



## City Manager's Weekly Update

**December 10, 2010**

**Dear Mayor, Councilmembers, Residents, and Employees:**

**Annual SeaTac Tree Lighting:** The Annual Holiday Tree Lighting was held Thursday December 2 at SeaTac City Hall. The event was hosted by our resident holiday crooner, Daniel Quintero, and was highlighted by the musical performance of the ABC...123 preschool. Staying with tradition, Santa came for a visit to make sure all the girls and boys of SeaTac have been good this past year.



Todd Cutts, Interim City Manager; Brian Wiwel, Acting Fire Chief; Mechee Burnett, Community Service Officer; Santa Claus; Mia Gregerson, SeaTac Councilmember; Annette Louie, Police Captain; James Graddon, Chief of Police; Larry Ellis, Assistant Parks & Recreation Director

**Senior Holiday Luncheon:** The Senior Program's Holiday Luncheon is Friday, December 17 at the SeaTac Community Center Banquet Room located at 13735 24th Avenue S. There is a suggested donation of \$3.00 for the luncheon. Advanced reservations are required and can be made by calling 206.973.4690. The event features entertainment by the Hanky Panky Band starting at 10:30 AM. The annual raffle drawing featuring gorgeous handcrafted quilts will take place at 11:45 AM, followed by a ham luncheon.

**Visit Santa Claus in SeaTac:** The SeaTac Fire Department will be bringing Santa Claus to town this Saturday, December 11. All the girls and boys are invited to come say hello and visit with Santa. Santa will be at five different locations throughout the day. See attached flyer for exact times and locations.

**Food Drive:** The City was invited by the Doubletree Hotel Seattle Airport in SeaTac to participate in this year's Teaching Kids to CARE program. They teamed with Bow Lake Elementary School to collect food during the months of November and December. For our part, the City placed collection boxes at city facilities and collected 341 non-perishable food items and \$50 for the Des Moines Area Food Bank. The food drive will benefit Bow Lake Elementary School families in need and the Des Moines Area Food Bank which serves local residents. Additionally, for every item donated, Doubletree Hotels will make a small donation to an international humanitarian organization to help fight world hunger.

**City Recognizes Outstanding Employees:** Each year the City of SeaTac selects employees for City-wide awards who have demonstrated outstanding performance as part of its Employee Recognition and Awards program. Awards are given for Customer Service, going the Extra Mile and Human Relations/Diversity. Employees are nominated by their fellow staff members and an employee committee determines the selection of the recipients. The SeaTac Fire and Police Departments also recognize outstanding members of their departments. The awards were presented at the Annual Employee Recognition and Awards Banquet. This year the banquet was a luncheon at the SeaTac Community Center on the afternoon of Monday, December 6. The awards given for service to the City of SeaTac and its citizens in 2010 were:

**Customer Service Awards**

David Carnes, Public Works Inspection Supervisor  
Mark Hasbargen, Senior Public Works Inspector  
Cary Kennedy, Public Works Inspector, Engineering Division  
Scott Douglas, Public Works Inspector, Engineering Division

**Extra Mile Award**

Gwen Rathe, Administrative Assistant 3, Parks & Recreation Department

**Human Relations/Diversity Award**

Brian Tomisser, Recreation Services Coordinator, Parks & Recreation Department

**Fire Department:**

**Life Saving Awards**

Jason Breidenbach  
Jeremy Krakosky  
Mike Madson  
Lawton Montgomery  
Todd Plumb  
Bryan Rozewski  
Shane Skladany  
John Wilkins  
Janet Williams

**Firefighter of the Year**

John Gallup IV

**Police Department:**

**Officer of the Year**

James Nelson

**Fire Department Responds to Vacant House Fire:** Just after midnight on December 8, SeaTac Fire Engines 45, 46, Port of Seattle Engine 711 and Battalion 45 responded to a reported structure fire in a vacant house in the 4200 block of S. 172nd Street. On arrival Engine 46 found a fully involved house fire. With the extreme degree of fire involvement and the fact that the house was vacant, firefighters used a “defensive” operation, attacking the fire from the exterior. After the fire was knocked down from the exterior, careful entry was made to extinguish hot spots. A fire watch was maintained overnight and the investigation of the cause began the next morning by the King County Fire Investigation Unit. Damage is estimated at \$80,000. There were no injuries.

