



Administration and Finance Committee Meeting Minutes

January 4, 2018

3:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:	Present	Commence: 3:02 PM
Erin Sitterley, Chair	X	
Peter Kwon	X	Adjourn: 4:48 PM
Pam Fernald	X	

Other Councilmembers Present: Joel Wachtel

Staff Coordinator: Gwen Pilo, Finance & Systems Director

1. Public Comment	None
2. Review of Minutes	<p><u> X </u> Recommended for Approval</p> <p><i>A copy of the December 7, 2017 minutes was provided to the committee for review. The committee had no revisions and the minutes were accepted as written.</i></p>
3. Council/City Manager Travel Pre-Approval or Final Approval	<p><u> X </u> Approval</p> <p><i>Peter Kwon, NLC Congressional City Conference; Michael Siefkes, Aviation Noise and Emissions Symposium</i></p> <p><i>Discussion of AWC City Action Days in Olympia later this month. Committee recommends new Councilmembers Wachtel and Hill attend. Councilmember Wachtel accepted. If Hill cannot, Councilmember Sitterley will attend. Deputy Mayor Fernald asked Jeff Robinson from staff to attend.</i></p>
4. Vacant Positions Update	<p><u> X </u> Informational Update</p> <p><i>City Manager, Joe Scorcio, provided a brief overview of the status of vacant positions within the City. He commented that recent vacancies not reflected on the chart include Human Services Manager Colleen Brandt-Schluter and GIS Coordinator/Analyst Zinta Smidchens, both of whom had just resigned this week.</i></p>
5. Human Services Needs Assessment	<p><u> X </u> Informational Update</p> <p><i>Parks, Community Programs & Services Director Lawrence Ellis introduced Alicia and Karin from Konè Consulting. He added that the presentation was made to the Community Services Advisory Committee on December 12, 2017 and will be made to the full Council at the January 9, 2018 Council Study Session.</i></p> <p><i>Alicia Konè and Karin Ellis presented a slideshow highlighting areas of the Human Services Needs.</i></p>

	<i>Assessment Report.</i>
6. Seattle City Light Franchise Agreement	<p><u> X </u> Informational Update</p> <p><i>Public Works Director William Appleton provided information in response to a citizen request asking three main questions regarding Seattle City Light service in the City of SeaTac below. Assistant City Attorney Mark Johnsen also provided input.</i></p> <ol style="list-style-type: none"> <i>1. Why are SeaTac electrical rates higher than those charged to Seattle customers?</i> <i>2. What is the status of installing new electrical meters in SeaTac?</i> <i>3. Does SeaTac have representation when it comes to decisions being made by the Seattle City Council that affect SCL Franchise customers?</i> <p><i>The answers to the questions posed were discussed, and will be posted to the City website and sent to the requestor.</i></p>
7. Future Meeting Schedule /Topics	<i>The next A&F meeting is scheduled for January 18, 2018. Issues related to the City Council Administrative Procedures are scheduled to be discussed.</i>