

City of SeaTac

Council Study Session Minutes Synopsis

January 23, 2018
5:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Study Session (CSS) was called to order by Mayor Michael Siefkes at 5:00 p.m.

COUNCIL PRESENT: Mayor Michael J. Siefkes, Deputy Mayor Erin Sitterley, Councilmembers (CMs) Rick Forschler, Joel Wachtel, Peter Kwon, Clyde Hill, and Pam Fernald

STAFF PRESENT: City Manager Joe Scorcio, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Finance & Systems Director Gwen Pilo, Parks, Community Programs and Services Director Lawrence Ellis, Community & Economic Development (CED) Director Jeff Robinson, Planning Manager Steve Pilcher, Public Works (PW) Director Will Appleton, Assistant City Engineer Janet Meyer, Stormwater Compliance Manager Don Robinett, Police Chief Carl Cole, Interim Police Captain Abigail Steele

PUBLIC COMMENTS (related to the agenda items listed below): There were no public comments.

PRESENTATIONS - INFORMATION ONLY:

Introduction of new/promoted City employees: Police Chief Carl Cole and Interim Police Captain Abigail Steele
City Manager Scorcio introduced Police Chief Cole and Ms. Steele.

AGENDA BILLS:

Agenda Bill #4818; A Resolution terminating ICMA-RC Retirement Plan #109238, as established by Council Resolution 93-072 because the plan is no longer in use.

Summary: In 1993, the City Council passed Resolution 93-072 that authorized and approved an ICMA Retirement Plan for the then serving City Manager. This plan now reflects a zero balance and can be terminated. ICMA requires passage of a City Council Resolution terminating the plan before it can be officially closed. This Resolution will meet the needs of ICMA so this retirement plan can be closed.

This Resolution does not affect any active retirement plans through ICMA.

This item was discussed at the January 17, 2018 Administration & Finance (A&F) Committee and was recommended for approval.

Finance & Systems Director Pilo reviewed the agenda bill summary.

Mayor Siefkes thanked Ms. Pilo for cleaning this up and congratulated her again for the SeaTac Award she received in December.

Council consensus: Refer to the 02/13/18 RCM Consent Agenda

Agenda Bill #4802; A Motion authorizing the City Manager to execute a professional services contract with Parametrix to complete the design of the South 166th St. Safe Routes to School Project, in an amount not to exceed \$233,000.

Summary: The recent resignation of Civil Engineer II Gus Garcia, who was assigned to design, permit, and deliver this project, coupled with remaining staff working at full capacity, requires the project design and contracting / bidding elements of the project be contracted for completion. This approach will ensure that the project is delivered in 2018.

This project will construct curb, gutter, and sidewalk along South 166th Street from 34th Avenue South to Military Road South to provide a safe route for pedestrians to access McMicken Heights Elementary and other nearby destinations. The project is approximately 2,900 ft long and also includes new ADA compliant curb ramps, a Rapid Rectangular Flashing Beacon (RRFB), radar speed feedback sign(s), landscaping, pedestrian lighting and storm drainage improvements.

AGENDA BILLS (continued):

Agenda Bill #4802 (continued):

The project design is currently progressing to 60% design level. This contract will be for services required to complete the design drawings, project specifications, and provide support during the construction bidding process. After reviewing qualifications of engineering firms through the MRSC Engineering Roster, Parametrix was deemed the most qualified for completing this work. Parametrix has successfully completed several projects for the City in the past and they are currently working on the design of the Military Road South and South 152nd Street project.

The current project budget is \$1,269,000. This project was planned to be designed in-house, therefore funding for extensive consultant services was not included. Any need to adjust the project budget will be addressed once a more detailed engineers estimate has been developed.

Existing funding will be used to cover these costs, so no project budget modifications are necessary at this time. The contract scope and fee was negotiated in an amount not to exceed \$233,000.

This agenda item was discussed at the January 18, 2018 Transportation and Public Works (T&PW) Committee Meeting. In order to help to meet the project construction schedule, staff requests that final Council action also take place at the January 23, 2018 Regular Council Meeting (RCM).

Assistant City Engineer Mayer reviewed the agenda bill summary.

Council discussion ensued regarding whether Parametrix has done work for the City before and the cost of the contract.

Council consensus: Refer to the 01/23/18 RCM Consent Agenda

Agenda Bill #4752; An Ordinance amending Title 15 of the SeaTac Municipal Code (SMC) related to miscellaneous procedures and provisions of the Zoning Code.

Summary: This Ordinance makes several miscellaneous amendments to the Zoning Code. In 2017, the Planning Commission (PC) and Staff worked on amendments to Title 14 (Subdivision Code), Title 15 (Zoning Code) and Title 16A (Development Review Code) in order to eliminate redundancies, repeal outdated provisions, provide greater clarification, and respond to changing community concerns. This Ordinance addresses the recommended amendments to the Zoning Code.

