to communication providers for cell service equipment on the roof of City Hall and the Community Center. The City also leases space to tenants at the SeaTac Center property near the S 154th Street Light Rail Station.

Other Revenue Sources

In addition to the sources described previously, additional City revenues include charges for licenses and permits (3%), other various charges for goods and services (10%), Municipal Court fines and forfeitures (0.2%), and other financing sources (5%).

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Analysis of Revenues by Source



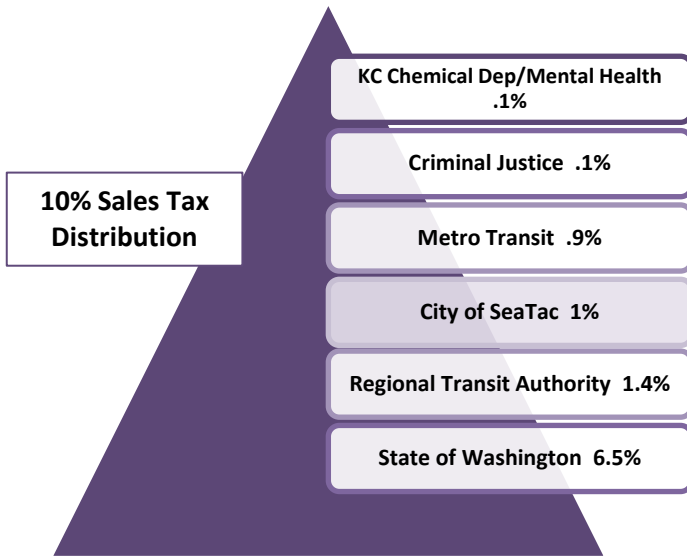
ANALYSIS OF 2019-2020 REVENUES BY SOURCE FOR ALL FUNDS*
(Thousands of Dollars)

FUND NAME	TAXES	LICENSES/ PERMITS	INTERGOVT REVENUE	CHARGES FOR SERVICES	FINES AND FORFEITS	INTEREST REVENUE	OTHER MISC REVENUE	OTHER FINANCING SOURCES	TOTAL
GENERAL	\$67,922	\$2,822	\$2,529	\$3,878	\$304	\$2,998	\$0	\$4	\$80,457
STREET	19,651	18	1,577	153	0	200	44	0	21,642
PORT OF SEATTLE ILA	0	0	2,893	0	0	47	0	0	2,941
TRANSIT PLANNING	0	0	645	0	0	2	0	0	647
HOTEL/MOTEL TAX	3,600	0	0	0	0	100	0	0	3,700
BUILDING MANAGEMENT	0	0	0	0	0	55	1,556	0	1,611
FACILITY REPAIR & REPLACE	0	0	0	0	0	0	0	0	0
DES MOINES CREEK BASIN ILA	0	0	389	0	0	40	0	271	700
LTGO REFUNDING BONDS	0	0	0	0	0	0	0	0	0
SCORE BONDS	0	0	321	0	0	95	0	0	415
CAPITAL IMPROVEMENT CIP	2,334	0	190	640	0	90	0	0	3,254
FACILITY CONSTRUCTION CIP	0	0	0	0	0	20	0	0	20
TRANSPORTATION CIP	0	0	6,014	390	0	70	0	5,000	11,474
LR STATION AREAS CIP	0	0	0	0	0	20	1,213	1,772	3,004
SURFACE WATER MGT	0	18	509	8,100	0	80	0	12	8,719
SOLID WASTE & ENVIRONMENT	0	650	101	0	0	2	0	0	753
EQUIPMENT RENTAL	0	0	0	1,083	0	18	20	401	1,523
TOTAL	\$93,507	\$3,507	\$15,170	\$14,245	\$304	\$3,836	\$2,832	\$7,460	\$140,861
PERCENTAGE	66%	2%	11%	10%	0%	3%	2%	5%	100%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Analysis of Revenues by Source

Where do your sales taxes and property taxes go?

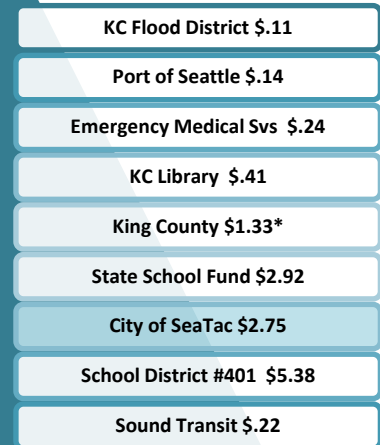


Effective April 1, 2017 the Regional Transit Authority (RTA) sales and use tax increased to 1.4 percent. This increase raised the City of SeaTac's total sales tax rate from 9.5 (2017) to 10 percent (2018).
Source: WA Dept. of Revenue

Note: In addition to the sales taxes shown above, Washington State has a motor vehicle sales/use tax of 0.3% applied to all retail sales, leases and transfers of motor vehicles.

In 2018, the City receives only 20% of the total property tax bill for SeaTac residents.

2018 Property Tax Distribution \$13.50 per \$1,000 of Assessed Valuation (levy code #2210)



*Note: King County can be broken down further as follows:

<u>Regular levies:</u>		<u>Lid Lift:</u>	
Current expense	0.6726	Parks	0.1394
Inter-County River	0.0001	Zoo/Open Space/Trls	0.0000
Veteran's Aid	0.0057	Veterans/Human Svcs	0.1000
Mental Health	0.0127	AFIS	0.0415
Subtotal Non-Voted	0.6911	Children/Family Justice Ctr.	0.0470
		Radio Communication	0.0593
		Best Start For Kids	0.1233
		Total Reg Levies	1.2016
		Transportation	0.0444
		Marine District	0.0111
		Conservation Futures	0.0377
		Bond Fund Unlimited	0.0326
		Total King County	1.3274

Source: King County Department of Assessments

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue History by Fund

FUND	FUND #	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
General	001	\$37,007,670	\$39,026,733	\$40,421,626	\$37,676,670	\$40,135,688	\$40,321,443
Street	102	7,698,117	7,944,830	10,261,336	9,128,013	10,743,739	10,898,305
Port of Seattle ILA	105	2,173	5,887	12,749	1,402,500	1,481,627	1,458,952
Transit Planning	106	333,467	316,908	2,830	0	312,346	334,936
Hotel/Motel Tax	107	1,367,752	1,391,184	1,542,934	1,524,500	1,840,000	1,860,000
Building Management	108	1,500,435	1,370,595	1,446,913	1,519,734	929,705	680,855
Facility Repair/Replacement	110	202,338	101,600	1,206	0	0	0
Des Moines Creek Basin ILA	111	333,821	372,105	352,286	332,000	350,000	350,000
2009 LTGO Refunding Bond	206	347,717	344,026	346,852	343,200	0	0
2009 Score Bond Fund	207	258,676	208,513	2,878	209,099	208,367	207,096
Municipal CIP	301	2,254,057	3,665,381	2,522,804	1,644,100	1,542,000	1,712,291
Facility Construction CIP	306	213,236	1,185,808	8,101	2,600	10,000	10,000
Transportation CIP	307	5,640,598	11,963,167	7,291,518	9,519,403	8,719,290	2,755,000
Light Rail Station Areas CIP	308	117,886	7,148	14,581	2,500	510,000	2,494,282
Surface Water Management	403	2,615,047	2,756,343	3,006,124	4,504,654	4,573,716	4,145,466
Solid Waste & Environmental	404			395,972	275,100	376,620	376,620
Equipment Rental	501	722,216	656,188	727,660	719,147	815,882	707,252
GRAND TOTAL		\$60,615,205	\$71,316,416	\$68,358,371	\$68,803,220	\$72,548,980	\$68,312,498

Note: The numbers in the table above include "Other Financing Sources" which consists of transfers in from other funds.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

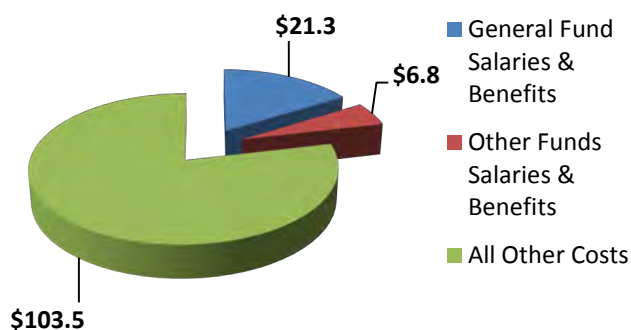
Analysis of Expenditures by Object

The *Analysis of Expenditures* was designed to provide a summary of the major Citywide expenditure categories by type on both a graphical and a narrative basis. A summary of all categories is provided on the third page of this analysis.

Salaries and Benefits

Salaries and benefits account for 24% of total budgeted expenditures for 2019-2020. There are 139.8 FTE's budgeted in 2019, a net increase of 5.3 FTE's over the 2018 Budget. It is important to note, salaries and benefits for most of the Police Department personnel (47 FTE's) and all of the fire department (44 Firefighters) are not reported in this category, but are instead included in the Services and Other Charges category due to the City's contract with King County for police services and the Puget Sound Regional Fire Authority for fire and emergency medical services. The General Fund pays the majority (69%) of the City's salaries and wages. Total compensation package considerations are chosen carefully to balance the need to remain competitive for talent and to retain financially sustainable practices into the future. The current AFSCME (*American Federation of State, County and Municipal Employees*) contract extends through 2019. The following chart compares salary and benefit costs to total City expenditures.

2019-2020 Expenditures - Salaries & Benefits
(\$'s in Millions)



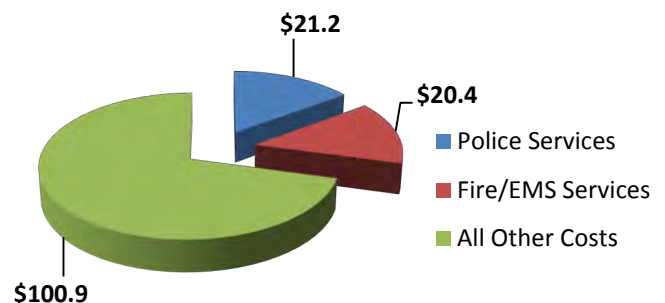
Supplies

Supplies are one of the City's smallest expenditure categories. The City budgeted \$1.5 million for a wide variety of supply items ranging from office supplies to agricultural supplies. This category also includes fuel consumed for City vehicles and small tools and equipment.

Services and Other Charges

The City budgeted \$69.2 million for services and other charges. A significant change from previous years, all Public Safety Service Contracts are now accounted for in the Services and Charges category due to a change in reporting structure required by the State Auditor's Office. These charges were previously reported as Intergovernmental expenditures. Public Safety contracts; police, fire, jail, and animal control, represent 66% of service charges. The following chart compares public safety costs to total City expenditures.

2019-2020 Expenditures - Public Safety
(\$'s in Millions)



The City also contracts with other governmental agencies for voter registration, election services, and road maintenance. Also included in this category are various professional service contracts including human services, economic development, recycling programs, neighborhood enhancement, and expenditures for repairs and maintenance. Maintenance costs are incurred for vehicles, facilities,

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Analysis of Expenditures by Object

parks, and other equipment items. Services and charges also includes items like advertising for employment and legal notices, training classes and related travel expenditures, operating leases and rentals of copiers and rentals of other equipment for special events, insurance, communication services for telephones and internet services and other miscellaneous charges.

Intergovernmental Expenditures

Due to a change in reporting structure required by the State Auditor's Office these charges are now reported as Services and Other Charges.

Capital Outlay

In 2019-2020, the City budgeted \$31.5 million for capital projects and equipment. The majority of the capital outlay budget (\$217.3 million) is in the transportation capital fund to pay for several large transportation projects that are planned for 2019-2020. The City produces a separate six year CIP document that provides further detail on all of the various capital projects that are planned in the 2019-2020 Budget as well as the following 4 years (2021-2024).

Debt Service

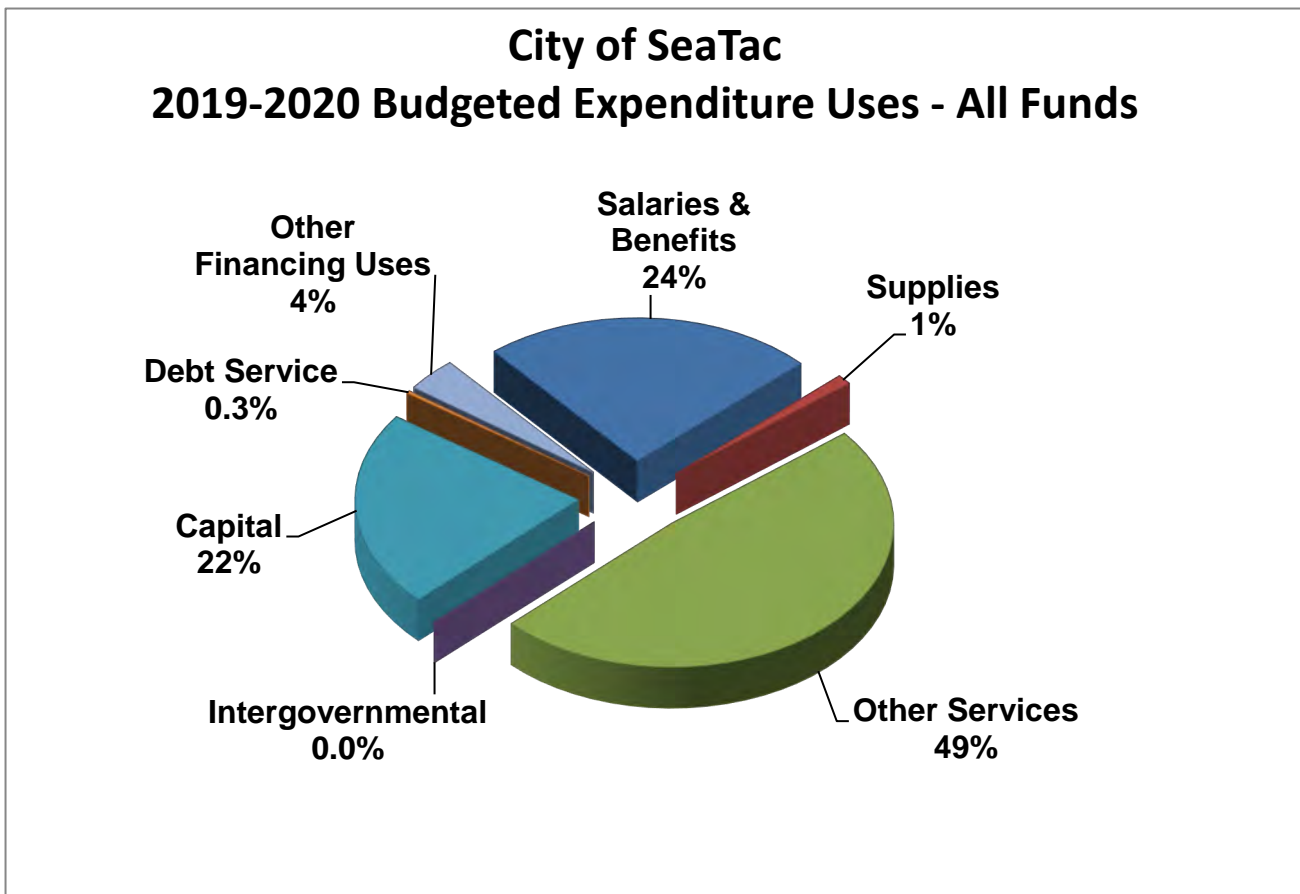
Due to the positive operating performance of the SCORE correctional facility, the City's portions of the bond obligations for that facility are being paid out of the operating budget of SCORE. Positive performance is expected to continue through 2020. The previous general obligation bonds that were in place during 2017-2018 have been paid off, so the remaining debt service portion is only related to the SCORE bonds.

Other Financing Uses/Transfers Out

Other financing uses account for 3.8% of the City's budgeted 2019-2020 expenditures and consist entirely of interfund transfers from one fund to another fund. These transfers are not typical expenditures in that they do not result in an outflow of total City financial resources. Although well below statutory limitations on borrowing, the City has utilized loan transfers in the past to finance capital outlay instead of issuing debt, however there is no borrowing between funds occurring in the planned 2019-2020 budget.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Analysis of Expenditures by Object



ANALYSIS OF 2019-2020 BUDGETED EXPENDITURES BY OBJECT FOR ALL FUNDS (Thousands of Dollars)

FUND NAME	SALARIES & BENEFITS	SUPPLIES	OTHER SERVICES	INTERGOVT SERVICES	CAPITAL OUTLAY	DEBT SERVICE	OTHER FINANCING USES	TOTAL
GENERAL	\$23,927	\$817	\$54,708	\$0	\$0	\$0	\$10	\$79,462
STREET	4,002	320	4,524	0	2,873	0	5,000	16,720
PORT OF SEATTLE ILA	0	0	3,076	0	0	0	0	3,076
TRANSIT PLANNING	630	0	15	0	0	0	0	645
HOTEL/MOTEL TAX	400	0	2,181	0	0	0	0	2,582
BUILDING MANAGEMENT	0	30	1,899	0	121	0	0	2,049
FACILITY REPAIR & REPLACE	0	0	0	0	0	0	0	0
DES MOINES CREEK BASIN ILA	0	0	259	0	99	0	16	375
LTGO REFUNDING BONDS	0	0	0	0	0	0	0	0
SCORE BONDS	0	0	0	0	0	405	0	405
CAPITAL IMPROVEMENT	0	89	10	0	3,600	0	0	3,698
FACILITY CONSTRUCTION CIP	0	0	0	0	0	0	0	0
TRANSPORTATION CIP	2,114	0	45	0	17,357	0	0	19,516
LIGHT RAIL STATIONS CIP	0	0	0	0	2,996	0	0	2,996
SURFACE WATER MGT	2,978	30	1,828	0	2,760	0	357	7,952
SOLID WASTE & ENVIRONMENT	322	34	197	0	0	0	0	553
EQUIPMENT RENTAL	105	243	460	0	1,755	0	0	2,563
TOTAL	\$34,479	\$1,563	\$69,202	\$0	\$31,559	\$405	\$5,383	\$142,591
PERCENTAGE	24%	1%	49%	0%	22%	0.3%	4%	100%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure History by Fund

FUND	FUND #	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
General	001	\$33,054,354	\$34,174,772	\$38,505,353	\$38,264,249	\$39,202,269	\$40,259,439
Street	102	7,870,076	5,309,290	5,759,622	12,257,532	8,911,145	7,808,739
Port of Seattle ILA	105	17,688	18,179	76,674	1,135,721	1,588,000	1,487,920
Transit Planning	106	333,334	221,364	172	0	311,346	333,936
Hotel/Motel Tax	107	1,242,863	1,089,273	1,048,110	1,126,164	1,299,760	1,281,978
Building Management	108	1,036,509	1,157,695	855,031	1,117,513	1,136,670	912,204
Facility Repair/Replacement	110	68,535	73,251	276,879	153,497	0	0
Des Moines Creek Basin ILA	111	49,421	70,389	53,442	335,808	156,058	218,808
2009 LTGO Refunding Bond	206	347,625	343,500	346,300	343,350	0	0
2009 SCORE Bonds	207	211,683	0	0	209,099	203,234	201,963
Municipal CIP	301	626,489	233,080	1,071,385	5,198,075	3,203,483	494,794
Facility Construction CIP	306	3,078,629	459,035	241,688	73,562	0	0
Transportation CIP	307	4,687,077	12,940,777	5,285,789	10,935,232	11,901,988	7,613,605
Light Rail Stations CIP	308	67,847	7,048	5,658	500,000	500,000	2,495,625
Surface Water Management	403	3,032,497	2,355,340	3,057,953	3,261,752	4,622,627	3,329,472
Solid Waste & Environmental	404			216,215	279,121	270,859	282,428
Equipment Rental	501	773,805	643,199	832,014	704,117	1,365,555	1,197,201
GRAND TOTAL		\$56,498,431	\$59,096,192	\$57,632,284	\$75,894,792	\$74,672,994	\$67,918,113

Note: The numbers in the table above include "Other Financing Uses" which consists of transfers out to other funds.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Council Approved Decision Cards

DEPT/ FUND	DESCRIPTION	2019-2020 EXPENSES		
		TOTAL	ONE-TIME	ONGOING
General Fund (001)				
City Council	30-Year Anniversary Public Event	\$ 10,000	10,000	
	Fiber Optics System and Capacity Analysis	51,500	51,500	
CMO	SeaTac Quarterly Magazine Enhancements	10,000	10,000	
Finance/IS/ GIS	Information Systems Analyst	248,814	5,650	243,164
	Reauthorization of LTE for Emergency Preparedness	127,990	127,990	
City Clerk	Records Scanning Service	55,000	55,000	
Police	Foul Weather Police Car	10,000	10,000	
PCPS	Parks Operations Supervisor	296,541		296,541
	Tub Lake Environmental Analysis	80,000	80,000	
CED	Code Compliance Supervisor	221,800	4,500	217,300
General Fund Decision Cards		\$ 1,111,645	\$ 354,640	\$ 757,005

DEPT/ FUND	DESCRIPTION	2019-2020 EXPENSES		
		TOTAL	ONE-TIME	ONGOING
Street (102)	200th I-5 Access Ramp	1,033,000	1,033,000	
Street Decision Cards		\$ 1,033,000	\$ 1,033,000	\$ -
Port ILA Fund (105)	Highline Botanical Garden Contract	30,000		30,000
Port ILA Decision Cards		\$ 30,000	\$ -	\$ 30,000
Transit Planning (106)	Sound Transit - 2 FTE (CE 2 or Equivalent)	645,282	5,400	639,882
Transit Planning Decision Cards		\$ 645,282	\$ 5,400	\$ 639,882
Building Mgmt (108)	Complete Public Meeting/Training Room (Madrona Room)	30,000	30,000	
Building Mgmt. Fund Decision Cards		\$ 30,000	\$ 30,000	\$ -
Municipal CIP (301)	Virtual Server Host Replacement	123,081	123,081	
	Storage Area Network	29,796	29,796	
	Replacement of A/V Equipment at City Hall	150,000	150,000	
	Computer Equipment for ECC	29,045	29,045	
Municipal Capital Improvements Decision Cards		\$ 331,922	\$ 331,922	\$ -
Transp. CIP (307)	Public Works Inspector (Split w/403)	188,538		188,538
Transportation CIP Decision Cards		\$ 188,538	\$ -	\$ 188,538
SWM (403)	Public Works Inspector (Split w/307)	135,702	43,000	92,702
	Push Camera for SWM Asset Management Program	47,797	43,452	4,345
SWM Decision Cards		\$ 183,499	\$ 86,452	\$ 97,047

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

City Staffing - FTE's

CITY STAFFING FTE's BY FUND								
FUND	DEPARTMENT	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET	INC /DEC
001	Council (01)	0.4	0.4	0.4	0.4	0.4	0.4	0.0
001	Municipal Court (02)	7.5	5.8	6.5	5.5	5.3	5.3	-0.3
001	City Manager's Office (03)	4.6	4.6	5.5	7.0	7.0	7.0	0.0
001	*Finance & Systems (04)	11.5	11.5	12.5	14.0	15.0	14.0	1.0
001	City Clerk (05)	4.0	4.0	3.0	3.0	3.0	3.0	0.0
001	Legal (06)	8.0	8.0	8.0	8.0	8.0	8.0	0.0
001	Human Resources & Risk Management (07)	3.0	3.0	3.0	3.0	3.0	3.0	0.0
001	Police Services (08)	1.0	1.0	1.0	1.0	1.0	1.0	0.0
001	Parks, Community Programs & Services (10)	33.6	33.6	36.2	36.2	38.2	38.2	2.0
001	Public Works (11)	3.2	3.2	0.0	0.0	0.0	0.0	0.0
001	Community & Economic Development (13)	18.6	18.6	17.8	18.8	19.7	19.7	0.9
	TOTAL FTE's - GENERAL FUND	95.4	93.7	93.8	96.8	100.5	99.5	3.7
102	Public Works (11)	11.1	11.1	14.1	16.6	16.6	16.6	0.0
106	Public Works (11)	2.5	2.5	0.0	0.0	2.0	2.0	2.0
107	Community & Economic Development (13)	1.5	1.5	1.8	1.8	1.3	1.3	-0.5
307	Public Works (11)	5.3	5.3	6.7	7.7	7.7	7.7	0.0
403	*Public Works (11)	8.7	8.7	11.3	11.3	11.3	10.8	0.0
501	Public Works (11)	0.3	0.3	0.4	0.4	0.4	0.4	0.0
	TOTAL FTE's - OTHER FUNDS	29.4	29.4	34.2	37.7	39.3	38.8	1.6
	GRAND TOTAL FTE'S BY FUND	124.8	123.0	128.0	134.5	139.8	138.3	5.2

*LT positions ending in 2019

CITY STAFFING FTE CHANGES SUMMARY		
FUND - DEPARTMENT	CHANGE SUMMARY	
General Fund #001		
Municipal Court	Judge's hours reduced in 2018	-0.3
Finance & Systems	Decision card approved for Information Systems Analyst	1.0
Parks, Community Programs & Services	Decision card approved for Parks Operations Supervisor	1.0
Parks, Community Programs & Services	Lifeguards & Beach Manager Hours increased (from 30 to 40 hrs)	0.6
Parks, Community Programs & Services	Formula corrections on Recreation Leaders (multiple divisions)	0.4
Community & Economic Development	Decision card approved for Code Compliance Supervisor	1.0
Community & Economic Development	CED Director reallocated between division/funds	0.2
Community & Economic Development	Administrative Assistant transferred to City Manager's Office	-0.3
Transit Planning Fund #106		
Public Works	Decision card approved for two Civil Engineer II (or equivalent)	2.0
Hotel Motel Fund #107		
Comm. & Econ. Development	CED Director reallocated between division/funds	-0.2
Comm. & Econ. Development	Administrative Assistant transferred to City Manager's Office	-0.3
	TOTAL FTE CHANGES	5.2

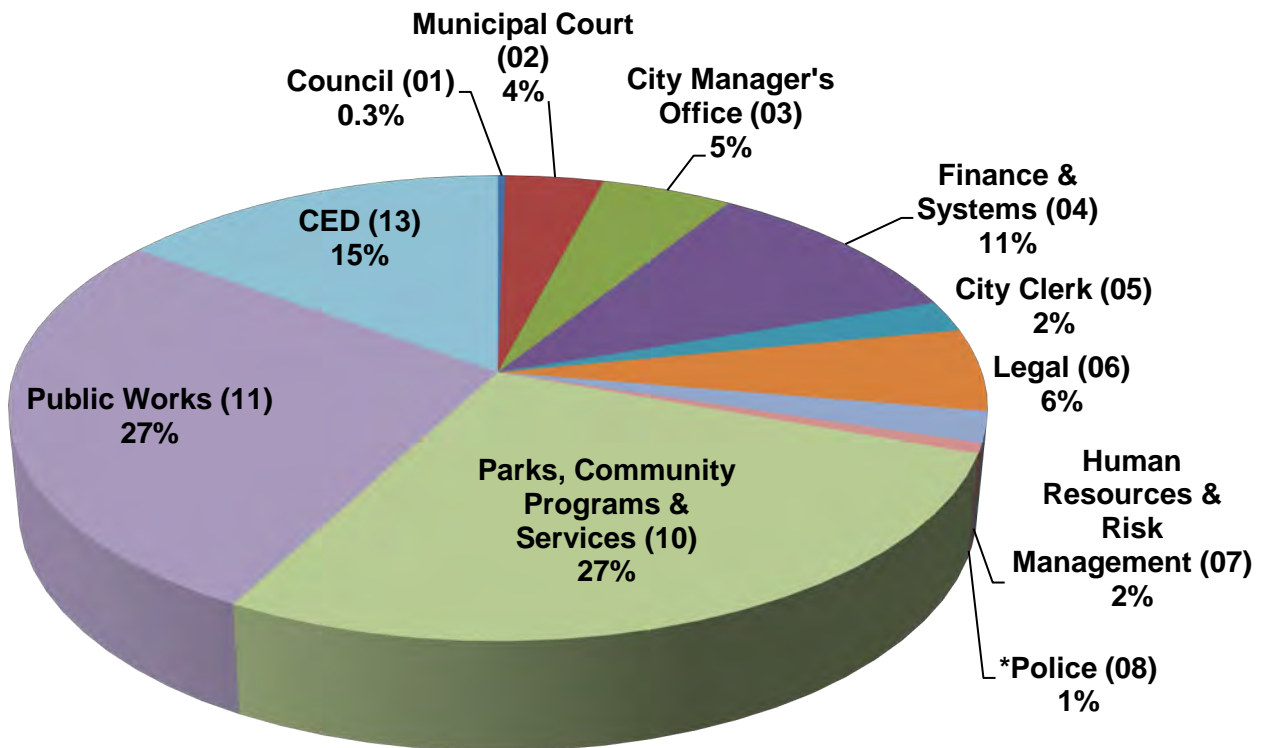
CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

City Staffing - FTE's

TOTAL FTE's BY DEPARTMENT							
DEPARTMENT	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET	INC /DEC
Council (01)	0.4	0.4	0.4	0.4	0.4	0.4	0.0
Municipal Court (02)	7.5	5.8	6.5	5.5	5.3	5.3	-0.3
City Manager's Office (03)	4.6	4.6	5.5	7.0	7.0	7.0	0.0
Finance & Systems (04)	11.5	11.5	12.5	14.0	15.0	14.0	1.0
City Clerk (05)	4.0	4.0	3.0	3.0	3.0	3.0	0.0
Legal (06)	8.0	8.0	8.0	8.0	8.0	8.0	0.0
Human Resources & Risk Management (07)	3.0	3.0	3.0	3.0	3.0	3.0	0.0
*Police (08)	1.0	1.0	1.0	1.0	1.0	1.0	0.0
Parks, Community Programs & Services (10)	33.6	33.6	36.2	36.2	38.2	38.2	2.0
Public Works (11)	31.0	31.0	32.5	36.0	38.0	37.5	2.0
CED (13)	20.1	20.1	19.5	20.5	21.0	21.0	0.5
GRAND TOTAL FTE'S BY DEPARTMENT	124.8	123.0	128.0	134.5	139.8	138.3	5.2

**Note: Police FTE is City employed staff only (does not include contract with King County)*

2019-2020 FTE's by Department



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

City Departments Matrix

For a more detailed description of each City Department and the primary services they offer, please refer to the City of SeaTac website at the below link:

<http://www.seatacwa.gov/index.aspx?page=383>

TABLE OF DEPARTMENT UNITS BY FUND ACCOUNTS UTILIZED IN 2019-2020

<i>Department/Division</i>	MAJOR FUNDS			NON-MAJOR FUNDS										
	General Fund (001)	Street Fund (102)	Transp CIP (307)	Port of Seattle ILA (105)	Transit PIng (106)	Hotel/Motel Tax (107)	Building Mgmt (108)	DM Creek Basin (111)	Muni CIP (301)	Facility Constr. (306)	Light Rail Station (308)	SW Mgmt (403)	Solid Waste & Env. (404)	Equip. Rental (501)
Municipal Court	X													
City Manager	X													
Finance & Systems	X													
City Clerk	X													
Legal	X													
HR & Risk Management	X													
Police Services	X													
Fire Services	X													
Parks, Com. Prog. & Services	X													
Public Works Administration		X												
Public Works Engineering		X	X											
Public Works Maintenance		X												
Community & Economic Dev.	X													
Finance - IS								X						
Police Services	X													
PCPS - Facilities				X				X						
PCPS - Maintenance	X							X						
Public Works Administration							X				X	X		
Public Works Engineering		X									X			
Public Works Maintenance											X		X	
CED - Economic Dev.						X				X				
CED - Engineering Rev.											X			

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Capital Improvement Plan Summary 2019-2024

COMBINED CITYWIDE CIP PROJECT & EQUIPMENT SUMMARY

EXPENDITURE SCHEDULE										
	Total Prior Years	2019	2020	2021	2022	2023	2024	2019-2024 TOTAL	Total Future Years	Total Projects
Capital Costs										
P/Ing/Design/Eng	1,416,283	1,910,000	600,000	575,000	740,000	710,000	650,000	5,185,000	-	6,601,283
Land Acquis/Impr	-	400,000	42,348	900,000	-	500,000	-	1,842,348	-	1,842,348
Construction/Impr	1,790,778	12,150,322	8,422,823	2,267,355	4,469,855	5,559,855	4,952,355	37,822,565	-	39,613,343
Other/Equipment	-	15,000	-	-	-	-	-	15,000	-	15,000
Sales Tax (10%)	-	357,501	300,482	16,736	83,236	29,736	30,236	817,927	-	817,927
Contingency (10%)	-	1,253,783	828,511	208,409	430,309	533,959	473,259	3,728,230	-	3,728,230
Total Capital	3,207,061	16,086,606	10,194,164	3,967,500	5,723,400	7,333,550	6,105,850	49,411,070	-	52,618,131
Operating Costs/Revenue Adjustments										
Salaries/Benefits	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	5,000	5,000	5,000	5,000	5,000	25,000	-	25,000
Utilities	-	-	5,000	15,000	15,000	20,000	20,000	75,000	-	75,000
Equipment	-	-	-	-	-	-	-	-	-	-
Other Costs	-	-	-	5,000	5,000	5,000	5,000	20,000	-	20,000
Chg in Revenues	-	75,000	150,000	160,000	160,000	175,000	175,000	895,000	-	895,000
Total Op/Rev Adj	-	(75,000)	(140,000)	(135,000)	(135,000)	(145,000)	(145,000)	(775,000)	-	(775,000)
New FTE's	-	-	-	-	-	-	-	-	-	-

FINANCING SCHEDULE										
	Total Prior Years	2019	2020	2021	2022	2023	2024	2019-2024 TOTAL	Total Future Years	Total Projects
Funding Source										
Asset Sales	-	1,250,843	1,783,125	-	-	-	-	3,033,968	-	3,033,968
GMA Impact Fees	-	-	-	-	-	-	-	-	-	-
Parking Taxes	1,792,875	4,888,955	6,515,980	3,690,000	4,711,250	6,473,750	2,990,000	29,269,935	-	31,062,810
REET - 1st Qtr %	-	579,860	-	-	233,400	-	-	813,260	-	813,260
REET - 2nd Qtr %	71,639	350,000	199,768	75,000	425,000	-	-	1,049,768	-	1,121,407
Sales Taxes	-	509,092	-	-	151,250	157,300	163,350	980,992	-	980,992
Storm Drainage Fees	166,424	1,498,000	822,500	202,500	202,500	202,500	202,500	3,130,500	-	3,296,924
Federal Grants	815,600	2,445,600	160,291	-	-	-	-	2,605,891	-	3,421,491
State Grants	-	3,498,690	712,500	-	-	500,000	2,750,000	7,461,190	-	7,461,190
Local Grants	45,000	439,000	-	-	-	-	-	439,000	-	484,000
Fund Balance	64,161	4,805	-	-	-	-	-	4,805	-	68,966
Leases/Fields/Pk Lvy	315,523	20,000	-	-	-	-	-	20,000	-	335,523
Contrib/Util Rei/Eq Rnt	-	537,600	-	-	-	-	-	537,600	-	537,600
To Be Determined	-	-	-	-	-	-	-	-	-	-
Total Funding	3,271,222	16,022,445	10,194,164	3,967,500	5,723,400	7,333,550	6,105,850	49,346,909	-	52,618,131

The 2019-2024 Capital Improvement Plan (CIP) includes a total of \$49.3 million of capital infrastructure investments over the six years. The 2019-2020 portion of the CIP expenditures were balanced within existing revenue sources. Following are the top projects funded in the six-year CIP:

****Safe Routes to School Project at South 166th Street - 34th Avenue South to Military Road South (\$2,694,795 total project cost).** Project constructs 0.39 centerline miles of new sidewalk and provides a pedestrian connection to McMicken Elementary School. Also includes pedestrian lighting, enhanced crosswalk treatments, and enhanced all-way stop at S 166th St and 34th Ave S. Ongoing maintenance is estimated at \$25,000 over five years.

****Improvements at Des Moines Memorial Drive & South 200th Street Intersection (\$3,220,371 total project cost).** This project, in partnership with the City of Des Moines, widens the roadway to provide left turn lanes on all legs, a right turn lane on the east leg, and constructs a traffic signal. Additional utility costs are estimated at \$25,000 over five years.

****Renovation of North SeaTac Park Soccer Fields located at 128th and 20th Avenue South (\$2,077,093 total project cost)** upgrades two soccer fields with synthetic turf and retro-fits the existing lighting system to LED. The upgraded fields will net the city \$895,000 over six years.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

CIP Summary 2019-2020 by Department

Dept	Dept Priority	Project #	Project Title	Project Total	2019	2020
CIP PROJECTS						
CED	1/2	SA154-00003	Intn'l Marketplace	2,995,625	500,000	2,495,625
CED	2/2	CED-00002	SeaTac Center Improvements	335,523	20,000	-
Subtotal Community & Ec Development				3,331,148	520,000	2,495,625
PR&F	1/11	FAC-00024	City Hall Parking Lot Repaving	303,736	303,736	-
PR&F	2/11	PRK-00027	North SeaTac Park Soccer Fields Renovation	2,077,093	2,077,093	-
PR&F	3/11	PRK-00030	Riverton Heights Neighborhood Park-Phase II	760,048	30,000	281,409
PR&F	4/11	PRK-00013	Sunset Park Tennis Court Renovation	121,000	121,000	-
PR&F	5/11	PRK-00028	North SeaTac Park Baseball Field Improvements	112,946	112,946	-
PR&F	6/11	PRK-00022	SeaTac Community Center Playground Equip Replcmnt	174,400	-	-
PR&F	7/11	FAC-00010	City Hall Elevator Hydraulic Control Upgrade	68,966	68,966	-
PR&F	8/11	FAC-00025	Rplc Tiles & Benches in SeaTac Comm Cntr Locker Rms	78,650	-	78,650
PR&F	9/11	FAC-00029	Refurbish Fishing Pier at Angle Lake Park	559,000	-	-
PR&F	10/11	FAC-00031	Replace HVAC Units at SeaTac Community Center	471,900	-	-
PR&F	11/11		Veterans War Memorial	75,020	75,020	-
Subtotal Parks, Recreation & Facilities				4,802,759	2,788,761	360,059
PW	1/14	ST-125	Military Road S & S 152nd St, S 150th St to IB	4,746,300	3,096,300	1,100,000
PW	2/14	ST-N78	S166th Street Pedestrian Improvements	2,694,795	1,491,855	-
PW	3/14	ST-065	DMMD & S 200th St. Intersection Improvements	3,220,371	1,670,000	1,430,000
PW	4/14	ST-015	34th Ave S, S 160th St to S 166th St	5,433,861	2,932,690	2,200,000
PW	5/14	ST-N80	South 200th St Ped/Bicycle Shared Pathway Project	2,137,973	1,350,000	685,980
PW	6/14	ST-126	S 152nd St Imp (30th Ave S to Military Rd S)	6,285,000	-	-
PW	7/14	ST-887	Intelligent Transportation Systems Program	950,000	100,000	100,000
PW	8/14	ST-834	Pedestrian Crossing Program	300,000	50,000	50,000
PW	9/14	ST-162	International Boulevard Safety Improvements	500,000	150,000	350,000
PW	10/14	ST-Study	South 200th St Corridor Study	125,000	-	125,000
PW	11/14	ST-Study	Military Road South/South 164th St/42nd Ave S Study	125,000	-	125,000
PW	12/14		Sidewalk Program	10,110,000	-	350,000
PW	13/14	ST-044	S 198th St Improvements	3,670,000	-	-
PW	14/14	ST-148	S 154th St Transit Station Area Improvements	450,000	-	-
Subtotal Public Works				40,748,300	10,840,845	6,515,980
SWM	1/8	SWMCIP # 3	Miller Creek Realignment & Daylighting Project	500,000	500,000	-
SWM	2/8		Small Works Drainage Project	1,381,424	202,500	202,500
SWM	3/8	ST-889	2019 Overlay Project Des Moines Memorial Drive	421,000	421,000	-
SWM	4/8	ST-N80	S 200th St Shared Use Path - Water Quality Retrofit	202,500	202,500	-
SWM	5/8	SWMCIP #11	S 221st St Drainage Improvements	351,000	351,000	-
SWM	6/8	SWMCIP #X	S 166th Drainage Improvements	209,000	10,000	199,000
SWM	7/8		S 180th St Flood Reduction	250,000	250,000	-
SWM	8/8		2020 Annual Overlay Project	421,000	-	421,000
Subtotal Surface Water Management				3,735,924	1,937,000	822,500
SUBTOTAL CIP PROJECTS				52,618,131	16,086,606	10,194,164

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

CIP Summary 2019-2020 by Department

Dept	Dept Priority	Project #	Project Title	Project Total	2019	2020
			CIP EQUIPMENT			
IS	N/A	N/A	Computers & Monitors (35.000)	180,000	30,000	30,000
IS	N/A	N/A	Network Routers	11,000	-	-
IS	N/A	N/A	City Virtual Server Hosts	7,000	7,000	-
IS	N/A	N/A	Storage Area Networks	30,000	-	-
IS	N/A	N/A	Color Printer Replacement	4,700	-	-
IS	N/A	N/A	Color Plotter Replacement	9,845	-	-
IS	N/A	N/A	Large Monitors for Electronic Plan Review	2,600	-	-
IS	N/A	N/A	Replacement Batteries for City Hall UPS	6,658	-	-
			Subtotal Information Systems	251,803	37,000	30,000
PR&F	N/A	N/A	Repl Treadmill (SLT146916) (NSPCC)	6,247	-	6,247
PR&F	N/A	N/A	Repl Treadmill (SLT146897) (NSPCC)	6,247	-	6,247
PR&F	N/A	N/A	Repl Treadmill (SLT146924) (NSPCC)	6,247	-	6,247
PR&F	N/A	N/A	Repl Treadmill (SLT124235) (NSPCC)	6,247	-	6,247
PR&F	N/A	N/A	Freezer, Model #G12010 (NSPCC)	6,232	-	6,232
PR&F	N/A	N/A	Freezer, Model #G12010 (NSPCC)	6,232	-	6,232
PR&F	N/A	N/A	Refrigerator, Mod #G20010 (NSPCC)	5,842	-	5,842
PR&F	N/A	N/A	Commercial Dishwasher (NSPCC)	13,243	-	13,243
PR&F	N/A	N/A	Convection Oven (GS/155C) (NSPCC)	6,699	-	6,699
PR&F	N/A	N/A	Replace Audio/Visual Equip (SeaTV)	100,740	-	-
PR&F	N/A	N/A	Exercise Equip (Maintenance Shop)	8,480	-	-
PR&F	N/A	N/A	Convection Oven (#X8-10A) (SCC)	6,699	-	6,699
PR&F	N/A	N/A	Soccer Goals (3 fields) (VR Park)	11,000	11,000	-
			Subtotal City Parks, Recreation & Facilities	190,155	11,000	69,935
PW	N/A	N/A	Vehicles/Heavy Equipment	2,951,405	\$833,650	\$518,500
PW	N/A	N/A	Tools & Equipment	858,455	\$35,000	\$271,500
			Subtotal Equipment Rental	3,809,860	868,650	790,000
PW	N/A	N/A	Truck & Equipment	-	-	-
PW	N/A	N/A	Software	-	-	-
			Subtotal Surface Water Management	-	-	-
			SUBTOTAL CIP EQUIPMENT	4,251,818	916,650	889,935
			GRAND TOTAL 2019 - 2024 CIP	56,869,949	17,003,256	11,084,099

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

CIP Summary 2019-2020 by Location

Dept	Project Location/Area	Project Title	Project Total	2019	2020
PR&F	Angle Lake Park	Refurbish Fishing Pier at Angle Lake Park	559,000	-	-
		Subtotal Angle Lake Park	559,000	-	-
PR&F	City Hall	City Hall Parking Lot Repaving Project	303,736	303,736	-
PR&F	City Hall	City Hall Elevator Hydraulic Control Upgrade	68,966	68,966	-
IS	City Hall	City Virtual Server Hosts	7,000	7,000	-
IS	City Hall	Storage Area Network	30,000	-	-
IS	City Hall	Network Routers	11,000	-	-
IS	City Hall	Large Monitors for Electronic Plan Review	2,600	-	-
IS	City Hall	Replacement Batteries for City Hall UPS	6,658	-	-
PR&F	City Hall	Replace Audio/Visual Equipment (SeaTV)	100,740	-	-
IS	City Hall	Color Printer Replacement	4,700	-	-
IS	City Hall	Color Plotter Replacement	9,845	-	-
		Subtotal City Hall	545,245	379,702	-
PW	DMMD & S 200th	Des Moines Mem Drive & S 200th St Intersec Imp	3,220,371	1,670,000	1,430,000
PW	DMMD & S 200th	South 200th St. Ped/Bicycle Shared Pathway Project	2,137,973	1,350,000	685,980
PW	DMMD & S 200th	South 200th St Corridor Study	125,000	-	125,000
SWM	DMMD	S 200th St Shared Use Path - Water Quality Retrofit	202,500	202,500	-
SWM	DMMD	2019 Overlay Project Des Moines Memorial Drive	421,000	421,000	-
SWM	DMMD	Miller Creek Realignment & Daylighting Project	500,000	500,000	-
		Subtotal Des Moines Memorial Drive	6,606,844	4,143,500	2,240,980
PW	International Blvd	International Blvd Safety Improvements	500,000	150,000	350,000
PW	International Blvd	S 198th St Improvements	3,670,000	-	-
		Subtotal International Blvd	4,170,000	150,000	350,000
PR&F	Maintenance Facility	Exercise Equipment	6,247	-	6,247
		Subtotal Maintenance Facility	6,247	-	6,247
PW	34th Ave S	34th Ave S, S 160th St to S 166th St	5,433,861	2,932,690	2,200,000
		Subtotal McMicken Heights Area	5,433,861	2,932,690	2,200,000
PW	Military Rd S-S 152nd-S 150th	Military Road S & S 152nd St, S 150th St to IB	4,746,300	3,096,300	1,100,000
PW	Military Rd S-S164th-42nd Ave S	Military Road S/S 164th St/42nd Ave S Study	125,000	-	125,000
PW	Military Rd S-S166th-34th Ave S	S166th Street Pedestrian Improvements	2,694,795	1,491,855	-
		Subtotal Military Road	7,566,095	4,588,155	1,225,000
PR&F	North SeaTac Park	North SeaTac Park Baseball Field Improvements	112,946	112,946	-
PR&F	North SeaTac Park	North SeaTac Park Soccer Fields Renovation	2,077,093	2,077,093	-
		Subtotal North SeaTac Park	2,190,039	2,190,039	-
PR&F	Riverton Heights Park	Riverton Heights Neighborhood Park-Phase II	760,048	30,000	281,409
		Subtotal Riverton Heights Park	760,048	30,000	281,409
CED	S 154th Station Area	SeaTac Center Improvements	335,523	20,000	-
CED	S 154th Station Area	International Marketplace	2,995,625	500,000	2,495,625
PW	S 154th Station Area	S 152nd St. Imp (30th Ave S to Military Rd S)	6,285,000	-	-
PW	S 154th Station Area	S 154th St Transit Station Area Improvements	450,000	-	-
		Subtotal S 154th SA (Tukwila Int'l Blvd Stat)	10,066,148	520,000	2,495,625

