



Parks & Recreation Committee Agenda

November 1, 2018
4:00 PM
SeaTac City Hall
Riverton Room
1st Floor

Councilmembers:
Clyde Hill, Chair
Pam Fernald
Rick Forschler

A quorum of the Council may be present.

Staff Coordinator: Lawrence Ellis, Parks, Community Programs and Services Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Minutes of October 4, 2018	Approval of minutes.	Committee	5 min.
3	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10 min. 4:05-4:15
4	Recommendation funding for Office of Port Jobs and reallocation budget in funding categories	Discussion and recommendation.	Lawrence Ellis, Kim Cooper, Human Services Coordinator	15 min. 4:15-4:30
5	Amending the City of SeaTac-YMCA List of Services Agreement	Discussion and recommendation.	Joseph Scorcio, Lawrence Ellis	25 min. 4:30-4:55
6	Teen Programs and Services	Update and information only.	Nicole Jones, Recreation Supervisor	15 min. 4:55-5:10
7	Park Projects: S. 188 th Street Fence; Valley Ridge Park	Update and information only.	Lawrence Ellis	10 min. 5:10-5:20
8	Adjourn			
9	South King County Housing & Homelessness Partnership	Joint Discussion with Planning and Economic Development Committee	Steve Pilcher	20 min. 5:20-5:40



Parks and Recreation Committee Minutes

Thursday, October 4, 2018

4:00 PM

SeaTac City Hall – Riverton Room

Members: Present: Absent: Commence: 4:00 P.M.
Adjourn: 5:30 P.M.

Clyde Hill, Chair x
Pam Fernald x
Rick Forschler x

Other City Council Members Present: Peter Kwon, Joel Wachtel

Staff Present: Lawrence Ellis, Parks, Community Programs and Services Director;
Gwen Rathe, Administrative Assistant III; Linda Croasdill, Recreation Supervisor for
Senior Program

1. Call to Order	Meeting was called to order at 4:00 PM by Chair Clyde Hill.
2. Approval of Minutes	Minutes dated September 6, 2018 were approved as written.
3. Public Comment	None.
4. Recommendation of Human Services funding allocations for 2019/2020	Heather Worthley, Executive Director of Port Jobs gave a presentation of their programs. She explained that Port Jobs helps people get jobs and advance in Port-related industries. Their goal is to provide one-on-one assistance to 500 SeaTac residents in 2019 with 75% success rate for them to get jobs. The \$50,000 request per year would fund 1 full-time position to focus only on SeaTac residents in 2019 and 2020.
5. Proposed Tub Lake Environmental Analysis Decision Card	Lawrence Ellis shared a Decision Card that he plans to present to the City Council to request funding for a consultant to conduct a Tub Lake environmental analysis.

6. Update on YMCA List of Services Agreement	Lawrence Ellis said he has had three meetings with City Manager Joe Scorcio and Bob Gilbertson, President/CEO of the YMCA. The YMCA has fallen behind in the services that they were to provide by agreement beginning in 2009. A plan to get the YMCA caught up with the purchased services is being made and a repayment plan will be presented at the next Parks and Recreation Committee meeting.
7. Update on Senior Services	Linda Croasdill, Recreation Supervisor for the Senior Program at the SeaTac Community Center gave a report on Senior Programs. Some of the programs offered include: <ul style="list-style-type: none">• Congregate Lunches (Tuesday-Friday)• Meals On Wheels (approximately 45 clients per week)• Health classes• Very popular senior trips The program currently has approximately 45 volunteers.
8. Adjourn	Meeting adjourned at 5:30 PM.



MEMORANDUM

To: Parks and Recreation Committee
From: Lawrence Ellis, Parks, Community Programs and Services Director; Kim Cooper, Human Services Coordinator
Date: October 25, 2018
Re: Funding recommendation for Office of Port Jobs and reallocation budget in funding categories.

The following is a breakdown of the budget for each human services funding category. The categories illustrates the current budget, programs funded and balance for each category. This memo also provides the adjusted budget, program funding and balances in the Education/Training funding category, if the Office of Port Jobs request of \$50,000 is approved by this Committee. In addition, this memo has the transferring of funds request within the four categories and concludes with the final budget if both recommendations are approved.