More specifically, this Ordinance repeals outdated provisions regarding "efficiency units" and "economic stimulus signs", defines a "preliminary site plan" approval process, clarifies how religious use facilities are allowed, allows maximum building heights for conditionally permitted uses to be determined through the Conditional Use Permit (CUP) process, removes the PC and City Council from quasi-judicial matters, re-institutes higher density allowances for various senior housing types, clarifies the amount of paving allowed within the front yard of single family lots, and removes the requirement for posting of landscaping performance bonds at the time of permit application.

Ordinances amending the Subdivision Code and the Development Review Code will be brought to the Council for consideration in February 2018.

The PC reviewed these Code amendments on July 12, August 1, and August 15, 2017, and conducted a public hearing (PH) on September 19, 2017. The PC recommends adoption of this Ordinance. Additionally, the Land Use & Parks (LUP) Committee reviewed this proposal September 28 and October 26, 2017 and also recommended approval.

Planning Manager Pilcher reviewed the agenda bill summary.

Council discussion ensued regarding Landscaping performance bonds – only for new major projects; revision to Page 25, section D where the word “bond” was accidentally struck out; and religious use facility change.

Council consensus: Refer to the 02/13/18 RCM Consent Agenda

PRESENTATIONS - INFORMATION ONLY:

2017 Public Safety Statistics regarding Crime and Traffic in the City

Police Chief Cole presented the 2017 yearend report.

- Activity Counts for districts - Crime is trending down. Burglary is trending up over time. Plan for this year is pulling out reporting areas most impacted by the airport.
- 2017 Mail theft reported - significantly unreported, sometimes because the theft is unknown.
- Domestic Violence Stats – numbers tend to peak at the end of summer beginning of fall.
- Traffic stats – collisions decreased, red light tix, final number,

Council discussion ensued regarding additional statistics for future presentations: an overview of domestic violence calls, details on moving violations (speed/control), and accidents at intersection where red light cameras were.

Mayor Siefkes thanked Chief Cole for his help with the Port of Seattle (POS) Interlocal Agreement (ILA).

Overview of the proposed creation of the Poverty Bay Shellfish Protection Area

Stormwater Compliance Manager Robinett stated this update will provide a high level overview on the creation of the shellfish protection district.

Poverty Bay is the nearshore area running from the northern boundary of Des Moines south to the southern boundary of Federal Way. Poverty Bay receives flows from Des Moines Creek, Massey Creek, McSorley Creek, Woodmont Creek, Redondo Creek, and Cold Creek.

Poverty Bay nearshore monitoring stations recorded fecal coliform levels higher than the state allowed standards for shellfish harvesting. RCW 90.72 requires the County to create a shellfish protection district in areas where fecal coliform exceeds standards.

Process for creating protection district: Jurisdictions contributing to surface water flows to Poverty Bay worked together with King County (KC) and the State Department of Health to define and recommend a district boundary to KC Council for adoption. Jurisdictions contributing flows to the bay include: Des Moines, Federal Way, Kent, SeaTac, and Port of Seattle (POS).

Only a small portion of the City falls within the district boundary, as the Des Moines Creek Basin was not included within the boundary.

Impacts: No charges or fees are currently proposed by KC. Jurisdictions within the district participate in the Shellfish Protection Area Technical Committee and implement a closure response plan.

Next steps: KC plans to formally create the shellfish protection district via Ordinance in February/March 2018, Work with Technical Committee to implement Closure Response Plan, and District boundaries are scheduled to be reviewed on an annual basis, based on new monitoring data.

Council discussion ensued regarding the purpose of this district, where the fecal coliform is coming from, how the basin boundary was determined,

KC Water and Land Resources Assistant Director John Taylor stated the goal is to get the conditional closure areas back to open. He also stated KC has no intent to charge fees. KC is footing the bill for the monitoring and expect funding in the 2019-2020 budget. KC is still trying to determine the cause of the issue.

RECESSED: Mayor Siefkes recessed the meeting to an Executive Session regarding pending litigation, to consider the minimum price at which real estate will be offered for sale or lease, and to consider the selection of a site or the acquisition of real estate at 6:20 p.m. until 6:55 p.m.

EXECUTIVE SESSION: Pending Litigation RCW 42.30.110(1)(i) / To consider the minimum price at which real estate will be offered for sale or lease RCW 42.30.110(1)(c) / To consider the selection of a site or the acquisition of real estate RCW 42.30.110(1)(b)

City Clerk Gregg stated Council requested an additional 5 minutes.

RECONVENED: Mayor Siefkes reconvened the meeting at 7:00 p.m.

ADJOURNED: Mayor Siefkes adjourned the Council Study Session at 7:00 p.m.