

# City of SeaTac

## 2017-2018 Budget Workshop 3

### Minutes Synopsis

November 3, 2016 (Thursday)  
4:00 PM

City Hall  
Council Chambers

**CALL TO ORDER:** The SeaTac City Council 2017-2018 Budget Workshop 2 was called to order by Mayor Michael Siefkes at 4:00 p.m.

**COUNCIL PRESENT:** Mayor Michael J. Siefkes, Deputy Mayor (DM) Pam Fernald, Councilmembers (CMs) Rick Forschler, Kathryn Campbell, Peter Kwon, Tony Anderson, and Erin Sitterley.

**STAFF PRESENT:** Acting City Manager Joe Scorcio, City Attorney Mary Mirante Bartolo, Deputy City Clerk Zenetta Young, Acting Finance Director Gwen Pilo, Financial Consultant Roan Blacker, Senior Assistant City Attorney Mark Johnsen, Human Resources (HR) Manager Vanessa Audett, Deputy Chief Brian Wiwel, Public Works (PW) Director Will Appleton, Acting Community & Economic Development (CED) Director/Economic Development (ED) Manager Jeff Robinson, Parks, Community Programs and Services Director Lawrence Ellis, and Police Chief Lisa Mulligan.

**RECESSED:** Mayor Siefkes recessed the meeting to an OPMA Exempt Meeting at 4:04 p.m.

#### **OPMA Exempt Meeting per RCW 42.30.140(4)(A) (30 minutes)**

Council requested an additional 9 minutes at 4:30 p.m.

**RECONVENED:** Mayor Siefkes reconvened the meeting at 4:41 p.m.

**PUBLIC COMMENTS (related to the agenda items listed below):** There were no public comments.

#### **Department Budget Reviews – Dedicated Funds:**

##### **Public Works Department**

##### **Street Fund (102)**

PW Director Appleton reviewed how this fund supports City and department goals, and services provided through this fund. He also reviewed the budget summary with a 13.9% increase in revenues, 7.5% decrease in expenditures, and 30.5% ending fund balance increase over 2015-2016 Budget.

##### **Des Moines Creek Fund (111)**

PW Director Appleton reviewed how this fund supports City and department goals, and services provided through this fund. He also reviewed the budget summary with an 8.5% decrease in revenues, 11.7% decrease in expenditures, and .8% ending fund balance increase over 2015-2016 Budget.

##### **Surface Water Fund (403)**

PW Director Appleton reviewed how this fund supports City and department goals, and services provided through this fund. He also reviewed the budget summary with an 11.3% increase in revenues, 11.2% increase in expenditures, and 19.2% ending fund balance increase over 2015-2016 Budget.

##### **Solid Waste Fund (404)**

PW Director Appleton reviewed how this fund supports City and department goals, and services provided through this fund. He also reviewed the budget summary with a 100% increase in revenues, 100% increase in expenditures, and 100% ending fund balance increase over 2015-2016 Budget. The increases are due to this fund being created in 2017 in order to tie revenues more closely to expenditures.

##### **Equipment Repair and Replacement Fund (501)**

PW Director Appleton reviewed how this fund supports City and department goals, and services provided through this fund. He also reviewed the budget summary with a 19.1% increase in revenues, 40.4% decrease in expenditures, and 18.6% ending fund balance decrease over 2015-2016 Budget.

**RECESSED:** Mayor Siefkes recessed the workshop from 5:54 to 6:01 p.m.

**2017-2022 Citywide Capital Improvement Plan (CIP)  
Municipal Capital Improvements Fund (301)**

Parks, Community Programs and Services Director Ellis stated this fund was created for the improvements of municipal buildings and parks. He reviewed the budget summary with an 18.8% decrease in revenues from the 2015-2016 budget, \$7,783,122 in expenditures, and ending fund balance of \$2,105,351. He provided a listing of projects to be completed during this biennium.

**Municipal Facilities Fund (306)**

Parks, Community Programs and Services Director Ellis stated this fund was created for the acquisition or construction of municipal facilities. He reviewed the budget summary with a 99.5% decrease in revenues over the 2015-2016 budget, \$157,195 expenditures for demolition of Fire Station 45, and an ending fund balance of \$1,210,050.

**Transportation Fund (307)**

PW Director Appleton stated this fund was created for the construction of roads, streets, and pedestrian services. He reviewed the budget summary with a 10.4% decrease in revenues, \$19,973,747 in expenditures, and \$3,938,742 ending fund balance. He provided a listing of projects to be completed during this biennium.

**Light Rail Fund (308)**

Acting CED Director/ED Manager Robinson stated this fund was created in 2009 related to infrastructure improvements and land acquisition for light rail station areas. He reviewed the budget summary with \$5,000 in revenues, \$1,250,000 in 2017 and \$500,000 in 2018 in expenditures related to South 154<sup>th</sup> Street Station Area Property Acquisition, and \$125,320 ending fund balance.

**Report and Direction on Additional Review/Analysis from Workshops 1 and 2**

Ms. Pilo provided additional information related to the following items: finance cuts to zero increase, armored car services contract, deposit of collections, history of police grants received, savings from jail time alternative, and SeaTac Center year end summary.

**Introduction of Decision Cards**

Mr. Scorcio presented the packet of decision cards which will be placed on the city's website and discussed at the November 7 Budget Workshop 4.

**Identify and Confirm items for Additional Review/Analysis**

Next steps: November 7 - Budget Workshop 4, and November 22 - Regular Council Meeting with levy setting, public hearing (PH), and budget adoption

**ADJOURNED:** Mayor Siefkes adjourned the workshop at 7:47 p.m.