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

CIP Summary 2019-2020 by Location

Dept	Project Location/Area	Project Title	Project Total	2019	2020
SWM	S 166th Street	S 166th Drainage Improvements	209,000	10,000	199,000
		Subtotal S 166th Street	209,000	10,000	199,000
SWM	S 180th Street	S 180th St Flood Reduction	250,000	250,000	-
		Subtotal S 180th Street	250,000	250,000	-
SWM	S 221st Street	S 221st St Drainage Improvements	351,000	351,000	-
		Subtotal S 221st Street	351,000	351,000	-
PR&F	SeaTac Community Center	SeaTac Community Center Playground Equip Replcmnt	174,400	-	-
PR&F	SeaTac Community Center	Rplc Tiles & Benches in SeaTac Comm Cntr Locker Rms	78,650	-	78,650
PR&F	SeaTac Community Center	Replace HVAC Units at SeaTac Community Center	471,900	-	-
PR&F	SeaTac Community Center	Convection Ovens-NSPCC	6,247	-	6,699
PR&F	SeaTac Community Center	Four Treadmills	6,247	-	24,988
PR&F	SeaTac Community Center	Two Freezers	6,232	-	12,464
PR&F	SeaTac Community Center	Refrigerator	6,232	-	5,842
PR&F	SeaTac Community Center	Convection Ovens-SCC	13,243	-	6,699
PR&F	SeaTac Community Center	Commercial Dishwasher	5,842	-	13,243
		Subtotal SeaTac Community Center	768,993	-	148,585
PR&F	Sunset Park	Sunset Park Tennis Court Renovation	121,000	121,000	-
		Subtotal Sunset Park	121,000	121,000	-
PR&F	To Be Determined	Veterans War Memorial	75,020	75,020	-
PW	To Be Determined	Sidewalk Program	10,110,000	-	350,000
PW	To Be Determined	Pedestrian Crossing Program	300,000	50,000	50,000
PW	To Be Determined	Intelligent Transportation Systems Program	950,000	100,000	100,000
SWM	To Be Determined	2020 Annual Overlay Project	421,000	-	421,000
SWM	To Be Determined	Small Works Drainage Project	1,381,424	202,500	202,500
		Subtotal Location To Be Determined	13,237,444	427,520	1,123,500
PR&F	Valley Ridge Park	Soccer Goals (3 Fields)(VR Park)	6,247	-	11,000
		Subtotal Valley Ridge Park & Comm Ctr	6,247	-	11,000
IS	Various	Computers & Monitors (35.000)	180,000	30,000	30,000
PW	Various	Vehicles/Heavy Equipment-ER	2,951,405	833,650	518,500
PW	Various	Tools & Equipment-ER	858,455	35,000	271,500
		Subtotal Various	3,989,860	898,650	820,000
		GRAND TOTAL 2019 - 2024 CIP	56,837,071	16,992,256	11,101,346

**FOR ADDITIONAL DETAIL ON THE CITY'S ADOPTED 2019-2024
CAPITAL IMPROVEMENT PROGRAM (CIP) SEE THE SEPARATE
CITYWIDE CIP DOCUMENT**

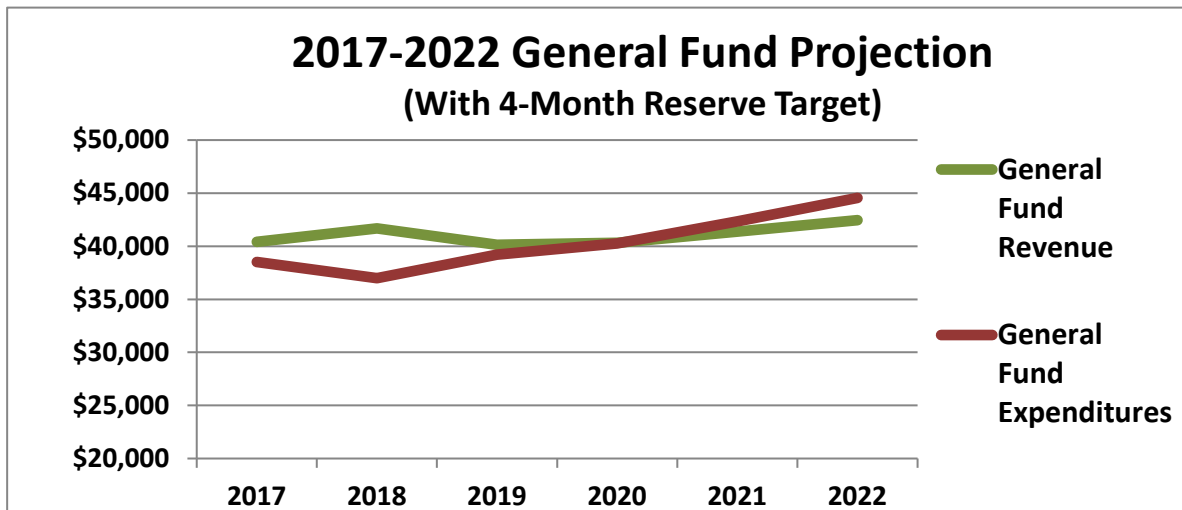
CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

General Fund Five Year Financial Forecast

(\$'s Expressed in Thousands)	2017 ACTUAL	2018 ESTIMATE	2019 BUDGET	2020 BUDGET	2021 PROJECTED	2022 PROJECTED
Beginning Fund Balance	\$ 17,472	\$ 19,388	\$24,088	\$25,021	\$25,083	\$24,116
Revenues						
Property Tax Revenue	\$15,511	\$16,890	\$16,900	\$16,900	\$17,323	\$17,756
Sales Tax Revenue	15,001	15,316	13,886	13,886	14,372	14,875
Excise Tax Revenue	3,133	2,450	3,175	3,175	3,191	3,207
Other Revenue	6,777	7,035	6,175	6,360	6,488	6,617
Total Revenues	\$40,422	\$41,691	\$40,136	\$40,321	\$41,373	\$42,455
Expenditures						
Personnel	\$9,153	\$10,656	\$11,716	\$12,210	\$13,187	\$14,242
Supplies	264	421	405	412	425	437
Services & Charges	8,324	5,081	5,221	4,977	5,126	5,280
Police Services (KCSO)	9,586	10,159	10,393	10,809	11,349	11,917
Jail Services (SCORE)	1,144	1,415	1,361	1,402	1,542	1,697
Fire Services (Puget Sound RFA)	9,983	10,301	10,038	10,389	10,649	10,915
Other	52	35	68	60	62	64
Total Expenditures	\$38,505	\$36,991	\$39,202	\$40,259	\$42,340	\$44,551
Excess (Deficiency) of Revenue Over (Under) Expenditures	1,916	4,700	933	62	(967)	(2,097)
Total Ending Fund Balance	19,388	24,088	25,021	25,083	24,116	22,020
Less: Target Reserves (4 month)	12,835	12,330	13,067	13,420	14,113	14,850
Over (under) Target	\$6,553	\$11,758	\$11,954	\$11,663	\$10,003	\$7,169

KEY ASSUMPTIONS (Growth in 2021 and 2022)

- Ending Fund Balance exceeds 4 month target reserve. Financial policy approved in 2018 states no increase in property tax levy when Fund Balance exceeds target reserves.
- Property Tax Levy remains at current level; 2.5% increase in assessed valuation (AV) per year
- Sales Tax Revenue average growth rate = 3.5%; Excise Taxes grow at .5%
- All other revenues growth rate = 2.0%
- Salary/Benefit composite growth factor = 8%
- King Co. Sheriff's at 5% growth, SCORE Jail 10%, and Fire Services 2.5%
- All other expenditures growth rate = 3%



CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

General Fund Summary By Year

<u>Source</u>	<u>2015 ACTUAL</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 BUDGET</u>	<u>2019 BUDGET</u>	<u>2020 BUDGET</u>
Taxes:						
Property Tax	\$12,989,243	\$ 14,430,895	\$ 15,511,050	\$ 15,800,000	\$ 16,900,000	\$ 16,900,000
Property Tax - BLS	318,975	389,081	401,928	394,720	529,810	529,810
Sales & Use Tax (Includes Crim Justice)	12,012,835	12,907,212	15,001,095	12,262,000	13,886,000	13,886,000
Leasehold Excise Tax	2,412,581	2,369,919	2,550,333	1,800,000	2,600,000	2,600,000
Gambling Tax	723,174	652,662	582,399	650,000	575,000	575,000
Utility Tax	2,705,303	716,519	-	-	-	-
Licenses & Permits	1,612,257	2,244,381	1,674,173	1,582,270	1,385,368	1,436,941
Grants & Entitlements	309,686	205,372	233,395	180,700	203,380	203,380
State Shared Revenue	509,082	486,553	491,680	503,500	516,500	516,500
Intergovernmental Service Revenue	98,566	63,990	56,586	2,000	15,000	15,000
General Government Charges	105,233	104,206	127,544	77,750	164,350	166,568
Security of Persons & Property Fees	189,843	173,207	148,490	183,700	168,481	170,979
Physical Environment Fees	55,044	5,344	5,605	67,000	40,000	40,000
Economic Development Fees (Planning)	522,517	700,698	833,133	973,453	1,018,921	1,174,807
Culture & Recreation Fees	418,000	444,842	441,934	473,550	465,275	468,625
Fines & Forfeits	615,775	618,441	588,821	195,660	152,650	150,950
Interest Earnings	55,526	93,757	172,224	52,500	207,200	182,000
Rents, Leases & Concessions	193,851	223,512	239,913	220,100	300,000	300,000
Other Miscellaneous Revenues	162,344	129,656	40,309	52,100	1,005,753	1,002,883
Transfers from Other Funds	997,836	2,066,486	1,321,012	2,205,667	2,000	2,000
Total General Fund Revenues	\$37,007,670	\$ 39,026,733	\$40,421,626	\$ 37,676,670	\$ 40,135,688	\$ 40,321,443

General Fund Expenditures by Department

<u>Department</u>	<u>2015 ACTUAL</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 BUDGET</u>	<u>2019 BUDGET</u>	<u>2020 BUDGET</u>
Council	\$ 298,457	\$ 303,328	\$ 279,299	\$ 315,933	\$ 381,872	\$ 343,040
Municipal Court	741,971	732,552	690,552	782,759	752,557	788,888
City Manager, Pub. Def.	1,787,425	772,132	803,513	1,436,604	1,401,247	1,410,935
Finance & Systems	1,702,271	1,694,255	1,614,028	2,087,839	2,377,791	2,335,329
City Clerk	449,307	528,602	526,203	515,294	618,248	570,438
Legal	1,167,359	1,333,984	1,113,956	1,244,126	1,274,580	1,330,811
Human Resources	527,905	590,960	5,089,987	1,187,150	1,251,055	1,252,319
Police, SCORE, Animal Control Services	10,353,800	10,744,161	11,280,722	12,278,072	12,331,011	12,800,940
Fire & Emergency Services	8,985,785	10,091,396	10,046,285	10,387,545	10,136,781	10,488,101
Parks & Recreation	4,266,428	4,597,958	4,977,708	5,151,823	5,655,100	5,745,585
Public Works	522,622	515,700	-	-	-	-
Community & Economic Development	2,251,023	2,269,743	2,083,101	2,877,104	3,022,027	3,193,053
Total General Fund Expenditures	\$33,054,354	\$ 34,174,772	\$ 38,505,353	\$ 38,264,249	\$ 39,202,269	\$ 40,259,439
YE Estimated Surplus/(Deficit)	\$ 3,953,317	\$ 4,851,961	\$ 1,916,273	\$ (587,579)	\$ 933,419	\$ 62,004
Beginning Fund Balance	\$ 8,666,390	\$ 12,619,707	\$ 17,471,668	\$ 13,396,640	\$ 24,087,825	\$ 25,021,244
Ending Fund Balance	\$ 12,619,707	\$ 17,471,668	\$ 19,387,941	\$ 12,809,061	\$ 25,021,244	\$ 25,083,248
Fund Balance Target**	\$ 8,263,588	\$ 11,391,591	\$ 12,835,118	\$ 12,754,750	\$ 13,067,423	\$ 13,419,813
Over (Under) Fund Target	\$ 4,356,118	\$ 6,080,077	\$ 6,552,823	\$ 54,312	\$ 11,953,821	\$ 11,663,435

** Note: Projected Fund Balance Target amount equals four (4) months of operating expenditures

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Balance Detail - General Fund #001

<i>FUND: General Fund (001)</i>						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	8,666,390	12,619,707	17,471,668	13,396,640	24,087,825	25,021,244
Add: Operating Revenues	35,268,489	36,301,804	38,408,704	34,893,583	39,385,498	39,571,253
Add: Nonoperating Revenues/Grants	722,583	658,443	691,910	577,420	748,190	748,190
Other Financing Sources/Trans In/Asset Sales	1,016,598	2,066,486	1,321,012	2,205,667	2,000	2,000
Total Revenues	37,007,670	39,026,733	40,421,626	37,676,670	40,135,688	40,321,443
Total Expenditures	(33,054,354)	(34,174,772)	(38,505,353)	(38,264,249)	(39,202,269)	(40,259,439)
ENDING FUND BALANCE, DECEMBER 31	12,619,707	17,471,668	19,387,941	12,809,061	25,021,244	25,083,248
Percentage Change in Ending Fund Balance	46%	38%	11%	-4%	4%	0%

Revenue Detail - General Fund # 001

<i>FUND: General Fund (001)</i>							
ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	TAXES						
	GENERAL PROPERTY TAXES						
311.10.00.000	Property Taxes	12,989,243	14,430,895	15,511,050	15,800,000	16,900,000	16,900,000
	GENERAL PROPERTY TAXES	12,989,243	14,430,895	15,511,050	15,800,000	16,900,000	16,900,000
	SALES TAX						
313.11.00.000	Sales Tax	11,295,728	12,148,960	14,214,411	11,587,000	13,100,000	13,100,000
313.71.00.000	Criminal Justice Funding	717,106	758,252	786,684	675,000	786,000	786,000
	SALES TAX	12,012,835	12,907,212	15,001,095	12,262,000	13,886,000	13,886,000
	OTHER TAXES						
316.40.00.000	Utility Taxes	2,705,303	716,519	-	-	-	-
316.81.00.000	Gambling - Boards & Tabs	27,439	24,744	28,938	30,000	25,000	25,000
316.84.00.000	Gambling - Card Games	695,735	627,918	553,461	620,000	550,000	550,000
317.20.00.000	Leasehold Excise Tax	2,412,581	2,369,919	2,550,333	1,800,000	2,600,000	2,600,000
	OTHER TAXES	5,841,058	3,739,101	3,132,732	2,450,000	3,175,000	3,175,000
	TAXES	30,843,136	31,077,207	33,644,877	30,512,000	33,961,000	33,961,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
LICENSES AND PERMITS							
BUSINESS LICENSES & PERMITS							
321.30.00.000	Fire Code Permits	32,345	39,945	48,115	9,000	15,000	18,000
321.60.00.000	Parks Concession Spec Use P	10,300	10,300	10,300	10,000	12,000	12,000
321.70.00.000	Amusement Business License	7,813	-	-	-	-	-
321.91.00.000	Franchise Fees - Comcast	290,612	289,772	293,850	290,000	168,925	173,993
321.91.00.001	Franchise Fees - Olympic Pipe	15,706	16,052	16,469	16,702	17,557	18,083
321.91.00.002	Franchise Fees - SCL	160,423	298,161	273,207	162,000	164,337	169,267
321.91.00.003	Franchise Fees - Application	4,280	8,560	13,011	-	-	-
321.91.00.004	Franchise Fee -CleanScapes	178,988	190,137	-	-	-	-
321.99.00.000	Other Business Licenses & Pe	407,372	423,780	481,756	415,000	350,000	375,000
BUSINESS LIC & PERMITS		1,107,838	1,276,707	1,136,708	902,702	727,819	766,344
NON-BUSINESS LIC & PERMITS							
322.10.00.001	Building Permits	236,999	548,022	267,493	425,000	425,000	475,000
322.10.00.002	Plumbing Permits	20,821	60,320	16,100	34,000	45,000	40,000
322.10.00.003	Sign Permits	2,707	3,434	3,095	4,000	2,000	1,800
322.10.00.004	Electrical Permits	88,285	148,799	113,664	95,000	95,000	75,000
322.10.00.006	Demolition Permits	7,994	6,637	10,060	1,250	4,000	3,000
322.10.00.007	Storage Tank Permits	3,908	2,455	136	1,500	-	-
322.10.00.008	Mechanical Permits	27,692	65,124	34,248	47,000	45,000	35,000
322.10.00.009	Fire Permits	18,698	34,824	28,299	37,000	15,000	14,000
322.10.00.010	Manufactured Home Permits	1,240	1,550	1,580	500	600	600
322.10.22.000	Recording Fee Reimbursemen	-	-	-	95	95	95
322.40.00.000	ROW Applic Fee Class A-E	86,331	88,448	45,398	25,000	12,500	12,500
322.90.00.000	Site Permit - Application Fee	4,945	5,121	8,853	2,000	5,000	5,000
322.90.00.001	Minor Conditional Use	-	2,205	-	2,205	2,360	2,430
322.90.00.002	Major Conditional Use	4,100	-	8,364	4,100	4,390	4,520
322.90.00.004	Temporary Use	700	175	177	350	185	191
322.90.00.005	Shoreline Permit	-	-	-	200	214	220
322.90.00.006	Shoreline Substantial Dev.	-	560	-	368	1,205	1,241
NON-BUSINESS LIC & PERMITS		504,419	967,674	537,466	679,568	657,549	670,597
LICENSES AND PERMITS		1,612,257	2,244,381	1,674,173	1,582,270	1,385,368	1,436,941

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
INTERGOVERNMENTAL REVENUES							
DIRECT FEDERAL GRANTS							
331.16.57.004	Justice Assistance Grant	8,210	7,814	16,202	18,000	18,000	18,000
331.16.60.600	St Criminal Alien Assist Prog-S	700	755	-	-	-	-
331.16.80.000	Innocence Lost Task Force	151,224	-	-	-	-	-
DIRECT FEDERAL GRANTS		160,134	8,569	16,202	18,000	18,000	18,000
INDIRECT FEDERAL GRANTS							
333.10.60.000	US Forest Service Arbor Day Celebration	-	500	500	500	500	500
333.14.20.007	CDBG Minor Home Repair - H	27,040	30,667	41,653	26,000	26,000	26,000
333.20.60.000	Various Grants-Traffic Safety	12,681	20,138	-	-	-	-
333.20.60.001	Traffic Safety Commission	14,497	-	13,654	6,500	12,000	12,000
333.20.60.002	Traffic Safety Grant-WASPC	-	4,505	-	-	-	-
333.93.33.100	PICH Grant-Comm Health-SKQ	50,564	48,384	-	-	-	-
333.97.04.000	Em Mgt Perf Grant (EMPG)-WSMD & HL SEC	-	9,881	10,513	-	16,000	16,000
INDIRECT FEDERAL GRANTS		104,782	114,074	66,320	33,000	54,500	54,500
STATE GRANTS							
334.00.90.000	Commute Trip Reduction Cred	100	520	587	200	300	300
334.01.20.001	Adm Off of the Courts - Interpr	6,487	5,378	5,781	4,500	5,580	5,580
334.01.30.001	Fire Mobilization Plan Reimb	-	-	-	-	-	-
334.03.10.001	Coordinated Prevention - WSD	33,538	7,160	-	-	-	-
334.03.50.001	Various Grants - Traffic Safety Com	-	882	-	-	-	-
334.04.20.000	Financial Fraud & ID Theft Task Force	-	62,068	134,480	125,000	125,000	125,000
334.04.90.001	Trauma Care - Dept of Health	-	-	-	-	-	-
334.06.90.000	Stay at Work Program - WA L&I	-	6,720	10,025	-	-	-
STATE GRANTS		40,125	82,729	150,873	129,700	130,880	130,880
STATE ENTITLEMENTS							
336.06.20.000	Criminal Justice - Violent	91,045	30,617	31,327	50,000	40,000	40,000
336.06.21.000	Criminal Justice - Population	7,380	7,616	7,863	8,500	9,500	9,500
336.06.25.000	Criminal Justice - Contracted S	46,787	47,157	48,542	50,000	50,000	50,000
336.06.26.000	Criminal Justice - Special Prog	27,041	27,767	28,538	28,000	31,000	31,000
336.06.51.000	DUI Other Crim Justice Assista	4,058	4,284	4,221	4,000	4,000	4,000
336.06.94.000	Liquor & Beer Excise Tax	90,755	130,927	136,394	129,000	145,000	145,000
336.06.95.000	Liquor Control Board Profits	242,015	238,185	234,796	234,000	237,000	237,000
STATE ENTITLEMENTS		509,082	486,553	491,680	503,500	516,500	516,500
INTERLOCAL GRANTS							
337.00.00.001	Sound Transit FWLE (ST3)	-	-	8,993	-	15,000	15,000
337.07.00.001	Waste Reduction/Recycling - h	32,592	32,592	32,593	-	-	-
337.07.00.002	Local Haz Waste Mgt - KC Dep	34,278	296	-	-	-	-
337.07.00.004	Emergency Medical Services	318,975	389,081	401,928	394,720	529,810	529,810
337.07.00.005	CP-Arts Support - 4 Culture	-	7,500	7,500	-	-	-
337.07.00.008	Sound Transit Reimbursement	28,988	21,154	-	2,000	-	-
337.07.00.009	Rampart Grant-KC Public Hea	2,709	2,447	-	-	-	-
337.07.04.000	CP-Arts Sustained Support - KC	-	-	7,500	-	-	-
INTERLOCAL GRANTS		417,541	453,071	458,514	396,720	544,810	544,810
ARRA							
339.21.68.040	E Byrne Memorial Justice Asst	4,645	-	-	-	-	-
ARRA		4,645	-	-	-	-	-
INTERGOVERNMENTAL REVS		1,236,310	1,144,996	1,183,590	1,080,920	1,264,690	1,264,690

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
CHARGES FOR GOODS & SVCS							
GENERAL GOVERNMENT							
341.32.02.000	District/Municipal Court Record	17	-	-	-	-	-
341.33.02.000	Warrant Fees	6,617	5,958	4,453	-	-	-
341.33.03.000	Deferred Prosecution Administ	551	1,261	692	900	300	300
341.33.06.000	ITTime Pay Fee-Court	1,345	4,618	1,502	1,500	-	-
341.43.00.002	Misc Handling, Mailing & Gene	265	-	-	-	-	-
341.62.00.000	Duplicating charges - Court	346	176	164	-	-	-
341.70.00.000	Sales of Merchandise (Taxable	175	185	188	200	100	100
341.70.00.001	Sales Of Maps/Pubs/CDs (Tax	87	372	70	-	-	-
341.70.00.002	Sale of Mailing Labels	31	-	18	-	-	-
341.70.00.003	Picture ID/Badge	40	40	30	-	-	-
341.81.00.000	Photocopies	556	310	512	-	-	-
341.81.00.003	Custom GIS Services/Maps	216	119	440	150	150	150
341.81.00.004	Technology Fee	8,950	11,535	40,395	15,000	90,000	90,000
341.81.00.005	Public Records Request Rev	-	-	12	-	100	100
341.93.00.000	Fire Facility Maintenance	75,137	56,957	57,717	50,000	73,100	75,293
341.95.00.000	Legal Services-Court	75	175	-	-	-	-
341.99.00.000	Passport Fees	10,825	22,500	21,350	10,000	-	-
343.30.00.001	Electric Car Charging	-	-	-	-	600	625
GENERAL GOVERNMENT		105,233	104,206	127,544	77,750	164,350	166,568
SEC OF PERSONS & PROPERTY							
342.10.00.000	Law Enforcement Services	19,363	3,800	3,700	72,000	72,000	72,000
342.10.00.001	Law Enforcement Services-HS	58,449	61,371	72,500	65,700	83,281	85,779
342.10.11.000	DNA Collection Fee	20	-	-	-	-	-
342.20.00.003	SCORE Dispatch - Fire SKFR	2,500	5,875	-	-	-	-
342.20.00.005	Fire Protection - HSD	5,021	4,851	4,442	-	-	-
342.30.00.000	Recognitive Thinking Class	-	-	-	-	10,000	10,000
342.33.00.000	Municipal Court Adult Probatio	50,375	56,304	56,554	40,000	1,200	1,200
342.33.12.000	Court-Work Crew Fee	-	-	165	-	-	-
342.36.00.000	Housing and Monitoring/Prison	29,305	21,329	1,721	-	-	-
342.37.00.000	Booking Fees	7,120	5,803	495	-	-	-
342.37.00.002	Fingerprint/Picture Identificatio	1,575	1,105	535	1,000	1,000	1,000
342.38.00.000	Pre-Conviction Supervision Co	15,797	12,115	7,934	5,000	1,000	1,000
342.40.00.000	Code Enf Recording Fee	-	126	-	-	-	-
342.50.00.000	DUI Emergency Response	318	528	445	-	-	-
SEC OF PERSONS & PROPERTY		189,843	173,207	148,490	183,700	168,481	170,979

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
ECONOMIC DEVELOPMENT							
344.10.00.003	ROW Construction-POS	55,044	5,344	5,605	67,000	40,000	40,000
345.29.00.000	Abatement Charges-Code Enf	265	893	-	10,000	1,000	1,000
345.70.00.000	Pre-Application Fee	7,500	6,900	10,404	4,500	1,400	1,000
345.81.00.001	Lot Line Adjustment Fees	-	3,490	2,385	1,230	1,317	1,356
345.81.00.002	Short Plat/Subdivision Fees	40,460	34,610	58,891	35,500	25,528	31,400
345.81.00.003	Rezone Fees	7,050	-	7,191	7,050	7,550	7,775
345.81.00.004	Variance Fees	200	-	7,196	1,355	4,500	5,538
345.81.00.005	Site Plan Review I	-	-	-	408	-	-
345.81.00.006	Zoning Compliance Requests	6,560	1,640	4,180	1,640	1,755	2,160
345.81.00.008	Development Agreement Fees	-	-	-	7,500	8,235	8,482
345.81.00.010	Appeals and Waivers	-	200	2,040	-	-	-
345.81.00.012	Hearing Examiner Costs	-	-	3,281	-	-	-
345.81.00.013	Easement Dedication	-	-	1,500	-	-	-
345.83.00.000	Fire Plan Review	75	3,943	51,887	2,500	25,000	30,000
345.83.00.001	Plan Review/Building Related	119,923	323,155	453,962	310,000	275,000	400,000
345.83.00.002	Plan Review Electrical Fees	11,177	21,516	29,993	35,000	12,000	20,000
345.83.00.004	ROW Permit Review Fee Clas	77,486	58,188	22,044	55,000	7,500	7,500
345.83.00.005	Plan Review Sign Fees	-	38	1,293	1,300	1,300	1,300
345.83.00.006	Investigative Fee	675	2,755	3,838	750	750	750
345.83.00.007	STE Permit Review Fee	24,081	27,808	20,917	20,000	35,000	35,000
345.83.00.008	ROW Construction Inspections	109,593	103,860	50,792	90,000	25,000	25,000
345.83.00.009	ROW Maintenance Inspections	8,353	4,973	5,424	3,000	3,500	3,500
345.83.00.010	STE Const Inspections	52,176	58,987	42,289	40,000	45,000	45,000
345.83.00.011	STE Maintenance Inspections	29,124	30,969	9,027	25,000	25,000	25,000
345.83.00.012	Variance-Noise	2,600	600	406	400	300	300
345.83.00.013	ROW Construction Inspec Wk	11,658	3,094	1,969	1,000	10,000	10,000
345.83.00.014	Variance - Engineering Review	-	-	1,200	-	-	-
345.83.00.015	Plan Review-Professional Services	-	-	21,131	85,000	250,000	260,000
345.83.00.016	AFH Inspection Fee	-	-	-	-	140	140
345.83.00.017	Code Modification	-	-	-	-	200	200
345.83.00.018	POS Permitting Fees	-	-	-	226,600	226,600	226,600
345.83.00.019	ROW Permit - Other	-	-	-	-	10,000	10,000
345.89.00.011	SEPA Checklist Fees	13,560	13,080	13,817	8,720	14,003	14,423
345.89.00.012	Accessory Dwelling Unit	-	-	1,792	-	1,343	1,383
345.89.00.013	Comprehensive Plan Amendm	-	-	4,284	-	-	-
ECONOMIC DEVELOPMENT		577,561	706,042	838,738	1,040,453	1,058,921	1,214,807
CULTURE AND RECREATION							
347.30.00.000	Sports Fields and Lighting Fee	31,643	51,190	44,483	40,000	45,000	48,000
347.31.00.000	YMCA Activity Fees	680	1,350	1,005	1,400	1,000	1,000
347.61.00.000	Sports	28,355	22,172	23,034	27,000	27,000	27,000
347.62.00.000	Classes	26,209	24,522	21,636	30,000	24,500	24,500
347.62.00.001	Drop-In Activities	23,984	15,153	16,812	15,500	15,500	16,000
347.63.00.000	Senior Trips	35,519	33,340	25,175	38,650	28,550	28,550
347.65.00.000	Afterschool Program and Cam	255,562	282,891	295,890	300,000	300,000	300,000
347.66.00.000	Teen Programs	15,157	11,473	11,426	18,700	20,800	20,800
347.67.00.000	YMCA Class Fees	175	120	-	-	-	-
347.90.00.000	Art/Photo reg. fees	420	2,236	345	500	525	375
347.90.00.002	Other Fees-Special Events	297	396	1,709	1,800	2,000	2,000
347.90.00.005	Other Fees-Convenience Fees	-	-	421	-	400	400
CULTURE AND RECREATION		418,000	444,842	441,934	473,550	465,275	468,625
CHARGES FOR GOODS & SVCS		1,290,637	1,428,297	1,556,706	1,775,453	1,857,027	2,020,979

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	FINES AND FORFEITS						
	CIVIL PENALTIES						
352.30.00.000	Vehicle Insurance Administrati	1,349	1,123	2,612	300	300	300
	CIVIL PENALTIES	1,349	1,123	2,612	300	300	300
	NON-PARKING INFRACTIONS						
353.10.03.000	Traffic Infraction Penalties	127,397	116,497	108,988	130,000	100,000	100,000
353.10.20.000	Distracted Driving Infraction	-	-	36	-	-	-
353.70.00.000	Other Non-Parking Infraction F	648	132	-	-	-	-
	NON-PARKING INFRACTIONS	128,045	116,629	109,023	130,000	100,000	100,000
	PARKING INFRACT PENALTIES						
354.00.00.000	Parking Infraction Penalties	54,246	55,427	58,188	23,000	30,000	30,000
354.00.07.000	Accessible/Multimodal Trans A	2,101	4,031	3,411	1,500	1,500	1,600
354.00.41.000	Red Light Photo Enforcement	322,886	363,077	344,902	-	6,000	4,000
	PARKING INFRACT PENALTIES	379,233	422,535	406,502	24,500	37,500	35,600
	CRIMINAL TRAF MISDEMEANOR						
355.20.00.000	Driving Under the Influence Fir	6,340	7,008	14,427	4,500	1,000	1,000
355.20.03.000	Criminal Conviction Fee-DUI	482	557	752	360	750	800
355.80.01.000	Other Criminal Traffic MISD	19,373	19,539	15,507	16,000	5,000	5,000
355.80.02.000	Criminal Conviction Fee-Traffic	2,695	2,435	2,108	1,500	2,000	2,200
	CRIMINAL TRAF MISDEMEANOR	28,889	29,540	32,794	22,360	8,750	9,000
	CRIMINAL NON-TRAF PENALTIES						
356.90.04.000	Other Non-Traffic Penalties	5,176	5,770	3,705	4,500	2,000	2,000
356.90.08.000	Domestic Violence Assistance	1,573	1,103	736	500	300	250
356.90.13.000	D/M Prostitution	7,229	2,491	898	-	-	-
356.90.14.000	Criminal Fee - Non-Traffic	973	831	749	450	200	200
	CRIMINAL NON-TRAF PENALTIES	14,951	10,195	6,088	5,450	2,500	2,450
	CRIMINAL COSTS						
357.31.00.000	Criminal Jury Demand Costs	554	-	349	-	-	-
357.32.00.000	Criminal Witness Costs	-	7	-	-	-	-
357.33.00.000	Public Defense Costs	28,365	21,381	17,317	10,000	-	-
357.34.00.000	Law Enforcement Services	12,675	2,248	5	-	-	-
357.35.00.000	Court Interpreter Costs	395	122	82	-	-	-
357.39.00.000	Court Cost Recoup	-	-	476	-	-	-
	CRIMINAL COSTS	41,989	23,758	18,230	10,000	-	-
	NON-COURT FINES/PENALTIES						
359.10.00.000	Forfeitures Of Deposits-Comm	2,798	907	-	-	-	-
359.90.00.000	Miscellaneous Fines & Penalties	150	125	128	50	100	100
359.90.00.002	Penalties on Business License	14,533	9,480	5,270	3,000	-	-
359.90.00.005	False Alarm Fines	3,700	3,900	7,500	-	3,000	3,000
359.90.00.006	False Alarm Penalties	125	250	675	-	500	500
359.90.00.007	Penalties On Utility Taxes	13	-	-	-	-	-
	NON-COURT FINES/PENALTIES	21,319	14,662	13,573	3,050	3,600	3,600
	FINES AND FORFEITS	615,775	618,441	588,821	195,660	152,650	150,950

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
MISCELLANEOUS REVENUES							
INTEREST EARNINGS							
361.11.00.000	Investment Interest	13,142	52,193	124,797	20,000	150,000	150,000
361.40.00.000	Interest on Sales Tax/AR/Leas	6,136	8,973	14,860	1,500	8,000	8,000
361.40.01.000	Interest on Court Collections	18,124	16,296	13,694	15,500	12,000	12,000
361.40.03.000	District/Municipal Court Interes	18,124	16,296	13,694	15,500	12,000	12,000
361.90.00.000	Other Interest Earnings	-	-	5,180	-	25,200	-
INTEREST EARNINGS		55,526	93,757	172,224	52,500	207,200	182,000
RENTS, LEASES & CONCESSION							
362.10.00.000	Equipment Rentals - CC	900	100	500	1,700	500	500
362.30.00.000	Parking Leases	2,304	2,348	443	-	-	-
362.40.00.000	Space & Facility Rental	3,100	3,465	6,955	3,400	6,900	6,900
362.40.00.001	Fitness Area Rental - Commur	28,046	21,994	21,000	25,000	22,500	22,500
362.40.00.002	Facility Rental - Community Ce	77,556	107,889	127,764	105,000	180,000	180,000
362.40.00.003	Park Shelter Rentals	13,895	21,631	25,660	18,000	18,500	18,500
362.40.00.007	Community Garden Rentals	-	-	80	-	1,100	1,100
362.50.00.000	Long-Term Facility Leases	64,717	65,299	57,013	65,000	70,000	70,000
362.60.00.000	Housing Rentals/Leases	2,481	-	-	-	-	-
362.80.00.000	Vending & Concessions	851	784	497	2,000	500	500
RENTS, LEASES & CONCESSION		193,851	223,512	239,913	220,100	300,000	300,000
CONTRIBUTIONS & DONATIONS							
367.00.00.000	Contributions - Private Source	10,000	7,500	7,500	5,000	5,000	5,000
367.01.00.002	Contributions - Senior Center/P	1,824	56,197	1,364	1,500	1,500	1,500
367.01.00.005	Senior Fund Raiser	4,846	4,093	4,090	5,000	5,000	5,000
367.01.00.006	Contrib-Out-Of-School Time P	21,200	5,000	-	-	-	-
367.11.00.001	Wellness Grant - AWC	500	500	-	-	-	-
367.11.00.002	Puget Sound Energy	-	-	-	3,100	6,200	-
CONTRIBUTIONS & DONATIONS		38,370	73,289	12,954	14,600	17,700	11,500
OTHER MISCELLANEOUS REVS							
369.10.00.000	Sale of Recyclable Material	1,922	748	234	-	-	-
369.30.00.000	Narcotic Seizure Fund	1,909	20,870	-	2,500	5,000	5,000
369.40.00.000	Judgments & Settlements	919	21,247	5,290	-	-	-
369.81.00.000	Overage/Shortage	15	53	-	-	-	-
369.81.00.001	Overage/Shortage-Court	42	74	(21)	-	-	-
369.81.00.002	Overage/Shortage-Comm Cen	3	(12)	(48)	-	-	-
369.90.00.000	Other Miscellaneous Revenue	97,256	3,879	9,054	10,000	10,000	10,000
369.90.00.002	Misc Wellness Program Proce	281	215	222	-	115	115
369.90.00.003	Misc Prior Year Rev/Adj	2,767	9,177	12,599	-	-	-
369.90.00.004	Court NSF Check Revenue	97	115	25	-	-	-
369.90.00.005	Mailbox Replacement Program	-	-	-	25,000	21,600	21,600
369.91.00.000	General Fund Overhead	-	-	-	-	951,338	954,668
OTHER MISCELLANEOUS REVS		105,211	56,367	27,355	37,500	988,053	991,383
MISCELLANEOUS REVENUES		392,958	446,925	452,446	324,700	1,512,953	1,484,883

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - General Fund # 001

FUND: General Fund (001)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	OTHER FINANCING SOURCES						
	DISPOSITION OF CAP ASSETS						
395.20.00.000	Comp For Loss/Impairment Of	18,762	-	-	-	-	-
	DISP OF CAP ASSETS	18,762	-	-	-	-	-
	TRANSFERS IN						
397.03.00.000	Transfer In-Fund 102	395,050	395,050	414,690	450,616	-	-
397.04.00.000	Transfer In-Fund 403	115,823	115,823	335,898	367,515	-	-
397.05.00.000	Transfer In-Fund 404	-	-	15,000	20,000	-	-
397.41.00.000	Transfer In-Fund 108	312,100	295,100	253,125	270,256	-	-
397.49.00.000	Transfer In-Fund 205	12,500	-	-	-	-	-
397.55.00.000	Transfer In-Fund 501	115,823	115,823	23,416	21,783	-	-
397.58.00.000	Transfer In-Fund 110	-	-	276,879	153,497	-	-
397.65.00.000	Transfer In-Fund 111	2,000	2,000	2,004	2,000	2,000	2,000
397.81.00.000	Transfer In-Fund 303	44,540	-	-	-	-	-
397.76.00.000	Transfer In-Fund 301	-	-	-	920,000	-	-
397.83.00.000	Transfer in-Fund 103	-	778,849	-	-	-	-
397.95.00.000	Transfer In-Fund 204	-	363,841	-	-	-	-
	CAP ASSETS AND TRANSFERS IN	997,836	2,066,486	1,321,012	2,205,667	2,000	2,000
	OTHER FINANCING SOURCES	1,016,598	2,066,486	1,321,012	2,205,667	2,000	2,000
	TOTAL GENERAL FUND REVENUES	37,007,670	39,026,733	40,421,626	37,676,670	40,135,688	40,321,443

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

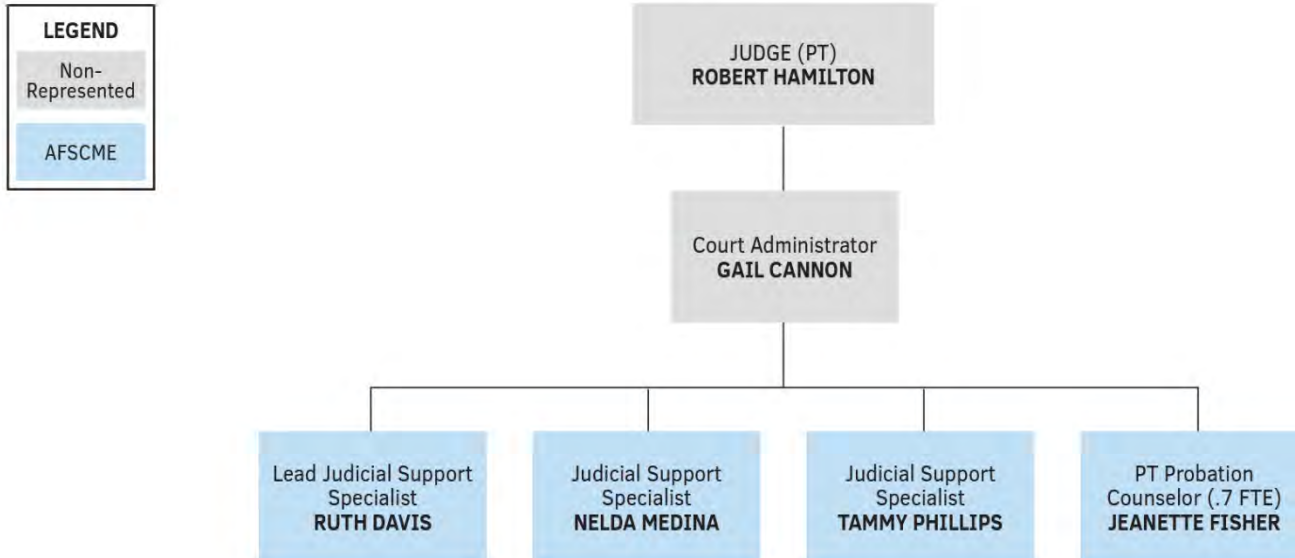
FUND: General Fund (001)

PROGRAM: Legislative Services (511.60)

DEPT: City Council (01)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
CITY COUNCIL - FTE'S		0.42	0.42	0.42	0.42	0.42	0.42
MAYOR		0.06	0.06	0.06	0.06	0.06	0.06
COUNCILMEMBER		0.36	0.36	0.36	0.36	0.36	0.36
LEGISLATIVE SERVICES							
SALARIES AND BENEFITS							
511.60.11.000	Salaries & Wages	86,400	86,400	86,400	86,400	86,400	86,400
511.60.12.000	Overtime	-	-	-	-	-	-
511.60.20.000	Personnel Benefits	133,609	133,447	133,498	134,168	134,030	134,030
SALARIES AND BENEFITS		222,981	219,847	219,898	220,568	220,430	220,430
SUPPLIES							
511.60.31.008	Office & Operating Supplies	784	1,489	1,352	1,800	1,800	1,800
511.60.31.011	Publications	-	-	-	200	200	200
511.60.31.013	Food Supplies	1,620	1,413	1,955	2,300	2,300	2,300
511.60.31.023	Uniforms	-	125	-	200	200	200
511.60.31.040	Volunteer Appreciation Dinner	2,557	2,896	2,411	3,600	3,600	3,600
511.60.31.041	30 Year Anniversary Event	-	-	-	-	-	10,000
511.60.35.000	Small Tools & Minor Equipment	246	366	543	500	500	500
SUPPLIES		5,207	6,289	6,261	8,600	8,600	18,600
OTHER SERVICES & CHARGES							
511.60.41.000	Professional Services	-	3,470	1,000	-	59,000	7,500
511.60.42.028	Telephone	4,887	6,714	6,134	6,000	6,000	6,000
511.60.42.029	Postage	1	4	47	80	80	80
511.60.43.031	Lodging	5,697	6,808	2,001	10,500	13,160	13,160
511.60.43.032	Meals	2,148	1,724	1,385	6,424	4,540	4,540
511.60.43.033	Transportation	4,690	4,065	1,046	6,400	5,730	5,730
511.60.43.034	Mileage Reimbursements	326	328	635	1,000	1,170	1,170
511.60.45.000	Operating Rentals & Leases	168	-	-	1,500	1,500	1,500
511.60.49.000	Subscriptions	99	-	-	-	-	-
511.60.49.056	Filing & Recording	296	149	-	150	150	150
511.60.49.058	Printing & Binding	258	687	-	400	400	400
511.60.49.059	Memberships (From Non-Dept)	47,470	48,593	38,441	49,116	54,707	57,375
511.60.49.061	Registration	4,230	4,650	2,450	5,195	6,405	6,405
OTHER SERVICES & CHARGES		70,270	77,193	53,140	86,765	152,842	104,010
LEGISLATIVE SERVICES		298,457	303,328	279,299	315,933	381,872	343,040
TOTAL CITY COUNCIL EXPENDITURES		298,457	303,328	279,299	315,933	381,872	343,040

City of SeaTac
SEATAC MUNICIPAL COURT – JUDICIAL BRANCH OF GOVERNMENT
2019 Organization Chart



Vision

The SeaTac Municipal Court and its employees strive to serve the citizens of SeaTac with excellence, dedication, integrity, impartiality, competence, and diversity.

Mission

The SeaTac Municipal Court will continue to operate as a highly respected judicial entity that serves the community by providing a safe forum, accessible to all individuals, for the fair, impartial, and efficient administration of justice.

