



City Manager's Weekly Update

October 8, 2010

Dear Mayor, Councilmembers, Residents, and Employees:

Pancake Breakfast: The Senior Program would like to invite everyone to our annual Fall Pancake Breakfast on Saturday, October 9 from 9:00-11:00 AM at the SeaTac Community Center located at 13735 24th Avenue S. Come and enjoy pancakes, sausage, eggs, juice and coffee. The Hanky Panky Band will provide entertainment from 9:30-10:30 AM. The cost is \$4 in advance and \$5 at the door. For more information please contact the Senior Program at 973.4690.

Fine Art Exhibit: Visitors to City Hall this month will be able to view beautiful original artwork by regional artists in this year's annual Fine Art Exhibit. 40 pieces are currently on display through October 29 in the first and third floor lobbies of City Hall located at 4800 S. 188th Street. Three pieces were chosen to be purchased by the City and are located on easels on the third floor. Purchase Award winners will be presented with their check at the City Council meeting on October 26. With the purchase of these three new pieces it brings the City's collection of art and photography to 122 pieces. Items in the City's collection are hung throughout City facilities for many people to enjoy.

Back to School Fair a Success: The Angle Lake Family Resource Center and the City of SeaTac would like to thank all those involved for the time and dollars dedicated to the Back To School Fair this year. Taking the time to help others in our community is admirable and inspiring. All of the partners truly made this event a success in providing support for numerous families and children in need throughout the SeaTac community. We thought you might enjoy a review of our 4th Annual Back to School Fair - it certainly exceeded our expectations:

- 1,751 adults and children attended
- 100 haircuts were given
- 1,300 backpacks filled with school supplies were distributed
- 1,000 personal care bags filled with hair products were provided
- 1,300 plates of food were served
- 125 immunizations were provided to children
- 225 slingpacks with early learning supplies were given to preschoolers
- 109 event and pre-event volunteers gave 667 hours of service valued at \$13,886
- 26 event sponsors, along with local community members donated close to \$62,330 worth of cash and products for the event

The Back To School Fair was an enjoyable day not only for those who organized the event, but for the students and families as well. Parents had access to resources they needed to start their children's school year off right and students were excited about starting their year prepared. You helped to make a difference in so many ways and we thank you!

City Departments Prepare for Earthquake: On October 6, SeaTac Fire, Public Works, Parks, Building, Planning, and Information Technology staff participated in Sound Shake 2010. Sound Shake 2010 is a follow up drill to Sound Shake '08, which is based on a magnitude 6.7 earthquake on the Seattle Fault. Staff performed surveys of the simulated damage to the City by traveling throughout the City and locating signs that indicated the type of damage in that area. We tested a variety of communication methods to report the damage to the City's Emergency Coordination Center (ECC). Methods included our normal radio, phone and email systems, as well as backup radio systems, and amateur radios. SeaTac Amateur Radio (STAR) volunteers rode on the fire engines and staffed City facilities to provide backup communications not only within the City but also to the County ECC. The City ECC at Fire Station 46 was activated to complete the damage assessment and coordinate the activities. Communications and information flow within the ECC was also exercised. These exercises help prepare the City to respond when an actual disaster occurs.



Emergency preparedness by City families and businesses is a key piece of the overall response and recovery efforts to such a disaster. It is likely in any large scale disaster that initially the needs will be greater than the resources – so the more families and business that can be prepared and self-sufficient, the better the overall response will be. It is important for each family and business to be as prepared as possible by making an emergency plan including out-of-area contacts, building an emergency kit with a minimum of three days supply of food and water, and by getting involved in their local community's emergency planning. More information on citizen preparedness is available at www.3days3ways.org. The City also provides training for Community Emergency Response Teams (CERT). More information on CERT and other emergency preparedness can be found at <http://www.ci.seatac.wa.us/index.aspx?page=176> and <http://www.ci.seatac.wa.us/index.aspx?page=332>.

Emergency Vehicle Incident Prevention:

On September 28, 29, and October 1, SeaTac firefighters were practicing their driving skills at North SeaTac Park as part of their state mandatory driver's training. Washington State Law requires operators of emergency vehicles to be certified in Emergency Vehicle Incident Prevention (EVIP). The driving course includes driving a fire engine forward and backward through a series of traffic cones, parallel parking, evasive maneuvering, and positioning the apparatus at a fire hydrant.



Fall Recycling Event: This Saturday, October 9, from 9 AM to 3 PM there will be a recycling event held at Tyee Educational Complex parking lot located at 4424 S. 188th Street. You can bring the following materials to be recycled: appliances, refrigerators/freezers (\$20 cash fee per each refrigerator/freezer), scrap metal, batteries, fluorescent light bulbs, oil, antifreeze and filters, tires, clothing and reusable household goods.