**Domestic Violence Suspect Arrested:** On December 8, officers had probable cause to arrest a subject for a felony theft and Domestic Violence No Contact Order. The suspect was last seen leaving his girlfriend’s apartment. Officers knew the suspect normally had possession of a firearm. An officer saw the suspect loitering at a gas station down the street. The suspect was arrested and booked into jail.

**Traffic Enforcement Emphasis:** Officers from SeaTac, Burien, Renton and Normandy Park will be working this weekend as part of a DUI (Driving Under the Influence) Mobilization traffic enforcement emphasis for the holidays. We actively participate in the regional King County Traffic Safety Task Force focusing on Washington State’s Target Zero program to reduce fatalities from drug or alcohol impaired drivers. Traffic enforcement will continue throughout the holiday season in our communities.

**Attachments:**

Santa Claus is Coming to Town flyer

**Agendas:**

Civil Service Commission	12.13.10
Administration & Finance Committee	12.14.10
Public Safety & Justice Committee	12.14.10
Zoning Code Update Ad Hoc Committee, Special Planning Commission	12.15.10

**You can view the City’s Event Calendar at:**

<http://www.ci.seatac.wa.us/index.aspx?page=16>



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Todd Cutts, Interim City Manager



## SANTA CLAUS IS COMING TO TOWN

SPONSORED BY  
THE CITY OF SEATAC FIRE DEPARTMENT  
SEATAC FIREFIGHTER LOCAL 2919 & FIRE EXPLORERS

Once again, the City of SeaTac Fire Department will be bringing Santa to town to say hello to all the girls and boys. You can visit Santa at the following locations at the day and times listed below:

**SATURDAY, DECEMBER 11, 2010**

9:00 AM  
Fire Station 45  
2929 South 200<sup>th</sup> Street

1:00 PM  
Fire Station 46  
3521 South 170<sup>th</sup> Street

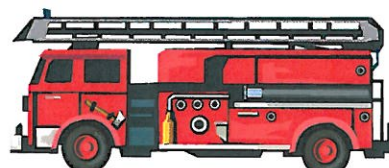
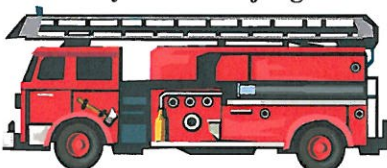
10:00 AM  
Madrona Elem. Parking Lot  
20301 32<sup>nd</sup> Ave. S.

2:00 PM  
North SeaTac Park Community Ctr.  
13735 24<sup>th</sup> Ave. S.

11:00 AM  
Bow Lake Elem. Parking Lot  
18237 42<sup>nd</sup> Ave. S.

**ENJOY A HAPPY AND SAFE HOLIDAY SEASON**

Thank you to Highline School District for allowing us to distribute materials to the schools and for the use of facilities. In consideration for the privilege to distribute these materials, the Highline School District shall be held harmless from any cause of action, claim or petition filed in any court or administrative tribunal arising out of the distribution of these materials, including all costs, attorney's fees and judgements or awards.





4800 South 188<sup>th</sup> Street  
SeaTac, WA 98188-8605

City Hall: 206.973.4800  
Fax: 206.973.4809  
TDD: 206.973.4808

# AGENDA

## City of SeaTac

### Civil Service Commission

**Chair:** Richard Jordan

**Commissioners:** Donna Thomas, Erin Sitterley

**Chief Examiner/Assistant Chief Examiner:** Stephanie Johnson, Alyne Hansen

**Meeting: Monday, December 13, 2010 at 3:30pm.**

**Location: SeaTac City Hall, Conference Room 128**

#### AGENDA

1. **Call to Order** – By Committee Chair
2. **Public Comment** – If requested
3. **Regular Business:**
  - a. Approval of Minutes:
    - i. Meeting held on November 8, 2010
  - b. Battalion Chief Examination Announcement - draft
  - c. Annual Council Update
  - d. Civil Service files
  - e. Other items from the Commission members.
4. **Next Meeting** – Monday, January 10, 2010 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