Goals

- **Financial Sustainability**
Ensure lean operations of the court by continually streamlining and reviewing processes to ensure cost effectiveness.
- **Probation Development**
Research and develop best methodology for implementing an evidence based Mental Health and DUI therapeutic court in order to address the difficult to treat population in an effort to reduce recidivism while increasing community safety.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Municipal Court (02)

PROGRAM: Municipal Court - Judicial (512.50)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
MUNICIPAL COURT - JUDICIAL FTE'S		6.2	5.2	5.2	4.7	4.5	4.5
	JUDGE	0.72	0.72	0.72	0.72	0.50	0.50
	COURT ADMINISTRATOR	0.95	0.95	0.95	0.95	0.95	0.95
	LEAD JUDICIAL SPECIALIST	1.00	1.00	1.00	1.00	1.00	1.00
	JUDICIAL SUPPORT SPECIALIST	3.50	2.50	2.50	2.00	2.00	2.00
MUNICIPAL COURT - JUDICIAL							
SALARIES AND BENEFITS							
512.50.11.000	Salaries & Wages	381,407	382,312	364,221	424,158	392,812	406,386
512.50.12.000	Overtime	5,328	13,617	1,700	500	2,419	2,419
512.50.20.000	Personnel Benefits	158,762	163,545	151,590	185,152	179,913	195,815
SALARIES AND BENEFITS		545,496	559,474	517,511	609,810	575,144	604,620
SUPPLIES							
512.50.31.008	Office & Operating Supplies	3,365	3,013	2,428	4,000	4,000	4,000
512.50.31.013	Food Supplies	7	-	-	-	-	-
512.50.35.000	Small Tools & Minor Equipment	531	-	-	-	-	-
SUPPLIES		3,903	3,013	2,428	4,000	4,000	4,000
OTHER SERVICES & CHARGES							
512.50.41.000	Professional Services	420	386	120	300	1,300	1,300
512.50.41.007	Judge	12,464	8,320	18,805	14,230	10,800	10,800
512.50.42.028	Telephone	2,137	2,108	2,895	1,900	1,800	1,800
512.50.42.029	Postage	3,092	4,619	2,507	5,000	5,000	5,000
512.50.43.031	Lodging	914	236	642	600	900	900
512.50.43.032	Meals	219	48	123	100	400	400
512.50.43.033	Transportation	789	586	250	480	480	480
512.50.45.000	Operating Rentals & Leases	2,117	2,199	2,320	2,150	2,150	2,150
512.50.48.049	Equipment Repair & Maintenance	1,145	819	743	1,144	1,144	1,144
512.50.48.050	Computer Repair & Maintenance	4,250	-	-	-	-	-
512.50.49.000	Codesmart Hosting	3,191	1,958	2,385	6,660	10,935	10,935
512.50.49.054	Memberships	865	675	800	940	1,279	1,279
512.50.49.057	Witness Fees	299	567	585	600	600	600
512.50.49.058	Printing & Binding	844	3,210	403	2,600	2,600	2,600
512.50.49.061	Registration	635	-	645	800	500	500
512.50.49.062	Laundry Services	31	-	11	100	100	100
512.50.49.064	Jury Fees	14,010	6,138	8,706	11,000	11,000	11,000
512.50.49.065	Interpreter Fees	29,655	33,796	26,752	28,000	28,000	28,000
OTHER SERVICES & CHARGES		77,077	65,665	68,692	76,604	78,988	78,988
MUNICIPAL COURT - JUDICIAL		626,477	628,151	588,631	690,414	658,132	687,608

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Municipal Court (02)

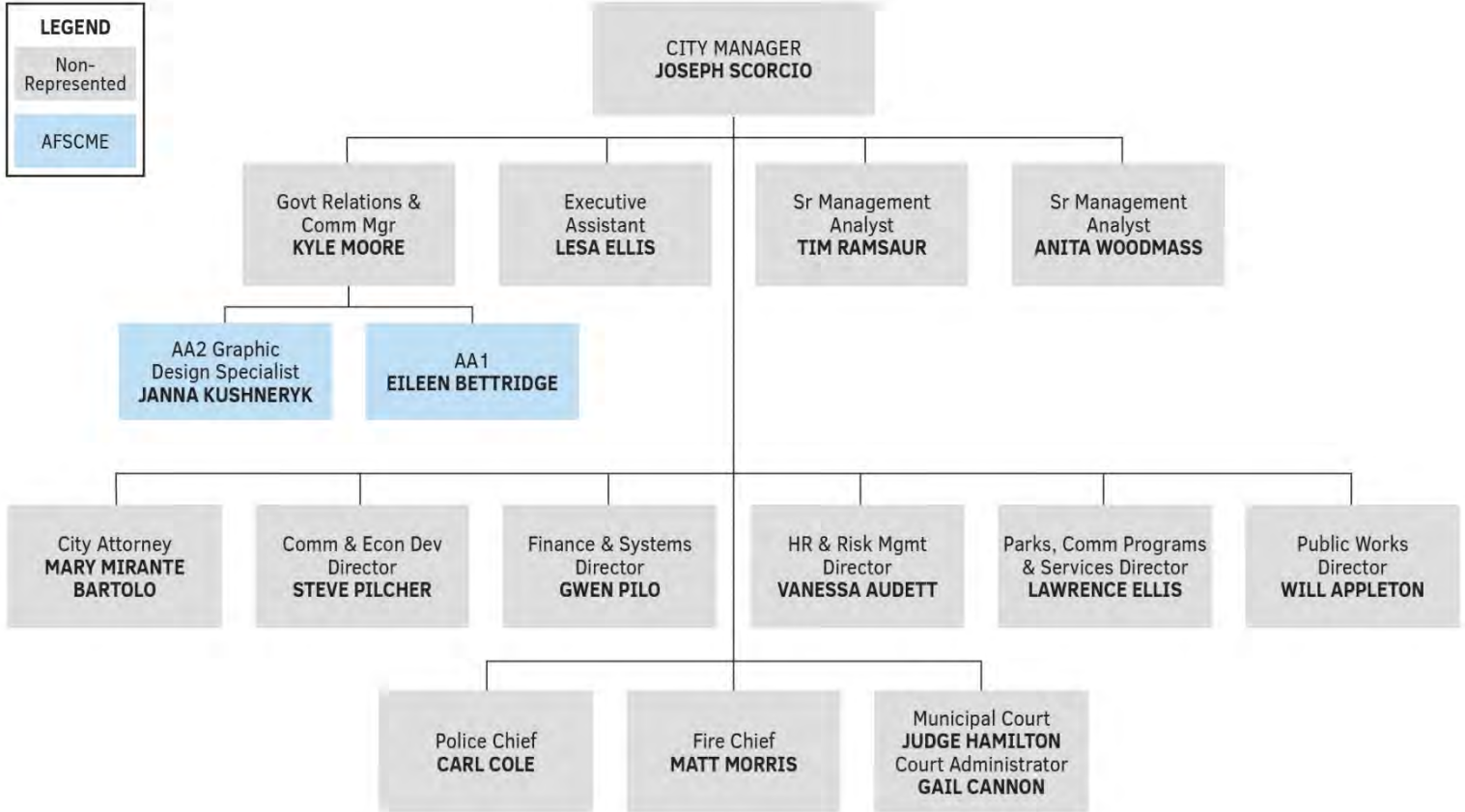
PROGRAM: Probation & Parole Svs (523.30)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
MUNICIPAL COURT - FTE'S		1.4	0.6	1.3	0.8	0.8	0.8
	JUDGE	0.80	0.08	0.08	0.08	0.05	0.05
	COURT ADMINISTRATOR	0.05	0.05	0.05	0.05	0.05	0.05
	JUDICIAL SUPPORT SPECIALIST	0.50	0.50	0.50			
	PROBATION COUNSELOR			0.70	0.70	0.70	0.70
MUNICIPAL COURT - LEGAL SALARIES AND BENEFITS							
523.30.11.000	Salaries & Wages	41,883	43,430	68,638	72,696	71,356	76,534
523.30.12.000	Overtime	-	2,849	100	-	-	-
523.30.20.000	Personnel Benefits	18,261	23,000	24,797	17,742	19,457	21,134
SALARIES AND WAGES		60,143	69,280	93,535	90,438	90,813	97,668
SUPPLIES							
523.30.31.008	Office & Operating Supplies	122	-	435	307	307	307
523.30.35.000	Small Tools and Minor Equipment		-	460	-	-	-
SUPPLIES		122	-	895	307	307	307
OTHER SERVICES & CHARGES							
523.30.43.031	Lodging	-	-	1,151	-	450	450
523.30.43.032	Meals	-	-	210	-	100	100
523.30.43.033	Transportation	-	-	1,423	-	350	350
523.30.49.000	Professional Services	1,314	2,307	2,678	1,200	1,200	1,200
523.30.49.054	Memberships	-	-	40	-	40	40
523.30.49.058	Printing & Binding	256	523	87	400	1,000	1,000
523.30.49.061	Registration	-	-	1,902	-	165	165
OTHER SERVICES & CHARGES		1,570	2,831	7,491	1,600	3,305	3,305
INTERGOVERNMENTAL							
523.30.51.028	Intergov Prof Services	53,660	32,290	-	-	-	-
INTERGOVERNMENTAL		53,660	32,290	-	-	-	-
MUNICIPAL COURT - LEGAL		115,495	104,400	101,921	92,345	94,425	101,280
TOTAL MUNICIPAL COURT EXPENDITURES		741,971	732,552	690,552	782,759	752,557	788,888

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Department Vision, Mission and Goals

City of SeaTac CITY MANAGER 2019 Organization Chart



Vision

Act every day to maintain and support a clean, safe, thriving and healthy global community.

Mission

Provide ethical and visionary leadership that inspires high quality, innovative and fiscally responsible public policy, services and projects.

Goals

- **Foster Employee Engagement**
Actively share information to ensure staff are aware and connected to the City's mission.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Manager's Office (03)

PROGRAM: City Manager Admin (513.10)
 Legal Activities (515.90)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
CITY MANAGER ADMINISTRATION FTE'S		4.6	4.6	5.5	7.0	4.0	4.0
	CITY MANAGER	1.0	1.0	1.0	1.0	1.0	1.0
	ASSISTANT CITY MANAGER	1.0	1.0				
	GOV RELATIONS & COMM. MGR				1.0		
	EXECUTIVE ASSISTANT	1.0	1.0	1.0	1.0	1.0	1.0
	SENIOR PROJECT MANAGER	0.6	0.6				
	ADMINISTRATIVE ASSISTANT III	1.0	1.0				
	ADMIN ASSISTANT II GRAPHIC DESIGN			0.5	1.0		
	REAL PROPERTY MGMT SPECIALIST			1.0	1.0		
	SENIOR MANAGEMENT ANALYST			2.0	2.0	2.0	2.0
CITY MANAGER ADMINISTRATION							
SALARIES AND BENEFITS							
513.10.11.000	Salaries & Wages	546,867	339,724	438,776	669,383	532,903	517,697
513.10.12.000	Overtime	-	-	-	-	-	-
513.10.20.000	Personnel Benefits	171,243	89,245	142,933	326,606	183,195	192,503
SALARIES AND BENEFITS		718,110	428,970	581,709	995,989	716,098	710,200
SUPPLIES							
513.10.31.008	Office & Operating Supplies	2,186	2,365	3,508	3,000	3,000	3,000
513.10.31.011	Publications	42	4	-	100	100	100
513.10.31.013	Food Supplies	262	57	391	100	200	200
513.10.35.000	Small Tools & Minor Equipment	339	4,489	577	7,121	500	500
SUPPLIES		2,830	6,915	4,475	10,321	3,800	3,800
OTHER SERVICES & CHARGES							
511.20.41.000	Professional Svc - Lobbyist	30,000	30,000	33,600	33,600	-	-
513.10.41.000	Professional Services	64,247	5,797	6,755	162,000	25,000	25,000
513.10.41.065	Secretarial Pool Services	13,306	-	-	3,600	-	-
513.10.41.200	Advertising	-	-	754	-	-	-
513.10.42.028	Telephone	2,460	2,242	3,327	2,900	5,000	5,000
513.10.42.029	Postage	8,567	8,297	98	300	300	300
513.10.43.031	Lodging	1,440	-	-	3,350	4,700	4,700
513.10.43.032	Meals	414	95	766	834	1,415	1,415
513.10.43.033	Transportation	938	-	16	2,235	1,465	1,465
513.10.43.034	Mileage Reimbursement	56	-	-	1,200	1,146	1,146
513.10.45.000	Operating Leases & Rentals	3,823	3,718	2,394	2,328	2,328	2,328
513.10.48.049	Equipment Repair & Maintenance	602	547	374	600	500	500
513.10.49.053	Subscriptions	330	463	588	383	383	383
513.10.49.054	Memberships	2,835	1,198	1,138	1,650	1,500	1,500
513.10.49.056	Filing & Recording	-	-	27	-	-	-
513.10.49.058	Printing & Binding	24,937	24,852	211	500	500	500
513.10.49.061	Registration	2,643	145	180	2,960	3,540	3,540
515.93.41.014	Indigent Defense Costs	207,621	232,950	167,100	200,000	206,000	206,000
OTHER SERVICES & CHARGES		364,220	310,304	217,329	418,440	253,777	253,777
CITY MANAGER ADMINISTRATION		1,085,160	746,189	803,513	1,424,750	973,675	967,777

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Manager's Office (03)

PROGRAM: Communications (518.90)
 Legislative Activities (511.20)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
COMMUNICATIONS FTE'S		0.0	0.0	0.0	0.0	3.0	3.0
GOV RELATIONS & COMM. MGR						1.0	1.0
ADMIN ASSISTANT II GRAPHIC DESIGN						1.0	1.0
ADMINISTRATIVE ASSISTANT I						1.0	1.0
COMMUNICATIONS							
SALARIES AND BENEFITS							
518.90.11.000	Salaries & Wages				-	232,343	248,955
518.90.12.000	Overtime				-	-	-
518.90.20.000	Personnel Benefits				-	75,746	82,503
SALARIES AND BENEFITS					-	308,089	331,458
SUPPLIES							
518.90.31.008	Office & Operating Supplies				-	4,200	4,200
518.90.31.011	Publications				-	200	200
518.90.35.000	Small Tools & Minor Equipment				-	500	500
SUPPLIES					-	4,900	4,900
OTHER SERVICES & CHARGES							
511.20.41.000	Professional Svc - Lobbyist				-	33,600	36,000
518.90.41.000	Professional Services				-	25,000	15,000
518.90.41.065	Secretarial Pool Services				-	3,600	3,600
518.90.41.200	Advertising				-	500	500
518.90.42.028	Telephone				-	840	840
518.90.42.029	Postage				6,056	7,600	7,600
518.90.43.031	Lodging				-	3,410	3,410
518.90.43.032	Meals				-	1,165	1,165
518.90.43.033	Transportation				-	1,775	1,775
518.90.43.034	Mileage Reimbursement				-	935	817
518.90.45.000	Operating Rentals & Leases				-	1,650	1,650
518.90.49.053	Subscriptions				-	2,728	2,728
518.90.49.054	Memberships				-	510	445
518.90.49.058	Printing & Binding				5,798	27,500	27,500
518.90.49.061	Registration				-	3,770	3,770
OTHER SERVICES & CHARGES					11,854	114,583	106,800
COMMUNICATIONS					11,854	427,572	443,158

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Manager's Office (03)

PROGRAM: Communications - SeaTV (557.20)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	COMMUNICATIONS - SEATV						
	OTHER SERVICES & CHARGES						
557.20.41.000	Professional Services	12,765	25,943	-	-	-	-
557.20.49.000	Miscellaneous Services	568	-	-	-	-	-
	OTHER SERVICES & CHARGES	13,333	25,943	-	-	-	-
	COMMUNICATIONS - SEATV	13,333	25,943	-	-	-	-

FUND: General Fund (001)
DEPT: City Manager's Office (03)

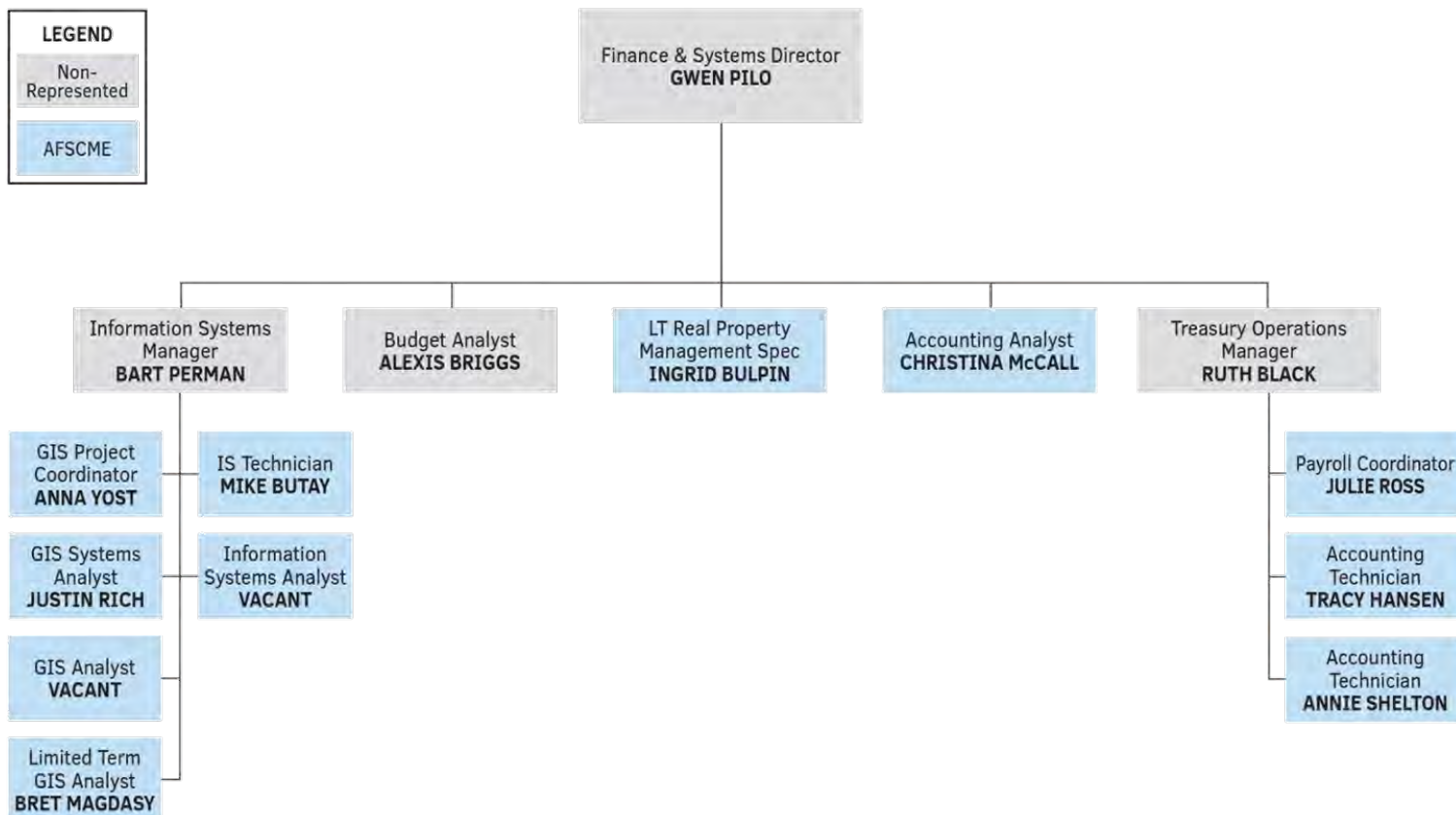
PROGRAM: Human Services (565.10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	HUMAN SERVICES FTE'S	1.0	1.0	0.0	0.0	0.0	0.0
	HUMAN SERVICES PROG. MGR	1.0	1.0				
	HUMAN SERVICES						
	SALARIES AND BENEFITS						
565.10.11.000	Salaries & Wages	89,616	-				
565.10.12.000	Overtime	-	-				
565.10.20.000	Personnel Benefits	34,373	-				
	SALARIES AND BENEFITS	123,989	-				
	SUPPLIES						
565.10.31.008	Office & Operating Supplies	53	-				
565.10.31.045	Human Services Supplies	4,455	-				
	SUPPLIES	4,508	-				
	OTHER SERVICES & CHARGES						
565.10.41.000	Professional Services	1,800	-				
565.10.41.012	Human Services Contracts	517,500	-				
565.10.41.048	Human Services CDBG Contracts	27,040	-				
565.10.41.111	Museum of Flight- School Scholar	3,629	-				
565.10.42.028	Telephone	508	-				
565.10.49.000	Human Services Vouchers	2,502	-				
565.10.49.054	Memberships	500	-				
565.10.49.061	Registration	300	-				
566.00.51.000	MNTL HLTH/Chemical Abuse	6,655	-				
	OTHER SERVICES & CHARGES	560,435	-				
	HUMAN SERVICES	688,932	-				
	TOTAL CITY MGR'S OFFICE EXPENDITURES	1,787,425	772,132	803,513	1,436,604	1,401,247	1,410,935

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Department Vision, Mission and Goals

City of SeaTac FINANCE & SYSTEMS 2019 Organization Chart



Vision

To become the premier provider of integrated, long-term technology and financial services.

IT Mission

Provide innovative, integrated, and reliable technology solutions.

Finance Mission

Provide timely, accurate and carefully considered financial solutions.

Goals

- **Support other City-Department Goals**
Maintain system stability, availability and security. Coordinate, integrate and implement financial solutions.
- **Foster Finance & Systems Employee Engagement**
Foster an environment where team members are engaged, informed, empowered and recognized for their value.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Finance Administration (514.23)

DEPT: Finance and Systems (04)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
FINANCE ADMINISTRATION FTE'S		7.0	7.0	7.0	8.0	8.0	8.0
	FINANCE & SYSTEMS DIRECTOR	1.0	1.0	1.0	1.0	1.0	1.0
	ASSISTANT FINANCE DIRECTOR	1.0	1.0				
	TREASURY OPERATIONS SUPERVISOR	1.0	1.0	1.0	1.0	1.0	1.0
	ACCOUNTING ANALYST	0.0	0.0	1.0	1.0	1.0	1.0
	BUDGET ANALYST	0.0	0.0	1.0	1.0	1.0	1.0
	PAYROLL COORDINATOR	1.0	1.0	1.0	1.0	1.0	1.0
	ACCOUNTING TECHNICIAN	2.0	2.0	2.0	2.0	2.0	2.0
	REAL PROPERTY MGMT SPECIALIST					1.0	1.0
	ADMINISTRATIVE ASSISTANT II	1.0	1.0				
	ADMINISTRATIVE ASSISTANT I				1.0		
FINANCE ADMINISTRATION SALARIES AND BENEFITS							
514.23.11.000	Salaries & Wages	616,125	561,791	509,230	633,088	709,629	720,685
514.23.12.000	Overtime	-	-	-	-	-	-
514.23.20.000	Personnel Benefits	205,039	177,939	178,843	193,260	268,063	275,343
SALARIES AND BENEFITS		821,163	739,730	688,073	826,348	977,692	996,028
SUPPLIES							
514.23.31.008	Office & Operating Supplies	2,599	3,165	2,928	3,500	4,000	4,000
514.23.31.009	Forms	153	707	584	250	250	250
514.23.31.011	Publications	-	-	-	150	150	150
514.23.35.000	Small Tools & Minor Equipment	249	246	147	450	1,000	1,000
SUPPLIES		3,001	4,118	3,659	4,350	5,400	5,400
OTHER SERVICES & CHARGES							
514.23.41.000	Professional Services	-	-	15,128	75,000	35,000	35,000
514.23.41.018	Accounting & Auditing	60,567	125,534	73,841	70,000	81,500	86,000
514.23.42.028	Telephone	1,063	1,393	1,361	1,100	1,500	1,500
514.23.42.029	Postage	4,018	5,026	5,177	4,500	4,500	4,500
514.23.43.031	Lodging	634	950	1,605	2,600	6,000	6,000
514.23.43.032	Meals	64	449	117	465	800	800
514.23.43.033	Transportation	541	866	927	1,340	2,500	2,500
514.23.45.000	Operating Rentals & Leases	2,496	2,574	2,521	2,500	2,500	2,500
514.23.48.049	Equipment Repair & Maintenance	628	548	308	500	500	500
514.23.49.000	Banking Fees	15,451	22,488	15,903	3,050	15,000	15,000
514.23.49.001	Armored Car	12,510	14,190	15,815	14,500	3,900	4,100
514.23.49.054	Memberships	625	490	580	8,350	1,200	1,200
514.23.49.055	State Minority Businesses	75	75	150	-	-	-
514.23.49.058	Printing & Binding	1,227	187	731	500	500	500
514.23.49.061	Registration	1,679	1,865	2,180	3,040	6,000	6,000
OTHER SERVICES & CHARGES		101,580	176,635	136,346	187,445	161,400	166,100
FINANCE ADMINISTRATION		925,744	920,483	828,078	1,018,143	1,144,492	1,167,528

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Network Info Systems (518.88)

DEPT: Finance and Systems (04)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
NETWORK INFO SYSTEMS FTE'S		2.5	2.5	2.0	2.0	3.0	3.0
INFORMATION SYSTEMS MANAGER		1.0	1.0	1.0	1.0	1.0	1.0
INFO SYSTEMS TECHNICIAN		1.5	1.0	1.0	1.0	1.0	1.0
INFO SYSTEMS ANALYST		0.0	0.5			1.0	1.0
NETWORK INFORMATION SYSTEMS							
SALARIES AND BENEFITS							
518.88.11.000	Salaries & Wages	225,082	226,761	195,741	205,643	296,098	309,299
518.88.12.000	Overtime	761	299	-	1,200	1,200	1,200
518.88.20.000	Personnel Benefits	98,129	97,275	81,008	90,874	134,666	146,856
SALARIES AND BENEFITS		323,972	324,334	276,749	297,717	431,964	457,355
SUPPLIES							
518.88.31.008	Office & Operating Supplies	8	188	-	-	-	-
518.88.31.012	Computer Supplies	2,979	8,954	4,472	8,000	8,000	8,000
518.88.35.000	Small Tools & Minor Equipment	72	260	474	300	1,600	300
SUPPLIES		3,059	9,402	4,945	8,300	9,600	8,300
OTHER SERVICES & CHARGES							
518.88.41.000	Professional Services	9,980	3,313	8,403	20,000	20,000	20,000
518.88.42.027	Communication Service Provider	11,906	11,869	11,696	12,000	12,000	12,000
518.88.42.028	Telephone	18,904	18,320	18,215	17,600	17,600	17,600
518.88.42.029	Postage	-	17	-	100	100	100
518.88.43.031	Lodging	-	-	-	375	375	375
518.88.43.032	Meals	-	-	-	50	50	50
518.88.43.033	Transportation	15	20	-	165	165	165
518.88.45.000	Operating Rentals & Leases	195	205	-	-	-	-
518.88.48.049	Equipment Repair & Maintenance	11,643	15,050	21,219	30,150	30,700	30,700
518.88.48.050	Enterprise SW Maint & Support	155,188	151,161	193,904	222,299	179,265	184,803
518.88.49.000	Web Hosting Fee	3,217	3,237	1,688	3,000	8,295	8,710
518.88.49.054	Memberships	-	75	75	150	150	150
518.88.49.061	Registration	4,000	4,255	2,200	4,350	6,525	6,525
518.88.49.066	Employee Training Programs	-	-	-	1,000	1,000	1,000
OTHER SERVICES & CHARGES		215,048	207,521	257,400	311,239	276,225	282,178
NETWORK INFORMATION SYSTEMS		542,078	541,257	539,094	617,256	717,789	747,833

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Finance and Systems (04)

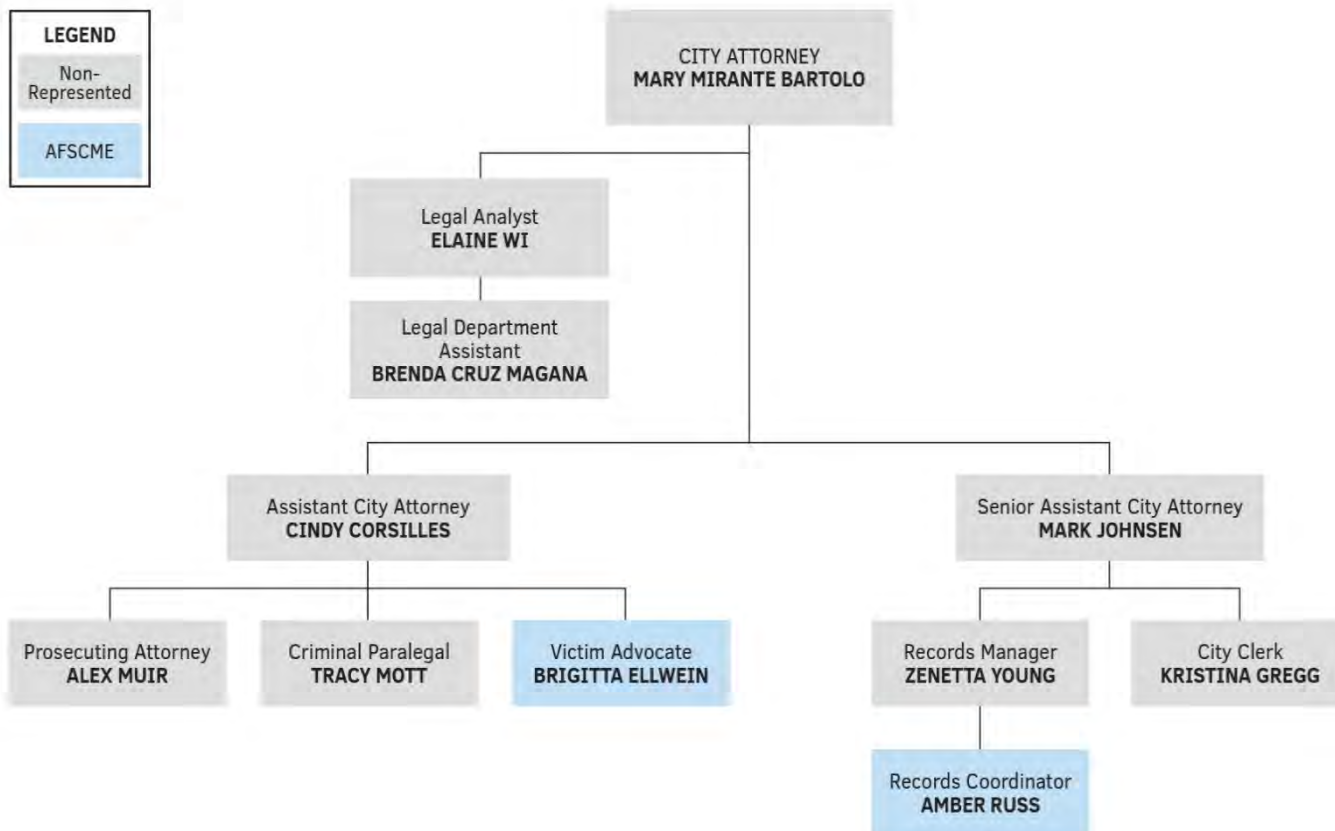
PROGRAM: Geographic Info Systems (518.89)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
GEOGRAPHIC INFO SYSTEMS FTE'S		2.0	2.0	3.5	4.0	4.0	3.0
	GIS COORDINATOR/ANALYST	0.5	0.5	0.5			
	GIS PROJECT COORDINATOR			1.0	1.0	1.0	1.0
	GIS SYSTEMS ANALYST				1.0	1.0	1.0
	GIS ANALYST	1.5	1.5	1.0	1.0	1.0	1.0
	EMERGENCY PREPAREDNESS MAPPING LTE			1.0	1.0	1.0	
GEOGRAPHIC INFORMATION SYSTEMS							
SALARIES AND BENEFITS							
518.89.11.000	Salaries & Wages	169,609	162,813	178,837	285,365	316,428	255,843
518.89.12.000	Overtime	761	299	113	3,000	3,000	3,000
518.89.20.000	Personnel Benefits	57,326	53,092	62,362	134,030	164,162	129,865
	SALARIES AND BENEFITS	227,696	216,204	241,311	422,395	483,590	388,708
SUPPLIES							
518.89.31.008	Office & Operating Supplies	659	516	755	1,100	1,100	1,100
518.89.31.011	Publications	-	-	-	250	250	250
518.89.31.013	Food Supplies	-	-	-	50	50	50
518.89.31.018	Uniforms & Safety Clothing	-	177	-	-	-	-
518.89.35.000	Small Tools & Minor Equipment	426	520	448	1,000	1,000	1,000
	SUPPLIES	1,086	1,214	1,203	2,400	2,400	2,400
OTHER SERVICES & CHARGES							
518.89.41.000	Professional Services	-	7,990	2,250	14,200	14,200	14,200
518.89.42.028	Telephone	1,111	790	944	700	1,360	700
518.89.43.031	Lodging	1,314	-	-	2,200	2,200	2,200
518.89.43.032	Meals	324	-	-	500	500	500
518.89.43.033	Transportation	673	93	66	1,240	1,240	1,240
518.89.44.001	Business & Occupation Taxes	-	5	7	-	-	-
518.89.49.053	Subscriptions	0	-	-	-	980	980
518.89.49.054	Memberships	175	175	350	350	585	585
518.89.49.058	Printing & Binding	-	73	-	-	-	-
518.89.49.061	Registration	2,070	5,970	725	7,955	7,955	7,955
518.89.49.066	Employee Training Programs	-	-	-	500	500	500
	OTHER SERVICES & CHARGES	5,667	15,096	4,341	27,645	29,520	28,860
	GEOGRAPHIC INFORMATION SYSTEMS	234,449	232,514	246,856	452,440	515,510	419,968
TOTAL FINANCE & SYSTEMS EXPENDITURES		1,702,271	1,694,255	1,614,028	2,087,839	2,377,791	2,335,329

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Department Vision, Mission and Goals

City of SeaTac LEGAL DEPARTMENT 2019 Organization Chart



Vision

Protect the City's interests and foster trust in government by providing high quality public service and legal representation with integrity and transparency.

Mission

To provide ethical and responsive services for the benefit of the community through sound legal representation, effective prosecution and victim advocacy, and accurate preservation and open access of City records.

Goals

- **Coordinate Records Management**
Continue to improve all areas of Records Management in order to ensure access to City records and preserve the history of the City.
- **Support and Legally Respect the City**
Represent the City in all civil and criminal matters to ensure the safety of the community, protection of the City's assets, and that justice is accomplished.
- **Foster Engagement**
Continue to inform, recognize and involve all staff members in department decisions.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: City Clerk's Office (05)

PROGRAM: Election Costs (514.40)
 Voter Registration (514.90)
 City Clerk Admin (514.24)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	ELECTION COSTS						
514.40.41.004	Election Costs	10,408	6,718	16,475	-	48,000	-
	ELECTION COSTS	10,408	6,718	16,475	-	48,000	-
	VOTER REGISTRATION COSTS						
514.90.41.000	Voter Registration Costs	32,424	47,476	52,257	36,400	58,000	60,000
	VOTER REGISTRATION COSTS	32,424	47,476	52,257	36,400	58,000	60,000
	CITY CLERK ADMINISTRATION FTE'S	4.0	4.0	3.0	3.0	3.0	3.0
	CITY CLERK	1.0	1.0	1.0	1.0	1.0	1.0
	DEPUTY CITY CLERK	1.0	1.0				
	RECORDS MANAGER			1.0	1.0	1.0	1.0
	RECORDS COORDINATOR	1.0	1.0	1.0	1.0	1.0	1.0
	ADMINISTRATIVE ASSISTANT III	1.0					
	ADMINISTRATIVE ASSISTANT II		1.0				
	CITY CLERK ADMINISTRATION SALARIES AND BENEFITS						
514.24.11.000	Salaries & Wages	267,003	296,754	266,374	259,540	264,347	268,680
514.24.12.000	Overtime	68	75	-	500	500	500
514.24.20.000	Personnel Benefits	88,212	103,460	93,596	103,293	119,334	128,361
	SALARIES AND BENEFITS	355,282	400,290	359,969	363,333	384,181	397,541
	SUPPLIES						
514.24.31.008	Office & Operating Supplies	1,663	2,401	1,983	2,600	2,600	2,600
514.24.31.011	Publications	106	2	263	-	-	-
514.24.35.000	Small Tools & Minor Equipment	652	69	-	-	-	-
	SUPPLIES	2,421	2,472	2,245	2,600	2,600	2,600

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: City Clerk Adm Cont'd (514.24)

DEPT: City Clerk's Office (05)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
OTHER SERVICES & CHARGES							
511.30.41.200	Advertising	7,982	9,568	12,054	12,000	15,000	15,000
514.24.41.000	Professional Services	27,865	16,271	21,611	50,595	79,500	67,300
514.24.41.022	Code Publishing	4,154	29,592	13,297	7,000	16,000	16,000
514.24.42.028	Telephone	50	493	468	500	500	500
514.24.42.029	Postage	389	621	8,175	2,744	600	600
514.24.43.031	Lodging	-	-	-	480	600	500
514.24.43.032	Meals	268	-	-	285	285	285
514.24.43.033	Transportation	233	132	-	600	500	400
514.24.44.001	Business & Occupation Taxes	0	2	0	100	100	100
514.24.45.000	Operating Rentals & Leases	5,278	5,552	6,078	6,980	3,700	3,700
514.24.48.049	Equipment Repair & Maintenance	480	6,406	3,272	5,500	1,320	1,320
514.24.49.053	Subscriptions	-	1,240	-	1,300	1,300	1,400
514.24.49.054	Memberships	805	816	1,035	930	1,076	1,156
514.24.49.056	Filing & Recording	-	-	-	-	-	350
514.24.49.058	Printing & Binding	602	139	26,105	21,452	336	336
514.24.49.061	Registration	665	815	3,160	1,775	4,650	1,350
557.20.49.000	Miscellaneous Services	-	-	-	720	-	-
OTHER SERVICES & CHARGES		48,771	71,647	95,256	112,961	125,467	110,297
CITY CLERK ADMINISTRATION		406,475	474,408	457,471	478,894	512,248	510,438
TOTAL CITY CLERK'S OFFICE EXPENDITURES		449,307	528,602	526,203	515,294	618,248	570,438

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Legal Administration (515.30)

DEPT: Legal (06)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
LEGAL ADMINISTRATION FTE'S		7.0	7.0	7.0	7.0	7.0	7.0
	CITY ATTORNEY	1.00	1.00	1.00	1.00	1.00	1.00
	SENIOR ASSISTANT CITY ATTORNEY	1.00	1.00	1.00	1.00	1.00	1.00
	ASSISTANT CITY ATTORNEY	1.00	1.00	1.00	1.00	1.00	1.00
	CHIEF PROSECUTOR	1.00	1.00				
	PROSECUTOR	1.00	1.00	1.00	1.00	1.00	1.00
	LEGAL ANALYST			1.00	1.00	1.00	1.00
	LEGAL ASSISTANT					1.00	1.00
	PARALEGAL II	1.00	1.00	1.00	1.00	1.00	1.00
	PARALEGAL I	1.00	1.00	1.00	1.00		
LEGAL ADMINISTRATION SALARIES AND BENEFITS							
515.30.11.000	Salaries & Wages	721,048	737,160	642,398	730,037	761,445	785,139
515.30.12.000	Overtime	106	676	163	-	-	-
515.30.20.000	Personnel Benefits	259,783	273,077	228,108	299,657	323,681	349,204
SALARIES AND BENEFITS		980,937	1,010,913	870,669	1,029,694	1,085,126	1,134,343
SUPPLIES							
515.30.31.008	Office & Operating Supplies	2,705	2,186	2,652	1,600	2,500	2,500
515.30.31.011	Publications	1,029	1,633	848	900	500	500
515.30.35.000	Small Tools & Minor Equipment	1,064	-	458	3,250	1,500	1,500
SUPPLIES		4,798	3,819	3,959	5,750	4,500	4,500
OTHER SERVICES & CHARGES							
515.30.41.000	Professional Services	10	35,782	29,437	800	800	800
515.30.41.022	Special Legal Service	55,561	154,968	81,362	75,000	75,000	75,000
515.30.41.031	Computerized Legal Research Sv	20,860	21,344	22,482	20,150	12,500	12,500
515.30.42.028	Telephone	1,079	842	1,039	800	1,500	1,500
515.30.42.029	Postage	353	533	471	625	700	775
515.30.43.031	Lodging	632	267	-	900	1,500	1,500
515.30.43.032	Meals	-	61	8	325	400	400
515.30.43.033	Transportation	296	230	62	425	600	600
515.30.45.000	Operating Rentals & Leases	1,280	1,280	1,643	1,000	2,250	2,250
515.30.48.049	Equipment Repair & Maintenance	978	828	393	500	500	500
515.30.49.052	Dues	1,963	2,312	1,720	2,150	2,000	2,000
515.30.49.053	Subscriptions	4,280	4,398	673	2,500	1,500	1,500
515.30.49.054	Memberships	-	-	-	-	100	100
515.30.49.056	Filing & Recording	-	316	50	75	250	250
515.30.49.058	Printing & Binding	282	139	272	150	250	250
515.30.49.061	Registration	904	325	1,191	2,250	2,500	2,500
OTHER SERVICES & CHARGES		88,477	223,625	140,804	107,650	102,350	102,425
LEGAL ADMINISTRATION		1,074,212	1,238,357	1,015,432	1,143,094	1,191,976	1,241,268

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

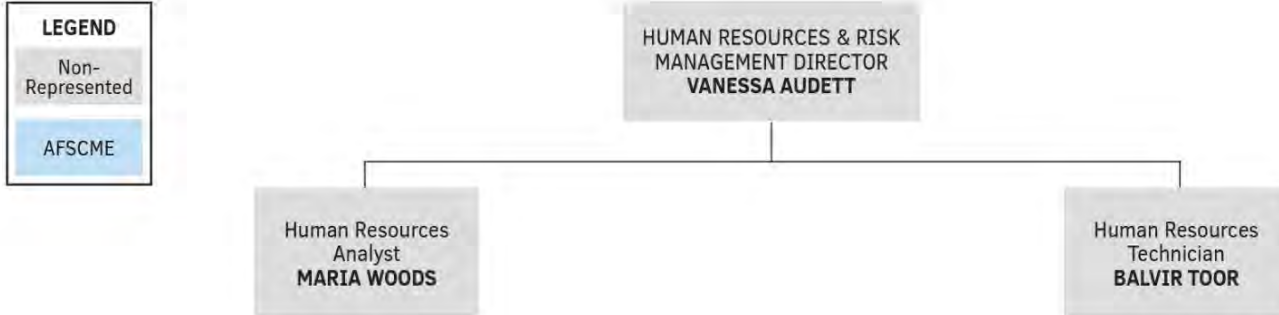
FUND: General Fund (001)

PROGRAM: Legal Services - DV (565.50)

DEPT: Legal (06)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
LEGAL SERVICES - DV FTE'S		1.0	1.0	1.0	1.0	1.0	1.0
VICTIM & CRISIS INTERVENTION ADV		1.0	1.0	1.0	1.0	1.0	1.0
LEGAL SERVICES - DOMESTIC VIOLENCE							
SALARIES AND BENEFITS							
565.50.11.000	Salaries & Wages	71,760	73,381	75,037	75,708	61,779	66,853
565.50.12.000	Overtime	-	-	-	-	-	-
565.50.20.000	Personnel Benefits	21,329	22,233	22,349	24,499	19,700	21,565
SALARIES AND BENEFITS		93,089	95,614	97,386	100,207	81,479	88,418
OTHER SERVICES & CHARGES							
565.50.42.028	Telephone	11	14	18	25	25	25
565.50.43.031	Lodging	-	-	518	300	250	250
565.50.43.032	Meals	-	-	101	75	75	75
565.50.43.033	Transportation	-	-	450	125	125	125
565.50.49.054	Memberships	-	-	-	-	100	100
565.50.49.058	Printing & Binding	48	-	50	50	50	50
565.50.49.061	Registration	-	-	-	250	500	500
OTHER SERVICES & CHARGES		58	14	1,138	825	1,125	1,125
LEGAL SERVICES - DV		93,147	95,628	98,524	101,032	82,604	89,543
TOTAL LEGAL EXPENDITURES		1,167,359	1,333,984	1,113,956	1,244,126	1,274,580	1,330,811

City of SeaTac
HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT
2019 Organization Chart



Vision

Human Resources and Risk Management is a strategic partner in building a highly skilled, diverse and motivated team of employees, working together, safely and responsibly to support achievement of City goals.

Mission

The Human Resources and Risk Management Department models core City values and is a strategic partner developing and delivering innovative programs and services designed to support the mission of the City.

Goals

- **Create an Exemplary Work Environment**
Deliver effective, efficient and consistent human resources and risk management services. Enhance relationships with staff at all levels by modeling the City's values of service, integrity, teamwork and accountability.
- **Develop Efficiencies and New Ways of Doing Business**
Implement lean process improvements and use tools and technology to their full potential to streamline personnel practices.
- **Training and Development**
Work collaboratively to identify the skills employees need to succeed. Provide employees with the training and support needed to develop and deploy those competencies.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Employee Benefit Programs (517.90)

DEPT: Human Resources and Risk Management (07)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
EMPLOYEE BENEFIT PROGRAMS							
Wellness Program							
517.90.31.008	Wellness Supplies	1,685	1,863	2,040	550	550	550
517.90.31.013	Food Supplies-Wellness	1,109	1,088	1,162	1,750	1,750	1,750
517.90.41.000	Wellness: Professional Services	440	263	-	300	300	300
517.90.43.032	Meals	148	164	182	250	250	250
517.90.43.033	Transportation	-	-	-	25	25	25
517.90.43.034	Mileage Reimbursement	-	-	-	25	25	25
517.90.49.053	Subscriptions	71	25	48	100	100	100
Employee Recognition Program							
517.91.31.008	Employee Recognition	2,527	3,065	1,362	1,000	1,000	1,000
517.91.31.013	Employee Banquet	558	542	718	750	750	750
517.91.41.000	Professional Services	250	263	-	500	500	500
517.91.43.032	Meals	4,740	4,134	4,432	5,000	5,000	5,000
Tuition Reimb Program							
517.92.49.063	Tuition Reimbursement	400	-	-	4,000	4,000	4,000
Employee Commute Trip Reduction							
517.93.31.008	Office & Operating Supplies	3,865	2,945	5,890	4,000	2,500	2,500
517.93.42.029	Postage	-	-	44	-	-	-
517.93.43.033	Trip Reduction Program	2,623	1,116	2,255	6,000	7,500	7,500
Employee Training Programs							
517.94.31.008	Office & Operating Supplies	-	-	-	100	100	100
517.94.31.013	Food Supplies	-	-	-	250	250	250
517.94.41.000	Professional Services	4,800	-	-	27,500	22,500	22,500
517.94.43.032	Meals	-	-	-	250	250	250
517.94.49.061	Registration	450	-	-	-	-	-
517.94.49.066	Employee Training Program	79	785	1,753	5,000	10,000	10,000
Safety Program							
517.95.31.008	Safety Program	175	2,420	345	1,788	1,788	1,788
517.95.41.000	Professional Services	2,827	1,755	2,177	3,200	4,200	4,200
517.95.49.066	Employee Training Program	2,941	3,140	3,619	3,000	2,000	2,000
Recruitment							
517.96.31.013	Food Supplies	-	-	27	200	200	200
517.96.41.110	Pre-Employment Testing	5,097	4,687	5,421	8,000	8,240	8,240
517.96.41.200	Advertising	2,434	3,484	3,136	10,000	10,000	10,000
517.96.42.000	Reimbursable Expenses	-	-	-	4,000	-	-
517.96.43.032	Meals	-	-	-	750	500	500
517.96.48.050	Software Maintenance	397	-	-	-	-	-
517.96.49.058	Printing & Binding	218	-	-	-	-	-
EMPLOYEE BENEFIT PROGRAMS		37,836	31,740	34,611	88,288	84,278	84,278

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Human Resources Admin (518.10)

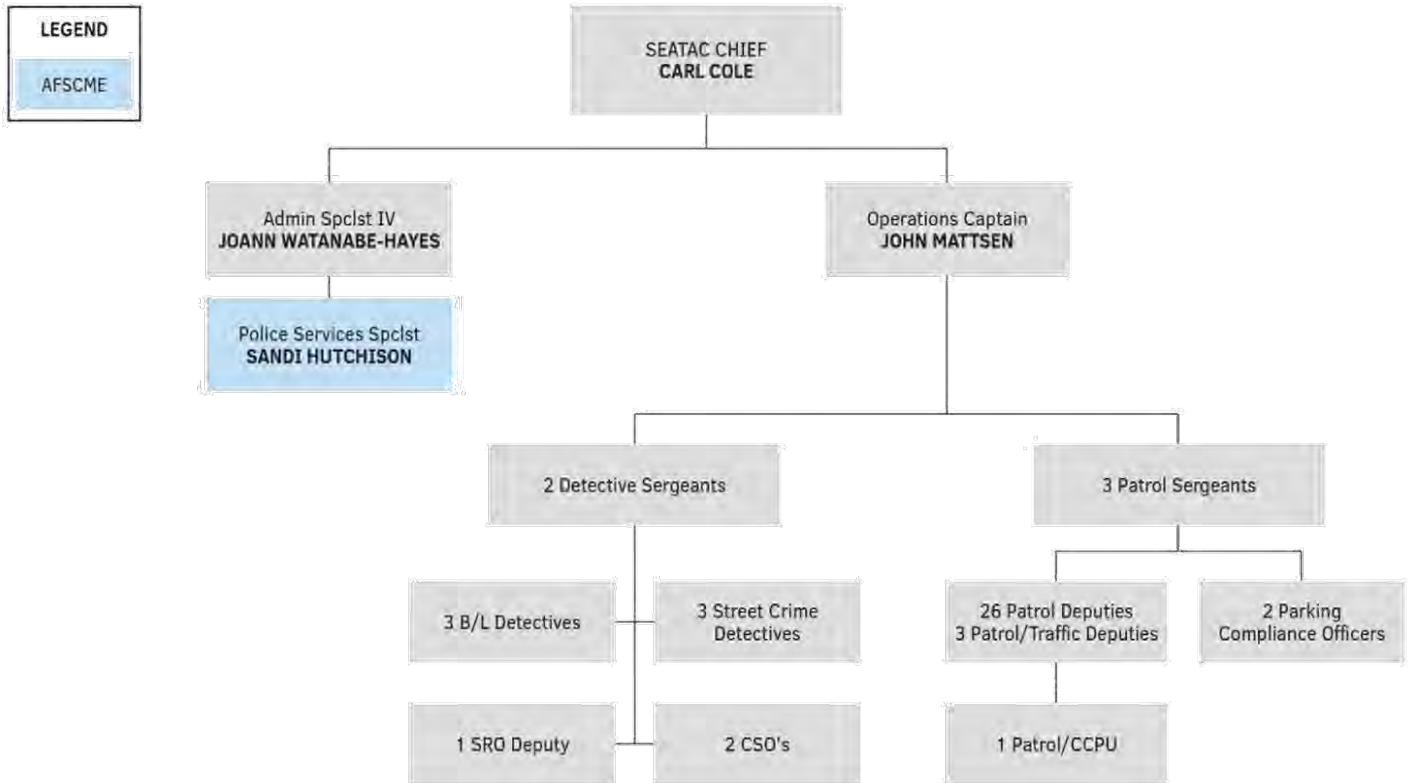
DEPT: Human Resources and Risk Management (07)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
HUMAN RESOURCES ADMIN FTE'S		3.0	3.0	3.0	3.0	3.0	3.0
	HR DIRECTOR				1.0	1.0	1.0
	HR MANAGER	1.0	1.0	1.0	1.0	1.0	1.0
	HR ANALYST	1.0	1.0	1.0	1.0	1.0	1.0
	HR TECHNICIAN	1.0	1.0	1.0	1.0	1.0	1.0
HUMAN RESOURCES ADMINISTRATION							
SALARIES AND BENEFITS							
518.10.11.000	Salaries & Wages	256,208	248,674	274,545	295,543	317,896	340,040
518.10.12.000	Overtime	-	-	-	500	500	500
518.10.20.000	Personnel Benefits	91,287	98,258	98,606	111,525	129,656	142,480
SALARIES AND BENEFITS		347,495	346,933	373,151	407,568	448,052	483,020
SUPPLIES							
518.10.31.008	Office & Operating Supplies	1,224	2,057	1,594	3,100	3,300	3,300
518.10.31.012	Computer Supplies	76	3,022	733	1,500	1,500	1,500
518.10.31.013	Food Supplies	188	265	22	500	300	300
518.10.35.000	Small Tools & Minor Equipment	128	-	-	-	-	-
SUPPLIES		1,617	5,344	2,349	5,100	5,100	5,100
OTHER SERVICES & CHARGES							
518.10.41.000	Professional Services	14,081	58,727	52,748	30,000	50,000	50,000
518.10.41.027	Physical Exams	2,496	2,879	1,578	2,300	2,300	2,300
518.10.41.110	Pre-Employment Testing	384	-	426	-	-	-
518.10.42.028	Telephone	912	581	698	1,000	1,000	1,000
518.10.42.029	Postage	265	51	102	550	550	550
518.10.43.031	Lodging	-	123	-	-	-	-
518.10.43.032	Meals	-	1,148	-	-	-	-
518.10.43.033	Transportation	-	32	35	-	-	-
518.10.43.034	Mileage Reimbursement	132	17	8	700	550	550
518.10.45.000	Operating Rentals & Leases	520	520	673	671	671	671
518.10.48.049	Equipment Repair & Maintenance	99	178	148	200	200	200
518.10.49.053	Subscriptions	-	-	-	479	479	479
518.10.49.054	Memberships	1,059	590	399	970	993	993
518.10.49.058	Printing & Binding	259	139	135	2,000	2,000	2,000
518.10.49.061	Registration	-	1,078	-	4,083	3,400	3,400
518.33.46.000	Insurance-Property	55,806	54,941	99,521	97,157	100,072	103,075
518.33.46.002	Property Ins Deductibles	-	-	-	15,000	15,000	15,000
518.33.49.006	Property Damages, Judgments, Settlements	-	-	128	15,000	15,000	15,000
518.61.00.000	Judgments & Settlements	-	-	4,250,000	-	-	-
518.91.46.000	Insurance-Liability	58,218	85,940	262,278	268,359	276,410	284,703
518.91.46.002	Liability Insurance Deductibles	6,726	-	10,000	150,000	150,000	150,000
518.91.49.006	Liability Damages, Judgments	-	-	1,000	50,000	50,000	50,000
518.91.49.010	End of Employment Cash Out (Budget Only)	-	-	-	-	45,000	-
OTHER SERVICES & CHARGES		140,957	206,944	4,679,875	638,469	713,625	679,921
HUMAN RESOURCES ADMIN		490,069	559,220	5,055,375	1,051,137	1,166,777	1,168,041
TRANSFERS OUT							
597.12.00.000	Transfer Out - Fund 108	-	-	-	47,725	-	-
TRANSFERS OUT		-	-	-	47,725	-	-
HUMAN RESOURCES & RISK MGMT EXPENDITURES		527,905	590,960	5,089,987	1,187,150	1,251,055	1,252,319

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Department Vision, Mission and Goals

City of SeaTac POLICE SERVICES 2019 Organization Chart



Vision

SeaTac PD is a highly effective and respected law enforcement partner aimed at making SeaTac the safest city in America.

