

City of SeaTac

Regular Council Meeting Minutes

September 14, 2010
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Meeting was called to order by Mayor Terry Anderson at 6:03 p.m.

COUNCIL PRESENT: Mayor Terry Anderson, Deputy Mayor (DM) Gene Fisher, Councilmembers (CMs) Rick Forschler, Anthony (Tony) Anderson, Ralph Shape, Pam Fernald, and Mia Gregerson.

STAFF PRESENT: Interim City Manager (ICM) Todd Cutts, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Interim Assistant City Manager (IACM) Jeff Robinson, Human Services (HS) Manager Colleen Brandt-Schluter, Human Resources (HR) Director Anh Hoang, Facilities Director Pat Patterson, Acting Fire Chief Brian Wiwel, and Administrative Police Captain Annette Louie.

FLAG SALUTE: Resident Sandra Cook led the Council, audience and staff in the Pledge of Allegiance.

PUBLIC COMMENTS: Earl Gipson spoke against Agenda Bill #3262 regarding the Interim Planning Director Position.

PRESENTATIONS:

● **Introduction of new City employee: Administrative Assistant III Carolyn Kraft**

ICM Cutts introduced Ms. Kraft.

● **Certificate of Recognition to Global Connections High School Administrator for the Year Principal Rick Harwood**

Mayor T. Anderson read and presented the certificate to Mr. Harwood.

Mr. Harwood stated his appreciation of the City's recognition of his award from the Highline Schools Foundation last May.

● **Certificate of Recognition to Bow Lake Elementary School Outstanding Teacher Carlyn Rodell**

Mayor T. Anderson read and presented the certificate to Ms. Rodell.

Ms. Rodell stated she has taught in the SeaTac area for 27 years. She thanked the Council for recognizing her award from the Highline Schools Foundation.

● **Mayor's Day of Concern for the Hungry Proclamation**

Mayor T. Anderson read and presented the proclamation to Emergency Feeding Program Co-Chair Board of Directors Willa Blacknall.

Ms. Blacknall, on behalf of Executive Director Arthur Lee, invited everyone to attend the annual event September 25, 9 a.m. – 5 p.m. at most local grocery stores, where they will be accepting all food products and/or financial donations.

● **Tobacco-free Teens Back to School Week Proclamation**

Mayor T. Anderson read and presented the proclamation to Washington Health Foundation President and Chief Executive Officer (CEO) Greg Vigdor.

Mr. Vigdor stated that tobacco use remains the leading cause of preventable death in this nation. In order to solve this issue once and for all, adults need to work with children to make sure they never start using tobacco.

● **Hospitality House**

Executive Director Natalie Reber stated that Hospitality House is a shelter for homeless women that started in 2000. She gave the history of Hospitality House. It has gone from an overnight shelter to being open 24-hrs a day Monday through Friday and nights during the weekends. They stated they have a 63 – 65% success rate for the women using their facility.

CM Gregerson questioned how many shelters are currently in South King County (SKC) and why funding is so important for this problem. Ms. Reber stated that Hospitality House is still the only transitional shelter for single homeless women in SKC. In 2009, Hospitality House served four SeaTac clients totaling 257 bed nights. Hospitality House only sees 70 – 80 clients a year. The need far outweighs the number of clients they do see. Approximately 60 - 80 individuals are turned away each month.

PRESENTATIONS (Continued):

• Council consideration of Mayoral re-appointment of Jeff Hart and Roger McCracken to the Hotel/Motel (H/M) Tax Advisory Committee (Scheduled for Council confirmation at the 9/28 Regular Council Meeting)

Mayor T. Anderson stated her selection for the re-appointment of Mr. Hart and Mr. McCracken to the HM Tax Advisory Committee.

Council consensus: Referred to the 09/28/10 RCM for confirmation

DISCUSSION ITEM:

• Summary of \$5,000 - \$35,000 Purchase Requests for the period ended September 10, 2010

ICM Cutts reviewed the purchase requests:

<u>Item Description</u>	<u>Department</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Estimate</u>
Play Equipment for North SeaTac Park	Parks & Recreation (P&R)	\$34,000	\$34,000	\$33,999.65

DM Fisher questioned how staff determines when it is time to replace the equipment. Mr. Cutts stated that the City has a schedule with the projected life of equipment, such as is used with replacing vehicles. When equipment meets its projected life, staff reviews the equipment and only proposes replacement if it needs it.