Televisions, computers, computer monitors, and laptops are no longer accepted at our recycle events. Call 1-800-RECYCLE or visit 1800recycle.wa.gov to find authorized electronic product recycling services in your area. **E-cycle Washington sites will accept televisions, computers, computer monitors, and portable or laptop computers throughout the year for free.**

New at the Fall Recycling Event:

Expanded Polystyrene Styrofoam (EPS) Recycling by V&G Styro Recycle - Make sure the EPS is clean and free of any plastic film, cardboard, hard plastics, screws or any metals. Dirty and wet EPS will not be accepted. No food containers. Please see attached brochure for more information, or visit their website at www.styrorecycle.com.

Confidential Material Shredding by DataSite – DataSite will be providing secure document destruction services. Limited to three boxes per vehicle please.

Christmas Tree Light Recycling – Replacing your old tree lights with new energy efficient LED (light-emitting diode) lights? Don't throw your old lights in the trash. Bring them to the Fall Recycling Event for recycling.

Grants from the King County Waste Reduction and Recycling program, the Local Hazardous Waste Management program and Department of Ecology's Coordinated Prevention Grant program fund our 2010 Special Recycling Events. For more information contact Resource Conservation/Neighborhood Programs Coordinator Trudy Olson at 973.4763.

SeaTac Domestic Violence Task Force Food Drive for Highline Area Food Banks:

Donations are being accepted on Saturday, October 9 and 23, from 9 AM to 3 PM at the Tyee Educational Complex parking lot located at 4424 S. 188th Street. You may bring canned and non-perishable food, diapers, toilet paper, soap, pet food and laundry detergent to donate to SeaTac's Domestic Violence Prevention Program. Paper bags and donations are welcome too! Call Chris with any questions at 973.4933.

Rain Barrel Sale: This Saturday, October 9, from 9 AM to Noon, **or until they are sold out**, we will be selling rain barrels to SeaTac residents in front of SeaTac City Hall located at 4800 S. 188th Street. These rain barrels will help you harvest untreated rain water by simply hooking it up to your down spout. For only \$20 each (subsidized by a King County Waste Reduction and Recycling Grant), these 60 gallon rain barrels have a mesh screen on top, a brass hose bib spigot, and an excellent overflow system. Limit three per SeaTac household, and cash only please.

Do You Believe in Change and Making a Difference in Your Community? October 23, 2010 marks the 20th anniversary of Make A Difference Day, the nation's largest day of community service. Millions will unite in a common mission to improve the lives of others on Make A Difference Day. Do you believe in the power of neighbors helping neighbors? Discover how you can join the Get Hands On Challenge and truly create change on this historic Make A Difference Day! To create and register a volunteer project happening on October 23 or join an existing project in your community, visit the Make A Difference Day website at <http://www.handsonnetwork.org/nationalprograms/signatureevents/MakeADifferenceDay>. Check out where individuals and groups are making a difference in their communities across the nation.

USAWEEKEND and HandsOn Network invite you to utilize their tools and resources to increase the impact of your Make A Difference Day projects or to start your own project. Be a volunteer leader and engage others in service on Make a Difference Day. If service is a part of your life, then you can lead others in making it a part of their lives too. Become a Get Hands On service leader and introduce your family and friends to the service movement and lead them to make an impactful difference in their communities!

Attachments:

Recycling & Collection Events Flyer
Styrofoam Recycling Flyer

Agendas:

Civil Service Commission	10.11.10
Zoning Code Update Ad Hoc Committee, Special Planning Commission	10.11.10
Administration & Finance Committee	10.12.10
Public Safety & Justice Committee	10.12.10
Hotel/Motel Tax Advisory Committee	10.13.10
Riverton Heights Public Engagement Steering Group	10.13.10

Minutes:

Administration & Finance Committee	09.14.10
Land Use & Parks Committee	09.28.10

You can view the City's Event Calendar at:

<http://www.ci.seatac.wa.us/index.aspx?page=16>



Todd Cutts, Interim City Manager

YARD DEBRIS COLLECTION EVENT

Saturday, October 23, 2010
9 AM to 3 PM

Tyee Educational Complex Parking Lot
SeaTac Residents Only

BRING YARD ORGANICS

Grass, Leaves, Branches, Prunings

IMPORTANT DIRECTIONS FOR LOADING YOUR VEHICLE!

Place a tarp in the bed of your
truck, then layer debris
between several tarps.

Place lighter material on the TOP.

Limit 3 vehicle loads per household.

- ◆ No commercial loads.
- ◆ No rocks, sod or dirt.
- ◆ No materials larger than 4 inches wide by 8 feet long.

Plastic bags will be returned.

We reserve the right to refuse
unacceptable, contaminated, excessive
or commercial loads.

Latex Paint Disposal

The household hazardous waste collection facilities
in King County will NOT accept latex paint.

Mix latex paint with an equal amount of kitty
litter or mix with a commercial paint hardener
according to directions. Stir in completely. Let
the paint dry. Once dry, put the can in your
garbage container with the lid off.

