



MEMORANDUM

Date: April 12, 2018
To: Mayor and Councilmembers
Through: Joseph Scorcio, City Manager
From: Gwen Pilo, Finance and Systems Director
Subject: January – March 2018 Council Expenditures

The attached schedule was prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2018, by Councilmember. Expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is posted on the City website on a quarterly basis.

First Quarter 2018

2018 City Council Summary of Expenditures

| Description | Account/Bar # | Position 1 Rick Forschler | Position 2 Joel Wachtel | Position 3 Peter Kwon | Position 4 Clyde Hill | Position 5 Michael Siefkes | Position 6 Pam Fernald | Position 7 Erin Sitterley | Shared Expenditures | Quarterly Expenditures | Budget | Year to Date Expenditures | Balance | Percent Used |
|---------------------------------------|--------------------------|---------------------------------|-------------------------------|-----------------------------|-----------------------------|----------------------------------|------------------------------|---------------------------------|------------------------|---------------------------|----------------------|------------------------------|----------------------|---------------|
| Salaries & Wages | 001.000.01.511.60.11.000 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,600.00 | \$ 3,000.00 | \$ 3,000.00 | \$ - | \$ 21,600.00 | \$ 86,400.00 | \$ 21,600.00 | \$ 64,800.00 | 25.00% |
| Medicare | 001.000.01.511.60.21.001 | 43.50 | 43.50 | 43.50 | 43.50 | 52.20 | 43.50 | 43.50 | - | \$ 313.20 | \$ 1,253.00 | \$ 313.20 | \$ 939.80 | 25.00% |
| ICMA - 401a Plan | 001.000.01.511.60.21.003 | 151.74 | 151.74 | 151.74 | 151.74 | 182.10 | 151.74 | 151.74 | - | \$ 1,092.54 | \$ 4,370.00 | \$ 1,092.54 | \$ 3,277.46 | 25.00% |
| ICMA - 457 Deferred Comp Plan | 001.000.01.511.60.21.004 | 4,614.00 | 4,614.00 | 4,614.00 | 4,614.00 | 4,614.00 | 4,614.00 | 4,614.00 | - | \$ 32,298.00 | \$ 128,280.00 | \$ 32,298.00 | \$ 95,982.00 | 25.18% |
| Worker's Compensation | 001.000.01.511.60.24.000 | 4.20 | 4.20 | 4.20 | 4.20 | 4.20 | 4.20 | 4.20 | - | \$ 29.40 | \$ 346.00 | \$ 29.40 | \$ 316.60 | 8.50% |
| SALARIES AND BENEFITS SUBTOTAL | | \$ 7,813.44 | \$ 7,813.44 | \$ 7,813.44 | \$ 7,813.44 | \$ 8,452.50 | \$ 7,813.44 | \$ 7,813.44 | \$ - | \$ 55,333.14 | \$ 220,649.00 | \$ 55,333.14 | \$ 165,315.86 | 25.08% |
| Office/Operating Supplies | 001.000.01.511.60.31.008 | \$ - | \$ 23.93 | \$ - | \$ 23.92 | \$ - | \$ - | \$ - | \$ 396.07 | \$ 443.92 | \$ 1,800.00 | \$ 443.92 | \$ 1,356.08 | 24.66% |
| Publications | 001.000.01.511.60.31.011 | - | - | - | - | - | - | - | - | \$ - | \$ 200.00 | \$ - | \$ 200.00 | 0.00% |
| Food Supplies | 001.000.01.511.60.31.013 | - | - | - | - | - | - | - | 317.34 | \$ 317.34 | \$ 2,300.00 | \$ 317.34 | \$ 1,982.66 | 13.80% |
| Clothing With City Logo | 001.000.01.511.60.31.023 | - | 81.40 | - | 81.40 | - | - | - | - | \$ 162.80 | \$ 200.00 | \$ 162.80 | \$ 37.20 | 81.40% |
| Volunteer Appreciation Dinner | 001.000.01.511.60.31.040 | - | - | - | - | - | - | - | - | \$ - | \$ 3,600.00 | \$ - | \$ 3,600.00 | 0.00% |