Mission

To provide proactive, engaging and educational law enforcement services in our uniquely diverse community.

Goals

- **Reduce Crime and the Fear of Crime**
Through quick response, thorough investigations and thoughtful use of resources, work to instill confidence that SeaTac is a safe place to live, work, and play.
- **Improve Traffic Safety and Awareness**
Through enforcement, education, engineering, and problem solving, work collaboratively with other city departments to reduce traffic collisions, moving violations and parking infractions.
- **Provide Equipment, Training, and Technology that Support Our Mission**
Utilizing emerging industry standards, ensure our officers have the best chance at maintaining tactical advantage while serving our community with compassion.
- **Prepare to Respond to and Resolve Critical Incidents**
Assembling resources and training that allow us to effectively deploy and keep the community safe from man-made and natural disasters.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Police Services (08)

PROGRAM: Court Security (512.50)
 Administration Reception (521.10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	POLICE (CITY EMPLOYEES) FTE's	1.0	1.0	1.0	1.0	1.0	1.0
	POLICE SERVICE SPECIALIST	1.0	1.0	1.0	1.0	1.0	1.0
	COURT SECURITY						
512.50.41.000	Professional Services	44,088	43,681	46,231	45,000	52,614	53,255
	COURT SECURITY	44,088	43,681	46,231	45,000	52,614	53,255
	ADMINISTRATION RECEPTION SALARIES AND BENEFITS						
521.10.11.000	Salaries & Wages	67,760	59,148	61,835	63,575	65,887	67,842
521.10.12.000	Overtime	-	-	265	-	3,500	3,500
521.10.20.000	Personnel Benefits	23,031	24,009	23,796	26,081	30,795	33,345
	SALARIES AND BENEFITS	90,791	83,157	85,896	89,656	100,182	104,687
	OTHER SERVICES & CHARGES						
521.10.49.054	Memberships	-	300	-	420	400	400
521.10.49.058	Printing & Binding	-	-	-	150	150	150
	OTHER SERVICES & CHARGES	-	300	-	570	550	550
	ADMINISTRATION RECEPTION	90,791	83,457	85,896	90,226	100,732	105,237

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Police Services (08)

PROGRAM: Police Operations - Contract (521.20)
 Innovative Law/Comm. Eng. (521.21)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
POLICE OPERATIONS (CONTRACT)							
SUPPLIES							
521.20.31.008	Office & Operating Supplies	3,971	3,146	6,638	21,250	21,500	21,750
521.20.31.013	Food Supplies	699	92	-	-	-	-
521.20.32.000	Fuel	22	-	-	-	-	-
521.20.35.000	Small Tools & Minor Equipm	2,696	24,048	2,996	16,500	16,750	17,000
521.20.35.132	JAG Grant Program - Equipm	2,966	-	-	10,000	5,000	5,000
521.21.31.023	Regular Uniforms	172	-	-	-	-	-
521.24.31.023	Regular Uniforms	4,388	-	-	-	-	-
	SUPPLIES	14,915	27,286	9,634	47,750	43,250	43,750
OTHER SERVICES & CHARGES							
521.20.24.000	Worker's Compensation	54	10	-	-	-	-
521.20.41.006	Base - Police Services	8,920,904	9,352,588	9,586,307	10,323,584	10,393,205	10,808,934
521.20.41.132	JAG Grant Program - OT/Training		-	-	10,000	10,000	10,000
521.20.41.138	Special Park Patrols	28,458	30,050	34,996	35,000	40,000	40,000
521.20.41.139	Special Parking Emphasis Patrols		1,900	4,850	5,000	-	-
521.20.42.028	Telephone	135	117	237	2,000	2,000	2,000
521.20.42.029	Postage	2,538	4,347	4,595	5,000	1,000	1,000
521.20.44.001	Business & Occupation Taxe	1	1	1	50	50	50
521.20.45.000	Operating Rentals & Leases	1,788	1,779	2,156	3,000	3,100	3,200
521.20.45.002	Equipment Rental - 501 Fund	288	642	3,415	3,182	451	496
521.20.48.049	Equipment Repair & Maintena	4,122	4,762	1,783	10,000	10,000	10,000
521.20.49.003	Narcotic Seizure Fund Exper	25,681	12,992	11,207	10,000	14,100	14,200
521.20.49.004	Non-Narcotics Investigative Fund		-	1,000	6,000	6,000	6,000
521.20.49.058	Printing & Binding	3,038	689	482	1,500	1,000	1,000
521.21.42.029	Postage	78	-	-	-	-	-
521.21.45.000	Operating Rentals & Leases	250	10	-	-	-	-
521.21.49.058	Printing & Binding	416	-	-	-	-	-
521.24.48.000	Repairs & Maintenance	619	-	-	-	-	-
521.30.49.058	Printing & Binding	4,421	-	-	-	-	-
	OTHER SERVICES & CHARGES	8,992,791	9,409,886	9,651,028	10,414,316	10,480,906	10,896,880
	POLICE OPERATIONS (CONTRACT)	9,007,706	9,437,172	9,660,662	10,462,066	10,524,156	10,940,630
INNOVATIVE LAW/COMMUNITY ENGAGEMENT							
SUPPLIES							
521.21.35.000	Small Tools & Minor Equipment		-	-	50,000	50,000	50,000
	SUPPLIES	-	-	-	50,000	50,000	50,000
OTHER SERVICES & CHARGES							
521.21.49.000	Miscellaneous Services	9,612	8,952	6,671	11,000	11,000	11,000
	OTHER SERVICES & CHARGES	9,612	8,952	6,671	11,000	11,000	11,000
	INNOVATIVE LAW/COMM. ENG.	9,612	8,952	6,671	61,000	61,000	61,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

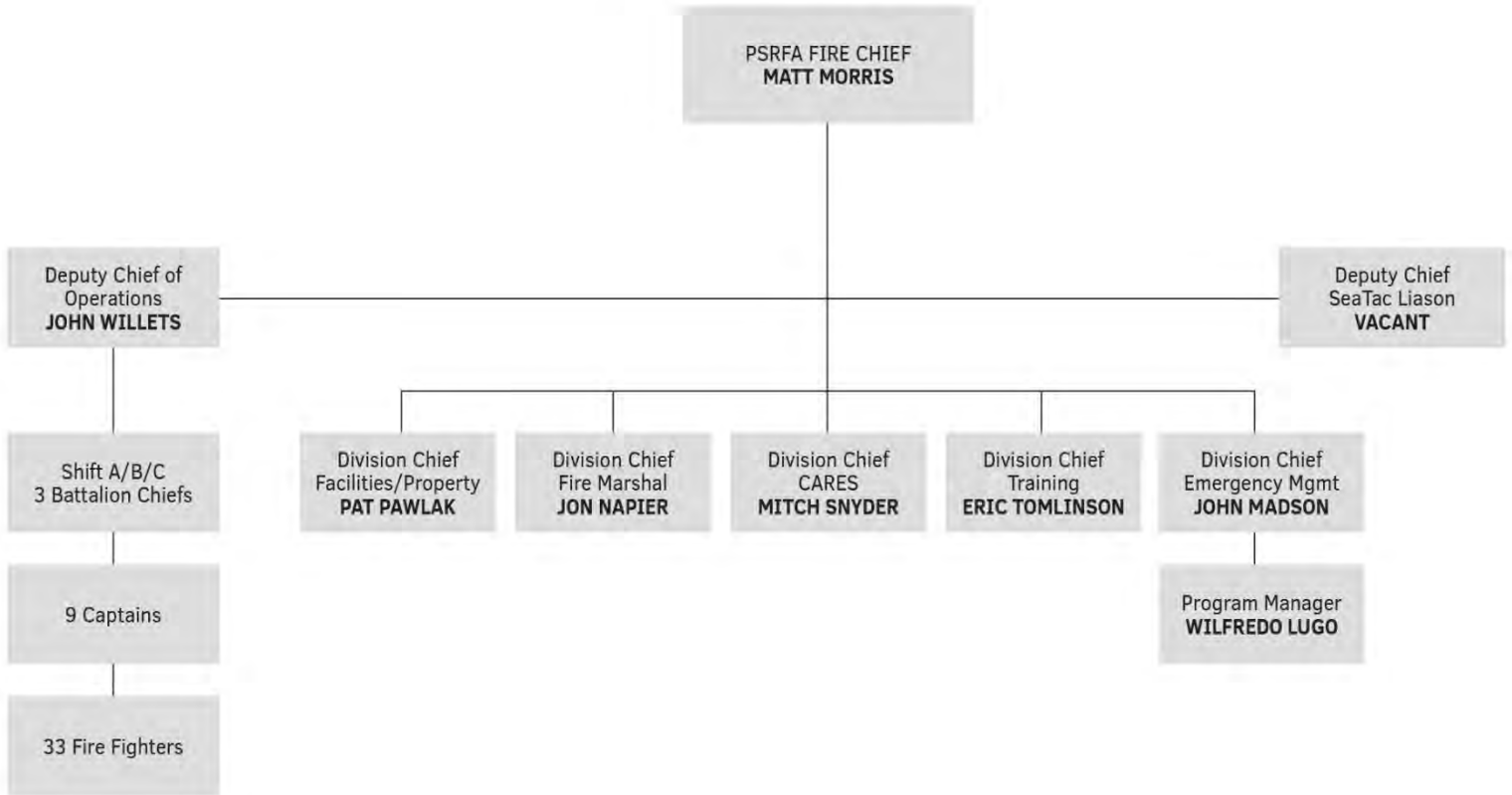
Expenditure Detail - General Fund #001

FUND: General Fund (001)
DEPT: Police Services (08)

PROGRAM: Training & Education (521.22)
 Criminal Justice - High Crime (521.24)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
TRAINING AND EDUCATION							
OTHER SERVICES & CHARGES							
521.22.43.031	Lodging	2,905	2,451	6,655	8,350	8,400	8,500
521.22.43.032	Meals	1,415	1,307	1,477	3,800	3,850	3,900
521.22.43.033	Transportation	932	2,578	4,829	4,700	4,800	4,900
521.22.49.054	Memberships	345	345	8,616	900	915	915
521.22.49.061	Registration	6,893	6,057	639	17,300	17,500	18,000
OTHER SERVICES & CHARGES		12,491	12,738	22,215	35,050	35,465	36,215
TRAINING AND EDUCATION		12,491	12,738	22,215	35,050	35,465	36,215
CRIMINAL JUSTICE - HIGH CRIME							
SUPPLIES							
521.24.31.008	Office & Operating Supplies	159	23	410	4,000	4,100	4,200
521.24.35.000	Small Tools & Minor Equipm	11,228	1,394	13,809	12,000	12,250	12,500
SUPPLIES		11,387	1,417	14,219	16,000	16,350	16,700
CRIMINAL JUSTICE - HIGH CRIME		11,387	1,417	14,219	16,000	16,350	16,700
CONTRACT SERVICES							
521.70.41.000	Professional Services	162,000	162,286	163,717	-	-	-
523.60.41.024	Jail Services	901,375	867,424	1,143,831	1,415,105	1,361,351	1,402,192
554.30.41.022	Animal Control Services	114,352	127,035	137,279	153,625	169,343	185,711
CONTRACT SERVICES		1,177,727	1,156,745	1,444,827	1,568,730	1,530,694	1,587,903
TRANSFERS OUT							
597.90.00.001	Tranfers Out-Fund 501	-	-	-	-	10,000	-
TRANSFERS OUT		-	-	-	-	10,000	-
TOTAL POLICE EXPENDITURES		10,353,800	10,744,161	11,280,722	12,278,072	12,331,011	12,800,940

City of SeaTac
FIRE SERVICES
2019 Organization Chart



Vision

We will cultivate an environment of excellence, respect and fun.

Mission

Professionally and compassionately helping people.

Goals

- **Pursue Further Regionalization**
Pursue further regionalization in order to enhance the effectiveness and efficiency of our service to the City of SeaTac.
- **Develop Succession Plans**
Develop succession plans so that unique knowledge of the City of SeaTac is maintained in the Regional Fire Authority.
- **Improve Communication**
Improve the quality of communication between the RFA, SeaTac City Council, City leadership and the citizens of SeaTac.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Fire Administration (522.10)

DEPT: Fire Services (09)

Fire Suppression & EMS (522.20)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	FIRE ADMINISTRATION						
	SALARIES AND BENEFITS						
522.10.23.000	LEOFF 1 Medical & LT Care	63,908	66,150	51,228	74,150	74,150	74,150
	SALARIES AND BENEFITS	63,908	66,150	51,228	74,150	74,150	74,150
	OTHER SERVICES & CHARGES						
522.10.42.028	Telephone	-	31	-	-	-	-
	OTHER SERVICES & CHARGES	-	31	-	-	-	-
	FIRE ADMINISTRATION	63,908	66,181	51,228	74,150	74,150	74,150
	FIRE SUPPRESSION AND EMS						
	SUPPLIES						
522.20.31.020	Explorer Uniforms	571	411	-	-	-	-
522.20.31.026	Explorer Rehab Supplies	350	-	-	-	-	-
522.20.31.036	Operating/Repair Sup-Explor	448	-	-	-	-	-
	SUPPLIES	1,369	411	-	-	-	-
	OTHER SERVICES & CHARGES						
522.20.41.030	Fire Service ILA with PSRFA	8,897,405	10,001,462	9,982,609	10,301,260	10,037,708	10,389,028
522.20.42.028	Telephone/Wireless Commur	680	1,476	37	-	-	-
	OTHER SERVICES & CHARGES	8,898,085	10,002,939	9,982,646	10,301,260	10,037,708	10,389,028
	FIRE SUPPRESSION AND EMS	8,899,454	10,003,350	9,982,646	10,301,260	10,037,708	10,389,028

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

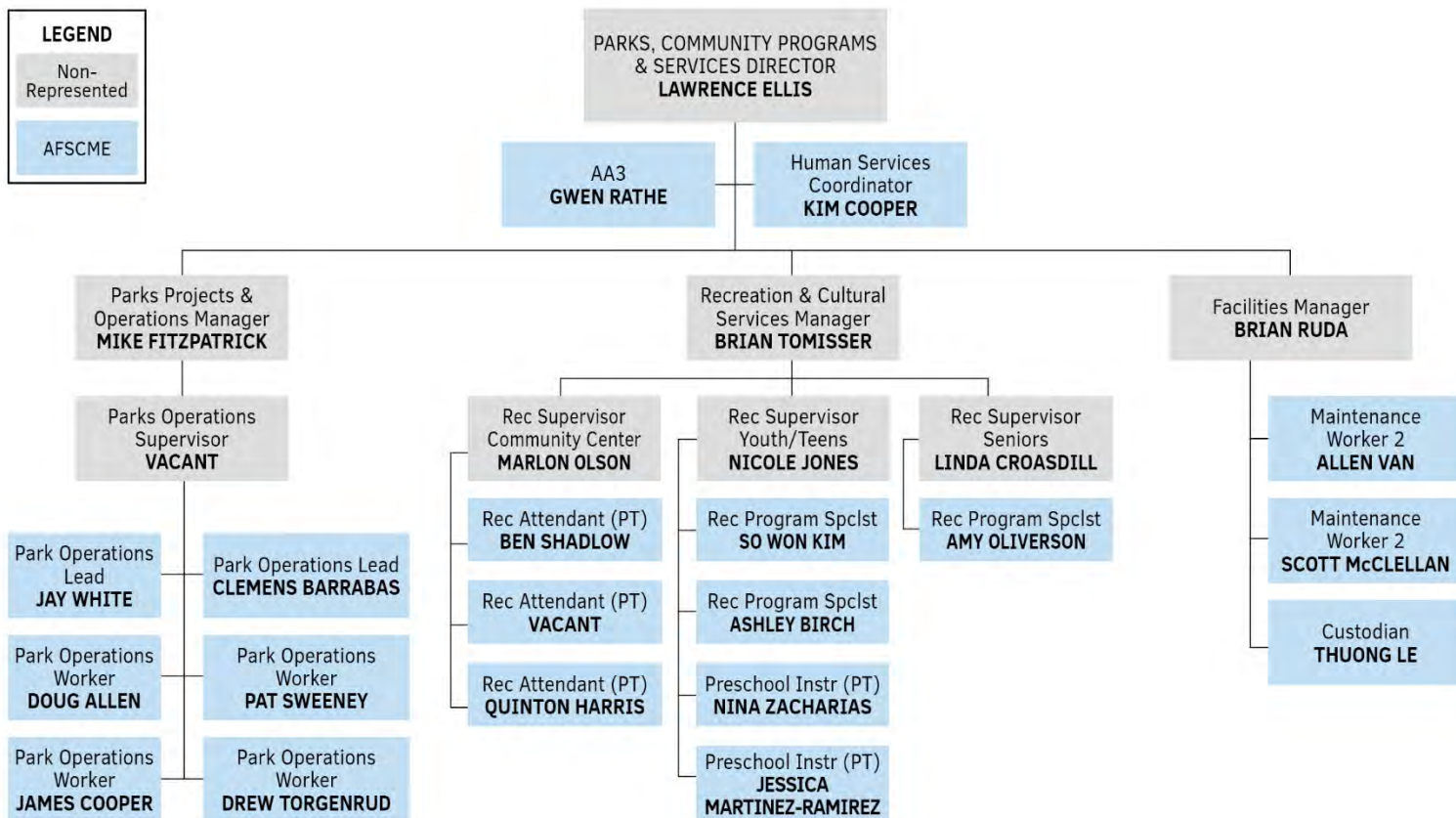
FUND: General Fund (001)

PROGRAM: Emergency Preparedness (525.60)

DEPT: Fire Services (09)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	EMERGENCY PREPAREDNESS						
	SUPPLIES						
525.60.31.008	Office & Operating Supplies	3,090	3,537	3,805	-	-	-
525.60.31.018	Uniforms & Safety Clothing	708	-	-	-	-	-
525.60.35.000	Small Tools & Minor Equipme	5,020	5,923	6,809	-	-	-
	SUPPLIES	8,818	9,460	10,615	-	-	-
	OTHER SERVICES & CHARGES						
525.50.42.028	Satellite Emergency Phone	885	885	885	400	900	900
525.60.12.000	Overtime	-	-	-	-	3,560	3,560
525.60.41.000	CODE RED	10,000	10,000	-	-	-	-
525.60.41.001	Professional Services-ILA Gr	927	-	-	-	-	-
525.60.42.028	Telephone	659	659	550	275	720	720
525.60.42.029	Postage	2	12	-	-	-	-
525.60.43.031	Lodging	-	-	-	300	1,000	1,000
525.60.43.032	Meals	125	-	315	180	500	500
525.60.43.033	Transportation	582	-	-	80	1,400	1,400
525.60.45.002	Equipment Rental - 501	-	-	-	-	9,143	9,143
525.60.49.058	Printing & Binding	-	-	48	4,700	4,700	4,700
525.60.49.061	Registration	425	850	-	6,200	3,000	3,000
	OTHER SERVICES & CHARGES	13,605	12,406	1,797	12,135	24,923	24,923
	EMERGENCY PREPAREDNESS	22,423	21,866	12,411	12,135	24,923	24,923
	TOTAL FIRE EXPENDITURES	8,985,785	10,091,396	10,046,285	10,387,545	10,136,781	10,488,101

City of SeaTac
PARKS, COMMUNITY PROGRAMS & SERVICES DEPARTMENT
 2019 Organization Chart



Vision

It is our vision to be the leader in providing innovative and inclusive parks, facilities, programs and services for our community.

Mission

We are committed to providing high quality and sustainable public facilities and parks. We deliver exceptional and affordable recreational and cultural opportunities and human services that are responsive to the needs and health of our community.

Goals

- **Enhance our Community**
Create a sense of community through people, parks, facilities and programs.
- **Improve Cultural Arts**
Energize and enhance cultural arts program through development of an Arts Master Plan.
- **Foster Employee Engagement**
Increase interdepartmental relationships through positive communication and cohesiveness.
- **Foster Employee Engagement**
Partnering with local human services agencies to provide essential, direct service to our citizens.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Central Facilities (518.30)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
CENTRAL FACILITIES FTE'S		4.00	4.00	4.00	4.00	4.00	4.00
FACILITIES MANAGER		1.00	1.00	1.00	1.00	1.00	1.00
FACILITIES MAINTENANCE WORKER II		2.00	2.00	2.00	2.00	2.00	2.00
CUSTODIAN		1.00	1.00	1.00	1.00	1.00	1.00
CENTRAL FACILITIES							
SALARIES AND BENEFITS							
518.30.11.000	Salaries & Wages	333,250	293,707	292,658	285,848	314,324	325,973
518.30.12.000	Overtime	6,581	1,586	165	3,000	3,000	3,000
518.30.20.000	Personnel Benefits	136,086	125,759	118,348	163,210	140,607	151,313
SALARIES AND BENEFITS		475,916	421,053	411,170	452,058	457,931	480,286
SUPPLIES							
518.30.31.001	Janitorial Supplies	9,344	8,610	8,299	11,000	11,000	11,000
518.30.31.008	Office & Operating Supplies	12,346	14,673	15,801	15,000	15,000	15,000
518.30.31.011	Publications	-	-	-	200	200	200
518.30.31.018	Safety Clothing	351	608	501	400	400	400
518.30.31.023	Regular Uniforms	551	1,127	901	980	980	980
518.30.32.000	Fuel	-	1,363	842	4,000	4,000	4,000
518.30.35.000	Small Tools & Minor Equipment	492	2,447	1,659	1,500	1,500	1,500
SUPPLIES		23,083	28,829	28,002	33,080	33,080	33,080
OTHER SERVICES & CHARGES							
518.30.41.000	Professional Services	1,092	1,794	1,410	3,000	1,500	1,500
518.30.41.034	Janitorial Services	146,148	97,510	97,100	100,000	100,000	100,000
518.30.41.047	Security Monitoring	690	1,135	660	1,100	900	900
518.30.41.104	City Hall Historical Displays	5,440	2,953	5,837	5,000	5,000	5,000
518.30.42.028	Telephone	1,517	2,013	2,319	2,000	2,000	2,000
518.30.42.029	Postage	257	4	-	50	50	50
518.30.43.032	Meals	-	19	-	-	-	-
518.30.43.034	Mileage Reimbursement	-	63	-	200	-	-
518.30.44.001	Business & Occupation Taxes	-	0	0	100	100	100
518.30.45.000	Operating Rentals & Leases	10,110	8,786	7,991	12,000	12,000	12,000
518.30.45.002	Equipment Rental - 501 Fund	9,420	2,832	8,406	9,894	9,502	10,096
518.30.47.039	Water	14,496	13,434	12,854	7,500	8,000	8,000
518.30.47.040	Sewer	5,494	2,625	2,839	1,800	2,100	2,100
518.30.47.041	Electricity	115,721	119,500	120,486	106,000	120,000	120,000
518.30.47.042	Waste Disposal	-	-	-	200	200	200
518.30.47.043	Storm Sewer Fees	4,332	4,328	4,539	4,500	5,200	5,200
518.30.48.000	Repairs & Maintenance	39,794	47,316	72,924	112,278	89,000	89,000
518.30.48.049	Equipment Repair & Maintenance	-	235	398	50	50	50
518.30.49.000	Miscellaneous Services	-	33	285	-	300	300
518.30.49.053	Subscriptions	137	-	-	150	150	150
518.30.49.054	Memberships	-	-	-	275	275	275
518.30.49.055	Miscellaneous Permit Fees	353	348	283	260	260	260
518.30.49.058	Printing & Binding	-	57	40	-	-	-
518.30.49.061	Registration	-	120	-	360	360	360
518.31.31.008	Office & Operating Supplies	490	386	-	-	-	-
518.31.47.043	City Owned Parcel Fees-KC	147	144	150	185	185	185
518.32.47.043	City-Owned Parcel Fees-KC	11	-	-	120	120	120
518.31.48.000	Repairs & Maintenance	1,912	16,914	-	-	-	-
OTHER SERVICES & CHARGES		359,098	322,615	338,521	367,022	357,252	357,846
CENTRAL FACILITIES		858,097	772,496	777,694	852,160	848,263	871,212

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Fire Station #45 (522.55)

DEPT: Parks, Community Programs & Services (10)

Fire Station #46 & #47 (522.56)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	FIRE STATION #45 SUPPLIES						
522.55.31.008	Office & Operating Supplies	311	870	165	2,000	2,000	2,000
522.55.35.000	Small Tools & Minor Equipment		-	-	500	500	500
	SUPPLIES	311	870	165	2,500	2,500	2,500
	OTHER SERVICES & CHARGES						
522.55.41.000	Professional Services	-	7,919	26,147	500	500	500
522.55.41.034	Janitorial Services	-	-	-	500	500	500
522.55.42.028	Telephone	-	340	730	-	735	735
522.55.47.038	Gas	71	235	3,711	-	-	-
522.55.47.039	Water	85	2,105	1,660	-	-	-
522.55.47.040	Sewer	-	257	251	-	-	-
522.55.47.041	Electricity	-	4,956	4,544	-	-	-
522.55.47.042	Waste Disposal	-	-	-	160	160	160
522.55.47.043	City-Owned Parcel Fees	1,133	1,130	1,037	1,130	2,200	2,200
522.55.48.000	Repairs & Maintenance	4,216	4,464	3,305	10,900	8,000	8,000
522.55.49.055	Miscellaneous Permit Fees	553	187	-	-	-	-
	OTHER SERVICES & CHARGES	6,058	21,592	41,384	13,190	12,095	12,095
	FIRE STATION #45	6,369	22,462	41,549	15,690	14,595	14,595
	FIRE STATION #46 & #47 SUPPLIES						
522.56.31.008	Office & Operating Supplies	1,303	3,617	2,417	3,000	4,000	4,000
522.56.35.000	Small Tools & Minor Equipment		-	-	500	750	750
	SUPPLIES	1,303	3,617	2,417	3,500	4,750	4,750
	OTHER SERVICES & CHARGES						
522.56.41.000	Professional Services	-	-	-	500	500	500
522.56.41.034	Janitorial Services	1,899	-	-	2,500	3,000	3,000
522.56.45.000	Operating Rentals & Leases	-	449	-	-	-	-
522.56.47.042	Waste Disposal	-	-	-	150	150	150
522.56.47.043	City-Owned Parcel Fees	-	-	-	-	1,900	1,900
522.56.48.000	Repairs & Maintenance	13,975	9,384	11,946	8,000	10,000	10,000
522.56.49.055	Miscellaneous Permit Fees	257	93	171	-	-	-
	OTHER SERVICES & CHARGES	16,131	9,926	12,117	11,150	15,550	15,550
	FIRE STATION #46 & #47	17,434	13,543	14,534	14,650	20,300	20,300

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Fire Station #47 (522.57)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	FIRE STATION #47						
	SUPPLIES						
522.57.31.008	Office & Operating Supplies	2,097	378	69	2,000		
522.57.35.000	Small Tools & Minor Equipment		-	-	700		
	SUPPLIES	2,097	378	69	2,700		
	OTHER SERVICES & CHARGES						
522.57.41.000	Professional Services	-	-	875	200		
522.57.41.034	Janitorial Services	-	-	-	500		
522.57.47.040	Sewer	-	-	274	-		
522.57.47.041	Electricity	-	-	382	-		
522.57.48.000	Repairs & Maintenance	2,199	-	72	3,500		
	OTHER SERVICES & CHARGES	2,199	-	1,602	4,200		
	FIRE STATION #47	4,296	378	1,671	6,900		

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Maintenance Facility (543.50)

DEPT: Parks, Community Programs & Services (10)

Community Center (575.51)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	MAINTENANCE FACILITY SUPPLIES						
543.50.31.001	Janitorial Supplies	-	-	-	500	500	500
543.50.31.008	Office & Operating Supplies	6,672	1,652	3,527	4,300	4,300	4,300
543.50.35.000	Small Tools & Minor Equipment	400	261	201	500	500	500
	SUPPLIES	7,071	1,913	3,728	5,300	5,300	5,300
	OTHER SERVICES & CHARGES						
543.50.41.000	Professional Services	-	-	-	500	500	500
543.50.41.034	Janitorial Services	-	6,650	6,650	6,650	9,750	9,750
543.50.41.047	Security Monitoring	780	780	780	1,200	1,400	1,400
543.50.47.038	Gas	3,526	3,778	9,383	5,000	9,200	9,200
543.50.47.039	Water	5,442	4,460	4,811	3,000	5,000	5,000
543.50.47.040	Sewer	2,809	2,113	2,561	1,620	3,500	3,500
543.50.47.041	Electricity	13,003	15,585	18,467	12,600	19,000	19,000
543.50.47.042	Waste Disposal	-	-	-	200	200	200
543.50.48.000	Repairs & Maintenance	5,146	10,867	9,987	8,500	8,500	8,500
543.50.49.055	Miscellaneous Permit Fees	300	-	-	-	-	-
	OTHER SERVICES & CHARGES	31,006	44,234	52,638	39,270	57,050	57,050
	MAINTENANCE FACILITY	38,077	46,148	56,366	44,570	62,350	62,350
	COMMUNITY CENTER FACILITIES SUPPLIES						
575.51.31.001	Janitorial Supplies	9,203	8,430	8,031	6,000	7,000	7,000
575.51.31.008	Office & Operating Supplies	7,644	6,456	10,480	10,000	10,000	10,000
575.51.35.000	Small Tools & Minor Equipment	652	9,435	2,524	19,000	10,000	10,000
	SUPPLIES	17,499	24,321	21,035	35,000	27,000	27,000
	OTHER SERVICES & CHARGES						
575.51.41.000	Professional Services	-	1,215	-	1,000	1,000	1,000
575.51.41.034	Janitorial Services	5,318	39,427	40,243	38,900	38,900	38,900
575.51.41.047	Security Monitoring	1,901	2,182	2,410	2,890	3,000	3,000
575.51.44.003	Leasehold Excise Taxes	-	-	-	100	100	100
575.51.45.000	Operating Rentals & Leases	821	492	823	-	-	-
575.51.47.038	Gas	9,902	8,247	13,967	15,000	15,000	15,000
575.51.47.039	Water	2,919	3,493	3,430	2,700	3,400	3,400
575.51.47.040	Sewer	3,425	3,715	3,891	2,100	2,800	2,800
575.51.47.041	Electricity	22,259	26,238	28,959	19,200	19,200	19,200
575.51.47.042	Waste Disposal	-	-	-	300	300	300
575.51.48.000	Repairs & Maintenance	15,618	27,986	39,065	19,500	19,500	19,500
575.51.49.006	Judgements, Damages & Settlements	-	130	-	-	-	-
	OTHER SERVICES & CHARGES	62,165	113,126	132,788	101,690	103,200	103,200
	COMMUNITY CENTER FACILITIES	79,663	137,447	153,823	136,690	130,200	130,200
	TOTAL FACILITIES EXPENDITURES	1,003,936	992,474	1,045,637	1,070,660	1,075,708	1,098,657

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Human Services (565.10)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
HUMAN SERVICES FTE'S			1.00	1.00	1.00	1.00	1.00
HUMAN SERVICES COORDINATOR			1.00	1.00	1.00	1.00	1.00
HUMAN SERVICES							
SALARIES AND BENEFITS							
565.10.11.000	Salaries & Wages		92,666	93,648	95,958	85,928	88,493
565.10.12.000	Overtime		-	-	-	-	-
565.10.20.000	Personnel Benefits		36,017	35,798	38,824	24,777	26,119
SALARIES AND BENEFITS			128,683	129,446	134,782	110,705	114,612
SUPPLIES							
565.10.31.008	Office & Operating Supplies		26	10	150	150	150
565.10.31.011	Publications		-	-	100	100	100
565.10.31.013	Food Supplies		-	-	100	100	100
565.10.31.045	Human Services Supplies		4,063	4,858	5,300	5,300	5,300
SUPPLIES			4,089	4,868	5,650	5,650	5,650
OTHER SERVICES & CHARGES							
565.10.41.000	Professional Services		1,500	14,000	2,450	2,450	2,450
565.10.41.012	Human Services Contracts		506,995	523,209	545,500	578,862	578,862
565.10.41.048	Human Services CDBG Contracts		38,667	41,653	30,000	30,000	30,000
565.10.41.111	Museum of Flight-School Scholarships		5,594	3,919	6,000	6,000	6,000
565.10.42.028	Telephone		519	504	780	780	780
565.10.43.032	Meals		-	-	100	100	100
565.10.49.000	Misc HS Services-Vouchers		3,168	2,770	3,500	3,500	3,500
565.10.49.054	Memberships		500	500	500	250	250
565.10.49.058	Printing & Binding		45	-	100	100	100
565.10.49.061	Registration		250	85	750	750	750
566.00.41.000	Mental Health/Chem Abuse/Dependency-KC		7,382	7,424	5,000	5,000	5,000
OTHER SERVICES & CHARGES			564,620	594,065	594,680	627,792	627,792
HUMAN SERVICES			697,392	728,379	735,112	744,147	748,054

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Parks Administration (571.10)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
PARKS ADMINISTRATION FTE'S		2.00	2.00	2.00	2.00	2.00	2.00
PCPS DIRECTOR		1.00	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT III		1.00	1.00	1.00	1.00	1.00	1.00
PARKS & REC ADMINISTRATION							
SALARIES AND BENEFITS							
571.10.11.000	Salaries & Wages	231,514	195,694	210,522	218,694	233,769	244,772
571.10.12.000	Overtime	-	-	-	400	400	400
571.10.20.000	Personnel Benefits	65,354	52,367	59,263	49,453	74,753	80,204
SALARIES AND BENEFITS		296,868	248,060	269,785	268,547	308,922	325,376
SUPPLIES							
571.10.31.008	Office & Operating Supplies	385	239	288	400	400	400
571.10.35.000	Small Tools & Minor Equipment	698	1,374	2,227	600	-	-
SUPPLIES		1,082	1,613	2,515	1,000	400	400
OTHER SERVICES & CHARGES							
571.10.41.000	Professional Services	-	-	-	-	80,000	-
571.10.42.028	Telephone	460	391	490	570	570	570
571.10.42.029	Postage	1,639	631	723	1,400	1,400	1,400
571.10.43.031	Lodging	-	-	915	640	640	640
571.10.43.032	Meals	-	19	100	260	260	260
571.10.43.033	Transportation	-	-	605	620	620	620
571.10.43.034	Mileage Reimbursement	-	-	-	50	50	50
571.10.45.000	Operating Rentals & Leases	1,560	1,560	1,763	1,560	2,520	2,520
571.10.48.049	Equipment Repair & Maintenance	4,116	3,397	1,934	4,100	2,100	2,100
571.10.49.053	Subscriptions	-	-	-	-	1,050	1,050
571.10.49.054	Memberships	2,022	1,252	1,012	1,002	1,040	1,040
571.10.49.058	Printing & Binding	-	48	-	-	-	-
571.10.49.061	Registration	269	-	535	690	690	690
OTHER SERVICES & CHARGES		10,066	7,296	8,076	10,892	90,940	10,940
PARKS & REC ADMINISTRATION		308,016	256,969	280,376	280,439	400,262	336,716

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Recreation Services (571.20)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
RECREATION SERVICES FTE'S		4.98	4.98	4.98	4.98	5.58	5.58
ASST PARKS & REC DIRECTOR		1.00	1.00				
RECREATION & CULTURAL SVCS MNGR				1.00	1.00	1.00	1.00
RECREATION SUPERVISOR		3.00	3.00	3.00	3.00	3.00	3.00
BEACH MANAGER		0.14	0.14	0.14	0.14	0.25	0.25
ASSISTANT BEACH MANAGER		0.28	0.28	0.28	0.28	0.50	0.50
LIFEGUARD		0.56	0.56	0.56	0.56	0.83	0.83
RECREATION SERVICES							
SALARIES AND BENEFITS							
571.20.11.000	Salaries & Wages	379,008	304,047	334,100	320,763	414,381	429,818
571.20.12.000	Overtime	-	-	-	-	-	-
571.20.20.000	Personnel Benefits	129,026	119,348	136,507	155,146	180,564	196,990
SALARIES AND BENEFITS		508,033	423,395	470,607	475,909	594,945	626,808
SUPPLIES							
571.20.31.008	Office & Operating Supplies	1,314	1,837	1,034	1,500	1,500	1,500
571.20.31.013	Food Supplies	-	-	-	50	50	50
571.20.31.023	Regular Uniforms	345	-	81	720	720	720
571.20.35.000	Small Tools & Minor Equipment	2,400	416	394	500	500	500
SUPPLIES		4,059	2,252	1,510	2,770	2,770	2,770
OTHER SERVICES & CHARGES							
571.20.41.000	Professional Services	1,043	1,352	759	354	-	-
571.20.41.009	Recreation Professional Services		-	15	100	100	100
571.20.42.028	Telephone	3,359	3,082	4,212	3,000	6,820	6,820
571.20.42.029	Postage	6,854	6,762	6,692	7,500	4,500	4,500
571.20.43.031	Lodging	1,032	931	-	360	360	360
571.20.43.032	Meals	42	29	-	150	150	150
571.20.43.033	Transportation	349	533	-	320	320	320
571.20.43.034	Mileage Reimbursement	-	-	-	200	200	200
571.20.44.001	Business & Occupation Taxes	9	5	30	100	100	100
571.20.49.000	RecWare	750	11,012	21,526	6,000	17,600	17,600
571.20.49.007	YMCA Purchases Services	51,555	51,555	51,555	51,555	51,555	51,555
571.20.49.054	Memberships	140	549	376	420	370	370
571.20.49.058	Printing & Binding	10,532	10,720	8,128	12,946	25,600	25,600
571.20.49.061	Registration	-	509	-	270	270	270
571.20.49.068	Recreation Scholarship Program	38,586	24,197	29,115	40,000	40,000	40,000
OTHER SERVICES & CHARGES		114,250	111,236	122,407	123,275	147,945	147,945
RECREATION SERVICES		626,342	536,883	594,524	601,954	745,660	777,523

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Sports (571.21)

DEPT: Parks, Community Programs & Services (10)

Classes (571.22)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	SPORTS FTE'S	0.07	0.07	0.07	0.07	0.07	0.07
	RECREATION LEADER II	0.07	0.07	0.07	0.07	0.07	0.07
	SPORTS						
	SALARIES AND BENEFITS						
571.21.11.000	Salaries & Wages	-	-	1,631	1,010	1,010	1,010
571.21.12.000	Overtime	-	-	-	-	-	-
571.21.20.000	Personnel Benefits	-	-	164	147	121	121
	SALARIES AND BENEFITS	-	-	1,796	1,157	1,131	1,131
	SUPPLIES						
571.21.31.008	Office & Operating Supplies	-	-	149	15	15	15
571.21.35.000	Small Tools & Minor Equipment	-	-	-	100	100	100
	SUPPLIES	-	-	149	115	115	115
	OTHER SERVICES & CHARGES						
571.21.41.009	Recreation Professional Services	17,723	5,337	7,217	22,800	18,000	18,000
571.21.44.001	Business & Occupation Taxes	2,235	1,871	1,853	2,100	1,100	1,100
	OTHER SERVICES & CHARGES	19,959	7,207	9,071	24,900	19,100	19,100
	SPORTS	19,959	7,207	11,016	26,172	20,346	20,346
	CLASSES						
	SUPPLIES						
571.22.31.008	Office & Operating Supplies	13	8	35	100	100	100
571.22.35.000	Small Tools & Minor Equipment	279	496	246	800	800	800
	SUPPLIES	291	504	281	900	900	900
	OTHER SERVICES & CHARGES						
571.22.41.009	Recreation Professional Services	21,565	25,419	15,743	21,000	17,500	17,500
571.22.44.001	Business & Occupation Taxes	1,783	1,740	1,596	2,100	1,100	1,100
	OTHER SERVICES & CHARGES	23,348	27,158	17,339	23,100	18,600	18,600
	CLASSES	23,639	27,663	17,620	24,000	19,500	19,500
	TOTAL SPORTS & CLASSES	43,598	34,870	28,635	50,172	39,846	39,846

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Seniors (571.23)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	SENIOR PROGRAM FTE'S	2.00	2.10	2.10	2.10	2.10	2.10
	REC PROGRAM SPECIALIST	1.00	1.00	1.00	1.00	1.00	1.00
	RECREATION LEADER II	1.00	1.10	1.10	1.10	1.10	1.10
	SENIORS						
	SALARIES AND BENEFITS						
571.23.11.000	Salaries & Wages	92,107	94,945	97,043	97,441	87,156	92,710
571.23.12.000	Overtime	-	-	-	-	-	-
571.23.20.000	Personnel Benefits	25,379	26,133	27,085	27,561	16,548	17,573
	SALARIES AND BENEFITS	117,486	121,078	124,128	125,002	103,704	110,283
	SUPPLIES						
571.23.31.008	Office & Operating Supplies	4,501	5,396	3,423	4,050	4,050	4,050
571.23.31.013	Food Supplies	3,015	2,519	2,420	3,600	3,600	3,600
571.23.31.023	Regular Uniforms	214	32	120	200	200	200
571.23.35.000	Small Tools & Minor Equipment	173	885	1,481	3,150	3,150	3,150
	SUPPLIES	7,904	8,832	7,444	11,000	11,000	11,000
	OTHER SERVICES & CHARGES						
571.23.41.009	Recreation Professional Services	8,013	7,009	6,956	9,410	3,450	3,450
571.23.41.200	Advertising	190	180	190	200	200	200
571.23.43.032	Meals	352	395	503	700	700	700
571.23.43.033	Transportation	42	-	20	-	-	-
571.23.43.034	Mileage Reimbursement	-	-	-	100	100	100
571.23.44.001	Business & Occupation Taxes	582	1,822	299	3,000	2,000	2,000
571.23.45.000	Operating Rentals & Leases	2,389	2,472	2,478	2,400	2,400	2,400
571.23.45.002	Equipment Rental - 501 Fund	5,396	21,276	12,425	12,520	12,058	11,133
571.23.49.000	Miscellaneous Services	27	-	-	-	1,200	1,200
571.23.49.054	Memberships	100	50	50	50	110	110
571.23.49.055	Miscellaneous Permit Fees	40	20	40	40	40	40
571.23.49.058	Printing & Binding	57	-	-	200	200	200
571.23.49.061	Registration	435	-	250	450	450	450
571.23.49.063	Tuition & Fees	14,305	14,384	8,157	18,000	18,000	18,000
	OTHER SERVICES & CHARGES	31,928	47,608	31,367	47,070	40,908	39,983
	SENIORS	157,317	177,518	162,940	183,072	155,612	161,266