South Seattle Household Hazardous Waste Collection Facility

8105 Fifth Ave. South, Seattle
(South of the First Avenue South Bridge)

Open Thursday, Friday, Saturday
Year-round, except public holidays
9:30 AM to 4:30 PM

Auburn SuperMall Wastemobile

The Wastemobile will be open in the northwest
corner of the Auburn SuperMall from
10AM - 5PM on the following days:

Fri 10/15/10 - Sun 10/17/10
Fri 11/5/10 - Sun 11/7/10
Fri 11/19/10 - Sun 11/21/10
Fri 12/3/10 - Sun 12/5/10
Fri 17/10 - 12/19/10

Call for directions/information:

Household Hazards Line
206.296.4692

www.lhwmp.org/home/HHW/disposal-locations.aspx

Household Hazardous Regular Roving Wastemobile

10:00 AM to 5:00 PM

October 22 - 24

Woodinville Park and Ride
17800 140th Ave NE

Bring: Oil-based paint, Adhesives & glues,
Mercury products, Pesticides, Cleaning
products, Aerosol cans (not empty), Propane
tanks (5 gallon), Auto supplies (antifreeze,
brake fluid, gasoline, oil), Thinners/solvents.

Don't bring: Latex paint, Electronics, Tires,
Explosives, Medical waste, Empty containers,
Garbage, Smoke detectors, Medications.

DANGER! WARNING! TOXIC PRODUCTS -
Use them up or take them to the wastemobile
or a hazardous waste collection site.

City of SeaTac
Public Works Department
4800 South 188th Street
SeaTac, WA 98188-8605
www.ci.seatac.wa.us
206.973.4763



City of SeaTac Recycling & Collection Events

“Special Recycling Collection”

For King County Residents

Saturday, October 9, 2010

Tyee Educational Complex
Parking Lot

4424 South 188th Street

Hours: 9 AM to 3 PM



“Yard Debris Collection”

For SeaTac Residents Only

Saturday, October 23, 2010

Tyee Educational Complex
Parking Lot

4424 South 188th Street

Hours: 9 AM to 3 PM

Please note: receipt of this flyer is not proof
of SeaTac residency. For information,
please call 206.973.4763.



Printed on Recycled Paper



SPECIAL RECYCLING COLLECTION EVENT

Saturday, October 9, 2010
9 AM to 3 PM

Tyee Educational Complex Parking Lot
King County Residents

Appliances & Scrap Metals

Washers, dryers, stoves, hot water tanks, empty bbqs, lawnmowers, microwaves, auto parts, cast iron, steel.

Remove all fuels. No car bodies. No air conditioners/items with chemicals.

Batteries

Car, truck and marine lead acid batteries. Household alkaline, rechargeable and button batteries. Please sort large quantities by type.

All Fluorescent Tubes/Bulbs

Limit 10 per vehicle.

Oil, Oil Filters & Antifreeze

Motor oil, oil filters, diesel fuel, kerosene antifreeze, transmission & steering fluids.

Do not mix fluids. No gas or brake fluid.

Refrigerators & Freezers

\$20 for each - cash only

Tires

Auto & motorcycle tires. Tires with rims allowed. Maximum tire diameter - 18".

Clothing & Household Items

Clothing (all types, sizes) & reusable household "as is" items. No furniture or items needing repair. If not accepted, you must take them back. Donations benefit NWC. Tax receipts available.

No Commercial Loads Allowed

RAIN BARREL SALE!

Saturday, October 9 ONLY

Limited number of rain barrels available.

9 AM to Noon or until they are sold!

SeaTac City Hall Parking Lot
4800 S. 188th Street

SeaTac Residents Only

\$20 each, cash only - limit 3
(subsidized by SeaTac and King County)

FOOD DRIVE for HIGHLINE AREA FOOD BANK

Sponsored by

**SeaTac Domestic Violence
Task Force**

**October 9 and 23, 2010
9 AM to 3 PM**

Tyee Educational Complex Parking Lot

Bring the following to the Events:

- ◆ CANNED AND NON-PERISHABLE FOOD
- ◆ NON-FOOD ITEMS SUCH AS DIAPERS, TOILET PAPER, SOAP, PET FOOD & LAUNDRY DETERGENT
- ◆ PAPER GROCERY BAGS ARE WELCOME

Domestic Violence Services Offered:

Emotional support, safety planning, community education, clothing & food, bank information, resources & referrals, court accompaniment, support groups & 24-hr crisis information.

For information, or to join the Domestic Violence Task Force, please call Chris with SeaTac's Domestic Violence Prevention Program 206.973.4933.

New for our Fall Recycling Event:

Tyee Educational Complex Parking Lot
October 9 Recycling Event ONLY

EPS Styrofoam Recycling

Make sure the EPS is clean and free of any plastic film, cardboard, hard plastics, screws or any metals. Dirty and wet EPS will not be accepted. If items are unaccepted, you must take them back.

No food containers.

For more information on what will be accepted visit V&G Styro Recycle at www.styrorecycle.com.

Confidential Material Shredding

DataSite will be providing secure document destruction services at the **October 9 Recycling Event only.**
Limited to 3 boxes per vehicle.

Christmas tree light recycling!

