



Administration and Finance Committee Agenda

March 22, 2018

4:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:
Erin Sitterley, Chair
Peter Kwon
Clyde Hill

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Review of the 03/08/2018 Minutes	Approval	Ruth	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Lesa	5
5	Reclassification of Permit Coordinator FTE to Permit Center Supervisor FTE	Discussion/Recommendation	Jeff Robinson	15
6	Audio Recording of Council Committee Meetings	Discussion/Recommendation	Joe/Kristina	30
7	Business License Update	Discussion	Alexis	15
8	Draft Budget Development Calendar	Presentation/Discussion	Joe/Alexis	15
9	Future Meeting Schedule /Topics -Asset Disposal List -Analysis of Outside Service Contracts (Police, Fire, Jail) -Non-Rep salary change approval process -Project Labor Agreement	Discussion	All	5
10	Adjourn			