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Afterschool Prog/Camps (571.25)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
AFTER SCHOOL PROGRAM FTE'S		5.79	5.79	5.79	5.79	5.29	5.29
RECREATION PROGRAMS SPECIALIST		1.00	1.00	1.00	1.00	1.00	1.00
PRESCHOOL TEACHER		1.16	1.16	1.16	1.16	1.03	1.03
RECREATION LEADER II		2.87	2.87	2.87	2.87	3.04	3.04
RECREATION LEADER I		0.76	0.76	0.76	0.76	0.22	0.22
AFTER SCHOOL PROGRAM SALARIES AND BENEFITS							
571.25.11.000	Salaries & Wages	218,949	190,668	202,697	188,096	196,237	207,984
571.25.12.000	Overtime	68	-	-	-	-	-
571.25.20.000	Personnel Benefits	55,256	34,245	34,266	60,384	43,622	47,409
SALARIES AND BENEFITS		274,272	224,913	236,963	248,480	239,859	255,393
SUPPLIES							
571.25.31.008	Office & Operating Supplies	7,838	6,047	5,360	5,000	5,000	5,000
571.25.31.013	Food Supplies	3,973	3,864	2,918	4,000	4,000	4,000
571.25.31.023	Regular Uniforms	811	803	860	900	900	900
571.25.35.000	Small Tools & Minor Equipment	1,073	1,329	1,366	1,200	1,200	1,200
SUPPLIES		13,694	12,042	10,504	11,100	11,100	11,100
OTHER SERVICES & CHARGES							
571.25.41.000	Professional Services	585	689	375	1,000	1,000	1,000
571.25.41.200	Advertising	-	349	-	500	500	500
571.25.42.029	Postage	712	-	-	1,500	-	-
571.25.43.031	Lodging	513	-	440	360	360	360
571.25.43.032	Meals	128	-	56	200	200	200
571.25.43.033	Transportation	342	-	-	-	-	-
571.25.43.034	Mileage Reimbursement	476	-	-	-	-	-
571.25.44.001	Business & Occupation Taxes	734	1,098	1,015	1,000	1,000	1,000
571.25.45.000	Operating Rentals & Leases	5,038	5,406	6,418	6,500	7,930	7,930
571.25.48.049	Equipment Repair & Maintenance	-	1,575	1,631	-	1,200	1,200
571.25.49.000	Miscellaneous Services	892	-	-	-	-	-
571.25.49.053	Subscriptions	48	-	-	150	150	150
571.25.49.054	Memberships	-	154	164	170	170	170
571.25.49.058	Printing & Binding	4,520	45	2,429	2,200	2,000	2,000
571.25.49.061	Registration	269	-	519	730	730	730
571.25.49.063	Tuition & Fees	6,409	6,222	5,586	7,000	7,000	7,000
OTHER SERVICES & CHARGES		20,666	15,538	18,632	21,310	22,240	22,240
AFTERSCHOOL PROGS & CAMPS		308,632	252,493	266,099	280,890	273,199	288,733

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Teen Program (571.26)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
TEEN PROGRAM FTE'S		2.19	2.19	2.19	2.19	2.56	2.56
RECREATION PROGRAMS SPECIALIST		1.00	1.00	1.00	1.00	1.00	1.00
RECREATION LEADER II		1.19	1.19	1.19	1.19	1.56	1.56
TEEN PROGRAM							
SALARIES AND BENEFITS							
571.26.11.000	Salaries & Wages	94,121	86,039	81,547	90,186	107,787	114,158
571.26.12.000	Overtime	-	-	-	-	-	-
571.26.20.000	Personnel Benefits	39,411	31,132	22,826	25,590	24,518	26,387
SALARIES AND BENEFITS		133,532	117,171	104,373	115,776	132,305	140,545
SUPPLIES							
571.26.31.008	Office & Operating Supplies	1,610	2,365	1,429	1,500	1,500	1,500
571.26.31.013	Food Supplies	3,633	3,427	3,698	3,500	3,500	3,500
571.26.31.023	Regular Uniforms	401	473	469	500	500	500
571.26.35.000	Small Tools & Minor Equipment	3,346	1,540	561	1,750	1,750	1,750
SUPPLIES		8,989	7,805	6,158	7,250	7,250	7,250
OTHER SERVICES & CHARGES							
571.26.41.000	Professional Services	677	489	-	600	600	600
571.26.41.009	Recreation Professional Services	-	-	-	300	300	300
571.26.42.029	Postage	237	-	-	-	-	-
571.26.43.031	Lodging	-	-	-	360	360	360
571.26.43.032	Meals	144	-	-	200	200	200
571.26.41.200	Advertising	-	-	-	200	-	-
571.26.44.001	Business & Occupation Taxes	146	143	130	200	200	200
571.26.45.000	Operating Rentals & Leases	56	-	154	300	360	360
571.26.48.049	Equipment Repair & Maintenance	385	498	493	-	480	480
571.26.49.054	Memberships	-	154	-	170	170	170
571.26.49.058	Printing & Binding	470	45	48	225	225	225
571.26.49.061	Registration	-	-	-	430	430	430
571.26.49.063	Tuition & Fees	3,887	3,137	2,629	3,200	3,200	3,200
OTHER SERVICES & CHARGES		6,003	4,466	3,454	6,185	6,525	6,525
TEEN PROGRAM		148,524	129,442	113,985	129,211	146,080	154,320

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Special Events (573.90)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	SPECIAL EVENTS FTE'S	0.06	0.06	0.06	0.06	0.06	0.06
	RECREATION LEADER II	0.06	0.06	0.06	0.06	0.06	0.06
	SPECIAL EVENTS						
	SALARIES AND BENEFITS						
573.90.11.000	Salaries & Wages	860	648	583	1,300	1,300	1,300
573.90.12.000	Overtime	-	-	-	-	-	-
573.90.20.000	Personnel Benefits	103	69	65	152	158	158
	SALARIES AND BENEFITS	963	717	647	1,452	1,458	1,458
	SUPPLIES						
573.90.31.008	Office & Operating Supplies	860	437	290	500	500	500
573.90.31.013	Food Supplies	760	847	871	1,000	1,000	1,000
573.90.35.000	Small Tools & Minor Equipment	2,163	575	1,371	2,000	2,000	2,000
	SUPPLIES	3,783	1,858	2,532	3,500	3,500	3,500
	OTHER SERVICES & CHARGES						
573.90.41.000	Professional Services	13,863	12,764	23,773	18,660	18,660	18,660
573.90.41.009	Recreation Professional Services	26,398	21,166	21,149	38,300	38,300	38,300
573.90.41.200	Advertising	-	-	1,229	4,750	4,750	4,750
573.90.42.029	Postage	2,275	2,056	2,233	4,100	4,100	4,100
573.90.44.001	Business & Occupation Taxes	4	1	321	50	50	50
573.90.45.000	Operating Rentals & Leases	10,363	6,528	5,945	14,900	14,900	14,900
573.90.49.058	Printing & Binding	4,486	1,270	1,202	5,200	5,200	5,200
573.91.41.101	Highline Historical Society Service	5,000	5,000	5,000	5,000	5,000	5,000
	OTHER SERVICES & CHARGES	62,390	48,785	60,852	90,960	90,960	90,960
	SPECIAL EVENTS	67,136	51,360	64,031	95,912	95,918	95,918

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Community Center (575.50)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
COMMUNITY CENTER FTE'S		2.38	2.38	2.38	2.38	2.83	2.83
RECREATION ATTENDANT		1.93	1.93	1.93	1.93	1.93	1.93
COMMUNITY CENTER ATTENDANT		0.45	0.45	0.45	0.45	0.90	0.90
COMMUNITY CENTER							
SALARIES AND BENEFITS							
575.50.11.000	Salaries & Wages	101,071	105,106	122,879	125,667	128,851	137,022
575.50.12.000	Overtime	-	-	13	-	-	-
575.50.20.000	Personnel Benefits	27,667	28,747	32,495	39,132	56,860	62,267
SALARIES AND BENEFITS		128,737	133,854	155,386	164,799	185,711	199,289
SUPPLIES							
575.50.31.008	Office & Operating Supplies	2,196	2,215	3,523	3,000	3,000	3,000
575.50.31.023	Regular Uniforms	373	357	394	400	400	400
575.50.35.000	Small Tools & Minor Equipment	1,680	4,462	3,502	6,500	6,500	6,500
SUPPLIES		4,249	7,035	7,418	9,900	9,900	9,900
OTHER SERVICES & CHARGES							
575.50.41.000	Professional Services	447	889	400	1,000	3,000	3,000
575.50.42.028	Telephone	570	567	738	500	1,320	1,320
575.50.43.034	Mileage Reimbursement	-	-	-	50	50	50
575.50.44.001	Business & Occupation Taxes	3,584	3,608	3,264	2,700	3,340	3,340
575.50.45.000	Operating Rentals & Leases	3,095	3,095	2,862	3,100	2,600	2,600
575.50.45.002	Equipment Rental - 501 Fund	29,208	15,396	13,786	16,814	13,887	13,648
575.50.48.049	Equipment Repair & Maintenance	5,963	6,134	3,316	5,000	5,000	5,000
575.50.49.000	Rec1 Hosting	250	-	-	-	-	-
575.50.49.054	Memberships	-	154	164	170	170	170
575.50.49.055	Miscellaneous Permit Fees	817	819	819	820	820	820
575.50.49.058	Printing & Binding	754	-	48	250	250	250
575.50.49.061	Registration	-	-	-	70	70	70
OTHER SERVICES & CHARGES		44,688	30,662	25,397	30,474	30,507	30,268
COMMUNITY CENTER		177,674	171,551	188,202	205,173	226,118	239,457

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Park Maintenance (576.80)

DEPT: Parks, Community Programs & Services (10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
PARK MAINTENANCE FTE'S		10.09	10.08	11.58	11.58	12.67	12.67
PARKS PROJECT & OPERATIONS MANAGER						1.00	1.00
PARK OPERATIONS SUPERVISOR		1.00	1.00	1.00	1.00	1.00	1.00
PARK OPERATIONS LEAD		2.00	2.00	2.00	2.00	2.00	2.00
PARK OPERATIONS WORKER		4.00	4.00	4.00	4.00	4.00	4.00
SEASONAL MAINTENANCE WORKER		3.09	3.08	4.58	4.58	4.67	4.67
PARK MAINTENANCE							
SALARIES & BENEFITS							
576.80.11.000	Salaries & Wages	571,788	550,807	635,603	677,460	780,357	808,925
576.80.12.000	Overtime	18,157	13,239	11,304	4,700	4,700	4,700
576.80.20.000	Personnel Benefits	234,685	236,368	255,700	268,699	358,550	389,267
SALARIES & BENEFITS		824,629	800,415	902,608	950,859	1,143,607	1,202,892
SUPPLIES							
576.80.31.001	Janitorial Supplies	13,182	12,540	13,756	12,600	12,000	12,000
576.80.31.008	Office & Operating Supplies	38,898	38,047	36,253	50,000	45,000	45,000
576.80.31.011	Publications	148	-	-	150	-	-
576.80.31.013	Food Supplies	123	137	126	125	125	125
576.80.31.018	Safety Clothing	1,537	980	1,862	2,000	2,000	2,000
576.80.31.023	Uniforms	1,991	2,354	2,429	2,850	3,050	3,050
576.80.31.046	Water Feature Supplies	3,683	2,567	4,361	4,000	4,500	4,500
576.80.35.000	Small Tools & Minor Equipment	18,843	6,891	19,912	26,484	24,000	24,000
SUPPLIES		78,404	63,515	78,700	98,209	90,675	90,675

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

DEPT: Parks, Community Programs & Services (10)

PROGRAM: Park Maintenance Cont'd (576.80)

Ballfield Maintenance (576.40)

Public Gardens Maint (576.90)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
OTHER SERVICES & CHARGES							
576.80.41.000	Professional Services	15,798	6,132	6,373	17,000	17,000	17,000
576.80.42.028	Telephone	7,724	7,723	8,220	7,580	7,600	7,600
576.80.44.001	Business & Occupation Taxes	268	359	495	450	350	350
576.80.44.003	Leasehold Excise Taxes	1,323	1,323	1,323	1,800	1,600	1,600
576.80.45.000	Operating Rentals & Leases	28,505	15,246	12,189	18,880	15,000	15,000
576.80.45.002	Equipment Rental - 501 Fund	101,369	129,084	207,767	151,481	142,289	135,549
576.80.45.046	Water Feature Rentals	96,360	-	-	-	-	-
576.80.47.039	Water	7,230	82,773	90,059	42,500	95,000	95,000
576.80.47.040	Sewer	48,290	8,741	11,925	7,000	12,000	12,000
576.80.47.041	Electricity	-	49,425	53,284	50,000	53,000	53,000
576.80.47.042	Waste Disposal	9,204	1,718	646	750	750	750
576.80.47.043	City-Owned Parcel Fees	21,292	9,150	11,714	10,120	12,000	12,000
576.80.48.000	Contract Repairs & Maintenance	12,045	13,792	27,745	63,009	63,009	63,009
576.80.48.047	Other Imp - Repair & Maintenance	1,980	-	20,988	11,500	11,500	11,500
576.80.48.049	Equipment Repair & Maintenance	411	2,491	1,179	1,500	3,000	3,000
576.80.48.050	Computer Repair & Maintenance	-	-	-	400	200	200
576.80.48.061	Tree Maintenance	513	-	7,975	10,000	10,000	10,000
576.80.49.000	Miscellaneous Services	-	420	575	500	500	500
576.80.49.006	Judgments & Damages	14,500	49	157	5,000	5,000	5,000
576.80.49.054	Memberships	25	179	179	240	240	240
576.80.49.055	Miscellaneous Permit Fees	593	1,115	695	500	700	700
576.80.49.058	Printing & Binding	68	-	-	-	-	-
576.80.49.061	Registration	1,300	2,563	765	2,700	3,200	3,200
OTHER SERVICES & CHARGES		368,799	332,283	464,253	402,910	453,938	447,198
BALLFIELD MAINTENANCE							
576.40.31.008	Office & Operating Supplies	21,936	4,363	20,182	19,980	19,980	19,980
576.40.35.000	Small Tools & Minor Equipment	8,825	7,966	9,833	4,800	6,000	6,000
576.40.41.000	Professional Services	2,865	-	-	6,500	6,500	6,500
576.40.44.001	Business & Occupation Taxes	434	653	668	600	600	600
576.40.45.000	Operating Rentals & Leases	480	290	133	2,120	1,500	1,500
576.40.48.000	Repairs & Maintenance	17,452	6,232	4,798	3,500	3,500	3,500
576.40.49.006	Judgments, Damages & Settlements	19,149	-	-	-	-	-
PUBLIC GARDENS MAINTENANCE							
576.90.31.008	Office & Operating Supplies	11,213	3,319	2,889	2,800	2,800	2,800
576.90.31.013	Food Supplies	197	-	-	-	-	-
576.90.35.000	Small Tools & Minor Equipment	-	-	-	350	350	350
576.90.41.000	Professional Services	-	-	-	1,000	1,000	1,000
576.90.41.001	Professional Services - PICH	50,564	48,486	-	-	-	-
576.90.45.000	Operating Rentals & Leases	2,560	1,392	1,774	1,100	1,100	1,100
576.90.47.039	Water	2,143	13,397	6,453	6,500	6,500	6,500
576.90.47.041	Electricity	-	-	19	500	500	500
576.90.48.000	Repairs & Maintenance	8,307	538	4,890	10,000	6,500	6,500
576.90.48.047	Other Imp - Repair & Maintenance	7,295	14,158	7,700	7,000	7,000	7,000
576.90.49.006	Judgments & Damages	-	-	-	500	500	500
OTHER PARK EXPENSES		153,420	100,793	59,339	67,250	64,330	64,330
PARK MAINTENANCE		1,425,252	1,297,006	1,504,899	1,519,228	1,752,550	1,805,095
TOTAL PARKS & COMM PRO EXPENDITURES		4,266,428	4,597,958	4,977,708	5,151,823	5,655,100	5,745,585

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

Budgetary Changes

Beginning with the 2017-2018 Budget, Public Works Department staff are budgeted directly in the funds to which they provide support. These funds include the 102, 106, 307, 403, 404, and 501 Funds. The complete Public Works organization chart can be found on page 118.

FUND: General Fund (001)

PROGRAM: Public Works Admin (543.10)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
PUBLIC WORKS ADMINISTRATION FTE'S		1.15	1.15	0.00	0.00	0.00	0.00
PUBLIC WORKS DIRECTOR		0.75	0.75				
ADMINISTRATIVE ASSISTANT III		0.40	0.40				
PUBLIC WORKS ADMINISTRATION							
SALARIES AND BENEFITS							
543.10.11.000	Salaries & Wages	137,756	119,032				
543.10.12.000	Overtime	-	201				
543.10.20.000	Personnel Benefits	42,233	46,011				
SALARIES AND BENEFITS		179,989	165,245				
SUPPLIES							
543.10.31.008	Office & Operating Supplies	575	920				
543.10.31.013	Food Supplies	316	248				
543.10.35.000	Small Tools & Minor Equipment	-	433				
543.10.35.001	Furnishings & Fixtures	161	218				
559.31.31.008	Neighborhood Grant Program	4,446	-				
SUPPLIES		5,498	1,818				
OTHER SERVICES & CHARGES							
543.10.41.000	Professional Services	447	489				
543.10.42.028	Telephone	739	864				
543.10.42.029	Postage	598	274				
543.10.43.031	Lodging	336	-				
543.10.43.032	Meals	30	-				
543.10.43.033	Transportation	373	4				
543.10.45.000	Operating Rentals & Leases	1,560	1,560				
543.10.45.002	Equipment Rental - 501 Fund	10,608	6,552				
543.10.48.049	Equipment Repair & Maintenance	4,116	3,397				
543.10.49.054	Memberships	766	460				
543.10.49.058	Printing & Binding	-	57				
543.10.49.061	Registration	300	575				
OTHER SERVICES & CHARGES		19,873	14,231				
PUBLIC WORKS ADMINISTRATION		205,360	181,294				

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Engineering (544.21)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	ENGINEERING FTE'S	1.00	1.00	0.00	0.00	0.00	0.00
	PUBLIC WORKS INSPECTION SUPERVISOR	0.25	0.25				
	SR PUBLIC WORKS INSPECTOR	0.75	0.75				
	ENGINEERING						
	SALARIES AND BENEFITS						
544.21.11.000	Salaries & Wages	88,262	98,730				
544.21.12.000	Overtime	7,832	8,416				
544.21.20.000	Personnel Benefits	31,573	35,436				
	SALARIES AND BENEFITS	127,667	142,582				
	SUPPLIES						
544.21.31.008	Office & Operating Supplies	2,102	1,408				
544.21.31.011	Publications	65	-				
544.21.31.013	Food Supplies	10	164				
544.21.31.018	Safety Clothing	753	953				
544.21.35.000	Small Tools & Minor Equipment	1,827	2,410				
544.21.35.001	Furnishings & Fixtures	415	218				
	SUPPLIES	5,172	5,153				
	OTHER SERVICES & CHARGES						
544.21.41.200	Advertising	117	-				
544.21.42.028	Telephone	4,997	5,999				
544.21.43.031	Lodging	303	-				
544.21.43.032	Meals	42	74				
544.21.43.033	Transportation	270	91				
544.21.45.002	Equipment Rental - 501 Fund	4,416	3,192				
544.21.49.054	Memberships	1,247	1,499				
544.21.49.058	Printing & Binding	298	602				
544.21.49.061	Registration	2,593	164				
	OTHER SERVICES & CHARGES	14,283	11,621				
	ENGINEERING	147,122	159,357				

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

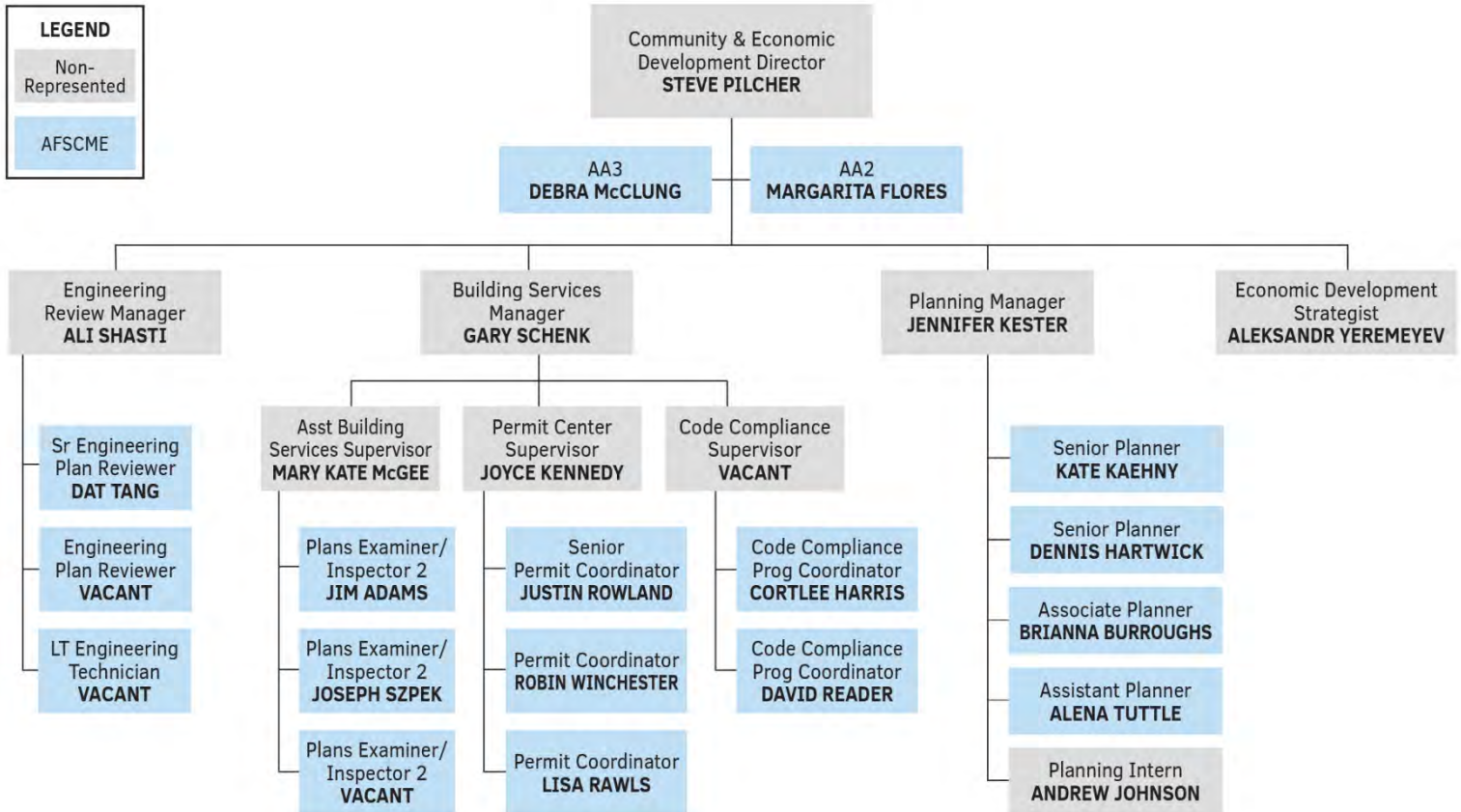
FUND: General Fund (001)

PROGRAM: Environmental (554.90)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
RES CONSERV/NEIGHBORHOOD COORD		1.00	1.00	0.00	0.00	0.00	0.00
ENVIRONMENTAL							
SALARIES AND BENEFITS							
554.91.11.000	Salaries & Wages	81,600	83,307				
554.91.12.000	Overtime	-	-				
554.91.20.000	Personnel Benefits	23,733	24,959				
SALARIES AND BENEFITS		105,333	108,266				
SUPPLIES							
554.91.31.008	Office & Operating Supplies	61	-				
554.91.31.013	Food Supplies	35	-				
554.91.35.000	Small Tools & Minor Equipment	896	-				
554.92.31.008	Office & Operating Supplies	12,837	12,932				
554.93.31.008	Office & Operating Supplies	-	3,761				
SUPPLIES		13,829	16,693				
OTHER SERVICES & CHARGES							
554.91.42.029	Postage	4,484	4,398				
554.92.42.029	Postage	1,208	1,171				
554.91.43.032	Meals	283	291				
554.91.45.000	Operating Rentals & Leases	195	231				
554.91.47.042	Recycling	9,711	13,599				
554.91.49.000	Miscellaneous Services	1,900	1,900				
554.91.49.058	Printing & Binding	4,351	4,343				
554.92.49.058	Printing & Binding	1,424	1,477				
554.93.41.000	Professional Services	6,432	-				
553.70.49.000	Misc Services- Clean Air Assessm	20,165	22,456				
554.93.49.054	Memberships	825	225				
OTHER SERVICES & CHARGES		50,978	50,090				
ENVIRONMENTAL		170,140	175,050				
TOTAL PUBLIC WORKS EXPENDITURES		522,622	515,700				

City of SeaTac
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT
 2019 Organization Chart



Vision

Advance a strong, vibrant and prosperous community through effective citizen engagement, excellent customer service, and promotion of the City’s competitive advantages and attributes.

Mission

Through effective leadership, innovation and collaboration, foster an inclusive, economically thriving, livable and safe community that is clean, healthy, and both neighborhood and business focused.

Goals

- **Ensure, Enforce and Enable**
 Review applications and plans for compliance with State, City and other applicable codes to help ensure and enable the community to be safely designed, built and maintained, so that property values are protected.
- **Envision and Engage**
 Involve the community and stakeholders in current activities and issues, and in the development of future plans and programs.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Code Compliance (524.60)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
CODE COMPLIANCE FTE'S		2.50	2.50	3.00	3.00	3.00	3.00
CODE COMPLIANCE SUPERVISOR						1.00	1.00
ADMINISTRATIVE ASSISTANT II		0.50	0.50	1.00	1.00		
CODE COMPLIANCE PROG COORDINATOR		2.00	2.00	2.00	2.00	2.00	2.00
CODE COMPLIANCE							
SALARIES AND BENEFITS							
524.60.11.000	Salaries & Wages	146,564	128,669	166,656	196,748	208,997	243,562
524.60.12.000	Overtime	151	-	-	-	-	-
524.60.20.000	Personnel Benefits	62,755	54,903	78,159	105,029	112,334	137,060
SALARIES AND BENEFITS		209,470	183,572	244,815	301,777	321,331	380,622
SUPPLIES							
524.60.31.008	Office & Operating Supplies	715	421	295	600	3,925	950
524.60.31.011	Publications	-	80	-	150	155	170
524.60.31.013	Food Supplies	-	-	-	500	925	950
524.60.31.018	Uniforms & Safety Clothing	591	276	-	600	1,030	1,060
524.60.35.000	Small Tools & Minor Equipment	635	224	1,249	1,000	2,530	1,060
SUPPLIES		1,941	1,001	1,544	2,850	8,565	4,190
OTHER SERVICES & CHARGES							
524.60.41.000	Professional Services	6,034	14,607	97	1,000	1,030	1,060
524.60.42.028	Telephone	1,937	1,348	1,340	1,300	1,840	1,880
524.60.42.029	Postage	-	-	-	300	155	160
524.60.43.031	Lodging	-	301	317	600	330	360
524.60.43.032	Meals	-	114	73	100	143	150
524.60.43.033	Transportation	-	6	-	50	50	75
524.60.45.002	Equipment Rental- 501 Fund	5,712	1,392	7,037	14,304	14,724	13,584
524.60.49.053	Subscriptions	-	-	-	-	285	290
524.60.49.054	Memberships	115	375	40	150	100	125
524.60.49.056	Filing & Recording	75	-	-	300	155	160
524.60.49.058	Printing & Binding	222	417	246	1,000	1,500	1,500
524.60.49.061	Registration	130	1,078	749	800	990	1,020
524.61.49.000	Miscellaneous Services	-	-	-	50,000	50,000	50,000
OTHER SERVICES & CHARGES		14,224	19,638	9,900	69,904	71,302	70,364
CODE COMPLIANCE		225,635	204,210	256,259	374,531	401,198	455,176

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Engineering Review (544.20)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	ENGINEERING REVIEW FTE'S	3.50	3.50	0.50	0.50	0.89	0.89
	DEV REVIEW ENG MANAGER	1.00	1.00				
	CED DIRECTOR	0.17	0.17	0.17	0.17	0.23	0.23
	ADMINISTRATIVE ASSISTANT III	0.33	0.33	0.33	0.33	0.33	0.33
	ADMINISTRATIVE ASSISTANT II					0.33	0.33
	SR ENGINEERING TECHNICIAN	2.00	2.00				
	ENGINEERING REVIEW						
	SALARIES AND BENEFITS						
544.20.11.000	Salaries & Wages	307,118	310,549	45,490	47,535	75,376	80,297
544.20.12.000	Overtime	-	-	-	-	-	-
544.20.20.000	Personnel Benefits	115,410	120,120	15,598	18,802	36,269	40,037
	SALARIES AND BENEFITS	422,528	430,669	61,088	66,337	111,645	120,334
	SUPPLIES						
544.20.31.008	Office & Operating Supplies	780	342	-	-	-	-
544.20.31.011	Publications	178	-	-	-	-	-
544.20.31.018	Uniforms & Safety Clothing	-	240	-	-	-	-
544.20.35.000	Small Tools & Minor Equipment	-	35	-	-	-	-
	SUPPLIES	959	617	-	-	-	-
	OTHER SERVICES & CHARGES						
544.20.42.028	Telephone	1,382	885	-	-	-	-
544.20.42.029	Postage	37	-	-	-	-	-
544.20.43.031	Lodging	1,190	619	-	-	-	-
544.20.43.032	Meals	133	92	-	-	-	-
544.20.43.033	Transportation	529	239	-	-	-	-
544.20.49.054	Memberships	867	559	-	-	-	-
544.20.49.058	Printing & Binding	34	40	-	-	-	-
544.20.49.061	Registration	745	1,445	-	-	-	-
544.20.51.000	King County-Row Permits-S TRA	14,190	32,032	2,387	-	15,000	15,000
544.20.51.001	King County-Row Permits- POS	50,936	5,344	5,605	67,000	40,000	40,000
544.20.51.002	King County-Row Permits- Other	-	-	-	-	10,000	10,000
	OTHER SERVICES & CHARGES	70,044	41,256	7,992	67,000	65,000	65,000
	TRANSFERS OUT						
597.10.00.000	Transfers Out-Fund 102	-	-	-	55,850	-	-
597.11.00.000	Transfers Out-Fund 403	-	-	-	55,850	-	-
	TRANSFERS OUT	-	-	-	111,700	-	-
	ENGINEERING REVIEW	493,531	472,542	69,081	245,037	176,645	185,334

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Building (558.50)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	BUILDING FTE'S	7.50	7.50	8.50	9.50	9.89	9.89
	BUILDING SERVICES MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	 CED DIRECTOR	0.17	0.17	0.17	0.17	0.23	0.23
	ADMINISTRATIVE ASSISTANT III	0.33	0.33	0.33	0.33	0.33	0.33
	ADMINISTRATIVE ASSISTANT II					0.33	0.33
	ASSISTANT BUILDING SVCS MGR	1.00	1.00				
	BUILDING SERVICES SUPERVISOR			1.00	1.00	1.00	1.00
	PLANS EXAMINER/INSPECTOR II	2.00	2.00	3.00	3.00	3.00	3.00
	PERMIT CENTER SUPERVISOR					1.00	1.00
	 SR PERMIT COORDINATOR	1.50	1.50	1.00	1.00	1.00	1.00
	 PERMIT COORDINATOR	1.50	1.50	2.00	3.00	2.00	2.00
	BUILDING						
	 SALARIES AND BENEFITS						
558.50.11.000	Salaries & Wages	529,859	588,787	682,141	754,594	849,043	893,117
558.50.12.000	Overtime	555	2,208	686	3,000	3,000	3,000
558.50.20.000	Personnel Benefits	187,382	194,781	233,557	323,288	368,077	400,939
	 SALARIES AND BENEFITS	717,796	785,777	916,384	1,080,882	1,220,120	1,297,056
	 SUPPLIES						
558.50.31.008	Office & Operating Supplies	3,007	3,403	3,128	3,400	3,900	4,000
558.50.31.011	Publications	262	2,687	433	500	600	3,000
558.50.31.018	Uniforms	175	334	294	600	500	400
558.50.35.000	Small Tools & Minor Equipment	465	137	209	250	500	500
	 SUPPLIES	3,909	6,560	4,064	4,750	5,500	7,900
	 OTHER SERVICES & CHARGES						
558.50.41.000	Professional Services	79,872	76,536	127,783	308,000	250,000	260,000
558.50.41.200	Advertising	-	-	-	50	50	50
558.50.42.028	Telephone	3,551	2,688	2,920	3,560	3,100	3,300
558.50.42.029	Postage	217	(11)	-	150	100	100
558.50.43.031	Lodging	2,063	1,364	1,131	2,260	2,570	2,570
558.50.43.032	Meals	262	213	241	470	450	450
558.50.43.033	Transportation	267	320	628	450	475	500
558.50.45.000	Operating Rentals & Leases	1,501	1,501	1,850	1,620	2,150	2,215
558.50.45.002	Equipment Rental - 501 Fund	5,280	3,156	6,887	12,810	17,133	16,596
558.50.48.049	Equipment Repair & Maintenance	345	377	177	250	325	325
558.50.48.050	Software Maintenance	6,524	-	-	6,500	13,500	14,000
558.50.49.000	Miscellaneous Services	3,736	11,505	-	4,554	9,400	9,600
558.50.49.053	Subscriptions	-	-	-	60	25,900	26,700
558.50.49.054	Memberships	454	990	520	615	735	735
558.50.49.056	Filing & Recording	-	-	-	100	100	100
558.50.49.058	Printing & Binding	978	296	647	250	110	110
558.50.49.061	Registration	2,608	3,068	3,128	3,320	3,245	3,245
	 OTHER SERVICES & CHARGES	107,662	102,003	145,913	345,019	329,343	340,596
	 TRANSFERS OUT						
597.90.00.000	Transfers Out - Fund 501	-	-	-	31,539	-	-
	 TRANSFERS OUT	-	-	-	31,539	-	-
	BUILDING	829,366	894,340	1,066,362	1,462,190	1,554,963	1,645,552

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

FUND: General Fund (001)

PROGRAM: Planning (558.60)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
PLANNING DIVISION FTE'S		5.09	5.09	5.51	5.51	5.91	5.91
	CED DIRECTOR	0.17	0.17	0.17	0.17	0.23	0.23
	PLANNING MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	SENIOR PLANNER	3.58	3.58	3.00	3.00	2.00	2.00
	ASSOCIATE PLANNER			1.00	1.00	1.00	1.00
	ASSISTANT PLANNER					1.00	1.00
	ADMINISTRATIVE ASSISTANT III	0.34	0.34	0.34	0.34	0.34	0.34
	ADMINISTRATIVE ASSISTANT II					0.34	0.34
PLANNING							
SALARIES AND BENEFITS							
558.60.11.000	Salaries & Wages	517,754	524,942	489,387	518,050	535,481	568,250
558.60.12.000	Overtime	1,535	-	192	7,400	7,400	7,400
558.60.20.000	Personnel Benefits	155,267	148,477	168,972	203,130	263,194	290,061
SALARIES AND BENEFITS		674,556	673,419	658,551	728,580	806,075	865,711
SUPPLIES							
558.60.31.008	Office & Operating Supplies	2,000	1,478	1,525	3,000	4,160	4,285
558.60.31.011	Publications	-	30	-	100	100	100
558.60.31.013	Food Supplies	96	-	26	300	300	300
558.60.35.000	Small Tools & Minor Equipment	270	219	487	300	310	320
SUPPLIES		2,366	1,727	2,037	3,700	4,870	5,005
OTHER SERVICES & CHARGES							
558.60.41.000	Professional Services	1,538	4,108	100	26,102	50,000	10,000
558.60.41.011	Sign Language Interpreter	-	-	200	200	500	500
558.60.41.032	Hearing Examiner	876	1,351	8,839	5,000	5,000	5,000
558.60.41.200	Advertising	-	-	-	1,000	1,000	500
558.60.42.028	Telephone	1,171	799	720	1,100	750	750
558.60.42.029	Postage	2,240	1,225	1,187	1,200	2,000	1,500
558.60.43.031	Lodging	-	910	-	1,500	1,800	1,400
558.60.43.032	Meals	414	119	-	300	550	500
558.60.43.033	Transportation	162	410	-	100	600	225
558.60.44.001	Business & Occupation Taxes	0	-	0	-	-	-
558.60.45.000	Operating Rentals & Leases	2,702	2,779	2,596	2,700	2,400	2,475
558.60.48.049	Equipment Repair & Maintenance	4,022	3,376	1,904	3,600	2,100	2,100
558.60.49.011	Re-Add Neighbor Inconvenience	-	-	100	-	-	-
558.60.49.053	Subscriptions	59	59	-	100	450	500
558.60.49.054	Memberships	2,676	2,767	1,807	2,170	3,925	3,925
558.60.49.056	Filing & Recording	-	74	-	100	100	100
558.60.49.058	Printing & Binding	1,176	510	468	1,000	500	500
558.60.49.061	Registration	5,116	1,320	1,052	1,500	2,500	2,200
OTHER SERVICES & CHARGES		22,150	19,807	18,973	47,672	74,175	32,175
PLANNING		699,072	694,954	679,561	779,952	885,120	902,891

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - General Fund #001

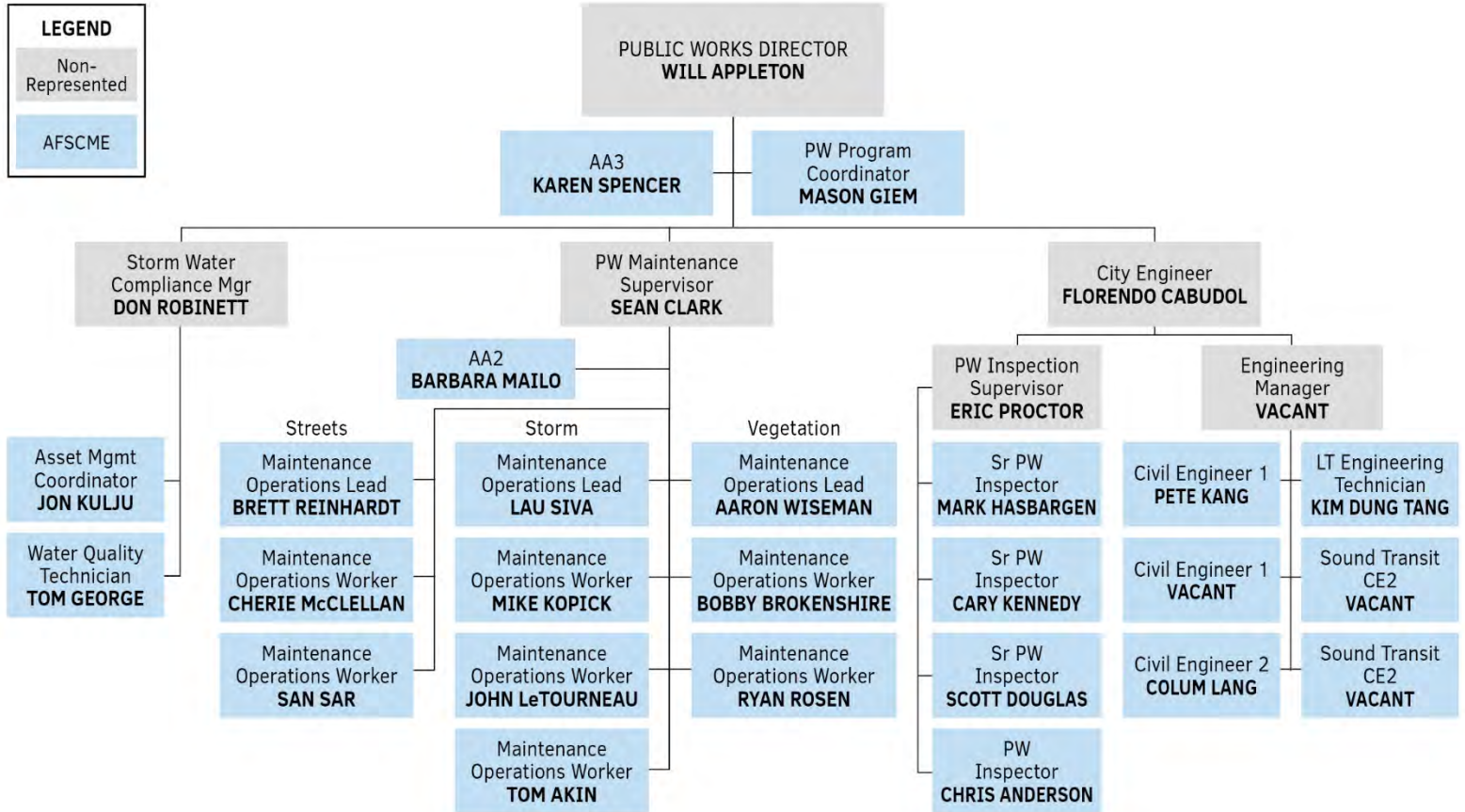
FUND: General Fund (001)

PROGRAM: Economic Development (558.70)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
ECONOMIC DEVELOPMENT FTE'S		0.00	0.00	0.25	0.25	0.00	0.00
ADMINISTRATIVE ASSISTANT II				0.25	0.25		
ECONOMIC DEVELOPMENT SALARIES AND BENEFITS							
558.70.11.000	Salaries & Wages	-	-	5,952	4,626	-	-
558.70.12.000	Overtime	-	-	-	-	-	-
558.70.20.000	Personnel Benefits	-	-	1,887	6,718	-	-
SALARIES AND BENEFITS		-	-	7,839	11,344	-	-
OTHER SERVICES & CHARGES							
558.70.42.029	Postage	-	123	-	50	100	100
558.70.49.054	Memberships	3,419	3,575	4,000	4,000	4,000	4,000
OTHER SERVICES & CHARGES		3,419	3,698	4,000	4,050	4,100	4,100
ECONOMIC DEVELOPMENT		3,419	3,698	11,839	15,394	4,100	4,100
TOTAL COMM. & ECONOMIC DEV EXPENDITURES		2,251,023	2,269,743	2,083,101	2,877,104	3,022,027	3,193,053

City of SeaTac
PUBLIC WORKS DEPARTMENT
 2019 Organization Chart



Vision

Public Works is a responsive, progressive leader in delivering and maintaining the services and infrastructure necessary to serve a healthy and growing community.

Mission

To deliver and maintain safe, quality infrastructure and services that support a proud, healthy and prosperous community.

Goals

- **Excellence**
 Deliver excellent service internally and externally through fostering cooperation and a drive to excel.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #102

Fund: City Street Fund (102)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The City Street Fund provides for the ongoing maintenance of the City's street systems. Required maintenance includes pavement repair, street sweeping, pavement marking, and vegetation control.

2019-2020 Budgetary Changes

The City Council approved a decision card that funds the construction of additional storage capacity on the south-bound Interstate 5 access ramp at south 200th street. This is a joint project with WSDOT scheduled for 2019. Also new to the Street Fund in 2019 is the Permit Parking Program, a pilot program aimed at reducing the amount of nonresidential traffic and activities in SeaTac neighborhoods. In 2019 and 2020 cost allocation charges are shown under other services and charges as "General Fund Overhead". Cost allocations in prior years are shown as transfers out to the General Fund. The Street Fund ending fund balance is estimated to increase by a total of 11% in 2019 and 17% in 2020. This is largely due to increased parking tax revenue as a result of the rate structure change and annual CPI increase, as well as a decrease of capital expenditure projects budgeted in 2019-2020.

