



**SeaTac Airport Committee  
Summary Minutes  
January 22, 2018  
6:00 PM  
City Hall - Council Chambers**

**Committee members present:**

Michael Siefkes, Erin Sitterley, Joel Wachtel, Craig Baker, Roger McCracken **Absent:** Tom Dantzler, Douglas Hill, Doris Cassan

**Staff:** City Manager Joseph Scorcio, CED Director Jeff Robinson, Sr. Asst. City Attorney Mark Johnsen, Exec. Asst. Lesa Ellis

**Councilmembers in the Audience:** Peter Kwon, Clyde Hill, Rick Forschler

TOPIC	ACTION
Call to Order	6:04 PM
Public Comment	none
Approval of Minutes	Moved by Craig Baker and seconded by Joel Wachtel to approve the November 20, 2017 Minutes as written. Motion carried.
Airport community ecology fund (ACE) grant, Small Grants Program, and Green Cities Program.	Katie Halse, Local Government Relations Manager; Christina Billingsley, Environmental Engagement Program Manager; and Terrance Cooley, Veterans Fellow Intern; presented information on the ACE grant and the Green Cities Program. Ms. Billingsley clarified that the ACE Grant was inspired by the Flight Safety Corridor Program, but they are separate programs.
	ACE Overview: \$1 million in funding available to SeaTac, Burien and Des Moines for community programs. The \$1 million is a one-time allotment. City's feedback is to keep the funding program going.
	The approach is the Small Matching Grants Program with \$550,000 over three years, administered by the Port. Grant application, small scale community based projects, requires 3:1 match. SeaTac Award Grantees included: Highline SeaTac Botanical Garden and other grantees benefitting SeaTac. Round 2 application process deadline is March 26, 2018 at noon.
	Green Cities Partnership Program with \$450,000 over three years, administered by Forterra, city and community engagement implementation for large-scale projects: Des Moines Memorial Way planning and coordination with King County tree canopy mapping.
	The presentation and handouts will be added to the handouts on the web calendar for this meeting.
	Ms. Halse shared that the Airport is offering free spotlight advertising to the six Highline Forum cities; SeaTac has been participating.
Joint City Analysis of Environmental Documents related to Sustainable Airport Master Plan (SAMP)—referred from 1/9/18 Council Meeting	Mr. Scorcio distributed a letter signed by the city managers of SeaTac, Burien, Des Moines, and Normandy Park memorializing the intent to solicit the services of a shared consultant to assist the cities in the environmental review of the SAMP. This concept stemmed from discussions at the Mayors Roundtable Meetings. Steve Pilcher is the environmental official for the City and will coordinate the effort. The cities see a great benefit in working in a concerted effort in review and compilation of comments. The Committee supported the Council moving forward on a proposed cooperative SEPA agreement with the other the cities.
	Director, Capital Project Delivery Public Affairs, Port of Seattle Clare Gallagher was invited to the table. Ms. Gallagher explained that the SAMP is a plan for the next 20 years. The proposed plan will go before the Port Commission the first quarter of 2018 with public outreach and scoping in late second quarter 2018. She explained that the plan is at a macro level and won't include facilities and roads in great detail. The Port cannot adopt the plan without first going through the environmental review. She continued that the plan is conceptual and when a project is ready in the future, it will trigger project specific environmental review. Any EIS would include alternatives.
Overview of Handouts	Mr. Scorcio announced that the new Port of Seattle Executive Director

	Stephen Metruck will attend the February 13, Regular Council Meeting at 7 PM, for a brief introduction. The City may invite him to a future AAC meeting.
	Chair Siefkes thanked the Port staff for coming tonight. He mentioned the First Annual State of the Port Economic Breakfast held recently. Will invite Ms. Halse back to make a presentation.
	Councilmember Kwon is serving on the advisory panel for the UW Mobile Observations of Ultra-fine Particles (MOV-UP) study. There has only been one meeting thus far. Looking for feedback on location sites for sample collections. Email him with any ideas. It's a one year study.
	Chair Siefkes referred to the 2018 Supplemental Operating Budget Proviso Request: Airport Impact Study. The City is in support of a matching dollar amount for the Department of Commerce to select a consultant to conduct a study on the current and ongoing community and economic impacts of the Airport. The study would establish a baseline of impacts.  He also noted that City is hosting the Highline Forum on January 24.  Lastly, the Council inquired about sales tax collection on jet fuel. Staff confirmed that the state collects the tax and it is disbursed by the state on a per capita basis.
Round-robin comments	None
Next Meeting:	Monday, February 26 due to the holiday.
Adjourn	7:46 PM

Handouts:

Letter re: Environmental Review of SAMP – Consultant Solicitation

News Article: City, FAA Reach Tentative Agreement further restricting John Wayne Airport Flight Departure Paths

POS News Release: Port of Seattle appoints Stephen Metruck as Executive Director

2018 Supplemental Operating Budget Proviso Request

POS – Small Matching Grant flyer

POS – ACE flyer

POS - ACE PowerPoint (included in the handouts package online)