CITY OF SEATAC
Community Services Advisory Committee
Minutes

February 12, 2018 **SeaTac City Hall**
5:30 PM **Riverton Room**

Call to Order	Committee members met at 5:30 PM
Members Present	Cheryl Forbes, Judith Williams, Kent Palosaari, Maria Wachtel
Members Absent	Anela Delalic
Staff Present	Lawrence Ellis, Parks, Community Programs & Services Director Gwen Rathe, Administrative Assistant III, PCPS
Approval of Minutes	Minutes dated January 8, 2018 were approved as written.

BUSINESS

Agency Presentations

Lynn Livesley from Literacy Source along with instructor Lisa gave a presentation on the literacy classes they offer for adults. They have partnered with Lutheran Community Services to provide ESOL classes at Angle Lake Family Center in SeaTac since 2009.

Literacy Source provides multi-level, integrated skills (reading, writing, listening and speaking) ESOL classes twice a week during the day with childcare. They recently added a second class that is not as well attended as the first.
The Committee asked about the possibility of adding an evening class. Lynn said it is a possibility if teaching space is available.

Human Services Needs Assessment Update

Lawrence Ellis reported that the City Council decided to reject the results of the Human Services Needs Assessment. They feel that the consultant did not meet all of the deliverables. The City Council held a Special City Council Meeting on January 30, 2018 to discuss Human Services funding. They developed three categories for funding including:

- Basic Needs (Urgent & Long Term)
- Education, Training Workforce Development
- Supporting Businesses/Employment Creation

The City Council tasked this Committee with the following:
Establish a percentage in any or all of the need categories which would be allocated to human services agencies that provide direct services to SeaTac Residents.

Human Services Funding Strategy

The Committee held a discussion on the methodology to be used to complete the City Council's request and to be presented at the Administration & Finance Committee meeting on February 21. Lawrence shared the current list of funding allocations for 2017-2018 and percentages of the types of programs funded. More time is needed to complete this task so the Committee agreed to hold a special meeting to cover this topic.

Next meeting:

A Special meeting will be held on February 20, 2018, 9:30-10:30 AM, Airport Conference Room (3rd floor).

Adjourn:

Meeting was adjourned at 7:30 PM