Fund Balance Detail - Fund #102

FUND: Street Fund (102)						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	8,712,979	8,541,019	11,176,559	12,997,653	16,827,087	18,659,681
Add: Operating Revenues	7,669,848	7,916,562	10,233,067	9,043,895	10,715,471	10,870,037
Add: Other Financing Sources/Transfers In	-	-	-	55,850	-	-
Add: Non-operating Revenues/Grants	28,269	28,268	28,269	28,268	28,268	28,268
Total Revenues	7,698,117	7,944,830	10,261,336	9,128,013	10,743,739	10,898,305
Less: Expenditures	(2,475,026)	(2,914,240)	(3,131,932)	(6,735,120)	(6,411,145)	(5,308,739)
Less: Other Financing Uses/Transfers Out	(5,395,050)	(2,395,050)	(2,627,690)	(5,522,412)	(2,500,000)	(2,500,000)
Total Expenditures	(7,870,076)	(5,309,290)	(5,759,622)	(12,257,532)	(8,911,145)	(7,808,739)
ENDING FUND BALANCE, DECEMBER 31	8,541,019	11,176,559	15,678,273	9,868,134	18,659,681	21,749,247
Percentage Change in Ending Fund Balance	-2%	31%	40%	-24%	11%	17%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #102

FUND: Street Fund (102)

SOURCE: Taxes (318)

Licenses & Permits (322)

Intergov Revenues (330)

Charges for Goods & Services (340)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	TAXES						
318.12.00.000	Parking Tax	5,467,738	7,057,947	9,324,537	8,100,266	9,728,321	9,922,887
318.12.00.001	Parking Tax - POS South Acces	1,550,631	176,636	-	-	-	-
	TAXES	7,018,369	7,234,583	9,324,537	8,100,266	9,728,321	9,922,887
	LICENSES & PERMITS						
322.40.00.000	ROW Permit App Fee Class A-E	-	-	29,400	-	6,250	6,250
322.90.00.000	STE Permit App Fee	-	-	4,208	-	2,500	2,500
	LICENSES & PERMITS	-	-	33,609	-	8,750	8,750
	INTERGOVERNMENTAL REVENUES						
	STATE/FEDERAL GRANTS						
334.03.60.000	Commute Trip Reduction - WSI	28,269	28,268	28,269	28,268	28,268	28,268
	STATE/FEDERAL GRANTS	28,269	28,268	28,269	28,268	28,268	28,268
	OTHER INTERGOV REVENUES						
336.00.71.000	Multi-Modal Transportation	-	28,292	29,238	26,000	40,000	40,000
336.00.87.000	Motor Vehicle Fuel Tax - City Str	585,454	592,506	608,925	600,000	635,000	635,000
337.00.00.001	Sound Transit Reimbursement	-	-	39,187	278,229	105,000	65,000
	OTHER INTERGOV REVENUES	585,454	620,799	677,349	904,229	780,000	740,000
	INTERGOVERNMENTAL REVENUES	613,723	649,067	705,618	932,497	808,268	768,268
	CHARGES FOR GOODS & SVCS						
342.10.00.000	Crowd/Traffic Control	22,259	-	-	-	-	-
342.10.00.000	Abatement Charges	230	-	-	-	-	-
344.20.00.000	Sale of Road Materials	3,551	4,451	14,489	6,000	6,000	6,000
345.83.00.004	ROW Permit Review Fee (Class A-E)	-	-	12,876	-	3,750	3,750
345.83.00.007	STE Permit Review	-	-	10,595	-	17,500	17,500
345.83.00.008	ROW Construction Inspections	-	-	32,372	-	12,500	12,500
345.83.00.009	ROW Maintenance Inspections	-	-	3,134	-	1,750	1,750
345.83.00.010	STE Construction Inspections	-	-	9,521	-	22,500	22,500
345.83.00.011	STE Maintenance Inspections	-	-	4,417	-	12,500	12,500
345.83.00.012	Variance - Noise	-	-	203	-	-	-
345.83.00.013	ROW Construction Inspect Weekend OT	-	-	563	-	-	-
	CHARGES FOR GOODS & SVCS	26,041	4,451	88,169	6,000	76,500	76,500

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #102

FUND: Street Fund (102)

SOURCE: Miscellaneous Revs (360)
Transfers In (397)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Interest Earnings	11,043	36,456	101,028	6,500	100,000	100,000
	INTEREST EARNINGS	11,043	36,456	101,028	6,500	100,000	100,000
	RENTS, LEASES & CONCESSIONS						
362.50.00.000	Maintenance Facility Space Ren	6,900	6,900	6,900	6,900	6,900	6,900
	RENTS, LEASES & CONCESSIONS	6,900	6,900	6,900	6,900	6,900	6,900
	OTHER MISCELLANEOUS						
367.00.00.003	Contribution-Park-n-Jet Trees	19,622	-	-	-	-	-
369.40.00.000	Judgments & Settlements	2,069	11,721	1,475	20,000	15,000	15,000
369.90.00.000	Other Miscellaneous Revenue	1	1,652	-	-	-	-
369.90.05.000	Misc Prior Year Adjustments	70	-	-	-	-	-
395.20.00.000	Compensation For Loss/lmp of C	279	-	-	-	-	-
	OTHER MISCELLANEOUS	22,041	13,373	1,475	20,000	15,000	15,000
	MISCELLANEOUS REVENUES	39,984	56,729	109,403	33,400	121,900	121,900
	TRANSFERS IN						
397.10.00.000	Transfer In-Fund 001	-	-	-	55,850	-	-
	TRANSFERS IN	-	-	-	55,850	-	-
	TOTAL STREET FUND REVENUES	7,698,117	7,944,830	10,261,336	9,128,013	10,743,739	10,898,305

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)

PROGRAM: Permit Parking Program (521.70)

DEPT: Public Works (11)

Sidewalks (542.61)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
PERMIT PARKING PROGRAM FTE'S		0.00	0.00	0.00	2.00	2.00	2.00
PARKING COMPLIANCE OFFICER					2.00	2.00	2.00
PERMIT PARKING PROGRAM SALARIES AND BENEFITS							
521.70.11.000	Salaries & Wages				25,382	90,000	97,404
521.70.12.000	Overtime				-	-	-
521.70.20.000	Personnel Benefits				21,991	83,834	93,664
SALARIES AND BENEFITS					47,373	173,834	191,068
SUPPLIES							
521.70.35.000	Small Tools and Minor Equipment				-	5,000	5,000
SUPPLIES					-	5,000	5,000
OTHER SERVICES & CHARGES							
521.70.45.002	Equipment Rental - 501 Fund				-	3,819	3,347
521.70.48.050	Software Maintenance				-	28,000	28,000
OTHER SERVICES & CHARGES					-	31,819	31,347
PERMIT PARKING PROGRAM					47,373	210,653	227,415
SIDEWALKS							
OTHER SERVICES & CHARGES							
542.61.48.061	Pedestrian Impvmt Program/Repairs		2,500	49,546	50,000	-	-
OTHER SERVICES & CHARGES		-	2,500	49,546	50,000	-	-
SIDEWALKS		-	2,500	49,546	50,000	-	-

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)
DEPT: Public Works (11)

PROGRAM: Street Lighting (542.63)
 Traffic Control (542.64)
 Snow & Ice (542.66)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
STREET LIGHTING & TRAFFIC CONTROL							
OTHER SERVICES & CHARGES							
542.63.47.016	Puget Sound Energy/Int'l Blvd	50,524	59,738	54,675	57,000	58,700	58,700
542.63.47.017	Seattle Light/Arterials	11,430	13,939	131,481	100,000	103,000	103,000
542.63.47.018	Puget Sound Energy/Arterials	131,855	159,103	150,164	152,000	156,500	156,500
542.63.47.019	Seattle Light/Signals	6,781	8,229	9,638	8,000	8,200	8,200
542.63.47.020	Puget Sound Energy/Signals	18,531	19,505	23,938	21,000	21,600	21,600
542.63.47.022	Port of Seattle/Int'l Blvd	1,783	1,708	1,783	1,800	1,850	1,850
542.63.47.023	Pedestrian Lighting	-	-	-	-	6,000	12,000
542.63.48.000	City Owned Streetlight Maintenance	-	-	-	-	20,000	20,000
542.64.48.003	Traffic Control Maint. -KC	188,232	208,944	268,452	235,000	242,000	242,000
542.64.48.100	Traffic Signal & Sign Improv.	9,993	-	-	120,000	120,000	120,000
OTHER SERVICES & CHARGES		419,128	471,166	640,131	694,800	737,850	743,850
STREET LIGHTING & TRAFFIC CONTROL		419,128	471,166	640,131	694,800	737,850	743,850
SNOW & ICE SUPPLIES							
542.66.31.008	Operating Supplies	-	8,605	22,335	30,000	21,000	22,000
542.66.35.000	Small Tools & Minor Equipment	-	-	1,797	1,500	-	-
SUPPLIES		-	8,605	24,133	31,500	21,000	22,000
OTHER SERVICES & CHARGES							
542.66.43.031	Lodging	-	90	-	500	500	500
542.66.43.032	Meals	-	-	174	400	400	400
542.66.45.002	Equipment Rental - 501 Fund	21,408	21,912	16,985	14,673	15,955	15,580
542.66.48.049	Equipment Repair & Maintenance	-	-	1,216	-	-	-
OTHER SERVICES & CHARGES		21,408	22,002	18,375	15,573	16,855	16,480
SNOW & ICE		21,408	30,608	42,508	47,073	37,855	38,480

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)
DEPT: Public Works (11)

PROGRAM: Roadway Maintenance (542.30)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
ROADWAY MAINTENANCE FTE'S		9.34	4.85	8.00	8.00	8.00	8.00
PW MAINTENANCE SUPERVISOR		0.35	0.50	0.35	0.35	0.35	0.35
MAINTENANCE WORKER II		2.00	0.35	2.00	2.00	2.00	2.00
MAINTENANCE WORKER I		4.00	1.00	4.00	4.00	4.00	4.00
SEASONAL MAINTENANCE WORKER		2.49	2.50	1.25	1.25	1.25	1.25
ADMINISTRATIVE ASSISTANT II		0.50	0.50	0.40	0.40	0.40	0.40
ROADWAY MAINTENANCE SALARIES AND BENEFITS							
542.30.11.000	Salaries & Wages	509,352	500,026	529,570	536,481	560,100	579,186
542.30.12.000	Overtime	5,022	5,281	5,437	8,000	8,000	8,000
542.30.20.000	Personnel Benefits	222,585	230,540	230,026	255,817	293,408	319,257
SALARIES AND BENEFITS		736,959	735,846	765,033	800,298	861,508	906,443
SUPPLIES							
542.30.31.008	Office & Operating Supplies	3,604	2,497	2,209	3,000	1,500	1,500
542.30.31.018	Uniforms & Safety Clothing	962	2,317	3,769	2,500	2,575	2,575
542.30.31.023	Regular Uniforms	431	375	611	2,000	1,500	1,500
542.30.31.043	Street Supplies	39,936	37,407	51,695	45,000	45,000	45,000
542.30.31.044	Vegetation Supplies	21,078	10,081	20,883	25,000	50,000	60,000
542.30.32.000	Fuel	180	1	334	500	500	500
542.30.35.000	Small Tools & Minor Equipment	5,641	1,515	4,196	6,200	8,400	7,500
542.30.35.001	Furnishings & Fixtures	1,068	-	-	1,000	1,000	1,000
SUPPLIES		72,899	54,193	83,697	85,200	110,475	119,575
OTHER SERVICES & CHARGES							
542.30.41.000	Professional Services	1,221	1,569	7,582	4,000	4,000	4,000
542.30.42.010	24-Hour Dispatch Services-KC	3,600	3,600	3,600	4,000	4,000	4,000
542.30.42.028	Telephone	12,982	10,077	5,463	7,000	7,200	7,200
542.30.43.031	Lodging	2,164	-	980	2,580	400	400
542.30.43.032	Meals	333	64	214	1,024	540	480
542.30.43.033	Transportation	1,474	302	955	1,000	-	-
542.30.44.001	Business & Occupation Taxes	-	38	68	75	75	75
542.30.45.000	Operating Rentals & Leases	22,114	6,978	580	10,000	1,000	1,000
542.30.45.002	Equipment Rental - 501 Fund	73,068	87,060	112,513	129,720	119,194	118,101
542.30.47.039	Water	38,656	42,770	46,315	33,000	34,000	34,000
542.30.47.041	Electricity	1,178	1,286	1,297	2,000	2,060	2,060
542.30.47.042	Waste Disposal	633	3,723	1,564	3,500	3,500	3,500
542.30.47.043	City-Owned Parcel Fees	163,394	163,392	180,364	182,520	184,000	184,000
542.30.48.001	Contract Road Maintenance	56,512	22,619	11,615	36,000	36,000	36,000
542.30.48.049	Equipment Repair & Maintenance	632	606	377	1,500	3,500	3,500
542.30.48.050	Street Small Works Maintenance	-	-	-	150,000	200,000	200,000
542.30.49.000	Miscellaneous Services	99	201	303	220	220	220
542.30.49.006	Judgments, Damages & Settlements	95	3,778	-	20,000	15,000	15,000
542.30.49.054	Memberships	498	540	544	615	600	600
542.30.49.058	Printing & Binding	154	139	135	-	-	-
542.30.49.061	Registration	4,270	1,149	3,485	3,650	2,650	2,350
542.30.51.001	Basic Road Maintenance - KC	-	-	1,995	-	-	-
OTHER SERVICES AND CHARGES		383,077	349,891	379,948	592,404	617,939	616,486
ROADWAY MAINTENANCE		1,192,936	1,139,930	1,228,678	1,477,902	1,589,922	1,642,504

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)

PROGRAM: Admin & Engineering (544.21)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
ADMIN & ENGINEERING FTE'S		1.75	2.00	4.55	4.55	4.55	4.55
PUBLIC WORKS DIRECTOR				0.65	0.65	0.65	0.65
CITY ENGINEER		0.75	0.75	0.75	0.75	0.75	0.75
CIVIL ENGINEER II				1.00	1.00	1.00	1.00
CIVIL ENGINEER I		0.50	0.75	0.50	0.50	0.50	0.50
CAD TECHNICIAN				1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT III		0.50	0.50	0.65	0.65	0.65	0.65
ADMINISTRATION AND ENGINEERING							
SALARIES AND BENEFITS							
544.21.11.000	Salaries & Wages	113,344	171,756	302,421	402,427	486,227	474,969
544.21.12.000	Overtime	-	2,420	1,318	-	-	-
544.21.20.000	Personnel Benefits	38,214	62,131	109,977	172,469	202,256	207,354
SALARIES AND BENEFITS		151,558	236,306	413,716	574,896	688,483	682,323
SUPPLIES							
544.21.31.008	Office & Operating Supplies	-	-	4,099	5,200	5,200	5,200
544.21.31.013	Food Supplies	-	-	422	700	800	800
544.21.31.018	Uniforms & Safety Clothing	-	-	2,930	1,480	1,500	1,500
544.21.35.000	Small Tools & Minor Equipment	-	-	3,533	2,000	1,500	1,500
544.21.35.001	Furnishings & Fixtures	-	-	1,244	1,300	6,000	1,300
559.21.31.008	Neighborhood Grant Program	-	-	-	4,000	4,000	4,000
SUPPLIES		-	-	12,228	14,680	19,000	14,300
OTHER SERVICES & CHARGES							
544.21.42.028	Telephone	-	-	9,558	8,700	8,950	8,950
544.21.42.029	Postage	-	-	1,306	1,500	1,500	1,500
544.21.43.031	Lodging	-	-	454	3,200	3,200	3,200
544.21.43.032	Meals	-	-	102	810	810	810
544.21.43.033	Transportation	-	-	591	1,975	1,975	1,975
544.21.45.000	Operating Rentals & Leases	-	-	1,693	1,560	2,000	2,000
544.21.45.002	Equipment Rental-501 Fund	-	-	10,470	26,011	20,352	20,447
544.21.48.002	Discretionary Road Maintenance	14,997	16,268	71,259	67,000	67,000	67,000
544.21.48.049	Equipment Repair & Maintenance	-	-	1,934	3,500	1,500	1,500
544.21.49.054	Memberships	-	-	2,160	2,300	2,300	2,300
544.21.49.056	Filing & Recording	-	-	161	-	600	600
544.21.49.058	Printing & Binding	99	-	363	50	500	500
544.21.49.061	Registration	-	-	4,664	4,480	4,500	4,500
544.40.41.000	Professional Services	39,685	5,378	156,814	110,000	220,000	130,000
553.70.49.000	Misc Services-Clean Air Assessment	-	-	23,511	25,000	25,000	25,000
554.90.00.000	General Fund Overhead	-	-	-	-	471,471	472,329
554.94.41.046	Citywide Commute Trip Reductio	23,500	23,751	23,777	26,000	26,000	26,000
OTHER SERVICES AND CHARGES		78,282	45,398	308,817	282,086	857,658	768,611
INTERGOVERNMENTAL							
544.40.52.003	Update Transportation Model	-	54,394	-	-	-	-
544.40.52.004	ADA Transition Plan	-	-	67,518	55,000	-	-
544.40.52.005	City-Wide Parking Study	-	-	18,737	427,285	-	-
INTERGOVERNMENTAL		-	54,394	86,255	482,285	-	-
ADMINISTRATION AND ENGINEERING		229,839	336,097	821,015	1,353,947	1,565,141	1,465,234

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #102

FUND: Street Fund (102)
DEPT: Public Works (11)

PROGRAM: Eng Review (544.20)
 Capital (594, 595)
 Transfers Out (597)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
ENGINEERING REVIEW FTE'S		0.00	0.00	1.50	2.00	2.00	2.00
ENGINEERING REVIEW MANAGER				0.50	0.50	0.50	0.50
SENIOR ENGINEERING TECHNICIAN				0.50	0.50	0.50	0.50
ENGINEERING PLANS REVIEWER				0.50	0.50	0.50	0.50
ENGINEERING TECHNICIAN					0.50	0.50	0.50
ENGINEERING REVIEW SALARIES AND BENEFITS							
544.20.11.000	Salaries & Wages			124,726	169,353	184,365	157,982
544.20.12.000	Overtime			-	-	-	-
544.20.20.000	Personnel Benefits			49,478	187,667	86,511	69,859
SALARIES AND BENEFITS				174,204	357,020	270,876	227,841
SUPPLIES							
544.20.31.008	Office & Operating Supplies			852	1,100	800	800
544.20.31.011	Publications			655	300	300	300
544.20.31.018	Uniforms & Safety Clothing			145	400	200	200
544.20.35.000	Small Tools & Minor Equipment			73	700	700	700
SUPPLIES				1,726	2,500	2,000	2,000
OTHER SERVICES & CHARGES							
544.20.42.028	Telephone			908	950	950	950
544.20.42.029	Postage			-	100	100	100
544.20.43.031	Lodging			826	1,150	1,500	1,500
544.20.43.032	Meals			96	600	600	600
544.20.43.033	Transportation			596	1,000	1,050	1,050
542.30.45.002	Equipment Rental - 501 Fund			-	-	36,633	34,199
544.20.49.053	Subscriptions			-	50	300	300
544.20.49.054	Memberships			819	1,035	1,035	1,035
544.20.49.058	Printing & Binding			120	80	80	80
544.20.49.061	Registration			1,576	1,610	1,600	1,600
OTHER SERVICES AND CHARGES				4,941	6,575	43,848	41,414
ENGINEERING REVIEW				180,870	366,095	316,724	271,255
CAPITAL & TRANSFERS CAPITAL OUTLAY							
594.42.64.097	Capital Equipment	-	-	55,723	27,842	-	-
595.30.63.205	2014 Street Overlay	611,715	49,684	-	-	-	-
595.30.63.206	200th Street & I-5 Access Ramp	-	-	-	-	1,033,000	-
595.30.63.216	2016 Street Overlay	-	884,255	-	-	-	-
595.30.63.217	2017 Street Overlay	-	-	22,105	-	-	-
595.30.63.218	2018 Street Overlay	-	-	91,356	2,670,088	-	-
595.30.63.219	2019 Street Overlay	-	-	-	-	920,000	-
595.30.63.220	2020 Street Overlay	-	-	-	-	-	920,000
CAPITAL OUTLAY		611,715	933,939	169,184	2,697,930	1,953,000	920,000
TRANSFERS OUT							
597.03.00.000	Transfer Out-Fund 001	395,050	395,050	414,690	450,616	-	-
597.25.00.000	Transfer Out-Fund 307	5,000,000	2,000,000	2,213,000	5,071,796	2,500,000	2,500,000
TRANSFERS OUT		5,395,050	2,395,050	2,627,690	5,522,412	2,500,000	2,500,000
CAPITAL & TRANSFERS		6,006,765	3,328,989	2,796,874	8,220,342	4,453,000	3,420,000
TOTAL STREET FUND EXPENSES		7,870,076	5,309,290	5,759,622	12,257,532	8,911,145	7,808,739

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #105

Fund: Port of Seattle ILA Fund (105)

Department: City Manager (3) & Parks, Community Programs & Services (10)

Responsible Manager: Joe Scorcio, City Manager

Fund Description

The Port of Seattle Interlocal Agreement (ILA) Fund was created in 1998 to account for the receipt of community relief monies from the Port of Seattle. In 2018 the City signed a new ILA agreement with the Port of Seattle. The monies received from the Port are intended to provide the City community relief with respect to public safety, including Police; 6 officers for the enforcement of traffic and parking regulations, and general enforcement of City Code. This fund also supports the Highline Botanical Garden contract located on Port Property.

2019-2020 Budgetary Changes

The City Council approved a decision card which increased the funding for the Highline Botanical Garden from \$25,000 a year to \$40,000 each year.

Fund Balance Detail - Fund #105

FUND: Port of Seattle ILA Fund (105)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,298,129	1,282,614	1,270,323	850,088	1,498,177	1,391,804
Add: Operating Revenues	2,173	5,887	12,749	1,402,500	1,481,627	1,458,952
Less: Expenditures	(17,688)	(18,179)	(76,674)	(1,135,721)	(1,588,000)	(1,487,920)
ENDING FUND BALANCE, DECEMBER 31	1,282,614	1,270,323	1,206,398	1,116,867	1,391,804	1,362,836
Percentage Change in Ending Fund Balance	-1%	-1%	-5%	31%	-7%	-2%

Revenue Detail - Fund #105

FUND: Port of Seattle ILA Fund (105)

SOURCE: Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	INTERGOV REVENUES						
337.00.00.000	Airport Impact Study Local Match	-	-	-	-	58,073	35,398
338.95.00.000	POS Community Relief Fund	-	-	-	1,400,000	1,400,000	1,400,000
	INTERGOV REVENUES	-	-	-	1,400,000	1,458,073	1,435,398
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	2,173	5,887	6,801	2,500	10,000	10,000
361.90.00.000	Other Interest Earnings	-	-	5,949	-	13,554	13,554
	INTEREST EARNINGS	2,173	5,887	12,749	2,500	23,554	23,554
	MISCELLANEOUS REVENUES	2,173	5,887	12,749	2,500	23,554	23,554
TOTAL PORT OF SEATTLE ILA FUND REVENUE		2,173	5,887	12,749	1,402,500	1,481,627	1,458,952

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #105

FUND: Port of Seattle ILA Fund (105)

PROGRAM: General Administration (515.30)
 Police Services (521.20)
 Park Maintenance (576.10)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	GENERAL ADMINISTRATION						
515.30.41.000	Professional Services	-	-	-	125,000	250,000	100,000
515.30.41.022	Specialized Legal Services	-	-	57,018	50,000	50,000	50,000
	GENERAL ADMINISTRATION	-	-	57,018	175,000	300,000	150,000
	POLICE SERVICES						
521.20.41.006	Police Services - King County	-	-	-	937,986	1,248,000	1,297,920
	POLICE SERVICES	-	-	-	937,986	1,248,000	1,297,920
	PARKS MAINTENANCE						
576.10.41.000	Professional Services	17,688	18,179	19,656	22,735	40,000	40,000
	PARKS MAINTENANCE	17,688	18,179	19,656	22,735	40,000	40,000
TOTAL PORT OF SEATTLE ILA FUND EXP		17,688	18,179	76,674	1,135,721	1,588,000	1,487,920

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #106

Fund: Transit Planning Fund (106)
Department: City Manager's Office (03)
Responsible Manager: William Appleton, Public Works Director

Fund Description

The Transit Planning Fund was created in 1998 to account for intergovernmental revenue the City received from Sound Transit, a regional transit authority. As provided for in the Development and Transit Way Agreement between the City and Sound Transit, the revenues are restricted for expenditure on City and departmental efforts to facilitate capital projects between Sound Transit and the City of SeaTac.

2019-2020 Budgetary Changes

The City Council approved a decision card which funds two additional positions to help with the construction of the Federal Way Link Extension project between Sound Transit and the City of SeaTac. These positions are completely reimbursed by Sound Transit and will only be filled if the workload deems it necessary.

Fund Balance Detail - Fund #106

FUND: Transit Planning Fund (106)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	263,852	263,986	359,530	175,215	362,187	363,187
Add: Operating Revenues	333,467	316,908	2,830	-	312,346	334,936
Less: Expenditures	(333,334)	(221,364)	(172)	-	(311,346)	(333,936)
ENDING FUND BALANCE, DECEMBER 31	263,986	359,530	362,187	175,215	363,187	364,187
Percentage Change in Ending Fund Balance	0%	36%	1%	0%	0%	0%

Revenue Detail - Fund #106

FUND: Transit Planning Fund (106)

SOURCE: Intergovernmental Revs (330)
 Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	INTERGOVERNMENTAL REVENUE						
	INTERGOVT SERVICE REVENUES						
337.00.00.001	Sound Transit Service Revenue	333,220	316,156	-	-	311,346	333,936
	INTERGOVT SERVICE REVENUES	333,220	316,156	-	-	311,346	333,936
	INTERGOVERNMENTAL REVENUE	333,220	316,156	-	-	311,346	333,936
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	244	752	2,830	-	1,000	1,000
369.90.05.000	Misc Prior Year Rev/Adj	3	-	-	-	-	-
	INTEREST EARNINGS	247	752	2,830	-	1,000	1,000
	MISCELLANEOUS REVENUES	247	752	2,830	-	1,000	1,000
	TOTAL TRANSIT PLANNING FUND REVENUE	333,467	316,908	2,830	-	312,346	334,936

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #106

FUND: Transit Planning Fund (106)

PROGRAM: Transit Systems Admin (519.70)

DEPT: City Manager's Office (03)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
TRANSIT SYSTEMS ADMIN FTE'S		2.50	2.50	0.00	0.00	2.00	2.00
CIVIL ENGINEER II		2.00	2.00			2.00	2.00
SR PERMIT COORDINATOR		0.50	0.50				
TRANSIT SYSTEMS ADMIN							
SALARIES AND BENEFITS							
519.70.11.000	Salaries & Benefits	231,960	165,401	-	-	198,344	214,622
519.70.12.000	Overtime	601	301	-	-	-	-
519.70.20.000	Personnel Benefits	88,719	45,330	-	-	102,702	114,414
SALARIES AND BENEFITS		321,280	211,033	-	-	301,046	329,036
OTHER SERVICES & CHARGES							
519.70.31.008	Office & Operating Supplies	29	-	-	-	3,000	-
519.70.31.018	Uniforms & Safety Clothing	120	-	-	-	500	500
519.70.35.000	Small Tools & Minor Equipment	-	-	-	-	2,400	-
519.70.41.000	Professional Services-Sound Tran	10,948	9,572	-	-	-	-
519.70.42.028	Telephone	849	759	172	-	2,400	2,400
519.70.42.029	Postage	107	-	-	-	-	-
519.70.49.061	Registration	-	-	-	-	2,000	2,000
OTHER SERVICES & CHARGES		12,053	10,331	172	-	10,300	4,900
TRANSIT SYSTEMS ADMIN		333,334	221,364	172	-	311,346	333,936
TOTAL TRANSIT PLANNING FUND EXPENDITURES		333,334	221,364	172	-	311,346	333,936

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #107

Fund: Hotel/Motel Tax Fund (107)
Department: Community & Economic Development (13)
Responsible Manager: Steve Pilcher, Community & Economic Development Director

Fund Description

The Hotel/Motel Tax Fund is a special revenue fund whose purpose is to account for lodging taxes collected and expended for tourism promotion and tourism facilities, including both capital and operating costs.

Fund Balance Detail - Fund #107

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	6,888,420	7,013,309	7,315,221	7,625,034	8,260,414	8,800,654
Add: Operating Revenues	1,367,752	1,391,184	1,542,934	1,524,500	1,840,000	1,860,000
Less: Expenditures	(1,242,863)	(1,089,273)	(1,048,110)	(1,126,164)	(1,299,760)	(1,281,978)
ENDING FUND BALANCE, DECEMBER 31*	7,013,309	7,315,221	7,810,045	8,023,370	8,800,654	9,378,676
Percentage Change in Ending Fund Balance	2%	4%	7%	5%	7%	7%

*Note: Ending fund balance includes restricted bond proceeds in the amount of \$5,001,021 for bonds that were issued in 1998.

Revenue Detail - Fund #107

FUND: Hotel/Motel Tax Fund (107)		SOURCE: Taxes (313) & Interest (361) Intergovernmental Revs (330)					
ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
313.31.00.000	TAXES Hotel/Motel Tax	1,318,554	1,357,516	1,454,037	1,506,500	1,790,000	1,810,000
	TAXES	1,318,554	1,357,516	1,454,037	1,506,500	1,790,000	1,810,000
337.00.00.001	INTERGOVERNMENTAL REVS Sound Transit-Labor Reimburse	12,320	6,255	-	3,000	-	-
337.00.00.002	SSRTA-Legal Fees Reimburse	8,424	-	-	-	-	-
337.07.00.010	Economic Dev Website - POS	-	-	30,020	-	-	-
	INTERGOVERNMENTAL REVENUE	20,743	6,255	30,020	3,000	-	-
	MISCELLANEOUS REVENUES						
	INTEREST						
361.11.00.000	Investment Interest	9,845	27,414	58,877	15,000	50,000	50,000
	INTEREST REVENUE	9,845	27,414	58,877	15,000	50,000	50,000
	OTHER MISCELLANEOUS REVS						
369.90.05.000	Misc Prior Year Rev/Adj	18,610	-	-	-	-	-
	OTHER MISCELLANEOUS REVENUE	18,610	-	-	-	-	-
	MISCELLANEOUS REVENUES	28,455	27,414	58,877	15,000	50,000	50,000
	TOTAL HOTEL/MOTEL TAX FUND REVENUES	1,367,752	1,391,184	1,542,934	1,524,500	1,840,000	1,860,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #107

FUND: Hotel/Motel Tax Fund (107)

PROGRAM: Tourism & Promotion (557.30)

DEPT: Comm. & Econ. Dev (13)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
TOURISM & PROMOTION FTE'S		1.50	1.50	1.75	1.75	1.30	1.30
	CED DIRECTOR	0.50	0.50	0.50	0.50	0.30	0.30
	ECONOMIC DEVELOPMENT MANAGER	1.00	1.00	1.00	1.00	1.00	1.00
	ADMINISTRATIVE ASSISTANT II			0.25	0.25		
TOURISM & PROMOTION SALARIES AND BENEFITS							
557.30.11.000	Salaries & Wages	197,644	206,487	117,948	163,196	136,610	145,697
557.30.12.000	Overtime	-	-	-	-	-	-
557.30.20.000	Personnel Benefits	59,620	64,526	39,839	68,118	56,350	61,831
	SALARIES AND BENEFITS	257,264	271,013	157,787	231,314	192,960	207,528
SUPPLIES							
557.30.31.008	Office & Operating Supplies	1	145	482	-	-	-
557.30.31.011	Publications	187	-	-	-	-	-
	SUPPLIES	188	145	482	-	-	-
OTHER SERVICES & CHARGES							
557.30.41.000	Professional Services	10,128	-	14,204	10,000	31,000	35,000
557.30.41.088	Redevelopment Coord Program	41,633	4,000	7,397	15,000	15,000	15,000
557.30.41.097	Cooperative Tourism Promotion	835,000	715,000	715,000	715,000	830,000	830,000
557.30.41.103	Northwest Symphony Orchestra	5,000	5,000	5,000	5,000	5,000	5,000
557.30.41.111	Museum of Flight	50,000	50,000	60,000	60,000	75,000	60,000
557.30.41.113	Market Data Research	5,225	1,321	6,174	5,000	7,000	8,000
557.30.41.114	Brand Development & Marketing	16,695	12,794	49,231	50,000	50,000	60,000
557.30.41.134	Highline Botanical Garden	7,000	6,572	5,000	5,000	16,000	16,000
557.30.41.136	Opportunity Bucket	-	-	-	-	10,000	12,500
557.30.41.137	Korean American National Sports Festival	-	-	-	-	36,000	-
557.30.41.140	Small Business Dev Center	10,000	10,000	10,000	10,000	10,000	10,000
557.30.41.141	SKCEDI Business Attraction Prog	3,000	3,000	3,000	3,000	3,000	4,000
557.30.42.028	Telephone	474	461	445	500	500	500
557.30.42.029	Postage	-	-	58	-	-	-
557.30.43.032	Meals	138	73	220	250	500	500
557.30.43.033	Transportation	34	59	201	150	1,100	1,250
557.30.49.054	Memberships	400	9,400	13,600	15,000	15,000	15,000
557.30.49.058	Printing & Binding	-	48	159	700	700	700
557.30.49.061	Registration	684	386	153	250	1,000	1,000
	OTHER SERVICES & CHARGES	985,411	818,114	889,841	894,850	1,106,800	1,074,450
	TOURISM & PROMOTION	1,242,863	1,089,273	1,048,110	1,126,164	1,299,760	1,281,978
TOTAL HOTEL/MOTEL TAX FUND EXPENDITURES		1,242,863	1,089,273	1,048,110	1,126,164	1,299,760	1,281,978

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #108

Fund: Building Management Fund (108)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Steve Pilcher, CED Director & Brian Ruda, Facilities Manager

Fund Description

The Building Management Fund was created in 2001 by Ordinance #01-1025 to account for the lease revenues received from tenants and the operating costs for building maintenance, tenant improvements and management services associated with the lease of office space in City Hall. In addition, SeaTac Center property (near S 154th St) was added to this Fund starting in 2010.

2019-2020 Budgetary Changes

City departments now occupy a portion of the office space located on the 2nd floor of City Hall. The City Council also approved a decision card for the construction of a public meeting room/training room on the 2nd floor. In 2019 and 2020 cost allocation charges are shown under other services and charges as "General Fund Overhead". Cost allocations in prior years are shown as transfers out to the General Fund.

Fund Balance Detail - Fund #108

FUND: Building Management Fund (108)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,870,507	2,334,433	2,547,333	3,239,907	3,222,901	3,015,936
Add: Operating Revenues	1,500,435	1,370,595	1,446,913	1,519,734	929,705	680,855
Total Revenues	1,500,435	1,370,595	1,446,913	1,519,734	929,705	680,855
Less: Expenditures	(573,129)	(661,470)	(537,745)	(783,096)	(1,136,670)	(912,204)
Less: Other Financing Uses/Transfers Out	(463,380)	(496,225)	(317,286)	(334,417)	-	-
Total Expenditures	(1,036,509)	(1,157,695)	(855,031)	(1,117,513)	(1,136,670)	(912,204)
ENDING FUND BALANCE, DECEMBER 31	2,334,433	2,547,333	3,139,214	3,642,128	3,015,936	2,784,587
Percentage Change in Ending Fund Balance	25%	9%	23%	12%	-6%	-8%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #108

FUND: Building Management Fund (108)

SOURCE: Fines & Forfeitures (350)
Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	FINES AND FORFEITURES						
359.90.00.000	Misc Fines/Pen-Late Fee City Hall	100	652	-	300	-	-
359.90.00.001	Misc Fines/Pen-Late Fee SeaTac	19,247	-	1,488	-	-	-
	FINES AND FORFEITURES	19,347	652	1,488	300	-	-
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	551	1,107	2,290	500	2,000	2,000
361.11.00.001	Investment Interest-SeaTac Center	2,600	8,328	13,397	2,500	5,000	5,000
361.90.00.000	Other Interest Earnings	-	-	8,923	-	20,331	20,331
	INTEREST EARNINGS	3,151	9,435	24,610	3,000	27,331	27,331
	RENTS, LEASES & CONCESS						
362.20.00.001	Sign Rental-SeaTac Center	1,800	1,800	1,800	1,800	1,800	1,800
362.50.00.000	LT Facility Leases-City Hall	389,900	344,056	346,394	435,000	126,400	126,400
362.50.00.002	LT Facility Leases-SeaTac Center	797,052	669,065	727,452	731,537	650,000	400,000
362.50.00.003	Storage Sp Rental-SeaTac Center	4,225	4,410	3,946	28,000	1,854	1,854
362.50.00.004	LT Parking Leases-SeaTac Center	53,976	55,058	56,159	4,440	57,600	58,750
	RENTS, LEASES & CONCESS	1,246,953	1,074,390	1,135,751	1,200,777	837,654	588,804
	OTHER MISCELLANEOUS REV						
369.90.00.000	Other Misc Rev-City Hall Utilities	2,448	720	780	720	720	720
369.90.00.003	Misc Prior Year Rev/Adj-SeaTac Center	6,008	4,361	7,632	2,000	2,000	2,000
369.90.00.005	Misc Prior Year Rev/Adj-City Hall	2,636	-	-	-	-	-
369.90.06.000	Real Estate Taxes-SeaTac Center	49,948	57,187	61,687	53,280	50,000	50,000
369.90.07.000	Cam Charges-SeaTac Center	-	-	-	-	-	-
369.90.08.000	Insurance Charges-SeaTac Center	8,640	9,140	10,781	9,216	8,500	8,500
369.90.09.001	NNN Charges-SeaTac Center	161,306	214,710	204,184	202,716	3,500	3,500
	OTHER MISCELLANEOUS REVENUE	230,985	286,119	285,064	267,932	64,720	64,720
	MISCELLANEOUS REVENUES	1,481,088	1,369,943	1,445,425	1,471,709	929,705	680,855
	OTHER FINANCING SOURCES						
	TRANSFERS IN						
397.12.00.000	Transfer In-Fund 001	-	-	-	47,725	-	-
	TRANSFERS IN	-	-	-	47,725	-	-
	OTHER FINANCING SOURCES	-	-	-	47,725	-	-
TOTAL BUILDING MANAGEMENT FUND REVENUES		1,500,435	1,370,595	1,446,913	1,519,734	929,705	680,855

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #108

FUND: Building Mgt Fund (108)

PROGRAM: Prop Mgt Svs - City Hall (518.20)

DEPT: Parks, Community Programs & Services (10)

Prop Mgt Svs -SeaTac Ctr (518.21)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
PROPERTY MGT SVS - CITY HALL							
SUPPLIES							
518.20.31.008	Office & Operating Supplies	9,921	688	-	-	-	-
518.20.31.018	Uniforms & Safety Clothing	98	-	-	-	-	-
518.20.35.000	Small Tools & Minor Equipment	1,047	-	-	-	9,500	-
SUPPLIES		11,067	688	-	-	9,500	-
OTHER SERVICES & CHARGES							
518.20.41.000	Professional Services	13,901	1,723	702	-	5,000	5,000
518.20.41.034	Janitorial Services	244	-	-	-	-	-
518.20.44.003	Leasehold Excise Taxes	-	-	-	10,000	10,000	10,000
518.90.00.000	General Fund Overhead	-	-	-	-	204,570	210,104
OTHER SERVICES & CHARGES		14,145	1,723	702	10,000	219,570	225,104
PROP MGT SVS - CITY HALL		25,212	2,412	702	10,000	229,070	225,104
PROP MGT SVS - SEATAC CENTER							
SUPPLIES							
518.21.31.001	Janitorial Supplies	8,609	9,004	8,198	9,000	9,000	9,000
518.21.31.008	Office & Operating Supplies	919	-	185	1,000	1,000	1,000
SUPPLIES		9,529	9,004	8,383	10,000	10,000	10,000
OTHER SERVICES & CHARGES							
518.20.48.000	Repairs & Maintenance	10,542	-	-	-	-	-
518.21.41.000	Professional Services	13,252	11,827	14,368	166,500	268,500	68,500
518.21.41.022	Special Legal Services	7,970	-	1,677	5,000	5,200	5,200
518.21.41.034	Janitorial Services	33,406	39,364	37,962	58,812	60,500	60,500
518.21.41.047	Alarm Monitoring/Confidence Test	5,497	20,728	9,697	5,828	12,500	12,500
518.21.41.094	Property Management Services	35,589	37,417	39,072	38,544	40,000	40,000
518.21.41.136	Property Leasing/Repres Services	3,244	5,548	-	5,000	5,200	5,200
518.21.42.028	Telephone	1,735	1,608	750	-	-	-
518.21.44.003	Leasehold Excise Taxes	81,922	86,129	93,647	94,624	98,000	98,000
518.21.46.000	Insurance	16,717	18,652	31,571	17,735	25,000	25,000
518.21.47.038	Gas	7,736	12,428	16,750	24,446	25,000	25,000
518.21.47.039	Water	7,793	11,453	9,500	11,262	12,000	12,000
518.21.47.040	Sewer	17,848	15,675	12,012	12,262	12,800	12,800
518.21.47.041	Electricity	92,487	100,829	106,633	112,003	115,000	115,000
518.21.47.042	Waste Disposal	14,474	20,286	24,945	25,768	26,500	26,500
518.21.47.043	Storm Sewer	7,712	7,712	8,087	7,712	7,900	7,900
518.21.48.000	Repairs & Maintenance	95,694	151,867	121,406	105,375	108,500	108,500
518.21.48.047	Other Tenant Imp/Repairs	-	4,373	155	3,000	3,000	3,000
518.21.49.000	Miscellaneous Services	-	-	429	-	-	-
518.21.49.047	Improvements - Tenant	-	6,558	-	1,500	1,500	1,500
518.30.31.008	Office & Operating Supplies	23,888	-	-	-	-	-
518.30.35.000	Small Tools & Minor Equipment	18,685	-	-	-	-	-
518.30.41.000	Professional Services	2,939	-	-	-	-	-
518.30.48.000	Repairs & Maintenance	3,170	-	-	-	-	-
OTHER SERVICES & CHARGES		502,300	552,454	528,660	695,371	827,100	627,100
PROP MGT SVS - SEATAC CENTER		511,829	561,458	537,043	705,371	837,100	637,100

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #108

FUND: Building Mgt Fund (108)

PROGRAM: Cap Exp - General Gov (594.58)

DEPT: Parks, Community Programs & Services (10)

Transfers Out (597)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	CAPITAL OUTLAY						
594.18.62.001	City Hall Improvements	36,088	-	-	42,725	50,500	30,000
594.58.62.012	SeaTac Center Tenant Improvement	-	24,510	-	25,000	20,000	20,000
594.18.64.090	City Hall Security	-	38,532	-	-	-	-
594.75.64.090	Capital Outlay-Security Cameras-CC	-	34,558	-	-	-	-
	CAPITAL OUTLAY	36,088	97,600	-	67,725	70,500	50,000
	TRANSFERS OUT						
597.41.00.000	Transfer Out-Fund 001	295,100	295,100	253,125	270,256	-	-
597.52.00.000	Transfer Out-Fund 301	17,000	-	-	-	-	-
597.52.00.000	Transfer Out-Fund 301	51,280	101,125	64,161	64,161	-	-
597.80.00.000	Transfer Out-Fund 110	100,000	100,000	-	-	-	-
	TRANSFERS OUT	463,380	496,225	317,286	334,417	-	-
TOTAL BUILDING MGMT FUND EXPENDITURES		1,036,509	1,157,695	855,031	1,117,513	1,136,670	912,204

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #110

Fund: Facility Repair and Replacement Fund (110)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Lawrence Ellis, Director & Brian Ruda, Facilities Manager

Fund Description

The Facility Repair and Replacement Fund was established in 2006 to provide for on-going renovation and major maintenance (non-capitalized) for City buildings and park-related facilities under \$25,000. Projects exceeding this amount were funded in the Municipal Capital Improvement Fund #301. This Fund was closed in 2018 and its ending fund balance transferred to the General Fund.

Fund Balance Detail - Fund #110

FUND: Facility Repair and Replacement Fund (110)						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	267,017	400,821	429,170	153,497		
Add: Other Financing Sources/Transfers In	100,000	100,000	-	-		
Add: Operating Revenues	102,338	1,600	1,206	-		
Total Revenues	202,338	101,600	1,206	-		
Less: Expenditures	(68,535)	(73,251)	(276,879)	(153,497)		
ENDING FUND BALANCE, DECEMBER 31	400,821	429,170	153,497	(0)		
Percentage Change in Ending Fund Balance	50%	7%	-64%	-100%		

Revenue Detail - Fund #110

FUND: Facility Repair & Repl Fund (110)		SOURCE: Miscellaneous Revenues (360) Other Financing Sources (390)					
ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
337.00.00.001	Sound Transit Reimb-DMC Trail	101,806	-	-	-		
361.11.00.000	Investment Interest	532	1,600	1,206	-		
	INTEREST EARNINGS	102,338	1,600	1,206	-		
	MISCELLANEOUS REVENUES	102,338	1,600	1,206	-		
	OTHER FINANCING SOURCES						
	TRANSFERS IN						
397.80.00.000	Transfer In-Fund 108	100,000	100,000	-	-		
	TRANSFERS IN	100,000	100,000	-	-		
	OTHER FINANCING SOURCES	100,000	100,000	-	-		
	FACILITY REPAIR AND REPL FUND REVENUES	202,338	101,600	1,206	-		

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #110

FUND: Facility Repair & Repl Fund (110)

PROGRAM: City Hall (518.30)

DEPT: Parks, Community Programs & Services (10)

Maintenance Facility (542.60)

Community Centers (575.50)

Parks Maintenance (576.80)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	CITY HALL SUPPLIES						
518.30.35.000	Small Tools & Minor Equipment	-	5,289	-	-		
	SUPPLIES	-	5,289	-	-		
	CITY HALL	-	5,289	-	-		
	MAINTENANCE FACILITY OTHER SERVICES & CHARGES						
542.62.48.000	Repairs & Maintenance DMC Trail	10,705	26,598	-	-		
	OTHER SERVICES & CHARGES	10,705	26,598	-	-		
	MAINTENANCE FACILITY	10,705	26,598	-	-		
	COMMUNITY CENTERS SUPPLIES						
575.50.35.000	Small Tools & Minor Equipment	-	3,160	-	-		
	SUPPLIES	-	3,160	-	-		
	OTHER SERVICES & CHARGES						
575.50.48.000	Repairs & Maintenance	56,124	5,585	-	-		
575.51.31.008	Office & Operating Supplies	89	-	-	-		
	OTHER SERVICES & CHARGES	56,213	5,585	-	-		
	COMMUNITY CENTERS	56,213	8,745	-	-		
	PARKS MAINTENANCE SUPPLIES						
576.80.31.008	Office & Operating Supplies	1,175	-	-	-		
576.80.35.000	Small Tools & Minor Equipment	-	32,620	-	-		
	SUPPLIES	1,175	32,620	-	-		
	OTHER SERVICES & CHARGES						
576.10.45.000	Operating Rentals & Leases	72	-	-	-		
576.80.48.000	Repairs & Maintenance	370	-	-	-		
	OTHER SERVICES & CHARGES	442	-	-	-		
	PARKS MAINTENANCE	1,617	32,620	-	-		
	OTHER FINANCING USES TRANSFERS OUT						
597.58.00.000	Transfer Out-Fund 001	-	-	276,879	153,497		
	TRANSFERS OUT	-	-	276,879	153,497		
	OTHER FINANCING USES	-	-	276,879	153,497		
	FACILITY REPAIR AND REPL FUND EXPENDITURES	68,535	73,251	276,879	153,497		

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #111

Fund: Des Moines Creek Basin ILA Fund (111)

Department: Public Works (11)

Responsible Manager: Will Appleton, Public Works Director

Fund Description

Per interlocal agreement, the City of SeaTac serves as the Treasurer for the Des Moines Creek Basin Committee. Committee members currently include the Port of Seattle, the City of Des Moines, and the City of SeaTac. King County and the State of Washington have also participated as Committee members. The Committee was established to provide an effective and efficient way to protect the Basin's natural resource system and to address surface water related problems across jurisdictions. Committee members work in cooperation to conduct and fund basin plan implementation activities including the construction of various capital projects, continued maintenance and operation of the projects, ongoing monitoring of project effectiveness, creation of a replacement and improvement construction fund, establishment of an administrative structure and authorization of amendments to the scope and budgets previously approved.

