

City of SeaTac

2017-2018 Budget Workshop 4

Minutes Synopsis

November 7, 2016 (Monday)
4:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council 2017-2018 Budget Workshop 4 was called to order by Mayor Michael Siefkes at 4:04 p.m.

COUNCIL PRESENT: Mayor Michael J. Siefkes, Deputy Mayor (DM) Pam Fernald, Councilmembers (CMs) Rick Forschler, Kathryn Campbell, Peter Kwon, Tony Anderson, and Erin Sitterley.

STAFF PRESENT: Acting City Manager Joe Scorcio, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Acting Finance Director Gwen Pilo, Financial Consultant Roan Blacker, Parks, Community Programs & Services Director Lawrence Ellis, Acting Information Systems (IS) Director Bart Perman, Geographic Information Systems (GIS) Coordinator / Analyst Zinta Smidchens, Senior Assistant City Attorney Mark Johnsen, Deputy Fire Chief Brian Wiwel, Fire Marshal Jon Napier, Acting Community & Economic Development (CED) Director/Economic Development (ED) Manager Jeff Robinson, Human Resources (HR) Manager Vanessa Audett, Public Works (PW) Director Will Appleton, Police Chief Lisa Mulligan, and Senior Management Analyst Timothy Ramsaur.

Executive Session was cancelled prior to the meeting.

EXECUTIVE SESSION: Potential Litigation RCW 42.30.110(1)(i)

PUBLIC COMMENTS (related to the agenda items listed below): Earl Gipson spoke against the Stormwater Manager Decision Card.

Dedicated fund 105 - Port of Seattle (POS) Interlocal Agreement (ILA) Fund

Acting City Manager Scorcio stated this fund was created in 1998 for the \$10 million in community relief money paid pursuant to the 1997 ILA. The ending fund balance is a 2% decrease from the 2015-2016 budget.

Council discussion ensued regarding restrictions on use of money, use of funds to purchase SeaTac Center, and Botanical Garden expenditure from this fund.

Report and Direction on Additional Review/Analysis from Workshop 3

Acting Finance Director Pilo stated staff is still researching the answers to the following questions raised at Budget Workshop 3: SCORE History, Construction Sales Tax Policy, \$40,000 paid to SeaTac by Valley View Sewer District for sidewalks at South 150th Street, and Human Services expenditure report.

Decision Cards / Funding Options / Revenue Alternatives

Acting City Manager Scorcio briefed on the process to review the decision cards. Council discussed the following decision cards and provided consensus on each one.

Department/Fund	Description	2017-2018 Expenses		Council consensus
		Total	Ongoing	
POS ILA Fund				
City Manager's Office (CMO)	Airport Impact Analysis Project (105)	\$250,000		Fund
Legal	Outside Legal – Airport Related	\$100,000	\$100,000	Fund
Municipal Capital Improvement Fund				
CMO	Master Plan for Tub Lake Trail	\$25,000		Rewrite as strategic plan for Tub Lake / Fund from POS ILA Fund
CMO	Military Veteran's Memorial Structure	\$75,000		Fund
Finance / IS / GIS	iTRAKiT Inspection Module	\$35,000	\$5,000	Fund
Finance / IS / GIS	eTRAKiT Citizen Portal	\$55,000	\$5,000	Fund

Decision Cards / Funding Options / Revenue Alternatives (continued):

Department/Fund	Description	2017-2018 Expenses		Council consensus
		Total	Ongoing	

Municipal Capital Improvement Fund (continued):

Finance / IS / GIS	Microsoft Office Upgrade	\$41,400		Fund
CMO	SeaTV Equipment	\$12,000		Fund
Parks	HVAC Controls	\$45,000		Fund
Parks	Highline Botanical Garden (HBG) Master Plan	\$25,000		Fund as long as money isn't sent directly to HBG and will go through Parks Department instead, Fund out of 105

Street Fund

Street	ADA Transition Plan Survey/Study	\$100,000		Fund
Street	City Wide Parking Program	\$575,000		Fund
Street	Construction Inspection Software	\$10,800	\$10,800	Pulled at request of PW Director Appleton

RECESSED: Mayor Siefkes recessed the workshop from 6:06 to 6:22 p.m.

Street Fund (continued):

Street	On-Call Surveying Services	\$60,000	\$60,000	Fund
Street	On-Call Traffic Engineering / Modeling Support	\$100,000	\$100,000	Fund

Surface Water Management (SWM) Fund

SWM	Legal Costs associated with ILA	\$50,000		Fund
SWM	Low Impact Development (LID) Code Integration Review	\$35,000		Fund
SWM	Spot Drainage Repairs	\$400,000	\$400,000	Mr. Appleton to do additional research.
SWM	SWM Personnel	\$398,588	\$398,588	Mr. Appleton to provide staffing comparisons to comparable cities.

General Fund

City Council	Additional Police Officer	\$382,759	\$382,759	Fund
City Council	Council Analyst FTE	\$308,800	\$308,800	Don't fund
City Council	City Services Cost Recovery Study	\$75,000		Fund
City Council	Fiber Optics System & Capacity Analysis	\$50,000		Fund
City Council	Human Services Donation Fund	\$		Proceed with fund

Due to the time, the following items were postponed to a future meeting to be determined:

- **Remainder of General Fund Decision Cards**
- **Agenda Bill #4379; An Ordinance approving the 2017-2019 labor agreement as negotiated between the City of SeaTac and Washington State Council of County and City Employees American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO, Local 3830**
- **Agenda Bill #4409; A Motion authorizing the City Manager to send a Non-Binding Letter of Interest to participate in the 2018-22 Interlocal Agreement (LA) with Regional Animal Services of King County (RASKC).**
- **Agenda Bill #4467; A Resolution adopting the 2017 City of SeaTac Fee Schedule.**
- **Agenda Bill #4468; An Ordinance amending portions of SeaTac Municipal Code (SMC) Chapter 3.70 adjusting the Commercial Parking Tax Rate.**

Due to the time, the following items were postponed to a future meeting to be determined (continued):

- **Agenda Bill #4476; A Resolution approving the limit factor for 2017 property taxes.**
- **Agenda Bill #4453; An Ordinance authorizing the City's 2017 Property Tax Levy.**
- **Agenda Bill #4454; An Ordinance adopting the City's 2017-2018 Biennial Budget.**
- **Confirm Final Directions (to Consent Agenda) / Identify Outstanding Issues for Final Budget (to Action Items)**
- **Confirm Date for Adoption of 2017-2018 Budget**

ADJOURNMENT: Mayor Siefkes adjourned the Budget Workshop at 8:00p.m.