



# Administration and Finance Committee Agenda

October 11, 2018

4:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:  
Erin Sitterley, Chair  
Peter Kwon  
Clyde Hill

**Note: A quorum of the Council may be present.**

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: Please raise your hand if you would like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.		Chair	10
3	Review of the 9/27/18 Minutes	Approval	Gwen	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Gwen	5
5	Vacant Positions Update	Update	Joe	5
6	Audit Entrance Conference	Discussion	SAO	20
7	Unclaimed Property Resolution	Discussion/Recommendation	Gwen/Ruth	10
8	2017-2018 Biennial Budget Amendment	Discussion/Recommendation	Joe	10
9	Sound Transit Parking Agreement	Discussion/Recommendation	Joe	10
10	October 25 and November 22, 2018 meetings	Discussion/Recommendation	All	5
11	Future Meeting Schedule /Topics -Non-Rep salary change approval process -City Employees Serving on Committees -Cryptocurrency -Council Committees/Code Enforcement -City Manager Evaluation Process -Vouchers 101	Discussion	All	5
12	Adjourn			