CM Forschler questioned whether the equipment was being replaced with the same type of equipment. P&R Director Kit Ledbetter was not in attendance to answer this question.

Council consensus: Referred to the 09/28/10 RCM per request by CM Forschler

AGENDA BILL PRESENTATIONS:

Agenda Bill #3256 – A Motion approving the low bidder for replacement of cooling tower for City Hall

Summary: A call for bids was sent out July 23 via the Municipal Research and Services Center (MRSC) small works roster to all mechanical contractors listed. The following bids were received on August 11:

Mechanical & Control Systems	\$208,592
Johansen Mechanical	\$217,124

The low bidder, Mechanical & Control Systems, is located in Milton and has done many similar projects in the Seattle area. They are willing to assist the City in procuring grant money from Puget Sound Energy (PSE) to offset some of the cost of the equipment replacement. In addition to the cooling tower replacement, the bid also includes the installation of a new roof top heat pump which will operate in conjunction with the existing building boiler. It is estimated that this new heat pump will save roughly \$8,000 in energy costs over a one year period.

It is expected that PSE will rebate the City an estimated \$53,115 once the work has been done.

\$350,452 has been budgeted for this item. An estimated \$53,115 is anticipated from PSE.

Facilities Director Patterson reviewed the agenda bill summary.

DM Fisher stated that the Administration & Finance (A&F) Committee recommended this item for approval.

Council consensus: Referred to the 09/14/10 RCM Consent Agenda

Agenda Bill #3262 – A Motion authorizing the City Manager to execute a contract with Prothman & Company for the services of an Interim Planning Director

Summary: The City Manager has been charged with the responsibility of developing an implementation plan to implement the reorganization study recommendations made by Prothman, which was presented to the City Council in July. One of those recommendations was for the elimination of the Planning Director position and the creation of a new Director position to head the new consolidated Economic and Community Development Department. Steve Butler, former Planning Director, separated from the City on August 25, 2010. While the reorganization implementation planning process is under way, there is a great need to fill the Planning Director position in the interim. It is anticipated that an Interim Planning Director will be needed for four to six months.

Staff interviewed qualified candidates to fill the role of Interim Planning Director and selected the most qualified candidate. This candidate was referred to the City by Prothman & Company and will be an employee of Prothman while working for the City. The proposed contract for services provides that Prothman will be paid \$13,455.45 per month for this interim director's professional services. This is approximately 2% less than the former Planning Director's total compensation from the City for salary and benefits.

AGENDA BILL PRESENTATIONS (Continued):

Agenda Bill #3262 (Continued): HR Director Hoang reviewed the agenda bill summary.

She detailed the qualifications of the chosen Interim Planning Director.

CM Forschler requested this item be moved to Unfinished Business.

Council consensus: Referred to the 09/14/10 RCM Unfinished Business

CONSENT AGENDA:

- **Approval of claims vouchers** (check nos. 90781 – 90981) in the amount of \$1,762,034.36 for the period ended August 20, 2010.
- **Approval of claims vouchers** (check nos. 90982 – 91086) in the amount of \$279,396.40 for the period ended September 3, 2010.
- **Approval of payroll vouchers** (check nos. 49002 – 49049) in the amount of \$178,815.19 for the period ended August 15, 2010.
- **Approval of payroll electronic fund transfers** (check nos. 65158 - 65343) in the amount of \$348,239.82 for the period ended August 15, 2010.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$66,896.21 for the period ended August 15, 2010.
- **Approval of payroll vouchers** (check nos. 49050 – 49101) in the amount of \$383,355.03 for the period ended August 31, 2010.
- **Approval of payroll electronic fund transfers** (check nos. 65344 - 65532) in the amount of \$351,710.61 for the period ended August 31, 2010.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$68,123.93 for the period ended August 31, 2010.

