




MEMORANDUM

Date: April 9, 2018
To: Mayor and Councilmembers
Through: Joseph Scorcio, City Manager
From: Gwen Pilo, Finance and Systems Director 
Subject: January – December 2017 Council Expenditures

The attached schedule was prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2017, by Councilmember. With the exception of small tools and cell phone charges (cell phone and fees for new council members), expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is distributed to the City Council on a quarterly basis.

Fourth Quarter 2017

2017 City Council Summary of Expenditures

Description	Account/Bars #	Position 1 Rick Forschler	Position 2 Kathryn Campbell	Position 3 Peter Kwon	Position 4 Tony Anderson	Position 5 Michael Siefkes	Position 6 Pam Fernald	Position 7 Erin Sitterley	Shared Expenditures	Quarterly Expenditures	Budget	Year to Date Expenditures	Balance	Percent Used
Salaries & Wages	001.000.01.511.60.11.000	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,600.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 21,600.00	\$ 86,400.00	\$ 86,400.00	\$ -	100.00%
Medicare	001.000.01.511.60.21.001	43.50	43.50	43.50	43.50	52.20	43.50	43.50	-	\$ 313.20	\$ 1,253.00	\$ 1,252.80	\$ 0.20	99.98%
ICMA - 401a Plan	001.000.01.511.60.21.003	151.74	151.74	151.74	151.74	182.10	151.74	151.74	-	\$ 1,092.54	\$ 4,370.00	\$ 4,298.48	\$ 71.52	98.36%
ICMA - 457 Deferred Comp Plan	001.000.01.511.60.21.004	4,614.00	4,614.00	4,158.00	4,614.00	4,158.00	4,614.00	4,158.00	-	\$ 30,930.00	\$ 128,280.00	\$ 127,824.00	\$ 456.00	99.64%
Worker's Compensation	001.000.01.511.60.24.000	4.38	4.38	4.38	4.38	4.38	4.38	4.38	-	\$ 30.66	\$ 346.00	\$ 122.64	\$ 223.36	35.45%
SALARIES AND BENEFITS SUBTOTAL		\$ 7,813.62	\$ 7,813.62	\$ 7,357.62	\$ 7,813.62	\$ 7,996.68	\$ 7,813.62	\$ 7,357.62	\$ -	\$ 53,966.40	\$ 220,649.00	\$ 219,897.92	\$ 751.08	99.66%
Office/Operating Supplies	001.000.01.511.60.31.008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,099.52	\$ 1,099.52	\$ 1,800.00	\$ 1,352.39	\$ 447.61	75.13%
Publications	001.000.01.511.60.31.011	-	-	-	-	-	-	-	-	\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
Food Supplies	001.000.01.511.60.31.013	-	-	-	-	-	-	-	518.90	\$ 518.90	\$ 2,300.00	\$ 1,954.89	\$ 345.11	85.00%
Clothing With City Logo	001.000.01.511.60.31.023	-	-	-	-	-	-	-	-	\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
Volunteer Appreciation Dinner	001.000.01.511.60.31.040	-	-	-	-	-	-	-	2,086.98	\$ 2,086.98	\$ 3,600.00	\$ 2,410.88	\$ 1,189.12	66.97%
Small Tools & Minor Equipment	001.000.01.511.60.35.000	-	-	-	-	-	47.83	-	494.98	\$ 542.81	\$ 500.00	\$ 542.81	\$ (42.81)	108.56%
Professional Services	001.000.01.511.60.41.000	-	-	-	-	-	-	-	-	\$ -	\$ 54,000.00	\$ 1,000.00	\$ 53,000.00	1.85%
Postage	001.000.01.511.60.42.029	-	-	-	-	-	-	-	-	\$ -	\$ 80.00	\$ 47.32	\$ 32.68	59.15%
Mileage Reimbursements	001.000.01.511.60.43.034	-	23.02	-	-	-	-	-	-	\$ 23.02	\$ 1,000.00	\$ 634.57	\$ 365.43	63.46%
Operating Rentals & Leases	001.000.01.511.60.45.000	-	-	-	-	-	-	-	-	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	0.00%
Filing & Recording	001.000.01.511.60.49.056	-	-	-	-	-	-	-	-	\$ -	\$ 150.00	\$ -	\$ 150.00	0.00%
Printing & Binding	001.000.01.511.60.49.058	-	-	-	-	-	-	-	-	\$ -	\$ 400.00	\$ -	\$ 400.00	0.00%
Memberships (AWC/NLC/SCA/PSRC)	001.000.01.511.60.49.059	-	-	-	-	-	-	-	-	\$ -	\$ 48,625.00	\$ 38,441.46	\$ 10,183.54	79.06%
SUPPLIES AND SERVICES SUBTOTAL		\$ -	\$ 23.02	\$ -	\$ -	\$ -	\$ 47.83	\$ -	\$ 4,200.38	\$ 4,271.23	\$ 114,355.00	\$ 46,384.32	\$ 67,970.68	40.56%
Lodging	001.000.01.511.60.43.031	\$ -	\$ -	\$ 973.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 973.85	\$ 10,500.00	\$ 2,001.43	\$ 8,498.57	19.06%
Meals	001.000.01.511.60.43.032	-	229.56	144.56	-	80.00	(20.00)	45.00	10.99	\$ 490.11	\$ 6,424.00	\$ 1,385.20	\$ 5,038.80	21.56%
Transportation	001.000.01.511.60.43.033	-	-	456.90	-	-	-	-	-	\$ 456.90	\$ 6,400.00	\$ 1,045.83	\$ 5,354.17	16.34%
Registration	001.000.01.511.60.49.061	-	(400.00)	25.00	-	-	-	45.00	-	\$ (330.00)	\$ 5,195.00	\$ 2,450.00	\$ 2,745.00	47.16%
TRAVEL AND MEAL SUBTOTAL		\$ -	\$ (170.44)	\$ 1,600.31	\$ -	\$ 80.00	\$ (20.00)	\$ 90.00	\$ 10.99	\$ 1,590.86	\$ 28,519.00	\$ 6,882.46	\$ 21,636.54	24.13%
Cell Phone	001.000.01.511.60.42.028	\$ 262.55	\$ 222.55	\$ 262.55	\$ 222.55	\$ 222.55	147.25	\$ 262.55	\$ 102.90	\$ 1,705.45	-	-	-	-
Fax	001.000.01.511.60.42.028	-	-	-	-	-	-	-	-	\$ -	-	-	-	-
Internet/IPAD Access	001.000.01.511.60.42.028	-	-	-	280.26	160.04	(37.41)	-	-	\$ 402.89	-	-	-	-
Long Distance	001.000.01.511.60.42.028	-	-	-	-	-	-	-	-	\$ -	-	-	-	-
COMMUNICATION SUBTOTAL		\$ 262.55	\$ 222.55	\$ 262.55	\$ 502.81	\$ 382.59	\$ 109.84	\$ 262.55	\$ 102.90	\$ 2,108.34	\$ 6,000.00	\$ 6,134.18	\$ (134.18)	102.24%
TOTAL		\$ 8,076.17	\$ 7,888.75	\$ 9,220.48	\$ 8,316.43	\$ 8,459.27	\$ 7,951.29	\$ 7,710.17	\$ 4,314.27	\$ 61,936.83	\$ 369,523.00	\$ 279,298.88	\$ 90,224.12	75.58%