Replacing your old tree lights with new energy efficient LEDs? Don't throw your lights in the trash! Bring them to our October 9th Event for recycling.



Stormwater pollution is carried into bodies of water within the Puget Sound region and has a negative impact on the health of those waters and the animals that live in them. To find out how you can help save our beautiful Puget Sound, visit www.pugetsoundstartshere.org/.

E-Cycle Washington

Washington now has a FREE recycling program called "E-Cycle Washington" for computers, computer monitors, laptops, and televisions. Call **1-800-RECYCLE** or visit **1800recycle.wa.gov** to find authorized E-Cycle Washington collection locations.

In the SeaTac area you may drop off computers, computer monitors, laptops, and televisions at no charge at most Goodwill, Salvation Army and St. Vincent de Paul stores. Please note - drop off locations may change. Computer peripherals such as keyboards, mice, and printers are not included in this program but will be accepted at SeaTac's Recycling Collection Events.

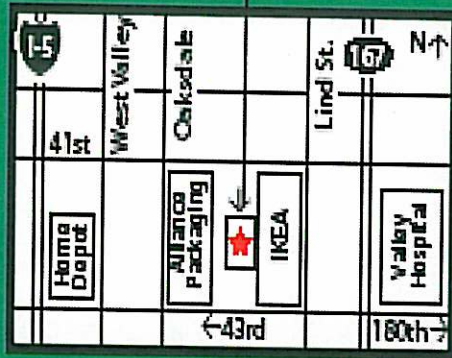
Why recycle electronics?

Many electronics, especially TVs and computers, contain toxic materials such as lead, cadmium and mercury. Reusing and recycling electronics keeps these toxic materials out of our landfills and incinerators and also recovers valuable resources.

The electronic equipment that the E-Cycle Washington program collects will be taken apart and separated into materials such as glass, plastic, metal and toxic chemicals. All recycling will follow performance standards set up by the Department of Ecology.



V&G Styro Recycle
Located Between IKEA & Alliance



FREE STYROFOAM RECYCLING



V&G Styro Recycle
800 SW 43rd ST
Renton, WA 98057
253-838-9555
www.styrorecycle.com



Printed on recycled paper. ♻️

FREE DROP OFF

V&G Styro Recycle

800 SW 43rd ST, Renton, 98057

(Between IKEA & Alliance Packaging)

253-838-9555

www.styrorecycle.com

Open TUE – SAT 9:00am – 5:30pm



HOW IT WORKS:

Styrofoam = Expanded Polystyrene

Styrofoam is ground up, compressed and densified into blocks, which are then manufactured into plastic products such as: picture frames, TV & computer cases, office equipment and other plastic products.

WHAT YOU CAN BRING:

ACCEPTED: Clean white Styrofoam blocks

Most commonly found with...

- New electronic products
- Appliance packaging
- Computers and monitors
- Furniture packaging
- Picnic / Shipping Coolers



NOT ACCEPTED: Non-Styrofoam materials

- Urethane foam cushions
- Expanded polypropylene (EPP)
- Foam Insulation
- Plastic wrap or bubble wrap
- Hard plastics



TO IDENTIFY STYROFOAM:

- Look for the #6 or EPS inside the recycle symbol
- Bend the material - it should break and snap with loose beads





4800 South 188th Street
SeaTac, WA 98188-8605

City Hall: 206.973.4800
Fax: 206.973.4809
TDD: 206.973.4808

AGENDA

City of SeaTac

Civil Service Commission

Chair: Richard Jordan

Commissioners: Donna Thomas, Erin Sitterley

Chief Examiner/Assistant Chief Examiner: Stephanie Johnson, Alyne Hansen

Meeting: Monday, October 11, 2010 at 3:30pm.

Location: SeaTac City Hall, Conference Room 128

AGENDA

1. **Call to Order** – By Committee Chair
2. **Public Comment** – If requested
3. **Regular Business:**
 - a. Approval of Minutes:
 - i. Meeting held on September 13, 2010
 - b. Battalion Chief Examination Dates 2011
 - c. Annual Council Update
 - d. Civil Service conference update
 - e. Bates annual consortium meeting
 - f. Other items from the Commission members.
4. **Next Meeting** – Monday, November 8, 2010 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

Mayor

Terry Anderson

Deputy Mayor

Gene Fisher

Councilmembers

Rick Forschler

Tony Anderson

Ralph Shape

Pam Fernald

Mia Gregerson

Interim City Manager

Todd Cutts

City Attorney

Mary Mirante Bartolo

City Clerk

Kristina Gregg

City of SeaTac
Zoning Code Update Ad Hoc Committee (AHC)/
Special Planning Commission Meeting*

October 11, 2010
5:00 p.m. to 8.00 p.m.