Fund Balance Detail - Fund #111

FUND: Des Moines Creek Basin ILA Fund (111)						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,287,368	1,571,768	1,873,484	1,889,676	2,395,116	2,589,058
Add: Other Financing Sources/Transfers In	147,827	148,567	135,300	135,300	135,300	135,300
Add: Operating Revenues	185,994	223,538	216,986	196,700	214,700	214,700
Total Revenues	333,821	372,105	352,286	332,000	350,000	350,000
Less: Expenditures	(49,421)	(70,389)	(53,442)	(335,808)	(156,058)	(218,808)
ENDING FUND BALANCE, DECEMBER 31	1,571,768	1,873,484	2,172,328	1,885,868	2,589,058	2,720,250
Percentage Change in Ending Fund Balance	22%	19%	16%	0%	8%	5%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #111

FUND: Des Moines Creek Basin ILA Fund (111)

SOURCE: Intergovernmental Revs (330)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
INTERGOVERNMENTAL REVENUE							
INTERGOVERNMENTAL SVC REV							
337.00.00.001	DMC ILA M&O-POS	67,523	67,861	61,500	61,500	61,500	61,500
337.00.00.002	DMC ILA M&O-Des Moines	29,644	29,792	27,000	27,000	27,000	27,000
337.00.00.003	DMC ILA Replacement Fund-POS	80,304	80,706	73,800	73,800	73,800	73,800
337.00.00.004	DMC ILA Repl Fund-Des Moines	35,256	35,432	32,400	32,400	32,400	32,400
INTERGOVERNMENTAL SVC REV		212,727	213,791	194,700	194,700	194,700	194,700
INTERGOVERNMENTAL REVENUE		212,727	213,791	194,700	194,700	194,700	194,700
MISCELLANEOUS REVENUES							
INTEREST EARNINGS							
369.90.00.005	Misc Prior Year Rev/Adj	(29,894)	-	-	-	-	-
361.11.00.000	Investment Interest	3,161	9,747	22,286	2,000	20,000	20,000
INTEREST EARNINGS		(26,733)	9,747	22,286	2,000	20,000	20,000
MISCELLANEOUS REVENUES		(26,733)	9,747	22,286	2,000	20,000	20,000
OTHER FINANCING SOURCES							
TRANSFERS IN							
397.39.00.000	Transfer In-Fund 403 (DMCB M&C	67,523	67,861	61,500	61,500	61,500	61,500
397.39.00.001	Transfer In-Fund 403 (DMCB Repl	80,304	80,706	73,800	73,800	73,800	73,800
OTHER FINANCING SOURCES		147,827	148,567	135,300	135,300	135,300	135,300
TOTAL DES MOINES CREEK BASIN ILA REVENUES		333,821	372,105	352,286	332,000	350,000	350,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #111

FUND: Des Moines Creek Basin ILA (111)
DEPT: Public Works (11)

PROGRAM: Natural Resources (554.90)
 Capital Outlay (595.54)
 Transfers Out (597)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	NATURAL RESOURCES						
	SUPPLIES						
554.90.31.008	Office & Operating Supplies	-	-	-	100	100	100
	SUPPLIES	-	-	-	100	100	100
	OTHER SERVICES & CHARGES						
554.90.41.098	Oversight/Compliance Coordinator	756	1,343	1,165	3,500	-	-
554.90.41.122	DMC Maint & Operations Coordina	32,563	38,986	22,763	30,000	30,000	30,000
554.90.47.043	City-Owned Parcel Fees	12	8	8	8	8	8
554.90.48.057	Des Moines Creek Basin - M&O (Il	10,950	20,064	23,807	245,000	81,000	118,000
554.90.49.000	Miscellaneous Services	-	-	-	100	100	100
554.90.49.056	Filing & Recording	-	-	-	100	100	100
	OTHER SERVICES & CHARGES	44,281	60,400	47,743	278,708	111,208	148,208
	NATURAL RESOURCES	44,281	60,400	47,743	278,808	111,308	148,308
	CAPITAL OUTLAY - ENVIRONMENTAL						
	CAPITAL OUTLAY						
595.54.63.216	DMC Capital Replacement	-	-	-	50,000	37,000	62,000
	CAPITAL OUTLAY	-	-	-	50,000	37,000	62,000
	CAP OUTLAY-ENVIRONMENTAL	-	-	-	50,000	37,000	62,000
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.65.00.000	Transfer Out-Fund 001	2,000	2,000	2,004	2,000	2,000	2,000
597.67.00.000	Transfer Out-Fund 403	3,140	7,989	3,695	5,000	5,750	6,500
	TRANSFERS OUT	5,140	9,989	5,699	7,000	7,750	8,500
	OTHER FINANCING USES	5,140	9,989	5,699	7,000	7,750	8,500
TOTAL DES MOINES CREEK BASIN ILA EXPENDITURES		49,421	70,389	53,442	335,808	156,058	218,808

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #206

On December 22, 2009, the City issued par value Limited Tax General Obligation Refunding Bonds in the amount of \$4,215,000. The proceeds were used to refund a portion of the City's 1998 Limited Tax General Obligation (Hotel/Motel Tax) Bonds and the 1998 Limited Tax General Obligation Refunding Bonds. The 2009 Refunding Bonds were paid off at the end of 2018.

Fund Balance Detail - Fund #206

FUND: 2009 LTGO Refunding Bond Fund (206)						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	12,356	12,448	12,974	12,974	13,527	13,527
Add: Operating Revenues	347,717	344,026	346,852	343,200	-	-
Less: Expenditures	(347,625)	(343,500)	(346,300)	(343,350)	-	-
ENDING FUND BALANCE, DECEMBER 31	12,448	12,974	13,527	12,824	13,527	13,527
Percentage Change in Ending Fund Balance	1%	4%	4%	-1%	0%	0%

Revenue Detail - Fund #206

FUND: 2009 LTGO Refunding Bond Fund (206)				SOURCE: Taxes (313)			
				Miscellaneous Revenues (360)			
				Other Financing Sources (390)			
ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	TAXES						
	SALES TAX						
313.31.00.000	Hotel/Motel Tax	347,500	343,500	345,996	343,200	-	-
	SALES TAX	347,500	343,500	345,996	343,200	-	-
	TAXES	347,500	343,500	345,996	343,200	-	-
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	217	526	856	-	-	-
	INTEREST EARNINGS	217	526	856	-	-	-
	MISCELLANEOUS REVENUES	217	526	856	-	-	-
TOTAL 2009 LTGO REF BOND FUND REVENUES		347,717	344,026	346,852	343,200	-	-

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #206

FUND: 2009 LTGO Refunding Bond Fund (206)

PROGRAM: Redemption of LT Debt (591.79)

DEPT: Finance and Systems (04)

Int & Debt Service Costs (592.79)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	REDEMP OF LONG-TERM DEBT						
	DEBT SERVICE: PRINCIPAL						
591.79.71.007	2009 Hotel/Motel Refunding Bond	300,000	305,000	320,000	330,000	-	-
	DEBT SERVICE: PRINCIPAL	300,000	305,000	320,000	330,000	-	-
	REDEMP OF LONG-TERM DEBT	300,000	305,000	320,000	330,000	-	-
	INTEREST/DEBT SERVICE COSTS						
	DEBT SERVICE: INT & COSTS						
592.79.83.007	2009 Hotel/Motel Ref Bond Intere	47,200	38,200	26,000	13,200	-	-
592.79.85.007	2009 Hotel/Motel Ref Debt Reg C	425	300	300	150	-	-
	DEBT SERVICE: INT & COSTS	47,625	38,500	26,300	13,350	-	-
	INTEREST/DEBT SERVICE COSTS	47,625	38,500	26,300	13,350	-	-
	TOTAL 2009 LTGO REF BOND FUND EXP	347,625	343,500	346,300	343,350	-	-

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #207

The SCORE Bonds are special obligation bonds and represent a contingent obligation of the City payable from general funds. In 2015 the SCORE Administrative Board approved a policy to fund the bonds with contract revenue collected in the prior year. The City is still required to budget the obligation, however actual payment will be made only when such contract revenues are not sufficient to cover debt service.

Commencing with the 2017-2018 biennium budget, the SCORE Bond debt service and associated revenues will not be passing through the City's financial systems, although the City's outstanding portion of such debt and respective debt service will still be included in calculations of the City's debt capacity. SCORE's contract revenues are anticipated to be able to meet the related debt service for the foreseeable years.

Fund Balance Detail - Fund #207

FUND: 2009 SCORE Bond Fund (207)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	3,130	50,123	258,636	258,636	470,613	475,746
Add: Operating Revenues	258,676	208,513	2,878	209,099	208,367	207,096
Less: Expenditures	(211,683)	-	-	(209,099)	(203,234)	(201,963)
ENDING FUND BALANCE, DECEMBER 31	50,123	258,636	261,514	258,636	475,746	480,879
Percentage Change in Ending Fund Balance	1501%	416%	1%	0%	1%	1%

Revenue Detail - Fund #207

FUND: 2009 SCORE Bond Fund (207)

SOURCE: Taxes (311)

Intergovernmental Revenues (330)

Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	TAXES						
	GENERAL PROPERTY TAXES						
311.10.00.000	Property Tax	209,543	207,459	-	-	-	-
	GENERAL PROPERTY TAXES	209,543	207,459	-	-	-	-
	TAXES	209,543	207,459	-	-	-	-
	INTERGOVERNMENTAL REVS						
	INTERLOCAL GRANTS/ENTITLEMENTS						
	SCORE Contract Revenues	-	-	-	161,616	160,490	160,451
	INTERLOCAL GRANTS/ENTITLEMENTS	-	-	-	161,616	160,490	160,451
	INTERGOVERNMENTAL REVS	-	-	-	161,616	160,490	160,451
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
332.21.20.000	ARRA Bonds Interest Subsidy Pa	48,984	-	-	47,483	46,877	45,645
361.11.00.000	Investment Interest	149	1,054	2,878	-	1,000	1,000
	INTEREST EARNINGS	49,133	1,054	2,878	47,483	47,877	46,645
	MISCELLANEOUS REVENUES	49,133	1,054	2,878	47,483	47,877	46,645
	TOTAL SCORE BOND FUND REVENUES	258,676	208,513	2,878	209,099	208,367	207,096

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #207

FUND: 2009 SCORE Bond Fund (207)

PROGRAM: Redemption of LT Debt (591.23)

DEPT: Finance and Systems (04)

Int & Debt Service Costs (592.23)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	REDEMP OF LONG-TERM DEBT						
	DEBT SERVICE: PRINCIPAL						
591.23.71.009	2009 SCORE Bonds: Principal	59,700	-	-	69,300	69,300	71,550
	DEBT SERVICE: PRINCIPAL	59,700	-	-	69,300	69,300	71,550
	INTEREST/DEBT SERVICE COSTS						
592.23.83.009	2009 SCORE Bonds Interest	151,983	-	-	139,799	133,934	130,413
	DEBT SERVICE: INT & COSTS	151,983	-	-	139,799	133,934	130,413
	TOTAL SCORE BOND FUND EXPENDITURES	211,683	-	-	209,099	203,234	201,963

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #301

Fund: Municipal Capital Improvement Fund (301)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Lawrence Ellis, Parks, Community Programs & Services Director

Fund Description

This fund was created for the accumulation of monies to fund general capital improvements. Revenues deposited to the Fund include sales tax revenues associated with capital projects at the Port of Seattle airport, construction on International Boulevard, and real estate excise tax.

2019-2020 Budgetary Changes

The City Council approved several decision cards for the Municipal CIP Fund. These include the purchase of computer equipment for the Emergency Coordination Center, a virtual server host replacement, a storage area network, and the complete replacement of audio/visual equipment at City Hall facilities.

Fund Balance Detail - Fund #301

FUND: Municipal Capital Improvement Fund (301)						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,900,633	3,528,201	6,960,502	5,064,082	4,625,651	2,964,168
Add: Operating Revenues	1,675,921	1,934,978	1,996,603	1,592,820	1,512,000	1,552,000
Add: Nonoperating Revenues/Grants	325,956	66,088	462,040	-	30,000	160,291
Add: Other Financing Uses/Transfers In	252,180	1,664,314	64,161	51,280	-	-
Total Revenues	2,254,057	3,665,381	2,522,804	1,644,100	1,542,000	1,712,291
Less: Expenditures	(626,489)	(233,080)	(1,071,385)	(4,278,075)	(3,203,483)	(494,794)
Less: Other Financing Uses/Transfers Out	-	-	-	(920,000)	-	-
Total Expenditures	(626,489)	(233,080)	(1,071,385)	(5,198,075)	(3,203,483)	(494,794)
ENDING FUND BALANCE, DECEMBER 31	3,528,201	6,960,502	8,411,921	1,510,107	2,964,168	4,181,665
Percentage Change in Ending Fund Balance	86%	97%	21%	-70%	-36%	41%

Revenue Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)				SOURCE: Taxes (310)			
ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	TAXES						
	PROPERTY TAX						
337.07.00.003	Property Tax/Prop 2 Parks Levy	-	-	-	64,000	67,000	67,000
	PROPERTY TAX	-	-	-	64,000	67,000	67,000
	SALES TAX						
313.11.00.000	Sales Tax	240,840	389,458	419,053	650,000	400,000	400,000
	SALES TAX	240,840	389,458	419,053	650,000	400,000	400,000
	EXCISE TAXES						
318.34.00.000	Real Estate Excise Taxes - 1st 1/4	580,478	626,096	629,098	310,000	350,000	350,000
318.35.00.000	Real Estate Excise Taxes - 2nd 1/4	580,478	622,232	632,919	310,000	350,000	350,000
	EXCISE TAXES	1,160,955	1,248,328	1,262,017	620,000	700,000	700,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)

SOURCE: Intergovernmental Revs (330)
Charges for Goods & Svs (340)
Miscellaneous Revs (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	INTERGOVERNMENTAL REVENUES						
	INTERGOVERNMENTAL REVENUES						
333.14.20.000	CDBG Project Grants	-	-	325,966	-	30,000	160,291
333.14.21.800	VRCC Expansion/CDBG-KC	245,179	-	-	-	-	-
337.07.00.003	Parks Expansion Levy (Prop1)-KC	67,792	66,088	67,998	-	-	-
337.07.00.004	Riverton Heights Prop-King Cons	2,271	-	-	-	-	-
337.07.00.005	KC Youth Sports Fac Grant-"I" CA	10,714	-	-	-	-	-
337.07.00.006	KC Consvr Grant - Comm. Garden	-	-	68,077	-	-	-
	INTERGOVERNMENTAL REVENUES	325,956	66,088	462,040	-	30,000	160,291
	INTERGOVERNMENTAL REVENUES	325,956	66,088	462,040	-	30,000	160,291
	CHARGES FOR GOODS & SVCS						
	CULTURE & RECREATION						
347.30.00.000	Valley Ridge Park Turf Field Use F	244,035	272,264	233,773	240,000	320,000	320,000
	CULTURE & RECREATION	244,035	272,264	233,773	240,000	320,000	320,000
	CHARGES FOR GOODS & SVCS	244,035	272,264	233,773	240,000	320,000	320,000
	MISCELLANEOUS REVENUES						
	INTEREST & OTHER EARNINGS						
359.00.00.000	Penalties On REET Taxes	11	(983)	4	-	-	-
361.11.00.000	Investment Interest	3,606	21,269	44,034	6,000	25,000	25,000
361.90.00.000	Other Interest Earnings	-	-	-	-	-	40,000
	INTEREST & OTHER EARNINGS	3,618	20,285	44,038	6,000	25,000	65,000
	CONTRIB/DONAT PRIVATE SRCS						
367.00.00.000	Capital Contributions-(PEG) Comd	1,473	1,643	1,621	-	-	-
367.01.00.000	Development Contributions-Private	25,000	-	-	-	-	-
367.11.00.002	Puget Sound Energy	-	-	4,101	12,820	-	-
367.76.00.000	Angle Lake Park Contribution	-	-	32,000	-	-	-
	CONTRIB/DONAT PRIVATE SRCS	26,473	1,643	37,723	12,820	-	-
	OTHER MISCELLANEOUS REV						
369.90.00.000	Other Miscellaneous Revenue	-	3,000	-	-	-	-
	OTHER MISCELLANEOUS REV	-	3,000	-	-	-	-
	MISCELLANEOUS REVENUES	30,091	24,928	81,761	18,820	25,000	65,000
	OTHER FINANCING SOURCES						
	TRANSFERS IN						
395.10.00.000	Proceeds From Sale of Capital Ass	200,900	1,563,189	-	-	-	-
397.52.00.000	Transfer In-Fund 108	51,280	101,125	64,161	51,280	-	-
	TRANSFERS IN	252,180	1,664,314	64,161	51,280	-	-
	OTHER FINANCING SOURCES	252,180	1,664,314	64,161	51,280	-	-
	TOTAL MUNICIPAL CIP REVENUES	2,254,057	3,665,381	2,522,804	1,644,100	1,542,000	1,712,291

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #301

FUND: Municipal Capital Imp Fund (301)
DEPT: Finance and Systems (04)

PROGRAM: Network Information Sys (518.88)
 Parks Maintenance (576.10)
 Capital Project Expenses (594)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	NETWORK INFORMATION SYSTEMS						
	SUPPLIES						
512.50.35.000	Small Tools & Minor Equipment	6,838	-	-	-	-	-
518.88.35.000	Small Tools & Minor Equipment	28,496	19,775	36,233	32,600	59,045	30,000
	SUPPLIES	35,334	19,775	36,233	32,600	59,045	30,000
	NETWORK INFORMATION SYSTEMS	35,334	19,775	36,233	32,600	59,045	30,000
	PARKS MAINTENANCE						
	OTHER SERVICES & CHARGES						
576.40.44.001	Business & Occupation Taxes	-	5,130	3,507	3,800	4,800	4,800
576.90.41.000	Professional Services-Hughes Pro	2,693	1,263	-	-	-	-
576.90.48.000	Walking Path ALP-Hughes Pr-Rep	7,500	-	-	-	-	-
	OTHER SERVICES & CHARGES	10,193	6,393	3,507	3,800	4,800	4,800
	PARKS MAINTENANCE	10,193	6,393	3,507	3,800	4,800	4,800
	CAPITAL EXPENSES						
594.11.64.097	City Hall AV Equipment	-	-	-	-	150,000	-
594.18.62.001	City Hall Improvements	-	24,998	22,224	64,100	-	-
594.18.63.215	City Hall Parking Lot Repaving	-	-	-	282,576	303,736	-
594.18.64.092	Permitting Software	-	-	24,500	50,000	-	-
594.18.64.093	Computer Software	-	-	23,792	-	30,000	30,000
594.18.64.094	Computer Hardware	36,746	55,183	-	-	159,877	-
594.19.62.001	City Hall Impr - Elevator Upgrade	-	-	-	-	68,966	-
594.19.63.197	City Hall Electric Car Charging Station	-	-	7,038	-	-	-
594.22.64.006	HVAC at Fire Station #46	-	-	-	45,000	-	-
594.28.64.090	SeaTV Upgrade	-	20,680	11,637	-	-	-
594.75.62.002	Community Center Improvements	4,222	9,148	-	-	-	78,650
594.75.62.015	Valley Ridge Improvements	367,499	27,391	-	-	-	-
594.75.64.097	Tools & Equipment-Community Ce	5,694	-	-	-	-	-
594.76.63.109	North SeaTac Park Playground Eq	17,857	-	-	-	-	-
594.76.63.119	Angle Lake Park - Phase 2	-	-	-	179,230	-	-
594.76.63.155	Valley Ridge Playground	114,518	6,641	155,250	3,240,807	-	-
594.76.63.158	Angle Lake Park-Playground Equipment	-	-	-	32,000	-	-
594.76.63.169	Sunset Park Tennis Court Renovation	-	-	-	120,450	121,000	-
594.76.63.189	Community Garden	-	7,692	63,345	-	-	-
594.76.63.195	Riverton Heights Park	34,427	28,063	318,157	-	30,000	281,409
594.76.63.207	Hughes Property Trail	-	27,116	405,702	-	-	-
594.76.63.214	North SeaTac Park Improvements	-	-	-	157,433	112,946	-
594.76.63.215	Veterans War Memorial	-	-	-	60,000	75,020	-
594.76.63.216	North SeaTac Park Soccer Fields Renovations	-	-	-	-	2,077,093	-
594.76.64.097	Park & Rec Equipment	-	-	-	10,079	11,000	69,935
	CAPITAL EXPENSES	580,962	206,911	1,031,645	4,241,675	3,139,638	459,994
	OTHER FINANCING USES						
	TRANSFERS OUT						
597.76.00.000	Transfer Out-Fund 001	-	-	-	920,000	-	-
	TRANSFERS OUT	-	-	-	920,000	-	-
	OTHER FINANCING USES	-	-	-	920,000	-	-
	TOTAL MUNICIPAL CIP EXPENDITURES	626,489	233,080	1,071,385	5,198,075	3,203,483	494,794

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #306

Fund: Facility Construction CIP Fund (306)
Department: Parks, Community Programs & Services (10)
Responsible Manager: Lawrence Ellis, Parks, Community Programs & Services Director

Fund Description

The Facility Construction CIP Fund was created to account for all expenditures pertaining to the acquisition and construction of municipal facilities. Transfers in from other funds are the major revenue source for the Fund.

Fund Balance Detail - Fund #306

FUND: Facility Construction CIP Fund (306)						
DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	3,503,138	637,745	1,364,518	1,084,623	1,025,167	1,035,167
Add: Operating Revenues	213,236	3,808	8,101	2,600	10,000	10,000
Add: Other Financing Sources/Transfers In	-	1,182,000	-	-	-	-
Total Revenues	213,236	1,185,808	8,101	2,600	10,000	10,000
Less: Expenditures	(3,078,629)	(459,035)	(241,688)	(73,562)	-	-
ENDING FUND BALANCE, DECEMBER 31	637,745	1,364,518	1,130,931	1,013,661	1,035,167	1,045,167
Percentage Change in Ending Fund Balance	-82%	114%	-17%	-7%	1%	1%

Revenue Detail - Fund #306

FUND: Facility Construction CIP Fund (306)		SOURCE: Miscellaneous Revenues (360) Other Financing Sources (390)					
ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	3,236	3,808	8,101	2,600	10,000	10,000
367.01.00.000	Development Contributions-Private	210,000	-	-	-	-	-
	INTEREST EARNINGS	213,236	3,808	8,101	2,600	10,000	10,000
	MISCELLANEOUS REVENUES	213,236	3,808	8,101	2,600	10,000	10,000
	OTHER FINANCING SOURCES						
395.10.00.000	Proceeds from Sales of Capital Assets		1,182,000	-	-	-	-
	OTHER FINANCING SOURCES	-	1,182,000	-	-	-	-
	TOTAL FACILITY CONST. CIP FUND REVENUES	213,236	1,185,808	8,101	2,600	10,000	10,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund 306

FUND: Facility Construction CIP Fund (306)

PROGRAM: Fire Station #45 & #47 (522.55)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	CAPITAL EXP - GENERAL GOVT						
	CAPITAL OUTLAY						
594.19.62.001	City Hall Improvements	-	-	118,996	-	-	-
594.19.62.002	Maintenance Facility Roof Repair	-	-	-	25,000	-	-
	CAPITAL OUTLAY	-	-	118,996	25,000	-	-
	CAPITAL EXP - GENERAL GOVT	-	-	118,996	25,000	-	-
	CAPITAL EXP - FIRE						
	CAPITAL OUTLAY						
594.22.62.001	New Fire Station #45 Design/Cons	3,078,629	459,035	-	-	-	-
594.22.62.002	Fire Station #45 & #47 Demolition	-	-	122,692	48,562	-	-
	CAPITAL OUTLAY	3,078,629	459,035	122,692	48,562	-	-
	CAPITAL EXP - FIRE	3,078,629	459,035	122,692	48,562	-	-
TOTAL FACILITY CONSTRUCTION CIP FUND EXP		3,078,629	459,035	241,688	73,562	-	-

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #307

Fund: Transportation CIP Fund (307)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The Transportation Capital Improvement Plan Fund was established in 1994. Primary sources of revenue for this fund are Federal, State, and Local grants and parking tax revenues transferred from the Street Fund #102. These revenues are used to pay for major expenditures related to the construction and/or improvements of streets and related infrastructure.

2019-2020 Budgetary Changes

The City Council approved a decision card which converted a limited term Public Works Inspector into a full time permanent position split between this and 403 Fund. The Transportation CIP Fund ending fund balance is estimated to decrease a total of 33% in 2019 and 75% in 2020. This is due to expenditures being budgeted higher than revenues for the 19-20 biennium. The 307 Fund is financed through grants and transfers in from the Street Fund (102).

Fund Balance Detail - Fund #307

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	5,370,071	6,323,591	5,345,981	7,190,127	9,652,450	6,469,752
Add: Operating Revenues	74,749	1,558,046	2,356,435	1,049,507	230,000	230,000
Add: Nonoperating Revenues/Grants	565,849	8,405,121	1,901,083	3,398,100	5,989,290	25,000
Add: Other Financing Sources	5,000,000	2,000,000	3,034,000	5,071,796	2,500,000	2,500,000
Total Revenues	5,640,598	11,963,167	7,291,518	9,519,403	8,719,290	2,755,000
Less: Expenditures	(4,687,077)	(12,940,777)	(5,285,789)	(10,935,232)	(11,901,988)	(7,613,605)
ENDING FUND BALANCE, DECEMBER 31	6,323,591	5,345,981	7,351,709	5,774,298	6,469,752	1,611,147
Percentage Change in Ending Fund Balance	18%	-15%	38%	-20%	-33%	-75%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #307

FUND: Transportation CIP Fund (307)

SOURCE: Intergovernmental Revs (330)
Charges for Goods & Svs (340)
Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	INTERGOVERNMENTAL REVENUE						
	INDIRECT FEDERAL GRANTS						
333.20.20.019	28th/24th State FMSIB	-	4,340,188	159,812	-	-	-
333.20.20.020	34th Ave S Sidewalk Project-SRTS	-	-	-	-	1,932,000	-
333.20.20.021	S 166th St Sidewalk Project-SRTS	-	-	-	-	483,600	-
	INDIRECT FEDERAL GRANTS	-	4,340,188	159,812	-	2,415,600	-
	STATE GRANTS						
334.00.00.000	State Grant (Budget Only)	-	-	-	3,398,100	-	-
334.03.10.008	Military Rd. - Dept. of Ecology	25,133	-	-	-	-	-
334.03.60.001	S 200th St Sidewalk Project-WSDOT-Ped & Bicycle	-	-	-	-	970,800	-
334.03.81.009	Military Rd S/S 166th to S 176th	421,425	-	-	-	-	-
334.03.81.011	28th/24th State TIB Grant	119,291	1,336,625	1,676,271	-	-	-
334.03.81.012	Military Rd S & S 152nd St/S 150th-TIB	-	-	56,113	-	2,027,890	-
334.10.00.003	DMMD & S 200th St-Des Moines Cont.	-	-	-	-	550,000	-
	STATE GRANTS	565,849	1,336,625	1,732,384	3,398,100	3,548,690	-
	INTERGOVT SERVICE REVENUES						
337.00.00.001	Sound Transit Labor Reimb	-	-	8,887	-	25,000	25,000
337.00.00.002	28th/24th Contribution-Sound Transit	-	2,728,308	-	-	-	-
	INTERGOVT SERVICE REVENUES	-	2,728,308	8,887	-	25,000	25,000
	INTERGOVERNMENTAL REVENUE	565,849	8,405,121	1,901,083	3,398,100	5,989,290	25,000
	CHARGES FOR GOODS & SVS						
342.10.00.000	Crowd/Traffic Control	591	-	-	-	-	-
344.10.00.000	Street Vacation Fees	1,000	750	-	20,000	-	-
344.10.00.001	Connecting 28th/24th Ave S-WSDOT	-	-	2,201,110	-	-	-
344.10.00.002	2017 Overlay - Schedule B -HWD	-	-	-	962,007	-	-
345.83.00.013	ROW Construction Insp Wkend C	34,973	9,281	19,434	2,500	20,000	20,000
345.85.00.000	GMA Impact Fees (Traffic Mitigati	31,112	244,203	109,079	60,000	175,000	175,000
	CHARGES FOR GOODS & SVS	67,676	254,235	2,329,623	1,044,507	195,000	195,000
	MISCELLANEOUS REVENUES						
	INTEREST EARNINGS						
361.11.00.000	Investment Interest	7,056	13,812	26,812	5,000	35,000	35,000
	INTEREST EARNINGS	7,056	13,812	26,812	5,000	35,000	35,000
	OTHER MISCELANEOUS REV						
369.90.00.000	Other Miscellaneous Revenue	17	1,290,000	-	-	-	-
	OTHER MISCELANEOUS REV	17	1,290,000	-	-	-	-
	MISCELLANEOUS REVENUES	7,073	1,303,812	26,812	5,000	35,000	35,000
	OTHER FINANCING SOURCES						
	DISP OF CAPITAL ASSETS						
395.10.00.000	Disposition of Capital Assets	-	-	821,000	-	-	-
	DISP OF CAPITAL ASSETS	-	-	821,000	-	-	-
	TRANSFERS IN						
397.25.00.000	Transfer In-Fund 102	5,000,000	2,000,000	2,213,000	5,071,796	2,500,000	2,500,000
	TRANSFERS IN	5,000,000	2,000,000	2,213,000	5,071,796	2,500,000	2,500,000
	OTHER FINANCING SOURCES	5,000,000	2,000,000	3,034,000	5,071,796	2,500,000	2,500,000
	TOTAL TRANSPORTATION CIP FUND REVENUES	5,640,598	11,963,167	7,291,518	9,519,403	8,719,290	2,755,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #307

FUND: Transportation CIP Fund (307)

PROGRAM: Rd & Str Gnl Adm/OH (543.30)

DEPT: Public Works (11)

Roads & Streets Constr (595.30)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	ROAD & STREET GNL ADM/OVRHD						
	OTHER SERVICES & CHARGES						
543.30.35.000	Small Tools & Minor Equipment	-	-	765	-	-	-
544.40.41.131	Transportation Plan Update	139,624	-	-	-	-	-
	OTHER SERVICES & CHARGES	139,624	-	765	-	-	-
	ROAD & STREET GNL ADM/OVRHD	139,624	-	765	-	-	-
	ROAD & STREET CONSTRUCTION - FTE'S	0.00	0.00	6.70	7.70	7.70	7.70
	ENGINEERING MANAGER					0.75	0.75
	ASST CITY ENGINEER			0.75	0.75		
	PUBLIC WORKS INSPECTION SUPERVISOR			0.75	0.75	0.75	0.75
	SR PUBLIC WORKS INSPECTOR			3.00	3.00	3.00	3.00
	PUBLIC WORKS INSPECTOR			0.70	0.70	0.70	0.70
	CIVIL ENGINEER II			1.00	1.00	1.00	1.00
	CIVIL ENGINEER I			0.50	1.50	1.50	1.50
	ROAD & STREET CONST-ROADWAY						
	SALARIES AND BENEFITS						
595.30.11.000	Salaries & Wages	462,603	437,063	664,189	717,753	724,103	739,081
595.30.12.000	Overtime	23,678	27,417	13,790	10,000	10,000	10,000
595.30.20.000	Personnel Benefits	167,663	160,238	250,358	291,653	304,984	326,006
	SALARIES AND BENEFITS	653,945	624,719	928,337	1,019,406	1,039,087	1,075,087
	OTHER SERVICES & CHARGES						
595.30.49.001	ROW Vacation Services	-	-	-	-	6,000	6,000
595.30.49.053	Subscriptions	3,176	-	-	2,900	16,056	16,538
	OTHER SERVICES & CHARGES	3,176	-	-	2,900	22,056	22,538
	CAPITAL OUTLAY						
595.30.63.057	Connecting 28th/24th Ave S	1,355,380	10,799,274	4,191,327	-	-	-
595.30.63.112	Military Road S/S 166th to S 176th	1,828,886	94,209	-	-	-	-
595.30.63.118	S 198th St Planning/Design	-	-	-	210,000	-	-
595.69.63.131	34th Ave S (S160th St- 166th St)	-	-	-	-	2,932,690	2,200,000
595.30.63.166	Military Road S/S 152nd St	-	-	139,772	1,962,930	3,096,300	1,100,000
595.30.63.181	Des Moines Mem Dr & S 200th In	-	-	-	231,000	1,670,000	1,430,000
595.30.63.194	S 200th St Corridor Study	-	-	-	-	-	125,000
595.30.63.195	Military Rd S/S 164th St Intersection Study	-	-	-	-	-	125,000
595.30.63.217	2017 Overlay Project	-	-	-	697,000	-	-
	CAPITAL OUTLAY	3,184,266	10,893,484	4,331,099	3,100,930	7,698,990	4,980,000
	ROAD & STREET CONSTRUCTION	3,187,441	10,893,484	4,331,099	3,103,830	7,721,046	5,002,538

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #307

FUND: Transportation CIP Fund (307)

PROGRAM: Ped Services - Capital (595.61)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	PEDESTRIAN SERVICES						
	SIDEWALKS						
	CAPITAL OUTLAY						
595.61.63.186	S 204th St (30th to 32nd)	99,348	-	-	-	-	-
595.61.63.187	37th Ave S./40th Ave S. Sidewalk	509,128	668,634	-	-	-	-
595.61.63.188	2015/2016 Neighborhood Project	97,590	753,940	-	-	-	-
595.61.63.198	2017/2018 Neighborhood Project	-	-	-	2,150,000	-	-
	TRAFFIC CONTROL DEVICES						
	CAPITAL OUTLAY						
595.64.63.100	International Blvd Safety Improvements	-	-	-	450,000	150,000	350,000
595.64.63.101	Intelligent Transportation Systems	-	-	9,000	50,000	100,000	100,000
	PEDESTRIAN CROSSING						
	CAPITAL OUTLAY						
595.69.63.100	2017/2018 Pedestrian Crossing Project	-	-	-	50,000	50,000	50,000
595.69.63.101	S 166th Street Pedestrian Imp	-	-	16,588	2,525,796	1,491,855	-
595.69.63.102	S 200th St Ped & Bicycle Shared Pathway	-	-	-	935,000	1,350,000	685,980
595.69.63.103	32nd Ave S Pedestrian Imp	-	-	-	651,200	-	-
595.69.63.104	2021 Sidewalk Project	-	-	-	-	-	350,000
	CAPITAL OUTLAY	706,067	1,422,574	25,588	6,811,996	3,141,855	1,535,980
	PEDESTRIAN SERVICES	706,067	1,422,574	25,588	6,811,996	3,141,855	1,535,980
TOTAL TRANSPORTATION CIP FUND EXPENDITURES		4,687,077	12,940,777	5,285,789	10,935,232	11,901,988	7,613,605

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #308

Fund: Light Rail Station Areas CIP (308)
Department: City Manager (03) & Community & Economic Development (13)
Responsible Manager: Steve Pilcher, Community and Economic Development Director

Fund Description

The Light Rail Station Areas CIP Fund was created in 2009 to account for expenditures related to infrastructure improvements and land acquisitions in the City's two light rail station areas.

2019-2020 Budgetary Changes

In 2018 the City entered into contract negotiations with the Inland Group for the potential sale of the SeaTac Center property. This sale is reflected in the 2020 budget year.

Fund Balance Detail - Fund #308

FUND: Light Rail Station Areas CIP (308)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEGINNING FUND BALANCE, JANUARY 1	1,823,381	1,873,420	1,873,520	626,020	1,869,944	1,879,944
Add: Other Financing Sources	117,886	7,148	14,581	2,500	510,000	2,494,282
Less: Expenditures	(67,847)	(7,048)	(5,658)	(500,000)	(500,000)	(2,495,625)
ENDING FUND BALANCE, DECEMBER 31	1,873,420	1,873,520	1,882,444	128,520	1,879,944	1,878,601
Percentage Change in Ending Fund Balance	3%	0%	0%	-79%	1%	0%

Revenue Detail - Fund #308

FUND: Light Rail Station Areas CIP (308)

SOURCE: Miscellaneous Revs (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	MISCELLANEOUS REVENUES						
334.00.00.000	Unidentified Grant (Budget Only)	-	-	-	-	500,000	712,500
334.03.10.009	Remedial Action Grant (LTCA)-WS	115,326	-	-	-	-	-
361.11.00.000	Investment Interest	2,560	7,148	14,581	2,500	10,000	10,000
	MISCELLANEOUS REVENUES	117,886	7,148	14,581	2,500	510,000	722,500
	OTHER FINANCING SOURCES						
395.10.00.000	Proceeds from Sales of Capital As	-	-	-	-	-	1,771,782
	OTHER FINANCING SOURCES	-	-	-	-	-	1,771,782
	TOTAL LIGHT RAIL STATION CIP REVENUES	117,886	7,148	14,581	2,500	510,000	2,494,282

Expenditure Detail -Fund #308

FUND: Light Rail Station Areas CIP (308)
DEPT: Comm. & Econ. Dev (13)

PROGRAM: Capital Exp - Planning (594.58)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	CAPITAL EXPENDITURES						
594.58.61.006	S 154th Station Area	67,847	7,048	5,658	500,000	-	-
594.58.62.014	International Marketplace	-	-	-	-	500,000	2,495,625
	CAPITAL EXPENDITURES	67,847	7,048	5,658	500,000	500,000	2,495,625
	TOTAL LIGHT RAIL ST AREAS CIP EXPENDITURES	67,847	7,048	5,658	500,000	500,000	2,495,625

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #403

Fund: Surface Water Management Utility (403)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The City's Surface Water Management Utility Fund was established in 1992 to account for all revenues, assessments, and other charges collected by the utility. All expenses related to the administration, maintenance, operation, and improving of the City's drainage utility facilities are paid from this Fund.

2019-2020 Budgetary Changes

The City Council approved a decision card which converted a limited term Public Works Inspector into a full time permanent position split between this and the 307 Fund. In 2019 and 2020 cost allocation charges are shown under other services and charges as "General Fund Overhead". Cost allocations in prior years are shown as transfers out to the General Fund.

Fund Balance Detail - Fund #403

FUND: Surface Water Management Utility Fund (403)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEG NET ASSETS (UNRESTRICTED), JAN 1	3,370,863	2,953,413	3,354,416	3,293,116	4,421,478	4,372,567
Add: Operating Revenues	2,605,361	2,703,563	2,853,398	4,300,552	4,058,966	4,058,966
Add: Nonoperating Revenues/Miscellaneous Revs	6,546	44,791	149,031	146,252	509,000	80,000
Add: Other Financing Sources/Transfers In	3,140	7,989	3,695	57,850	5,750	6,500
Total Revenues	2,615,047	2,756,343	3,006,124	4,504,654	4,573,716	4,145,466
Less: Operating Expenses	(1,480,786)	(1,373,171)	(1,707,908)	(2,229,613)	(2,463,875)	(2,371,672)
Less: Capital Outlay	(1,288,060)	(717,779)	(878,847)	(529,324)	(1,937,000)	(822,500)
Less: Other Financing Uses/Transfers Out	(263,650)	(264,390)	(471,198)	(502,815)	(221,752)	(135,300)
Total Expenses	(3,032,497)	(2,355,340)	(3,057,953)	(3,261,752)	(4,622,627)	(3,329,472)
ENDING NET ASSETS (UNRESTRICTED), DEC 31	2,953,413	3,354,416	3,302,586	4,536,018	4,372,567	5,188,560
Percentage Change in Ending Net Asset Balance	-12%	14%	-2%	38%	-1%	19%

Revenue Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

SOURCE: Licenses & Permits (322)
Intergovernmental (330)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	LICENSES AND PERMITS						
322.40.00.000	ROW Permit App Fee Class A-E	-	-	31,435	-	6,250	6,250
322.90.00.000	STE Permit App Fee	-	-	4,208	-	2,500	2,500
	LICENSES AND PERMITS	-	-	35,643	-	8,750	8,750
	INTERGOVERNMENTAL REVS						
	STATE GRANTS						
334.03.10.007	Stormwater Capacity Grant - DOE	-	25,000	-	-	-	25,000
334.03.10.009	WA ST Stormwater Conference	-	-	-	141,252	15,000	-
	STATE GRANTS	-	25,000	-	141,252	15,000	25,000
	INTERLOCAL GRANTS, ENTITLEMENTS						
337.00.00.001	Sound Transit Labor Reimbursement	-	-	4,365	-	15,000	15,000
337.07.10.002	Flood Reduction - KC Flood Control Dist.	-	-	90,060	-	439,000	-
	INTERLOCAL GRANTS, ENTITLEMENTS	-	-	94,425	-	454,000	15,000
	INTERGOVERNMENTAL REVS	-	25,000	94,425	141,252	469,000	40,000

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

SOURCE: Charges for Goods & Svs (340)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
CHARGES FOR GOODS & SVCS							
PHYSICAL ENVIRONMENT							
342.10.00.000	Crowd/Traffic Control	3,450	-	-	-	-	-
343.10.00.000	Storm Drainage Fees & Charges	2,385,637	2,327,289	2,515,416	2,783,913	2,303,000	2,303,000
343.10.00.001	WSDOT SWM Fees	52,945	52,945	55,528	59,166	59,166	59,166
343.10.00.002	SWM - City Street Fund 102	163,329	163,329	171,300	182,520	184,000	184,000
343.10.00.004	STORM Drainage Fee In lieu S 204th St	-	160,000	-	-	-	-
343.10.00.005	STORM Drainage Services - Port	-	-	-	1,274,953	1,433,550	1,433,550
345.83.00.004	ROW Permit Review Fee (Class A-E)	-	-	13,282	-	3,750	3,750
345.83.00.007	STE Permit Review	-	-	10,595	-	17,500	17,500
345.83.00.008	ROW Construction Inspections	-	-	33,797	-	12,500	12,500
345.83.00.009	ROW Maintenance Inspections	-	-	3,134	-	1,750	1,750
345.83.00.010	STE Construction Inspections	-	-	9,521	-	22,500	22,500
345.83.00.011	STE Maintenance Inspections	-	-	4,417	-	12,500	12,500
345.83.00.012	Variance - Noise	-	-	203	-	-	-
345.83.00.013	ROW Construction Inspections - OT	-	-	563	-	-	-
PHYSICAL ENVIRONMENT		2,605,361	2,703,563	2,817,755	4,300,552	4,050,216	4,050,216
CHARGES FOR GOODS & SVCS		2,605,361	2,703,563	2,817,755	4,300,552	4,050,216	4,050,216
MISCELLANEOUS REVENUES							
INTEREST EARNINGS							
361.11.00.000	Investment Interest	6,517	19,406	48,332	5,000	40,000	40,000
361.40.00.000	Other Interest -AR KC	-	-	5,366	-	-	-
INTEREST EARNINGS		6,517	19,406	53,698	5,000	40,000	40,000
OTHER MISCELLANEOUS REVS							
369.90.00.000	Other Miscellaneous Revenue	-	385	908	-	-	-
369.90.00.005	Misc Prior Year Rev/Adj	29	-	-	-	-	-
OTHER MISCELLANEOUS REVS		29	385	908	-	-	-
MISCELLANEOUS REVENUES		6,546	19,791	54,606	5,000	40,000	40,000
OTHER FINANCING SOURCES							
TRANSFERS IN							
397.11.00.000	Transfer In-Fund 001	-	-	-	55,850	-	-
397.67.00.000	Transfer In-Fund 111	3,140	7,989	3,695	2,000	5,750	6,500
397.70.00.000	Trans In/Fund #410 Redeem Bond	-	-	-	-	-	-
TRANSFERS IN		3,140	7,989	3,695	57,850	5,750	6,500
OTHER FINANCING SOURCES		3,140	7,989	3,695	57,850	5,750	6,500
TOTAL SWM UTILITY FUND REVENUES		2,615,047	2,756,343	3,006,124	4,504,654	4,573,716	4,145,466

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: Surface Water Mgt Adm (531.31)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
ADMINISTRATION & ENGINEERING FTE'S		0.80	0.70	1.25	1.25	1.25	1.25
	PUBLIC WORKS DIRECTOR	0.25	0.25	0.25	0.25	0.25	0.25
	CITY ENGINEER	0.25	0.25	0.25	0.25	0.25	0.25
	ASSISTANT CITY ENGINEER	0.20	0.20	0.25	0.25		
	ENGINEERING MANAGER					0.25	0.25
	PUBLIC WORKS INSPECTION SUPERVISOR			0.25	0.25	0.25	0.25
	ADMINISTRATIVE ASSISTANT III	0.10		0.25	0.25	0.25	0.25
ADMINISTRATION & ENGINEERING SALARIES & BENEFITS							
531.31.11.000	Salaries & Wages	79,820	80,316	144,949	146,820	152,558	156,597
531.31.12.000	Overtime	-	50	164	-	-	-
531.31.20.000	Personnel Benefits	25,784	29,879	50,633	55,078	60,735	65,035
SALARIES AND BENEFITS		105,604	110,245	195,747	201,898	213,293	221,632
SUPPLIES							
531.31.31.008	Office & Operating Supplies	-	-	-	100	100	100
531.31.31.018	Uniforms & Safety Clothing	-	-	-	100	100	100
531.31.35.000	Small Tools & Minor Equipment	-	-	-	300	300	300
SUPPLIES		-	-	-	500	500	500
OTHER SERVICES & CHARGES							
531.31.41.000	Professional Services	-	-	13,265	141,252	75,000	55,000
531.31.44.001	Business & Occupation Taxes	36,687	37,237	41,265	41,759	56,000	56,000
531.31.44.002	Utility Taxes-City of SeaTac	158,016	12,102	-	-	-	-
531.31.44.101	Dam Safety Fee	881	881	881	881	-	907
531.31.47.043	City-Owned Parcel Fees	92	80	80	100	200	200
531.31.49.006	Judgements, Damages & Settlements	-	-	-	-	-	-
531.31.49.058	Printing & Binding	14	-	-	50	50	50
531.31.49.061	Registration	620	1,129	1,120	5,100	1,000	1,000
531.90.00.000	General Fund Overhead	-	-	-	-	226,271	221,882
OTHER SERVICES & CHARGES		196,310	51,429	56,611	189,142	358,521	335,039
ADMINISTRATION & ENGINEERING		301,914	161,674	252,358	391,540	572,314	557,171

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: SW Compliance (531.32)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
SURFACE WATER COMPLIANCE FTE'S		3.00	3.00	3.30	3.30	3.30	3.30
STORMWATER COMPLIANCE MANAGER		1.00	1.00	1.00	1.00	1.00	1.00
ASSET MANAGEMENT COORDINATOR		1.00	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS INSPECTOR				0.30	0.30	0.30	0.30
WATER QUALITY TECHNICIAN		1.00	1.00	1.00	1.00	1.00	1.00
SURFACE WATER COMPLIANCE							
SALARIES & BENEFITS							
531.32.11.000	Salaries & Wages	225,148	222,911	279,621	346,604	302,586	314,885
531.32.12.000	Overtime	-	143	524	2,500	2,500	2,500
531.32.20.000	Personnel Benefits	91,877	93,891	111,144	141,564	142,829	154,928
SALARIES AND BENEFITS		317,025	316,945	391,290	490,668	447,915	472,313
SUPPLIES							
531.32.31.008	Office & Operating Supplies	939	711	568	1,400	1,400	1,400
531.32.31.013	Meeting Food Supplies	-	-	-	-	200	200
531.32.31.018	Uniforms & Safety Clothing	176	182	528	520	670	670
531.32.31.119	SWM Education/Public Outreach S	729	-	-	-	-	-
531.32.35.000	Small Tools & Minor Equipment	5,466	1,859	3,763	700	3,300	2,800
SUPPLIES		7,311	2,752	4,859	2,620	5,570	5,070
OTHER SERVICES & CHARGES							
531.32.41.000	Professional Services	27,810	45,936	50,730	72,440	125,000	75,000
531.32.41.079	Water Quality	26,662	26,957	27,382	27,627	30,390	30,390
531.32.41.119	SWM Education	67	714	4,508	10,250	25,000	25,000
531.32.41.123	WRIA Planning	11,023	11,354	11,316	11,500	11,500	11,500
531.32.41.124	Miller Creek	2,295	2,939	2,291	2,960	2,960	2,960
531.32.42.028	Telephone	35	1,805	2,088	2,500	3,800	3,890
531.32.42.029	Postage	-	-	-	-	500	500
531.32.43.031	Lodging	1,266	404	177	1,310	618	1,018
531.32.43.032	Meals	177	121	34	790	188	236
531.32.43.033	Transportation	990	270	669	600	1,218	618
531.32.44.097	SWM 1% Collection Fee	12,868	-	-	27,839	13,000	13,000
531.32.44.098	SWM Billing Services	8,701	11,866	12,156	24,971	13,000	13,000
531.32.45.002	Equipment Rental - 501 Fund	-	-	23,378	24,416	26,287	37,432
531.32.48.049	Equipment Repair & Maintenance	443	-	-	5,042	5,193	5,193
531.32.48.050	Computer Repair & Maintenance	10,950	11,171	13,421	42,144	45,000	23,000
531.32.48.064	Construction Repair	-	-	-	11,710	-	-
531.32.49.054	Memberships	661	519	992	1,029	844	844
531.32.49.055	Stormwater Discharge	7,671	12,243	8,830	8,302	9,132	9,132
531.32.49.058	Printing & Binding	253	1,160	135	250	250	250
531.32.49.061	Registration	2,939	1,173	2,617	2,480	2,318	2,274
OTHER SERVICES & CHARGES		114,812	128,632	160,725	278,160	316,198	255,237
SURFACE WATER COMPLIANCE		439,148	448,329	556,874	771,448	769,683	732,620