Approval of Council Meeting Minutes:

- **Council Workshop** held July 13, 2010.
- **Regular Council Meeting** held July 13, 2010.
- **Land Use and Parks Committee Meeting** held July 27, 2010.
- **Special Land Use and Parks Committee Meeting** held August 10, 2010.
- **Administration and Finance Committee Meeting** held August 10, 2010.
- **Public Safety and Justice Committee Meeting** held August 10, 2010.

Agenda Items reviewed under Agenda Bill Presentations recommended for placement on this Consent Agenda:

Agenda Bill #3256; Motion approving the low bidder for replacement of cooling tower for City Hall

MOVED BY FERNALD, SECONDED BY SHAPE TO ACCEPT THE CONSENT AGENDA AS PRESENTED.*

PUBLIC COMMENTS (related to the Consent Agenda): There were no public comments.

*MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS (related to the Unfinished Business): Sandra Cook spoke against Agenda Bill #3262.

UNFINISHED BUSINESS:

Agenda Bill #3262 – A Motion authorizing the City Manager to execute a contract with Prothman & Company for the services of an Interim Planning Director

MOVED BY GREGERSON, SECONDED BY A. ANDERSON TO APPROVE AGENDA BILL #3262.*

CM Forschler stated the City's consultant recommended this position be eliminated. He felt that the City should at least attempt to get by without this position in order to save almost \$60,000.

DM Fisher stated that he understands staff's intention of wanting to provide good customer service, but feels that there is enough staff to go four months without a director and save money.

CM Shape stated that a lot of time and money has been spent on this process. Staff is overworked. It is appropriate to hire this person as an interim position to smooth things over until the reorganization is done.

UNFINISHED BUSINESS (Continued):

Agenda Bill #3262 (Continued): CM A. Anderson stated his agreement that this is a lot of money to spend, but is concerned that with so many projects moving forward something might fall through the cracks without this position. Current staff is already taking on more than necessary.

CM Fernald challenged staff to rise to the occasion without this position.

CM Gregerson stated that three CMs interviewed potential candidates. Any of the candidates would be able to fill the proposed new position in the reorganization.

Mr. Cutts stated that if this position is not approved, staff will do an exercise to see what projects/duties need to be reprioritized.

*CM Fernald requested this item be postponed to the September 28, 2010 RCM.

NEW BUSINESS: There was no New Business.

CITY MANAGER'S COMMENTS: ICM Cutts commented on the following: (1) September 24 and 25 – Budget Workshops 1 and 2, (2) October 8 and 9 – Budget Workshops 3 and 4; and (3) September 25 – 10 a.m. – 2 p.m., Prescription Drug Take Back Program.

COUNCIL COMMENTS: CM A. Anderson commented on the successful Back to School Fair.

CM Shape commented on the following: (1) September 18 – Domestic Abuse Women's Network (DAWN) Steppin' Out event; and (2) requested why Midway Sewer District rates are going up in 2011.

Upon approval by Mayor T. Anderson, CM Forschler agreed to invite a Midway Sewer District representative to a future Council meeting to discuss the rate increase.

CM Gregerson commented on the following: (1) successful Back to School Fair; (2) October 5 – 5:30 – 6:15 p.m., The Genesis Project fundraiser; (3) encouraged Council to apply for various regional committees and boards; (4) requested a link be placed on the City's website about the criminal justice sales tax levy; (5) geographic equity through alternative scenarios for service reductions in growth through the regional transit task force; and (6) September 29 - King County (KC) Metro Transit Task Force networking dinner.

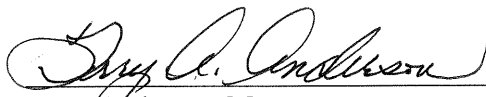
CM Fernald encouraged everyone to attend an event sponsored by the American Association of University Women (AAUW) of Seattle "100 years of women's right to vote in Washington State" at the Museum of History and Industry on Sunday, September 19 from 1:30 – 4:00 p.m.

DM Fisher stated that when it comes time for Council to vote on raising taxes he will vote no.

ADJOURNED:

MOVED BY A. ANDERSON, SECONDED BY GREGERSON TO ADJOURN THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:20 P.M.

MOTION CARRIED UNANIMOUSLY.


Terry Anderson, Mayor


Kristina Gregg, City Clerk