Meeting Agenda

- I. Introductions/Review of the Agenda [*10 minutes*]
 - A. Introduce Interim Planning Director, Cindy Baker
- II. Approval of 9/13/10 Meeting Summary Notes [*10 minutes*]
- III. Public Comment [5 minutes]
- IV. Old Business [*30 minutes*]
 - A. Responses to September 13, 2010 AHC Requests
 1. Land Use and Parks (LUP) Committee Direction on AHC Review of City Center Parking Incentives Program
- V. New Business [*2 hours*]
 - A. Discussion on Revising Phase 1 Zoning Code Update Project Schedule to Accommodate Review of City Center Parking Program
 - B. Discussion on AHC Review of City Center Parking Program
 1. Discussion will include:
 - Overview of current City Center Parking Incentives Program and related standards
 - Discuss expert assistance and project scope to facilitate a review of the existing Parking Program
- VI. Public Comment [5 minutes]
- VII. Adjournment



Administration and Finance Committee Agenda

Tuesday, October 12, 2010
3:00 PM
Airport Conference Room 345

AGENDA

Members:

Gene Fisher, Chair
Tony Anderson
Rick Forschler

Staff Coordinator: Mike McCarty, Finance and Systems Director

1. 2009 Annual Financial Audit and Performance Entrance Conference – Washington State Auditor's Office (*15 minutes*)
2. Performance Review Form and Process for City Manager – Anh Hoang (*10 minutes*)
3. Job Audits – Anh Hoang (*15 minutes*)
4. Reorganization Update – Anh Hoang (*5 minutes*)
5. Leasing Broker Agreement for SeaTac Center – Jeff Robinson (*5 minutes*)
6. Federal Lobbying Contract – Jeff Robinson (*5 minutes*)
7. Approval of City Councilmember Travel Request – Mike McCarty (*5 minutes*)

Item #11 to be reviewed jointly with the Public Safety & Justice Committee

8. 2010 Justice Assistance Grant (JAG) Update – Annette Louie (*5 minutes*)
9. Next Meeting – November 9, 2010



Public Safety and Justice Committee Agenda

October 12, 2010
4:00 PM
Airport Conference Room 345

Members:

Councilmember Tony Anderson, Chair
Councilmember Pam Fernald
Councilmember Gene Fisher

Staff Coordinator: Acting Fire Chief Brian Wiwel; Police Chief Jim Graddon

Item #1 to be reviewed jointly with the A & F Committee

1. 2010 JAG Grant Update – Annette Louie (*5 minutes*)
2. Fire Consolidation Update – Brian Wiwel (*10 minutes*)
3. Letter of Understanding with City of Tukwila – Brian Wiwel (*5 minutes*)
4. Regional Animal Services – Annette Louie (*5 minutes*)
5. SeaTac Crime Statistics Update – Annette Louie (*5 minutes*)



4800 South 188th Street
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Councilmembers
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HOTEL/MOTEL COMMITTEE

October 13, 2010

3:00 – 5:00 PM

SeaTac City Hall, Airport Conference Room

4800 S. 188th Street

Chair: Mayor Terry Anderson

***Draft* AGENDA**

- 1. Introductions – All (5 minutes)**
- 2. Review & Approval of August 11, 2010 Minutes – Mayor Anderson (5 minutes)**
- 3. Report from SeaTac Police Department -- Captain Annette Louie (20 minutes)**
- 4. Washington State Tourism Funding – Informational Update – Tammy Blount, VP, Washington State Destination Marketing Organization (20 minutes)**
- 5. SSVS Workplan Update(s) -- Katherine Kertzman, SSVS (10 minutes)**
- 6. Update on SeaTac-Specific Tourism Marketing Concept -- Katherine Kertzman, SSVS (15 minutes)**
- 7. STR Discussion – Jerry Stotler (5 minutes)**
- 8. Other Business**
- 9. Adjourn**

Riverton Heights Public Engagement Project

Steering Group Meeting #4

Wednesday October 13, 6-8pm

SeaTac City Hall, Council Chambers, 4800 South 188th Street

Agenda: facilitated by City of SeaTac

1. Welcome & Introductions

- **Review findings from Community Meeting #3**
 - **Preferred uses**
- **Approve minutes**
- **Prepare for Community Meeting #4, November 3, SeaTac Community Center, Banquet Room**
- **Confirm Project Calendar**
- **Closing comments**

For more information, contact Soraya Lowry, 206.973.4813 or slowry@ci.seatac.wa.us



Administration and Finance Committee Minutes

These minutes are scheduled to be approved at the 10/12/10 Regular Council Meeting

Tuesday, September 14, 2010
3:00 PM
Airport Conference Room 345

Members:	Present:	Absent:	Commence: 3:00 p.m.
			Adjourn: 4:30 p.m.
Gene Fisher, Chair	X		
Tony Anderson	X		
Rick Forschler	X		

Note: Item #14 reviewed jointly with Public Safety and Justice Committee

Other Councilmembers Present: Terry Anderson, Ralph Shape, Mia Gregerson and Pam Fernald