**Mayor**  
*Terry Anderson*

**Deputy Mayor**  
*Gene Fisher*

**Councilmembers**  
*Rick Forschler*  
*Tony Anderson*  
*Ralph Shape*  
*Pam Fernald*  
*Mia Gregerson*

**Interim City Manager**  
*Todd Cutts*

**City Attorney**  
*Mary Mirante Bartolo*

**City Clerk**  
*Kristina Gregg*



# Administration and Finance Committee Agenda

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Tuesday, December 14, 2010  
3:00 PM  
Airport Conference Room 345

## AGENDA

### Members:

Gene Fisher, Chair  
Tony Anderson  
Rick Forschler

Staff Coordinator: Mike McCarty, Finance and Systems Director

1. 2009 Financial Audit Exit Conference – Washington State Auditor's Office (*15 minutes*)
2. City of SeaTac 2011 State Legislative Agenda – Jeff Robinson/Joe Daniels (*10 minutes*)
3. 2011-2012 Human Services Funding Allocation – Colleen Brandt-Schluter/Human Services (*10 minutes*)
4. Position Vacancy Review Board Recommendation – Mike McCarty/Human Resources (*5 minutes*)
5. ILA with Water District #125 for the South 154<sup>th</sup> Street Improvements Project – Susan Sanderson (*5 minutes*)
6. Replacement of City's Permitting System Software – Bart Perman (*5 minutes*)
7. 2010 Budget Amendment for Miscellaneous Items – Mike McCarty (*5 minutes*)
8. City Councilmembers and City Manager Future Travel Authorizations and Completed Travel Approval of City Credit Card Payments and Personal Reimbursements – Mike McCarty (*5 minutes*)

### **Item #9 to be reviewed jointly with the Public Safety & Justice Committee**

9. Highline School District SRO Agreement – Annette Louie (*5 minutes*)
10. Next Meeting – January 11, 2011



# Public Safety and Justice Committee Agenda

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December 14, 2010  
4:00 PM  
Airport Conference Room 345

**Members:**

**Councilmember Tony Anderson, Chair**  
**Councilmember Pam Fernald**  
**Councilmember Gene Fisher**

**Staff Coordinator: Acting Fire Chief Brian Wiwel; Police Chief Jim Graddon**

**Item #1 to be reviewed jointly with the A & F Committee**

1. Highline School District SRO Agreement – Annette Louie (*5 minutes*)
2. COPLOGIC (citizen on-line police reporting) – D. J. Nesel (*10 minutes*)
3. Radio Rebanding – Brian Wiwel (*5 minutes*)
4. Radio Narrow Banding – Brian Wiwel (*5 minutes*)
5. Code Red All Call – Brian Wiwel (*5 minutes*)
6. Crime Stats Update – Annette Louie (*5 minutes*)

**City of SeaTac**  
**Zoning Code Update Ad Hoc Committee (AHC)/**  
***Special Planning Commission Meeting\****

December 15, 2010  
5:00 p.m. to 8.00 p.m.

**Meeting Agenda**

- I. Introductions/Review of the Agenda [5 minutes]
- II. Approval of 11/8/2010 Meeting Summary Notes [10 minutes]
- III. Public Comment [5 minutes]
- IV. Old Business
  - A. No items
- V. New Business [2 hours 35 minutes]
  - A. **Distribute “Clean Copy” of Entire Draft Zoning Code**
    - 1. Discuss New Code Review Process
    - 2. Overview of “Clean Copy” Document and Document Instructions
  - B. **Review AHC Members’ Comments on City Center Parking Program Models**
  - C. **Develop Preferred Parking Program Model**
- VI. Public Comment [5 minutes]
- VII. Adjournment