Current Funding Allocation

<u>Funding Category</u>	<u>Budget</u>	<u>Programs Funded</u>	<u>Balance</u>
Basic Needs - Urgent	\$141,750	\$160,520	-\$18,770
Basic Needs – Long Term	\$183,750	\$158,000	\$25,750
Education/Training	\$115,500	\$40,830	\$74,670
Supporting Businesses	\$84,000	\$86,000	-\$2,000
<i>Totals</i>	<i>\$525,000</i>	<i>\$445,350</i>	<i>\$79,650</i>

If Office of Port Jobs request of \$50,000 is recommended, the budget in the Education/Training category will be adjusted to the following:

<u>Funding Category</u>	<u>Budget</u>	<u>Programs Funded</u>	<u>Balance</u>
Education/Training	\$115,500	\$90,830	\$24,670
<i>(Total for all categories)</i>	<i>\$525,000</i>	<i>\$495,350</i>	<i>\$29,650</i>

Transfer Funding Allocation Requests

To have an adequate amount of funding in each of the funding categories, the Community Services Advisory Committee recommends transferring funds from the following funding categories:

Transfer \$18,770 from Basic Needs (Long Term) to Basic Needs (Urgent)

Transfer \$2,000 from Education/Training to Supporting Businesses

Final Funding Allocation (with recommendations)

<u>Funding Category</u>	<u>Revised Budget</u>	<u>Programs Funded</u>	<u>Balance</u>
Basic Needs – Urgent	\$160,520	\$160,520	0
Basic Needs – Long Term	\$164,980	\$158,000	\$6,980
Education/Training	\$113,500	\$90,830	\$22,670
Supporting Businesses	\$86,000	\$86,000	0
<i>Totals</i>	<i>\$525,000</i>	<i>\$495,350</i>	<i>\$29,650</i>



MEMORANDUM

To: Parks and Recreation Committee
Through: Joseph Scorcio, City Manager
From: Lawrence Ellis, Parks, Community Programs and Services Director
Date: November 1, 2018
Re: YMCA Recreation Services and Financial Breakdown Analysis

FINANCIAL BREAKDOWN OF CITY OF SEATAC/YMCA RECREATION SERVICES

Amount of Recreation Services purchased in 2009: \$1,146,280.00

TIMEFRAME: 2009 – October 31, 2018

Amount of Recreation Services acquired: \$515,826.00

Value of Recreation Services received: (\$219,430.00)

YMCA unmet balance as of 10/31/18: \$296,396.00

PROPOSAL: YMCA will make three separate payments of \$98,798.66 by January 31, each year (2019, 2020 & 2021) to the City of SeaTac to satisfy off 2009 – 2018 unmet balance.

TIMEFRAME: November 1, 2018-2029

Beginning balance of Recreation Services owed: \$630,454.00

Annual estimated amount of Recreation Services to be provided: \$57,600.00

PROPOSAL: YMCA will pay the difference annually if value of services fall short of annual estimated amount. If value of services exceeds annual estimated amount, overage will be deducted the following year.

**PROPOSED YMCA RECREATION SERVICES FOR CITY OF SEATAC
RESIDENTS BEGINNING JANUARY 2019**

<u>Program/Services</u>	<u>Cost per</u>	<u>Total</u>
Senior Water Aerobics	\$48/person	\$2,000
Senior Exercise Program	\$48/person	\$5,000
Swim for Afterschool Youth	\$100/week	\$2,000
Teen Center SeaTac youth	Annual	\$3,000
Open Recreation Swim	\$24/person	\$3,500
Youth Fitness Class @ Bow Lake ASP.*	\$60/class	\$2,100
Swim for Summer Camp	\$100/week	\$1,500
Sunday Night Free Recreation Swim	\$100/week	\$6,500
Climbing Wall	\$150/hour	\$1,000
Access to wellness/health programs*	Annual	\$16,000
Chinook Middle School Swimming lessons*	Annual	\$5,000
<u>Gaming Center Annual*</u>	Annual	<u>\$10,000</u>
Estimated Total:		\$57,600

*Proposed new in 2019

YMCA membership and program access to SeaTac families and children who cannot afford to pay. Services free to members include, recreational swims, fitness lap swims, daily health and wellness classes, access to open gym and swim times, daily youth center activities, weight loss program, senior exercise classes, child watch for parents doing activities, cardio and strength wellness availability, social meeting times, youth sports.

Please let me know if you need additional information and/or have any questions.