Staff Coordinator: Mike McCarty, Finance and Systems Director

<p>1. Communities Putting Prevention to Work (CPPW) Public Health Grant - Todd Cutts</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 9/28/10 RCM.</u> <i>Interim City Manager Todd Cutts distributed copies of a proposed scope of work that would be completed by the City, supported by this CPPW Public Health grant, whose goal is to support schools, local governments and communities to reduce overweight and obesity rates by increasing healthy eating and physical activity through policy, system and environment changes. Mr. Cutts noted the grant will begin in September 2010 and end in March 2012, and is funded through the Americans Recovery and Investment Act - Communities Putting Prevention to Work federal stimulus funds. Collaboration between SeaTac, Burien, Des Moines, Normandy Park and the Highline School District on this health promotion initiative has been a topic discussed by a group of elected officials for the past several months. Mr. Cutts reviewed the timetable for deliverables related to this effort, noting that SeaTac will receive \$180,000 through this grant. A grant funded 20-month .8 Program Manager position is proposed as the point person for the Highline Healthy Communities Coalition. Mr. Cutts introduced Councilmember Rose Clark from the City of Burien, who stated her support of this effort.</i></p>
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<p>2. City Logo Use Code - Mark Johnsen</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>future RCM.</u></p> <p><i>Senior Assistant City Attorney Mark Johnsen distributed copies of a proposed Ordinance which defines the intent of the City Council to ensure that the logo of the City of SeaTac is used for only appropriate uses, which are set forth in the draft Ordinance. Mr. Johnsen reviewed the list of uses that would be explicitly and expressly approved without the need for further City consent, as well as those circumstances where the City logo may be used for other specific events that benefit the City of SeaTac community, upon approval as set forth in the proposed Ordinance. Upon inquiry of the Committee, Mr. Johnsen noted this proposed action is in lieu of trademarking the City's logo as discussed at the August 10, 2010 A&F Meeting.</i></p>
<p>3. Low Bidder for Replacement of City Hall Cooling Tower - Pat Patterson</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/14/10 RCM.</u></p> <p><i>Facilities Director Pat Patterson reported that a call for bids was sent out on July 23 via the Municipal Research Services Center (MRSC) small works roster to all mechanical contractors listed. The City received two bids and staff recommends accepting the low bid from Mechanical & Control Systems. Mr. Patterson noted they are willing to assist the City in procuring grant money from Puget Sound Energy to offset a portion of the cost of the equipment replacement. In addition to the cooling tower replacement, the bid also includes installation of a new rooftop heat pump which will operate in conjunction with the existing building's boiler. It is estimated that the heat pump will save approximately \$8,000 in energy costs per year. Mr. Patterson indicated that the 2010 Budget has \$350,452 appropriated for this project, and the estimated actual cost is \$251,249, including tax and contingency. Mr. Patterson is recommending using the remaining appropriation balance to purchase and install a direct digital HVAC control system for City Hall, which would result in additional energy use savings. This would provide the ability to control the temperature in City Hall from one computer, and eliminate the need to program the various thermostats throughout City Hall.</i></p>

<p>4. Position Vacancy Review Board Recommendation – Tom Gut/ Anh Hoang</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Human Resources Director Anh Hoang reported that the Position Vacancy Review Board met recently and is presenting two recommendations to the A&F Committee. The Public Works Department is requesting permission to fill the Civil Engineer II position that is vacant due to the promotion of the incumbent to Assistant City Engineer. Public Works Director Tom Gut reported this position manages several of the City’s capital projects, including the annual \$1.5 million sidewalk program and the \$350,000 annual overlay program, as well as several other ongoing projects. This position is funded 100% from the Transportation CIP Fund (307), so filling it has no financial impact to the General Fund. Committee members inquired if the work this position performs could be accomplished by another existing employee within the department. Mr. Gut indicated there are only three other positions in the Engineering Division that are licensed professional engineers which are qualified to perform this work, noting one is on an extended medical leave for an indeterminate length of time and the other two are already carrying a full workload in their existing capacity. Ms. Hoang presented a request to approve the newly created Economic and Community Development Director, noting that funding is provided from the vacant Planning Director position which vacated on 8/26/10. The City is currently working to implement the recommendation of the Prothman & Company reorganization study, and a significant portion of that study recommended to consolidate all functions related to economic development, development review and permit processing. The head of this new consolidated department results from the elimination of the Planning Director position and the creation of a new Economic and Community Development Director position. The A&F Committee concurs with the two recommendations as presented.</i></p>
<p>5. Consideration of Interim Planning & Community Development Director Contract – Anh Hoang</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input checked="" type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/14/10 RCM.</u></p> <p><i>Ms. Hoang distributed copies of a proposed agenda bill and services contract with Prothman & Company for the services of an Interim Planning Director. Ms. Hoang reported that the City Manager is in the process of implementing the reorganization study recommendations made by Prothman, and noted one of those recommendations was for the elimination of the Planning Director position and the creation of a new Director position to head the new consolidated Economic and Community Development Department. Steve</i></p>