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

PROGRAM: SW Maintenance (531.35)

DEPT: Public Works (11)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
SURFACE WATER MAINTENANCE FTE'S		4.90	4.90	4.75	4.75	4.75	4.75
PUBLIC WORKS MAINTENANCE SUPERVISOR		0.40	0.40	0.35	0.35	0.35	0.35
PUBLIC WORKS MAINTENANCE WORKER II		1.00	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS MAINTENANCE WORKER I		3.00	3.00	3.00	3.00	3.00	3.00
ADMINISTRATIVE ASSISTANT II		0.50	0.50	0.40	0.40	0.40	0.40
SURFACE WATER MAINTENANCE							
SALARIES & BENEFITS							
531.35.11.000	Salaries & Wages	313,680	326,394	336,555	346,357	358,068	372,004
531.35.12.000	Overtime	4,933	4,476	5,438	8,500	8,500	8,500
531.35.20.000	Personnel Benefits	137,548	152,445	137,584	166,282	181,007	196,527
SALARIES AND BENEFITS		456,161	483,316	479,578	521,139	547,575	577,031
SUPPLIES							
531.35.31.008	Office & Operating Supplies	17,129	9,553	19,206	37,000	-	-
531.35.31.018	Safety Clothing	827	1,962	2,097	2,000	2,000	2,000
531.35.31.023	Regular Uniforms	368	385	940	1,500	1,500	1,500
531.35.35.000	Small Tools & Minor Equipment	4,254	2,322	5,974	2,500	5,400	5,500
SUPPLIES		22,579	14,221	28,218	43,000	8,900	9,000
OTHER SERVICES & CHARGES							
531.35.41.000	Professional Services	2,671	1,569	7,114	4,000	4,000	4,000
531.35.41.035	Underground Utility	1,840	1,700	2,300	1,900	3,500	3,500
531.35.41.041	Material Testing	156	-	-	250	-	-
531.35.42.028	Telephone	5,504	3,699	4,056	4,000	4,100	4,100
531.35.43.031	Lodging	169	-	417	1,600	400	400
531.35.43.032	Meals	105	-	-	444	200	200
531.35.45.000	Operating Rentals	408	408	580	1,500	1,500	1,500
531.35.45.002	Equipment Rental - 501 Fund	237,276	242,124	189,192	210,645	202,328	175,809
531.35.47.042	Waste Disposal	10,932	15,805	11,699	25,000	25,750	25,750
531.35.48.049	Equipment Repair	287	135	108	500	250	250
531.35.48.064	Small Construction/Repairs	-	-	-	-	50,000	50,000
531.35.49.000	Miscellaneous	-	-	204	110	-	-
531.35.49.054	Memberships	166	180	181	200	200	200
531.35.49.061	Registration	1,470	10	825	4,380	2,300	2,300
OTHER SERVICES & CHARGES		260,984	265,630	216,676	254,529	294,528	268,009
SURFACE WATER MAINTENANCE		739,724	763,168	724,471	818,668	851,003	854,040

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #403

FUND: Surface Water Mgt Utility Fund (403)

DEPT: Public Works (11)

PROGRAM: Development Review (544.20)

Capital (594, 595)

Other Financing Uses (590)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
DEVELOPMENT REVIEW FTE'S		0.00	0.00	2.00	2.00	2.00	1.50
DEV REVIEW ENG MANAGER				0.50	0.50	0.50	0.50
SENIOR ENGINEERING PLANS REVIEWER						0.50	0.50
ENGINEERING PLANS REVIEWER						0.50	0.50
ENGINEERING REVIEW TECHNICIAN (LT)				0.50	0.50	0.50	
SENIOR ENGINEERING TECHNICIAN				0.50	0.50		
ENGINEERING TECHNICIAN				0.50	0.50		
DEVELOPMENT REVIEW ENGINEERING							
SALARIES & BENEFITS							
544.20.11.000	Salaries & Wages			124,725	166,153	184,365	157,982
544.20.12.000	Overtime			-	-	-	-
544.20.20.000	Personnel Benefits			49,480	81,804	86,511	69,859
SALARIES AND BENEFITS				174,205	247,957	270,876	227,841
DEVELOPMENT REVIEW ENGINEERING				174,205	247,957	270,876	227,841
CAPITAL OUTLAY							
CAPITAL OUTLAY - SWM EQUIP							
538.33.01.001	Depreciation Expense-Equipment	1,250	2,988	2,988	-	-	-
538.33.01.002	Deprecation Expense-Software	5,161	17,229	18,985	-	-	-
538.33.01.003	Depreciation Expense-Other Imp	630,229	640,319	638,339	-	-	-
594.31.64.000	Capital Equipment	233,312	-	-	-	-	-
594.31.64.093	Capital Outlay - Software	13,688	41,610	-	-	-	-
CAPITAL OUTLAY - SWM EQUIP		883,640	702,146	660,313	-	-	-
CAPITAL OUTLAY - INFRASTRUCTURE							
595.40.63.201	Spot Drainage Repairs	-	-	-	200,000	202,500	202,500
595.40.63.202	Spot Drainage Improvements 28th Ave S		15,633	-	-	-	-
595.40.63.208	24th Ave Storm Replacement	274,708	-	-	-	-	-
595.40.63.209	S 204th Pond Improvements	129,713	-	-	-	-	-
595.40.63.210	S 138th St Pipe Replacement	-	-	-	24,300	-	-
595.40.63.211	Miller Creek Realignment & Daylight	-	-	-	305,024	500,000	-
595.40.63.212	S 168th St Storm System Improvements	-	-	218,535	-	-	-
595.40.63.213	DMMD Overlay Project	-	-	-	-	421,000	-
595.40.63.214	2020 Annual Overlay Project	-	-	-	-	-	421,000
595.40.63.215	S 221st St Drainage Improv	-	-	-	-	351,000	-
595.40.63.216	S 166TH ST Drainage Improv	-	-	-	-	10,000	199,000
595.40.63.217	S 180TH ST Flood Reduction	-	-	-	-	250,000	-
595.40.63.218	S 200TH ST Shared Use Path-Water Quality Ret	-	-	-	-	202,500	-
CAPITAL OUTLAY - INFRASTRUCTURE		404,421	15,633	218,535	529,324	1,937,000	822,500
CAPITAL OUTLAY		1,288,060	717,779	878,847	529,324	1,937,000	822,500
OTHER FINANCING USES							
TRANSFERS OUT							
597.04.00.000	Transfer Out-Fund 001	115,823	115,823	335,898	367,515	-	-
597.39.00.000	Transfer Out-Fund 111	147,827	148,567	135,300	135,300	135,300	135,300
597.82.00.000	Transfer Out-Fund 501	-	-	-	-	86,452	-
TRANSFERS OUT		263,650	264,390	471,198	502,815	221,752	135,300
OTHER FINANCING USES		263,650	264,390	471,198	502,815	221,752	135,300
TOTAL SWM UTILITY FUND EXPENSES		3,032,497	2,355,340	3,057,953	3,261,752	4,622,627	3,329,472

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #404

Fund: Solid Waste & Environmental Services (404)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

Established in 2017, the Solid Waste and Environmental Services Fund was created to account for franchise fees paid for solid waste services and grants related to solid waste and recycling. All expenses related to the administration of the City's recycling and education program are paid for out of this fund.

2019-2020 Budgetary Changes

In 2019 and 2020 cost allocation charges are shown under other services and charges as "General Fund Overhead". Cost allocations in prior years are shown as transfers out to the General Fund.

Fund Balance Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEG NET ASSETS (UNRESTRICTED), JAN 1			-	4,021	223,646	329,407
Add: Operating Revenues			395,516	275,000	375,620	375,620
Add: Nonoperating Revenues/Miscellaneous Revs			456	100	1,000	1,000
Total Revenues			395,972	275,100	376,620	376,620
Less: Operating Expenses			(201,215)	(259,121)	(270,859)	(282,428)
Less: Other Financing Uses/Transfers Out			(15,000)	(20,000)	-	-
Total Expenses			(216,215)	(279,121)	(270,859)	(282,428)
ENDING NET ASSETS (UNRESTRICTED), DEC 31			179,758	-	329,407	423,599
Percentage Change in Ending Net Asset Balance			N/A	-100%	47%	29%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

SOURCE: Licenses and Permits (321)
Intergovernmental (330)
Miscellaneous Revenues (360)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	LICENSES AND PERMITS						
321.91.00.004	Franchise Fees - Cleanscapes			343,441	224,000	325,000	325,000
	LICENSES AND PERMITS			343,441	224,000	325,000	325,000
	INTERGOVERNMENTAL REVS STATE GRANTS						
334.03.10.001	LSWFA Local Solid Waste Fin. Assistance Grant			7,406	10,000	7,620	7,620
334.07.00.001	Waste Reduction & Recycling Grant			32,324	30,000	30,000	30,000
	STATE GRANTS			39,730	40,000	37,620	37,620
	INTERLOCAL GRANTS						
337.00.00.001	Sound Transit FWLE (ST3)			304	-	-	-
337.07.00.002	Local Hazard Waste Mngt Program Grt			12,041	11,000	13,000	13,000
	INTERLOCAL GRANTS			12,345	11,000	13,000	13,000
	INTERGOVERNMENTAL REVS			52,075	51,000	50,620	50,620
	MISCELLANEOUS REVENUES INTEREST EARNINGS						
361.11.00.000	Investment Interest			456	100	1,000	1,000
	INTEREST EARNINGS			456	100	1,000	1,000
	MISCELLANEOUS REVENUES			456	100	1,000	1,000
TOTAL SWE FUND REVENUES				395,972	275,100	376,620	376,620

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

PROGRAM: Environmental Services (537.90)

DEPT: Public Works (11)

Recycle Events (537.91)

Residential Recycling (537.92)

Commercial Recycling (537.94)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
SWE ADMINISTRATION FTE'S				1.30	1.30	1.30	1.30
PUBLIC WORKS DIRECTOR				0.10	0.10	0.10	0.10
PUBLIC WORKS MAINTENANCE SUPERVISOR				0.10	0.10	0.10	0.10
ADMINISTRATIVE ASSISTANT III				0.10	0.10	0.10	0.10
CONSERVE/NEIGHBORHOOD COORDINATOR				1.00	1.00		
PUBLIC WORKS PROJECT COORDINATOR						1.00	1.00
ENVIRONMENTAL SERVICES							
SALARIES AND BENEFITS							
537.90.11.000	Salaries & Wages			126,003	124,277	110,736	117,624
537.90.12.000	Overtime			66	300	300	300
537.90.20.000	Personnel Benefits			37,755	41,579	44,347	48,441
SALARIES AND BENEFITS				163,823	166,156	155,383	166,365
OTHER SERVICES & CHARGES							
537.90.00.000	General Fund Overhead			-	-	26,676	27,263
OTHER SERVICES & CHARGES				-	-	26,676	27,263
ENVIRONMENTAL SERVICES				163,823	166,156	182,059	193,628
RECYCLE EVENTS							
OTHER SERVICES & CHARGES							
537.91.41.001	Contract Services			11,870	12,000	13,000	13,000
537.91.42.029	Postage			3,588	5,250	5,400	5,400
537.91.43.032	Meals			-	400	350	350
537.91.45.000	Operating Rentals & Leases			-	400	400	400
537.91.49.000	Miscellaneous Services			2,121	2,000	2,200	2,200
537.91.49.058	Printing & Binding			1,910	6,000	7,000	7,000
OTHER SERVICES & CHARGES				19,488	26,050	28,350	28,350
RECYCLE EVENTS				19,488	26,050	28,350	28,350
RESIDENTIAL RECYCLING							
SUPPLIES							
537.92.31.008	Office & Operating Supplies			10,454	13,500	12,000	12,000
SUPPLIES				10,454	13,500	12,000	12,000
OTHER SERVICES & CHARGES							
537.92.42.029	Postage			2,289	2,000	2,200	2,200
537.92.43.031	Lodging			-	300	300	300
537.92.43.032	Meals			257	250	200	200
537.92.43.033	Transportation			-	-	400	400
537.92.47.042	Waste Disposal			-	16,000	12,000	12,000
537.92.49.058	Printing & Binding			3,944	2,300	2,100	2,100
537.92.49.061	Registration			-	150	600	600
OTHER SERVICES & CHARGES				6,490	21,000	17,800	17,800
RESIDENTIAL RECYCLING				16,945	34,500	29,800	29,800

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #404

FUND: Solid Waste & Environmental Svcs Fund (404)

PROGRAM: Commercial Recycling (537.94)

DEPT: Public Works (11)

Transfers Out (590)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	COMMERCIAL RECYCLING SUPPLIES						
537.94.31.008	Office & Operating Supplies			537	7,000	5,150	5,150
	SUPPLIES			537	7,000	5,150	5,150
	OTHER SERVICES & CHARGES						
537.94.41.000	Professional Services			-	25,000	25,000	25,000
537.94.49.054	Memberships			421	415	500	500
	OTHER SERVICES & CHARGES			421	25,415	25,500	25,500
	COMMERCIAL RECYCLING			959	32,415	30,650	30,650
	OTHER FINANCING USES TRANSFERS OUT						
597.04.00.000	Transfers Out-Fund 001			15,000	20,000	-	-
	TRANSFERS OUT			15,000	20,000	-	-
	OTHER FINANCING USES			15,000	20,000	-	-
	TOTAL SWE UTILITY FUND EXPENSES			216,215	279,121	270,859	282,428

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Fund Overview - Fund #501

Fund: Equipment Rental Fund (501)

Department: Public Works (11)

Responsible Manager: William Appleton, Public Works Director

Fund Description

The Equipment Rental Fund provides the funding resources needed to maintain, repair, and replace City vehicles and auxiliary equipment except for fire and police vehicles and equipment. All costs to maintain, repair, and replace a vehicle or piece of equipment are used to calculate the monthly rental rate charged to the department using the equipment.

2019-2020 Budgetary Changes

The City Council approved two decision cards which involved the purchase of vehicles. A \$10,000 Police car and a \$43,000 Public Works Inspector vehicle. A budget objective has been established to review and recommend a policy addressing the Equipment Rental ending fund balance to ensure the fund meets the target reserve. In 2019 and 2020 cost allocation charges are shown under other services and charges as "General Fund Overhead". Cost allocations in prior years are shown as transfers out to the General Fund.

Fund Balance Detail - Fund #501

FUND: Equipment Rental Fund (501)

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
BEG NET ASSETS (UNRESTRICTED), JAN 1	1,330,008	1,278,419	1,291,408	1,123,471	1,123,471	573,798
Add: Operating Revenues	503,449	534,600	612,260	600,108	530,630	552,752
Add: Nonoperating Revenues/Interest Earnings	2,287	6,776	20,452	12,500	22,300	16,000
Add: Other Financing Sources/Asset Sales	216,480	114,812	94,949	106,539	262,952	138,500
Total Revenues	722,216	656,188	727,660	719,147	815,882	707,252
Less: Operating Expenses	(469,646)	(527,376)	(578,887)	(385,434)	(400,453)	(407,201)
Less: Other Financing Uses	(115,823)	(115,823)	(23,416)	(21,783)	-	-
Less: Capital Expenses	(188,336)	-	(229,711)	(296,900)	(965,102)	(790,000)
Total Expenses	(773,805)	(643,199)	(832,014)	(704,117)	(1,365,555)	(1,197,201)
ENDING NET ASSETS (UNRESTRICTED), DEC 31	1,278,419	1,291,408	1,187,054	1,138,501	573,798	83,848
Percentage Change in Ending Net Assets Balance	-4%	1%	-8%	1%	-49%	-85%

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Revenue Detail - Fund #501

FUND: Equipment Rental Fund (501)

SOURCE: Charges for Services (340)
Miscellaneous Revenues (360)
Other Financing Sources (390)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	INTERGOVERNMENTAL RVS						
337.00.00.001	Sound Transit FWLE (ST3)	-	-	20	-	-	-
	INTERGOVERNMENTAL RVS	-	-	20	-	-	-
	CHARGES FOR GOODS & SVS						
	INTERNAL SERVICE FUND CHGS						
348.30.00.001	Equipment Maintenance/Repair Ch	218,533	503,040	287,473	346,635	344,490	311,792
348.30.00.002	Equipment Capital Recovery Char	284,916	31,560	324,787	253,473	186,140	240,960
	CHARGES FOR GOODS & SVS	503,449	534,600	612,260	600,108	530,630	552,752
	MISCELLANEOUS REVENUES						
361.11.00.000	Investment Interest	2,287	5,371	8,636	2,500	6,000	6,000
361.90.00.000	Other Interest Earnings	-	-	1,295	-	6,300	-
369.40.00.000	Judgments & Settlements	-	-	4,639	10,000	10,000	10,000
369.90.00.000	Other Misc Revenues	-	1,404	-	-	-	-
369.92.00.000	Other Non Operating Proprietary	-	-	5,882	-	-	-
	MISCELLANEOUS REVENUES	2,287	6,776	20,452	12,500	22,300	16,000
	OTHER FINANCING SOURCES						
	DISPOSITION OF CAP ASSETS						
373.00.00.000	Gain (Loss) on Disp of Capital Ass	(3,914)	114,812	32,318	75,000	166,500	138,500
374.00.00.000	Capital Contributions Interfund-403	220,394	-	-	-	-	-
397.70.00.000	Transfer In-Fund 102	-	-	55,821	-	-	-
397.82.00.000	Transfer In-Fund 403	-	-	-	-	86,452	-
397.90.00.000	Transfer In-Fund 001 Capital Assets	-	-	6,809	-	-	-
397.90.00.001	Transfer In-Fund 001	-	-	-	31,539	10,000	-
	DISPOSITION OF CAP ASSETS	216,480	114,812	94,949	106,539	262,952	138,500
	OTHER FINANCING SOURCES	216,480	114,812	94,949	106,539	262,952	138,500
	TOTAL EQUIPMENT RENTAL FUND REVENUES	722,216	656,188	727,680	719,147	815,882	707,252

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #501

FUND: Equipment Rental Fund (501)
DEPT: Public Works (11)

PROGRAM: Mtc of Facilities & Equip (548.65)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
MTC OF FACILITIES & EQUIPMENT FTE'S		0.25	0.25	0.40	0.40	0.40	0.40
PUBLIC WORKS MAINT SUPERVISOR		0.25	0.25	0.20	0.20	0.20	0.20
ADMINISTRATIVE ASSISTANT II				0.20	0.20	0.20	0.20
MTC OF FACILITIES & EQUIPMENT							
SALARIES AND WAGES							
548.65.11.000	Salaries & Wages	29,246	27,857	32,333	35,614	34,969	35,905
548.65.12.000	Overtime	-	-	-	-	-	-
548.65.20.000	Personnel Benefits	10,808	11,984	12,391	17,388	16,248	17,476
SALARIES AND BENEFITS		40,054	39,841	44,724	53,002	51,217	53,381
DEPRECIATION/AMORTIZATION							
548.63.01.001	Depreciation Expense-Equip & Ma	207,589	270,509	290,417	-	-	-
DEPRECIATION/AMORTIZATION		207,589	270,509	290,417	-	-	-
SUPPLIES							
548.65.31.007	Vehicle Operating/Repair Supplies	20,280	34,594	27,075	26,500	20,000	20,000
548.65.31.008	Office & Operating Supplies	4,781	4,171	3,167	3,500	2,500	2,500
548.65.32.000	Fuel	77,697	69,784	67,620	90,000	95,000	100,000
548.65.35.000	Small Tools & Minor Equipment	10,411	177	-	2,000	1,500	1,500
SUPPLIES		113,169	108,726	97,863	122,000	119,000	124,000
OTHER SERVICES & CHARGES							
548.65.41.000	Professional Services	5,900	1,152	-	2,500	5,000	2,000
548.65.41.001	General Fund Overhead	-	-	-	-	22,350	23,090
548.65.43.031	Lodging	561	-	-	600	-	-
548.65.43.032	Meals	121	-	-	175	-	-
548.65.43.033	Transportation	538	-	-	500	-	-
548.65.44.001	Business & Occupation Taxes	-	11,448	5,063	-	-	-
548.65.46.000	Insurance	23,999	25,291	30,886	29,937	27,346	29,190
548.65.47.042	Waste Disposal	-	356	-	400	400	400
548.65.48.049	Equipment Repair & Maintenance	74,256	62,832	78,232	110,000	110,000	110,000
548.65.48.050	Asset Maintenance	-	-	-	5,000	5,000	5,000
548.65.49.000	Miscellaneous Services	2,894	3,042	4,470	-	-	-
548.65.49.006	Judgments, Damages & Settlements	-	4,055	26,233	10,000	10,000	10,000
548.65.49.007	Auto Liability Deductibles	-	-	-	50,000	50,000	50,000
548.65.49.054	Memberships	120	124	499	620	140	140
548.65.49.061	Registration	445	-	500	700	-	-
OTHER SERVICES & CHARGES		108,834	108,299	145,883	210,432	230,236	229,820
MTC OF FACILITIES & EQUIPMENT		469,646	527,376	578,887	385,434	400,453	407,201

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Expenditure Detail - Fund #501

FUND: Equipment Rental Fund (501)

PROGRAMS: Cap Exp - Equip Rental (594.48)

DEPT: Public Works (11)

Transfers Out (597)

ACCOUNT	DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2019 BUDGET	2020 BUDGET
	CAPITAL & TRANSFERS						
	CAPITAL						
594.48.63.196	Maintenance Facility Fuel Tank Re	43,062	-	-	-	-	-
594.48.64.095	Vehicles/Heavy Equipment	133,616	-	207,684	148,000	886,650	518,500
594.48.64.097	Tools & Equipment	11,658	-	22,027	148,900	78,452	271,500
	CAPITAL	188,336	-	229,711	296,900	965,102	790,000
	TRANSFERS OUT						
597.55.00.000	Transfer Out-Fund 001	115,823	115,823	23,416	21,783	-	-
	TRANSFERS OUT	115,823	115,823	23,416	21,783	-	-
	TOTAL CAPITAL & TRANSFERS	304,159	115,823	253,127	318,683	965,102	790,000
	TOTAL EQUIPMENT RENTAL FUND EXPENSES	773,805	643,199	832,014	704,117	1,365,555	1,197,201

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET
2019 Salary Ranges - AFSCME & Non-Represented

DEPARTMENT/DIVISION	POSITION	RANGE
Cross-Departmental	Administrative Assistant III	45
	Administrative Assistant II	40
	Administrative Assistant I	34
Municipal Court	Judge	Contract
<i>Judicial</i>	Court Administrator	68
	Lead Judicial Support Specialist	45
	Judicial Support Specialist	39
<i>Probation & Parole</i>	Probation Counselor	53
City Manager's Office	City Manager	Contract
<i>Administration</i>	Senior Management Analyst	64
	Executive Assistant	50
<i>Communications</i>	Government Relations & Communications Manager	67
Finance & Systems	Finance & Systems Director	77
<i>Administration</i>	Treasury Operations Manager	63
	Budget Analyst	57
	Real Property Management Specialist	54
	Accounting Analyst	51
	Payroll Coordinator	48
	Accounting Technician	42
	<i>Information Systems</i>	Information Systems Manager
	Information Systems Analyst	57
	Information Systems Technician	49
<i>Geographic Information Systems</i>	GIS Project Coordinator	60
	GIS Systems Analyst	54
	GIS Analyst	47
City Clerk	City Clerk	58
	Records Manager	51
	Records Coordinator	42
Legal	City Attorney	79
<i>Administration</i>	Senior Assistant City Attorney	69
	Assistant City Attorney	68
	Prosecuting Attorney	58
	Legal Analyst	54
	Criminal Paralegal	44
	Legal Assistant	40
<i>Legal Domestic Violence</i>	Victim & Crisis Intervention Advocate	46
Human Resources	Human Resources Director	77
	Human Resources Analyst	58
	Human Resources Technician	46
Police	Police Services Specialist	40
	Parking Compliance Officer	33

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

2019 Salary Ranges - AFSCME & Non-Represented

DEPARTMENT/DIVISION	POSITION	RANGE
Parks, Com. Programs & Svs	Parks, Community Programs & Services Director	77
<i>Facilities</i>	Facilities Manager	59
	Facilities Maintenance Worker II	48
	Custodian	32
<i>Human Services</i>	Human Services Coordinator	51
<i>Recreation Services</i>	Recreation & Cultural Services Manager	61
	Recreation Supervisor	51
	Recreation Program Specialist	42
	Recreation Attendant	33
	Preschool Instructor	25
	Senior Center Attendant	21
<i>Maintenance</i>	Parks Projects & Operations Manager	65
	Park Operations Supervisor	56
	Park Operations Lead	48
	Park Operations Worker	43
Public Works	Public Works Director	77
<i>Maintenance</i>	Public Works Maintenance Supervisor	62
	Maintenance Operations Lead	51
	Maintenance Worker I	44
<i>Administration & Engineering</i>	City Engineer	72
	Engineering Manager	66
	Civil Engineer II	61
	Civil Engineer I	57
	Public Works Inspection Supervisor	57
	Senior Public Works Inspector	51
	CAD Engineering Technician	49
<i>SW Compliance</i>	Stormwater Compliance Manager	61
	Asset Management Coordinator	53
	Water Quality Technician	49
<i>Solid Waste & Environment</i>	Public Works Program Coordinator	54
Community & Economic Development	Community & Economic Development Director	77
<i>Code Compliance</i>	Code Compliance Supervisor (estimated range)	51
	Code Compliance Program Coordinator	49
<i>Building</i>	Building Services Manager	67
	Building Services Supervisor	59
	Plans Examiner/Inspector II	55
	Permit Center Supervisor	51
	Senior Permit Coordinator	47
	Permit Coordinator	41
<i>Planning</i>	Planning Manager	66
	Senior Planner	58
	Associate Planner	52
	Assistant Planner	48
<i>Engineering Review</i>	Engineering Review Manager	68
	Senior Engineering Plans Reviewer	60
	Engineering Plans Reviewer	56
	Engineering Technician	49
<i>Economic Development</i>	Economic Development Strategist	62

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

2019 Salary Schedule

HOURLY SALARY AMOUNTS (Per Human Resources control file)

RANGE	A STEP	B STEP	C STEP	D STEP	E STEP	F STEP	RANGE
21	\$15.31	\$16.09	\$16.90	\$17.76	\$18.66	\$19.60	21
22	\$15.69	\$16.49	\$17.32	\$18.20	\$19.12	\$20.09	22
23	\$16.09	\$16.90	\$17.76	\$18.66	\$19.60	\$20.59	23
24	\$16.49	\$17.32	\$18.20	\$19.12	\$20.09	\$21.11	24
25	\$16.90	\$17.76	\$18.66	\$19.60	\$20.59	\$21.63	25
26	\$17.32	\$18.20	\$19.12	\$20.09	\$21.11	\$22.18	26
27	\$17.76	\$18.66	\$19.60	\$20.59	\$21.64	\$22.73	27
28	\$18.20	\$19.12	\$20.09	\$21.11	\$22.18	\$23.30	28
29	\$18.66	\$19.60	\$20.59	\$21.64	\$22.73	\$23.88	29
30	\$19.12	\$20.09	\$21.11	\$22.18	\$23.30	\$24.48	30
31	\$19.60	\$20.59	\$21.64	\$22.73	\$23.88	\$25.09	31
32	\$20.09	\$21.11	\$22.18	\$23.30	\$24.48	\$25.72	32
33	\$20.59	\$21.64	\$22.73	\$23.88	\$25.09	\$26.36	33
34	\$21.11	\$22.18	\$23.30	\$24.48	\$25.72	\$27.02	34
35	\$21.64	\$22.73	\$23.88	\$25.09	\$26.36	\$27.69	35
36	\$22.18	\$23.30	\$24.48	\$25.72	\$27.02	\$28.39	36
37	\$22.73	\$23.88	\$25.09	\$26.36	\$27.69	\$29.10	37
38	\$23.30	\$24.48	\$25.72	\$27.02	\$28.39	\$29.82	38
39	\$23.88	\$25.09	\$26.36	\$27.69	\$29.10	\$30.57	39
40	\$24.48	\$25.72	\$27.02	\$28.39	\$29.82	\$31.33	40
41	\$25.09	\$26.36	\$27.69	\$29.10	\$30.57	\$32.12	41
42	\$25.72	\$27.02	\$28.39	\$29.82	\$31.33	\$32.92	42
43	\$26.36	\$27.69	\$29.10	\$30.57	\$32.12	\$33.74	43
44	\$27.02	\$28.39	\$29.82	\$31.33	\$32.92	\$34.59	44
45	\$27.69	\$29.10	\$30.57	\$32.12	\$33.74	\$35.45	45
46	\$28.39	\$29.82	\$31.33	\$32.92	\$34.59	\$36.34	46
47	\$29.10	\$30.57	\$32.12	\$33.74	\$35.45	\$37.25	47
48	\$29.82	\$31.33	\$32.92	\$34.59	\$36.34	\$38.18	48
49	\$30.57	\$32.12	\$33.74	\$35.45	\$37.25	\$39.13	49
50	\$31.33	\$32.92	\$34.59	\$36.34	\$38.18	\$40.11	50
51	\$32.12	\$33.74	\$35.45	\$37.25	\$39.13	\$41.11	51
52	\$32.92	\$34.59	\$36.34	\$38.18	\$40.11	\$42.14	52
53	\$33.74	\$35.45	\$37.25	\$39.13	\$41.11	\$43.19	53
54	\$34.59	\$36.34	\$38.18	\$40.11	\$42.14	\$44.27	54
55	\$35.45	\$37.25	\$39.13	\$41.11	\$43.19	\$45.38	55
56	\$36.34	\$38.18	\$40.11	\$42.14	\$44.27	\$46.51	56
57	\$37.25	\$39.13	\$41.11	\$43.19	\$45.38	\$47.68	57
58	\$38.18	\$40.11	\$42.14	\$44.27	\$46.51	\$48.87	58
59	\$39.13	\$41.11	\$43.19	\$45.38	\$47.68	\$50.09	59
60	\$40.11	\$42.14	\$44.27	\$46.51	\$48.87	\$51.34	60
61	\$41.11	\$43.19	\$45.38	\$47.68	\$50.09	\$52.63	61
62	\$42.14	\$44.27	\$46.51	\$48.87	\$51.34	\$53.94	62
63	\$43.19	\$45.38	\$47.68	\$50.09	\$52.63	\$55.29	63
64	\$44.27	\$46.51	\$48.87	\$51.34	\$53.94	\$56.67	64
65	\$45.38	\$47.68	\$50.09	\$52.63	\$55.29	\$58.09	65
66	\$46.51	\$48.87	\$51.34	\$53.94	\$56.67	\$59.54	66
67	\$47.68	\$50.09	\$52.63	\$55.29	\$58.09	\$61.03	67
68	\$48.87	\$51.34	\$53.94	\$56.67	\$59.54	\$62.56	68
69	\$50.09	\$52.63	\$55.29	\$58.09	\$61.03	\$64.12	69
70	\$51.34	\$53.94	\$56.67	\$59.54	\$62.56	\$65.72	70
71	\$52.63	\$55.29	\$58.09	\$61.03	\$64.12	\$67.37	71
72	\$53.94	\$56.67	\$59.54	\$62.56	\$65.72	\$69.05	72
73	\$55.29	\$58.09	\$61.03	\$64.12	\$67.37	\$70.78	73
74	\$56.67	\$59.54	\$62.56	\$65.72	\$69.05	\$72.55	74
75	\$58.09	\$61.03	\$64.12	\$67.37	\$70.78	\$74.36	75

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

2019 Salary Schedule

HOURLY SALARY AMOUNTS (Per Human Resources control file)

RANGE	A STEP	B STEP	C STEP	D STEP	E STEP	F STEP	RANGE
76	\$59.54	\$62.56	\$65.72	\$69.05	\$72.55	\$76.22	76
77	\$61.03	\$64.12	\$67.37	\$70.78	\$74.36	\$78.12	77
78	\$62.56	\$65.72	\$69.05	\$72.55	\$76.22	\$80.08	78
79	\$64.12	\$67.37	\$70.78	\$74.36	\$78.12	\$82.08	79
80	\$65.72	\$69.05	\$72.55	\$76.22	\$80.08	\$84.13	80

The 2017-2019 AFSCME represented agreement was reached in October, 2016 (2019 Hourly wage amounts are shown). In setting the 2019-2020 Budget, the City budgeted for a 3% COLA in 2020. The actual COLA is dependent upon actual CPI-W data and the provisions of the current AFSCME agreement. As part of the AFSCME agreement the 2017-2019 COLA has a minimum of 2%, maximum of 5%, and is set at 95% of the June-to-June CPI-W Seattle-Tacoma-Bremerton index.

LONGEVITY PAY & MEDICAL PREMIUMS

Longevity Pay was included in 2019-2020 salary and benefit totals as shown in the Longevity Pay TABLE A. In addition, employee medical premium contributions increased to the higher 2019 amounts shown in TABLE B:

TABLE A

LONGEVITY PAY	Monthly	Semi-Monthly
Completion of ten (10) years of service	\$35.00	\$17.50
Completion of fifteen (15) years of service	\$45.00	\$22.50
Completion of twenty (20) years of service	\$60.00	\$30.00

TABLE B

MONTHLY EMPLOYEE MEDICAL PREMIUM CONTRIBUTION	1/1/2018	1/1/2019
Employee Only	\$69	\$76
Employee & Spouse	\$139	\$154
Employee, Spouse & 1 Dependent	\$171	\$188
Employee, Spouse & 2+ Dependents	\$196	\$216
Employee & 1 Dependent	\$101	\$111
Employee & 2+ Dependents	\$116	\$139

NOTE: A Premera High Deductible Plan (HDHP) with Health Saving Account was offered beginning in 2017. The city agreed to pay the full premium of the HDHP and provide a 2:1 match of employee contributions to their Health Savings Accounts up to the prior years IRS limits.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Municipal Debt Information

Municipal Debt Overview

The City may utilize *general obligation bonds* to fund some of its major capital projects. *General obligation bonds* are a direct obligation of the City in which its full faith and credit are pledged. The City's debt (*principal, interest and other related fees*) is paid by debt service funds which are budgeted in separate accounting funds. Debt service for existing City Council authorized (councilmanic debt) issues are being funded with property taxes.

Other Miscellaneous Government-type Debt

In 2009, pursuant to a *South Correctional Entity* ("SCORE") interlocal agreement among the Cities of Auburn, Burien, Des Moines, Federal Way, Renton, SeaTac and Tukwila, Washington, dated October 1, 2009 and Chapter 39.34 (the "Interlocal Cooperation Act") of the Revised Code of Washington ("RCW"), the Member Cities agreed to jointly construct, equip, maintain and operate a consolidated correctional facility to be located in Des Moines, to serve the Member Cities, State agencies, and other governments to provide correctional services essential to the preservation of the public health, safety, and welfare. SCORE, as a governmental administrative agency, was formed under the Interlocal Cooperation Act.

To finance and refinance the costs of acquisition, construction, equipping and improvement of the correctional facility, the City of Renton, chartered the *South Correctional Entity Facility Public Development Authority* (the "Authority") as a public corporation pursuant to RCW 35.21.730 through 35.21.757 (the "Public Corporation Act") and Ordinance No. 5444, passed on February 2, 2009. The Administrative Board of SCORE serves as *ex officio* as the Board of Directors of the Authority. The Authority is a legal entity separate from SCORE and Member Cities. Each Member City (excluding Des Moines) is obligated by the Interlocal Agreement to budget for and pay its share of the principal and interest on the Series 2009 Bonds as the same become due and payable. The City of SeaTac's Owner Percentage is 3% or \$2,587,050 of the SCORE bonds. The City's outstanding contractual governmental type debt as of December 31, 2018 is shown in the table below:

Description/ Range of Maturities	Interest Rate	Original Issue Amount	Amount Outstanding
2009 SCORE Bonds Series 2009A Bonds (2015/2016/2017/2021/2022)	4.00% - 5.00%	\$ 246,150	\$ 82,650
2009 SCORE Bonds Series 2009B Bonds (Taxable Build America Bonds – Direct Payment) (2013/2014/2016/2018-2021/2022-2039)	3.001% - 6.616%	2,340,900	2,135,250
Total Governmental-type Debt (Contractual)		\$2,587,050	\$2,217,900

The annual debt service requirements to maturity for the general obligation bonds and other governmental-type debt are as follows:

General Obligation Bonds – Governmental Activities		
2009 SCORE Bonds (2009A & 2009B)		
Ratings: Moody's A1 & S&P AA		
Year Ending Dec 31	Principal	Interest ¹
2019	69,300	138,067
2020	71,550	134,546
2021	73,950	130,908
2022	77,700	126,997
2023	80,550	122,642
2024	83,400	117,972
2025	86,550	112,821
2026	90,150	107,152
2027	93,900	101,248
2028	97,800	95,098
2029	101,850	88,693

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Municipal Debt Information

2030	106,050	81,918
2031	110,700	74,748
2032	115,350	67,270
2033	120,300	59,475
2034	125,550	51,342
2035	130,950	42,857
2036	136,500	34,010
2037	142,350	24,785
2038	148,500	15,164
2039	154,950	5,126
Total SCORE Bonds	\$2,217,900	\$1,732,839

¹Note: A portion of the SCORE Bonds were issued as Build America Bonds; the interest shown is the gross interest and does not net out the 35% subsidy payment SCORE expects to receive from the federal government to pay a portion of the interest payment due on the 2009 SCORE Bonds.

Under Washington State law, voters can approve general obligation debt issues up to 7.5% of the City's assessed valuation. This 7.5% debt capacity limit is allocated as follows: 2.5% for general government purposes, 2.5% for parks and open space and 2.5% for utilities. For non-voted limited general obligation debt (Councilmanic debt), the debt capacity limit is 1.5% of the City's assessed valuation. The non-voted debt capacity limit of 1.5% falls within the 2.5% general government purposes limit and is not an addition to the limit. All voted debt requires 60% majority approval and the total votes must equal at least 40% of the total votes cast in the last general election.

The City's assessed valuation for 2019 property tax collections is \$6,624,985,574. The *Computation of Legal Debt Margin Table* below shows the City's debt capacity calculations based on the assessed valuation. As of December 31, 2018, the City had \$2.2 million in outstanding non-voted general obligation bond debt. This outstanding bond debt falls under the general government purposes category because the bonds were issued to for a correctional facility and related equipment. The City has no voted general government purposes debt and no debt related to parks and open space or utilities. The City's outstanding Councilmanic debt equates to .37% of the City's limit for non-voted general obligation debt. This is well below the maximum allowed by State law (\$99.3 million) and leaves the City with a balance of \$97.1 million remaining in general government purpose debt capacity.

Computation of Legal Debt Margin (Assessed Valuation = \$6,624,985,574)					
Description	General Purpose Capacity		Special Purpose Capacity		
	Councilmanic (Without a Vote)	Excess Levy (With 3/5 Vote)	Parks & Open Space (with 3/5 Vote)	Utility Purposes (with 3/5 Vote)	Total Capacity
2.5% of Assessed Value		\$ 165,624,639	\$ 165,624,639	\$165,624,639	\$594,030,802
1.5% of Assessed Value	\$ 99,374,784	(99,374,784)			
Statutory Debt Limit	\$ 99,374,784	\$ 66,249,855	\$ 165,624,639	\$165,624,639	\$594,030,802
Net Debt Outstanding	\$ 2,217,900	0	0	0	\$2,217,900
Remaining Debt Capacity	\$ 97,156,884	\$ 66,249,855	\$ 165,624,639	\$165,624,639	\$591,812,902
	Total Available \$163,406,739				

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Acronyms & Abbreviations

AFSCME American Federation of State, County and Municipal Employees

AWC Association of Washington Cities

BARS Budgeting, Accounting & Reporting System

BLS Basic Life Support

CAFR Comprehensive Annual Financial Report

CMO City Manager's Office

CSO Community Service Officer

CERT Citizen Emergency Response Team

CDBG Community Development Block Grant

CIP Capital Improvement Plan/Project/Program

COAD Community Organizations Active in Disaster

CTR Commute Trip Reduction

DMC Des Moines Creek

DMCB Des Moines Creek Basin

DUI Driving Under the Influence

EDMS Electronic Document Management System

EMS Emergency Management Services

EIS Environmental Impact Statement

EOC Emergency Operations Center

ECC Emergency Coordination Center

EVT Emergency Vehicle Technician

FEMA Federal Emergency Management Agency

FLSA Fair Labor Standards Act

FTE Full-time Equivalent

GAAP Generally Accepted Accounting Principles

GFOA Government Finance Officers Association

GIS Geographic Information Systems

GMA Growth Management Act

HHW Household Hazardous Waste

HUD Dept of Housing and Urban Development

IAFF International Association of Firefighters

KC King County

KCFD King County Fire District

ICS Incident Command System

ICMA International City Manager's Association

ILA Interlocal Agreement

IPD Implicit Price Deflator

LAP Language Assistance Plan

LEP Limited English Proficient, Deaf and Hard of Hearing Persons

LID Local Improvement District

LTGO Limited Tax General Obligation

M & O Maintenance and Operations

NEST New Economic Strategic Triangle

NIMS National Incident Management System

NFPA National Fire Protection Association

NLC National League of Cities

NNO National Night Out

NPDES National Pollutant Discharge Elimination System

PAA Potential Annexation Area

PDC Public Disclosure Commission

P&R Parks & Recreation

PW Public Works

SRO School Resource Officer

SEIS Supplemental Impact Statement

SEPA State Environmental Policy Act

SKCEDI Southwest King County Economic Development Initiative

SOP Standard Operating Procedure

SQL Structured Query Language

TOPS Tennis Outreach Programs

SWM Surface Water Management

VEBA Voluntary Employee Beneficiary Assoc

VIPS Volunteer Police Services Program

WATPA Washington Auto Theft Prevention Agency

WSDOE Washington State Dept of Ecology

WSDOT Washington State Dept of Transportation

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Terminology

Accounting System The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

Accrual Basis The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events, and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Ad Valorem Tax A tax based on value (e.g., a property tax).

Advance Refunding Bonds Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited with a trustee, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at a maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

Annual Budget A budget applicable to a single fiscal year.

Appropriated Budget The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

Assessed Valuation A valuation set upon real estate or other property by a government as a basis for levying taxes.

BARS Budgeting, Accounting & Reporting System. Refers to the accounting rules established by the Washington State Auditor's Office, including a prescribed chart of accounts.

Balanced Budget Revenues (including Beginning Fund Balance) equals or exceeds expenditures (including Ending Fund Balance). For the General Fund, the City strives to balance current year revenues with current year expenditures annually.

Beginning Fund Balance + Current Year Revenues	=	Ending Fund Balance + Current Year Expenditures
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Basis of Accounting A term used in reference to when revenues, expenditures, expenses and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

Benefits Costs paid by the City on behalf of its employees. Examples include: medical and dental insurance, retirement, deferred compensation, life insurance and worker's compensation.

Budget A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Document The instrument used to present a comprehensive financial program to the appropriating governing body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue and borrowing measures necessary to put the budget into effect.

CITY OF SEATAC 2019-2020 BIENNIAL BUDGET

Terminology

Budget Message A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's actual financial experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Control The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Capital Assets Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings and land.

Capital Expenditure The acquisition of equipment/software/easements exceeding \$5,000 in value or the construction of a building or other improvement exceeding \$25,000 in value. Infrastructure assets must exceed \$100,000 before they are capitalized. Capital expenditures are for assets which have lives exceeding one year. Capital expenditures are also included in the City's capital asset records and are depreciated over their estimated useful lives based on a pre-established depreciation schedule.

Capital Improvement Plan A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Project Fund A fund created to account for and financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

CERT An acronym for Citizen Emergency Response Team that means citizens are trained to assist in responding to emergencies.

CIP An acronym meaning "Capital Improvement Plan" or "Capital Improvement Project".

Debt An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time arrants and notes.

Debt Service Fund A fund used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Delinquent Taxes Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.

EDMS An acronym for Electronic Document Management System that means managing documents electronically instead of on paper.

Enterprise Fund (1) A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; or transit systems). In this case the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (2) A fund established because the government body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.

Expenditures Decrease in net current assets. Expenditures include debt service, capital outlays, and those current operating costs, which require the use of current assets. (Continued on next page)

Terminology

The difference between an expenditure and an expense is a difference in what is being measured. Expenditures measure current outlays (the flow of current resources) while expenses measure total costs (total resources used; also known as capital maintenance). For example, purchases of capital assets (buildings and equipment) and of inventories are expenditures at the date of purchase, because they cause the outflow or the tie-up of current assets. They are not expenses, however, until they are used up, because they are still a resource until consumed. Another example is depreciation, which is not an expenditure because no current assets are used when depreciation is incurred, but which is an expense because it allocates the total cost as the depreciable capital asset is used.

Fiscal Year A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FTE An acronym for “Full-time Equivalent” meaning one full-time position.

Fund A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, and related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance The difference between fund assets and fund liabilities of governmental and similar trust funds.

General Fund The fund is used to account for and report all financial resources not accounted for and reported in another fund.

IAFF This acronym stands for the International Association of Firefighters.

ILA This acronym stands for Interlocal Agreement. The City establishes contracts or agreements with other governmental agencies.

Interfund Activity Activity between funds of the primary government. Interfund activities are divided into two broad categories: reciprocal and non-reciprocal. Reciprocal interfund activity comprises interfund loans and interfund services provided and used. Non-reciprocal interfund activity comprises interfund transfers and interfund reimbursements.

Internal Service Fund A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Legal Level of Budgetary Control The level at which spending in excess of budgeted amounts would be a violation of law.

Level of Budgetary Control One of the three possible levels of budgetary control and authority to which organizations, programs, activities and functions may be subject. These levels of budgetary control are (a) appropriated budget, (b) legally authorized non-appropriated budget process or (c) non-budgeted financial activities, which are not subject to the appropriated budget and the appropriation process or to any legally authorized non-appropriated budget review and approval process, but still are relevant for sound financial management and oversight.

Levy (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LTGO An acronym for Limited Tax General Obligation that is a term used when bonds are issued and are secured by the pledge of the issuer's full, faith, credit and taxing power of a defined limited tax.

Major Budgetary Fund The definition of major fund for purposes of the City's budget includes any budgeted fund that represents approximately 10 percent of the total estimated revenues or appropriated expenditures.

Terminology

Modified Accrual Basis The basis of accounting associated with the governmental fund-type measurement focus. Under it, revenues and other financial resources are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Operating Budget Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Program Budget A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

Proprietary Fund Types Sometimes referred to as income determination for commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position

Refunding Bonds Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds. See ADVANCE REFUNDING BONDS

Special Revenue Fund A fund used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Taxes Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Tax Levy Ordinance An ordinance through which taxes are levied.

Tax Rate The amount of tax stated in terms of a unit of the tax base (e.g., specified amount per \$1,000 of assessed valuation of taxable property).

Tax Rate Limit The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or to taxes imposed for all purposes, and may apply to a single government or to a class of governments operating in a particular area. Overall tax-rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Transfers All interfund transfers other than residual equity transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

Unrestricted Net Assets That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).