| Small Tools & Minor Equipment | 001.000.01.511.60.35.000 | - | - | - | - | - | - | - | - | \$ (200.00) | \$ 500.00 | \$ (200.00) | \$ 700.00 | -40.00% |
| Professional Services | 001.000.01.511.60.41.000 | - | - | - | - | - | - | - | 272.14 | \$ 272.14 | \$ 54,000.00 | \$ 272.14 | \$ 53,727.86 | 0.50% |
| Postage | 001.000.01.511.60.42.029 | - | - | - | - | - | - | - | - | \$ - | \$ 80.00 | \$ - | \$ 80.00 | 0.00% |
| Mileage Reimbursements | 001.000.01.511.60.43.034 | - | 51.77 | - | - | - | - | - | - | \$ 51.77 | \$ 1,000.00 | \$ 51.77 | \$ 948.23 | 5.18% |
| Operating Rentals & Leases | 001.000.01.511.60.45.000 | - | - | - | - | - | - | - | - | \$ - | \$ 1,500.00 | \$ - | \$ 1,500.00 | 0.00% |
| Filing & Recording | 001.000.01.511.60.49.056 | - | - | - | - | - | - | - | - | \$ - | \$ 150.00 | \$ - | \$ 150.00 | 0.00% |
| Printing & Binding | 001.000.01.511.60.49.058 | - | 39.93 | 39.93 | 39.93 | 47.96 | - | 39.93 | - | \$ 207.68 | \$ 400.00 | \$ 207.68 | \$ 192.32 | 51.92% |
| Memberships (AWC/NLC/SCA/PSRC) | 001.000.01.511.60.49.059 | - | - | - | - | - | - | - | 50,255.00 | \$ 50,255.00 | \$ 48,625.00 | \$ 50,255.00 | \$ (1,630.00) | 103.35% |
| SUPPLIES AND SERVICES SUBTOTAL | | \$ - | \$ 197.03 | \$ 39.93 | \$ 145.25 | \$ 47.96 | \$ - | \$ 39.93 | \$ 51,240.55 | \$ 51,510.65 | \$ 114,355.00 | \$ 51,510.65 | \$ 62,844.35 | 45.04% |
| Lodging | 001.000.01.511.60.43.031 | \$ - | \$ - | \$ - | \$ - | \$ 418.26 | \$ - | \$ - | \$ - | \$ 418.26 | \$ 10,500.00 | \$ 418.26 | \$ 10,081.74 | 3.98% |
| Meals | 001.000.01.511.60.43.032 | - | 105.00 | 185.00 | 105.00 | 105.00 | 135.00 | 105.00 | - | \$ 740.00 | \$ 6,424.00 | \$ 740.00 | \$ 5,684.00 | 11.52% |
| Transportation | 001.000.01.511.60.43.033 | - | - | 636.61 | - | 208.98 | - | - | - | \$ 845.59 | \$ 6,400.00 | \$ 845.59 | \$ 5,554.41 | 13.21% |
| Registration | 001.000.01.511.60.49.061 | - | - | 705.00 | - | 745.00 | - | - | - | \$ 1,450.00 | \$ 5,195.00 | \$ 1,450.00 | \$ 3,745.00 | 27.91% |
| TRAVEL AND MEAL SUBTOTAL | | \$ - | \$ 105.00 | \$ 1,526.61 | \$ 105.00 | \$ 1,477.24 | \$ 135.00 | \$ 105.00 | \$ - | \$ 3,453.85 | \$ 28,519.00 | \$ 3,453.85 | \$ 25,065.15 | 12.11% |
| Cell Phone | 001.000.01.511.60.42.028 | \$ 131.54 | \$ 118.47 | \$ 131.54 | \$ 104.36 | \$ 111.54 | \$ 73.20 | \$ 131.54 | \$ (42.96) | \$ 759.23 | - | - | - | - |
| Fax | 001.000.01.511.60.42.028 | - | - | - | - | - | - | - | - | \$ - | - | - | - | - |
| Internet/IPAD Access | 001.000.01.511.60.42.028 | - | - | - | - | 80.02 | - | - | - | \$ 80.02 | - | - | - | - |
| Long Distance | 001.000.01.511.60.42.028 | - | - | - | - | - | - | - | - | \$ - | - | - | - | - |
| COMMUNICATION SUBTOTAL | | \$ 131.54 | \$ 118.47 | \$ 131.54 | \$ 104.36 | \$ 191.56 | \$ 73.20 | \$ 131.54 | \$ (42.96) | \$ 839.25 | \$ 6,000.00 | \$ 839.25 | \$ 5,160.75 | 13.99% |
| TOTAL | | \$ 7,944.98 | \$ 8,233.94 | \$ 9,511.52 | \$ 8,168.05 | \$ 10,169.26 | \$ 8,021.64 | \$ 8,089.91 | \$ 51,197.59 | \$ 111,136.89 | \$ 369,523.00 | \$ 111,136.89 | \$ 258,386.11 | 30.08% |