	<p><i>Butler, the former Planning Director, separated from the City on August 25, 2010 and, while the reorganization implementation planning process is underway, there is a great need to fill the Planning Director position in the interim for approximately four to six months. Staff conducted interviews of qualified candidates and have selected the most qualified to fill the role of Interim Planning Director. Ms. Hoang indicated this candidate was referred to the City by Prothman & Company, and will be an employee of Prothman while working for the City. The proposed contract for services provides that Prothman will be paid \$13,455 per month for this interim director's professional services, which is about 2% less than the former Planning Director's total compensation from the City for salary and benefits. The A&F Committee recommended not hiring an Interim Planning Director.</i></p>
<p>6. Reorganization Update - Todd Cutts/ Anh Hoang</p>	<p><u> X </u> Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial ___ Referred to _____.</p> <p><i>Ms. Hoang distributed copies of a revised timeline for the reorganization implementation and reviewed it with the Committee. The A&F, LUP and T&PW Council committees will be updated monthly during the process. The timeline proposes a recommendation at the 1/25/2011 Council Meeting to implement reorganization per the revised implementation plan by Council action. The proposed implementation timeline includes a week-by-week listing of the various steps that will need to be taken to fully implement the reorganization plan.</i></p>
<p>7. Job Audit Recommendations - Anh Hoang</p>	<p><u> X </u> Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial <u> X </u> Referred to <u> 10/12/10 A&F Meeting </u>.</p> <p><i>Ms. Hoang presented the results of two job audits for non-represented employee classifications in the City, Recreation Services Coordinator and Risk & Benefits Coordinator. As a result of the job audit for the Recreation Services Coordinator classification, it is being recommended that this job be reclassified to Recreation Supervisor, salary range 51, retroactive to August 31, 2008, which is 30 days after Human Resources' receipt of the job audit request. Effective January 1, 2009, the salary for this classification is recommended to be adjusted to range 52 in accordance with the results of the salary survey performed. There are four incumbents in this classification. Each of the four employees would receive a base pay increase of \$131/month from August 31 to December 31, 2008, and an additional base pay increase of \$141/month. As a result of the job audit for the</i></p>

	<p><i>Risk & Benefits Coordinator position, it is being recommended that this position be reclassified to Human Resources Analyst, salary range 53, retroactive to February 24, 2010, which is 30 days after Human Resources' receipt of the job audit request. This reclassification would result in a base monthly salary increase of \$402 for the incumbent. The Committee moved this item forward to the 10/12/10 A&F Meeting.</i></p>
<p>8. November Ballot Discussion – Jeff Robinson/Mark Johnsen</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Interim Assistant City Manager Jeff Robinson distributed a handout providing the Committee with information regarding ballot measures on the November 2010 ballot, and is seeking to determine whether the Committee would like staff to prepare Resolutions in support of or opposition to any of the ballot measures. The handout included the impacts two initiatives would have, particularly the financial impact to SeaTac. The initiatives included in the handout were I-1100 and I-1105, both measures that would change the way liquor would be sold in the State of Washington. The handout also addressed King County Proposition No. 1, a proposal to fund criminal justice services by raising the sales and use tax in King County by two-tenths of one percent. The additional tax would be split between the County (60%) and cities (40%).</i></p>
<p>9. Broker Listing Agreement for the SeaTac Center – Jeff Robinson</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/12/10 A&F Meeting</u>.</p> <p><i>Due to time constraints, this item was moved to the 10/12/10 A&F Meeting.</i></p>
<p>10. Federal Lobbying Contract – Jeff Robinson</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/12/10 A&F Meeting</u>.</p> <p><i>Due to time constraints, this item was moved to the 10/12/10 A&F Meeting.</i></p>

<p>11. Tenant Improvement Reimbursement for Pabla India Restaurant at the SeaTac Center - Jeff Robinson</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/28/10 RCM.</u> <i>Mr. Robinson reported that Pabla India Restaurant, one of the City's tenants at the SeaTac Center facility, contracted with F. Lee Stenson Construction, Inc., for \$25,000 of tenant improvements prior to the City's acquisition of the SeaTac Center. This action would reimburse Pabla India Restaurant for the cost of these tenant improvements. Funding for these expenditures will come from the operating revenue generated by the SeaTac Center. This will be an item for consideration and approval on the 9/28/10 RCM \$5,000 - \$35,000 Summary of Purchase Requests.</i></p>
<p>12. Approval of City Manager's Conference Travel Expenditures - Mike McCarty</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. <i>Finance and Systems Director Mike McCarty distributed City credit card and personal reimbursement forms containing the expenses incurred by the Interim City Manager during his attendance at the Washington City/County Management Association Annual Conference on August 17-20, 2010, in Winthrop, Washington. Staff will provide credit card payment and personal reimbursement to Mr. Cutts for the related travel expenses in accordance with the City's Travel Policy on the September 20, 2010 Claims Voucher run. The total of these expenditures is \$1,123.90.</i></p>
<p>13. Approval of City Councilmember Travel Requests - Mike McCarty</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. <i>Mr. McCarty distributed copies of pre-approval forms from Councilmember Tony Anderson to attend the National League of Cities (NLC) conference that will be held in Denver, Colorado, from 11/30/10 to 12/4/10, and from Deputy Mayor Gene Fisher to attend the NLC Public Safety and Crime Prevention Steering Committee meeting in San Jose, California, from 9/30/10 to 10/2/10 . The Committee approved both requests. The Committee will be asked to approve the expenses once the conference and meeting are completed in order to pay the City credit card bill and/or provide personal reimbursement to Mr. Anderson</i></p>

