

City of SeaTac

2017-2018 Budget Workshop 5

Minutes Synopsis

November 21, 2016 (Monday)
4:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council 2017-2018 Budget Workshop 5 was called to order by Mayor Michael Siefkes at 4:00 p.m.

COUNCIL PRESENT: Mayor Michael J. Siefkes, Deputy Mayor (DM) Pam Fernald (*arrived during the Executive Session*), Councilmembers (CMs) Rick Forschler, Kathryn Campbell, Peter Kwon, Tony Anderson, and Erin Sitterley (*left at 7:00 p.m.*).

STAFF PRESENT: Acting City Manager Joe Scorcio, Senior Assistant City Attorney Mark Johnsen, City Clerk Kristina Gregg, Acting Finance Director Gwen Pilo, Financial Consultant Roan Blacker, Parks, Community Programs & Services Director Lawrence Ellis, Acting Information Systems (IS) Director Bart Perman, Geographic Information Systems (GIS) Coordinator / Analyst Zinta Smidchens, Deputy Fire Chief Brian Wiwel, Fire Marshal Jon Napier, Acting Community & Economic Development (CED) Director/Economic Development (ED) Manager Jeff Robinson, Human Resources (HR) Manager Vanessa Audett, Public Works (PW) Director Will Appleton, Municipal Court Judge Elizabeth Cordi-Bejarano, Municipal Court Administrator Gail Cannon, Police Chief Lisa Mulligan, and Senior Management Analyst Timothy Ramsaur.

RECESSED: Mayor Siefkes recessed the meeting to an Executive Session on potential litigation and litigation at 4:00 p.m.

EXECUTIVE SESSION: Potential Litigation and Litigation RCW 42.30.110(1)(i) (10 minutes)

RECONVENED: Mayor Siefkes reconvened the meeting at 4:11 p.m.

Report and Direction on Additional Review/Analysis from Workshops

Mr. Appleton provided additional information related to the following two decision cards presented at the Budget Workshop 4 with Council discussion ensuing as to whether fund the requests:

Department/Fund	Description	2017-2018 Expenses		Council consensus
		Total	Ongoing	
Surface Water Management (SWM) Fund				
SWM	Spot Drainage Repairs	\$400,000	\$400,000	Fund
SWM	SWM Personnel	\$398,588	\$398,588	Fund Engineer 1, and consider 2 nd position at the mid-biennium

Decision Cards / Funding Options / Revenue Alternatives (continued from Budget Workshop 4)

Council discussion ensued regarding the following decision cards:

Department/Fund	Description	2017-2018 Expenses		Council consensus
		Total	Ongoing	
General Fund				
Court	Enhancements/Upgrades to Ocourt	\$50,000		Fund
Court	Probation Counselor Full-time Employee (FTE)	\$26,900	\$25,600	Staff changed request to part-time. Fund
City Manager's Office	Resident Satisfaction Survey	\$15,000		Fund in 2017
Finance / IS / GIS	Professional Services-GIS	\$20,000	\$20,000	Fund
Finance / IS / GIS	Professional Services-IS	\$20,000	\$20,000	Fund
City Clerk	Electronic Records Management System Expansion	\$31,760	\$7,960	Fund

RECESSED: Mayor Siefkes recessed the meeting from 5:32 to 5:50 p.m.

Decision cards (continued):

Department/Fund	Description	2017-2018 Expenses		Council consensus
		Total	Ongoing	

General Fund (continued):

Fire	Emergency Preparedness Mapping Limited Term Employee (LTE)	\$224,442		Fund
Fire	Corrections to Local Address Issues	\$64,097		Fund
Fire	Fire Inspection Program	\$123,321	\$123,321	Do not fund
Fire	Public Education Program	\$122,412	\$122,412	Do not fund

CM Sitterley left at this point in the meeting.

Decision cards (continued):

Department/Fund	Description	2017-2018 Expenses		Council consensus
		Total	Ongoing	

General Fund (continued):

Parks	Old Fire Station #45 Cleanout	\$50,000		Fund
Parks	Restore Funding for contracted Janitorial Services	\$100,000	\$100,000	Fund
Parks	Seasonal Park Maintenance Workers	\$215,672	\$151,764	Fund
Parks	Special Events on Sound Transit Plaza	\$30,000	\$30,000	Fund
CED	Professional Services-Structural Plan Reviewer	\$170,000	\$170,000	Fund
CED	City-wide Wetland Study	\$100,000		Do not fund
CED	Increase .75 FTE Senior Planner to 1 FTE Senior Planner	\$86,422	\$86,422	Fund

Due to the time, the following items were postponed to the November 22, 2016 Council Study Session (CSS):

- **Capital Improvement Program (CIP)**
- **AGENDA BILLS:**
 - Agenda Bill #4476; A Resolution approving the limit factor for 2017 property taxes.
 - Agenda Bill #4453; An Ordinance authorizing the City's 2017 Property Tax Levy.
 - Agenda Bill #4454; An Ordinance adopting the City's 2017-2018 Biennial Budget.
 - Agenda Bill #4482; A Resolution setting a procedure for funding of outside human services agencies.
 - Agenda Bill #4379; An Ordinance approving the 2017-2019 labor agreement as negotiated between the City of SeaTac and Washington State Council of County and City Employees American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO, Local 3830
 - Agenda Bill #4409; A Motion authorizing the City Manager to send a Non-Binding Letter of Interest to participate in the 2018-22 Interlocal Agreement with Regional Animal Services of King County.
 - Agenda Bill #4467; A Resolution adopting the 2017 City of SeaTac Fee Schedule.
 - Agenda Bill #4468; An Ordinance amending portions of SMC Chapter 3.70 adjusting the Commercial Parking Tax Rate.
 - Agenda Bill #4468; An Ordinance amending portions of SeaTac Municipal Code (SMC) Chapter 3.70 adjusting the Commercial Parking Tax Rate.
- **Confirm Final Directions (to Consent Agenda) / Identify Outstanding Issues for Final Budget (to Action Items)**
- **Confirm Date for Adoption of 2017-2018 Budget**

ADJOURNED: Mayor Siefkes adjourned the Budget Workshop at 7:41 p.m.