	<i>and Mr. Fisher for expenses incurred related to the conference and meeting.</i>
<p>14. Reduction in Jury & Witness Costs - Judge Bejarano</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to _____.</p> <p><i>Judge Bejarano reported the City currently pays potential jurors and witnesses \$20 per day. State law requires courts to pay for these services in the range of \$10 to \$25 per day. Judge Bejarano indicated reducing this allowance would reduce the Court's budget for these two fees and bring it more in line with what the majority of jurisdictions pay. The Committee recommended that the City pay \$20/day if the individual is required to stay to participate in court proceedings, and \$10/day if they show up and then shortly thereafter are released for the day.</i></p>
<p>15. Next Meeting</p>	<p>October 12, 2010</p>



(Note: To be Approved by the City Council on 10/12/10)

City Council Committee Meeting Land Use and Parks Committee (LUP)

September 28, 2010

2:30 PM/Airport Conference Room – 345

Council Members

Mia Gregerson, Chair
Ralph Shape
Pam Fernald

Present:

X
X
X

Absent:

Commence: 2:30 p.m. Adjourn: 4:00 p.m.

Others Present:

Terry Anderson	Mike Scarey	Jeff Robinson	Tom Gut	*Please see the sign-in sheet for members of the public in attendance
Rick Forschler	Albert Torrico	Kit Ledbetter	Roger Chouinard	
Jack Dodge	Anita Woodmass	Mark Johnsen		

Staff Coordinator: Jeff Robinson, Acting Planning & Community Development Director

AB #	Topic	Disposition
	1. Proposed Playground Equipment Purchase.	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval- Purchase New Equipment ___ Approval with modifications ___ Denial ___ Referred to
	Comments: <i>Kit Ledbetter provided a slide presentation illustrating the wear and tear on the playground equipment at McMicken Heights Park. He provided three alternatives e.g., replace with new equipment, request the manufacturer to repair the equipment, or have city staff repair the equipment (city repair of equipment raises liability issues). The LUP Committee recommended purchasing new equipment.</i>	
	2. Discussion about the “Final Docket” of 2010 Proposed Comprehensive Plan Amendments and Update on the Public Participation Process.	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: ___ Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 10/26/10 LUP Meeting
	Comments: <i>Mike Scarey distributed Draft #2 of the SeaTac/Airport Station Area Vision. He summarized the changes in the revised plan, including two geographic area alternatives. Staff was directed to provide expanded information regarding the smaller station area alternative, specifically “The Built Environment, Table 1, Current Land Uses” in the SeaTac/Airport Station Area. This information will be presented at the 10/26/10 LUP meeting. Staff was also directed to review the draft with the Planning Commission and to specifically get their comments on the question of the geographic area.</i>	

	3. Discussion about Re-Prioritizing the AHC Zoning Code Update Review Agenda in order to Integrate Consultant Work on the City Center Parking Bonus Program Review.	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to The Zoning Code Update AHC
Comments: <i>Anita Woodmass provided the AHC schedule which included a review of the City Center Parking Incentives Program. Comments included: (1) Possibly consolidating Ad Hoc Committee and Planning Commission meetings to speed up the process; (2) Work with the schedule as necessary, don't rush the process; (3) Additional staff may be required if the AHC meets twice a month. The LUP recommended that the AHC prioritize review of the parking bonus, and assist in determining the scope of consultant assistance.</i>		
	4. Continued Discussion regarding Electric Vehicle Infrastructure Regulations.	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to
Comments: <i>Jack Dodge provided a presentation summarizing the proposed Electrical Vehicle Infrastructure (EVI) regulations. The LUP Committee recommended moving the proposed regulations forward to the Planning Commission for review and recommendation.</i>		
	5. South Link Extension (Airport to S. 200th) Project Update.	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to
Comments: <i>Soraya Lowry reviewed the project schedule provided by Sound Transit for the South 200th Street Station, and the studies required by the City for the construction of the station.</i>		

	<p>6. Proposed Amendment to SMC 15.36 Requiring, Where Necessary, Peer Review of Technical Studies of Parking Demand Studies Related to Transit Stations.</p>	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to The Planning Commission for review and recommendation</p>
	<p>Comments: <i>Staff provided background information justifying the need for the proposed code change. The LUP Committee recommended the matter be referred to the Planning Commission for review and recommendation.</i></p>	
	<p>7. Discussion Regarding “Sign Amortization” Expiration Date Under SMC 15.16.120 D.</p>	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to The 10/26/10 LUP Meeting</p>
	<p>Comments: <i>None.</i></p>	